



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE
AT 6:00 PM ON MONDAY, NOVEMBER 27, 2023**

PRESENT: Mayor, Barbara Roden
 Councillor, Jonah Anstett
 Councillor, Jessica Clement
 Councillor, Nadine Davenport
 Councillor, Doreen Lambert

CAO, Daniela Dyck
 CFO, Yogi Bhalla
 DPW, Brian Bennewith

EXCUSED:

Media –
 Public – 4

CALL TO ORDER

Mayor Roden called the regular Meeting for Monday, November 27, 2023, to order at 6:01 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	<p>Minutes of the Regular Meeting of Council held Tuesday, November 14, 2023 M/S Anstett / Clement <i>THAT, the Minutes of the Regular Meeting of Council held Tuesday, November 14, 2023, be adopted as amended.</i> <i>Move Cnlr Davenport from Present to Excused.</i></p>	<p>CARRIED. Unanimously. R-2023-160</p>
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3. DELEGATIONS

3.1	<p>Chris Rottluff – Dawson Road Maintenance – Winter Program Maintenance Mr. Rottluff introduced Mohamed Hasani as the new Quality Manager for the area. Mr. Rottluff noted that the Ashcroft Dawson team is in a much better place than last year and has recruited several new employees. Sand piles are being prepared at Cornwall and Highway 1 and the salt shed full.</p>	
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	<p>Currently crews are brining to reduce risk for frost and slippery sections on highway.</p> <p>Questions/Comments</p> <p>Query regarding how often brine should be applied.</p> <ul style="list-style-type: none"> ➤ Without precipitation the brine needs to be reapplied every 2-3 days ➤ Using a lighter application at the moment to assist with frost. ➤ Brine tank is in Clinton. ➤ Brine is much better for the environment and stays on the road. <p>David Rhodes – is not operations manager in the Williams Lake area.</p> <p>Who should Asshcroft call if there is an issue?</p> <ul style="list-style-type: none"> ➤ Chris until Mohamed get more familiar with his new position. <p>Mayor Roden thanked Mr. Rottluff and Hasani for attending the meeting and providing the update.</p>	
3.2	<p>David Wang – Westland Living – Presentation on the 1500 Government Street Project</p> <p>Proposing a rental project which will add 37 units to 1500 Government St.</p> <p>3 story rental apartment unit, asymmetrical design</p> <p>Design takes grading of the lot into consideration for aesthetics and fire suppression.</p> <p>Density, parking and set back are being addressed by OCP, Zoning amendments and variance applications.</p> <p>The developers are working with the village and after several iterations of the design are proposing parallel parking at Government St for 9 on street parking lots to meet the 1-1 ration rental suite/parking stall.</p> <p>Developers are requesting Council approval when considering applications for bylaw amendments and development variance later in the meeting.</p> <p>Questions/Comments</p> <p>Concern regarding garbage collection, it may be difficult for the garbage truck to maneuver in the new parking lot.</p> <ul style="list-style-type: none"> ➤ Dedicate a garbage collection area closer to Government St. <p>Curb and gutter concern noted for drainage and parking – to be considered in final design.</p> <p>Concern raised regarding visitor parking stall allocation.</p> <ul style="list-style-type: none"> ➤ No visitor parking allocation currently. ➤ Caretaker will have discretion to allocate unused parking stalls for visitor parking. <p>Query if tenants will have the opportunity to move to the new building?</p> <ul style="list-style-type: none"> ➤ Yes <p>Concern raised regarding adequate room for emergency vehicles.</p> <p>Mayor Roden thanked Mr. Wang for his presentation noting the development would be discussed later in the meeting.</p>	



4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

No comments or questions were received from the public.

5. BYLAWS/POLICIES

<p>5.1</p>	<p>CAO Report – OCP and Zoning Amendment Bylaw for Lot 1, District Lot 378, KDYD, Plan 6889, 1500 Government Street M/S Roden / Anstett <i>THAT Official Community Plan Amendment Bylaw No. 864, 2023, be introduced and read a first time by title only.</i></p> <p>M/S Clement / Anstett <i>THAT Official Community Plan Amendment Bylaw No. 864, 2023 be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.</i></p> <p>M/S Anstett / Davenport <i>THAT Zoning Amendment Bylaw No. 865, 2023, be introduced and read a first time by title only.</i> Parking discussion regarding on street parking It was noted that occupancy of apartments is relevant to available parking. Concerns regarding drainage which could be addressed at development, ditches could be filled in and proper drainage installed. As the North Ashcroft drainage project moves forward curb and gutter may need to be discussed During soccer season, there may be additional parking issues.</p> <p>M/S Anstett / Clement <i>THAT Zoning Amendment Bylaw No. 865, 2023, be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.</i></p> <p>M/S Clement / Anstett <i>THAT neighbourhood notification be sent to property owners within 100m of the subject property to advise of a proposed OCP Amendment (in addition to Public Hearing notification).</i> It was noted that perhaps the notification radius should be expanded. Discussion Not all residents impacted may be within the 100m radius. Public notification will be extensive and includes: <ul style="list-style-type: none"> ➤ Newspaper ➤ Social Media ➤ Newsletters ➤ Development sign at 1500 Government St. OPPOSED Anstett / Roden</p>	<p>CARRIED. Unanimously. R-2023-161</p> <p>CARRIED. Unanimously. R-2023-162</p> <p>CARRIED. Unanimously. R-2023-163</p> <p>CARRIED. Unanimously. R-2023-164</p> <p>CARRIED. Unanimously. R-2023-165</p>
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	M/S Lambert / Clement <i>THAT Council issue "Notice of Intent" to consider approval of Development Variance Permit No. DVP-2023-04 for 1500 Government Street (Lot 1, District Lot 378, KDYD, Plan 6889).</i>	CARRIED. Unanimously. R-2023-166
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Council Meeting Schedule 2024 M/S Roden / Clement <i>THAT Council adopt the proposed Council Meeting Schedule for 2024 as amended.to include a meeting be scheduled for October 1, 2024.</i>	CARRIED. Unanimously. R-2023-167
6.2	CAO Report – Branding M/S Clement / Davenport <i>THAT Council includes a review of the current Ashcroft "Wellness Awaits You" brand during Strategic Planning and consider rebranding as a strategic priority.</i> Discussion: Concerns raised regarding the previous branding exercise process and public participation. Moving forward with a rebranding exercise will delay wayfinding signage, however, consistent signage/branding is priority. It was noted the EDT has worked hard on the project, but the project should be put on hold until this issue is resolved. Branding could be introduced at the Public strategic planning session.	CARRIED. Unanimously. R-2023-168
FOR INFORMATION		
6.3	CFO Report – Verbal Update on the Village’s Financial Position CFO Bhalla provided Council with a brief review of the Village’s current financial position highlighting challenges, successes, and the inflationary impacts. Information System: Power BI moved to Open Apache Superset eliminating fees and avoids a potential \$60,000 future cost. The new interface provides access for Council and public. Internet peed is an issue but CFO Bhalla is working on resolving the issue. Financial Summary: General Operating Fund CFO Bhalla highlighted both positive and negative variances, noting we are on budget overall. Rising pool chemical costs are a concern. Questions/Comments Councillor Lambert asked for clarification regarding the public accessing the financial site. ➤ The Village is open and accessible and will link it to the website. CFO Bhalla noted concerns over property taxation increases throughout the province, reminding Council they must remember who is impacted and not add unnecessary stressors to taxpayers.	

	Mayor Roden noted the TNRD proposed tax requisition for Ashcroft is approximately 3.4% increase for 2024. Average for the region is 5.8%.	
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7. CORRESPONDENCE

FOR ACTION		
7.1	<p>Ashcroft HUB Society – Request to Close Railway Avenue from 2nd to 7th Streets for the Santa Parade December 1, 2023, from 5:30pm – 7:00pm M/S Lambert / Davenport</p> <p><i>That Council approves the request to Close Railway Avenue from 2nd to 7th Streets for the Santa Parade December 1, 2023, from 5:30pm – 7:00pm and provide barriers to restrict access from side roads.</i></p>	CARRIED. Unanimously. R-2023-169
7.2	<p>Faye Morrell – Ashcroft Academy of Skating – Request to have Arena remain open an extra week at the end of the season to accommodate the Academy’s Ice Show March 16, 2024 M/S Roden / Lambert</p> <p><i>THAT, staff contact the Ashcroft Academy of Skating advising the Village can accommodate ice time on February 24, 2024, to host the ice show.</i></p> <p>Discussion: Affordability of ice time – policy requires 4 hours per day of ice time to offset the costs. Ice plant is costly; however, staff can be repositioned to other areas and operate arena when needed. Cost of ice rental query - youth ice rental cost is \$70/hour. Staff sent email proposing Feb 24th to the organizers and are waiting to hear back.</p>	CARRIED. Unanimously. R-2023-170
7.3	<p>Peter Julian, MP New Westminster-Burnaby – Requesting Support for Private Member’s Bill C-273 – An Act to amend the Criminal Code (Corinne’s Quest and the protection of children) M/S Roden / Clement</p> <p><i>File for information</i></p>	
FOR INFORMATION		
7.4	<p>School District No. 74 – News Release – Superintendent of Schools, Theresa Downs, Resignation to take on Superintendent of Schools at Maple Ridge and Pitt Meadows M/S Roden / Anstett</p> <p><i>THAT, Council sends a letter to Superintendent Downs thanking her for her years of service to the students and staff of SD#74 Gold Trail.</i></p>	CARRIED. Unanimously. R-2023-171
7.5	<p>School District No. 74 – News Release – David Dumont is the new Vice Principal at Desert Sands Community School effective January 8, 2024.</p>	
	Mayor Roden noted the recent sad news from SD#74 Gold Trail advising the sudden passing of Trustee Donna Aljam, directing staff to send a letter of condolences on the Village’s behalf.	
	Items 7.4-7.5 received for information	



8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker Receive for information	
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report	
	Reports received for information	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday, November 27, 2023, at 7:31 pm.

Certified to be a true and correct copy of the Minutes of the Regular Meeting of Council held Monday, November 27, 2023.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor