



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, APRIL 11, 2016**

1. CALL TO ORDER

2. MINUTES

- 2.1.** Minutes of the Committee of the Whole meeting of Council held on Tuesday, March 29, 2016 **P. 1-2**
- 2.2.** Minutes of the Regular Meeting of Council held on Tuesday, March 29, 2016 **P. 3-8**

3. DELEGATIONS

- 3.1.** None

4. ACCOUNTS PAYABLE

- 4.1.** Accounts Payable Listing for the period ending March 31, 2016 **P. 9**

5. CORRESPONDENCE

- 5.1.** Campbell Hill Airport Commission
- Donation for Annual Mother's Day Fly In **P. 10**
- 5.2.** Ashcroft Arts Club
- Invitation to 48th annual Fine Art Show and Sale, April 17 – 21 **P. 11**
- 5.3.** Buy Local! Buy Fresh!
- Offer to participate in Buy Local! Buy Fresh! Thompson map **P. 12-13**
- 5.4.** Ashcroft-Cache Creek Better at Home
- Request donation of Community Hall for Seniors' Symposium, October 1, 2016 **P. 14**
- 5.5.** Board of Education, School District #74 (Gold Trail)
- Invitation to meet with Board representatives **P. 15**
- 5.6.** Public Works Association of BC
- National Public Works Week, May 15 – 21, 2016 – "Public Works – Always There" **P. 16-17**
- 5.7.** BC Water & Waste Association
- BC Water Week, May 1 – 7, 2016 **P. 18**
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6. UNFINISHED BUSINESS

6.1. None

7. NEW BUSINESS

7.1. Memo from Chief Administrative Officer
- Ash Creek TV Society 2016 Grant In Aid Request **P. 19-23**

7.2. Memo from Chief Administrative Officer
- Licence to Occupy Agreement with Government of Canada (RCMP) **P. 24**

7.3. Water Treatment Plant Project
- Decision on type of filtration system, direct filtration (sand) or membrane

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. None

8.2. Reconsideration and Final Adoption

8.2.1. None

9. INFORMATION CORRESPONDENCE

9.1. Information Correspondence Listing for April 11, 2016 **P. 25**

10. REPORTS

Council Reports

10.1. **Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**

10.2. **Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes**

10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**

10.4. **Gold Country Communities Society – Councillor Trill & Councillor Lambert**

10.5. **TNRD – Mayor Jeyes & Councillor Roden**

10.6. **Tourism – Councillor Roden & Councillor Lambert**

10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

10.8. **Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes**

- 10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill
- 10.10. Heritage – Councillor Roden & Councillor Mertens
- 10.11. Transit – Councillor Mertens & Councillor Roden
- 10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden
- 10.13. Seniors’ Liaison – Councillor Lambert & Councillor Trill
- 10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

Minutes of their meeting held March 9, 2016

P. 26-28

- 10.15. Health Care – Mayor Jeyes & Councillor Lambert
- 10.16. Bifuka Sister City Relationship
- 10.17. Other
(Motion to receive both verbal and written reports)

- 10.18. Administration
Chief Administrative Officer

10.18.1. None

Chief Financial Officer

10.18.2. None

11. INCAMERA

11.1. None

12. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON TUESDAY, MARCH 29, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Ethan Anderson, Deputy Corporate Officer

Press and Public

EXCUSED: Councillor Alain P. Mertens

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 6:00 pm

2. **PRESENTATIONS**

2.1. **Ms. Kleo Landucci, Ashcroft Terminal – Update on Operations and Developments**

Ms. Landucci provided an overview of the Ashcroft Terminal operations and advised that there are three main segments to their business: trans-loading of bulk materials (transferring from railcar to truck and from truck to railcar); fleet management (storage, repair and cleaning of surplus railcars for all customers) and intermodal (shipping of containers). She also advised Council that safety is their number one concern and the public continues to ignore the signage and trespass across their active rail yard. She asked Council for their support and enforcement of the dangers of this activity continuing. Council provided an overview of their economic development strategies that will support the terminal as it grows and develops.

2.2. **Sgt. Michel Grondin, Ashcroft RCMP – Detachment Update**

Sgt. Grondin was unable to present to Council.

2.3. **Other items as time permits**

No other items were brought forward.

3. **TERMINATION**

M/S Councillor Trill / Councillor Lambert

That the meeting terminate at 6:48 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Committee of the Whole
Meeting of Council held Tuesday, March 29, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON TUESDAY, MARCH 29, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Ethan Anderson, Deputy Corporate Officer

Press and Public

EXCUSED: Councillor Alain P. Mertens

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, March 14, 2016**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending March 10, 2016**

M/S Councillor Trill / Councillor Roden

"That the accounts payable listing for the period ending March 10, 2016 be received and filed."

