



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, DECEMBER 11, 2023

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, November 27, 2023 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, November 27, 2023 be adopted as presented.</i>	P. 1-6

3. DELEGATIONS

3.1		
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS/POLICIES

5.1	Bylaw No. 866 – Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw, 2023 M/S <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be introduced and read a first time by title only.</i> M/S <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a second time.</i> M/S <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a third time.</i>	P. 7-8
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Mutual Aid Agreement – District of Logan Lake M/S <i>THAT, Council supports entering into a Mutual Aid Agreement with the District of Logan Lake for both community's mutual benefit to assist each other in the sharing of supplies, equipment, or other resources to meet service requirements in emergency and non-emergency situations.</i>	P. 9-18
6.2	CAO Report – Mesa Park Grant Funding M/S <i>THAT, Council supports a grant application in the amount of \$997,316.86 to be submitted to Employment and Social Development Canada under the Enabling Accessibility Fund (mid size projects stream) to revitalize Mesa Park into a fully accessible and inclusive space; and that Council is committed to leverage the project costs by 35% as per the program requirements and further that Council will support the project throughout its duration.</i>	P. 19-21
FOR INFORMATION		
6.		

7. CORRESPONDENCE

FOR ACTION		
7.1	Laureen Adrakar, Manager, Leasing & Property Management – Real Estate BC Liquor Distribution Branch – Request for two 15-20 minute parking spaces in front of the Liquor Store M/S	P. 22-25
FOR INFORMATION		
7.2	Art Guite Consulting, Agent for BC Ministry of Forests – A Draft Pest Management Plan (PMP) for Provincial Public (Crown) Lands in Southern and Coastal BC – Multi-agency Pest Management Plan (PMP) for Invasive Plant Management	P. 26-27
7.3	TNRD Press Release – Seeking Advisory Committee Appointees for Input on Land Use	P. 28
7.4	City of Victoria – Council Resolution: Red Light and Speed Cameras	P. 29-31
7.5	Ministry of Forests – Apportionment decision for the Kamloops Timber Supply Area and Rationale as the Minister of Forests	P. 32-35

8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker	P. 36-37
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Economic Development & Tourism Working Group Notes - November 8, 2023	P. 38-39
10.2	Para Transit Meeting Minutes – November 22, 2023	P. 40-45
10.3	Accessibility Advisory Committee Minutes – November 28, 2023	P. 46-47

11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE
AT 6:00 PM ON MONDAY, NOVEMBER 27, 2023

PRESENT: Mayor, Barbara Roden
Councillor, Jonah Anstett
Councillor, Jessica Clement
Councillor, Nadine Davenport
Councillor, Doreen Lambert

CAO, Daniela Dyck
CFO, Yogi Bhalla
DPW, Brian Bennewith

EXCUSED:

Media –
Public – 4

CALL TO ORDER

Mayor Roden called the regular Meeting for Monday, November 27, 2023, to order at 6:01 pm.

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Tuesday, November 14, 2023 M/S Anstett / Clement <i>THAT, the Minutes of the Regular Meeting of Council held Tuesday, November 14, 2023, be adopted as amended.</i> <i>Move Cnlr Davenport from Present to Excused.</i>	CARRIED. Unanimously. R-2023-160
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3. DELEGATIONS

3.1	Chris Rottluff – Dawson Road Maintenance – Winter Program Maintenance Mr. Rottluff introduced Mohamed Hasani as the new Quality Manager for the area. Mr. Rottluff noted that the Ashcroft Dawson team is in a much better place than last year and has recruited several new employees. Sand piles are being prepared at Cornwall and Highway 1 and the salt shed full.	
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	<p>Currently crews are brining to reduce risk for frost and slippery sections on highway.</p> <p>Questions/Comments</p> <p>Query regarding how often brine should be applied.</p> <ul style="list-style-type: none"> ➤ Without precipitation the brine needs to be reapplied every 2-3 days ➤ Using a lighter application at the moment to assist with frost. ➤ Brine tank is in Clinton. ➤ Brine is much better for the environment and stays on the road. <p>David Rhodes – is not operations manager in the Williams Lake area.</p> <p>Who should Ashcroft call if there is an issue?</p> <ul style="list-style-type: none"> ➤ Chris until Mohamed get more familiar with his new position. <p>Mayor Roden thanked Mr. Rottluff and Hasani for attending the meeting and providing the update.</p>	
3.2	<p>David Wang – Westland Living – Presentation on the 1500 Government Street Project</p> <p>Proposing a rental project which will add 37 units to 1500 Government St.</p> <p>3 story rental apartment unit, asymmetrical design</p> <p>Design takes grading of the lot into consideration for aesthetics and fire suppression.</p> <p>Density, parking and set back are being addressed by OCP, Zoning amendments and variance applications.</p> <p>The developers are working with the village and after several iterations of the design are proposing parallel parking at Government St for 9 on street parking lots to meet the 1-1 ration rental suite/parking stall.</p> <p>Developers are requesting Council approval when considering applications for bylaw amendments and development variance later in the meeting.</p> <p>Questions/Comments</p> <p>Concern regarding garbage collection, it may be difficult for the garbage truck to maneuver in the new parking lot.</p> <ul style="list-style-type: none"> ➤ Dedicate a garbage collection area closer to Government St. <p>Curb and gutter concern noted for drainage and parking – to be considered in final design.</p> <p>Concern raised regarding visitor parking stall allocation.</p> <ul style="list-style-type: none"> ➤ No visitor parking allocation currently. ➤ Caretaker will have discretion to allocate unused parking stalls for visitor parking. <p>Query if tenants will have the opportunity to move to the new building?</p> <ul style="list-style-type: none"> ➤ Yes <p>Concern raised regarding adequate room for emergency vehicles.</p> <p>Mayor Roden thanked Mr. Wang for his presentation noting the development would be discussed later in the meeting.</p>	

4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

No comments or questions were received from the public.

5. BYLAWS/POLICIES

5.1	<p>CAO Report – OCP and Zoning Amendment Bylaw for Lot 1, District Lot 378, KDYD, Plan 6889, 1500 Government Street M/S Roden / Anstett <i>THAT Official Community Plan Amendment Bylaw No. 864, 2023, be introduced and read a first time by title only.</i></p> <p>M/S Clement / Anstett <i>THAT Official Community Plan Amendment Bylaw No. 864, 2023 be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.</i></p> <p>M/S Anstett / Davenport <i>THAT Zoning Amendment Bylaw No. 865, 2023, be introduced and read a first time by title only.</i> Parking discussion regarding on street parking It was noted that occupancy of apartments is relevant to available parking. Concerns regarding drainage which could be addressed at development, ditches could be filled in and proper drainage installed. As the North Ashcroft drainage project moves forward curb and gutter may need to be discussed During soccer season, there may be additional parking issues.</p> <p>M/S Anstett / Clement <i>THAT Zoning Amendment Bylaw No. 865, 2023, be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.</i></p> <p>M/S Clement / Anstett <i>THAT neighbourhood notification be sent to property owners within 100m of the subject property to advise of a proposed OCP Amendment (in addition to Public Hearing notification).</i> It was noted that perhaps the notification radius should be expanded. Discussion Not all residents impacted may be withing the 100m radius. Public notification will be extensive and includes: <ul style="list-style-type: none"> ➤ Newspaper ➤ Social Media ➤ Newsletters ➤ Development sign at 1500 Government St. OPPOSED Anstett / Roden </p>	<p>CARRIED. Unanimously. R-2023-161</p> <p>CARRIED. Unanimously. R-2023-162</p> <p>CARRIED. Unanimously. R-2023-163</p> <p>CARRIED. Unanimously. R-2023-164</p> <p>CARRIED. Unanimously. R-2023-165</p>
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	M/S Lambert / Clement <i>THAT Council issue "Notice of Intent" to consider approval of Development Variance Permit No. DVP-2023-04 for 1500 Government Street (Lot 1, District Lot 378, KDYD, Plan 6889).</i>	CARRIED. Unanimously. R-2023-166
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Council Meeting Schedule 2024 M/S Roden / Clement <i>THAT Council adopt the proposed Council Meeting Schedule for 2024 as amended.to include a meeting be scheduled for October 1, 2024.</i>	CARRIED. Unanimously. R-2023-167
6.2	CAO Report – Branding M/S Clement / Davenport <i>THAT Council includes a review of the current Ashcroft "Wellness Awaits You" brand during Strategic Planning and consider rebranding as a strategic priority.</i> Discussion: Concerns raised regarding the previous branding exercise process and public participation. Moving forward with a rebranding exercise will delay wayfinding signage, however, consistent signage/branding is priority. It was noted the EDT has worked hard on the project, but the project should be put on hold until this issue is resolved. Branding could be introduced at the Public strategic planning session.	CARRIED. Unanimously. R-2023-168
FOR INFORMATION		
6.3	CFO Report – Verbal Update on the Village's Financial Position CFO Bhalla provided Council with a brief review of the Village's current financial position highlighting challenges, successes, and the inflationary impacts. Information System: Power BI moved to Open Apache Superset eliminating fees and avoids a potential \$60,000 future cost. The new interface provides access for Council and public. Internet peed is an issue but CFO Bhalla is working on resolving the issue. Financial Summary: General Operating Fund CFO Bhalla highlighted both positive and negative variances, noting we are on budget overall. Rising pool chemical costs are a concern. Questions/Comments Councillor Lambert asked for clarification regarding the public accessing the financial site. ➤ The Village is open and accessible and will link it to the website. CFO Bhalla noted concerns over property taxation increases throughout the province, reminding Council they must remember who is impacted and not add unnecessary stressors to taxpayers.	

	Mayor Roden noted the TNRD proposed tax requisition for Ashcroft is approximately 3.4% increase for 2024. Average for the region is 5.8%.	
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7. CORRESPONDENCE

FOR ACTION		
7.1	Ashcroft HUB Society – Request to Close Railway Avenue from 2nd to 7th Streets for the Santa Parade December 1, 2023, from 5:30pm – 7:00pm M/S Lambert / Davenport <i>That Council approves the request to Close Railway Avenue from 2nd to 7th Streets for the Santa Parade December 1, 2023, from 5:30pm – 7:00pm and provide barriers to restrict access from side roads.</i>	CARRIED. Unanimously. R-2023-169
7.2	Faye Morrell – Ashcroft Academy of Skating – Request to have Arena remain open an extra week at the end of the season to accommodate the Academy’s Ice Show March 16, 2024 M/S Roden / Lambert <i>THAT, staff contact the Ashcroft Academy of Skating advising the Village can accommodate ice time on February 24, 2024, to host the ice show.</i> Discussion: Affordability of ice time – policy requires 4 hours per day of ice time to offset the costs. Ice plant is costly; however, staff can be repositioned to other areas and operate arena when needed. Cost of ice rental query - youth ice rental cost is \$70/hour. Staff sent email proposing Feb 24 th to the organizers and are waiting to hear back.	CARRIED. Unanimously. R-2023-170
7.3	Peter Julian, MP New Westminster-Burnaby – Requesting Support for Private Member’s Bill C-273 – An Act to amend the Criminal Code (Corinne’s Quest and the protection of children) M/S Roden / Clement <i>File for information</i>	
FOR INFORMATION		
7.4	School District No. 74 – News Release – Superintendent of Schools, Theresa Downs, Resignation to take on Superintendent of Schools at Maple Ridge and Pitt Meadows M/S Roden / Anstett <i>THAT, Council sends a letter to Superintendent Downs thanking her for her years of service to the students and staff of SD#74 Gold Trail.</i>	CARRIED. Unanimously. R-2023-171
7.5	School District No. 74 – News Release – David Dumont is the new Vice Principal at Desert Sands Community School effective January 8, 2024.	
	Mayor Roden noted the recent sad news from SD#74 Gold Trail advising the sudden passing of Trustee Donna Aljam, directing staff to send a letter of condolences on the Village’s behalf.	
	Items 7.4-7.5 received for information	

8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker Receive for information	
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1		
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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report	
	Reports received for information	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday, November 27, 2023, at 7:31 pm.

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of
Council held Monday, November 27, 2023.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor

THE CORPORATION OF THE VILLAGE OF ASHCROFT
BYLAW NO. 866

A bylaw for the Village of Ashcroft to amend the Corporation of the Village of Ashcroft Consolidated Fees and Charges Bylaw No. 858, 2023.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited for all purposes as “The Corporation of the Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw No.866, 2023”.
- 2. Bylaw No. 858 is amended as follows: by the addition of Schedule “M” Public Works Equipment Rates.

READ A FIRST TIME THIS	11 th	DAY OF	December	, 2023
READ A SECOND TIME THIS	11 th	DAY OF	December	, 2023
READ A THIRD TIME THIS	11 th	DAY OF	December	, 2023
ADOPTED THIS		DAY OF		, 2023

Barbara Roden,
Mayor

Daniela Dyck,
Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No. 8 as adopted by
Council.

Daniela Dyck,
Chief Administrative Officer

**Schedule “M”
Public Works Equipment
Fees**

Category	RATE
Cat 430E Backhoe	\$105.00 / HR
CAT Front End Loader	\$85.00 / HR
CAT 1404 Grader	\$125.00 / HR
Single Axle Dump Truck	\$70.00 / HR
John Deere W/Flail Mower	\$80.00 / HR
Elgin Sweeper	\$160.00 / HR
Pick Up Truck W/Operator	\$65.00 / HR
Water Tanker	\$65.00 / HR
Compressor Hourly	\$45.00 / HR
Compressor Per Day	\$125.00
Tamper VR12	\$20.00 / HR
Vibrator Roller	\$60.00 / HR
Sewer Flusher	\$75.00 / HR
Labourer	\$40.00 / HR
Foreman (Crew Leader)	\$50.00 / HR

CONDITIONS

- Prior to the Village approving equipment rentals, all other local contractor options must be sourced and unavailable to perform the required task.
- All rentals are for a minimum of one (1) hour and invoiced in ½ hour increments thereafter.
- All equipment rates include an operator except the Tamper & Vibrator Roller.
- 5% Administration Fee added to all invoicing.
- 5% GST applicable

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: December 11, 2023
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Mutual Aid Agreement – District of Logan lake

RECOMMENDATION

THAT, Council supports entering into a Mutual Aid Agreement with the District of Logan Lake for both communities mutual benefit to assist each other in the sharing of supplies, equipment, or other resources to meet service requirements in emergency and non-emergency situations.

Prepared by:



Daniela Dyck,
Chief Administrative Officer

PURPOSE:

This report is to consider the following:

1. Mutual Aid Agreement for sharing supplies, equipment, and other resources to meet service requirements.

DISCUSSION:

In recent months the Village has had difficulty with the Garbage truck which could have interrupted service delivery; however, the District of Logan Lake kindly loaned us one of their garbage trucks so we could fulfill our scheduled service.

Logan Lake Council approval is required each time the Village requests use the District of Logan Lake's garbage truck to that end, CAO Archambault and I discussed establishing a Mutual Aid Agreement to simplify the process enabling both communities to provide equipment, supplies or resources when requested and if the equipment is available.

Attached to this report is the Draft Mutual Aid Agreement, of note the fee structure will be as per the Province of BC guidelines or in the absence of any guidelines the assisting municipality shall charge the rates set in the Fees and Charges Bylaw Schedule of Equipment Rates.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Unknown

Attachment Listing

Mutual Aid Agreement

MUTUAL AID AGREEMENT

THIS AGREEMENT DATED FOR REFERENCE THE ____ DAY OF ____, 2023

BETWEEN:

VILLAGE OF ASHCROFT

PO Box 129
Ashcroft, B.C., V0K 1A0

(Hereinafter referred to as the "Village") of the First Part

AND:

DISTRICT OF LOGAN LAKE

P.O. Box 190
2 Opal Street
Logan Lake, B.C., V0K 1W0

(Hereinafter referred to as the "District") of the Second Part

WHEREAS the Parties consider it to be to their mutual benefit to assist each other in the sharing of supplies, equipment, or other resources to meet service requirements in emergency and non-emergency situations;

AND WHEREAS the occurrence of a major event or the occurrence of simultaneous emergencies may require resource beyond those available in each of the of the Parties to this Agreement;

AND WHEREAS the District of Logan Lake and the Village of Ashcroft have recognized the importance of the concept of written mutual aid agreements between levels of government to facilitate reimbursement; and

NOW THEREFORE THIS AGREEMENT WITNESSETH, in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the Village of Ashcroft and the District of Logan Lake agree as follows:

1. INTRODUCTION AND PURPOSE

The purpose of this Mutual Aid Agreement for the Sharing of Municipal Resources (this Agreement) is to ensure the continuation of necessary municipal resources in the event a municipality requests aid to assist in its provision of municipal resources.

