



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 6:00 PM ON MONDAY, AUGUST 28, 2023**

**PRESENT:** Mayor, Barbara Roden  
 Councillor, Jonah Anstett  
 Councillor, Jessica Clement  
 Councillor, Nadine Davenport  
 Councillor, Doreen Lambert

CAO, Daniela Dyck  
 CFO, Yogi Bhalla

Media – 1  
 Public – 3

**EXCUSED:** DPW, Brian Bennewith

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday August 28, 2023, to order at 6:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Clement / Anstett**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, August 28, 2023, be adopted as amended to include the Staff Report to Reestablish the Heritage Park and Trails Master Plan Working Groups to be discussed under item 9.1, New Business.*

CARRIED. Unanimously. R-2023-113

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, July 24, 2023 M/S Davenport / Clement <i>THAT, the Minutes of the Regular Meeting of Council held Monday, July 24, 2023, be adopted as presented.</i>	CARRIED. Unanimously. R-2023-114

**3. DELEGATIONS**

3.1	There were no delegations; however, Mayor Roden took a moment to note that she attended the Zarthan Lodge’s Annual Pig Roast in Ashcroft celebrating their 100 <sup>th</sup> Anniversary. Zarthan Lodge	
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	presented the Village of Ashcroft with a plaque and a donation of \$30,000 to assist with the Heritage Park renovations. Huge thank you to the Masons and congratulations on their 100 <sup>th</sup> anniversary and being one of the oldest Masonic Lodges in Canada.	
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#### 4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

#### 5. BYLAWS/POLICIES

5.1	<p>Bylaw No. 845, Village of Ashcroft Notice of Enforcement, 2023  <b>M/S Roden / Clement</b>  <i>THAT, Bylaw No. 845, cited as Village of Ashcroft Notice of Enforcement Bylaw, 2023 be introduced and read a first time and amended as follows:</i>  <i>Rename Column 3 from Early Payment Penalty to Early Payment Discount.</i></p> <p><b>M/S Clement / Davenport</b>  <i>THAT, Bylaw No. 845, cited as Village of Ashcroft Notice of Enforcement Bylaw, 2023 be read a second time.</i></p> <p><b>M/S Anstett / Lambert</b>  <i>THAT, Bylaw No. 845, cited as Village of Ashcroft Notice of Enforcement Bylaw, 2023 be read a third time.</i></p>	<p>CARRIED. Unanimously. R-2023-115</p> <p>CARRIED. Unanimously. R-2023-116</p> <p>CARRIED. Unanimously. R-2023-117</p>
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#### 6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	<p>CAO Report – Transport Trucks / Farmers Market On Railway Avenue – Update  <b>M/S Clement / Lambert</b>  <i>THAT, Council approves the Farmers Market request to amend the Railway Avenue Road Closure from 7:30 am – 1:00 pm to 7:00 am – 1:00 pm.</i></p>	<p>CARRIED. Unanimously. R-2023-118</p>
6.2	<p>CAO Report – CMHC Housing Accelerator Fund Application  <b>M/S Lambert / Clement</b>  <i>THAT, Council approves the Village of Ashcroft grant application submission to CMHC under their Housing Accelerator Fund for small and northern communities to construct 30 affordable rental units in North Ashcroft in collaboration with a developer.</i></p> <p>Discussion: CAO Dyck provided background information noting the developers are establishing costs which will be forwarded prior to the grant application being submitted. The grant application costs will only include the 30 rental units not the entire phased development. Comment also made regarding what determines “affordable” rent in Ashcroft.</p>	<p>CARRIED. Unanimously. R-2023-119</p>