Carried. (10-03-16)

5. **CORRESPONDENCE**

5.1. **Ashcroft Communities In Bloom Committee – Barrel Planting Challenge**

M/S Councillor Roden / Councillor Trill

“That the Village accept the barrel planting challenge and further request that each member of Council and staff be partnered with a Communities in Bloom member to design their planter and establish their plant requirements.”

Carried. (11-03-16)

5.2. **Ashcroft Communities in Bloom Committee – 10th Anniversary Mosaic Glass Art Project**

M/S Councillor Roden / Councillor Lambert

“That Council endorse the 10th anniversary mosaic glass art project and further work with the Foreman to establish a suitable location within the daylily bed.”

Carried. (12-03-16)

5.3. **Mike LoVecchio, Director Government Affairs, CP Railway and Operation Lifesaver – Declare Rail Safety Week, April 25 – May 1, 2016**

M/S Councillor Roden / Councillor Lambert

“That the Village of Ashcroft declare Rail Safety Week April 25 – May 1, 2016 and further that copies of the declaration be forwarded to CP Rail and Operation Lifesaver as requested.”

Carried. (13-03-16)

M/S Councillor Roden / Councillor Lambert

“That the topic of trespassing, both on private property and on railway right-of-way be placed on the April 14 Community Forum agenda and further that representatives of Ashcroft Terminal be invited to attend to present their concerns.”

Carried. (14-03-16)

5.4. **Marina Papais – Outdoor Permanent Display for AY Jackson Mosaic**

M/S Councillor Roden / Councillor Lambert

“That the Village confirm with Ms. Papais that the AY Jackson mosaic will be displayed outdoors and further that staff identify suitable outdoor locations.”

Carried. (15-03-16)

6. **UNFINISHED BUSINESS**

6.1. **Memo from Chief Administrative Officer – Development of Off Leash Dog Park**

M/S Councillor Roden / Councillor Lambert

“That the Village advise the community group that the development of an off leash dog park within the Ashcroft Pool Park will not be permitted and further that members of Council meet with the community group to discuss an alternative site on lands owned by Interior Health.”

Carried. (16-03-16)

7. **NEW BUSINESS**

7.1. **Memo from Chief Administrative Officer – Ashcroft & District Fall Fair Sponsorship Opportunities**

M/S Councillor Roden / Councillor Lambert

“That the Village of Ashcroft support the Ashcroft & District Fall Fair Association by purchasing the following items:

- \$20 cash prize for the Best Pie
- \$10 cash prize for Best Overall Children's Recycling Project
- \$15 towards cost of rosette for the above best overall Children's Recycling Project
- 4 x \$50 cash prizes for 4 Top Section Sponsorships”

Carried. (17-03-16)

7.2. **Memo from Chief Administrative Officer – Policy Question – Public Meetings – Questions from the Public**

M/S Councillor Roden / Councillor Lambert

“That Council approve Policy #1.7 Public Meeting Procedure – Questions From The Public which requires all speakers at public meetings to state their name and physical address prior to presenting their question or comment to Council.”

Carried. (18-03-16)

7.3. **Memo from Chief Administrative Officer – FAQ – Water Treatment Plant Concerns**

M/S Councillor Roden / Councillor Lambert

“That the Village mail the FAQ #1 – Water Treatment Plant Concerns to all patrons of the Ashcroft Post Office.”

Carried. (19-03-16)

8. **BYLAWS**

8.1. **Introduction and First Three Readings**

8.1.1. None

8.2. **Reconsideration and Final Adoption**

8.2.1. None

9. **INFORMATION CORRESPONDENCE**

9.1. **Information Correspondence Listing for March 29, 2016**

M/S Councillor Roden / Councillor Trill

“That the information correspondence listing for March 29, 2016 be received and filed.”

Carried. (20-03-16)

10. **REPORTS**

Council Reports

10.1. **Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**

No report.

10.2. **Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes**

Mayor Jeyes reported on the luncheon that he had attended in Cache Creek with Minister of Environment Mary Polak. They were advised that Ministry staff is reviewing the Operational Certificate application and hopefully it will be finalized in time for the liners to be installed during the summer of 2016.

10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**

No report.

10.4. **Gold Country Communities Society – Councillor Trill & Councillor Lambert**

No report.

10.5. **TNRD – Mayor Jeyes & Councillor Roden**

Council reviewed the Current – Highlights of the Board of Directors' meeting of March 24, 2016.

10.6. **Tourism – Councillor Roden & Councillor Lambert**

No report.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

No report.

