



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 22, 2024

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

1. PUBLIC HEARING

1.1	<p>Public Hearing Rules of Procedures</p> <p>Village of Ashcroft OCP Amendment Bylaw No. 864, 2023 and Village of Ashcroft Zoning Amendment Bylaw No. 865, 2023 1500 Government Street</p> <p>Owner: 1204132 B.C. Ltd. Applicant: Westland Living Inc. – David Wang</p> <p>Public Hearing Ad CAO Report – OCP and Zoning Amendment Bylaw for Lot 1, District Lot 378, KDYD, Plan 6889, 1500 Government Street Purpose: This report is to consider the following:</p> <ol style="list-style-type: none">1. Amending the OCP and Zoning bylaws on a site-specific basis to allow a maximum density of 124 units per hectare (72 dwelling units total) in the case of Lot 1, District Lot 278, KDYD, Plan 6889 (1500 Government Street) only.2. Notice of Intent issued regarding the proposed variance to enable a reduced front setback of 5.49m, reduced interior side setback of 2.17m, and reduced number of parking stalls (63 off-street and 9 on-street stalls to be provided). <p>Correspondence</p> <ul style="list-style-type: none">• No correspondence received at time of agenda assembly	<p>P. 1</p> <p>P. 2-3 P. 4-5</p> <p>P. 6 P. 7-10</p>
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2. CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

3. ADDITIONS TO OR DELETIONS FROM THE AGENDA

4. MINUTES

4.1	<p>Minutes of the Regular Meeting of Council held Monday, January 8, 2024 M/S</p>	P. 11-15
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	<i>THAT the Minutes of the Regular Meeting of Council held Monday, January 8, 2024 be adopted as presented.</i>	

5. DELEGATIONS

5.1		
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6. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

7. BYLAWS/POLICIES

7.1	CAO Report – Bylaw No. 866 – Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw - Rescind Third Reading Purpose: Request Council rescind third reading to enable the inclusion of two additional items in Schedule “M” of Bylaw No. 866, 2024, and to reread third reading as amended. M/S 1. <i>THAT, Council rescinds third reading of the Village of Ashcroft’s Consolidated Fees and Charges Amendment Bylaw No. 866, 2023, and amend the bylaw to include the following in Schedule “M”:</i> a. <i>Kubota (Snow Removal) \$50.00 / incident</i> b. <i>Video or Snake Sewer Line on Private Property \$125.00 / hr.</i> M/S 2. <i>THAT, the Village of Ashcroft’s Consolidated Fees, and Charges Amendment Bylaw No. 866, 2023 be read a third time as amended.</i>	P. 16-18
7.2	Bylaw No. 864 – Village of Ashcroft Official Community Plan Bylaw No. 822 Amendment Bylaw No. 864, 2023 M/S <i>THAT, the Village of Ashcroft Official Community Plan Amendment Bylaw No. 864, 2023 be read a third time.</i>	P. 19-20
7.3	Bylaw No. 865 – Village of Ashcroft Zoning Bylaw No. 823 Amendment Bylaw No. 865, 2023 M/S <i>THAT, the Village of Ashcroft Zoning Amendment Bylaw No. 865, 2023 be read a third time.</i>	P. 21-22

8. STAFF REPORTS

REQUEST FOR DECISION		
8.1	CAO Report – NDI – Economic Development Capacity Building Grant Applications	P. 23-24

	<p>Purpose: To request Council approval of submitting a grant application to NDIT under the Economic Development Capacity Building fund and requests Council's ongoing support for Economic Development and Tourism Coordinator position.</p> <p>M/S <i>THAT, Council supports the submission of a grant application to Northern Development Initiative Trust for a \$50,000 grant under the Economic Development Capacity Building stream to support ongoing economic development and tourism initiatives in the Village of Ashcroft.</i></p>	
8.2	<p>CAO Report – Draft Resolution to SILGA / UBCM</p> <p>Purpose: The purpose of this report is to present Council with the draft Resolution for review and edits prior to forwarding to SILGA to seek membership endorsement at the Conference later this spring.</p> <p>M/S <i>THAT, Council endorses the Resolution provided in the attachment, to be submitted to the Southern Interior Local Government Association in its presented form or with any amendments deemed necessary. This resolution advocates for the province to instruct BC Transit to modify the funding formula, ensuring that any increases are shared equally between the province and the municipality for small rural transit services.</i></p>	P. 25-27
8.3	<p>CAO Report – Participation in TNRD GIS Shared Services Proposal</p> <p>Purpose: As the province advances towards the imminent implementation of the Next Generation 911 (NG911), the demand for a precise address dataset and GIS mapping is required. This report outlines the considerations and recommendations regarding Ashcroft's involvement in the Thompson-Nicola Regional District (TNRD) GIS Shared Services for NG911 mapping proposal.</p> <p>M/S <i>THAT, Council supports the Village of Ashcroft's participation in the TNRD GIS Shared Service proposal.</i></p>	P. 28-35
8.4	<p>EA Report – Spring “Green Parade” – Delegation Summary</p> <p>Purpose: To provide Council with a summary of Joris Ekering's presentation on behalf of the Ashcroft-Cache Creek Rotary Club, at the January 11, 2024, Regular Meeting.</p> <p>M/S <i>THAT, Council approves the request to close Railway Avenue from 2nd to 8th Streets from 10:00 am – 12:00 pm; provide barriers to restrict access from the side roads; sweep Railway Avenue; and use of Heritage Park.</i></p>	P. 36-37
8.5	<p>EDT Report – NDIT – Marketing Initiatives Grant Application</p> <p>Purpose:</p>	P. 38-39

	Request Council endorse a grant application in the amount of \$24,965 to NDIT under the Marketing Initiative funding stream to offset the cost of marketing initiatives as identified by the EDT Working Group for 2024 M/S <i>THAT, Council for the Village of Ashcroft extends its full support for the submission of an application to the Northern Development Initiative Trust's (NDIT) Marketing Initiatives funding stream seeking financial assistance of up to \$24,965.</i>	
FOR INFORMATION		
8.6	CAO REPORT – Gold Country Communities Society – GCCS Acting as Ashcroft's Destination Marketing Organization (DMO) Purpose: Provide context on Ashcroft's resolution to terminate its membership effective January 2024 and to offer clarification concerning the attached Gold Country Communities Society's role as Ashcroft's Destination Marketing Organization (DMO).	P. 40-46

9. CORRESPONDENCE

FOR ACTION		
9.1	Heritage BC – Heritage Week February 19-25, 2024, Proclamation M/S	P. 47-48
9.2	Ashcroft & Area Community Resources Society – Request free use of the Ashcroft Community Hall for Christmas Hampers December 17-21, 2024. M/S	P. 49
9.3	Ashcroft & District Healthcare Auxiliary - Request free use of the Ashcroft Community Hall for Annual Christmas Sale November 13-17, 2024 M/S	P. 50
FOR INFORMATION		
9.4	Ministry of Water, Land and Resource Stewardship – Snow Survey and Water Supply Bulletin – January 1, 2024	P. 51
9.5	UBCM Housing Summit – Vancouver, Feb. 13-14, 2024.	P. 52-53

10. UNFINISHED BUSINESS

10.1	Task Manager – Motion Tracker	P. 54-55
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11. NEW BUSINESS

11.1		
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12. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

12.1		
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13. COUNCIL REPORTS

13.1	Mayor Roden	
13.2	Councillor Anstett	
13.3	Councillor Clement	
13.4	Councillor Davenport	
13.5	Councillor Lambert	

14. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

14.1	M/S <i>THAT, Council moves to a Closed Meeting to discuss an item under the Community Charter Section 90.1(g) litigation or potential litigation affecting the municipality.</i>	
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15. RESOLUTIONS RELEASED FROM CLOSED MEETING

15.1		
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16. ADJOURNMENT

CORPORATION OF THE VILLAGE OF ASHCROFT

PUBLIC HEARING – RULES OF PROCEDURES

1. The Public Hearing this evening is being convened under the provisions of the British Columbia Local Government Act to hear submissions related to the proposed OCP and Zoning amendment to redesignate on a site-specific basis to allow a maximum density of 124 units per hectare (72 dwelling units total)
2. This is the public's opportunity to make representations to Council. All persons present who believe that they are affected by these proposed amendment bylaws shall be given a reasonable opportunity to be heard.
3. Written submissions will be read out so everyone in attendance is aware of the contents
4. Verbal submissions are permitted subject to the following:
 - a. All presenters must state their legal name and address;
 - b. All presenters will be provided time to make their presentations and express their concerns in favour to or opposed to the proposed OCP and Zoning Amendment Bylaws;
 - c. The main function of this Public Hearing is to listen to your views. Council will not debate the matter of the proposed bylaws with individual citizens but members of Council may ask questions of you following your presentation;
 - d. No one will be, or should feel, discouraged or prevented from making their views heard. Your only opportunity to comment on the proposed bylaws is during the Public Hearing as members of Council may not receive further submissions, verbal or in writing, after the close of this Public Hearing.
5. I'll now ask the Chief Administrative Officer/Corporate Officer to confirm publication of the Notice of Public Hearing, as required by legislation, and if there are any written submissions for Council's consideration.
6. I will now call for presentations from members of the public. CAO, Daniela Dyck is present tonight to answer questions that you may have and to provide clarity.
 - Public presentations
7. Call a first time for presentations from the public. Call a second time for presentations from the public. Call a third time for presentations from the public.
8. Hearing no further speakers, I declare this Public Hearing Closed.

THE CORPORATION OF THE VILLAGE OF ASHCROFT
BYLAW NO. 864

A bylaw to amend the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018

WHEREAS Village of Ashcroft Council has adopted the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018;

AND WHEREAS an application (application 2023-01) has been received to amend the Village of Ashcroft Official Community Plan;

AND WHEREAS the Council of the Village of Ashcroft deems it desirable to adopt the amendment to the Ashcroft Official Community Plan Bylaw No. 822, 2018;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

- 1.1 This bylaw may be cited as "Village of Ashcroft Official Community Plan Bylaw No. 822, Amendment Bylaw No. 864, 2023".

2. **PURPOSE**

- 2.1 To insert a new section 13.5.5 as follows:

Allow a maximum density of 124 units per hectare (72 dwelling units total) in the case of Lot 1, District Lot 378, KDYD, Plan 6889 (1500 Government Street) only.

- 2.2 The map attached hereto as Schedule "1" is incorporated in and forms part of this bylaw.

3. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

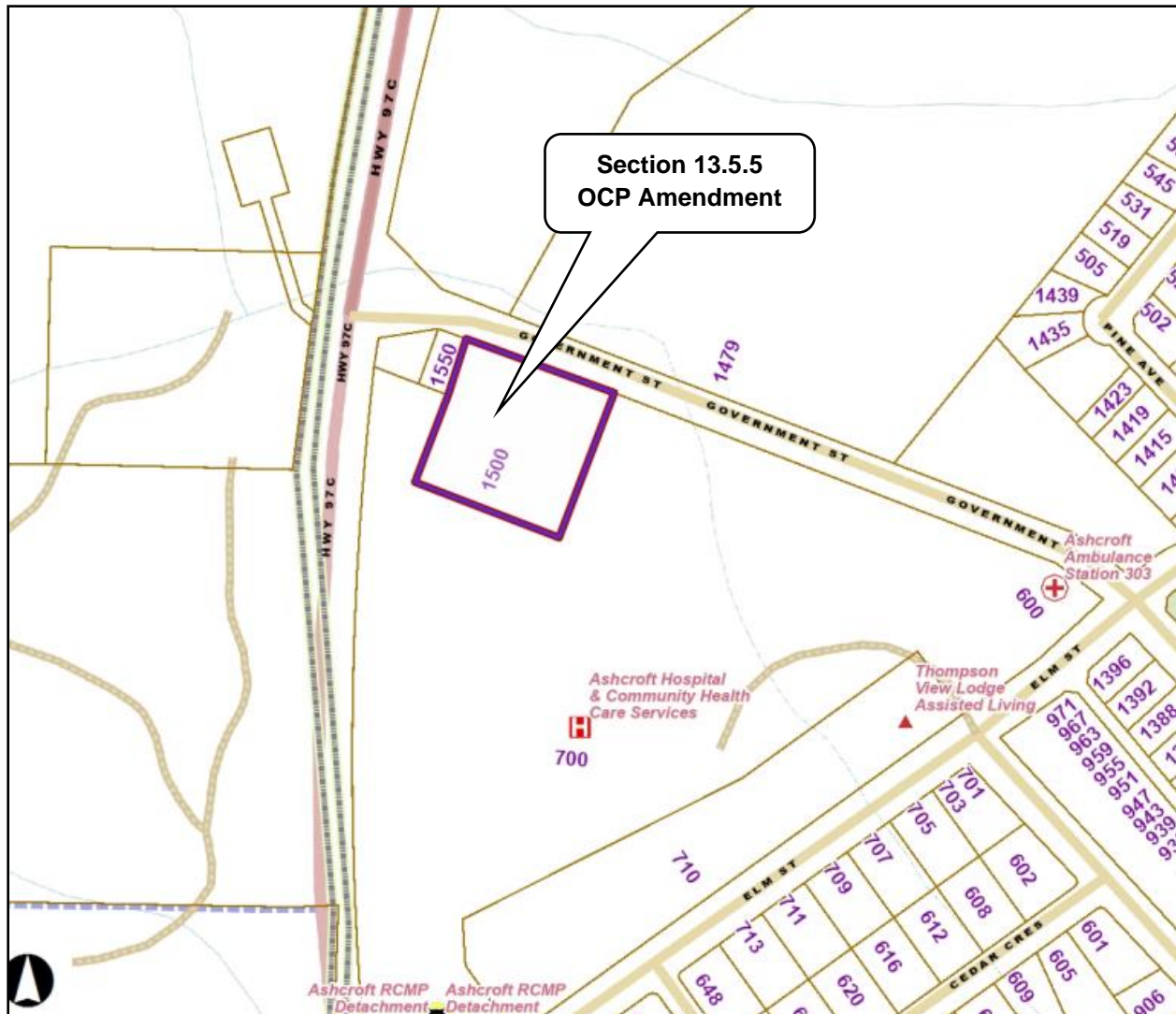
READ A FIRST TIME THIS	27 th	DAY OF	November	, 2023
READ A SECOND TIME THIS	27 th	DAY OF	November	, 2023
PUBLIC HEARING HELD THIS		DAY OF		, 2024
READ A THIRD TIME THIS		DAY OF		, 2024
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2024

Barbara H. Roden, Mayor

Certified to be a true and correct copy
of Bylaw No. 864 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

SCHEDULE “1”



This Schedule “1” is incorporated in and forms part of Bylaw No. 864, 2023.

Certified Correct:

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 865

A bylaw to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018

WHEREAS Council of the Village of Ashcroft has received an application to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018;

AND WHEREAS the desirable changes in uses of Land have been considered;

AND WHEREAS the zoning amendment conforms to the Village of Ashcroft Official Community Plan;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

1.1 This bylaw may be cited as "Village of Ashcroft Zoning Bylaw No. 823, 2018, Amendment Bylaw No. 865, 2023".

2. **PURPOSE**

2.1 The following site-specific permitted use is added to the RM 1 (Residential Multiple Dwelling Unit 1) Zone of Zoning Bylaw 823, 2018 as section 8.3.1:

8.3.1 Density – Site Specific

Density must not exceed 72 units (124 units per hectare) in the case of Lot 1, District Lot 378, KDYD, Plan 6889 (1500 Government Street) only.

Schedule 'B' Zoning Map to Bylaw 823 is hereby amended to include a site-specific use on the lands shown in bold outline on Schedule '1' attached hereto and forming part of this Bylaw.

3. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME THIS 27th DAY OF November , 2023

READ A SECOND TIME THIS 27th DAY OF November , 2023

PUBLIC HEARING HELD THIS DAY OF , 2024

READ A THIRD TIME THIS DAY OF , 2024

APPROVED by the Ministry of Transportation and Infrastructure this DAY OF , 2024

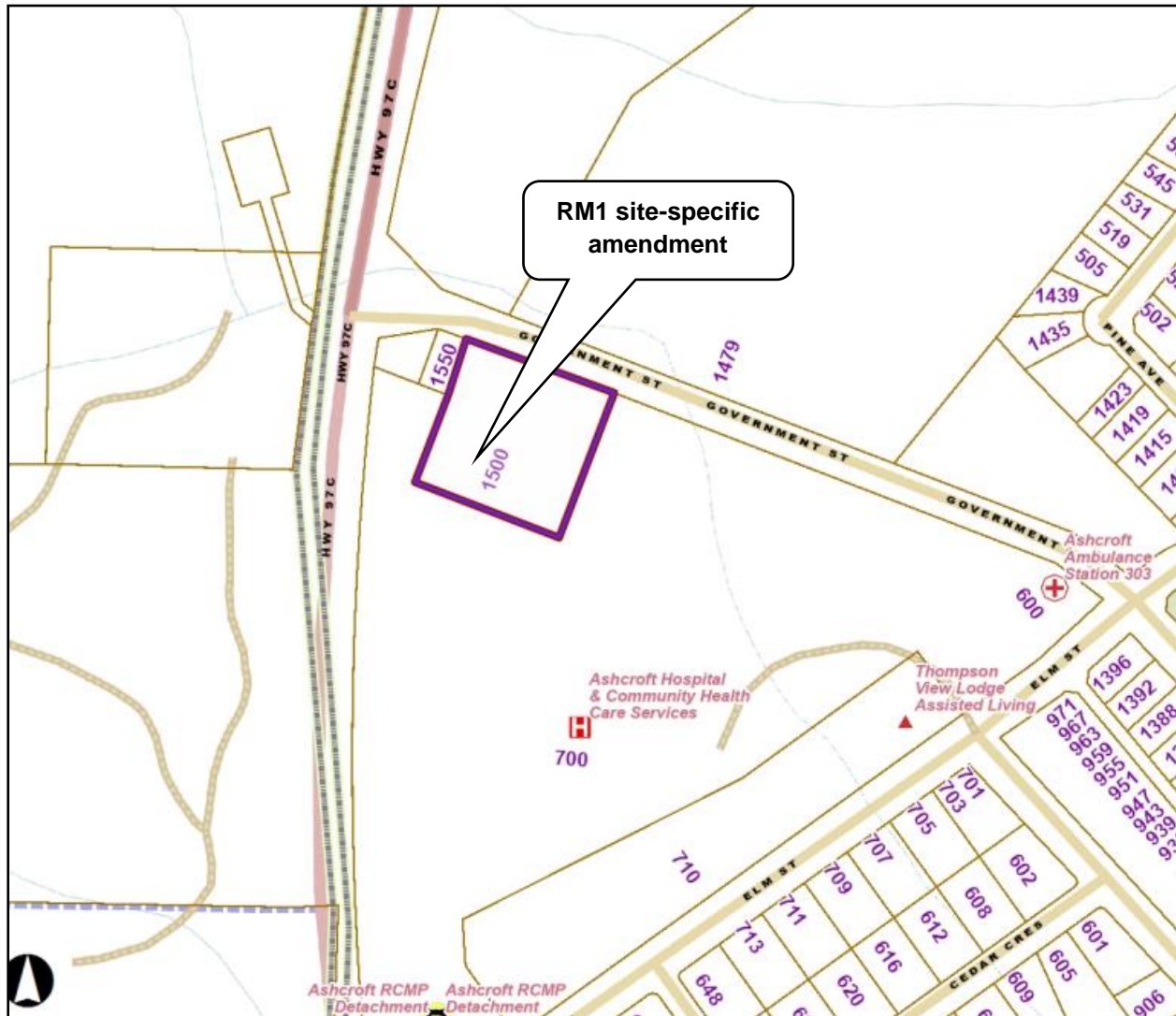
RECONSIDERED AND ADOPTED THIS DAY OF , 2024

Barbara H. Roden, Mayor

Certified to be a true and correct copy
of Bylaw No. 865 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

SCHEDULE "1"



This Schedule "1" is incorporated in and forms part of Bylaw No. 865, 2023.

Certified Correct:

Chief Administrative Officer

NOTICE OF PUBLIC HEARING

When?
Monday,
January 22,
2024
6:00 p.m.

For info & submissions



Mail
PO BOX 129
Ashcroft, BC
V0K 1A0



Phone
(250) 453-9161



Email
admin@ashcroftbc.ca

Fax
(250) 453-9664

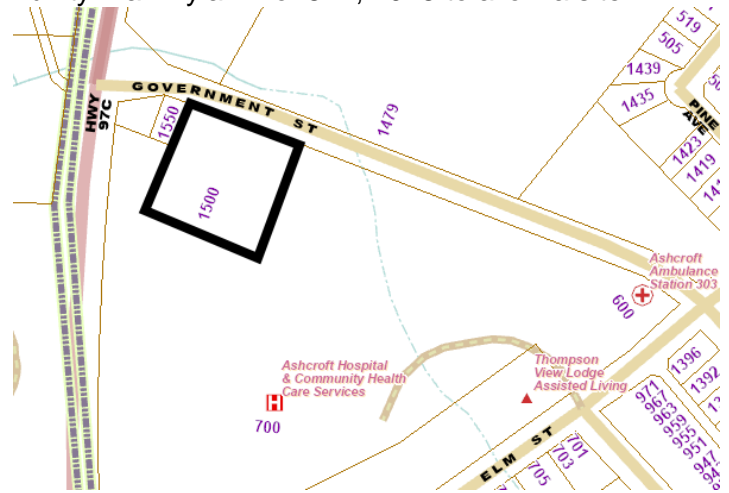


Website
<https://ashcroftbc.ca/>

Village of Ashcroft Council gives notice that it will hold a Public Hearing at 601 Bancroft Street, Ashcroft, BC, to consider proposed Bylaws 864, 2023 and 865, 2023.

What is Official Community Plan Amendment Bylaw No.864, 2023?

It is a change to Official Community Plan Bylaw No. 822, 2018 to allow a site specific density of 124 units per hectare (72 units total) at 1500 Government Street; *legally described as* Lot 1, District Lot 378, KDYD Plan 6889; PID: 002-908-654, as shown in bold on the adjacent map.



What is Zoning Amendment Bylaw No. 865, 2023?

It is a site-specific change to Zoning Bylaw No. 823, 2018 to allow a density of 124 units per hectare (72 units total) at 1500 Government Street; *legally described as* Lot 1, District Lot 378, KDYD Plan 6889; PID: 002-908-654, as shown in bold on the above map.

Both the Official Community Plan and Zoning Amendments are to enable development of a new 37 unit apartment next to an existing 35 units apartment.

All persons who believe that their interest in property may be affected by the proposed Bylaws shall be afforded a reasonable opportunity to be heard at the Public Hearing. Additionally, they may make written submissions on the matter of the Bylaws (via any of the adjacent options) which must be received at our office prior to 4:00 p.m. on the 22 day of January, 2024. While written submissions are encouraged during this time, anyone wishing to attend the public hearing in person to speak may do so. Contact the Village before the Hearing to arrange video or telephone access to the Hearing. The entire content of all submissions will be made public and form a part of the public record for this matter.

How do I get more information?

Copies of the proposed Bylaws and all supporting information are available for viewing from 8:00 a.m. to 4:00 p.m., Monday - Friday (except statutory holidays) at our office from January 8, 2024 until 4:00 p.m. the day of the Hearing by contacting the Village to book a time for a viewing appointment.

No representation will be received by Council after the Public Hearing has been concluded.

