

THE CORPORATION OF THE VILLAGE OF ASHCROFT

FEES AND CHARGES BYLAW NO. 869, 2024

A bylaw for the charging of rates for goods and services in the Village of Ashcroft

WHEREAS the Council of the Village of Ashcroft wishes to charge fees in accordance with Section 194 of the *Community Charter*, a Council may impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements;

- (1) **NOW THEREFORE** the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:
- (2) This Bylaw may be cited as “Village of Ashcroft Fees and Charges Bylaw No. 869, 2024”.
- (3) The Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 shall impose the fees and charges as specified in the Schedules “A” through “M” and forming part of this Bylaw;

Schedule “A” Administration and Miscellaneous Fees
Schedule “B” Ashcroft Swimming Pool Rental Rates
Schedule “C” Drylands Arena Rental Rates
Schedule “D” Parks Rental Rates
Schedule “E” Ashcroft Community Hall Rental Rates
Schedule “F” Ashcroft Museum Research Fees
Schedule “G” Dog Control and Pound Operation Fees
Schedule “H” Cemetery Fees
Schedule “I” Water Fees
Schedule “J” Sewer Fees
Schedule “K” Solid Waste Collection Fees
Schedule “L” Development and Subdivision Fees
Schedule “M” Public Works Equipment Rates

- (4) That any charge is subject to discount by the Chief Administration Officer up to \$250 per instance. Any discount over \$250 requires a resolution of Council.
- (5) The Chief Administrative Officer or designate may recover any recreation fees or charges for different business activities affecting property or recreation.
- (6) Upon adoption, this bylaw repeals the Village of Ashcroft Consolidated Fees and Charges Bylaws No. 808 and 858, and Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw No 866, in their entirety.
- (7) If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

(8) This bylaw will take affect at adoption.

READ A FIRST TIME THIS	22 nd DAY OF	April , 2024
READ A SECOND TIME THIS	22 nd DAY OF	April , 2024
READ A THIRD TIME THIS	22 nd DAY OF	April , 2024
ADOPTED THIS	13 th DAY OF	May , 2024

Daniela Dyck, Chief Administrative Officer

Barbara Roden, Mayor

Certified to be a true and correct copy of
Bylaw No. 869 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

Schedule "A"**Administration and Miscellaneous Fees**

Rates include GST

Administration	Unit of Charge	Rate
NSF Cheque Service Charge		\$ 25.00
Property Tax Certificate Request		\$ 25.00
Building Information Request (BIR)	Per Request	\$ 75.00
Routinely Releasable Information	\$25.00/ first 30 minutes and \$12.50 per every ¼ hour afterwards)	\$50.00/hour
Photocopies		
Greyscale 8.5x11 per copy	Per page	.50
Greyscale 8.5x14 per copy	Per page	.50
Greyscale 11x17 per copy	Per page	1.00
Colour 8.5x11 per copy	Per page	1.00
Colour 8.5x14 per copy	Per page	1.25
Colour 11x17 per copy	Per page	2.00
Bulk copying may be negotiated		
Faxes and Scans, per page		.50
Other Services		
Official Community Plan	Per Document	\$ 10.00
Zoning Bylaw -photocopy	Per Document	\$ 10.00
Subdivision Servicing & Development Bylaw	Per Document	\$ 10.00
Reprinted Tax/Utility Bills or Business License	Per Document	\$ 5.00
Business License Listing	Per Document	\$ 5.00
Village Pins	Each	\$ 1.00

Schedule "B"

