



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, MAY 27, 2024

PRESENT: Mayor, Barbara Roden
Councillor, Jonah Anstett – via Zoom
Councillor, Jessica Clement
Councillor, Nadine Davenport
Councillor, Doreen Lambert

CAO, Daniela Dyck
CFO, Yogi Bhalla
DPW, Brian Bennewith

EXCUSED:

Media – 1
Public – 2

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday, May 27, 2024, to order at 6:00 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

M/S Roden / Clement

THAT the Agenda for the Regular Meeting of Council on Monday May 27, 2024, be amended to include Marian Lowe as a Delegation, replace Schedule “A” page 20 on the agenda with the revised version, and add CAO Verbal Report under item 6.3 Staff Reports For Information.

CARRIED. Unanimous. R-2024-97

2. MINUTES

Table with 3 columns: Item Number, Description, and Action/Status. Row 1: 2.1, Minutes of the Town Hall Meeting held Monday, May 13, 2024... CARRIED. Unanimous R-2024-98. Row 2: 2.2, Minutes of the Regular Meeting of Council held Monday, May 13, 2024... CARRIED. Unanimous R-2024-99.

3. DELEGATIONS

3.1	<p>Marian Lowe – Design CoCreate</p> <p>Brief presentation of the public input process for the logo and tag line design</p> <p>Ms. Lowe introduced Council to the branding process stating she was very pleased with Councils direction to include community consultation.</p> <p>Ms. Lowe noted the following in her presentation:</p> <ul style="list-style-type: none"> • Brand is not just a logo, it is a sense, feeling or perception people have about The Village of Ashcroft based on their expectations, memories, stories, experiences and relationships. • In the brands foreground we have the activity of human life — the total of lives lived in this community and the visible and invisible imprints that remain as a result of that activity. • In the brands background we have the scenery, the space and particular earthy features of the landscape that provide the background for all activity. The background may change with the cycles of the seasons and times of the day. • Ashcroft’s branding journey is at the gathering data and then pull it all together phase. This information will guide the design process. • How we receive/perceive a brand will most often be affected by preconceived views based on personal experience or word of mouth. The role of a brand’s visual identity (which includes elements such as a logo and a tagline) is to confirm or correct those assumptions. Visual identity includes the logo and tag line and will confirm or correct incorrect assumptions perceived in Ashcroft. • A logo is a symbolic representation of a brand. It is designed to communicate the purpose and specific qualities of a brand in a relevant and meaningful way so that people can identify and remember that brand visually. • To the best of our ability, we will develop a brand from the information collected through the community consultations, survey and other engagements with Council and community. • Lastly, Ms. Lowe provided a map of the process and the journey as we embark on developing a new logo. • Ms. Lowe assured Council that she will continue to work on the brand until we have something that is relevant usable. <p>Mayor Roden thanked Ms. Lowe for her presentation and opened the floor for questions:</p> <p>Council asked how long the community consultations meetings are intended to be - 1 hour</p>	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

No comments or questions were received from the public.

5. BYLAWS/POLICIES

5.1	<p>Hours of Work Policy A-05-2021 M/S Clement / Davenport <i>THAT, Policy A-05-2021 – Hours of Work Policy be repealed as per Policy Review Committee recommendation.</i></p>	CARRIED Unanimous R-2024-100
5.2	<p>Office Closure Policy – A-05-2024 M/S Davenport / Lambert <i>THAT, the Office Closure Policy A-05-2024 be adopted as presented as per the Policy Review Committee recommendation.</i></p>	CARRIED Unanimous R-2024-101
5.3	<p>Indigenous Collection and Repatriation Policy A-06-2024 M/S Lambert / Clement <i>THAT, the Indigenous Collection and Repatriation Policy A-06-2024 be adopted as presented as per the Policy Review Committee recommendation.</i></p>	CARRIED Unanimous R-2024-102
5.4	<p>CAO Report – Council Committee and Board Appointment Policy Revision Purpose: The purpose of this report is to seek Council's approval for the revised Council Committee and Board Appointment Policy, which incorporates and aligns Working Groups with the Strategic Plan. Additionally, the report requests that Council dissolve the Inter-Community Bylaw Enforcement Working Group, as it has fulfilled its purpose. M/S Clement / Lambert <i>THAT, Council approves the revised Council Committee, Board Appointment Policy, which incorporates Working Groups in the policy and aligns them with the Strategic Plan; and further that Council dissolves the Inter-Community Bylaw Enforcement Working Group, as it has fulfilled its purpose.</i></p> <p>M/S Roden / Lambert <i>THAT, the revised Schedule A be approved by Council and added to Policy C-01-2024.</i></p>	<p>CARRIED Unanimous R-2024-103</p> <p>CARRIED Unanimous R-2024-104</p>

