



## THE CORPORATION OF THE VILLAGE OF ASHCROFT

### REGULAR AGENDA

#### FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, MARCH 13, 2023

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Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

#### **CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

#### **1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, March 13, 2023 be adopted as presented.*

#### **2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, February 27, 2023 <b>M/S</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, February 27, 2023 be adopted as presented.</i>	P. 1-4
2.2	Minutes of the Committee of the Whole Meeting held Monday, February 27, 2023 <b>M/S</b> <i>THAT, the Minutes of the Committee of the Whole Meeting held Monday, February 27, 2023 be adopted as presented.</i>	P. 5-7

#### **3. DELEGATIONS**

3.1		
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#### **4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

#### **5. BYLAWS/POLICIES**

5.2	CAO Report – Draft Proclamation Policy No. C-02-2023 <b>M/S</b>	P. 8-9
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## 6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – BC Legislated Requirement to form Accessibility Committee <b>M/S</b> <i>THAT, Council establishes a committee of which half of its members are persons with disabilities or are individuals that support, or are from organizations that support, persons with disabilities; at least one of the members is an Indigenous person and the remainder of the committee is comprised of two Council members and two staff members.</i>	P. 10-11
6.2	CFO Report – Section 168 Council Remuneration & Expenses <b>M/S</b> <i>THAT, Council approve the report as requested.</i>	P. 12-13
FOR INFORMATION		
6.3		

## 7. CORRESPONDENCE

FOR ACTION		
7.1	Jacob Cable - Iron Diesel Fabrication – Request delay in sidewalk and curb installation at 124 – 3 <sup>rd</sup> Street <b>M/S</b>	P. 14
7.2	The Ashcroft HUB – Invitation to Council to schedule a tour of the HUB <b>M/S</b>	P. 15-18
FOR INFORMATION		
7.3	UBCM – Provincial Response to 2022 Resolutions	P. 19-20

## 8. UNFINISHED BUSINESS

8.1	Task Manager / Motion Tracker	P. 21
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## 9. NEW BUSINESS

9.1		
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## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	EDT Report – 2023 Thompson Okanagan Tourism Summit: Biospherology Master Class Recap	P. 22-24
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## 11. COUNCIL REPORTS

11.1	Mayor Roden – Mayor	P. 25
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport - Report	P. 26-27
11.5	Councillor Lambert – Report	P. 28



**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



## THE CORPORATION OF THE VILLAGE OF ASHCROFT

### MINUTES

FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT  
6:00 PM ON MONDAY, FEBRUARY 27, 2023

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**PRESENT:** Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Jessica Clement  
Councillor, Nadine Davenport  
Councillor, Doreen Lambert

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media – 1  
Public – 7

**EXCUSED:**

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday February 27, 2023, to order at 6:00 pm

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Anstett / Davenport**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, February 27, 2023 be adopted as Amended.*

CARRIED – Unanimous – R-2023-27

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, February 13, 2023 <b>M/S Clement / Davenport</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, February 13, 2023 be adopted as amended moving the report from item 11.4 Councillor Davenport to 11.5 Councillor Lambert.</i>	CARRIED Unanimous R-2023-28
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**3. DELEGATIONS**

3.1	Gold Country Communities Society – Brandy Cooper-Chardon, Marketing Manager & Wendy Coomber, GCCS Interim Board Chair – provide Council with Information on GCCS 2023 Marking Initiative	
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	<p>Brandy provided an update and power point presentation of where GCCS is at and where they are going for 2023.</p> <ul style="list-style-type: none"> <li>• Want to establish consistent ongoing communication with stakeholders.</li> <li>• Presented the Mission Statement.</li> <li>• Discussed the importance of Regionalism.</li> <li>• Ashcroft has been a member of GCCS for 31 years and counting.</li> <li>• Visitor Guide is at printers and will be distributed by volunteers later this spring.</li> <li>• Implementation of new accommodation booking tool on website.</li> <li>• Gold country app available on i-store and google play.</li> <li>• Pad map will be dialed down to a smaller size – easier to use.</li> <li>• Social media analytics presented.</li> <li>• Coming up March 24-26 reconnecting event in Cache Creek, Council invited to participate.</li> <li>• GCCS is going to the Calgary Outdoor and Travel Show – asking Ashcroft for any items they can take to the trade show.</li> <li>• Geo Tourism – released new Geo Tour in September 2022 called the Prequel which focuses on reconciliation.</li> <li>• Questions:</li> <li>• When will the visitor guide be on shelves – end of March.</li> <li>• New Geo tour book – available end of March.</li> <li>• First 2 Geo tour editions are very popular only German and French available looking for funding to reprint.</li> </ul>	
3.2	<p>Albert Drinkwater – Silicate Dust, Air Pollution Presentation to Council on dust pollution</p> <ul style="list-style-type: none"> <li>• Have lived on Hollis for 14 years – ran landscaping business.</li> <li>• Issue – ore dump across the road, used to be 3 trucks – 2 loads per day - Now 7 trucks 24 hours per day.</li> <li>• Have written many letters to the village and other levels of government and filed petitions over the years regarding the silicate dust issue.</li> <li>• Many written complaints to HVC, Trimac and CN Rail over the year in regard to the silicate dust on the road and all over their home.</li> <li>• Contacted WCB to see if they could assist from a safety perspective – on site sweeper was the result.</li> <li>• Has proposed some solutions to the business which have been implemented.</li> <li>• Issue is the movement of the product creating the dust on the road and on structures and vehicles in the area.</li> <li>• Construction of dome on Hollis Rd. concerns raised to HVC.</li> <li>• Structure to be used for excess storage of equipment – CN assured cleanliness of area.</li> <li>• Dome made the prevailing winds worse causing more dust on their property.</li> <li>• Lot is now paved, requested on site sweeper.</li> <li>• WCB supported sweeper which was purchased.</li> </ul>	