Ashcroft Swimming Pool – Rental Rates

Rates include GST

Classification	Time Period	Rate	2023
Infant	N/A	Free	Free
Child	Public Swim	\$2.00	\$2.50
	Season Pass	\$40.00	\$50.00
	Punch Card*	\$20.00	\$30.00
Youth OR Senior Citizen OR Disabled Persons	Public Swim	\$2.50	\$3.00
	Season Pass	\$45.00	\$55.00
	Punch Card*	\$25.00	\$36.00
Adult	Public Swim	\$3.00	\$4.00
	Season Pass	\$60.00	\$75.00
	Punch Card*	\$30.00	\$48.00
Family	Public Swim	\$10.00	\$15.00
	Season Pass	\$140.00	\$175.00
Group Rental Rate (includes 2 Lifeguards)	Per hour	\$125.00	\$150.00
Aqua Fit	Per Class		\$5.00
	Punch Card**		\$60.00
SWIMMING LESSONS			
Preschool Level	Per level	\$40.00	\$50.00
Level 1-5	Per level	\$40.00	\$50.00
Level 6-10	Per level	\$45.00	\$60.00
Private Lessons per student	Per Hour	\$10.00	\$20.00
Bronze Cross	Per level	\$150.00	\$150.00
Bronze Medallion	Per level	\$150.00	\$150.00
Bronze Cross and Bronze Medallion		\$250.00	\$250.00

* = 14 Sessions for the price of 12

** = 2 free classes

Schedule "C"
Drylands Arena – Rental Rates
Rates include GST

Classification	Time Period	Rate	2023
Infant	N/A	Free	Free
Child	Public Skate	\$1.50	\$2.50
	Season Pass	\$20.00	\$30.00
Youth OR Senior Citizen OR Disabled Persons	Public Skate	\$2.50	\$3.50
	Season Pass	\$40.00	\$50.00
Adult	Public Skate	\$3.00	\$4.00
	Season Pass	\$60.00	\$70.00
Family	Public Skate	\$10.00	\$10.00
	Season Pass	\$100.00	\$100.00
Drop-in Hockey /person		\$5.00	\$7.00
Mom & Tots Skating		\$2.50	
Sticks & Pucks	Per user	\$3.00	

Classification	Definition	Rate (per hour)	2023
Minor (Use of Ice)	Rentals where the majority of users are 18 years or younger	\$60.00	\$65.00
Adult (Use of Ice)	Rentals where the majority of users are 19 years or older	\$100.00	\$100.00
Ice Time Cancellation For Seasonal Ice Bookings	50% of fees refunded with minimum 2-week cancellation notice. If less than 2 week notice - no refund		
Minor (Dry Floor)	Rentals where the majority of users are 18 years or younger	\$30.00	\$30.00
Adult (Dry Floor)	Rentals where the majority of users are 19 years or older	\$40.00	\$40.00

Classification	Definition	Rate
Minor Special Events (Ice Use)	Rentals where the majority of users are 18 years or younger. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$325.00 8 Hours - \$400.00 12 Hours - \$575.00 16 Hours – \$725.00 Weekend - \$1500.00
Adult Special Events (Ice Use)	Rentals where the majority of users are 19 years or older. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$575.00 8 Hours - \$750.00 12 Hours - \$1100.00 16 Hours – \$1325.00 Weekend - \$2250.00
Special Events (Dry Floor) - Regular *	This covers a 3-day period - one day to setup, one day for event and one day for takedown. Beyond 3 days, \$50 will be charged per day	\$700.00
Special Events (Dry Floor) - Non- Profit*		\$300.00
Other Charges	Damage Deposit	\$500.00

Lounge Rental

Per hour	\$10.00
Per Day – tournament	\$30.00
Per 2 Days – tournament	\$50.00
Per 3 Days – tournament	\$75.00

Non-Resident Users

Ice users who do not physically reside within the boundaries of the Village of Ashcroft will be charged \$30.00 per person per season to a maximum of \$100.00 per family to use the Drylands Arena. Family rate applies to a maximum of five persons of an immediate family who all reside at the same physical address. These funds will be collected by their respective organization and remitted to the Village of Ashcroft along with a listing of their registered members. The payment and listing must be received by the Village by November 15th in each year.

