



**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
COMMITTEE OF THE WHOLE AGENDA**  
FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF  
THE VILLAGE OFFICE AT 5:30 PM ON MONDAY, SEPTEMBER 9, 2024

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

1. **CALL TO ORDER**

2. **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

3. **MINUTES**

All COTW Minutes are adopted at a Regular Meeting of Council.

4. **DELEGATIONS**

	NONE	
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5. **BYLAWS FOR DISCUSSION**

	NONE	
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6. **STAFF REPORTS**

	<p><b>CAO REPORT – Grant in Aid – Second</b>  <b>Purpose:</b>          Provide Council with an opportunity to review and discuss Grant in Aid applications received for the second intake of 2024, in line with the Village's Grants in Aid Policy C-01-2022. And provide the opportunity to discuss utilizing the undersubscribed fund to offset facility us and other donations approve by Council this calendar year.  <b>M/S</b>  <i>THAT, Council rise and report the second intake Grant in Aid allocation to the Regular Meeting of Council for Monday, September 9, 2024, as noted below:</i></p> <p style="padding-left: 40px;">1. Ashcroft HUB Society - \$500; and</p> <p><i>THAT, Council approves the use of the remaining \$2,625.00 balance in the Grant in Aid program to offset facility use and other donations for the current year. Further, that Council directs the Policy Review Committee to review and amend the Grant in Aid policy to include donations and facility use as eligible components of the program.</i></p>	
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**7. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

	<b>NONE</b>	
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**8. TERMINATION**

**STAFF REPORT TO COMMITTEE OF THE WHOLE**

**MEETING DATE:** March 11, 2024  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** 2024 Grant in Aid Application First Intake

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**Recommendation:**

*THAT, Council rise and report the second intake Grant in Aid allocation to the Regular Meeting of Council for Monday, September 9, 2024, as noted below:*

1. *Ashcroft HUB Society - \$500; and*

*THAT, Council approves the use of the remaining \$2,625.00 balance in the Grant in Aid program to offset facility use and other donations for the current year. Further, that Council directs the Policy Review Committee to review and amend the Grant in Aid policy to include donations and facility use as eligible components of the program.*

**Prepared by:**



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Daniela Dyck,  
Chief Administrative Officer

**Purpose:**

Provide Council with an opportunity to review and discuss Grant in Aid applications received for the second intake of 2024, in line with the Village's Grants in Aid Policy C-01-2022. And provide the opportunity to discuss utilizing the undersubscribed fund to offset facility use and other donations approved by Council this calendar year.

**Discussion:**

Grants in Aid is an annual budget allocation of \$5,000, split into two periods of \$2,500 each. The first period concludes at the end of February, while the second period concludes at the end of August.

The total Grants in Aid funding awarded in the first intake was \$1,875. The remaining funds totalling \$3125.00 have been allocated for the second intake.

Outlined below and included with this report is the Grant in Aid application received for the second intake:

1. Ashcroft HUB Society - \$500 – assist with advertising and plaque costs for the annual Santa Parade.

This year, the Grant in Aid program is undersubscribed, leaving a remaining balance of \$2,625.00. Since Ashcroft's current Grant in Aid policy does not cover facility use or donations, administration recommends that Council approve using the remaining funds to offset facility use and other donations for this year. Additionally, administration suggests that Council request the Policy Review Committee to amend the policy to include donations and facility use as eligible components of the Grant in Aid program.

**Strategic/Municipal Objectives**

Financial planning and transparency

**Legislative Authority**

**Financial Implications**

\$500.00

**Attachment Listing**

HUB GIA Application

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**VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Briefly describe your organization's purpose:

\_\_\_\_\_  
\_\_\_\_\_

Briefly describe how the requested grant money will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What amount of Grant in Aid is being requested? \$ \_\_\_\_\_

Total organization operating budget for current year \$ \_\_\_\_\_

Total budget for project the grant is being applied for \$ \_\_\_\_\_

Did you receive a Grant in Aid last year? Yes \_\_\_ No \_\_\_

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email:  
to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.



**VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS**

**OFFICE USE ONLY**

Date Application Received: \_\_\_\_\_

Application confirmed to be complete:      Date: \_\_\_\_\_

Checklist:      Completed application form:      \_\_\_\_\_

                 Financial Statement:      \_\_\_\_\_

                 Budget for current year:      \_\_\_\_\_

                 Project Budget:      \_\_\_\_\_

Category:      Arts & Culture: \_\_\_\_\_ Sports & Recreation: \_\_\_\_\_ Museum & Heritage: \_\_\_\_\_

                 Social/Educational/Environmental/Other: \_\_\_\_\_

Amount of Grant in Aid Applied for: \$ \_\_\_\_\_      Approved: \$ \_\_\_\_\_

                 Denied: \_\_\_\_\_

Comments:

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Letter sent to applicant regarding decision      Date: \_\_\_\_\_

Cheque sent to applicant if applicable      Date: \_\_\_\_\_

Ashcroft HUB  
Santa Parade 2024 Budget

Income

Village of Ashcroft Grant in Aid	\$ 500.00
Ashcroft HUB	<u>\$ 350.00</u>
Total income	<u>\$ 850.00</u>

Expenses

Event Insurance	\$ 400.00
Advertising	\$ 100.00
Plaque	\$ 100.00
Staff time	<u>\$ 250.00</u>
Total	<u>\$ 850.00</u>