	<ul style="list-style-type: none"> <li>Excessive noise, subcontractor trucks, product stored in dome building.</li> <li>CN claims the site is meeting environmental protocols and that sweeping on the lot exceeds environment standards.</li> <li>Minimum of 10 years dealing with HVC and CN Rail.</li> <li>Jan 11 called the VOA to complain about dust on the road, DPW went to the site resulting in PW grading the road.</li> <li>Jan 2023 – more spills.</li> <li>Tyler Banick from CN – has reached out to engage with the residents.</li> </ul> <p>Request:</p> <ul style="list-style-type: none"> <li>Is asking for positive feedback and solutions.</li> <li>Develop a dust bylaw and acknowledge the pollution.</li> <li>Send a letter to CN regarding the negligent copper concentrate dust clean up and request regular lot maintenance.</li> </ul>	
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#### 4. **PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

No public input received.

#### 5. **BYLAWS/POLICIES**

5.1		
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#### 6. **STAFF REPORTS**

REQUEST FOR DECISION		
6.1		
FOR INFORMATION		
6.		

#### 7. **CORRESPONDENCE**

FOR ACTION		
7.1	Thompson View Manor Society – Proposed Affordable Seniors Housing – Request for Support of this project <b>M/S Lambert / Clement</b> <i>THAT, Council provide the TVMS with a letter of support.</i>	CARRIED Unanimous R-2023-29
7.2	Ashcroft & District Healthcare Auxiliary – Request to waive the rental fee to use Ashcroft Community Hall November 15-19, 2023 for their Annual Christmas Sale <b>M/S Clement / Lambert</b> <i>THAT, Council approves the Ashcroft &amp; District Healthcare Auxiliary request to waive the rental fee to use Ashcroft Community Hall November 15-19, 2023 for their Annual Christmas Sale.</i>	CARRIED Unanimous R-2023-30

FOR INFORMATION		
7.3	Office of the Ombudsperson for BC – Webinar Invitation and Resource	
7.4	Jacqui Schneider, Sr. Community Affairs Officer, Teck HVC Partnership – An Exciting New Chapter for Teck	
7.5	Flip Chart Information Correspondence	
	Items 7.3 – 7.5: Receive for Information	

## 8. UNFINISHED BUSINESS

8.1	Task Manager / Motion Tracker – Receive for Information	
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## 9. NEW BUSINESS

9.1		
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## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1		
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## 11. COUNCIL REPORTS

11.1	Mayor Roden – Report Mayor Roden commented on the site feasibility study for the Film Studio in the TNRD was released.	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report	

## 12. RESOLUTION TO ADJOURN TO CLOSED MEETING

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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## 13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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## 14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday, February 27, 2023 at 6:49 pm.

Certified to be a true and copy of the Minutes  
for the Regular Meeting of Council held  
Monday, February 27, 2023.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE

MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 5:00 PM ON MONDAY, FEBRUARY 27, 2023

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**PRESENT:** Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Jessica Clement  
Councillor, Nadine Davenport  
Councillor, Doreen Lambert

CAO, Daniela Dyck  
DPW, Brian Bennewith

Media – 1  
Public – 1

**EXCUSED:** CFO, Yogi Bhalla

1. **CALL TO ORDER**

Mayor Roden called the COTW meeting of Council for Monday February 27, 2023 to order at 5:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

2. **ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Clement / Davenport**

*That, the agenda for the COTW Meeting of Council for Monday February 27, 2023 be adopted as presented.*