Daniela Dyck, Chief Administrative Officer

TO: Mayor and Council
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: OCP and Zoning Amendment Bylaw for Lot 1, District Lot 378, KDYD, Plan 6889, 1500 Government Street

MEETING DATE: January 22, 2024

RECOMMENDATION:

THAT, Public Hearing input and the staff report be considered and, if no amendments are proposed:

1. **THAT Official Community Plan Amendment Bylaw No. 864, 2023, be read a third time.**
2. **THAT Zoning Amendment Bylaw No. 865, 2023, be read a third time.**

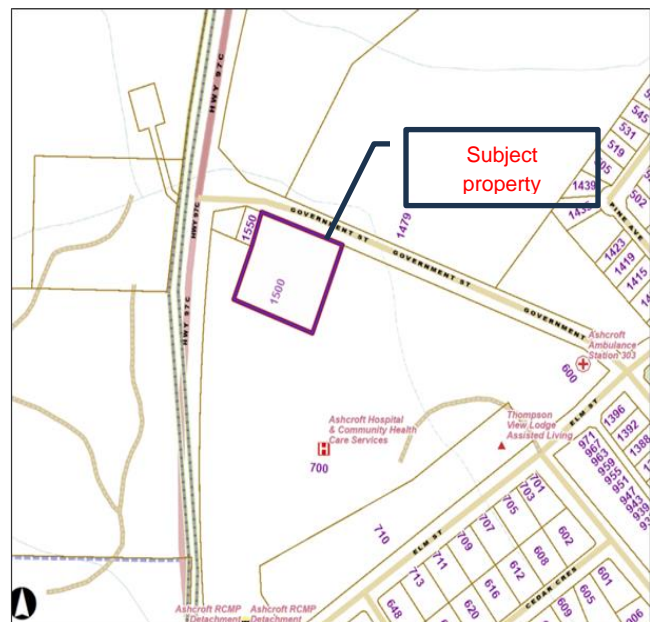


Daniela Dyck,
Chief Administrative Officer

PURPOSE:

This report is to consider the following:

1. Amending the OCP and Zoning bylaws on a site-specific basis to allow a maximum density of 124 units per hectare (72 dwelling units total) in the case of Lot 1, District Lot 378, KDYD, Plan 6889 (1500 Government Street) only.
2. Notice of Intent issued regarding the proposed variance to enable a reduced front setback of 5.49m, reduced interior side setback of 2.17m, and reduced number of parking stalls (63 off-street and 9 on-street stalls to be provided).



SUMMARY:

The new owners of 1500 Government Street wish to construct a second apartment complex on the same parcel as the existing Hillside Apartments. However, the OCP and Zoning Bylaws do not allow the density required to meet the proposed development. The existing apartment contains 35 units, and the proposed new development will include 37 units for a total of 72 units at the subject property.

The Official Community Plan requires a site-specific amendment to allow a maximum density of 124 units per hectare for the subject property (the current density is 75 units/hectare).

The Zoning Bylaw requires an amendment to permit a site specific density increase in the RM 1 (Residential Multiple Dwelling Unit 1) zone.

In addition to the OCP and Zoning amendments a variance is also required for project which varies section 8.1 of the RM1 zone of Zoning Bylaw No. 823 to permit a reduced front parcel line setback of 5.49 m (where 7.5 m is the minimum), and to permit a reduced east interior side parcel line setback of 2.17 m (where 3 m is the minimum); and, to reduce the number of total parking stalls to 63 off-street and 9 on-street.

BACKGROUND:

The new owners of 1500 Government Street have hired Westland Living to look at ways of developing the site to meet community rental housing needs and while increasing density and revenues for the owners. Austin Zhang and David Wang met with Mayor Roden and CAO Dyck in May to discuss the potential for development to learn what hurdles need to be overcome and began working on solutions with their development and architect team. In July the first architectural rendering was submitted for review by the Approving Officer. The first rendering did not provide off street parking for each unit, the developers were asked to revise the rendering to include at minimum one parking stall per unit (OCP requires 1.4/unit).

A second rendering was submitted which did provide 1 parking stall per unit; however, 21 were on-street. Once again, the developers were asked to make some changes, reducing the off-street parking from 21 to 9 parking stalls. The initial on street parking faced the apartment complex and would require vehicles to back onto Government Street, concerns were raised regarding snow removal and public safety, the developers adjusted the plan to include 9 parallel on street parking stalls which alleviates the safety and road maintenance concerns.

Front view

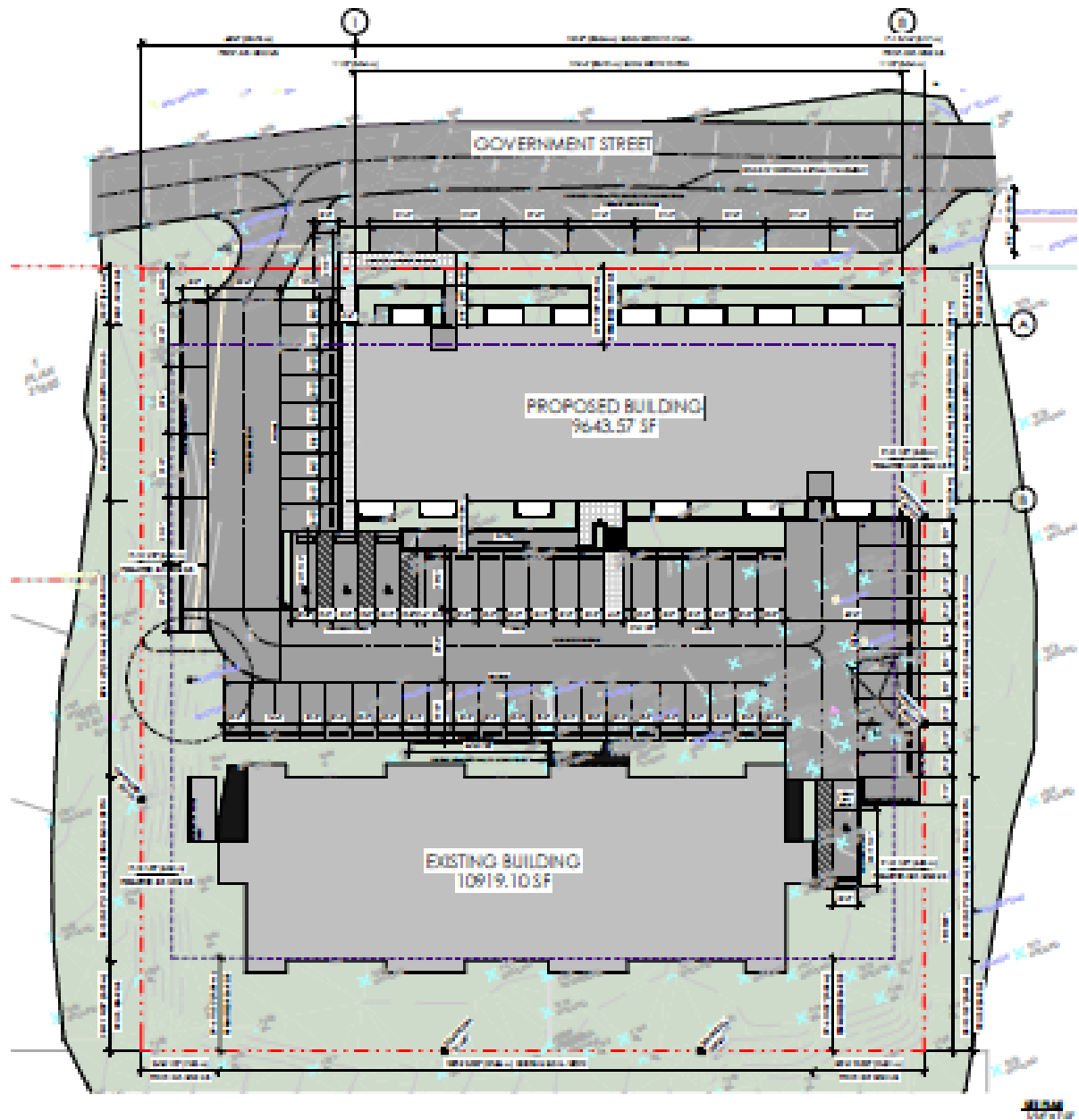


Street view



Elevations







THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT
6:00 PM ON MONDAY, JANUARY 8, 2024

PRESENT: Mayor, Barbara Roden
Councillor, Jonah Anstett (via Zoom)
Councillor, Jessica Clement
Councillor, Doreen Lambert

CAO, Daniela Dyck
CFO, Yogi Bhalla
DPW, Brian Bennewith

EXCUSED: Councillor, Nadine Davenport

Media –
Public – 3

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday January 8, 2024 to order at 6:08
“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, December 11, 2023 M/S Clement / Lambert <i>That the Minutes of the Regular Meeting of Council held Monday, December 11, 2023 be adopted as presented.</i>	CARRIED Unanimous R-2024-01

3. DELEGATIONS

3.1	Joris Ekering, Rotary Club – Spring Parade in Ashcroft April 20, 2024 – Railway Avenue South End to 3rd Street <ul style="list-style-type: none"> Mr. Ekering asked Council to consider closing Railway Ave between 2nd Street and 8th Street beginning at 2nd and ending on 8th for the Spring Parade on April 20th, 2024 Would like to have some conversations during the parade about recycling along the way Permission to use Heritage Park and gazebo Asking Village to sweep streets prior to parade 	
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	<ul style="list-style-type: none"> No budget parade vehicles with low emissions only no semi trucks, trucks etc. organizer want minimal carbon impact to the environment during the event. no entry fees charged, no participants paid, “Green Parade” to welcome spring and celebrate Earth Day Old fashioned parade everyone is welcome, floats to be pulled by lawn tractors or horses. <p>Mayor Roden advised Council would render a decision at the Jan 22 meeting.</p>	
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4. **PUBLIC INPUT**

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

Rob Benedict - 251 Cliff Crescent - Would like to discuss the arena

- Promote expanded use of arena – more programs with extended season
- Expand operations into the off seasons
- Dressing room upgrades
- Recommends seeking grant funding for projects to improve the arena, expansions,
- Realizes these suggestions are expensive but encourages Council to explore options

Mayor Roden commented in regard to the arena being a priority for many during strategic planning. It was also noted that a new electric Zamboni was recently purchased for the arena.

5. **BYLAWS/POLICIES**

5.1		
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6. **STAFF REPORTS**

REQUEST FOR DECISION		
6.1	CAO Report – FireSmart Application to UBCM M/S Lambert / Clement <i>THAT, Council supports the submission of a grant application to UBCM under the Community Resiliency Investment Program – 2024 FireSmart Community Funding stream in the amount of \$200,000 and further that Council supports the program throughout its duration.</i>	CARRIED Unanimous R-2024-02
6.2	CAO Report – Strategic Priorities M/S Roden / Lambert <i>THAT, Council directs staff to schedule a Committee of the Whole meeting to discuss Strategic Planning priorities.</i> Mayor Roden noted it would be best to have all of Council in the room, therefore a COTW meeting is preferred to determine strategic priorities. Staff to schedule meeting for 5:00 pm January 22, 2024	CARRIED Unanimous R-2024-03

6.3	CAO Report – Ashcroft-Cache Creek Seniors’ Request review of the electrical bill for Seniors’ Centre M/S Lambert / Clement <i>THAT, Council supports the Seniors’ request to reduce the BC Hydro charges for their portion of the building and reduce the amount charged from 43.1% to 25%.</i>	CARRIED Unanimous R-2024-04
FOR INFORMATION		
6.4	Fire Chief Report – Calls for Service 2023 Council noted their gratitude to the fire department members for their commitment to protecting the community throughout the year. It was noted that members of the FD were able to support Chase during the 2023 wildfire season – Mayor from Chase was also very appreciative for the Ashcroft FD support. Appreciation for the great job done in the fall at the Western Ave. house fires as the situation could have been much worse if not for the Ashcroft support from the Cache Creek FD. Council commented their appreciation to Cache Creek FD for their support during the Western Ave. emergency.	

