

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 808

A bylaw for the charging of rates and prescribing of regulations for recreation facilities and services in the Village of Ashcroft

WHEREAS the Council of the Village of Ashcroft wishes to charge fees in accordance with Section 194;

- (1) **NOW THEREFORE** the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:
- (2) This Bylaw may be cited as "Village of Ashcroft Recreation Fees Bylaw No. 808, 2016".
- (3) Definitions:
 - a. "Family" includes up to two (2) adults and up to five (5) children of either adult.
 - b. "Adult" is someone who is 19 years or older
 - c. "Disabled Persons" a person who in some aspect of their life may require support due to a physical or cognitive limitation
 - d. "Senior Citizen" is someone aged 60 years or older
 - e. "Youth" is someone aged 6-18 years
 - f. "Child" is someone 5 years or less
 - g. "Infant" is someone 2 years or less
 - h. "Minor" is a user that is aged 18 years or younger.
- (4) That the following properties and activities will be as part of this Bylaw:
 - a. Legacy Park Campsite, located at 50 First Street
 - b. Village of Ashcroft Museum, located at 404 Brink Street
 - c. Ashcroft Swimming Pool, located at 561 Elm Street
 - d. Ashcroft Pool Park, located at 561 Elm Street
 - e. Heritage Place Park, located at Railway Avenue
 - f. Drylands Arena, located at 612 7th Street
 - g. Ashcroft Community Hall, located at 409 Bancroft street
 - h. The Lady Minto Building, located at 601 Bancroft Street
- (5) That any charge is subject to discount by the Chief Administration Officer up to \$250 per instance. Any discount over \$250 requires a resolution of Council.
- (6) The Chief Administrative Officer or designate may recover any recreation fees or charges for different business activities affecting property or recreation.
- (7) That the following Bylaws and all their amendments are hereby repealed in their entirety:
 - a. Bylaw No. 503, "The Corporation of the Village of Ashcroft Facilities' Rates and Regulations Bylaw No. 503, 1989."
 - b. Bylaw No. 596, "The Village of Ashcroft Museum Rates Bylaw No. 596, 1995."
- (8) If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (9) This bylaw will take affect May 1st, 2017.

READ A FIRST TIME THIS	22 nd	DAY OF	August	, 2016
READ A SECOND TIME THIS	22 nd	DAY OF	August	, 2016
READ A THIRD TIME THIS	22 nd	DAY OF	August	, 2016
RECONSIDERED AND ADOPTED THIS	12 th	DAY OF	September	, 2016

John C. (Jack) Jeyes, Mayor

J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of
Bylaw No. 808 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

EA/kw

Schedule A

Regulations

(1) All Municipal Recreation Properties

- a. An Agreement for Rental of Municipal Facilities form must be signed by the user before the use of the facility. Failure to complete this form will result in the use of the facility being denied.
- b. Any event taking place on Village of Ashcroft property must supply liability insurance.
- c. Cost for single or flat rate rentals must be paid in advance, at the issuance of the contract.
- d. A damage deposit may be required for rental of a facility, at the discretion of Village administration.
- e. Additional charges, at cost, will be made for non-standard services. This includes overtime as well as call-outs of staff.
- f. Mischief and/or vandalism will be charged at cost.
- g. Users are responsible for the conduct and action of their participants and spectators.
- h. The Village reserves the right to restrict, suspend or refuse rental of facilities to those that have used inappropriate behaviour.
- i. There will be no sub-leasing permitted.
- j. The Village reserves the right to require additional regulations for any of its facilities.
- k. Village recreational buildings will be closed for all statutory and government holidays, unless otherwise negotiated with the Village.
- l. There shall be no unauthorized alteration or maintenance procedure at any property or facility.
- m. Clean up procedures will be specified by the Village when Agreement of rental is signed.
- n. All rates include applicable taxes.

(2) Legacy Park Campsite

- a. Legacy Park Campsite is available for special events when advance notice is provided.
- b. Legacy Park Campsite is under control of a contractor who will determine appropriate rates for services. This is subject to Village approval. Rates must be set at the beginning of the camping year.

(3) Village of Ashcroft Museum

- a. The Village of Ashcroft Museum is by donation on admission.
- b. The research related services are payable in advance.
- c. The services available from the Ashcroft Museum are;
 - i. For all research application for specific information, business or family histories, etc.
 - ii. Photocopying of historical documents (where the curator deems reasonable)
 - iii. Reproduction of maps or photographs (where curator deems it reasonable)
- d. Services are only available based on the time constraints of the curator.
- e. Fees can be waived upon discussion with Village administration.

(4) Ashcroft Swimming Pool

- a. The Ashcroft Swimming Pool staff have the right to ask any person acting in a way that might bring harm to themselves or others to leave immediately, without refund.
- b. The Ashcroft Swimming Pool is available as a facility rental at times specified by, or negotiated with, the Village.
- c. Refunds are not available on "Season Passes" or "Punch Cards."
- d. Disabled persons who require a care-worker can have one care-worker enter the pool with them free of charge.

(5) Ashcroft Pool Park and Playing Fields

- a. Refunds will not be permitted due to unfavourable weather.
- b. Ashcroft Pool Park Fields can be rented early in the season, though as the field is located outside it can only be brought into playing condition when weather permits. Tournaments and other use should be booked so as to not to be interfered with if the winter season is longer than expected as there will be no refund for tournaments or annual fees based on unfavourable weather.
- c. Insurance is mandatory for any rental of the field.
- d. Cancellation of events will only be refunded if the cancellation was done with at least five business days before the event.