6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	<p>CAO Report – UBCM Minister Meeting Requests Purpose: The purpose of this report is to seek direction from Council as to which Ministers or Ministry Staff, Agencies, Commissions or Corporations Council would like to meet with at UBCM in September. M/S Clement / Devenport <i>THAT, Council direct staff to schedule meetings with Minister Flemming, Ministry of Transportation and Infrastructure, Ministry, Agency, Commission, and Corporation (MACC) staff from BC Transit.</i></p> <p>Discussion:</p>	CARRIED Unanimous R-2024-105

	Consider what problem are we trying to solve with the Minister meeting requests and bring back recommendations for other possible Minister or MACC staff meetings at UBCM. CAO will schedule a COTW meeting for June 10 th to discuss Minister meeting requests for UBCM.	
6.2	<p>CAO Report – BC Transit Annual Operating Agreement and Transit Update</p> <p>Purpose: The purpose of this report is to request Council approval to sign the 2024/2025 Annual Operating Agreement for the ongoing Para Transit System between the Village of Ashcroft and BC Transit and provide an update to transit services as proposed by BC Transit effective August 1, 2025.</p> <p>M/S Davenport / Clement <i>THAT, Council approves Staff to sign the BC Transit Annual Operating Agreement for 2024/2025 and continue to provide the Para Transit Service between Ashcroft, Cache Creek and Clinton.</i></p> <p>Discussion regarding the regionalization BC Transit has initiated and including this discussion during the Minister meetings at UBCM with Minister Flemming.</p>	CARRIED Unanimous R-2024-106
FOR INFORMATION		
6.3	<p>CAO Verbal Report</p> <p>CAO Dyck provided a brief update on the public notice and engagement for the branding process.</p>	

7. CORRESPONDENCE

FOR ACTION		
7.1	<p>Ashcroft & District Lions Club – Annual Skip’s Memorial Charity Run Sunday, June 2, 2024 – Requesting Council’s Approval of the route</p> <p>M/S Lambert / Davenport <i>THAT, Council approves the route as proposed for the Annual Skips Memorial Charity Run and further that the Ashcroft Terminal and Arrow be advised of the additional pedestrians on the Road.</i></p>	CARRIED Unanimous R-2024-107
7.2	<p>Regional District of Nanaimo – Legislative Reform Initiative – Request for Letter of Support endorsing this work</p> <p>M/S Roden / Clement <i>THAT, Council sends a letter in support of the Regional District of Nanaimo’s endorsing that UBCM establish a working group to steer a comprehensive review and reform of the Local Government Act.</i></p>	CARRIED Unanimous R-2024-108
7.3	School District #74 – May 2024 Board Bulletin	
7.4	UBCM – In Receipt of the Village of Ashcroft Resolution from SILGA Convention – Adjustment of Funding Formula for Small Rural Transit Services	
7.5	Highland Solar Project Engagement – June 12th, 2024 Ashcroft Community Hall	
7.6	BC Interior Community Fund – Fundholder Statement for January 1, 2023 to December 31, 2023 – Ash-Cache Creek Community Smart and Caring Fund	



8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker	
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Policy Review Committee – Meeting Notes – April 25, 2024	
10.2	Para-Transit Committee – Minutes – May 15, 2024	
10.3	Policy Review Committee – Meeting Notes – May 23, 2024 M/S Clement / Davenport <i>THAT, Council approves the Terms of Reference for the Policy Review Committee as presented.</i>	CARRIED Unanimous R-2024-109

11. COUNCIL REPORTS

11.1	Mayor Roden June 8, at 11:00 am - Long awaited ribbon cutting and grand opening of the Loon Lake Fire Hall June 8 th at 8:45 am Mayor Roden is hosting a Walking Tour of downtown Ashcroft for the spouses, partners and artists attending the Plein Air event.	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday May 27, 2024, at 6:55 pm.

Certified to be a true and correct copy of the Minutes of the Regular Meeting of Council held Monday, May 27, 2024.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor