

## **COVID-19 Policies and Procedures for Visitors**

All visitors will be greeted by a staff member, which will provide them with hand sanitizer and give them a mask if they do not already have one. At this time, staff will remind guests of the 2-meter physical distance rule. Arrow stickers will be placed on the floor and will direct visitors around the Museum in a one-way direction. While addressing guests, staff will maintain the 2-meter physical distancing rule.

The second staff will guide visitors up to the second floor and clean the hand rail behind them, and then will stay upstairs to guide people through. In the event that there is more than one group/visitor in the museum at the same time staff will be communicating with each other and visitors so that people are not in a hallway or stairway at the same time, and will be able to safely physical distance.

Staff will limit the amount of visitors inside the Museum to no more than 15 people at one time, however under the discretion of Museum staff this number may be reduced to ensure the health and safety of visitors.

Rooms that are not be open to the public will be closed off, and signs will be posted. Rooms with limited space will be roped off/or other barriers will be installed as to restrict access to visitors.

Doors and other materials have been removed so guests can access all entranceways hand free.

There are automatic door buttons located outside and inside the museum for hands free entrance and exit.

At this time, we have cancelled large group visits, public programs, and special or private events, within the Museum.

The Museum will engage with the public throughout the season for various projects, outside the Museum.

Precautions implemented include;

1. Meeting outside or in a larger space
2. Limiting our time together
3. Staying 2 meters apart
4. If using equipment hand sanitizer will be required
5. Will limit the use of shared materials
6. Will keep spaces and equipment clean by sanitizing

We will be monitoring our daily situation, and we will make changes to policies and procedures if necessary. We will inform and communicate our concerns with other workers and our safety committee.