Schedule "D"
Parks – Rental Rates
Rates include GST

Annual Fees

Classification	Rates (per Year)
All Users before 17:00 hours	Free
Minor – 18 years old and younger after 17:00 hours	\$3.00 per player
Adult – 19 years old and older after 17:00 hours	\$6.00 per player

Tournament Fees

Classification	Rates (per Day)
Minor – Up to 16 teams	\$55.00
Minor – Over 16 teams	\$110.00
Adult – Up to 16 teams	\$110.00
Adult – Over 16 teams	\$220.00

Base Use Deposit

Per set = \$200.00 per use

Damage/Clean Up Deposit

Per Tournament = \$300.00

Legacy Park

Classification	Rates
RV Sites	\$35.00 / night
Weekly RV Site Rate	\$190.00
Monthly RV Site Rate (max 50% capacity)	\$750.00
Tenting Sites	\$20.00 / night
Sani Dump	\$5.00 /use

Schedule "E"
Ashcroft Community Hall – Rental Rates
Rates include GST

Type of Use	Time Period	Rate
Kitchen	Per Day	\$10.00
Not-for-Profit Use	Hourly	\$5.00
	Per Day	\$40.00
Commercial/Private Use – Adult Aged	Hourly	\$10.00
	Per Day	\$80.00
Hall Cleaning Fee*	Hourly	\$50.00

* = If complaint is received or public works does a random facility cleanliness inspection and cleaning is required, the last facility users will be invoiced accordingly.
 During winter months and inclement weather throughout the year, floors must be swept and mopped after each use.
 Facility users are required to clean the hall as per the user agreement.

Schedule "F"

Ashcroft Museum – Research Fees

Rates include GST

Classification	Unit of Charge	Rate
Research	\$25.00/first 30 minutes and \$12.50 per every ¼ hour afterwards	\$50.00/hour
Photocopying	Per Page	\$0.50
Digital Imaging	Personal	\$15.00
	Commercial	\$30.00

Schedule "G"**Dog Control and Pound Operation Fees**

Rates include GST

Annual License Fee	Rate
Each Altered Dog	\$10.00
Each Unaltered Dog	\$30.00
Dangerous Dog	\$100.00
Replacement of lost or damaged tag	\$5.00
Kennel	\$150.00
Surcharge applied after February 28 each calendar year	\$5.00
Impound Fees	
For seizing and impounding any LICENSED dog	
Seized and returned immediately to the owner	\$10.00
First Impoundment	\$25.00
Second Impoundment	\$50.00
Third Impoundment	\$100.00
Fourth and subsequent impoundments	\$200.00
Daily boarding fee	\$10.00
For seizing and impounding any UNLICENSED dog	
First impoundment	\$50.00
Daily boarding fee	\$10.00
Dog license (must purchase upon return of animal)	See appropriate fee above
For seizing and impounding any DANGEROUS dog	
Each offence	\$200.00
Daily boarding fee	\$10.00
If unlicensed, Dangerous dog license must be purchased upon return of animal	\$100.00
Animal Adoption	
Animal adoption fee	\$100.00

**Schedule “H”
Cemetery Fees
Rates include GST**

Grave Space	Rate	New Rate
Adult size grave space – resident (includes \$125.00 to Care)	\$500.00	\$500.00
Adult size grave space – non-resident (includes \$250.00 to Care)	\$1000.00	\$1000.00
Cremated Remains – resident (includes \$50.00 to Care)	\$200.00	\$200.00
Cremated Remains – non-resident (includes \$100.00 to Care)	\$400.00	\$400.00
Columbarium Space		
Niche – resident (includes \$250.00 to Care)	\$1000.00	\$1000.00
Niche – non-resident (includes \$375.00 to Care)	\$1500.00	\$1500.00
Services		
Opening and closing for Burial - Adult size	\$350.00	\$500.00
Opening and closing - Cremated Remains	\$150.00	\$250.00
Exhumation for Burial – Adult size	\$1000.00	\$1000.00
Exhumation for Cremated Remains	\$500.00	\$500.00
After Hours Burials		
Burials after 3:30 pm Monday – Friday – regular fee plus	\$200.00	\$350.00
Burials on Saturday, Sunday or Statutory Holiday – regular fee plus	\$200.00	\$500.00
Transfer of License		
Transfer of License (resident to non-resident)	\$200.00	\$200.00
Transfer of License (all other)	\$75.00	\$75.00
Memorial Installation		
Single: (30cm x 50 cm); (20 cm x 28 cm); (30 cm x 60 cm); (includes \$25.00 to Care)	\$100.00	\$150.00
Double: (45 cm – 75 cm); (includes \$50.00 to Care)	\$200.00	\$250.00
Engraving and handling of niche plates (includes \$62.50 to Care)	\$250.00	\$350.00
Grave Liners		
Full size grave (concrete)	\$500.00	\$800.00
Full size grave (poly)		\$625.00
Cremated Remains (poly)	\$150.00	\$150.00

Schedule “I”
Water Fees
Rates include GST

Category	2019	2020 Subsequent	2023
Single Family Dwelling	\$478.00	\$550.00	\$550.00
Multi Family Dwelling – per single unit	\$478.00	\$550.00	\$550.00
Mobile Home	\$478.00	\$550.00	\$550.00
Hotel (including restaurant, beer parkour, rooms, lounge)	\$5750.00	\$6613.00	\$6613.00
Restaurant 1-20 seats	\$687.00	\$790.00	\$700.00
Restaurant 21-50 seats	\$1542.00	\$1773.00	\$1500.00
Restaurant 51+ seats			\$3000.00
Licensed Lounge	\$1542.00	\$1773.00	\$1773.00
Laundromat, Per Washer	\$205.00	\$236.00	\$236.00
Service Station	\$514.00	\$591.00	\$591.00
Clinic / Train Station	\$1199.00	\$1379.00	\$1379.00
Commercial 1-2 Washrooms	\$478.00	\$550.00	\$550.00
Post Office	\$925.00	\$1064.00	\$1064.00
Supermarket	\$1542.00	\$1773.00	\$1773.00
Church / Community Hall	\$478.00	\$550.00	\$550.00
School, Per Classroom	\$478.00	\$550.00	\$550.00
Hospital, Per Bed	\$478.00	\$550.00	\$550.00
Industrial Plant 1-2 Washrooms	\$3018.00	\$3471.00	\$3471.00
RCMP Station	\$3085.00	\$3548.00	\$3548.00
Curling Rink	\$478.00	\$550.00	\$550.00
Racquet and Leisure Centre	\$3596.00	\$4135.00	\$4135.00
Courthouse	\$3104.00	\$3570.00	\$3570.00
Unspecified, 1-2 Washrooms	\$478.00	\$550.00	\$550.00
Irrigation	\$4349.00	\$5001.00	\$5001.00
Drip Irrigation	\$2130.00	\$2450.00	\$2450.00
Car Wash	\$1677.00	\$1929.00	\$700.00/bay
Water on/off for repair	\$50.00	\$50.00	\$50.00
Cross Connection Turn on Fee	\$200.00	\$200.00	\$200.00
Third Party Purchase of Bulk Water	\$75.00 fixed rate and \$1.00 /m3 of water purchased	\$75.00 fixed rate and \$1.00 /m3 of water purchased	No Bulk Water Sales
Application for Connection to Village Water Supply (if the Village has put in the connection)	\$1500.00 minimum fee	\$1500.00 minimum fee	\$1500.00 minimum fee

Schedule “J”
Sewer Fees
Rates include GST

Category	2020	2021 Subsequent	2023 Subsequent
Single Family Dwelling	\$458.00	\$504.00	\$504.00
Multi Family Dwelling – per single unit	\$458.00	\$504.00	\$504.00
Mobile Home	\$458.00	\$504.00	\$504.00
Hotel (including restaurant, beer parlour, rooms, lounge)	\$2103.00	\$2313.00	\$2313.00
Restaurant 1-20 seats	\$715.00	\$787.00	\$700.00
Restaurant 21-50 seats	\$1659.00	\$1825.00	\$1500.00
Restaurant 51+ seats			\$3000.00
Licensed Lounge	\$1659.00	\$1825.00	\$1825.00
Laundromat, Per Washer	\$201.00	\$221.00	\$221.00
Service Station	\$458.00	\$504.00	\$504.00
Clinic / Train Station	\$458.00	\$504.00	\$504.00
Commercial 1-2 Washrooms	\$458.00	\$504.00	\$504.00
Post Office	\$458.00	\$504.00	\$504.00
Supermarket	\$1144.00	\$1258.00	\$1258.00
Church / Community Hall	\$246.00	\$271.00	\$271.00
School, Per Classroom	\$458.00	\$504.00	\$504.00
Hospital, Per Bed	\$458.00	\$504.00	\$504.00
Industrial Plant 1-2 Washrooms	\$916.00	\$1008.00	\$1008.00
RCMP Station	\$916.00	\$1008.00	\$1008.00
Curling Rink	\$458.00	\$504.00	\$504.00
Racquet and Leisure Centre	\$2859.00	\$3145.00	\$3145.00
Courthouse	\$2973.00	\$3270.00	\$3270.00
Unspecified, 1-2 Washrooms	\$458.00	\$504.00	\$504.00
Car Wash	\$1605.00	\$1766.00	\$600.00/bay
Sewer Disconnection/Re-connection	Actual cost	Actual cost	Actual cost
Video or Snake Sewer lines on Private Property			\$125/hr

Schedule "L"**Development and Subdivision Fees**

Rates include GST

Category	RATE	NEW RATE
Variance Permit Application	\$300.00	\$300.00
Temporary Use Permit	\$250.00	\$250.00
Official Community Plan Amendment (OCP)	\$800.00	\$1000.00
Zoning Bylaw Amendment	\$800.00	\$1000.00
Development Permit	\$500.00	\$500.00
If OCP and Zoning Amendments are in tandem, combined fee	\$1000.00	\$1800.00
Subdivision Application Fees		
Preliminary Layout Approval (PLA):		
First Parcel	\$250.00	\$350.00
Subsequent Parcels	\$100.00	\$150.00
Final Plan Examination Fees:		
Base Fee	\$250.00	\$500.00
Final Plan or Document Re-signing	\$100.00	\$250.00
Subdivision Application Fees (STRATA)		
Form "P" Approval	\$100.00	\$350.00
Phased Strata Approval – application fee for each phase	\$250.00	\$350.00
Form "Q" – per each additional Strata lot	\$100.00	\$150.00
Bare Land Strata – application fee	\$250.00	\$350.00
- Per each Strata lot created	\$100.00	\$150.00
Strata Conversion - application fee	\$250.00	\$350.00
- Each Strata unit created	\$100.00	\$150.00
Form or Document Re-signing	\$100.00	\$150.00
Submission of a Contaminated Site Profile form	\$100.00	\$150.00
Preliminary Layout Approval Renewal	\$100.00	\$150.00

Schedule "M"
Public Works Equipment Fees

Category	RATE
Cat 430E Backhoe	\$105.00 / HR
CAT Front End Loader	\$85.00 / HR
CAT 1404 Grader	\$125.00 / HR
Single Axle Dump Truck	\$70.00 / HR
John Deere W/Flail Mower	\$80.00 / HR
Elgin Sweeper	\$160.00 / HR
Pick Up Truck W/Operator	\$65.00 / HR
Water Tanker	\$65.00 / HR
Compressor Hourly	\$45.00 / HR
Compressor Per Day	\$125.00
Tamper VR12	\$20.00 / HR
Vibrator Roller	\$60.00 / HR
Sewer Flusher	\$75.00 / HR
Kubota (Sidewalk Snow Removal)	\$50.00/Incident
Labourer	\$40.00 / HR
Foreman (Crew Leader)	\$50.00 / HR

CONDITIONS

- All rentals are for a minimum of one (1) hour and invoiced in ½ hour increments thereafter.
- All equipment rates include an operator except the Tamper & Vibrator Roller.
- 5% Administration Fee added to all invoicing.
- 5% GST applicable