10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes

No report.

10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill

No report.

10.10. Heritage – Councillor Roden & Councillor Mertens

Councillor Roden advised that the local Rotary and Lions groups had recently done a spring clean-up at the Chinese Cemetery. The Rotary Club is currently developing a mosaic glass project for the Chinese cemetery.

10.11. Transit – Councillor Mertens & Councillor Roden

No report.

10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden

No report.

10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill

Mayor Jeyes advised that he had attended the last Seniors' monthly meeting and had provided them with information regarding the water treatment plant project.

10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

Next meeting is April 13.

10.15. Health Care – Mayor Jeyes & Councillor Lambert

No report.

10.16. Bifuka Sister City Relationship

No report.

10.17. Other

Councillor Trill advised that he had attended the annual Rotary Citizen of the Year luncheon on behalf of Council and had congratulated Stephanie Walker on being recognized for her work within the community.

Councillor Roden advised Council that work has begun on a Seniors' Symposium that will bring together all of the services that are available to seniors within our community. The proposed date is Saturday, October 1, 2016.

MS Councillor Trill / Councillor Lambert

"That Council receive the verbal and written reports as presented."

Carried. (21-03-16)

10.18. Administration

Chief Administrative Officer

10.18.1. No report.

Chief Financial Officer

10.18.2. No report.

11. INCAMERA

11.1. None

12. TERMINATION

MS Councillor Lambert / Councillor Roden

That the Regular Meeting of Council terminate at 7:46 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Regular Meeting
of Council held Tuesday, March 29, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Cheque Register-Summary-Bank



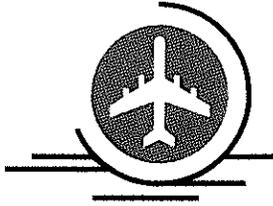
Supplier : 150M15 To ZWP15
 Cheque Dt. 11-Mar-2016 To 06-Apr-2016
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
33610	22-Mar-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	36	C	9,841.59
33611	22-Mar-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	37	C	197.39
33612	22-Mar-2016	ANDE15	ANDERSON, ETHAN	Issued	37	C	232.30
33613	22-Mar-2016	ASLI15	ANDREW SHERET LIMITED	Issued	37	C	174.88
33614	22-Mar-2016	AADC30	ASHCROFT & DIST CURLING CLUB	Issued	37	C	5,000.00
33615	22-Mar-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	37	C	321.17
33616	22-Mar-2016	UBCM15	ATTENTION: JAMES JUSTASON UNION OF BC	Issued	37	C	128.21
33617	22-Mar-2016	CUPE15	C.U.P.E. LOCAL 900	Issued	37	C	454.78
33618	22-Mar-2016	CSSY15	CHUBB EDWARDS	Issued	37	C	261.23
33619	22-Mar-2016	CCCI15	COMPLETE CLIMATE CONTROL INC	Issued	37	C	2,920.58
33620	22-Mar-2016	CUMC15	CU CREDIT	Issued	37	C	6,716.65
33621	22-Mar-2016	GFOA15	GFOA CONFERENCE 2016	Issued	37	C	577.50
33622	22-Mar-2016	IVLT15	INTERIOR VAULT LTD.	Issued	37	C	63.00
33623	22-Mar-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	37	C	274.26
33624	22-Mar-2016	KMBU15	KONICA MINOLTA BUSINESS	Issued	37	C	1,909.97
33625	22-Mar-2016	LGMA15	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	37	C	598.50
33626	22-Mar-2016	MFTR15	MINISTER OF FINANCE PROVINCE OF BRITIS	Issued	37	C	730.25
33627	22-Mar-2016	MSLT15	MORFCO SUPPLIES LTD.	Issued	37	C	355.26
33628	22-Mar-2016	QGLT15	QUALITY GLASS TIRECRAFT	Issued	37	C	30.19
33629	22-Mar-2016	RGEN16	RECEIVER GENERAL FOR CANA DA	Issued	37	C	1,946.00
33630	22-Mar-2016	USLT15	URBAN SYSTEMS LTD	Issued	37	C	24,734.61
33631	24-Mar-2016	DOB15	DISTRICT OF BARRIERE	Issued	39	C	40,000.00
33632	31-Mar-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	40	C	130.18
33633	31-Mar-2016	ALIQ15	AIR LIQUIDE CANADA INC	Issued	40	C	20.55
33634	31-Mar-2016	ALSE15	ALS ENVIRONMENTAL	Issued	40	C	135.71
33635	31-Mar-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	40	C	1,725.28
33636	31-Mar-2016	UBCM15	ATTENTION: JAMES JUSTASON UNION OF BC	Issued	40	C	134.93
33637	31-Mar-2016	BCTR15	BC TRANSIT	Issued	40	C	8,616.00
33638	31-Mar-2016	CFUE15	COLUMBIA FUELS	Issued	40	C	1,487.07
33639	31-Mar-2016	EMCO15	EMCO CORPORATION	Issued	40	C	780.68
33640	31-Mar-2016	FOBC15	FORTIS BC -NATURAL GAS	Issued	40	C	1,592.22
33641	31-Mar-2016	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	40	C	278.12
33642	31-Mar-2016	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	40	C	5,191.77
33643	31-Mar-2016	KCCE15	KAMLOOPS COMPUTER CENTRE	Issued	40	C	44.63
33644	31-Mar-2016	KCPR15	KEMP CONCRETE PRODUCTS	Issued	40	C	1,198.40
33645	31-Mar-2016	MSPL15	MEDICAL SERVICES PLAN OF B C	Issued	40	C	1,669.00
33646	31-Mar-2016	MSLT15	MORFCO SUPPLIES LTD.	Issued	40	C	174.39
33647	31-Mar-2016	PBCR15	PACIFIC BLUE CROSS	Issued	40	C	5,118.70
33648	31-Mar-2016	RMPH15	ROCKY MOUNTAIN PHOENIX	Issued	40	C	296.49
33649	31-Mar-2016	SMAR15	SAFETY MART FOODS	Issued	40	C	19.04
33650	31-Mar-2016	TMOB15	TELUS MOBILITY (BC)	Issued	40	C	120.41
33651	31-Mar-2016	YINC15	YOURLINK INCORPORATED	Issued	40	C	24.59
33652	05-Apr-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	42	C	10,357.14
00152-0001	23-Mar-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	38	E	5,710.16
00153-0001	06-Apr-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	43	E	5,913.79

Total Computer Paid : 136,583.62 Total EFT PAP : 11,623.95 Total Paid : 148,207.57
 Total Manually Paid : 0.00 Total EFT File : 0.00

45 Total No. Of Cheque(s) ...



Campbell Hill Airport Commission

P.O. Box 7 • Cache Creek, BC V0K 2H0 • (250) 457-6237

March 29, 2016

RECEIVED

APR - 4 2016

Village of Ashcroft
Box 129
Ashcroft, BC
V0K 1A0

The Corporation
Village of Ashcroft

Re: Grant-in-Aid Request for Annual Mother's Day Fly In

Dear Mayor Jeyes and Council:

On behalf of the Campbell Hill Airport Commission we are respectfully requesting a grant-in-aid to support the 16th Annual Mother's Day Fly In.

The Mother's Day Fly In will be held on Sunday, May 8, 2016 and will feature a pancake breakfast as well as airplane exhibits, airplane rides and an air show. This event attracts 300 to 400 people and is great fun for the whole family. There is no charge for attendance at this event, and all work is done by volunteers.

A contribution in any amount from your organization will help make this community event possible and will be acknowledged in advertising for the event. In addition, a receipt for taxation purposes will be provided. Please make your contribution payable to the Village of Cache Creek.

Thanks so much for considering our request. We hope to see you there.

Yours truly,
CAMPBELL HILL AIRPORT COMMISSION

Wyatt McMurray
Chair

Andy Anderson
Event Coordinator



Ashcroft Arts Club
48th Annual

**Fine Art
Show
& Sale**

April 17 - 21, 2015

Opening Night Friday 6 to 9 P.M. (Adults Only)
Saturday ~ Tuesday, Noon to 5 P.M. for all ages

501 Brink Street, Ashcroft
at Saint Alban's Church Hall

Sponsored by: Valley First Insurance Services



March 21, 2016

Attn. Mayor and Council, Village of Ashcroft
c/o Michelle Allen, CAO
PO Box 129
Ashcroft, BC. V0K 1A0

Dear Mayor and Council, Village of Ashcroft,

Buy Local BC is happy to announce our new project, the first ever Buy Local! Buy Fresh! Thompson map. This well established model has been successfully used for over twelve years in other parts of Canada including Ontario, Newfoundland and on Vancouver Island here in British Columbia. We are very pleased to bring this program to the BC Interior for the fourth consecutive season. Our annual Buy Local! Buy Fresh! Okanagan map in partnership with the Okanagan Greens Society has been well received in the Okanagan Valley since 2013, and has proved to be an extremely cost-effective direct marketing tool for local farms, restaurants, and retailers to reach both residents and tourists alike. In other regions that are already using this model, the regional and local governments and agencies are key participants in the project, and directly fund a significant share of the map production budget. We are asking the Village of Ashcroft for your support.

Purchasing local, farm fresh food has become increasingly important with regional consumers. The Buy Local! Buy Fresh! map is the centrepiece of our annual campaign to highlight local food and where to find it in the community. The map showcases our region's abundance of local farms, food producers, and promotes local food businesses and events. The new Thompson Valley map covers the entire region from Kamloops to Salmon Arm, the Nicola Valley and the North Thompson. Our full-colour map will be available for free at regional Visitor Centres and busy destinations throughout the Thompson Valley. Sample copies of our current Okanagan map are included for you.

Our annual campaign includes the free valley-wide printed map showing locations of farms and advertisers, an online map and directory of participants, a parallel signage campaign for farms and food products, and the option to participate in our booth at local events this season. Our Twitter channel @BuyLocalBC has grown in popularity and we are always working on new short videos featuring our farmers and participants. Visit the campaign website www.buylocalbc.org for current farm listings, more information and links, and new video releases.

The map is organized by location, and so it is important that the names of the districts and municipalities are included on the map. Following this model, we use the names of the regional districts to organize the farm listings, and the logos for sponsor municipalities are printed on the map cover. For a special rate of \$600 (less \$100 discount for new participants), we are offering both a cover logo space and a 1.5"x3" ad space on the frame of the map page to promote local events or agricultural programs. NEW for 2016, we offer municipalities an extra option to sponsor a package of farm listings on behalf of their local farms. Larger ad space is also available as an option. We would be happy to discuss which options best suit the economic development or tourism focus for your area. We have limited cover sponsorship spaces to fill and would like to build an on-going relationship through this project.



The Buy Local BC Initiative is aimed at strengthening links between local farmers, restaurants, retailers and consumers across the British Columbia Interior. Registration is now open, and we are working toward an inaugural 2016 Thompson Valley edition for the summer season. Visit buylocalbc.org for more information. To help us launch this new initiative, please send an email or feel free to call us at (250) 869-7248.

With thanks for your support,

Shayne Wright
Coordinator, Buy Local BC Initiative
(250) 869-7248
coordinator@buylocalbc.org
www.buylocalbc.org



United Way

Better Home

United Way helping seniors remain independent

ASHCROFT – CACHE CREEK BETTER AT HOME
310A RAILWAY AVE. BOX 1407
ASHCROFT, BC V0K 1A0
250-453-9911
NANCY KENDALL, PROGRAM COORDINATOR

Better at Home is funded by the Government of British Columbia

March 29, 2016

Mayor and Council
Village of Ashcroft
P.O. Box 129
Ashcroft, B.C. V0K 1A0

Dear Mayor Jeyes and Council,

I am writing on behalf of a volunteer group who, working in conjunction with the Better At Home program, have met to plan and coordinate a Seniors' Symposium, tentatively scheduled for October 1, 2016. The purpose of this symposium will be to bring together seniors and their families in the villages of Ashcroft and Cache Creek to provide information about the services that are available to them.

We will be inviting local businesses, service groups, and service providers to bring information to share about the services that are available to seniors in our area, and to speak to such issues as medical information, transportation options and safety, fraud awareness, and healthy living and nutrition.

The event will take place between 9:00am and 4:00pm on Saturday October 1 (this includes set up and take down time). We would respectfully request that the Village of Ashcroft donate the use of the Community Hall and insurance costs to assist with the provision of this symposium. We are a group of volunteers and do not have any funds to put toward this event.

Thank you in advance for your consideration of this request.

Yours truly,

Nancy Kendall

RECEIVED

MAR 29 2016

The Corporation
Village of Ashcroft



School District No. 74 (Gold Trail)

PO Box 250, Ashcroft, BC V0K 1A0
Phone: 250 453 9101 FAX: 250 453 2425
www.sd74.bc.ca



March 18, 2016

Village of Ashcroft
Box 129
Ashcroft, BC V0K 1A0

Attention: John C (Jack) Jeyes, Mayor and Council

Dear Mayor,

Re: Meet with the Board of Education

On behalf of the Board, we would like to extend an invitation for you and Council to meet with Board representatives in your community. The Board recognizes that local government leaders are valuable partners in our work to create a dynamic and supportive learning community that inspires and enables all students to achieve their potential. As such, we would like to ensure there are opportunities for meaningful discussion.

Our hope for the meeting would be to provide you with an update on what is happening in the district and in your local schools and discuss matters that are of interest to you.

We look forward to meeting with you, please contact Lois Miller at lmiller@sd74.bc.ca or 250.453.9151 Ext 201 with a few dates to coordinate a time to meet.

