



Grants in Aid Policy Organizations / Individuals

Mission Statement

The Village of Ashcroft Council wishes to provide fair and equitable decisions regarding applications for Grants in Aid to the community.

Policy

The Village of Ashcroft provides Grant-in-Aid funding in order to assist non-profit societies/organizations that provide a community benefit. Funding is not guaranteed from year to year to encourage organizations to work toward financial independence.

A Grant-in-Aid may also be given to a group or individual that will be representing the community at a provincial or national level event.

Each year, as part of the budget process, Council will establish a maximum amount for Grant-in-Aid funding for the year's budget. No single Grant-In-Aid will exceed the amount of \$500 (five hundred dollars). No single grant-in-aid will exceed 25% of the proposed budget for the event.

Applications will be considered by Council at the Committee of the Whole (COW) meeting each month. On or before the second Friday of each month, applications will be accepted for Grant-in-Aid funding. Applications arriving after the second Friday will not be considered by Council until the next month's COW meeting. Applications will be considered from non-profit societies and organizations as well as individuals.

The attached application form must be used and accompanied by the required additional documentation listed below:

- latest financial statement
- budget summary
- project budget
- annual report (if available)

Incomplete applications will not be accepted and will be returned to the applicant. All complete applications meeting the specified criteria will be reviewed by Council.

Staff will prepare a summary report for each of the applications received, confirming eligibility requirements. This report will be attached to the applications and the applications sorted according to the categories listed below. Staff will prepare a report, category by category, listing the society/organization name and the amount applied for.



Village of Ashcroft
Grants in aid Policy
Council Policy 2006-05

Administration

Grant-In-Aid Categories are:

- Arts and Culture
- Sports and Recreation
- Museums and Heritage
- Social, Educational, Environmental and Other

Preference given to the following:

- requests from an individual or group/team that has earned the right to represent Ashcroft at a provincial or national competition;
- requests for one time only start up costs for new programs;
- requests for one time events that have a benefit to the Municipality;
- requests that show initiative to work toward financial independence;
- requests for operating costs for societies/organizations without the ability to become self supporting;
- requests from societies/organizations showing a significant benefit to the Municipality (as per the following criteria):
 - societies/organizations that promote volunteer participation and citizen involvement;
 - societies/organizations that use new approaches and techniques in the solution of community needs;
 - societies/organizations whose activities/programs are accessible to a large portion of the community's residents;
 - societies/organizations that exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or events

Applicants will be notified in writing as to whether or not their request has been successful and, if successful, the amount they will receive.

All successful applicants must notify the Village in writing, once the grant monies have been spent, and provide detail on how the money was used.

Policy Goal

It is intended that the policy will better facilitate the decision making process and provide a fair and equitable means of providing grants-in-aid to the citizens of Ashcroft.