3. **MINUTES**

All COTW Minutes are adopted at a Regular Meeting of Council

4. **DELEGATIONS**

4.1	NONE	
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5. **DISCUSSION ITEMS**

5.1	CAO Report – Addendum to the Draft Council Code of Conduct Policy No. C-01-2023 CAO Dyck was asked to introduce the addendum to the draft bylaw for discussion.	
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5.2	<p>Draft Council Code of Conduct Policy No. C-01-2023 Mayor Roden opened the floor to discuss the Draft Council Code of Conduct Bylaw.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Prior to adding sanctions, be certain what sanctions look like, who will be judging the behaviours?</li> <li>• Will an impartial third party be required to adjudicate?</li> <li>• Sanction is the last resort; how do we stop an issue from getting to this stage?</li> <li>• Bylaw will be reviewed by the new Council within 6 months after each election – living document in essence.</li> <li>• Discussion regarding how the 3<sup>rd</sup> party should be selected.</li> <li>• Sec 4. Remove item 10(x)</li> <li>• 6.1 eliminate procedures in the sentence Council are only to contact staff through the CAO.</li> <li>• 6.2 who may direct to council member to the appropriate staff member – change to two sentences.</li> <li>• 7.0 SM when speaking for change to Council committee member use language as in Appendix A</li> <li>• Remove the excessive Council 6.7</li> <li>• Change throughout the bylaw “members of council” rather than “council members.”</li> <li>• Who can file a complaint: staff and council only?</li> <li>• Include section K from the City of Salmon Arm as the sanctions, process and timeline for the VAO COC good to have consequences for breaking rules.</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>• What is the legality of Council deciding someone being considered for sanctions or censure?</li> <li>• Consider developing a special committee like Board of Variance.</li> </ul>	
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## 6. BYLAWS FOR DISCUSSION

	NONE	
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## 7. STAFF REPORTS

	NONE	
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## 8. CLOSED MEETING

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

	NONE	
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## 9. TERMINATION



**Meeting adjourned by the Chair at 5:37pm.**

Certified to be a true copy of the Minutes  
for the Committee of the Whole Meeting of  
Council held Monday February 27, 2023

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** March 13, 2023  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Development of Proclamation Policy

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### Purpose

Request Council consideration and adoption of the attached Proclamation Policy.

### Recommendation

*THAT, Council adopts the Village of Ashcroft Proclamation Policy #C-02-2023 as presented.*

### Alternatives

*THAT, Council adopts the Village of Ashcroft Proclamation Policy #C-02-2023 as amended.*

### Discussion

The Village receives numerous requests for Council to make proclamations throughout the year. Often the proclamations are not relevant to Ashcroft as there is no direct local or regional affiliation with the Village.

Before Council is a policy that limits the proclamation requests going before Council, the policy recommends that only those proclamations with local affiliation will be considered. If Council makes a proclamation, it should be meaningful and relevant to Ashcroft.

Staff (EA Kris Hardy) researched various communities and has drafted the attached policy. One item Council is asked to discuss is the potential inclusion of the following statement:

*"4. The following types of events will not be considered for proclamations by the Mayor:*

- a. Any event or organization which may be seen to promote distinct sectors of the community, on the basis of race, religion, colour, sex, or sexual orientation, or which may serve more to divide or create conflict or division, rather than unity in celebration within the community."*

**Or:**

*"4. Council will not consider requests that are defamatory, hateful, racist, discriminatory, homophobic, sexist disrespectful, commercial or contrary to Village policies or bylaws."*

The above noted statement is included in approximately 50% of the policies researched.

### Strategic/Municipal Objectives

### Legislative Authority

### Financial Implications

### Attachment Listing

Proclamation Policy #C-02-2023

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**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer



## **ADMINISTRATION POLICY**

<b>TITLE:</b> Proclamation Policy		<b>POLICY #:</b> C-02-2023
<b>Authority:</b> Council	<b>Effective Date:</b> <b>Review Date:</b> Annually	
<b>Issued By:</b> <b>Issued Date:</b>	<b>Approved By:</b> Council <b>Approved Date:</b> <b>Updated:</b> <b>Resolution #:</b>	

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**PURPOSE:** To establish a policy for a proclamation to be considered. A proclamation encourages public awareness and provides recognition for events, achievements, and activities that are significant to the Village of Ashcroft.

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### **POLICY:**

A Policy to set the procedure for considering proclamations.

The Mayor shall review only those proclamations from interest groups and organizations that have a direct local or regional affiliation with the Village of Ashcroft. The Mayor, at their discretion, may consider other proclamation requests from widely known and long-established groups or organizations that the community supports and/or benefits from.