In furtherance of this purpose, this Agreement provides a framework through which the municipal parties to this Agreement may assist one another in times of need. Each municipal party to this Agreement recognizes that it may need to call upon another party to assist in its own need to provide ongoing municipal services, to respond to catastrophes, emergencies, natural disasters, or the like. Each municipality further recognizes that non-emergency and emergency cooperation remains in the long-term interests of the parties, and therefore enters into this Agreement to ensure a consistent, coordinated and timely response in providing mutual aid. By signing below, each Municipal Party agrees to be bound by all the terms contained herein.

2. DEFINITIONS:

- a) "Assistance" shall mean all acts of Assisting Municipality conducted for or on behalf of a Requesting Municipality, including but not limited to travel to and from the site of the emergency, incurring of Expenses and all activities conducted from the time employees of Assisting Municipality begin travel to the site of the emergency until travel from the site of the emergency to the headquarters of Assisting Municipality is complete.
- b) "Assisting Municipality" shall mean a Municipality which has determined to provide assistance as set forth in Section V, below, and which actually provides Assistance to a Requesting Municipality. Employees of Assisting Municipality shall at all times during Assistance continue to be employees of Assisting Municipality and shall not be deemed to be employees of Requesting Municipality for any purpose.
- c) "Chief Administrative Officer" means the employee who is responsible for exercising general control or management of the administration and affairs of the Municipality and other duties as directed by Council.
- d) "Emergency" means any present or imminent serious incident that in the opinion of the Requesting Municipality cannot be brought under control by use of the available local resources and that requires prompt coordination or action or special regulation of persons or property to protect health, safety or welfare of people, or to limit property damage, or to meet municipal service requirements.
- e) "Emergency Resources or Resources" means persons, equipment and material held by, in the service of, or directly available to the Municipality;
- f) "Expenses" shall include:

- i. Labor Charges incurred by the Assisting Municipality; the cost of wages paid under existing wage agreements, irrespective of whether the agreement is a collective bargaining agreement, personnel policy provision, individual labor agreement, or otherwise. The Assisting Municipality's labor charge shall not be greater than the equivalent of 40 straight time hours per employee per calendar day without prior written approval by a duly authorized representative of Requesting Municipality.
- ii. Equipment Charges incurred by the Assisting Municipality, including, but not limited to hourly charges for hours traveled and worked, and will be in accordance with the attached Equipment Rates. Such charges may include depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, and other costs incidental to operation.
- iii. Any material used in the Assistance process not provided by the Requesting Municipality.
- iv. Any and all miscellaneous costs not provided by the Requesting Municipality.
- g) "Excluded Expenses" shall mean all administrative and general, indirect labor, and overhead expenses incurred by the Assisting Municipality.
- h) "Mutual Aid" means Emergency Resources or Non-emergency Resources provided by a municipality outside that municipalities jurisdictional boundaries to a municipality requesting the Emergency Resources.
- i) "Requesting Municipality" shall mean a municipality which requests Assistance from another municipality.
- j) "Responding Municipality" means the municipality which has been asked for assistance pursuant to this Agreement.

II. OBLIGATIONS OF REQUESTING MUNICIPALITY

- a) A Requesting Municipality will first attempt to use its own community resources before requesting outside assistance, except where special equipment or capability is not available from within that community.
- b) Any party to this Agreement shall contact the Chief Administrative Officer, or delegate, of another party to request assistance under this Agreement; in the event a CAO is unavailable, a party shall next contact the Mayor of the governing body. The parties expressly understand that any party requested to provide assistance shall not be obligated to do so until authorized by the CAO

or the Mayor as indicated above, and the decision to do so shall be in the sole discretion of the municipality to which the request has been made.

- c) Once a municipality assumes the responsibilities of the Assisting Municipality, it shall be obligated to provide Assistance in accordance with this Agreement. Notwithstanding the foregoing, the Assisting Municipality shall retain the authority to instruct its employees to return to its headquarters whenever management of Assisting Municipality deems it to be necessary or desirable.
- d) This Agreement is non-exclusive and nothing in this Agreement shall be construed as prohibiting a municipal party to this Agreement from directly arranging for Assistance on its own with other municipalities, outside the parameters of this Agreement.
- e) In connection with emergency assistance, a Requesting Municipality shall have the following obligations with regard to the Assisting Municipality:
 - i. To provide its best estimate of the type and amount of equipment needed, the number and types of employees requested, and the estimated duration of the Assistance;
 - ii. To designate a person to work with each employee or group of employees of Assisting Municipality who is familiar with Requesting Municipality's systems or methods of work, and who has direct access to Requesting Municipality's computer networks or communication system if required;
 - iii. To release all employees of Assisting Municipality once Assistance is no longer necessary or desirable;
 - iv. Promptly reimburse Expenses incurred by Assisting Municipality, but no later than 30 days after receipt of an invoice;
 - v. Maintain insurance in amounts and coverages typically maintained for municipal operations of similar size providing service in the Province of British Columbia. Insurances shall include Commercial General Liability, Workers' Compensation/Employer's Liability, Automobile Liability, and such other coverages as may reasonably be requested by Assisting Municipality, which proof of such insurance shall be provided upon request by Assisting Municipality.

III. OBLIGATIONS OF ASSISTING MUNICIPALITY

Assisting Municipality shall do the following:

- a) Maintain all time sheets and work records for its employees providing Assistance including the dates worked and number of hours for each date delineated in no greater than half-hour increments including travel time to and from job site, the names or descriptions or identifying numbers of all equipment used by the Assisting Municipality, as well as the applicable rate for use of such equipment. In the absence of any adopted rates for the use of such equipment, the Assisting Municipality shall charge the municipal rates set forth under **Province of BC guidelines**, and in the absence of any guidelines, the Assisting Municipality shall charge the rates set forth in the **Schedule of Equipment Rates**.
- b) Assisting Municipality shall submit an invoice for Expenses to Requesting Municipality within thirty days after Assistance has been terminated. At a minimum, the invoice shall include the names of the Requesting Municipality and the Assisting Municipality, contact information for the Assisting Municipality, all time sheets associated with such assistance, any other Expenses and the date the invoice is due.
- c) Assisting Municipality shall adhere to its own applicable personnel policies or labor agreements in connection with its provision of Assistance hereunder.

3. MUTUAL INDEMNITY AND LIABILITY INSURANCE

- a) Each Municipality to this Agreement shall maintain liability insurance, vehicle insurance and Workers' Compensation for its own personnel whether responding to emergencies inside or outside their respective jurisdictions.
- b) Each Municipality to this Agreement agrees that in the event of the failure of the other Municipality to respond to a call for assistance, the Municipality requesting assistance shall not make any claim of liability against the Municipality nor its elected officials, officers, employees, agents, volunteers, or contractors, whose assistance has been requested; but hereby waives any claim it may have arising from such failure to respond.
- c) Without limiting the effect of the above provision, in the event the responding municipality is required to return to their own area to attend an Emergency or meet service requirements, each of the Parties hereto agree that such equipment and personnel may thereupon be withdrawn and the Requesting Municipality shall not make any claim of liability against the Responding Municipality, nor its elected officials, officers, employees, agents, volunteers, or contractors, whose assistance was provided and then withdrawn; but hereby waives any claim it may have arising out of any such withdrawal.
- d) The Municipality requesting or accepting Resources under this Agreement shall indemnify and save harmless the Municipality responsible for providing Mutual

Aid under this Agreement, its elected officials, officers, employees, agents, volunteers or contractors from and against any and all claims, demands, actions, causes of action, loss, costs, damages, and expense (including legal fees on a solicitor-client basis) in respect of, or in any way related to the provision of Mutual Aid under this Agreement and, without limiting the generality of the foregoing, any action taken or thing done, or failure to take action or do a thing under this Agreement, save and except the Municipality providing Mutual Aid, or its Resources, acting contrary to the direction of the Chief Administrative Officer that requested the Mutual Aid.

- e) In the event that a Responding Municipality acts independently of the Requesting Municipality, then the Responding Municipality shall not be entitled to indemnity pursuant to this section but shall be responsible for its own legal liabilities and shall accordingly indemnify and save harmless the Requesting Municipality under this Agreement for any and all liabilities, actions, damages and claims of whatever nature or kind arising out of the independent act of the Responding Municipality in connection with the Emergency.
- f) Notwithstanding 3(d) above, the Responding Municipality shall not be liable for any loss, costs, damages and expenses whatsoever in connection with failure to supply the Resources for any reason whatsoever, or for any delay in arrival of the Resources for any reason whatsoever.