7. CORRESPONDENCE

FOR ACTION		
7.1	SILGA – 2024 Call for Nominations For Information	
7.2	SILGA – 2024 Call for Resolutions M/S Roden / Clement <i>THAT, Council directs staff to draft a resolution for submission to the SILGA convention regarding the unequal distribution of cost increases between the municipality and province for the provisions of public transit in rural communities.</i> <u>For Information</u> <i>The Para Transit Committee made a recommendation in the Minutes from their Nov. 22, 2023 meeting asking Council to advocate for a fairer distribution of cost increases between communities and BC Transit. The most recent increase to the budget is 14% for municipalities and 3.3% for the province, which could make future service delivery unaffordable.</i>	CARRIED Unanimous R-2024-05
7.3	SILGA – 2024 Constitution Amendments For Information	
7.4	157th Clinton Annual Ball – Invitation to Mayor Roden M/S Clement / Lambert <i>THAT, Council send Mayor Roden and guest to the 157th Annual Clinton Ball if she wished to attend.</i>	CARRIED Unanimous R-2024-06
FOR INFORMATION		
7.5	BC Rural Health Network – Resignation of Vice President, Colin Moss	
7.6	TNRD and TRHD Board Meeting Highlights for December 14 & 15, 2023	
7.7	Ministry of Housing – Funding Allocation of the Capacity Funding for the Village of Ashcroft	



	The Village of Ashcroft will receive \$157,476 by the end of January. Funding may be used to update OCP, Zoning and Building Bylaws among other development streamlining initiatives.	
7.8	Province Honours People providing Extraordinary Community Service Ashcroft's Vivian Edwards is one of this years' recipients! Mayor Roden noted Ms. Edwards, is the fourth person from our area to receive this honour. M/S Roden /Lambert <i>THAT, the Village send a letter congratulating Ms. Edwards on receiving the medal of good citizenship.</i>	CARRIED Unanimous R-2024-07
7.9	TNRD Press Release – TNRD Board Approves 2024 Capital Plan	

8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker		
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	EDT Report – Business Walk Report Noted that it might be interesting to ask at future walks: Do you have a succession plan in place?	
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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report Councillor Lambert noted the luncheon was very well attended; the new executive did an excellent job.	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	M/S Roden / Lambert <i>That Council move to a Closed Meeting to discuss an item under the Community Charter Section 90.1(g) litigation or potential litigation affecting the municipality.</i>	CARRIED Unanimous R-2024-08
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday January 8, 2024 at 7:10 pm.

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of
Council held Monday, January 8, 2024.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Amendment Bylaw No. 866 – Rescind Third Reading

RECOMMENDATION

1. *THAT, Council rescinds third reading of the Village of Ashcroft's Consolidated Fees and Charges Amendment Bylaw No. 866, 2024, and amend the bylaw to include the following in Schedule "M":*
 - a. *Kubota (Snow Removal) \$50.00 / incident*
 - b. *Video or Snake Sewer Line on Private Property \$125.00 / HR*
2. *THAT, Council approves third reading a second time for the Village of Ashcroft's Consolidated Fees and Charges Bylaw No. 866, 2024 as amended.*

PURPOSE:

Request Council rescind third reading to enable the inclusion of two additional items in Schedule "M" of Bylaw No. 866, 2024, and to reread third reading as amended.

Prepared by:



Daniela Dyck,
Chief Administrative Officer

Background:

Upon review of the Bylaw, the Director of Public Works noted two missing items: the recently purchased Kubota, which was not included in the Schedule "M" equipment listing, and the absence of information regarding sewer line snaking and video services for public access.

To address these omissions and incorporate the missing items into the Bylaw, it is necessary to rescind the third reading. This will allow for the addition of the omitted items, and the amended Bylaw can then be reread for a third time.

Strategic/Municipal Objectives

Fees for Service

Legislative Authority

Community Charter

Financial Implication

Attachment Listing

Draft Bylaw No. 866, 2024

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 866

A bylaw for the Village of Ashcroft to amend the Corporation of the Village of Ashcroft Consolidated Fees and Charges Bylaw No. 858, 2023.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "The Corporation of the Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw No.866, 2023".
2. Bylaw No. 858 is amended as follows: by the addition of Schedule "M" Public Works Equipment Rates.

READ A FIRST TIME THIS 11th DAY OF December , 2023

READ A SECOND TIME THIS 11th DAY OF December , 2023

READ A THIRD TIME THIS 11th DAY OF December , 2023

ADOPTED THIS DAY OF , 2024

Barbara Roden,
Mayor

Daniela Dyck,
Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No. 8 as adopted by
Council.

Daniela Dyck,
Chief Administrative Officer

Schedule “M”
Public Works Equipment
Fees

Category	RATE
Cat 430E Backhoe	\$105.00 / HR
CAT Front End Loader	\$85.00 / HR
CAT 1404 Grader	\$125.00 / HR
Single Axle Dump Truck	\$70.00 / HR
John Deere W/Flail Mower	\$80.00 / HR
Kubota (Snow Removal)	\$50.00 / Incident
Elgin Sweeper	\$160.00 / HR
Pick Up Truck W/Operator	\$65.00 / HR
Water Tanker	\$65.00 / HR
Compressor Hourly	\$45.00 / HR
Compressor Per Day	\$125.00
Tamper VR12	\$20.00 / HR
Vibrator Roller	\$60.00 / HR
Sewer Flusher	\$75.00 / HR
Video or Snake Sewer Line on Private Property	\$125.00 / HR
Labourer	\$40.00 / HR
Foreman (Crew Leader)	\$50.00 / HR

CONDITIONS

- Prior to the Village approving equipment rentals, all other local contractor options must be sourced and unavailable to perform the required task.
- All rentals are for a minimum of one (1) hour and invoiced in ½ hour increments thereafter.
- All equipment rates include an operator except the Tamper & Vibrator Roller.
- 5% Administration Fee added to all invoicing.
- 5% GST applicable

THE CORPORATION OF THE VILLAGE OF ASHCROFT
BYLAW NO. 864

A bylaw to amend the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018

WHEREAS Village of Ashcroft Council has adopted the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018;

AND WHEREAS an application (application 2023-01) has been received to amend the Village of Ashcroft Official Community Plan;

AND WHEREAS the Council of the Village of Ashcroft deems it desirable to adopt the amendment to the Ashcroft Official Community Plan Bylaw No. 822, 2018;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

1.1 This bylaw may be cited as "Village of Ashcroft Official Community Plan Bylaw No. 822, Amendment Bylaw No. 864, 2023".

2. **PURPOSE**

2.1 To insert a new section 13.5.5 as follows:

Allow a maximum density of 124 units per hectare (72 dwelling units total) in the case of Lot 1, District Lot 378, KDYD, Plan 6889 (1500 Government Street) only.

2.2 The map attached hereto as Schedule "1" is incorporated in and forms part of this bylaw.

3. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

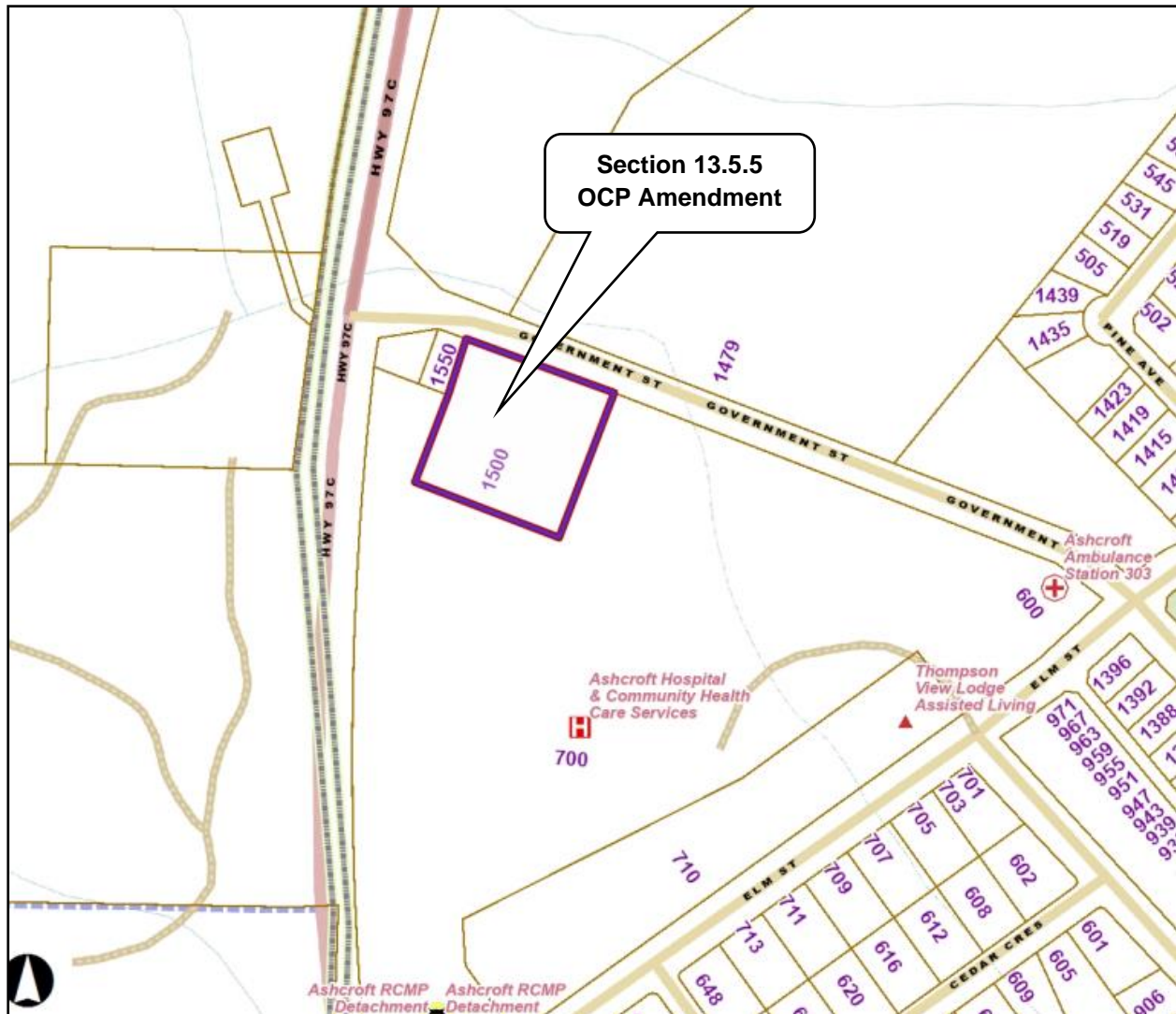
READ A FIRST TIME THIS	27 th	DAY OF	November	, 2023
READ A SECOND TIME THIS	27 th	DAY OF	November	, 2023
PUBLIC HEARING HELD THIS		DAY OF		, 2024
READ A THIRD TIME THIS		DAY OF		, 2024
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2024

Barbara H. Roden, Mayor

Certified to be a true and correct copy
of Bylaw No. 864 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

SCHEDULE “1”



This Schedule “1” is incorporated in and forms part of Bylaw No. 864, 2023.

Certified Correct:

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 865

A bylaw to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018

WHEREAS Council of the Village of Ashcroft has received an application to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018;

AND WHEREAS the desirable changes in uses of Land have been considered;

AND WHEREAS the zoning amendment conforms to the Village of Ashcroft Official Community Plan;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

1. **CITATION**

1.1 This bylaw may be cited as "Village of Ashcroft Zoning Bylaw No. 823, 2018, Amendment Bylaw No. 865, 2023".

2. **PURPOSE**

2.1 The following site-specific permitted use is added to the RM 1 (Residential Multiple Dwelling Unit 1) Zone of Zoning Bylaw 823, 2018 as section 8.3.1:

8.3.1 Density – Site Specific

Density must not exceed 72 units (124 units per hectare) in the case of Lot 1, District Lot 378, KDYD, Plan 6889 (1500 Government Street) only.

