



For Office Use Only	
File # _____	Bylaw # _____
Date Rec'd _____	Fee Pd _____
Chng. Desig. From _____	To _____
Amdt. To Sec _____	

SCHEDULE A1 ( i )

**VILLAGE OF ASHCROFT**

**PROCEDURES BYLAW NO. 500, 1989**

SCHEDULE A1 – APPLICATION FOR OFFICIAL COMMUNITY PLAN AMENDMENT

I/We hereby apply for: (Check where applicable)

\_\_\_\_\_ an amendment to the text of Official Community Plan Bylaw

\_\_\_\_\_ a change in Land Use Designation of the property described as (legal description):

\_\_\_\_\_  
\_\_\_\_\_

and located at (street address or general location) \_\_\_\_\_

\_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_  
Current Designation
Proposed Designation

Required application fee of **\$800.00** and the completed Official Community Plan Amendment Information are attached.

\_\_\_\_\_  
 Date Applicant's Signature

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT

\_\_\_\_\_  
 Date Registered Owner's Signature

Where the Applicant is NOT the REGISTERED OWNER the Application must be signed by the REGISTERED OWNER or his SOLICITOR.

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APPLICATION FEE \$ \_\_\_\_\_ RECEIVED. RECEIPT NO. \_\_\_\_\_

\_\_\_\_\_  
 Date Signature of Official



SCHEDULE A1 ( ii )

**OFFICIAL COMMUNITY PLAN AMENDMENT INFORMATION FORM**

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Official Community Plan Amendment Application, Application Fee and Certificate of State of Title or of Indefeasible Title for the subject property.

Applicant and Registered Owner

1. (1) Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: Business \_\_\_\_\_ Home \_\_\_\_\_

(2) Registered Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: Business \_\_\_\_\_ Home \_\_\_\_\_

(3) A copy of a State of Title Certificate, or a copy of Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Application Fee

2. An Application Fee as set out in Fees Bylaw No. \_\_\_\_\_ (applicable section of which is attached) shall be made payable to the Village of Ashcroft and shall accompany the Application.

Text Amendment

3. Describe the Proposed Text Amendment \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Redesignation – Property to be Redesignated

4. (1) Legal Description in Full \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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(2) Location (street of property, general description or map) \_\_\_\_\_  
\_\_\_\_\_

(3) Size of property (area, number of parcels) \_\_\_\_\_

(4) Present Designation \_\_\_\_\_

(5) Proposed Designation \_\_\_\_\_

(6) Description of the Existing Use/Development \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(7) Description of Existing Use/Development on surrounding lots \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(8) Description of the Proposed Use/Development (use separate sheet if necessary) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(9) Services Currently Existing or Readily Available to the Property (check applicable are)

Services	Currently Existing		Readily Available*	
	Yes	No	Yes	No
Road Access				
Water Supply				
Sewage Disposal				
Hydro				
Telephone				

NOTE: \* Readily Available means existing services can be easily extended to the subject property



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Attachments

6. At the time of providing Application and Information Forms to the applicant the Village Clerk Treasurer or designated official shall indicate which of the following attachments are required or not required for this Application. The Village Clerk Treasurer or designated official may require additional information.

(1) A dimensioned Sketch Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the parcel(s) or part of the parcel(s) to be redesignated and the location of existing buildings, structures and uses.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

(2) Photographs of the subject property showing existing buildings, structures and uses.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

(3) A dimensioned Site Development Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the proposed use, buildings and structures, highway access, etc.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

(4) A Contour Map (Plan) drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ with contour interval of \_\_\_\_\_, if warranted by the topographic condition of the subject site.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

(5) A dimensioned Sketch Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ of the proposed subdivision, where subdivision is contemplated.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

(6) A dimensioned Site Plan and a dimensioned sketch or perspective rendering sufficient to illustrate elevations and exterior finish (required if the proposal involves an industrial, commercial or multiple family development),

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicants Signature

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Forms duly completed, received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Officer