4. PAYMENT FOR ASSISTANCE

- a) The responding municipality shall be compensated in correspondence with the most current version of the **Province of BC guidelines and /or the respective municipalities Schedule of Equipment Rates**.
- b) Individual equipment and resources will be charged out at their “all-found” rate.
- c) The Requesting Municipality shall replace, at current cost, any materials used, i.e., fuel for vehicles, or operational items provided by the Responding Municipality.
- d) Such amounts must be invoiced within sixty (60) days after the emergency requiring Mutual Aid and the Requesting Municipality shall pay the invoice within thirty (30) days upon receipt.

5. AMENDMENT

- a) It is agreed that the respective Chief Administrative Officers for each Municipality will meet annually to review the provisions of this Mutual Aid Agreement.

6. TERMINATION

- a) Either Municipality giving to the other in writing thirty (30) days notice to that effect may terminate this agreement.

7. TERM

- a) Unless terminated earlier as set out, this Agreement is for a term of Three (3) years commencing on the _____ day of _____, 2023

IN WITNESS WHEREOF the parties hereto have executed this Agreement on this _____ day of _____, 2023.

SIGNED, SEALED AND DELIVERED

By the Village of Ashcroft. The Corporate Seal of the Village of Ashcroft was hereunto affixed in the presence of its duly authorized signatories:

Mayor

(seal)

Chief Administrative Officer

By the District of Logan Lake. The Corporate Seal of the District of Logan Lake was hereunto affixed in the presence of its duly authorized signatories:

Mayor

(seal)

Chief Administrative Officer

Schedule “M”
Public Works Equipment
Fees

Category	RATE
Cat 430E Backhoe	\$105.00 / HR
CAT Front End Loader	\$85.00 / HR
CAT 1404 Grader	\$125.00 / HR
Single Axle Dump Truck	\$70.00 / HR
John Deere W/Flail Mower	\$80.00 / HR
Elgin Sweeper	\$160.00 / HR
Pick Up Truck W/Operator	\$65.00 / HR
Water Tanker	\$65.00 / HR
Compressor Hourly	\$45.00 / HR
Compressor Per Day	\$125.00
Tamper VR12	\$20.00 / HR
Vibrator Roller	\$60.00 / HR
Sewer Flusher	\$75.00 / HR
Labourer	\$40.00 / HR
Foreman (Crew Leader)	\$50.00 / HR

CONDITIONS

- Prior to the Village approving equipment rentals, all other local contractor options must be sourced and unavailable to perform the required task.
- All rentals are for a minimum of one (1) hour and invoiced in ½ hour increments thereafter.
- All equipment rates include an operator except the Tamper & Vibrator Roller.
- 5% Administration Fee added to all invoicing.
- 5% GST applicable

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: December 11, 2023
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Grant Funding Application for Mesa Park

RECOMMENDATION

THAT, Council supports a grant application in the amount of \$997,316.86 to be submitted to Employment and Social Development Canada under the Enabling Accessibility Fund (mid size projects stream) to revitalize Mesa Park into a fully accessible and inclusive space; and that Council is committed to leverage the project costs by 35% as per the program requirements and further that Council will support the project throughout its duration.

PURPOSE:

This report is to consider the following:

1. Applying for grant funding to revitalize Mesa Park into a fully inclusive and accessible space.

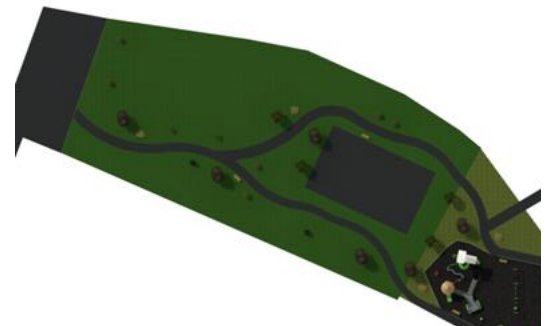
DISCUSSION:

Mesa Park has been in dire need of upgrades for many years, the catalyst that moved this project forward was the unexpected sudden removal of dangerous trees in the fall of 2022.

Council indicated that revitalizing the park is a priority, therefore staff has been sourcing funding opportunities that may be a good fit for the project. As staff was working with playground equipment companies to gauge the approximate cost for the project, a funding opportunity was forwarded for consideration that supports the development of a fully accessible and inclusive playground.

The proposed project includes:

- Pour in place rubber surface in the playground area
- Fenced playground
- Accessible playground equipment with shade cover
- Basketball court
- Paved walking paths
- Grassy treed area
- Picnic tables and benches placed throughout the park



The introduction of a fenced area addresses a crucial need for families with children who may be prone to wandering, ensuring that all children, regardless of their abilities, can experience the joy of outdoor play. The prospect of Mesa Park becoming the first fully accessible and inclusive park in Ashcroft reflects a commitment to fostering a sense of community for all residents. The positive impact on families with children facing unique challenges will undoubtedly be significant. Of note, only a portion of the tower in

the playground will be accessible, the climbing area and upper slide deck are not. The proposed playground and park will provide many elements of play and recreation benefitting all children, families and park users.

A paved parking lot will be developed connecting to paved walking paths meandering through the park with seating and picnic areas along the way. A full-sized basketball court will replace the existing court and trees will be planted using the BC Hydro Re-Greening Grant that the Village is approved for.

Projected cost of the project is \$997,316.86 of which 65% is grant funded. The Village portion equates to approximately \$349,060.90 to offset the remainder of the project cost staff will continue to source grant funding opportunities to leverage the expense. If additional grant funding is not sourced, Council will have to determine during the budget process if the project will move forward.





Once completed, the project will provide significantly increased and improved access to outdoor sports and recreation opportunities in Ashcroft and area, for all residents and in particular for persons with disabilities, including those with a physical disability, Intellectual and Development Disability (IDD), and/or social, emotional, and behavioural disorders.

Strategic/Municipal Objectives

Recreation and Inclusivity

Legislative Authority

Financial Implications

35% total project costs including in-kind contributions

Attachment Listing

Prepared by:

Daniela Dyck,
Chief Administrative Officer

Margaret Moreira,
Economic Development & Tourism Coordinator

From: Laureen Adrakar <laureen.adrakar@bcldb.com>
Sent: Thursday, November 30, 2023 1:30 PM
To: Courtney Dash <admin@ashcroftbc.ca>
Subject: BCLS 002 Ashcroft | Designated Parking

Mayor and Council,

On behalf of the BC Liquor Distribution Branch, I would like to request two (2), 15 or 20-minute designated customer parking to be installed in front of our BC Liquor Store in Ashcroft, BC.

We have had many challenges with our customers being frustrated having to carry their purchases or empties from quite a distance, or in the alley way, which is not permitted for parking. Vehicles are parked storefront for a couple hours, compromising customer parking.

Currently we have a successful bakery on the other side of the alley way, patrons of the bakery will park at our storefront for length of time while they are dining in for lunch or coffee. In addition, there is a new automotive business across the street and their customers park storefront, other times cars are parked while the owners walk around town for shopping.

Thank you for taking the time to address the issues on hand and appreciate the support from the Village of Ashcroft. Our main goal is to provide an enjoyable customer experience and hope you will consider our proposal. I have attached storefront images for your review and reference.

Kind regards,

Laureen Adrakar

Manager, Leasing & Property Management - Real Estate
BC Liquor Distribution Branch
3383 Gilmore Way, Burnaby BC V5G 4S1
T: 604 252-7413 E: laureen.adrakar@bcldb.com

Service. Relationships. Results.

The LDB is proud to contribute over \$1 billion annually to the Province of British Columbia. Our contribution helps provide financial support for vital public services including health care and education.



Disclaimer: The content of this e-mail is intended solely for the use of the individual or entity to whom it is addressed. If you have received this communication in error, be aware that forwarding it, copying it, or in any way disclosing its content to any other person, is strictly prohibited. If you have received this communication in error, please notify the author immediately and delete the message including any attachments.







Art Guite Consulting
Agent for BC Ministry of Forests

206 – 20641 Logan Avenue
Langley, B.C. V3A 7R3

Cell: 604 996 4683
E mail: pmprespond@gmail.com

November 29, 2023

File: Draft Pest Management Plan for Provincial Public (Crown) Lands in Southern and Coastal British Columbia

Village of Ashcroft
601 Bancroft Street
Ashcroft
V0K 1A0
admin@ashcroftbc.ca

To whom it may concern:

This letter is to inform you that the Ministry of Forests (FOR) has collaborated with the Ministry of Environment and Climate Change Strategy's Conservation and Recreation Division (CARD), Land and Resource Stewardship (WLRS) and the Ministry of Transportation and Infrastructure (MOTI) to renew a multi-agency Pest Management Plan (PMP) for Invasive Plant Management on Provincial Public (Crown) Lands in Southern and Coastal BC. This plan replaces current multi-agency PMP's which expire in April 2024 and builds on previous versions which incorporated input and feedback from numerous Indigenous communities throughout the PMP area as well as public consultation through posting of newspaper ads over the years in addition to specific feedback received on this version through the consultation period. The plan supports and enables comprehensive invasive plant management on all provincial public lands within the boundaries of the Plan. FOR is the lead agency on development of the plan and is the PMP holder as described in the *Integrated Pest Management Act Regulation*.

The PMP Area will be specific to Provincial Public Land under the jurisdiction of FOR, MOTI, and BC Parks within the following geographical areas:

1. Vancouver Island, the Southern Coast and Haida Gwaii including the following Regional Districts: Capital, Cowichan Valley, Nanaimo, Alberni-Clayoquot, Comox Valley, Strathcona, Mount Waddington, Central Coast, and North Coast (Haida Gwaii only).
2. South Coastal Mainland including the following Regional Districts: Metro Vancouver, Fraser Valley, Squamish-Lillooet, Sunshine Coast and Quathet.
3. Southern Interior including the following Regional Districts: Okanagan-Similkameen, Central Okanagan, North Okanagan, Kootenay Boundary, Central Kootenay, East Kootenay, Columbia-Shuswap, Thompson-Nicola and Cariboo.

The Provincial Public (Crown) lands within the above area include, but are not limited to, highway rights-of-ways, gravel pits; grasslands; provincial parks; conservancy, protected, and forested areas; ecological reserves, wildlife management areas; and watersheds.

The PMP outlines strategies to protect indigenous, ecological, social, and economic values on public land, and outlines an Integrated Pest Management approach to invasive plant management. The plan addresses prevention of new incursions or prohibited species, elimination of new invaders through early detection and rapid response; and presents options for the containment of existing invasive plant populations. Tools to accomplish invasive plant management include surveys and inventories, manual/mechanical treatment methods, biological and cultural controls, and the use of herbicides.

A draft PMP document is posted on the website page entitled "Invasive Plant Pest Management Plans and Pesticide Use Permits" at <https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/invasive-species/integrated-pest-management/pmp-pup>.

If you have questions regarding the PMP please contact me at the above PMPrespond@gmail.com or 604 996 4683

Yours truly,

A handwritten signature in dark ink, reading "Art Guité". The signature is fluid and cursive, with the first name "Art" and last name "Guité" clearly distinguishable.

Art Guité B.Sc., M.P.M., P.Ag.



PRESS RELEASE

TNRD Seeking Advisory Committee Appointees for Input on Land Use

Kamloops, BC – December 1, 2023 – Have your say on land use in rural areas of the Thompson-Nicola region. The Thompson-Nicola Regional District (TNRD) is seeking interest from qualified persons to serve as appointees on the Advisory Planning Commission (APC), to provide input on matters related to land use planning at the local government level such as proposed zoning bylaw and Official Community Plan amendment applications and special planning studies.

Input from the APC is provided as advice or recommendations to the TNRD as part of processes for land use applications and project reviews.

The APC will comprise of 12 members. Most TNRD Electoral Areas will have one appointee, aside from the two Electoral Areas with the greatest populations which will have two appointees. APC members will be appointed for a term expiring on April 1, 2027. APC members will be expected to attend meetings in person or via Zoom or other electronic means as needed, likely on a monthly basis.

The deadline to apply to the APC **has been extended to January 19, 2024**. To apply, please contact planning@tnrd.ca. When applying, we ask that you please state your interest and your experience or qualifications, and to ask any questions that you may have.

For more information on the TNRD Advisory Planning Committee, visit: tnrd.ca/apc.

Attachments:

- Sample APC Meeting Agenda: <https://wpcdn.tnrd.ca/wp-content/uploads/2023/05/17133058/APC-Agenda-Sample.pdf>
- APC Terms of Reference: <https://wpcdn.tnrd.ca/wp-content/uploads/2023/05/17133055/APC-Terms-of-Reference.pdf>
- TNRD Bylaw 2800 (which includes regulations for establishing the APC): <https://wpcdn.tnrd.ca/wp-content/uploads/2023/05/17133057/2800-APC.pdf>

Media Contact:

Colton Davies, Communications & Marketing Manager
Thompson-Nicola Regional District
Tel.: 250 377-6299
Email: cdavies@tnrd.ca



November 1, 2023

Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
Sent via email: PSSG.Minister@gov.bc.ca

Dear Minister Farnworth,

I am writing to you today on behalf of Victoria City Council to inform that the below motion was passed at the September 14, 2023 Council meeting:

MOTION:

That Council direct the Mayor to:

- write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;*
- ask other municipalities in the Capital Region and elsewhere in BC to write similar letters*

A copy of the original Council Motion is attached for your information.

Thank you in advance for your time and consideration of this matter. I look forward to continued collaboration between our two offices to improve safety in Victoria.

Sincerely,

A handwritten signature in black ink, appearing to read "Marianne Alto".

Marianne Alto
Victoria Mayor

Enclosed: Original Council Motion – Red Light and Speed Cameras
Cc: Union of British Columbia Municipalities

"The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work "Hay swx qa"



**Council Member Motion
For the Committee of the Whole Meeting of September 7, 2023**

To: Committee of the Whole **Date:** August 29, 2023
From: Councillor Dave Thompson and Councillor Matt Dell
Subject: Advocacy – red light cameras and speed cameras

BACKGROUND

ICBC data¹ shows that in Victoria during the period 2018 to 2022 there were 4,087 casualty crashes (crashes resulting in injury or fatality, as opposed to crashes involving just property damage).

As noted by the Government of BC:

- “Most crashes in British Columbia happen at intersections. To reduce injuries and save lives, B.C. installs intersection safety cameras—sometimes called red light cameras—at intersections where crashes occur frequently. Warning signs let drivers know the intersection has cameras. Stopping for red lights and observing the speed limits help to reduce collisions, injuries and fatalities.”²
- “There are intersection safety cameras at 140 high-crash intersections province-wide. 105 monitor red light violations, 35 monitor both red light and speed violations.”³
- “The cameras are proven to be effective at reducing side-impact, head-on and pedestrian crashes, and are located where red light running and high speed cause serious crashes.”⁴

There is only one red light camera in Victoria, and no speed cameras. That camera is at Lansdown and Shelbourne.⁵ More than 98% of casualty crashes in Victoria during 2018-2022 occurred at locations other than that intersection.⁶

RECOMMENDATION

That Council direct the Mayor to:

- write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or

¹ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>, accessible at ICBC, “Statistics” <https://www.icbc.com/about-icbc/newsroom/Pages/Statistics.aspx>

² <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras>

³ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/statistics>

⁴ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are>

⁵ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are/vancouver-island>

⁶ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>

that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;

- ask other municipalities in the Capital Region and elsewhere in BC to write similar letters.

Respectfully submitted,



Councillor Thompson

Respectfully submitted,



Councillor Dell



Reference: 275554

December 5, 2023

Dear Forest Licence Holders, First Nations, Local Governments and Stakeholders:

I am writing to inform you of my apportionment decision for the Kamloops Timber Supply Area (Kamloops TSA) and to provide my rationale as the Minister of Forests.

On May 5, 2016, the chief forester determined a new annual allowable cut (AAC) for the Kamloops TSA of 2.3 million m³, with a step down to 2.1 million m³ in May of 2021. This step down is a decrease of 8.7 percent from the previous AAC of 2.3 million m³.

Apportionment of the AAC is a discretionary decision of the Minister under Section 10 of the *Forest Act* that typically occurs following the determination of a new AAC for a given TSA. Apportionments specify the AAC available for granting under various forms of licence agreements referred to in Section 12 of the *Forest Act*.

I must ensure the apportionment is done in a fair and honourable way and in accordance with legislation. As a result of the significant decline in the AAC, it is a challenge to meet all expectations for volume in the various categories with the reality of not being able to meet all current commitments. I am required to turn my mind to the impacts on all categories when considering all the options presented and their implications.

In 2019, the *Declaration on the Rights of Indigenous Peoples Act (DRIPA)* was brought into force. One of the purposes of *DRIPA* is to “support the affirmation of, and develop relationships with, Indigenous governing bodies”. While government works with Indigenous Nations to implement *DRIPA*, Ministers will seek opportunities to advance relationships through collaboration.

Page 1 of 4

Ministry of Forests

Office of the Minister

Mailing Address:
PO BOX 9049 Stn Prov Govt
Victoria, BC V8W 9E2

Tel: 250 387-6240
Fax: 250 387-1040
Website: www.gov.bc.ca/for

Multiple engagement sessions took place with First Nations, forest companies, and other interested parties to gather comment and input on apportionment options for consideration.

There is general concern that declining timber supply and a rapidly changing forest economy will negatively impact jobs, fibre supply and erode the tax base in the area. I have taken into consideration the input collected through these sessions in my decision.

In past decisions, the Interior Logging Association has had specific concerns with apportionment decisions that would result in less AAC in the forest licence category. It is their view this could subsequently reduce the certainty of employment that contractors currently have through Bill 13 arrangements. While this is ultimately a product of declining timber supply, I acknowledge that Bill 13 contracts could be reduced by the reduction to existing replaceable forest licences. I expect all parties will continue to rely on experienced contractors to undertake harvesting. I encourage contractors to seek partnerships with First Nations that are mutually beneficial.

While exercising discretion under the *Forest Act*, I rely on Section 4 of the *Ministry of Forests and Range Act* to guide my decisions. Specifically, sub-section 4(b), which states that one of the purposes of the Ministry is to “manage, protect and conserve the forest and range resources of the government, having regard to the immediate and long term economic and social benefits they may confer on British Columbia”.

To confer such benefits to British Columbians, I must consider the influence of reconciliation as guided by *DRIPA* which aims to create a path forward that respects the human rights of Indigenous Peoples while introducing better transparency and predictability in the work we do together. The status of reconciliation in British Columbia (BC) continues to influence the level of predictability for forest resource development in BC. The Province is working towards agreements with Nations that will help to provide certainty and predictability that is required to generate benefits for British Columbians from forest resource use. This apportionment decision increases First Nations from 10.7% to 16.4 % of the AAC. The Province has outlined the intent to increase First Nation participation in the forest sector, and I expect industry to continue to further business to business relationships with individual Nations to continue to support these goals and make additional progress. Increasing Indigenous Nations proportionate interest of AAC in the TSA with agreements under Section 12 of the *Forest Act* also provides an important opportunity to address aboriginal rights in support of *DRIPA*.

In my decision to determine the appropriate level of AAC to be held by the major forest licence holders, I have considered the distribution of the AAC on historical benchmarks. I interpret the historical benchmark to have been 63.3 percent of the AAC based on previous apportionments and changes made through the Bill 28 *Forestry Revitalization Act* process. This benchmark was set at a time (based on a stable and long-term AAC) prior to mountain pine beetle uplifts.

In reaching this decision I have considered the appropriate level of AAC for non-replaceable forest licences, woodlots, and community forests. Due to declining AAC's and current commitments, no new volume is being made available in these categories for this apportionment.

In my decision I have considered the appropriate level of AAC for BC Timber Sales (BCTS)

to maintain the integrity of the market-based pricing system. For this decision BCTS will be maintained at 19.1 percent of the TSA AAC. To support the market-based pricing system I encourage BCTS to work with First Nations to establish mutually beneficial business relationships through disposition agreements.

I have also considered the appropriate level of AAC for the Forest Service Reserve (FSR) in the Kamloops TSA. The FSR is intended to ensure the land manager has flexibility when the needs arise to address salvage, fuel management activities, forest health management, alternative fibre uses and forest harvesting related to other resource development (for example, pipeline rights-of-ways). For this decision, the FSR will be one percent.

Taking all the engagement that BC has had with First Nations, stakeholders, and forest companies into consideration, I have determined the apportionment for the Kamloops TSA that balances government objectives for reconciliation with the interests of the different parties. Informed by these considerations, the new apportionment for the Kamloops TSA is set out below in Table 1:

Table 1 – Apportionment for the Kamloops TSA

Forest Tenure Category	2023 Apportionment (m ³ /yr.) and Percentage (%)
Replaceable Forest Licence (RFL)	1,202,496 m ³ /yr. (63.3%)
Non-Replaceable Forest Licence (NRFL)	200,000 m ³ /yr. (Cw/Hw partition)
First Nations Tenure	311,401 m ³ /yr. (16.4%)
BC Timber Sales (BCTS)	362,103 m ³ /yr. (19.1%)
Forest Service Reserve (FSR)	19,000 m ³ /yr. (1.0%)
Existing CFA Commitment	5000 m ³ /yr. (0.2%)
Total	2,100,000 m³

I have provided the following direction to staff to guide the implementation of this new apportionment:

- BC will work with First Nations to support and encourage partnerships with existing companies and contractors in a manner that minimizes disruption to employment and operations and meets current mill requirements.
- Certificate reduction under Section 63 of the *Forest Act* will be required for all forest licence types, including non-replaceable licence agreements. I will consider the timing of Section 63 reductions based on provincial interests in the continuity of fibre supply.
- I expect companies and First Nations will continue to advance agreements that address their mutual interests in beneficial ways to enhance Indigenous participation in the forest sector.

Again, thank you for your engagement and I encourage you all to continue to work closely with all parties on implementation.

Sincerely,



Bruce Ralston
Minister

pc: Richard Manwaring, RPF, Deputy Minister of Forests
Eamon O'Donoghue, Associate Deputy Minister of Forests
Jamie Jeffreys, RPF, Assistant Deputy Minister, South Area
Gerald MacDougall, Regional Executive Director, Thompson Okanagan Natural
Resource Region
Larry Henry, RPF, Pricing and Tenures Lead, South Area
Edi Torrans, District Manager, Thompson Rivers Natural Resource
District

November					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
	2023 MOTIONS				
R-2023-06	THAT, Council direct administration to contact the artists Daniel Collett and Marina Papais and request their participation through the Public Art Policy #A-01-2021 to develop a maintenance plan for art on public property.	CAO	CAO met with Daniel on Feb 23, 2023. Daniel took a copy of the Public Art Policy with him to review and detail. Daniel will schedule a future meeting (spring) to discuss policy participation		On hold - Agreement forwarded to Artists. Artists are having a legal review of the agreement completed by their lawyer.
R-2023-72	THAT, Council direct staff to review current Cannabis legislation and bring a draft bylaw permitting the retail sale of legalized cannabis products in Ashcroft; and further that Zoning Bylaw No. 823, 2018 be amended permitting Retail Cannabis operations.	CAO	To be considered as a Zoning amendment or Bylaw update. Wait for Dstrategic Planning to be completed.	CAO phone meeting with regional Cannabis inspector. Bylaw research complete. Waiting for direction after strat planning.	On hold - till Strat Planning is complete
R-2023-161	THAT, Official Community Plan Amendment Bylaw No. 864, 2023, be introduced and read a first time by title only.	EA	Update reading on bylaw		completed
R-2023-162	THAT, Official Community Plan Amendment Bylaw No. 864, 2023 be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.	EA	Update reading on bylaw		completed
R-2023-163	THAT, Zoning Amendment Bylaw No. 865, 2023, be introduced and read a first time by title only.	EA	Update reading on bylaw		completed
R-2023-164	THAT, Zoning Amendment Bylaw No. 865, 2023, be read a second time and taken to Public Hearing in conjunction with a regular Council meeting.	EA	Update reading on bylaw		completed
R-2023-165	THAT, neighbourhood notification be sent to property owners within 100m of the subject property to advise of a proposed OCP Amendment (in addition to Public Hearing notification).	CAO/EA	Notices mailed out Dec. 6, 2023		completed
R-2023-166	THAT, Council issue "Notice of Intent" to consider approval of Development Variance Permit No. DVP-2023-04 for 1500 Government Street (Lot 1, District Lot 378, KDYD, Plan 6889).	CAO	To be sent with the final Neighbourhood notification in January		in-progress
R-2023-167	THAT, Council adopt the proposed Council Meeting Schedule for 2024 as amended.to include a meeting be scheduled for October 1, 2024.	EA	Update Meeting schedule to include October 1, 2024		completed

R-2023-168	THAT, Council includes a review of the current Ashcroft “Wellness Awaits You” brand during Strategic Planning and consider rebranding as a strategic priority.		To be included in Strategic Planning public meeting December 6, 2023		completed
R-2023-169	THAT, Council approves the request to Close Railway Avenue from 2nd to 7th Streets for the Santa Parade December 1, 2023, from 5:30pm – 7:00pm and provide barriers to restrict access from side roads.	EA	A letter be emailed to the HUB approving closure of Railway Avenue. Advise commercial Transport companies		completed
R-2023-170	THAT, staff contact the Ashcroft Academy of Skating advising the Village can accommodate ice time on February 24, 2024, to host the ice show.	CAO			completed
R-2023-172	THAT, Council sends a letter to Superintendent Downs thanking her for her years of service to the students and staff of SD#74 Gold Trail.	CAO	Thank you letter to be sent to Superintendent Downs		completed
Direction to Staff	That a letter of condolences be sent to SD#74 for the sudden passing of Trustee Aljam	CAO			completed



Economic Development & Tourism Working Group

Meeting Notes

Wednesday, November 8, 2023 @ 9:00 a.m.

In Attendance:

Margaret Moreira, EDTC
Daniela Dyck, CAO
Lindsie Lachapelle, General Manager, Community Futures
Jessica Clement, Councillor

Regrets:

Nadine Davenport, Councillor

The Economic Development and Tourism Working Group meeting began at 9:00 a.m.

Discussion

Chamber of Commerce

Kat Chatten attended the meeting to discuss the Chamber of Commerce and ways in which we can support the initiative.

Businesses can sign up over the next two years at no cost to them. They can register to be a member access through the Desert Mesa Lions Club webpage. They only need to engage in an email, Facebook post or attend an event every six months to continue to be a member. The Chamber of Commerce will be using the Driftscape app and website (a mobile app company from Ontario) to reward visitors and residents with loyalty points that can be redeemed for gift certificates from participating businesses. Both will be administered by Visit Cache Creek

Wayfinding Signage

Working group questioned the branding on two different designs and recommended a report to Council seeking direction on the branding. Working group decided that the project will not move forward this year until a decision is made. EDT can apply for funding to do signage in 2024 through NDIT Marketing Initiatives Grant.

Art/History Walking Tour Map

First draft of the Art & History Walking Tour Map was received in time for the meeting. Working group noted a few errors/omissions and recommendations for cover, font and design changes to send to designer for second draft.

Advertising/Marketing

Working group recommended signing up for Yolo Nomads by end of year with the funds that were slated for wayfinding signage.

EDT will apply to the 2024 NDIT Marketing Initiatives Grant for additional advertising and updating the pocket guide content.

Shop Local Initiative

Working group recommended a Santa Madness promotion to coincide with the Santa Parade on December 1st. A gift basket (value of \$200) would be offered as a prize for shoppers that spend \$50 or more at any of the Ashcroft businesses on December 1st. Shoppers will get one entry for every valid receipt valued at \$50 or more. EDT can also approach businesses to encourage them to participate with a prize contribution to the gift basket.

Next Steps

Report to Council regarding branding

Date for Next Meeting

Next meeting will be booked for the new year unless one is required before hand.

Adjournment

10:15 a.m.

The foregoing is based on the writer's interpretation of the discussions held.

A handwritten signature in cursive script, reading "Margaret Moreira".

Margaret Moreira, Economic Development & Tourism Coordinator
Village of Ashcroft



Joint Para- Transit Committee Meeting Minutes November 22, 2023 - 1:00 pm Ashcroft Village Office – ZOOM

In Attendance:

Daynika White – BC Transit Government Relations
Michelle Wall – Transit Manager for YCS
Councillor Sue Peters – Cache Creek
Councillor David Park – Clinton
Damian Couture, CAO – Cache Creek
Brian Doddridge, CAO – Clinton
Daniela Dyck, CAO – Ashcroft
Yogi Bhalla, CFO – Ashcroft
Kris Hardy, EA - Ashcroft

Regrets:

Councillor Nadine Davenport – Ashcroft

1. Welcome

The Transit Committee was called to order at 1:08 pm.
CAO Dyck welcomed everyone to the meeting.

2. Review of Notes from August 16, 2023, Meeting

Distributed previously and attached.

3. Unfinished Business

- a. Transit Promotion Blitz - No action to date - ongoing
 - Increase Public Awareness of Services Offered / Youth Programs / Posters
 - Due to time constraints no progress has been made on this.
 - BCT logos will be sent out to help make residents more aware of the bus service. This can be done immediately to raise awareness.
 - It was suggested to create a small group in this committee developing posters, literature, etc. to help get public awareness out in the early spring

b. Bus Stop

- A Bus Stop sign was installed yesterday at the Ashcroft HUB. A picture will be sent out to everyone with the minutes. Councillor Park asked for
- Bus Stop at Sage and Sands – BC Transit would have to look at this for possible impact to the bus schedule.
 - BCT to look into a strategic plan for our area next year. They have two plans that are live now, one for Merritt and one for Cranbrook.
 - The BCT planner will look at the strategic plan for Ashcroft – with the likes of potentially starting to engage in other partners for expansion.
 - Public engagement to review the transit system needs to be carried out. A document to come back with prioritized information to increasing the number of stops. If there is still interest, then a plan can be put forth next year.
 - A prioritized information sheet needs to be done in order to see if increasing the number of stops is viable.
 - Sage and Sands is currently a flag stop. Although not a designated stop this is usual in most small communities. Having a designated bus stop means the bus would have to stop in the park at a designated time and wait for patrons. This could create frustrations for patrons looking for a direct route instead of an actual stop. To date there have been no conversations taken place with the park owner as this is private property. This too can be rolled into public engagement for next summer or early fall depending on urgency.
 - Councillor Park asked about the stop at the HUB - was it just a sign or a shelter and if so, what costs were incurred. CAO Dyck confirmed this is just a sign not a bench, noting the village did install a bus shelter at the Railway Ave. bus stop which was grant funded. Village did the site prep and will confirm the actual costs to Councillor Park.
 - Councillor Peters confirmed there is a higher number of residents in the Sage & Sands Park and currently residents can call for a pick up or advise they will be at the flag stop.

c. Jackson House – Update

- Request for discounted rate response – letter sent advising the Committee's decision with a suggestion to apply for a Grant in Aid from each participating community to offset the costs.
- Currently subsidized by 50%. There have been no requests for a grant in aid from the Village of Ashcroft. We will advise Jackson House of our grant in aid submission dates and could include Clinton & Cache Creek grant in aid dates as well.

4. **Business**

a. BC Transit Government Relations Manager – Daynika White

- 3-year budgets have been issued, including Ashcroft
 - includes a significant lift (20%) from Interior Health to adequately cover the operational costs of Health Connection trips. Fully cover the costs of health connections trips so local government is not responsible for the costs.

- NextRide technology, with real time bus location tracking,
 - on track to be 'live' in early 2024.
 - Smart bus solutions rolling out – riders can use an app to locate busses in real time similar to UBER. Hardware is being installed in the coming weeks and months then turned on for public to access in early 2024.
 - Our bus will have this technology and a public blitz will be put out to get the word out for this “new” service to riders in hopes of getting new riders.

b. YCS – Transit Manager – Michelle Wall

- We’ve still had no qualified applicants for the Lillooet Health Connections bus. Kevin is still driving until we can fill the main position, then he plans to remain on as the back-up Driver. The applicants we’ve received didn’t have the proper licensing requirements or had too many infractions on their driving record. YCS will be applying wage lifts to our pay grid over the next month. Once the new wages are public I will draft a new job posting. I’m hopeful with the pay increase, the position will be filled soon.
- On September 19, we needed to re-route Kevin’s Health Connections bus from Lillooet through Logan Lake as there was a highway closure near Savona due to an accident.
- October 5: Needed to cancel a Special Transit Trip with Clinton Seniors. There was an accident with fatalities near Spences Bridge that closed the highway most of the day.
- October 5: Same accident and highway closure forced Kevin’s Health Connections bus to re-route to Kamloops through Merritt.
- Both the Ashcroft and Lillooet buses have had mice problems this Fall. The mice were trapped and both buses have been cleaned thoroughly.
- The Fleet Insurance for all Buses was renewed for October 31. The new policies are effective for Nov1.
- November 13: CONSAT came out to Lillooet and Ashcroft to install hardware for Next-Ride both buses. The hardware will not be activated until sometime in the Spring of 2024. An exact date has not been given yet. BC Transit will be providing training for myself and the drivers before then. Here is a link to the BC Transit website that explains more about Next-Ride.

<https://www.bctransit.com/nextride-faq>

What is Next-Ride? Next-Ride is BC Transit’s technology service where riders can use smart mobile devices and desktop applications to see the real-time location of their bus along its route and its predicted arrival time at an identified stop, as well as calling out stops on bus both visually and audibly.

c. Other

- VOA Budget Concerns – Yogi Bhalla
 - Next Year budget – summary with local and provincial share is increasing to 6.9% and Provincial is going down – not split

- Increase is 14% for municipalities and 3.3% for the province in 2024
 - Increasingly bigger and bigger line item in our budget with these steady increases.
 - Danyka said there was a talk at the last UBCM because small municipalities are facing more challenges budget wise. Encourage Council to advocate at UBCM to for increased funding to cover operational costs.
 - All revenue offsets the costs for local government.
 - Boost ridership to help offset.
 - Daniela asked who sets the bus fares and Daynika advised that local government sets the fares. Due to the agreement Local Government has to maintain fares to April 2025 this is due to bring ridership back up to pre-Covid levels.
 - Yogi advised that debt servicing costs are being added to the budget as well. We are putting new technology in so what is the actual costs. Daynika advised that NextRide is included in the 3-year budget. It has been included into the IT costs into the budget.
- No Smoking/Vaping Signs – Daniela Dyck
 - No Smoking/Vaping within 6 meters of bus stop. A laminated sign was made and posted at the bus stop.
 - Cache Creek has already had their sign ripped down. Damian asked if BCT had aluminum signs? Danyka to look into this and get us 4 aluminum signs.
 - Discussion re: Inviting other agencies to participate in the transit program.
 - This will be addressed in the Strategic planning stage next year.
 - Michelle Wall – currently operating a bus out of Lytton – this could possibly be a potential partner.

5. **Summary of Ridership/Financial**

- a. Report of Revenue
- b. Ridership to October 31, 2023 – attached.

6. **New Business**

Brian looking to get Clinton a shelter with grant money. It was noted that former smoking shelters are cheaper than actual bus shelters.

7. **Date for Next Meeting** – February 21, 2024, at 11:00 am - Village of Clinton – Zoom

8. **Termination**

The joint Para-Transit Committee meeting concluded at 2:15 pm.

The foregoing is the writer's interpretation of the discussions held.



Kris Hardy, EA – Village of Ashcroft



Column Labels		February		March		April		May		June		July		August		September		October		November	
January # Passengers	Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts	Passenger Receipts
74	\$ 148.00	46	\$ 92.00	77	\$ 154.00	66	\$ 8.00	41	\$ 132.00	48	\$ 82.00	61	\$ 122.00	71	\$ 142.00	47	\$ 94.00	54	\$ 108.00	69	\$ 138.00
4	\$ 8.00	12	\$ 24.00	9	\$ 18.00	6	\$ 8.00	4	\$ 12.00	2	\$ 8.00	5	\$ 4.00	11	\$ 22.00	3	\$ 6.00	1	\$ 2.00	6	\$ 12.00
20	\$ 40.00	17	\$ 34.00	40	\$ 80.00	23	\$ 18.00	9	\$ 46.00	24	\$ 18.00	26	\$ 52.00	26	\$ 52.00	27	\$ 54.00	13	\$ 26.00	15	\$ 30.00
8	\$ 16.00			17	\$ 34.00	20	\$ 34.00	24	\$ 40.00	24	\$ 48.00	25	\$ 50.00	26	\$ 52.00	32	\$ 64.00	24	\$ 48.00	30	\$ 60.00
60	\$ 300.00	44	\$ 220.00	43	\$ 215.00	48	\$ 240.00	26	\$ 240.00	34	\$ 130.00	44	\$ 170.00	75	\$ 375.00	49	\$ 245.00	42	\$ 210.00	25	\$ 125.00
134	\$ 670.00	87	\$ 435.00	72	\$ 357.00	85	\$ 340.00	68	\$ 425.00	59	\$ 340.00	127	\$ 295.00	160	\$ 800.00	137	\$ 685.00	124	\$ 620.00	63	\$ 315.00
10	\$ 50.00	4	\$ 20.00	6	\$ 30.00	7	\$ 35.00	10	\$ 35.00	7	\$ 50.00	7	\$ 35.00	9	\$ 45.00	3	\$ 15.00	2	\$ 10.00	4	\$ 20.00
8	\$ 40.00	8	\$ 40.00	6	\$ 30.00	6	\$ 30.00	12	\$ 30.00	14	\$ 60.00	1	\$ 70.00	8	\$ 40.00	8	\$ 40.00	3	\$ 15.00	8	\$ 40.00
4	\$ 20.00	4	\$ 20.00	8	\$ 40.00	6	\$ 40.00	18	\$ 30.00	5	\$ 90.00	12	\$ 25.00	4	\$ 20.00	8	\$ 40.00	4	\$ 20.00	8	\$ 40.00
24	\$ 120.00	6	\$ 30.00	2	\$ 10.00	4	\$ 20.00		\$ 20.00	2	\$ 10.00	16	\$ 10.00		\$ 80.00	12	\$ 60.00	14	\$ 70.00		
4	\$ 20.00			2	\$ 10.00	6	\$ 30.00		\$ 30.00	2	\$ 10.00	3	\$ 15.00		\$ 15.00		\$ 15.00	1	\$ 5.00		
				2	\$ 10.00	2	\$ 10.00		\$ 10.00	2	\$ 10.00	4	\$ 20.00		\$ 20.00	2	\$ 10.00	2	\$ 10.00		
350	\$ 1,432.00	228	\$ 915.00	288	\$ 996.00	279	\$ 1,050.00	212	\$ 826.00	223	\$ 826.00	331	\$ 821.00	390	\$ 1,302.00	320	\$ 1,548.00	284	\$ 1,144.00	228	\$ 780.00



ACCESSIBILITY ADVISORY COMMITTEE

Meeting MINUTES

Tuesday November 28, 2023 – 10:30 pm

**In Attendance: Marvene Layte, Gloria Mertens, Jullie Ells, Daniela Dyck,
Guest – Margaret Moreira**

Excused: Councillor Anstett, Lorraine Shwaluk

Committee Chair Marvene Layte called the meeting to order at 10:32 am.

1. Minutes:

Previously distributed and approved by Council – attached.
Minutes were received as presented.

2. Discussion Items:

a. Website Update

Margaret Moreira provided a demonstration of the draft AAC webpage, suggested edits include:

- Addition of the AAC mandate in “plain language”
- Addition of accessibility definition
- Remove What, Why Who replace with verbiage indicating what the committee is tasked with, member qualifications etc.
- Addition of images. The Committee likes the graphic and would like to use it in all publications.
- Other images were suggested IE: from the handbook - Nova Scotia Plan page 3

Margret will make the changes and bring the design back to the committee prior to launching the webpage.

b. Timeline Amendment:

The timeline requires some amendments which include:

- Public meeting date be changed to December 6, 2023
- Survey return deadline December 20th
- Compile data from survey Jan 15, 2024
- Staff develop draft plan March 1, 2024

c. Survey Questionnaire

- Staff to develop survey following the city of Des Moines example with minor edits to personalize it for Ashcroft and forward to committee for approval.

d. Public Input

- Piggyback on Council's Public Input Strategic Planning session scheduled for December 6th at 6:0 pm at the Community Hall.
- Gloria willing to host the table, ask Lorraine if she is able to assist.
- Survey will be available at the session.
- Provide other literature similar to Fall Fair info for hand outs.

3. **Discussion Items Added During Meeting:**

a. N/A

4. **Next Steps**

- Update timeline
- Update webpage with suggested edits
- Develop survey
- Contact Lorraine re: availability to help at public meeting
- Include AAC survey and feedback table in Village newsletter
- Develop poster as per August meeting

5. **Next Meeting**

Wednesday January 24, 2024 at 10:30 am

6. **Adjournment**

Chair Marvene Layte adjourned the meeting at 11:53 am

The foregoing is the writer's interpretation of the discussions held.



Daniela Dyck, CAO
Village of Ashcroft