Proclamations will not be dealt with at Council Meetings.

### **SCOPE:**

This policy applies to Mayor and Council. Council's consideration of proclamations is to fulfill a request rather than taking a position.

### **PROCEDURE:**

1. Proclamation requests will only be considered from organizations with a direct local or regional affiliation.
2. Proclamations should raise awareness of an upcoming event, and/or provincial or national day they wish to celebrate at a local level. Types of events or occasions suitable for proclamation are those that are:
  - a. Relevant and/or significant to the local community
  - b. Observe milestones; recognize achievements or direct attention to a worthy cause.
3. If an organization or group wishes to have a photo opportunity that corresponds with the proclamation, this must be arranged by the applicant with the photographer and the CAO for a mutually suitable time when the Mayor can be photographed signing the proclamation.

## **STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** March 13, 2023  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** BC Legislated Requirement to form Accessibility Committee

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### **Purpose**

Request Council to establish an Accessibility Committee or Working Group.

### **Recommendation**

THAT, Council establishes a committee of which half of its members are persons with disabilities or are individuals that support, or are from organizations that support, persons with disabilities; at least one of the members is an Indigenous person and the remainder of the committee is comprised of two Council members and two staff members.

### **Alternate**

N/A

### **Discussion**

As of June 2021, the Accessible British Columbia Act (the “Act”) is law in British Columbia. The Act’s intent is to make the province more inclusive, including for persons with disabilities.

Accessible organizations need to be aware of the three requirements that came into force on September 1, 2022:

1. Establish an accessibility committee;
2. Develop an accessibility plan; and
3. Establish a process for receiving public feedback.

Below is some guidance provided by Lawson Lundell LLP:

### **Accessibility Committees**

Accessibility committees are intended to help accessible organizations (this includes local government) identify barriers to individuals in or interacting with the organization, and to advise the organizations on how to remove and prevent these barriers.

Members can be from inside or outside of the organization. The B.C. government has said that the intent is to avoid potential duplication of work, and so organizations can use existing accessibility committees (although they may need to be adapted to comply with the Act). Organizations that do not have existing committees can use this as an engagement opportunity for employees and the public they serve. The public sector organization’s mandate will likely be a significant factor in determining the optimal constituency of the committee.

### **Accessibility Plans**

Accessibility plans must outline how accessible organizations will identify, remove and prevent barriers to individuals in the organization or interacting with it. An accessibility plan does not need to be complete or comprehensive at the start. It is intended to be a developing and evolving plan. Accessible organizations must review and update these plans at least once every three years.

In developing and updating an accessibility plan, accessible organizations must consult with their accessibility committee and consider the following principles:

- a. inclusion;
- b. adaptability;
- c. diversity;
- d. collaboration;
- e. self-determination; and
- f. universal design.

The plan, and its focus, will likely be relatively unique to the organization and dependent on its mandate. Accessible organizations do not have to submit their accessibility plans to the provincial government for review or approval, but organizations should make their plans available to the public (i.e. by publishing it on their website).

### **Strategic/Municipal Objectives**

Accessibility

### **Legislative Authority**

BC Accessibility Act

### **Financial Implications**

### **Attachment Listing**

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### **Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** March 13, 2023  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** s.168 Report on Council Remuneration

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### **Purpose**

Approve s. 168 report of Council remuneration, expenses and contracts.

### **Recommendation**

Approve report as requested.

### **Alternatives**

NA

### **Discussion**

Section 168 of the Community Charter requires that at least once a year, a Council must prepare a report separately listing Council remuneration, expenses and contracts. The listing is attached and is similar to that contained in the SOFI report which follows later in the year.

### **Strategic/Municipal Objectives**

Financial Stewardship

### **Legislative Authority**

NA

### **Financial Implications**

NA

### **Attachment Listing**

NA

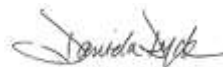
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**Prepared by:**



Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer

Report on Council Remuneration and Expenses  
For the Fiscal Year Ended December 31, 2022  
Pursuant to the *Community Charter Section 168*:

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Benefits<sup>1</sup></b>
Roden, Barbara	Mayor	14,815	5,551	139
Anderson, Marilyn	Councillor	6,679	1,861	116
Anstett, Jonah	Councillor	8,015	4,231	139
Clement, Jessica	Councillor	2,020	405	23
Davenport, Nadine	Councillor	8,015	2,278	139
Lambert, Doreen	Councillor	2,020	405	23
Tuohey, Debora	Councillor	6,679	3,614	116
<b>Total</b>		<b>48,244</b>	<b>18,347</b>	<b>697</b>

Note:

1. The Benefit expense is the premiums paid for an accident insurance policy for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on:  
Monday March 13, 2023.

Certified correct:



Yoginder (Yogi) Bhalla  
Chief Financial Officer



**From:** Iron Diesel <[irondieselfabrication@gmail.com](mailto:irondieselfabrication@gmail.com)>

**Sent:** Tuesday, March 7, 2023 10:08 AM

**To:** Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)>

**Subject:**

Good morning Daniela Dyck and whom this may concern.

As spoke to you earlier, I have signed a one year lease for the shop and all of the parking for the whole property at 124 3rd street owned by John van beers and with the option to purchase to property once the year is up. My intention is to run a auto repair shop as there is a demand for one in the area and if all goes well in the first year I will be buying the whole property.

My proposition to you is that you please hold off on building a sidewalk and curb in front of the shop and buildings on that side of the street for 1year as I'm worried the construction in the area is going to be hard for starting my new business up as I intend on opening by mid March and it will also reduce parking and make it harder to start up the new business and I'm hoping if all goes well in the first year with the parking situation you might halt the curb/ sidewalk construction altogether.

You have my word that I will not be contentious with people parking in in front of the shop and as I have earlier stated I have a signed lease agreement from John Vanbeers stating that I have all the parking and has agreed to leave the entire parking situation up to me. I would also like to note that I think a lot of the problems before with people parking in front of the shop before was that it did not look like a active auto repair shop which will not be the case in the future as I am fixing up the whole shop and installing a large sign, customer parking signs and it will be a very active area which I'm quite sure will deter people from parking there!

Please consider my proposition and let me know if you need anything more from me.

Best Regards!

Jacob Cable



Dear Mayor and Council,

We have received notice from the School Board that the Board of School Trustees will be including the former Ashcroft Elementary School site in its' Long-term Facilities Plan. As you are aware, the Ashcroft HUB Society has been operating from this site since the fall of 2015 and is just over seven years into a 9-year lease. The Ashcroft HUB board is especially discouraged that the notice of possible disposal has come about again. These are very uncertain and discouraging times for organizations, individuals and for communities in the post-recovery period of the pandemic. We are writing today to tell you about the important work that the Society does, and the impact the work has on local communities.

The Ashcroft HUB (the HUB) is an enterprising non-profit charity, with a vision to contribute to the vitality of our community through wellness, recreation & the arts. The HUB is a relevant, well-used facility for communities within the NI aka'pamux and Secwepemc territories. Community populations within our region are small and services within each are limited. The HUB strives to identify and fill the service gaps.

Connecting and collaborating are the key to ensuring the needs of the community are met. The HUB works together with more than 20 organizations and businesses, including the Elizabeth Fry Society, the Community Resources Society, The Ashcroft Lions and The Village of Ashcroft, to identify and fill service gaps. The HUB has also received support from United Way BC, TECK Highland Valley, Community Futures and the TNRD. Following is a general list of programs, services and events that the HUB either leads or partners to provide:

- Kids day camps, summer camps and after-school programs
- Community Connections, (with a focus on the isolated & vulnerable)
- Educational workshops & certificate training programs
- Music, fine art & theatrical lessons/training and live shows
- Wellness, fitness, health support, training, preventative & restorative health
- Fully Licensed Daycare providing childcare to 8 families
- Community-wide events (connecting community)
- Use of spaces for individuals, clubs & organizations for meetings and training
- The HUB Online Network (live-streaming local council meetings to encourage civic engagement)
- Virtual Centre: Providing tech services and literacy training to reduce barriers
- to business, social interaction and wellness supports.
- Care Helpline: a collaborative involving more than 20 organizations and spanning from Spences Bridge through Ashcroft and Cache Creek to Clinton. The purpose is to provide connections for those in need to essential services such as food, shelter, clothing and wellness. A phoneline is dedicated for people to call for help. The collaborative meets regularly with a round-table sharing of essential service gaps in communities and then the group works together to fill these gaps.
- Village officially designated Emergency Reception Centre and HARS (Heat Alert Response System) Centre



Small and rural communities are consistently faced with barriers to services; the pandemic has increased these barriers when so many services and programs were forced to close. In these post-pandemic times, we are finding people are needing connection more than ever and the Ashcroft HUB is where many of these connections are made through programming, classes, camps and planned events. Organizations & businesses are reporting difficulties to remain open to serve their community - ours included. With the closure of group activities and fitness centres, the HUB sustained a huge financial hit trying to keep our doors open and provide services to the community. We think we were successful in continuing to support the community in a difficult time - however at a great financial loss, which has been a setback to our long-term plans of purchasing the building.

We believe in keeping the building accessible for our communities, and feel that we have a proven track record that we can be trusted to care for and maintain this public building. Over the past nearly 7 years, we have cared for and maintained most of the operations and expenses of the building, including;

- More than \$40,000 per year in utility costs
- More than \$8,00 per year in insurance costs
- More than \$25,00 a year in building and grounds upkeep, security and maintenance
- Over a quarter of a million dollars in building upgrades, including new windows, outside doors and LED lighting upgrades.

We hope that our passion for community and hard work in caring for the property speak to how important remaining in the building to continue to serve the community is to us and to the people and organizations in the area. Therefore, we are asking the Board of Trustees to consider continuing the lease agreement with the Ashcroft Hub Society for another 9 years so that the HUB can focus on supporting and building services for our community.

We would like to extend an invitation to you all to schedule a tour of the building to see first-hand the impact it has had on our communities.

In Health and with respect,

Co-Chairs

On Behalf of The Ashcroft HUB Society Board of Directors

If it's happening.....



....it's happenin' at the HUB



[www.ashcrofthub.com](http://www.ashcrofthub.com)

[office@ashcrofthub.com](mailto:office@ashcrofthub.com)

250 453 9177





# WHERE WOULD WE BE WITHOUT THE HUB?

Since June 2022



- Armchair Travel
- Community Coffee
- Christmas Crafts
- First Aid Courses
- PALs Courses
- Christmas Market



- 32 meetings
- 15 private events
- 37 days of courses or workshops
- 83 days of support groups



- 120 Merv's Gym Members
- Used 600-700 times a month
- Merv's Gym has been used almost 6000

- 75 kids
- 25 adults
- over 300 community members

**Krush**  
DANCE



- drop-in basketball
- drop-in pickleball
- chair yoga

- 15 cast and crew
- over 600 community members



- 18 choir members
- over 100 community members



- 3 full time jobs
- 5 summer students
- businesses at the HUB
  - 3 full time jobs
  - 7 part-time job

Over 1600 people have been part of or attended an event, program or workshop directly put on by the HUB, or hosted at the HUB.



## Summer Camp at the HUB

- 192 kids
- 8 different camps
- 3 youth summer jobs
- Kids Christmas craft workshops
- Lego night
- Home Alone Course
- Babysitters Course



March 6, 2023

Mayor Barbara Roden  
Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0



Dear Mayor Roden:

**Re: Provincial Response to 2022 Resolutions**

UBCM has received the Province's response to your Council resolution(s) from 2022. Please find the enclosed resolution(s) and their provincial response(s).

All responses from the Province have been posted to the UBCM web site under Convention & Resolutions, then under Resolutions & Responses.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Sincerely,

A handwritten signature in black ink that reads "JCFord".

Jen Ford  
UBCM President

*Enclosure*

Whereas land used for the purposes of extracting, storage of products manufacturing or transporting of goods are categorized as Class 5 Light Industry in the BC *Assessment Act* – Prescribed Classes of Property Regulations BC Reg. 438/81 with the exception of lands used or held for the purposes of, or for purposes ancillary to, the business of transportation by railway;

And whereas ancillary rail operations such as transloading facilities are a heavy burden on local government infrastructure through trucking activity and movement of product and require a higher level of government support including fire services:

Therefore be it resolved that UBCM urge the provincial government to review the assessment classifications in the BC *Assessment Act* – Prescribed Classes of Property Regulations BC Reg. 438/81 and that business for the purposes ancillary to railway operations including transloading facilities be reclassified as Class 5 Light Industry in order to create fair taxation from railway operations and further that, Section 5(e) be repealed from the Act.

**Convention Decision:                      Endorsed**

Provincial Response

***Ministry of Finance***

*The Province is aware of the issue that local governments have raised regarding property assessment and tax fairness for rail yards.*

*Rail yard properties are Class 6 (Business) or class 5 (Light Industry) depending on use. Marshalling yards where train cars are shunted, loaded, unloaded, and parked are Class 6. Warehouses associated with these marshalling yards, used for short-term storage and trans-shipment of cargo are Class 5. These classifications are consistent with the Prescribed Classes of Property regulation.*

*The Province undertook significant work in 1995/96 to prescribe the classification of the configuration of rail yards, and does not intend to consider reclassification of railway properties at this time. The Province will continue to monitor rail operations to ensure policies are consistent with industry practices.*

Februrary					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
	<b>2023 MOTIONS</b>				
R-2023-06	THAT, Council direct administration to contact the artists Daniel Collett and Marina Papais and request their participation through the Public Art Policy #A-01-2021 to develop a maintenance plan for art on public property.	CAO	CAO met with Daniel on Feb 23, 2023. Daniel took a copy of the Public Art Policy with him to review and detatil. Daniel will schedule a future meeting (spring) to discuss policy participation.		in-progrss
R-2023-18	THAT, Council provide a gift basket valued at \$100 with locally purchased items to raffle at the SILGA Convention.	EDTC	Local items to be purchased to fill a gift basket for SILGA		In-progress
R-2023-29	THAT, Council provide the TVMS with a letter of support.	CAO	Letter of support be done		Completed
R-2023-30	THAT, Council approves the Ashcroft & District Healthcare Auxiliary request to waive the rental fee to use Ashcroft Community Hall November 15-19, 2023 for their Annual Christmas Sale.	EA	Letter be sent advising approval waiving rental fees		Completed



## REPORT TO COUNCIL – OPEN MEETING

**DATE:** March 13, 2023  
**TO:** Mayor and Council  
**FROM:** Margaret Moreira, Economic Development & Tourism  
**SUBJECT:** Thompson Okanagan Tourism Summit: Biospherology Master Class

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### **Purpose:**

To update Mayor and Council on my experience at the Thompson Okanagan Tourism Summit held on February 21-22, 2023.

I had the pleasure of attending the 2023 Thompson Okanagan Tourism Summit: Biospherology Master Class, held this year in Kamloops at Thompson Rivers University. Friday night's event, "Slide into the Kamloops Social Scene," in partnership with the Scotties Tournament of Hearts National Women's Curling Championships was an entertaining social gathering of attendees from around the region. Guests enjoyed many tasty appetizers, unique locally brewed beverages, and live music, followed by a short walk to the Kamloops Curling Arena to watch some world class curling.

### **Saturday, February 22, 2023**

#### **Master Class Experience**

This session began with a brief introduction from Ellen Walker-Mathews, CEO, Thompson Okanagan Tourism Association (TOTA) followed by two Keynote Speakers.

The day was filled with interactive sessions where we learned from regional and local presenters about the newest trends and developments in Indigenous tourism, climate action, access and inclusion, destination management, and so much more.

#### **Secwepemc Welcome:** Rosanne Casimir, Kúkpi7 / Chief, Tk'emlúps te Secwépemc

A strong advocate for her community for 14 years, and in her second term in the roll as Kúkpi7 (Chief), she spoke mostly of her travel to visit Pope Francis in 2022 and how important it was to her community to be a part of that delegation and to be a strong voice on that informative journey. Chief Rosanne Casimir is a wonderful, engaging speaker with an admirable list of professional and academic achievements.

**Master Class Keynote:** Angus Cockney, Icewalker Canada

A very powerful and emotional presentation by Angus Cockney, a 13-year Residential School Survivor who was orphaned at age eight. He focused on his positive experiences in residential school despite the many scars it left him with. A distinctive Inuit artist, Angus has traveled the world sharing stories of his culture and the environment. “He inspires Survivors to feed their destiny and not feed their history.” Those powerful words resonated throughout the room as he also encouraged everyone not to lose their faith because of the traumatic residential school history. He was, by far, my favourite speaker from the entire event.

**Session 1: Build it Better-Tour of TRU**

**Presenter: James Gordon**

During this session, we were given a walking tour of the campus by James Gordon from TRU’s Environmental Programs and Research department. Despite the frigid weather, the sun was shining and we were shown the many different energy saving programs the campus has implemented and their commitment towards a zero-carbon future and how they are building infrastructure to meet those targets.

**Session 2: Another Perspective - Walk, Roll, Feel, Fumble...Adjust, Adapt, Thrive!**

**Speaker/presenter: Sonja Gaudet, 3X Gold Metal Paralympian**

This session had three breakout components. Unfortunately, time only allowed for our group to do one of the them. “An Experiential Mile in the Daily Life of Guests & Employees Who Have Accessibility Requirements” focused on what it is like for someone with a disability to maneuver through doors, up and down ramps, in and out of bathrooms despite having the label/symbol of being “accessible.” We were given four different types of mobility equipment to try out and see how easy/hard it was to maneuver through the building we were in and discovered it was not as easy as it appeared to be. The presenter, Sonja Gaudet, made a few suggestions of how even small changes could make a world of difference for someone who struggles with mobility issues.

**Session 3: Trash Buffet**

**Speaker/presenter: Ben Liegey, Founder/CEO of Bettertable.ca**

This session focused on food waste and the millions of tons of food that is wasted every year in Canada through the hotel and restaurant industry. Guest speaker Ben Liegey has created a food waste tracking solution to help food-based businesses reduce their food waste by up to 50% and increase their profitability while helping the environment. A delicious sample of Banana bread, made with the whole banana, was shared with the group as just one example of how to use the whole fruit to reduce waste.

Two other presenters spoke during the lunch break, unfortunately, due to technical issues it was very hard to hear what they were saying but they sounded very passionate about their topics.

Emergency Preparedness - We Got You

Speaker: Walt Judas

Culinary Tourism Alliance

Speaker: Rebecca Mackenzie

Thank you for the opportunity to attend, I plan to implement relevant information of what I learned in these sessions in future tourism and economic development projects.

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**Prepared by:**



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Margaret Moreira;  
Economic Development and Tourism Coordinator

**Approved for submission to Council:**



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Daniela Dyck,  
Chief Administrative Officer

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** March 13, 2023  
**TO:** Council  
**FROM:** Mayor Roden

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**Assigned Committees:**

Finance Committee  
Gold Country Communities Society (GCCS)  
Historic Hat Creek Ranch  
TNRD  
Municipal Insurance Authority (MIA)

**Alternate Committees:**

Para Transit  
School District No. 74

**Working Groups:**

Bylaw Enforcement

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**March 1-3: Elected Officials Seminar**

Attended this three-day workshop sponsored by the Local Government Leadership Academy and the Southern Interior Local Government Association. The workshop is held once every four years, in the new year following a municipal election, and features workshops and presentations designed for newly-elected and returning officials.

The range of sessions was extensive. Particularly interesting were sessions dealing with Codes of Conduct, the roles and responsibilities of elected officials and staff, and the eagerly awaited Emergency Act from the province. With TNRD CAO Scott Hildebrand, I was on a panel that looked at what Regional Districts are, what they do, and how they differ from municipal governments.

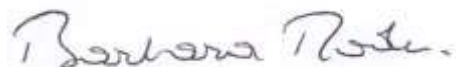
**March 8: Historic Hat Creek board meeting**

The meeting was unexpectedly changed to March 9, after this report was submitted.

**March 9: TNRD board meeting**

The meeting took place after this report was submitted. There were no items on the agenda directly relating to Ashcroft.

Respectfully submitted,



Barbara Roden,  
Mayor

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** March 13, 2023  
**TO:** Council  
**FROM:** Councillor Davenport

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**Deputy Mayor** – November 1, 2024 – October 31, 2025

**Assigned Committees/WG:**

Para Transit  
 Communities In Bloom  
 HUB Society  
 Economic Development & Tourism WG  
 Water to AIB WG  
 North Ashcroft Reservoir WG  
 Bylaw Enforcement Officer WG

**Alternate:**

Emergency Support Services  
 NDIT  
 Historic Hat Creek  
 Cache Creek Environmental Assessment  
 Health Care (HAWC)

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### March 1-3: LGLA (Local Government Leadership Academy) in Kelowna

The 3 Day Conference was attended by our Ashcroft Mayor and fellow Councillors and our CAO from the Village of Ashcroft consisted of various workshops, presentations, and networking sessions.

The keynote address was given by Ian McCormack, followed by presentations on agreeing and disagreeing, codes of conduct for councils and boards, roles and responsibilities, and property assessment and real estate trends. Management 101, Municipal Finance Authority of BC presentation, and strategies for long-term sustainable service delivery in communities were also discussed.

The last day of the conference included sessions on local government planning, tourism and transportation, and economic trust. The conference covered a range of topics that aimed to improve decision-making, clarify roles and responsibilities, and create sustainable service delivery plans for local governments.

It was a good conference. A refresher for those of us in our 2nd term of office, and lots to digest for our two new Councillors. Always great to network and connect with other municipalities, especially Cache Creek and Clinton.

### March 8: Economic Development and Tourism WG Meeting

Our NDIT marketing initiatives Grant was approved.

The group discussed doing a business walk and asking three specific questions to local businesses to determine how the Village can help them. And to facilitate/educate people on the merits of a potential inter community business association.

Finally, the working group discussed and viewed promotional radio ads and videos ads.

Respectfully submitted,

Nadine Davenport,  
Councillor

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** March 13, 2023  
**TO:** Council  
**FROM:** Councillor Lambert

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**Deputy Mayor** – November 1, 2025 – October 31, 2026

**Assigned Committees/WG:**

Ashcroft Fire Rescue  
Communities In Bloom  
Finance Committee  
Seniors  
Water to AIB WG

**Alternate:**

Cache Creek Environmental Assessment  
HUB Society

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**February 23: Zoom Landfill Meeting**

There will be a Landfill Inspection on March 30<sup>th</sup> and Council members may attend. The next Landfill meeting will be April 20<sup>th</sup>.

Respectfully submitted,

Doreen Lambert,  
Councillor