Sincerely,

THE BOARD OF EDUCATION

VALERIE ADRIAN
Co-Chair

CARMEN RANTA
Co-Chair

RECEIVED

MAR 23 2016

LEARN

Honour • Discover • Achieve

FOR LIFE

The Corporation
Village of Ashcroft



March 22, 2016

Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers

Re: National Public Works Week, May 15-21, 2015 – "Public Works – Always There"

The Public Works Association of British Columbia (PWABC) is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2016 as National Public Works Week in your community. This year's theme is "Public Works – Always There".

National Public Works Week is observed each year during the third full week of May and this is the 56th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. A digital copy is available on our website www.pwabc.ca as well as further information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 250.819.6290. Thank you for making a difference.

Please note that we have a new address and declarations should be forwarded to:

**PWABC
#102 – 211 Columbia ST
Vancouver BC V6A 2R5**

Yours truly,

Deryk Lee, PWABC President



#102 – 211 Columbia ST Vancouver BC V6A 2R5 1.877.356.0699
www.pwabc.ca



PROCLAMATION
"Community Begins Here"
PUBLIC WORKS WEEK
MAY 15-21, 2016

WHEREAS: *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

WHEREAS: *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

WHEREAS: *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

WHEREAS: *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

WHEREAS: *Public Works Week also recognizes the contributions of public works professionals.*

NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of **May 15-21, 2016, as **Public Works Week** in Enter your municipality.**

Dated this day of _____, 2016.

(Enter Mayor's Name), Mayor

RECEIVED

APR - 5 2016

The Corporation
Village of Ashcroft



BC Water & Waste Association

BC Water Week, May 1-7, 2016

Mayor Proclamation

The BC Water & Waste Association has declared May 1-7, 2016 BC Water Week in British Columbia. The goal of this campaign is to raise awareness of the value of our water and the need to protect, conserve and support our water resources and systems, as well as the people and processes involved in getting clean water to our taps and returning it safely to the environment. From source to tap to drain and back, our water systems sustain us.

The BC Water & Waste Association's mandate is to safeguard public health and the environment in all water and wastewater matters. Therefore, we ask that all municipalities and regional districts in British Columbia proclaim BC Water Week from May 1-7, 2016.

Sample Proclamation Wording:

WHEREAS human health is dependent upon an abundant supply of pure, clean drinking water, and

WHEREAS safety, quality and abundance of water can only be safeguarded by sound environmental protection, appropriate treatment, and properly maintained distribution systems, and

WHEREAS we are all stewards of the water infrastructure which future generations depend upon, and

WHEREAS each citizen of our community is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues, and

WHEREAS federal, provincial, and local governments as well as concerned organizations, are cognizant and supportive of measures which promote safe, clean, and abundant water, and responsible wastewater management, and

WHEREAS one such measure involves heightening public awareness of the value of our drinking water resources, and encouraging the public to promote this awareness.

The City of _____, along with the BC Water & Waste Association hereby proclaim that May 1-7, 2016 shall be known as "**BC Water Week**" in British Columbia.

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: March 31, 2016

SUBJECT: ASH CREEK TV SOCIETY 2016 GRANT IN AID REQUEST

Background

The Village of Ashcroft and the Village of Cache Creek have a joint funding agreement with the Ash-Creek TV Society. As part of the agreement and prior to the release of any grant monies the society is required to submit their financial statements and their annual report.

Discussion

The Ash-Creek TV Society has put forward a request for a grant in aid in the amount of \$374 which is significantly less than the \$4,000 maximum outlined in the current agreement. The current agreement is dated 1988 and Section #7 states "This agreement may be cancelled by any party to this agreement by giving notice to the other parties on or before January 31 in the year in which this agreement is to be cancelled." As we have passed the cancellation date contained within the agreement the Village is obligated to provide the operating grant request as presented.

The annual report is very informative and shows that the society is reviewing their mandate and goals and objectives. In addition, the local radio stations, which could be crucial during a local emergency, continue to become a larger part of the overall operations.

The Village has included \$500 in the annual 2016 budget for the Grant in Aid.

Recommendation

Administration is recommending that the Village of Ashcroft provide an operating grant in aid to the Ash-Creek TV Society in the amount of \$374 for 2016 calendar year.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Attach.

Ashcreek TV Society

AGM Minutes

March 7th 2016

I. **Call to order**

7:06PM

II. **Attendance**

File # 2016030702

III. **Approval of minutes from last meeting**

Motion was made to adopt minutes as read. Motion was made by Damian, seconded by Geninne, carried.

IV. **Finance Report**

4902.79 General Account

10298.60 Tape Account

V. **Chairs Report**

2015 was a year of change for the Ashcreek TV Society. With a redirected focus towards promoting and growing our community radio, members worked to improve infrastructure and our radio broadcasting abilities to help us better serve our two communities.

Planning and purchasing equipment has already occurred for many new improvements. One such improvement that is currently in development is switching our connections on the towers that we are using for broadcasting. When completed, our system will be running on its own completely independent internal network which provides us with the ability to operate in some emergency situations as well as cuts down significantly on utility costs for connections to the sites.

A few technology upgrades are also planned in the station in the near future. An upgrade of all radio systems to Windows 10 as well as optimizing current equipment will help us to better utilize production software to streamline the radio ad Production process. Another major upgrade that is currently in the planning stage is the installation of an emergency alert system which would be able to take priority over the radio system in the event there was a national disaster.

In 2015 we attempted to upgrade our Broadcasting License to become a full-fledged Community Radio station. This application was denied by the CRTC, citing multiple problem areas. In light of this, going forward I feel that we should focus on the shortcomings mentioned and make a few changes to the Society, and the Radio Station. We need to focus on a few key points; increasing volunteer count, promoting diversity and scope amongst our broadcasts, and increase the sheer number of broadcasts that we do. Some of the groundwork for this is already underway with talks occurring with our local youth group and our area schools. Now we need to build on these projects and bring on other ones in order to achieve our goal of becoming a community radio.

In conclusion, 2015 saw us make major changes to the Societies goals and plans. We dreamt big and laid some groundwork, but there are still some hurdles to overcome to achieve our goals. Now better informed as to what we need to improve, we can focus on our shortcomings and get to where we need to be to bring a proper community radio station to our area.

VI. Election of Officers

Position	Person Selected	Nominated by	Seconded by
President	<u>Damian Couture</u>	Gary Winslow	Sue Peters
Vice President	<u>Gary Winslow</u>	Damian Couture	Geninne Fitzgerald
Secretary	<u>Sue Peters</u>	Gary Winslow	Damian Couture
Treasurer	<u>Jackie Berkey</u>	Geninne Fitzgerald	Damian Couture
Director	<u>Mike Mastin</u>	Gary Winslow	Geninne Fitzgerald
Director	<u>Bob Touhey</u>	Jackie Berkey	Damian Couture
Director	<u>Gareth Smart</u>	Damian Couture	Dale Fitzgerald
Director	<u>Geninne Fitzgerald</u>	Dale Fitzgerald	Damian Couture
Director	<u>Steve Peacock</u>	Damian Couture	Sue Peters
Director	<u>Dave Dumont</u>	Damian Couture	Steve Peacock
Director	<u>Dale Fitzgerald</u>	Damian Couture	Dave Dumont

VII. New Business

Signing Authority – Motion was made to change signing authority to only the following people:

Damian Couture

Gary Winslow

Sue Peters

Jackie Berkey

Geninne Fitzgerald

Motion was made by Damian Couture, seconded by Geninne Fitzgerald, carried unanimously.

Budget 2016 – A preliminary budget drafted by Damian was presented to the group. After deliberation, it was determined that some items have to be changed. Damian will take care of these changes and get back to everyone as to the changes for a vote.

VIII. Adjournment

2016 Ashcreek TV Society and Ashcreek Radio Budget Draft

Utilities and Expenses

Hydro	3900.00
Insurance / Licencing	2400.00
Tower / Site Maintenance	1000.00
• New A/C Unit	
• Provisions for anything that arises at the sites	
Glen Yakumchuk Service Call	500.00
• Includes time and labour for a technician to come from Prince George to service the equipment and/or troubleshooting	
Studio Upgrades / Maintenance	1000.00
• Includes provisions for new equipment for audio recording and broadcasting to accommodate increased use.	
• Replace legacy equipment and gear.	
Contingency	1000.00
• Covers in the event of unexpected expense, such as major computer failure or electrical issues.	
Office Supplies	500.00
• Includes purchase of supplies and renewal of yearly data services	
Total:	10300.00
Carry over from 2015:	4902.00
Expected Site Income:	4650.00
Grant In Aid Requested:	748.00
Grant In Aid From Each Village:	374.00

Other Projects

Currently there are two projects that we feel are very important, but we have yet to secure funding for. These were not budgeted for this year, but if funding is found they could be done in this fiscal year.

New Emergency System	2500.00
A system that would take over the radio signal and broadcast a national or provincial emergency alert system.	
• Emergency Equipment	
• Installation	
• Cabling and supplementary equipment	
Networking Project	2000.00
A project that was started in 2015. Includes overhaul of networking systems to improve reliability and reduce reliance on other sources / utilities. Purchasing of equipment has occurred already, but need to install the equipment.	
• Includes Gear not yet purchased	
• Includes time and labour for electricians to do necessary wiring and rigging of equipment	

MEMO TO: Mayor Jeyes and Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: March 31, 2016
SUBJECT: LICENSE TO OCCUPY AGREEMENT – RCMP

Background

The Village of Ashcroft has had an agreement with the Government of Canada that allows the RCMP to locate some of their radio equipment on our lands.

Discussion

The above license to occupy was originally signed in 2004 and was for a 10 year period. The term expired on August 31, 2014 however neither party brought it forward for renewal. The agreement contains a renewal clause that allows the agreement to be renewed for two (2) further five (5) year terms.

The Village has now been contacted and we have been requested to renew the agreement for a further five years retroactively, September 1, 2014 – August 31, 2019. Administration has no concerns regarding this agreement and seeks authorization from Council to send a letter authorizing the renewal of this agreement as outlined above.

Recommendation

Administration recommends that the Chief Administrative Officer be authorized to send a letter to the Government of Canada advising that the License to Occupy can be renewed for a further five year term, September 1, 2014 to August 31, 2019.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

/jma

**INFORMATION CORRESPONDENCE
FOR THE APRIL 11, 2016 COUNCIL MEETING**

Volunteer Week Event

- April 12, 2016

Federal Budget 2016 Highlights

Gordon Ruth, Auditor General for Local Government

- Auditor General for Local Government's annual service plan for period 2016/17-2018/19 released on website March 30, 2016

Independent Contractors and Businesses Association of BC (ICBA)

- Construction Monitor Newsletter for March 2016

BC Forest Professional

- March-April 2016

The Office of the Ombudsperson

- Special Report No. 36 – March 2016

/kw

Ashcroft CiB Meeting

09-Mar-16

Attendees:

Andrea, Paulette, Jordi, Marijke, Lorna

Financial: Treasurer unavailable

Old Business:

The meeting with the Mayor , councillors and Michelle re 2015 evaluation went well. It was decided that any further correspondence with the village should go directly to Michelle with cc to the Mayor and any others involved.

The Village has asked to accompany the CiB judges during their tour. It was decided that it was not something we would consider at this time. We will still do lunch with the council and possibly meet with the village crew at Heritage park.

May 1st water by-law. Workshop a possibility we will contact Lyons to see if they would conduct public seminar on proper watering

Business Questionnaire: Andrea has not yet distributed the questionnaire

Chinese Cemetery: Rotary has received \$350.00, \$1,000 still needed yet to complete the project.

Photographs of the remaining headstones have been sent to the Chinese Cultural Association for translation.

10th Anniversary Mosaic: It was decided not to include the words Communities in Bloom on the mosaic. The words will be on the plaque which will be on the framework.

It was decided that the other two mosaics of the set would depict a daylily and a prickly pear cactus in bloom. Andrea has obtained a donation of plywood from Savona and will be applying to Second Time Around for funding.

New Business:

No word yet on CiB signage

We will provide the Village with our pamphlet of suitable plants to be handed out with water wise Packages that they will be distributing due to the new water by law.

We will partner with the Village to plant the seven barrels in front of the Village office. Andrea will

Write a letter to Michelle to advise of the project. We ask that they give us their choices by April 22 to enable us time to get the plants.

Community garden: Village is investigating this for an empty lot they have downtown.

Heritage Park project: Andrea will submit a sketch of the plan for the garden we want to do.

Mosaic Project: As Marina is renting the room at the HUB where we are doing our mosaic, she has asked if CiB could donate \$50.00 per month toward the rent. Tabled until our treasurer returns

Plant Swap: Scheduled for April 24th. Details to be discussed at the April 13th meeting.

Barrels: Cleanup date Saturday April 30th, It was decided to replace soil in all of them.

As the firemen cannot water on their fire practice night as they are doing courses, We won't be planting on a Wednesday this year. They have indicated that they will do the watering. We will have to set up day so we know when to plant.

DSCS Projects: Andrea has met with Colleen and Moses and it was decided to build two raised planters To be placed at the front of the school next the the ones that are already there. The Grade one potatoes and sunflowers will be planted in them. Tomatoes will be done with Grade 4/5 again. Teachers have been contacted.

Preschool has not been contacted regarding the rock as yet.

Ms. Van Thienen reports that the worms are thriving very well and the students love them.

Bundus has been sold but Sam wishes to keep the planters. Will try to find a way to repair the damaged barrel

Planter at Tourist center: the planter previously considered must wait for Village to finalize project

Other Business:

No other business

Next Meeting 13 April 2016