

# THE CORPORATION OF THE VILLAGE OF ASHCROFT

## BYLAW NO. 806

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A Bylaw to Provide for the Administration of the Freedom of Information and Protection of Privacy Act

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WHEREAS, the Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165 as amended, requires that a municipality designate the Head and set any fees for services.

NOW, THEREFORE, the Council of the Village of Ashcroft in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Freedom of Information Bylaw No. 806, 2016".

### Definitions and Interpretation

2. In this bylaw:

"Act" means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165 and all regulations thereunder, as amended;

"Coordinator" means the person or persons designated in section 3(b) of this Bylaw as the Information and Privacy Coordinator;

"Council" means the Council of the Corporation of the Village of Ashcroft;

"Head" means the person or persons designated under section 3(a) of this Bylaw as the Head;

"Municipality" means the Corporation of the Village of Ashcroft; and

"Request" means a request made under the Act.

All other definitions contained in Part I of the Act shall apply to this Bylaw, except where the context requires otherwise.

3. For the purposes of administering the Act:
  - a. The Chief Administrative Officer is designated as the Head;
  - b. The Corporate Officer is designated as the Information and Privacy Coordinator; and
  - c. The head and the Coordinator shall act in their respective capacities for all Council, Committees, Commissions, panels and agencies, or corporations created or owned by the Municipality, or under the Municipality's direction or control.
4. The Head may delegate any of the Head's duties under the Act to the Coordinator.

5. The Head may require an applicant making a Request to pay to the Municipality for services provided those fees are prescribed in the Act. The Schedule of Maximum Fees prescribed in the Act shall be the maximum fees charged by the municipality as permitted by the act.
6. Village of Ashcroft "Freedom of Information Bylaw No. 593, 1994" is hereby repealed.

|                               |                  |        |      |        |
|-------------------------------|------------------|--------|------|--------|
| READ A FIRST TIME THIS        | 13 <sup>th</sup> | DAY OF | June | , 2016 |
| READ A SECOND TIME THIS       | 13 <sup>th</sup> | DAY OF | June | , 2016 |
| READ A THIRD TIME THIS        | 13 <sup>th</sup> | DAY OF | June | , 2016 |
| THIRD READING RESCINDED THIS  | 27 <sup>th</sup> | DAY OF | June | , 2016 |
| READ A THIRD TIME THIS        | 27 <sup>th</sup> | DAY OF | June | , 2016 |
| RECONSIDERED AND ADOPTED THIS | 25 <sup>th</sup> | DAY OF | July | , 2016 |

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John C. (Jack) Jeyes, Mayor

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J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy  
of Bylaw No.806 as adopted by Council.

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J. Michelle Allen, Chief Administrative Officer

JMA/kdw