<b>FOR INFORMATION</b>		
6.3	CAO Report – 2022 Annual Report – double check the formatting on the compressed file there appear to be some issues likely caused during the file compression.	
6.4	CAO Report – Fire Department to Support Wildfire Efforts Mayor noted appreciation of the FD members that spent time in Chase in support of wildfire suppression.	
6.5	<p>CFO Report – Verbal Presentation – Financial Statements CFO Bhalla provided a brief update regarding Ashcroft’s financial position focusing on tax and utility collections – noting it appears paying taxes and utilities is challenging for some residents. Tax Sale – currently at 9 delinquents, optimistic that we will be down to one delinquent by the end of September. – we will likely not require a tax sale. Project update: Hot tub is complete – final payment has been requisitioned from the province. Lift Station 1 – complete, one bill outstanding Fire Hall – ongoing Water tracking is up and running on the Village website. Financial Summary Good position – some project cost overages Sewer Operating Fund shows a negative balance but that is due to Lift Station funding not received. Water Operating Fund – may need to transfer funds from reserve account to cover the cost of the additional 297,000 unexpected expenses due to low river levels through the winter months which caused pump and maintenance issues.</p>	
Items 6.3-6.5 be received for information.		

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	<p>BC Rural Health Network – Community Outreach Initiative – Request to Discuss Community Health Concerns <b>M/S Roden / Clement</b> <i>THAT, Council authorizes the Mayor to meet with the Rural Health Network to discuss Ashcroft’s Health concerns.</i></p>	CARRIED. Unanimously. R-2023-120
7.2	<p>HUB – Donation Request Councillor Clement recused herself in a conflict as she is the Director of the Ashcroft Hub at 6:37 returning at 6:41. <b>M/S Roden / Lambert</b> <i>THAT, Council supports the HUB’s request for donation items to be used as door or other prizes and directs staff to coordinate a donation of swag or other items not to exceed a value of \$200.</i></p>	CARRIED. Unanimously. R-2023-121
<b>FOR INFORMATION</b>		
7.3	Provincial Water Stewardship – Thompson River Watershed – Drought Conditions and Water Reduction Notice	
7.4	Civic Info August Newsletter	
7.5	Groundbreaking Recommendations BC’s 2024 Budget Consultation Embodies BC Rural Health Network’s Vision for Rural Health	

7.6	Highland Calley Copper – Update – Global Industry Standard on Tailings Management (GISTM)	
7.7	Peace River Regional District – Request for Support - UBCM Resolution for Wildfire Equipment	
7.8	Service BC to Expand BC Registry Filing Services – August 1, 2023	
7.9	BC Forest Practices Board – Invitation to Visit Booth at UBCM and Landscape Fire Management Report	
	Items 7.3-7.9 received for information.	

## 8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker Received for information.	
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## 9. NEW BUSINESS

9.1	<p>CAO Report – Reestablish the Heritage Park and Trails Master Plan Working Groups, <b>M/S Roden / Clement</b> <i>THAT, Council supports the reestablishment of the Parks and Trails Master Plan working groups and establishes a Community Speed Limit working group with Council members appointed to the working groups as noted below:</i> <i>Parks: Councillors Anstett and Clement, alternate Councillor Davenport</i> <i>Trails: Councillors Davenport and Clement, alternate Councillor Lambert</i> <i>Speed Limit: Mayor Roden, Councillors Lambert, alternate Councillor Anstett.</i></p>	CARRIED. Unanimously. R-2023-122
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## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	<p>Accessibility Advisory Committee (ACC) Minutes from the August 9, 2023, Meeting It was noted that the committee appears to be very motivated to move the mandate forward and have established a robust timeline. Suggestion: Engage with school administration not specific staff to build AAC awareness.</p>	
10.2	Joint Para-Transit Committee Minutes from August 16, 2023	

## 11. COUNCIL REPORTS

11.1	<p>Mayor Roden – verbal TNRD held the annual out of town meeting in Blue River this year. Stopped at 4 Fire Departments, 2 of which had major renovations completed and 2 had structural protection trailers. All the members were please to show the delegation their respective fire halls and equipment. Stayed overnight at a resort in Blue River The delegates were able to see firsthand the economic benefits and impact the Trans Mountain Pipeline adds to the region</p>	
11.2	Councillor Anstett	
11.3	Councillor Clement	



11.4	Councillor Davenport	
11.5	Councillor Lambert – Report	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Monday August 28, 2023, at 6:54 pm.

Certified to be a true and copy of the  
Minutes for the Regular Meeting of Council  
held Monday August 28, 2023.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor