



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON TUESDAY, NOVEMBER 14, 2017**

PRESENT: Councillor Helen A. Kormendy
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

**J. Michelle Allen, Chief Administrative Officer/Clerk
Yoginder Bhalla, Chief Financial Officer
Wayne Robinson, Deputy Corporate Officer**

EXCUSED: Mayor John C. (Jack) Jeyes
Acting Mayor Doreen E. Lambert

1. CALL TO ORDER

In accordance with the Village of Ashcroft Procedures Bylaw No. 731, Section 9 the Clerk assumed the chair and called the meeting to order at 4:35 pm.

As there was a quorum of Council, Councillor Barbara H. Roden was chosen to chair the meeting in the absence of the Mayor and the Acting Mayor.

Acting Mayor Roden assumed the chair.

2. MINUTES

2.1. Minutes of the Committee of the Whole Meeting of Council held on Monday, October 23, 2017

Acting Mayor Roden declared the minutes adopted as presented.

2.2. Minutes of the Regular Meeting of council held on Monday, October 23, 2017

Acting Mayor Roden declared the minutes adopted as presented.

3. DELEGATIONS

3.1. None

4. ACCOUNTS PAYABLE

4.1. Accounts Payable Listing for the period ending November 7, 2017

M/S Councillor Trill / Councillor Kormendy

“That the accounts payable listing for the period ending November 7, 2017 be received and filed.”

Carried. (01-11-17)

5. CORRESPONDENCE

5.1. The Salish Sea – Recognition of December 11th – A Day For Our Common Future

M/S Councillor Kormendy / Councillor Trill

“That the Village of Ashcroft recognize December 11th as A Day For Our Common Future as requested by the Salish Sea Trust.”

Carried. (02-11-17)

5.2. Local Government Leadership Academy – 2018 Leadership Forum, January 31 – February 2, 2018

M/S Councillor Kormendy / Councillor Trill

“That the Local Government Leadership Academy 2018 Leadership Forum be distributed to all members of Council and any member who wishes to attend is authorized to register for the event.”

Carried. (03-11-17)

5.3. Clinton Annual Ball – Invitation to purchase Tickets for 151st Annual Ball, May 19, 2018

M/S Councillor Trill / Councillor Kormendy

“That the Village of Ashcroft purchase two tickets for the 151st Annual Clinton Ball so that the Mayor and his guest may represent the community at the event.”

Carried. (04-11-17)

5.4. Jackie Tegart, MLA, Fraser-Nicola – Information enclosing FireSmart Brochures

M/S Acting Mayor Roden / Councillor Kormendy

“That the FireSmart Brochures be received and filed.”

Carried. (05-11-17)

5.5. BC Community Achievement Awards – Nomination Deadline, January 15, 2018

M/S Acting Mayor Roden / Councillor Kormendy

“That the BC Community Achievement Awards information be received and filed once the information has been placed on our website and in the next newsletter.”

Carried. (06-11-17)

5.6. Hon. Melanie Marks, Minister of Advanced Education, Skills and Training – Follow up to meeting during 2017 UBCM Convention

M/S Councillor Kormendy / Councillor Trill

“That the correspondence from Hon. Melanie Marks, Minister of Advanced Education, Skills and Training enclosing information further to our meeting at the UBCM convention be placed on our website and then be received and filed.”

Carried. (07-11-17)

5.7. Ashcroft & Area Community Resource Society – Request for Donations for 2017 Christmas Hampers

M/S Councillor Roden / Councillor Kormendy

“That the correspondence from the Ashcroft & Area Community Resource Society requesting donations for the 2017 Christmas Hampers be received and filed.”

Carried. (08-11-17)

5.8. Hon. Katrine Conroy, Minister of Children and Family Development – November is Adoption Awareness Month in BC

M/S Councillor Kormendy / Councillor Trill

“That the correspondence from the Hon. Conroy, Minister of Children and Family Development advising that November is Adoption Awareness Month in BC be received and filed.”

