



Economic Development and Tourism Steering Committee Confidentiality Agreement

The committee will, at times, be discussing business or information that requires strict confidentiality. We require the committee members to demonstrate professionalism, good judgment, and care at all times in handling any information related to Economic Development & Tourism Strategy to avoid unauthorized or improper disclosures of confidential information.

As a volunteer of the EDT Steering committee you are required to agree to the following:

1. That any written or oral information disclosed to you as "confidential" during your term will remain in the strictest confidence.
2. That all "confidential" material given to you as a result of ~~their~~ volunteering on the committee, will be maintained, and when necessary, disposed of in a secure and confidential manner.
3. Not to publicize any of the confidential aspects of encountered volunteering, orally or by written word or any other medium of communication.
4. To exercise due care to ensure that any information you may give to others in the course of your term will be given only to persons you believe are entitled to received such information.

Certification

I have read the Economic Development & Tourism Steering Committee Confidentiality Agreement and agree to abide by the requirements; and further agree to inform the Committee Chair immediately if I believe any violation (unintentional or otherwise) of this agreement has occurred.

Print Name: _____

Signature: _____

Date: _____

Received:

Margaret Moreira, EDTC