Schedule 'B' Zoning Map to Bylaw 823 is hereby amended to include a site-specific use on the lands shown in bold outline on Schedule '1' attached hereto and forming part of this Bylaw.

3. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME THIS 27th DAY OF November , 2023

READ A SECOND TIME THIS 27th DAY OF November , 2023

PUBLIC HEARING HELD THIS DAY OF , 2024

READ A THIRD TIME THIS DAY OF , 2024

APPROVED by the Ministry of Transportation and Infrastructure this DAY OF , 2024

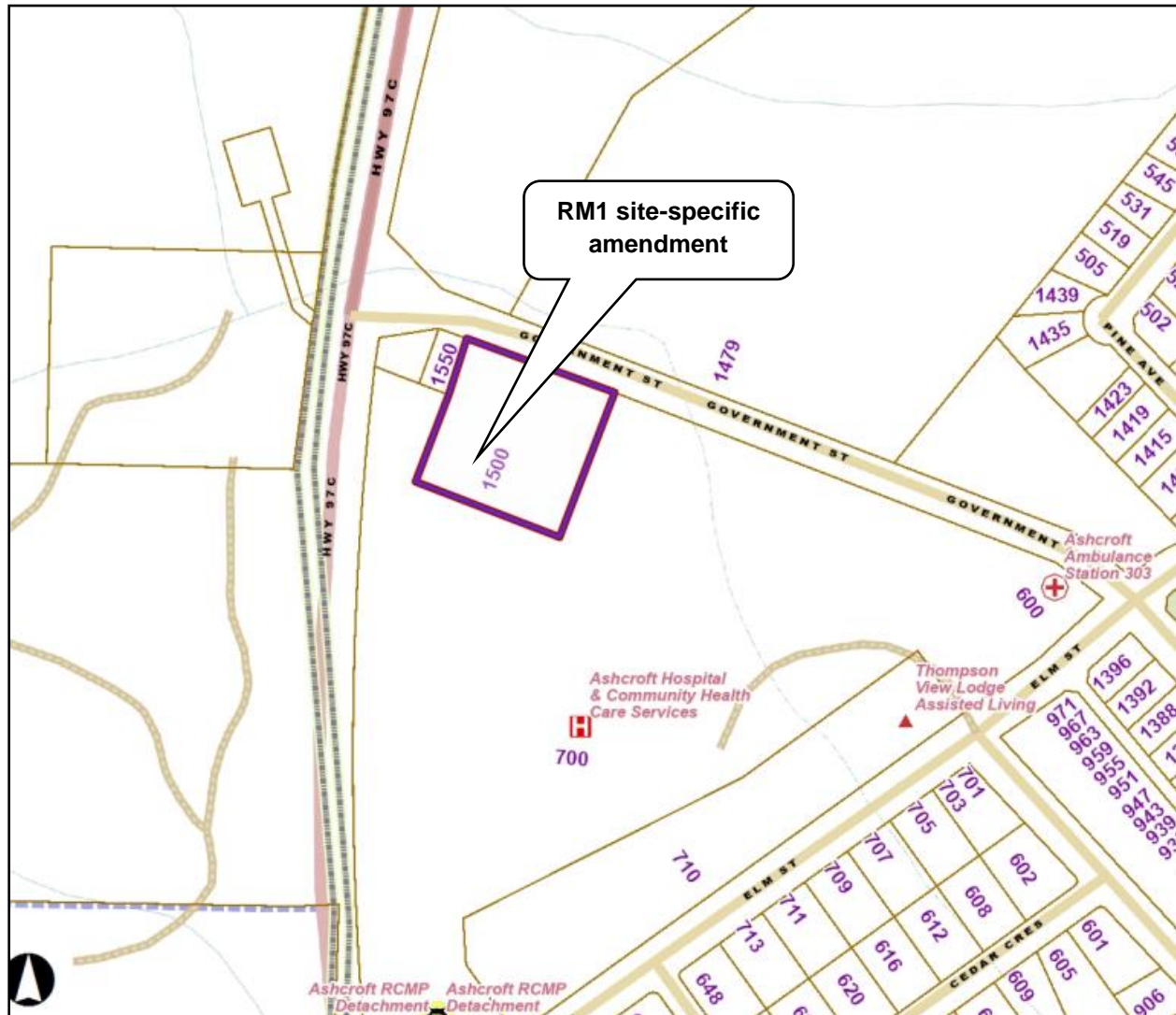
RECONSIDERED AND ADOPTED THIS DAY OF , 2024

Barbara H. Roden, Mayor

Certified to be a true and correct copy
of Bylaw No. 865 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

SCHEDULE “1”



This Schedule “1” is incorporated in and forms part of Bylaw No. 865, 2023.

Certified Correct:

Chief Administrative Officer

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: **NDIT –Economic Development Capacity Building Grant Application**

RECOMMENDATION

THAT, Council supports the submission of a grant application to Northern Development Initiative Trust for a \$50,000 grant under the Economic Development Capacity Building stream to support ongoing economic development and tourism initiatives in the Village of Ashcroft.

Purpose:

To request Council approval of submitting a grant application to NDIT under the Economic Development Capacity Building fund and requests Council's ongoing support for Economic Development and Tourism Coordinator position.

Prepared by:

Daniela Dyck,
Chief Administrative Officer

Introduction:

In 2020, the Village of Ashcroft introduced a grant funded contracted Economic Development and Tourism Coordinator (EDTC) position with the aim of enhancing local economic growth and tourism initiatives. This report provides an overview of the progression of this initiative, detailing its success and subsequent transition into a full-time union position, effective January 2023.

Establishment of the EDTC Position (2020):

The EDTC position was initially introduced as a contracted role in 2020, reflecting the village's commitment to fostering economic development and promoting tourism within the community. The primary objectives included the administration of the Economic Development and Tourism Working Group, overseeing various projects in these domains, tourism promotion and attraction, establishing connections with the business community, and providing crucial support for business attraction, retention, and sustainability.

Success and Transition to Full-Time Union Position (January 2023):

The success of the EDTC initiative was evident, prompting a strategic decision to convert the position into a full-time union role beginning January 2023. This transition underscores the significance of the EDTC's role in the community and the effectiveness of their contributions to economic development and tourism.

Key Responsibilities of the EDTC:

The EDTC holds a multifaceted role that includes:

- Administration of the Economic Development and Tourism Working Group.

- Oversight of all economic development and tourism projects.
- Establishing and maintaining relationships with the local business community.
- Providing support for business attraction, retention, and sustainability efforts.
- Assistance with grant writing/reporting for economic development projects.
- Serving as an additional back-up resource for front-office functions.

Funding Structure:

A noteworthy aspect of the EDTC position is the funding structure. A substantial portion of the position is financially supported by the Northern Development Initiative Trust (NDIT), a testament to the broader regional commitment to fostering economic growth. The village covers the remaining portion of the funding, reflecting a collaborative approach to resource allocation.

Conclusion:

The transition of the EDTC position from a contracted role to a full-time union position signifies its integral role in Ashcroft's economic and tourism development. The success of this initiative, coupled with the ongoing support from NDIT, demonstrates a commitment to sustainable growth and community prosperity. The EDTC remains a key player in steering Ashcroft towards a vibrant and resilient economic future.

Strategic/Municipal Objectives

Economic Development & Tourism Strategy

Legislative Authority**Financial Implications**

\$50,000 Grant funded remainder is included in the budget under administration staffing costs.

Attachment Listing

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Draft Resolution to SILGA / UBCM

RECOMMENDATION

THAT, Council endorses the Resolution provided in the attachment, to be submitted to the Southern Interior Local Government Association in its presented form or with any amendments deemed necessary. This resolution advocates for the Province to instruct BC Transit to modify the funding formula, ensuring that any increases are shared equally between the province and the municipality for small rural transit services.

Purpose:

The purpose of this report is to present Council with the draft Resolution for review and edits prior to forwarding to SILGA to seek membership endorsement at the Conference later this spring.

Prepared by:

Daniela Dyck,
Chief Administrative Officer

Background:

At the Para Transit Committee meeting held on November 22, 2023, members discussed and recommended advocating for a fairer distribution of cost increases between municipalities and BC Transit. The Committee expressed concerns over the recent budget increase, which stands at 14% for municipalities and 3.3% for the province. This significant disparity could potentially render future service delivery financially burdensome for local communities. To that end the Para Transit Committee recommends that Council take a proactive stance in addressing the current budgetary challenges by advocating for a fair distribution of cost increases between communities and BC Transit. The Committee believes that the current increase, with a 14% burden on municipalities compared to 3.3% on the province, is unsustainable and may impact the affordability and accessibility of essential transit services for residents.

In response to the Committee's recommendation, Council has directed administration to prepare a Resolution for submission to the Southern Interior Local Government Association (SILGA), and subsequently to the Union of British Columbia Municipalities (UBCM), seeking support from fellow members in addressing this issue. The proposed Resolution aims to bring attention to the imbalanced cost distribution and encourages a collaborative effort to find a more equitable solution.

To facilitate the advocacy process, an attached draft resolution is provided for Council's review and consideration. This document outlines the key points and proposed actions to address the current disparity in cost increases. Council members are encouraged to review the draft resolution and provide any edits or suggestions before it is forwarded to SILGA.

Upon Council's review and approval of the draft resolution, it will be submitted to SILGA for consideration and, if endorsed, forwarded to UBCM for broader support among member municipalities. The collaborative efforts of local governments can significantly influence policy changes, ensuring that the cost burden is distributed more fairly among all stakeholders.

Conclusion:

The Para Transit Committee's recommendation reflects a commitment to addressing the financial challenges posed by the recent budget increase. By taking proactive steps and seeking support from regional and provincial associations, Council aims to contribute to a sustainable and equitable solution that ensures the continued affordability and accessibility of transit services for our community.

Strategic/Municipal Objectives

Ongoing Transit Service Provision

Legislative Authority**Financial Implication**

As per Budget

Attachment Listing

Draft Resolution

Resolution

Sponsor: Village of Ashcroft

Title: Adjustment of Funding Formula for Small Rural Transit Services

WHEREAS, operational costs for the provisions of rural transit services continue to escalate in this inflationary environment; and

WHEREAS, BC Transit budget projections for existing small rural transit services appear to have a higher percentage cost increase for community partners than the Province;

THEREFORE, BE IT RESOLVED that the Provincial Government is urged to consider the unique challenges faced by small rural transit services and take into account the diverse needs of these communities; and that the Provincial Government through BC Transit adjust the funding formula for anticipated annual operational increases to a fair and equal cost-share formula between BC Transit and community partners.

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: **Participation in TNRD GIS Shared Services Proposal**

RECOMMENDATION

THAT, Council supports the Village of Ashcroft's participation in the TNRD GIS Shared Service proposal.

PURPOSE:

As the province advances towards the imminent implementation of the Next Generation 911 (NG911), the demand for a precise address dataset and GIS mapping is required. This report outlines the considerations and recommendations regarding Ashcroft's involvement in the Thompson-Nicola Regional District (TNRD) GIS Shared Services for NG911 mapping proposal.

Prepared by:

Daniela Dyck,
Chief Administrative Officer

Background:

The development of an updated GIS mapping is a resource-intensive undertaking, potentially requiring the establishment of a dedicated skilled position. The initial plan was for Ashcroft to independently develop the required mapping, as CFO Bhalla expressed interest in exploring an open-source mapping system; however, the TNRD GIS Shared Services proposal has presented a new opportunity, leading to the recommendation for Ashcroft's participation in the program.

The province has allocated funds to each municipality and regional district to mitigate the costs associated with NG911 implementation. Ashcroft's NG911 funding allocation stands at \$45,000, with 50% of the funds already received to support the implementation costs for the new NG911 service.

At the most recent Chief Administrative Officer (CAO) meeting at the TNRD in November, shared services were extensively discussed. All CAOs from member communities expressed a collective desire to participate in a shared service for the development of GIS mapping essential for NG911. This collective commitment underscores the importance of collaboration in this critical endeavor.

To ensure accurate representation of data on myRegionView 2.0, the TNRD strongly encourages all municipalities to actively participate in the GIS Service. It is recognized that each municipality has different priorities, and their right to choose their level of involvement will be respected. However, it is crucial to

note that, should a municipality choose not to participate, its data will not be represented on the TNRD GIS Web Mapping Platform.

Nicole Jung, TNRD's GIS supervisor, has made herself available to address any questions and is open to speaking with staff and/or council members as desired. This ensures that all stakeholders have the necessary support and information to make informed decisions regarding participation.

Conclusion:

In conclusion, this report recommends Ashcroft's active participation in the TNRD GIS Shared Services for NG911 mapping, considering the allocated funding, the collective commitment expressed by member communities, and the importance of accurate GIS mapping for NG911 implementation. Attached to this report is a proposal from the TNRD for Council consideration.

Strategic/Municipal Objectives

Community Safety

Shared Services

Legislative Authority

Ministry of Citizen Services

Financial Implication

\$12,000/year

Attachment Listing

TNRD GIS Shared Service Proposal

THOMPSON-NICOLA REGIONAL DISTRICT Municipal GIS Services Proposal

January 2024

Overview

This proposal has been prepared by the Thompson-Nicola Regional District's GIS Services department for our member municipalities. The proposal presents an opportunity for member municipalities to opt into the Municipal GIS Service.

The proposal is intended to be used by member municipalities to inform staff and council of the benefits and funding implications related to joining the Municipal GIS Service. This proposal is a follow-up to the all-CAO meeting held on November 2, 2023, in the TNRD Boardroom.

Background

The TNRD web application, myRegionView, has served TNRD residents, property owners, community groups, businesses, and member municipalities with mapping and property information needs for over ten years. The software infrastructure is entering mature support, which means there will be no maintenance releases to resolve software bugs and security vulnerabilities. The TNRD GIS Services department is upgrading the software infrastructure, which is projected to be completed in the spring of 2024.

Including member municipality GIS data in myRegionView over the past ten years was done at no additional costs to municipalities. However, in preparation for the creation of a replacement web application, it became evident the TNRD GIS department does not have the capacity to continue to provide this support. In June 2022, a notice of change of service was sent out to the TNRD's municipal CAOs, notifying them of the TNRD's intention to discontinue providing this service to municipalities based on the following reasons:

1. Increased demand on the TNRD GIS and mapping services department. The workload on the small team and demand for our service continue to increase to meet the growing needs of our business units, support our Emergency Operation Centre (EOC) during emergency events, and meet existing and new regulations/legislations (e.g. asset management, Next Generation 9-1-1).
2. The current model relies on consistent and timely data submissions from member municipalities to keep municipal data current, complete, and accurate in myRegionView. Unfortunately, receiving updates from our member municipalities through the years has been intermittent, resulting in inaccurate municipal content being displayed on myRegionView and Property Information Reports.

A formal municipal GIS service will mitigate these issues by creating additional resources and providing a formal workflow to ensure data integrity.

Proposal

The proposal is for the TNRD to create an additional FTE GIS technician funded through a service agreement with the 10 TNRD member municipalities (all except Kamloops). The following summarizes the services the TNRD would provide to municipalities.

1. Access to a Geographic Information System (GIS) Service resource. This resource will:
 - create a transparent workflow for the local government for GIS requests,
 - provide GIS support, data management, and warehousing.
 - maintain hardware and online software licensing,
 - support GIS-related initiatives, and
 - provide access to GIS resources for special projects.

2. Access to the new web map – Online GIS Services. This web-based service will provide:
 - public access to local government data for public reference
 - secure access to web-based tools for GIS data maintenance.
 - a view of local government and regional data to print and export
 - approved local government datasets via myTNRD Open Data Portal for public download and
 - property information reports.

3. Access to a data warehouse and data management tools to:
 - provide technical support for data acquisition and storage,
 - maintain, update, and aggregate GIS data,
 - submit errors and omissions and liaise with the province/municipalities to help resolve errors in GIS data and
 - backup, archive, and recover GIS data.

Funding through this agreement will ensure the local government data services and access to web mapping will continue.

Cost

The proposed service agreement is for a five (5) year term. The total cost of providing the service is \$120,000 per year, inclusive of wages, benefits, workspace, equipment, and software. The costs below assume all listed member municipalities will contribute.

Municipality	Est % of 1 FTE	Cost For FTE
Merritt	22.5%	\$ 27,000.00
Chase	12.5%	\$ 15,000.00
Logan Lake	12.5%	\$ 15,000.00
Clearwater	12.5%	\$ 15,000.00
Sun Peaks	10%	\$ 12,000.00
Barriere	10%	\$ 12,000.00
Ashcroft	10%	\$ 12,000.00
Cache Creek	5%	\$ 6,000.00
Clinton	2.50%	\$ 3,000.00
Lytton	2.50%	\$ 3,000.00

Summary

During the CAO meeting on November 2, 2023, it was clear that all member municipalities (except Kamloops) rely on the myRegionView application; there was consensus that the municipalities would like to receive a cost proposal for the TNRD continuing to provide this service. In addition, it was noted there were many other GIS-related services that municipalities could not deliver on their own—for example, the transition to next-generation 911(NG9-1-1). NG9-1-1 relies on GIS data and technology and will require significant work to ensure all GIS data is accurate in a usable format for the transition in 2025.

The service agreement ensures municipalities are prepared for upcoming legislative requirements like NG9-1-1 and have access to all GIS Services noted in this proposal.

Schedule of Services:

Types of Services	Base Service	Additional	Part of an existing contract	Comment/Note
GIS and mapping support in EOC	✓			GIS and mapping support provided to TNRD EOC
Municipal evacuation status available via online mapping	✓			Online application that displays evacuation status. Users can enter an address to find out the current evacuation status.
Search and rescue	✓			General web mapping and access to open data
Maintain fire protection boundaries and provide on the web application.	✓			web mapping only
Road data - submit errors/omissions and liaise with province/municipalities	✓			Help improve the accuracy of data for emergency response, 9-1-1.
Address data - report errors/omissions and liaise with municipalities; help to resolve errors	✓			Help improve the accuracy of data for emergency response, 9-1-1.
Help update the Master Street Address Guide (MSAG)	✓			Help improve the accuracy of data for emergency response, 9-1-1.
NG911 - Service - aggregation of data (data must exist)	✓			As per whatever we sign in the NG911 agreement, the data must be provided in the required format.
NG911 - service - data custodian - addressing PSAP boundaries and roads in NENA Standard	✓			as per the signed NG911 agreement
Maintain a regional house numbering grid. Assist municipalities in assigning civic addresses.	✓			
Maintain/update survey parcel data.	✓			
Maintain/update/Aggregate other GIS data(excluding utilities)	✓			
Update and maintain BC Assessment records in Tempest (weekly)	✓			
Mosquito control	✓			Map and aggregate treatment areas
Solid waste management	✓			Location maps
Property information report	✓			Available via web mapping
Data acquisition and warehousing	✓			Acquire, store, and distribute data as requested.
Zoning data updates	✓			As requested by municipalities and to support planning contracts with municipalities and to keep data current in the web map

Types of Services	Base Service	Additional	Part of an existing contract	Comment/Note
OCP data updates	✓			As requested by municipalities and to support planning contracts with municipalities and to keep data current in the web map
Municipal content available via online mapping	✓			Web mapping
Meet obligations as a member of the Integrated Cadastral Information Society (ICI Society)	✓			We provide updated cadastral to ICI Society weekly on behalf of municipalities in order for them to receive ICI Society membership benefits.
Training	✓			new staff on myRegionView application (quarterly) Access to help documentation and videos
GIS support for project work	✓			When requested, it requires coordination and resource availability.
Provide data to Kamloops Fire Rescue (KFR) for computer-aided dispatching (CAD)			✓	4. Obligations and responsibilities of the TNRD: 4.1 The TNRD shall provide the City with all necessary digital information required for the effective dispatching of fire departments within TNRD jurisdictions; mapping formats shall be determined by the City.
<u>Planning services agreement</u> mapping for application as per agreement			✓	Schedule A - Mapping recovery already at \$40 Maintain a land and permitting system and databases to track municipal planning applications. 6.1 In connection with the provision of the Services, the TNRD shall establish and maintain a system of records in a form satisfactory to the Municipality
Building inspection			✓	Maintain a land and permitting system and databases to track municipal building and plumbing permits; the system is used to record and report on housing start statistics for the Regional Growth Strategy.
Municipal building permits are available via online mapping			✓	Online application that displays active and recently completed building and plumbing permits
Customized maps		✓		
Asset Management Registers		✓		(Utilities (water, sewer, storm), Land (community centers, cemeteries, parks)
Emergency preparedness program		✓		GIS and mapping support for emergency preparedness and evac plans: Including fire protection mapping (pdf/paper)

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024
FROM: Kris Hardy, Executive Assistant
SUBJECT: Spring “Green” Parade – Delegation Summary

Recommendation

THAT, Council approves the request to close Railway Avenue from 2nd to 8th Streets for the Spring “Green” Parade April 20, 2024 from 10:00 am – 12:00 pm; provide barriers to restrict access from the side roads; sweep Railway Avenue; and use of Heritage Park.

Prepared by:



Kris Hardy,
Executive Assistant

Approved for submission to Council:



Daniela Dyck,
Chief Administrative Officer

Purpose

To provide Council with a summary of Joris Ekering’s presentation on behalf of the Ashcroft-Cache Creek Rotary Club, at the January 11, 2024, Regular Meeting.

Discussion

Mr. Ekering advised Council that the Ashcroft-Cache Creek Rotary Club would like to host a Spring “Green” Parade on Saturday, April 20th to welcome spring and celebrate Earth Day. He is asking Council to consider the following for the parade:

- closing Railway Avenue between 2nd and 8th Streets from 10:00 am – 12:00 pm
- providing barriers to close off the side streets between 2nd and 8th Streets
- have the Village street sweep Railway Avenue prior to parade day
- permission to use Heritage Park and Gazebo

The parade will begin at the IDA Drug store parking lot on Railway Avenue and continue down to 8th Street.

Mr. Ekering indicated this is a no budget parade, no entry fees will be charged and there will be no participant remuneration.

This parade will have minimal carbon impact to the environment during the event and only low emission vehicles, no semi trucks etc. will be able to participate in the parade.

Initially Mr. Ekering advised Council that the parade floats are to be pulled by lawn tractors or horses. However due to increased costs for liability insurance to have livestock in a parade, Mr. Ekering has since confirmed there will be no horses or livestock in the parade.

This parade is a celebration of spring and Earth Day, Mr. Ekering indicated he would like to have some conversations about recycling along the parade route.

Local transport companies that use Railway Avenue will be notified of the parade date and time so that they may take alternative routes.

This is to be an “old fashioned” parade, and everyone is welcome.

Summary

Mr. Ekering on behalf of the Rotary Club is requesting Council approval of the Closure of Railway Ave between 2nd and 8th Street for the purpose of hosting a spring parade in anticipation of Earth Day. In addition to the road closures, he is also requesting free use of Heritage Park and Gazebo and that the street be swept prior to the parade. If Council approves the request Mr. Ekering will be advised that prior to the parade proof of liability insurance for the parade and park use must be provided to the office.

Alternatives

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Margaret Moreira, EDTC
SUBJECT: NDIT – Marketing Initiatives Grant Application

RECOMMENDATION

THAT, Council for the Village of Ashcroft extends its full support for the submission of an application to the Northern Development Initiative Trust's (NDIT) Marketing Initiatives funding stream seeking financial assistance of up to \$24,965.

Purpose:

Request Council endorse a grant application in the amount of \$24,965 to NDIT under the Marketing Initiative funding stream to offset the cost of marketing initiatives as identified by the EDT Working Group for 2024.

Prepared by:



Margaret Moreira,
Economic Development & Tourism Coordinator,

Approved for submission to Council:



Daniela Dyck,
Chief Administrative Officer

Introduction: This report outlines the ongoing initiatives of the Economic Development and Tourism Working Group, focusing on key projects such as the implementation of wayfinding signage, the reprinting of the pocket guide, updating tradeshow items, continued investment in resident, labour force and investment attraction utilizing Yolo Nomads, and supporting rebranding if Council chooses to move this forward as a strategic priority.

Working Group Initiatives:

1. **Wayfinding Signage:** The working group is actively working towards the implementation of comprehensive wayfinding signage throughout the community. This project aims to enhance navigation for residents and visitors, contributing to a positive experience within the village.
2. **Pocket Guide Reprinting:** Recognizing the value of the pocket guide as a tourist resource, the working group is involved in the reprinting process. This initiative ensures that the guide remains accurate, informative, and visually appealing, thereby promoting the village as a desirable destination.
3. **Tradeshow Items Update:** To maintain a contemporary and engaging presence at tradeshow, the working group is overseeing the update of tradeshow items. This includes promotional materials and displays that effectively showcase the community's unique offerings.
4. **Funding for Rebranding:** As part of the strategic initiatives of the Council, the working group is exploring funding options for a potential rebranding effort. This initiative aligns with the broader vision for the community and aims to enhance its image and appeal.

Community Marketing Strategy: The working group is recommending continued investment in Yolo Nomads membership as a crucial component of the community's marketing strategy. In previous years, community marketing and promotion has been tourism based using radio, TV and magazine-based ads. This investment provides access to

Yolo Nomads' extensive online network, facilitating targeted marketing campaigns and collaborative promotional efforts. This approach enhances visibility and attracts investment, residents, and tourists.

Grant Funding Opportunities:

1. **NDIT Marketing Grant:** The projects outlined above align with the Northern Development Initiative Trust (NDIT) Marketing grant criteria. The maximum grant Ashcroft will request is \$24,965, covering 50% of eligible costs. The village has a provision in the budget for tourism and marketing, indicating preparedness for these initiatives.
2. **Grant Leveraging:** The Economic Development and Tourism Coordinator (EDTC) will actively seek other grant funding opportunities to supplement the NDIT grant. Seeking additional grants to leverage project costs will maximize financial support for the proposed projects, ensuring their successful implementation.

Conclusion: The initiatives undertaken by the Economic Development and Tourism Working Group, represent a strategic and proactive approach to community development. The pursuit of NDIT Marketing grant funding, combined with efforts to explore other grant opportunities, showcases the village's commitment to sustainable growth and marketing excellence. These initiatives collectively contribute to the realization of a vibrant and appealing community.

Strategic/Municipal Objectives

Economic Development & Tourism Strategy

Legislative Authority

Financial Implications

Grant application is 50% NDIT and Village contributions are not to exceed \$24,965.

Attachment Listing

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2024,
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: **Gold Country Communities Society Acting as Ashcroft's DMO**

RECOMMENDATION

For Information

PURPOSE:

Provide context on Ashcroft's resolution to terminate its membership effective January 2024 and to offer clarification concerning the attached Gold Country Communities Society's role as Ashcroft's Destination Marketing Organization (DMO).

Prepared by:

Daniela Dyck,
Chief Administrative Officer

Background:

At the Regular Meeting of Council on March 27, 2023, Council unanimously supported Motion R-2023-42, expressing the decision for the Village of Ashcroft to withdraw from the Gold Country Communities Society (GCCS) effective January 1, 2024.

The specific motion passed at the meeting was as follows:

"THAT, Council is in favour of the Village of Ashcroft withdrawing as a member of the Gold Country Communities Society effective January 1, 2024."

Subsequent to the motion, official letters were sent on March 31, 2023, to both the Thompson-Nicola Regional District (TNRD) and GCCS. These letters communicated Council's decision and formally requested the termination of Ashcroft's membership, effective January 2024.

Upon reception of attached information from GCCS, administration sought clarification regarding Ashcroft's membership status. It was determined that the 2023 GCCS taxation requisition, facilitated through the TNRD, is allocated for funding in the year 2024. Consequently, Ashcroft maintains its status as a member municipality of GCCS for the current year.

Significantly, the TNRD is currently in the process of adopting a new Bylaw related to GCCS services due to the membership withdrawal of participating electoral areas and municipalities as ongoing requisition is cost prohibitive for the remaining two member municipalities. This proposed Bylaw aims to eliminate

the collection of taxes forwarded for services by the TNRD to GCCS. As a result, GCCS is now proceeding with direct billing to its membership, as detailed in the attached correspondence.

Conclusion:

Despite the initial motion to withdraw from GCCS, Ashcroft's membership status remains intact for the current year due to the 2023 taxation requisition. Council may reconsider terminating Ashcroft's membership from GCCS by September 1, 2024, and enter into a direct billing commitment for services moving forward.

Strategic/Municipal Objectives

Tourism Promotion

Legislative Authority

Financial Implication

TBD

Attachment Listing

GCCS Information Correspondence

From: Kat Chatten <goldcountry@telus.net>

Sent: Wednesday, January 17, 2024 12:01 PM

To: Mayor, Village of Ashcroft <mayor@ashcroftbc.ca>; Daniela Dyck <cao@ashcroftbc.ca>

Subject: Gold Country Membership Updates & AGM

Good Morning,

We are excited to share some updates and developments from the Gold Country Communities Society (GCCS) as we gear up for the 2024 season.

Our new team has been working hard to improve how we meet the tourism needs of our community, and we are pleased that your community has a full membership for 2024. We look forward to collaborating with you to implement fresh marketing plans and co-host exciting events that will showcase the unique offerings of our area.

To keep you informed about our strategic plans and initiatives for the upcoming season, we invite you to join us at our Annual General Meeting (AGM) on March 14th, 2024, at the Cache Creek Community Hall Meeting Room. The meeting will commence at 10 am, providing an excellent opportunity for you to receive updates, ask questions, and review the goals and tactics of Gold Country.

In preparation for the 2025 season, we have reviewed our membership costs and are introducing two distinctive levels - the Geocache Membership and the Full Membership. Each level comes with special benefits tailored for your community, all at an affordable cost. Please find attached a detailed letter outlining these changes, a brochure providing an overview of the benefits associated with each membership level, and an application form for your convenience.

We encourage you to review the materials at your earliest convenience and consider the membership level that aligns best with your community's needs and goals. Should you have any questions or require further information, our team is readily available to assist you. Feel free to reach out to us at goldcountry@telus.net.

Thank you for your ongoing support, and we look forward to continued collaboration and success in the upcoming season

Thank you,

Kat Chatten,
Managing Director



Gold Country Communities Society acknowledges that we provide services within the ancestral, traditional, and unceded territory of the Nlaka'pamux, Secwepemc, St'át'imc, Syilx and Tsilhqot'in Nations.



GOLD COUNTRY COMMUNITIES SOCIETY

1095 TODD RD, BOX 933 CACHE CREEK BC V0K1H0
250-457-6606 GOLDCOUNTRY@TELUS.NET

To:

Barbara Roden
601 Bancroft St
Ashcroft, BC
V0K 1A0

Date

16th January 2024

Dear Barbara Roden,

We hope this letter finds you well and thriving. As we navigate the journey together with Gold Country, we're excited to share some important updates regarding your membership.

Membership for 2024: We're delighted to inform you that your Gold Country membership has been continued for the full year of 2024. Your continued support and engagement have been invaluable to our community, and we appreciate your commitment to making Gold Country an outstanding destination marketing organization.

Transition to Annual Memberships for 2025: Looking ahead in 2025, Gold Country will be transitioning to an annual membership format. This change aims to streamline our processes and enhance the benefits you receive as a valued member.

Membership Rate for 2025: The Village of Ashcroft will have two options for membership levels. The Geocache Membership rate is **\$1,300** for 2025. The full Gold Country Membership rate is **\$3,500** for 2025. While both levels provide excellent benefits, we strongly encourage you to take advantage of a full Gold Country Membership!

Next Steps: The attached brochure provides a comprehensive outline of the benefits included in each level of membership. If you have any questions or require further clarification, the Gold Country staff is at your disposal. We are available to meet with you to discuss the membership benefits or even present to your community councils, ensuring you have all the information you need before making your decision.

Application: Attached to this letter is the membership application form. Feel free to fill it out and return it at your earliest convenience. We value your commitment to Gold Country and are here to assist in any way we can.

The Details: The deadline for securing your 2025 membership is September 1, 2024. To ensure a seamless process, please note that membership fees for the upcoming year will be due by February 1, 2025.

Thank you for being an integral part of Gold Country, and we eagerly anticipate another year of collaboration, growth, and success. If you have any questions or need further assistance, please do not hesitate to contact us at goldcountry@telus.net.

Kat Chatten
Managing Director
Gold Country Communities Society

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— explore with us —





GOLD COUNTRY COMMUNITIES SOCIETY

1095 TODD RD, BOX 933 CACHE CREEK BC V0K1H0

250-457-6606 GOLDCOUNTRY@TELUS.NET

Membership Application

Name of Community	The Village of Ashcroft
Contact Name	
Contact Email	
Contact Phone #	

☐

The Village of Ashcroft wish to enter into a full Gold Country Membership agreement for the calendar year (January 1st, 2025 - December 31st, 2025) of 2025. **The Village of Ashcroft** will pay Gold Country Communities Society a sum of **\$3,500** by February 1st, 2025.

This membership will give **The Village of Ashcroft** the status of being a full Gold Country Member as defined by the Gold Country Communities Society bylaws.

☐

The Village of Ashcroft wish to enter into a Geocache Membership agreement for the calendar year (January 1st, 2025 - December 31st, 2025) of 2025. **The Village of Ashcroft** will pay Gold Country Communities Society a sum of **\$1,300** by February 1st, 2025.

This membership **DOES NOT** qualify **The Village of Ashcroft** as a Member as defined by the Gold Country Communities Society bylaws.

Signature

Date

Application are due September 1, 2024. Please email completed application to goldcountry@telus.net.

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Mission Statement:

"To positively, ethically, and professionally promote the pursuit of tourism, related economic development and the necessary technology to improve the economy of member communities; encouraging and supporting a strong local and regional sustainable tourism industry."



The Purpose of Gold Country?

Our number one initiative is to promote and pursue economic development, tourism, and the necessary technology to improve the economy of its partners and members. Our second initiative is to work in close cooperation with all organizations, governments, and other parties whose interests are compatible to furthering the primary purpose of the society.

Become a Member Today

Explore the possibilities with Gold Country Membership!

Discover the exclusive benefits of our Geocache and Gold Country levels.

For details on the membership rates tailored to your community, please email us at goldcountry@telus.net.

We look forward to helping you choose the perfect membership level to unlock the full potential of your community.

1095 Todd Rd,
Cache Creek, BC V0K 1H0
250 457-6606
exploregoldcountry.com



#exploregoldcountry



goldtrail.com



exploregoldcountry.com

46 Geocache Membership

Participants enjoy targeted advertising in our guides, a dedicated community listing on our website highlighting unique geocaches and locations, and the exciting opportunity to host additional geocaches in their community.

Benefits Available	Gold Country Membership	Geocache Membership
1/9 Page Visitor Guide/Trail Guide	X	X
Community Section in Visitor Guide/Trail Guide	X	
Geocache Event Host Location	X	
Annual Fam Trip Host Location	X	
Annual Trade Show Marketing	X	
Social Media Campaigns	X	
Website Presence	X	X
Geocache Location Set Up <i>(if available)</i>	X	X
Network Delivery for Community Brochures	X	
Free participation in workshop, industry events, and more	X	



Gold Country Membership

- Targeted marketing strategy for Western Canada (British Columbia, Alberta, and Washington State).
- Annual distribution of over 35,000 guides to key locations.
- Alternating yearly publication of Visitor Guides and Trail Guides for up-to-date information.
- Active participation in a variety of events, including:
 - Insightful workshops.
 - Engaging familiarization tours.
 - Exciting geocache events.
- Dual benefits: Drawing visitors for business opportunities and enhancing the overall well-being of residents.
- All the benefits of the Geocache Membership as well

Elevate your community's profile, captivate visitors, and create a thriving environment for both businesses and residents by becoming a Gold Country Member today.



Sample Statements

Heritage Week 2024 Proclamation Sample Statements

WHEREAS the (name of the local or regional government) recognizes the importance of protecting and stewarding our rich and diverse heritage by proclaiming Heritage Week;

WHEREAS the theme for Heritage Week 2024 is Heritage : Layer by Layer;

WHEREAS Heritage Week is held to recognize the histories that make the foundation of our community, connecting citizens through shared values and creating a place of pride and social well-being;

WHEREAS heritage creates and encourages economic activity, job creation, and tourism;

WHEREAS our community is enhanced and sustained by its heritage places and spaces;

WHEREAS our community celebrates the past and future by embracing, exploring and enjoying our enduring heritage;

WHEREAS preserving heritage places is a key element of building a sustainable community;

WHEREAS we acknowledge that all people of our community contribute to our rich and cultural heritage;

WHEREAS we recognize our cultural and natural heritage are irreplaceable sources of life and inspiration, our touchstone, our reference point, our identity;

Be it resolved that the (name of the local or regional government) hereby proclaims February 19 – 25, 2024 as “Heritage Week”



LAYER

by

Layer



Heritage Week

FEBRUARY 19 - 25, 2024

Heritage Week is an annual event that celebrates and showcases local heritage across the province. During Heritage Week, organizations around the province host local heritage events for their communities, and municipalities issue proclamations formalizing the week. Visit our website to learn more heritagebc.ca/heritage-week

HeritageBC



BRITISH
COLUMBIA

Ashcroft & Area
Community Resources Society
P.O. Box 843
Ashcroft, B.C. V0K 1A0

January 10, 2024

Mayor & Council

Village of Ashcroft

P.O. Box 129

Ashcroft, B.C. V0K 1A0

Dear Mayor & Council:

As you are aware, the Ashcroft and Area Community Resource Society (CRS) acts as an umbrella organization for the Christmas Hamper Drive. We would like to request a donation from Council of the use of the Community Hall for the Hamper Drive this year from December 17 - 21, 2024 and would ask that this include the cost of the insurance involved.

Yours truly,

Shirley Holowchuk, Secretary
Community Resources Society

Ashcroft & District Health Care Auxiliary

P.O. Box 356

Ashcroft, B.C. V0K 1A0

January 12, 2024

Mayor & Council

Village of Ashcroft

P.O. Box 129

Ashcroft, B.C. V0K 1A0

Dear Mayor & Council:

We would like to request a donation from Council of the use of the Community Hall for the Thrift Shop Christmas Hall from November 13 - 17, 2024 and would ask that this includes the cost of the insurance involved.

Yours truly,

Shirley Holowchuk, Secretary

ADHCA

Snow Survey and Water Supply Bulletin – January 1st, 2024

The January 1st snow survey is now complete. Data from 49 manual snow courses and 103 automated snow weather stations around the province (collected by the Ministry of Environment and Climate Change Strategy's Snow Survey Program, BC Hydro and partners), and climate data from Environment and Climate Change Canada (ECCC) and the provincial Climate Related Monitoring Program have been used to form the basis of the following report.

Executive Summary

- As of January 1st, the provincial snow pack is extremely low, averaging 56% of normal (44% below normal) across British Columbia. Last year, the provincial average was 82% for Jan 1.
- Temperatures were well above normal from Oct. 1 to Dec. 31 and precipitation was well below normal for most of the province.
- Fifteen snow stations measured all-time record low snow pack with five occurring in the Lower Fraser and four within the Upper Columbia snow basins.
- Due to the extremely low snow conditions, below normal hazard for spring freshet related flooding is emerging, especially in the Interior.
- The low snow pack could significantly affect ongoing drought concerns into summer 2024.
- There are still three or more months left in the snow accumulation season and the snow pack can still change significantly based on upcoming weather patterns.

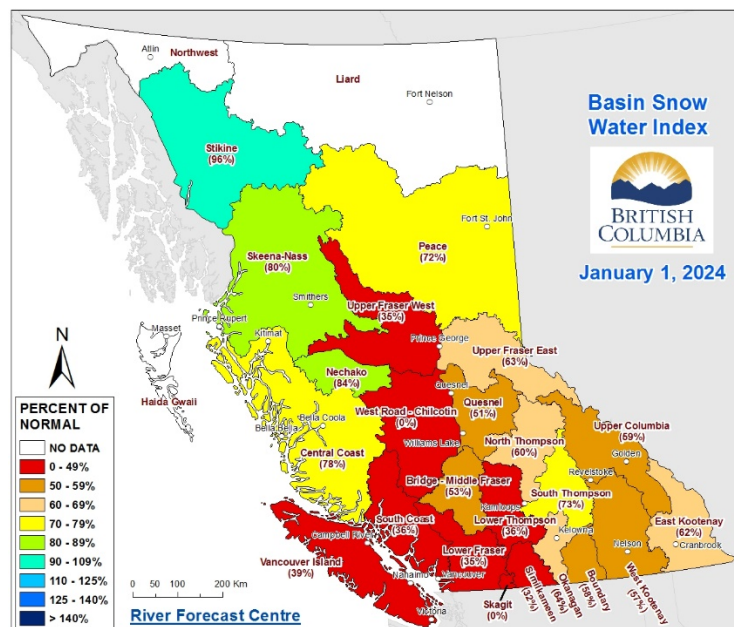


Figure 1. January 1st, 2024 Basin Snow Water Index Map of British Columbia. Larger and colour-friendly versions available in full report.

Table 1. January 1st 2024 Snow Basin Indices in B.C.

Basin	% of Normal	Basin	% of Normal	Basin	% of Normal
Upper Fraser West	35	North Thompson	60	South Coast	36
Upper Fraser East	63	South Thompson	73	Vancouver Island	39
Nechako	84	Fraser River	53	Central Coast	78
Middle Fraser	50	Upper Columbia	59	Skagit	0
Lower Thompson*	36	West Kootenay	57	Peace	72
Bridge*	53	East Kootenay	62	Skeena-Nass	80
Chilcotin*	0	Boundary	58	Liard	N/A [#]
Quesnel*	51	Okanagan	64	Stikine	96
Lower Fraser	35	Similkameen	32	Northwest	N/A [#]

British Columbia 56% of Normal

* Sub-basin of Middle Fraser # Insufficient data to calculate a Snow Basin Index

Next scheduled snow bulletin release: February 8, 2024

To: **Mayor and Council; Chair and Board**

From: **UBCM President Trish Mandewo**

Re: **Register for 2024 UBCM Housing Summit**



I am writing to invite you and your Council or Regional District Board of Directors to attend a housing summit for local government in Vancouver at the Westin Bayshore on February 13-14.

Local governments can see firsthand how B.C.'s entrenched housing crisis is impacting our communities. While impacts vary from one community or region to the next, the bottom line is the same everywhere: there are too many people who can't find a home, or if they can, afford to keep it.

Last fall the province introduced a sweeping set of legislation aimed at increasing the supply of new homes in British Columbia. Most of the legislation was focused on the role of local governments in the housing system:

- Housing targets for specified local governments;
- Pre-zoning for multiple homes on single-family lots;
- Requirements for municipalities to update Official Community Plans every five years;
- A restructured development finance system;
- Increased density minimums in areas around public transit hubs with frequent service;
- and
- New rules to restrict short-term rentals.

The recent legislation represents a seismic shift in how B.C. communities are developed. In light of the speed with which the legislation was introduced, there is a need for local governments to gather to discuss the implications of these changes. As BC's population continues to surge largely due to federal immigration policy, British Columbians need solutions that work.

I am aware that we are providing short notice for this summit, but we can't wait until the next UBCM convention to gather local governments together.

UBCM members know the value of gathering in person for critical discussions, and so we are offering this event in person. We are also aware that the short timelines or cost of attending may be a barrier to some local governments, which is why we will also make this event available virtually. The cost to do so for UBCM will be considerable, but we believe it is critical to hear from as many members as possible over the two days of the event.

As our draft program is taking shape, there are key themes that will shape the summit agenda:

The legislation's potential to increase housing supply and improve affordability;

- Areas where unintended consequences are apparent;
- Impacts of the legislation on staffing capacity and infrastructure;
- The diversity of housing needs among B.C. communities and the unique capacity constraints faced by smaller communities;
- The effect of the legislation on current local government policies aimed at increasing supply, safeguarding affordability and building complete communities;
- Gaps within the current legislative framework; and
- A common approach for local governments moving forward.

[Registration for the event is now open.](#) I encourage all of BC's councils and boards to participate. If you have any questions, please contact UBCM's administration at ubcm@ubcm.ca.

Sincerely,

A handwritten signature in black ink, reading "Mandewo", is displayed on a light gray rectangular background. The signature is written in a cursive, flowing style.

Councillor Trish MandewoUBCM President

January					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
	2023 MOTIONS				
R-2023-06	THAT, Council direct administration to contact the artists Daniel Collett and Marina Papais and request their participation through the Public Art Policy #A-01-2021 to develop a maintenance plan for art on public property.	CAO	CAO met with Daniel on Feb 23, 2023. Daniel took a copy of the Public Art Policy with him to review and detail. Daniel will schedule a future meeting (spring) to discuss policy participation		Meeting was scheduled to sign the agreement for Wednesday Jan 17, postponed until weather and roads are better.
R-2023-72	THAT, Council direct staff to review current Cannabis legislation and bring a draft bylaw permitting the retail sale of legalized cannabis products in Ashcroft; and further that Zoning Bylaw No. 823, 2018 be amended permitting Retail Cannabis operations.	CAO	To be considered as a Zoning amendment or Bylaw update. Wait for Strategic Planning to be completed.	CAO phone meeting with regional Cannabis inspector. Bylaw research complete. Waiting for direction after strat planning.	On hold - till Strat Planning is complete
R-2023-166	THAT, Council issue "Notice of Intent" to consider approval of Development Variance Permit No. DVP-2023-04 for 1500 Government Street (Lot 1, District Lot 378, KDYD, Plan 6889).	CAO	To be sent with the final Neighbourhood notification in January		Completed
	2024 MOTIONS				
R-2024-02	THAT, Council supports the submission of a grant application to UBCM under the Community Resiliency Investment Program – 2024 FireSmart Community Funding stream in the amount of \$200,000 and further that Council supports the program throughout its duration.	CAO	A grant application be submitted to UBCM Community Resiliency Investment Program 2024 FireSmart Community Funding stream		In-Progress
R-2024-03	THAT, Council directs staff to schedule a Committee of the Whole meeting to discuss Strategic Planning priorities.	CAO	COTW Meeting Scheduled for Jan 22, 2024		Completed

R-2024-04	THAT, Council supports the Seniors' request to reduce the BC Hydro charges for their portion of the building and reduce the amount charged from 43.1% to 25%.	CAO	A letter be sent to the Seniors advising change in rate for BC Hydro for Seniors Centre		Completed
R-2024-05	THAT, Council directs staff to draft a resolution for submission to the SILGA convention regarding the unequal distribution of cost increases between the municipality and province for the provisions of public transit in rural communities.	CAO	A resolution to be drafted and submitted to the SILGA Convention	Draft Resolution on the Jan 22, 2024 Agenda for Council review	In-Progress
R-2024-06	THAT, Council send Mayor Roden and guest to the 157th Annual Clinton Ball if she wished to attend.	CAO	An email be sent to reserve tickets for the Mayor and a chq done up for payment		Completed
R-2024-07	THAT, the Village send a letter congratulating Ms. Edwards on receiving the medal of good citizenship.	CAO	A congratulation letter be sent to Vivian Edwards		Completed