Carried. (09-11-17)

6. UNFINISHED BUSINESS

6.1. Village of Ashcroft Finance Committee – Proposed Terms of Reference for Council's Approval

M/S Councillor Kormendy / Councillor Trill

“That the Terms of Reference for the Finance Committee be approved as presented.”

Carried. (10-11-17)

7. NEW BUSINESS

7.1. Buy Local! Buy Fresh! – Invitation to Participate in 2018 Program

M/S Councillor Trill / Councillor Kormendy

“That the Village of Ashcroft participate in the 2018 Buy Local! Buy Fresh! Program by purchasing a \$500 advertising package.”

Carried. (11-11-17)

7.2. Northern Development Initiative Trust – Request for appointment to Cariboo Chilcotin/Lillooet Regional Advisory Committee and 2018 meeting schedule

M/S Acting Mayor Roden / Councilor Kormendy

“That the Village of Ashcroft confirm that Councillor Alf Trill and Councillor Helen Kormendy will continue to be our representative and alternate on the NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee for 2018.”

Carried. (12-11-17)

7.3. Annual Approval of 2018 Council Meeting Dates

M/S Acting Mayor Roden / Councillor Kormendy

“That the 2018 Scheduled Meeting Dates be approved as presented and further that the meeting schedule be posted on the Village of Ashcroft website and that reference to the meeting schedule be included in the annual Christmas advertisement.”

Carried. (13-11-17)

7.4. NDIT Economic Development Capacity Building Grant – Authorization to submit grant application for 2018 program

M/S Councillor Kormendy / Councillor Trill

“That staff be authorized to submit a grant application in the amount of \$50,000 through the NDIT Economic Development Capacity Building Program for 2018 projects.”

Carried. (14-11-17)

7.5. NDIT Love Ashcroft Program- Authorization to submit grant application for 2018 program

M/S Councillor Kormendy / Councillor Trill

“That staff be authorized to submit a grant application in the amount of \$1,200 through the NDIT Love Ashcroft Program for 2018.”

Carried. (15-11-17)

7.6. NDIT Business Façade Improvement Program – Authorization to submit grant application for 2018 program

M/S Councillor Kormendy / Councillor Trill

“That staff be authorized to submit an application in the amount of \$15,000 to participate in the 2018 NDIT Business Facade Improvement Program.”

Carried. (16-11-17)

7.7. UBCM Long Term Infrastructure and Asset Management Plan – Request to apply for project extension to June 30, 2018

M/S Councillor Kormendy / Councillor Trill

“That Council authorize staff to request an extension of the deadline for the UBCM Village of Ashcroft Long Term Infrastructure & Asset Management Grant to June 30, 2018”

Carried. (17-11-17)

7.8. Proposal for Emergency Responder Mosaic – Installed on side of Fire Hall

M/S Acting Mayor Roden / Councillor Kormendy

“That the Village of Ashcroft commission a mosaic mural for the front of the Ashcroft Fire Hall No. 2 to honour the fire fighters, RCMP and other first responders who put their lives on hold to protect our community during the 2017 Elephant Hill Wildfire.”

Carried. (17-11-17)

7.9. Ashcroft Navy League – Request for Grant-In-Aid

M/S Councillor Kormendy / Councillor Trill

“That the Village of Ashcroft provide a 2017 Grant in Aid to the Ashcroft Navy League Branch in the amount of \$500 as requested in their letter dated November 7, 2017.”

Carried. (18-11-17)

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. None

8.2. Reconsideration and Final Adoption

8.2.1. Bylaw No. 814, cited as “Village of Ashcroft Waste Removal and Disposal Bylaw Amendment Bylaw No. 814, 2017

M/S Acting Mayor Roden / Councillor Kormendy

“That Bylaw No. 814, Village of Ashcroft Waste Removal and Disposal Bylaw Amendment Bylaw No. 814, 2017 be reconsidered and finally adopted.”

Carried. (19-11-17)

9. INFORMATION CORRESPONDENCE

9.1. Information Correspondence Listing for November 14, 2017

M/S Councillor Trill / Councillor Kormendy

“That the information correspondence listing for November 14, 2017 be received and filed.”

Carried. (20-11-17)

10. REPORTS

Council Reports

10.1. Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy

Council met with the Auditors earlier in the day to review the interim audit findings and review the roles and responsibilities of the Finance and Audit Committees

10.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy

Next meeting is December 13, 2017 at the Cache Creek Village Office
Council was advised that Belcorp Environmental Services Inc. are currently advertising for people interested in sitting on the Cache Creek Landfill Extension Advisory Committee.

10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy

No report

10.4. Gold Country Communities Society – Councillor Trill & Councillor Roden

No report

10.5. TNRD – Mayor Jeyes & Councillor Lambert

Council reviewed the Current – Highlights from the Board of Directors’ meeting held on November 9, 2017

10.6. Tourism – Councillor Roden & Councillor Lambert

Council reviewed the Ashcroft Museum 2017 Annual Report. Acting Mayor Roden advised that she was working with Kathy Paulos on the 2018 Annual Heritage Event.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

No report

10.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes

Council was advised that the Chamber of Commerce and the Zarthan Lodge were sponsoring the 2017 Santa Madness Parade.

10.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill

No report

10.10. Heritage – Councillor Roden & Councillor Kormendy

No report

10.11. Transit – Councillor Kormendy & Councillor Roden

No report

10.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

No report

10.13. Seniors' Liaison – Councillor Lambert & Councillor Roden

Council was advised that the Seniors' Annual Fall Bazaar was a success and well attended by the public.

10.14. Communities in Bloom – Councillor Trill & Councillor Roden

No report

10.15. Health Care – Mayor Jeyes & Councillor Lambert

M/S Councillor Kormendy / Acting Mayor Roden

“That Council invite representatives from Interior Health to a meeting to discuss how we can support residents as they age and further have a discussion regarding innovative approaches to the medicalization of aging and maintaining a quality of life in their later years.”

Carried. (21-11-17)

10.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

10.17. Other

Ashcroft Museum Annual Report for 2017 – Highlights and attendance figures

M/S Councillor Trill / Councillor Kormendy

“That Council receive the verbal and written reports as presented.”

Carried. (22-11-17)

10.18. Administration

Chief Administrative Officer

10.18.1. Summary of meetings held during UBCM Convention, September 25-30, 2017

Council reviewed the summary of meetings held during the 2017 UBCM Convention

10.18.2. Notes of the Community Forum held on Thursday, November 2, 2017

Council reviewed the notes of the Community Forum held on Thursday, November 2, 2017

10.18.3. Siding Options for Historic Fire Hall

The CAO provided Council with samples of siding options for the Historic Fire Hall. There was cedar siding with stain and hardie plank samples.

M/S Councillor Trill / Acting Mayor Roden

“That the Village of Ashcroft reside the historic fire hall with hardie plank on the hose tower and use cedar siding on the main structure of the building to allow for some fire protection as well as reduced maintenance and further that this change in materials must meet the funding guidelines for the project.”

Carried. (23-11-17)

Chief Financial Officer

10.18.4. The Chief Financial Officer advised that the Auditor had no objections to no longer providing council with paper copies of the monthly financial statements provided the on line programs were updated monthly. A report will be brought back to council for the next meeting.

M/S Councillor Trill / Acting Mayor Roden

“That the Village of Ashcroft cease including the Accounts Payable listing in the regular council meeting agendas due to privacy concerns and further that this change be reflected in the next procedure bylaw review.”

Carried. (24-11-17)

11. **INCAMERA**

11.1. **Section 90.1.(i) – A matter that requires legal advice prior to a decision**

M/S Acting Mayor Roden/Councillor Trill

“That the regular meeting of council move in-camera to discuss an item under Section 90.1.(i) of the Community Charter at 5:50 pm.”

Carried. (25-11-17)

12. **TERMINATION**

M/S Councillor Trill / Acting Mayor Roden

“That the regular meeting of council terminate at 6:33 pm.”

Carried.

Barbara H. Roden, Acting Mayor

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of Council
held Tuesday, November 14, 2017.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw