



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE
AT 7:00 PM ON MONDAY August 24, 2020**

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Nadine Davenport
Councillor Debra Tuohey

Daniela Dyck, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Brian Bennewith, Director of Public Works
Amy O'Rourke, NDIT Intern

Media -
Public - 3

EXCUSED: Councillor Jonah Anstett

The HUB Online Network was not in attendance.

CALL TO ORDER

Mayor Roden called the meeting to order at 7:00 pm and forwarded Councillor Anstett's regrets to the gallery.

1. **ADOPTION OF THE AGENDA**

Motion to add or delete Agenda items

Motion to adopt the Agenda as presented or as amended

M/S Roden / Davenport

"THAT the Agenda for the Regular Meeting of Council held on Monday August 24th, 2020 be adopted as presented."

CARRIED – Unanimous (R-2020-186)

2. **MINUTES**

3.1	Minutes of the Regular Meeting of Council held Monday July 27 th , 2020 M/S Roden / Anderson <i>"That the Minutes of the Regular Meeting of Council held Monday July 27th, 2020 be adopted as presented."</i>	CARRIED Unanimous R-2020-187
3.2	Minutes of the Special Meeting of Council held Monday August 17 th , 2020 M/S Roden / Tuohey <i>"That the Minutes of the Regular Meeting of Council held Monday August 17th, 2020 be adopted as presented."</i>	CARRIED Unanimous R-2020-188
3.3	Minutes of the Economic Development and Tourism (EDT) Steering Committee held Wednesday July 29 th , 2020 M/S Roden / Anderson <i>"That the Minutes of the EDT Steering Committee Meeting held Wednesday, July 29th, 2020 be adopted as presented."</i>	CARRIED Unanimous R-2020-189

3.4	<p>Minutes of the Economic Development and Tourism (EDT) Steering Committee held Wednesday August 19th, 2020 M/S Roden / Davenport <i>“That the Minutes of the EDT Steering Committee Meeting held Wednesday, August 19th, 2020 be adopted as presented.”</i></p>	<p>CARRIED Unanimous R-2020-190</p>
-----	--	---

3. **DELEGATIONS**

4.1	<p>Sgt Darren Angman – RCMP Ashcroft Detachment Waiting for relocation process to complete, currently commuting from Kamloops First quarter stats – 414 files -136 in Ashcroft Second quarter stats – 426 files -119 in Ashcroft Overall comparison numbers are down, last year numbers were significantly higher. Ashcroft is on track to finish below last year; however, numbers are trending upwards. Sgt Angman will continue to watch the numbers and if necessary, will advocate for added members Sgt Angman asked for clarification of what Council is looking for in future reports. Items discussed are itemized below:</p> <ul style="list-style-type: none"> • Types of crime stats • What is trending up/down • Is there crime migrating from the larger centres to Ashcroft • Bulk of workload is outside of Ashcroft; more severe cases seem to be from outside of Ashcroft • Lots of general assistance files in Ashcroft • Comments about past crimes of opportunity/ is this cyclical • 2019 detachment strategy to encourage transients to move on • Building awareness with business owners to safeguard security systems and their general business – ie business security checks – great opportunity to train community volunteers to assist with this type of support (crime prevention volunteer program) Sgt. Able to assist with this • Proactive crime prevention is most effective when the community is involved – grants available for this type of program • Traffic – more or less traffic – lull during initial COVID – now an increase of travellers and RV’s • Ashcroft trend is no seatbelts and cell phone use • Government St. speed is still an issue – advise RCMP when these complaints come in, make RCMP aware • COVID enforcement RCMP is now able to fine for infractions • VOA to contact the PHO of infractions and they will dispatch RCMP or contact RCMP and they will get direction from the PHO • RCMP is not regulatory, RCMP is enforcement • Wellbeing checks are additional impacts on resources <p>Mayor Roden thanked Sgt. Angman and Cnst. Buckland for their attendance and once again welcomed Sgt. Angman to Ashcroft.</p>	
-----	--	--



4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

TNRD area resident

- 3.1 – CN investment announcement – Are any of the funds allocated for the Old Cariboo Rd crossing?
- 3.2 – Development Permit Applications – are these accessible to the public?
- 3.3 – EDTC Meeting – Where can the public find the meeting schedule, Agenda’s and Minutes?
- 3.4 – Mentions reassessing branding – is this something Council is considering?
- 4.1 – Comment regarding RCMP capacity to assist with Bylaw enforcement – Is TNRD able to provide this service?
- 5.1 – Clarification regarding the Covenants for the OCP and Zoning amendments and what property these are in respect to.
- 6.2 – WTP – clarification regarding \$150,000 expenditure request
- 6.4 – Comment regarding the Recommendation “not to consider” Clarification by presenter – to develop a Heritage Register for property recognition not designation. What are the criteria for recognizing heritage sites?
- 10.1 – EDT Steering Committee requested that Terms of Reference, Code of Conduct and Confidentiality Agreement be made public.
- 11.1 – Clarification regarding Ashcroft being marketed as a destination
- 12.1 – Question in regard to Council releasing closed meeting motions

5. BYLAWS

5.1	OCP and Zoning amendments will move forward once covenants are received from the property owners	
-----	--	--

6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	Encroachment at 711 Brink Lane M/S Tuohey / Davenport <i>“That Council approve the Encroachment Agreement request for 711 Brink Lane, that all legal and filling costs be expensed to the property owner, and further that the Mayor and CAO be approved to sign the agreement.”</i>	CARRIED Unanimous R-2020-191
6.2	Water Treatment Plant Project Sand Mitigation Proposal M/S Roden / Anderson What is causing this issue – DPW clarified that sand/silt is abrasive and wearing out backing plates, valves etc. some sand/silt is getting past the screen and found in the membrane filters. Flow balancing tank has approx. 1 to 1.5 ft of sand and silt. During sever freshet the system shut down every 3 minutes to flush the sand. <i>(Images were provided as reference on the screen)</i> Nature of turbidity has changed since the fires. We would have been on boil advisory for 6 months without the system this year. Celebrate the win that the WTP provided clean potable water. CFO would have like to apply for a climate change grant but the 2 year turn around is too long we need to mitigate this issue now to limit the damage to the WTP. <i>“That Council approve water treatment separator design, tender and install.”</i>	CARRIED Unanimous R-2020-192

6.3	Financial Updates & Debt Payment CFO Bhalla provided a quarterly financial BI update M/S Roden / Davenport <i>"That Council approve payment of both fire and WTP debt."</i>	CARRIED Unanimous R-2020-193
6.4	July 27 th Delegation – Heritage Conservation, Gloria Mertens M/S Roden / Tuohey <i>"That the report be received for information."</i>	CARRIED Unanimous R-2020-194
6.5	Drylands Arena – Re-Opening M/S Anderson / Davenport Clarification - how many staff will work at the arena under the reduced hours - 1 regular, possibly 1 trainee How difficult would it be to open for public skating – Public skating is not included in the COVID-19 Safety Plan How many team members on the ice/arena – Determined in the Safety plan at development following WorkSafe, ViaSport, PHO guidelines. <i>"That Council endorse the Drylands Arena re-opening plan as presented."</i>	CARRIED Unanimous R-2020-195
6.6	TNRD Building Inspection Services Contract Renewal M/S Anderson / Tuohey <i>"That Council accept the terms of the TNRD Building Inspection Contract renewal for a three-year term commencing January 1, 2021 and concluding December 31, 2023; and further that the Mayor and CAO be approved to sign the contract."</i>	CARRIED Unanimous R-2020-196
FOR INFORMATION		
6.7	Legacy Park July 2020 Visitor Activity	
6.8	NDIT Intern Status Update Report	
6.9	EDTC Status Update Report	

7. CORRESPONDENCE

FOR ACTION		
7.1	Village of Kaslo – Resolution: A Strategy for Rural Economic Development Through Health Care M/S Roden / Tuohey <i>"Motion to receive and file."</i>	CARRIED Unanimous R-2020-197
7.2	Town of Comox – National Pharmacare Call to Action; Call for National Pharmacare Sample Message M/S Roden / Anderson <i>"That Council send a letter to the Federal Government advocating for the implementation of the proposed national pharmacare program."</i>	CARRIED Unanimous R-2020-198
7.3	CN Rail – Rail Safety Week Letter; Draft Resolution M/S Roden / Tuohey <i>"That Council adopt this Resolution and support national Rail Safety Week to be held from September 21 to 27, 2020"</i>	CARRIED Unanimous R-2020-199
FOR INFORMATION		
7.4	Ministry of Municipal Affairs and Housing - Consultation with Local Governments on COVID-19 and Economic Recovery	
7.5	UBCM - Response to Building BC's Recovery, Together	
7.6	TNRD - Free Disposal Days Cancelled for 2020	
7.7	TNRD - Kamloops and Regional Libraries Reopen to the Public	

7.8	BC Ministry of Agriculture - Information on Order in Council #353/2020 - Amendments to Regulations Under the Agricultural Land Commission Act	
7.9	UBCM – Evacuation Route Planning Grant Payment Letter	
7.10	TNRD – TNRD Secures Land Tenure for New Fire Hall in Loon Lake	
7.11	Brad Vis – Extensive Flooding along the Bonaparte River, BC	
7.12	Information Correspondence Listing M/S Roden / Davenport <i>“That agenda items 7.4 – 7.12 be received and filed.”</i>	CARRIED Unanimous R-2020-200

8. UNFINISHED BUSINESS

8.1		
-----	--	--

9. NEW BUSINESS

9.1		
-----	--	--

10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	EDT Steering Committee M/S Roden / Anderson – tabled to next meetingC <i>“That the EDT Committee Terms of Reference, Code of Conduct and Confidentiality Agreement be attached to the September 14th Agenda for consideration.”</i> M/S Roden / Anderson <i>“That Council endorse the EDT Committee request to allocate up to \$5000 for Radio Ads.”</i>	CARRIED Unanimous R-2020-201 CARRIED Unanimous R-2020-202
------	---	--

11. COUNCIL REPORTS

11.1	Mayor Roden - Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	M/S Roden / Anderson <i>“That Council move to a closed meeting to discuss an item under the Community Charter Section 90.1 (i) the receipt of advice that is subject to solicitor-client privilege necessary for that purpose;”</i>	CARRIED Unanimous R-2020-203
------	---	------------------------------------

13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	M/S Roden / Tuohey <i>“That Motion numbers 2020-03, C-2020-24, C-2020-37, C-2020-42 and C-2020-46 be released to the Public at the August 24th Regular</i>	CARRIED Unanimous R-2020-204
------	---	------------------------------------



	<i>Meeting of Council as per the attached listing.</i>	
--	--	--

14. ADJOURNMENT

M/S Roden / Davenport

“That the regular meeting of Council be adjourned at 9:03 pm

CARRIED – Unanimous (R-2020-205)

Certified to be a true copy of the
Minutes for the Regular Meeting of
Council held Monday August 24, 2020.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden, MAYOR

2020 CLOSED MEETING MOTIONS

Motion Number or Date	Topic of Discussion	Motion	Status	Released to Public
C-2020-03	Land Tenure ofr North Ashcroft Reservoir	"THAT Council approve staff to engage in negotiations with Desert Hills Ranch regarding the transfer of the property the North Ashcroft Reservoir is located on, in order to begin the process of subdivision and transfer of title of the property."	Property owner has been contacted, waiting for reponse.	24-Aug-20
C-2020-05	Resolution to be Released to Open Meeting	"THAT Council resolve to release the attached 2019 Closed Meeting Motions to the Public during the January 13, 2020 Closed Meeting."	Complete	13-Jan-20
C-2020-06	[REDACTED]	[REDACTED]	[REDACTED]	Not-releasable
C-2020-10	[REDACTED]	[REDACTED]	[REDACTED]	Not-releasable
C-2020-17	VPN and Office Closure - COVID-19	"That Council approve the office to be closed to the public as of 4:00 pm Friday March 20, 2020."	Complete	18-Mar-20
C-2020-18	Extension of 10% Early Discount for Utilities	"That the 10% early payment discount for utility payments be extended to April 30, 2020."	Complete	18-Mar-20
C-2020-24	Organizational Structure	"That Council approve the staffing requests as presented in the report."	Complete	24-Aug-20
C-2020-25	[REDACTED]	[REDACTED]	[REDACTED]	Not-releasable

C-2020-26	[REDACTED]	[REDACTED]	[REDACTED]	Not-releasable
C-2020-31	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
C-2020-35	Contract Offer for DPW	"That Council approve the proposed contract for the position of Director of Public Works and that the Interim CAO be approved to offer Brian Bennewith the Position and sign the contract effective June 7, 2020."	Complete	25-May-20
C-2020-36	Interim CAO	"That Council appoint the Interim Chief Administrative Officer as the Chief Administrative Officer for the Village of Ashcroft and that a contract be signed as mutually agreed upon effective June 7, 2020."	Complete	25-May-20
C-2020-37	WTP Capacity Report	"That staff approach AIB and move forward with discussions to supply water from Ashcroft's Water Treatment Plant to AIB residents."	Complete	24-Aug-20

C-2020-42	RCMP Sgt Appointment	“That Mayor Roden will contact the Ashcroft RCMP Detachment to gather information and approach the superintendent in Kamloops about staffing levels and status of new detachment commander for Ashcroft and what the expected arrival date might be.”	Complete	24-Aug-20
C-2020-46	Government Street Development	“That Council approve staff to move source grant funding and secure quotes to move forward with a Engineered Storm Water Runoff Study of the upstream storm water flow impacting Government Street; and allow Landucci’s to move forward with the first property development utilizing a 600mm culver; and further that, if the completed Engineered Study indicates the culvert is not a sufficient size, that it be upgraded at the developers expense.”	Complete	24-Aug-20