(6) Heritage Place Park

- a. Heritage Place Park Gazebo may be reserved at no cost.
- b. The park will only be reserved if insurance for the event is provided.
- c. Heritage Place Park is an open and freely accessible park, therefore all events reserved, must be open to the public.

(7) Drylands Arena

- a. Drylands Arena is available on a first-come, first serve basis.
- b. Cancellations and refunds will only be available to those that cancel at least five business days before the rental time.
- c. Liability Insurance is necessary and is available through the Village. Insurance rates are available at the Village office.

(8) Ashcroft Community Hall

- a. The Ashcroft Community Hall is available for rental on a first come-first serve basis.
- b. Cancellations and refunds will only be available to those that cancel at least five business days before the rental time
- c. The rental of the Ashcroft Community Hall is for the use of the Hall and the bathrooms, not for use of the kitchen. The Ashcroft Community Hall kitchen is not to be intended as use as a full serve kitchen and storage of food, drinks or other goods in the Ashcroft Community Hall kitchen are subject to be discarded by Village staff.
- d. The kitchen can be rented out at an increased rate.

(9) Lady Minto Building

- a. The Lady Minto Building rental rate is for its Multi-purpose room only.
- b. The room is only rented out on a first come-first serve basis.

Schedule B

Ashcroft Swimming Pool – Rental Rates

Classification	Time Period	Rate
Infant	N/A	Free
Child	Public Swim	\$2.00
	Season Pass	\$40.00
	Punch Card*	\$20.00
Youth OR Senior Citizen OR Disabled Persons	Public Swim	\$2.50
	Season Pass	\$45.00
	Punch Card*	\$25.00
Adult	Public Swim	\$3.00
	Season Pass	\$60.00
	Punch Card*	\$30.00
Family	Public Swim	\$10.00
	Season Pass	\$140.00
Group Rental Rate (includes 2 Lifeguards)	Per hour	\$125.00

* = 14 Sessions for the price of 10

Schedule C

Drylands Arena – Rental Rates

Classification	Time Period	Rate
Infant	N/A	Free
Child	Public Skate	\$1.50
	Season Pass	\$20.00
Youth OR Senior Citizen OR Disabled Persons	Public Skate	\$2.50
	Season Pass	\$40.00
Adult	Public Skate	\$3.00
	Season Pass	\$60.00
Family	Public Skate	\$10.00
	Season Pass	\$100.00
Drop in Hockey		\$5.00
Mom & Tots Skating		\$2.50
Sticks & Pucks	Per user	\$3.00

Classification	Definition	Rate (per hour)
Minor (Use of Ice)	Rentals where the majority of users are 18 years or younger	\$60.00
Adult (Use of Ice)	Rentals were the majority of users are 19 years or older	\$100.00
Minor (Dry Floor)	Rentals where the majority of users are 18 years or younger	\$30.00
Adult (Dry Floor)	Rentals were the majority of users are 19 years or older	\$40.00

Classification	Definition	Rate
Minor Special Events (Ice Use)	Rentals where the majority of users are 18 years or younger. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$325.00 8 Hours - \$400.00 12 Hours - \$575.00 16 Hours – \$725.00 Weekend - \$1500.00
Adult Special Events (Ice Use)	Rentals were the majority of users are 19 years or older. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$575.00 8 Hours - \$750.00 12 Hours - \$1100.00 16 Hours – \$1325.00 Weekend - \$2250.00
Special Events (Dry Floor) - Regular *	This covers a 3 day period - one day to setup, one day for event and one day for takedown. Beyond 3 days, \$50 will be charged per day	\$700.00
Special Events (Dry Floor) - Non- Profit*		\$300.00
Other Charges	Damage Deposit	\$500.00

Lounge Rental

Per hour	\$10.00
----------	---------

Non Resident Users

Ice users who do not physically reside within the boundaries of the Village of Ashcroft will be charged \$30.00 per person per season to a maximum of \$100.00 per family to use the Drylands Arena. Family rate applies to a maximum of five persons of an immediate family who all reside at the same physical address. These funds will be collected by their respective organization and remitted to the Village of Ashcroft along with a listing of their registered members. The payment and listing must be received by the Village by November 15th in each year.

Schedule D

Parks – Rental Rates

Annual Fees

Classification	Rates (per Year)
All Users before 17:00 hours	Free
Minor – 18 years old and younger after 17:00 hours	\$3.00 per player
Adult – 19 years old and older after 17:00 hours	\$6.00 per player

Tournament Fees

Classification	Rates (per Day)
Minor – Up to 16 teams	\$55.00
Minor – Over 16 teams	\$110.00
Adult – Up to 16 teams	\$110.00
Adult – Over 16 teams	\$220.00

Base Use Deposit

Per set = \$200.00 per use

Damage/Clean Up Deposit

Per Tournament = \$300.00

Schedule E

Ashcroft Community Hall – Rental Rates

Type of Use	Time Period	Costs
Not-for-Profit Use	Hourly	\$5.00
	Per Day	\$40.00
Commercial/Private Use – Adult Aged	Hourly	\$10.00
	Per Day	\$80.00

Lady Minto Multi-purpose Room Rental Rates

Type of Use	Time Period	Costs
Not-for-Profit Use – Adult Aged	Hourly	\$5.00
	Per Day	\$40.00
Commercial/Private Use – Adult Aged	Hourly	\$10.00
	Per Day	\$80.00

Schedule F

Ashcroft Museum – Research Rates

Classification	Unit of Charge	Cost
Research	Minimum Charge	\$25.00
	Additional Per Hour	\$10.00
Photocopying	Per Page	\$0.50
Maps and Photographs		Actual Cost including Employee Time
Digital Imaging	Personal	\$15.00
	Commercial	\$30.00