



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, APRIL 12, 2021**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

Due to the Public Health Officer Ministerial Order M0192, the Regular Meeting of Council is closed to the public but will be broadcast by the HUB Online Network.

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*"THAT the Agenda for the Regular Meeting of Council held on Monday, April 12, 2021 be adopted as presented."*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, March 22, 2021 <i>"That the Minutes of the Regular Meeting of Council held Monday, March 22, 2021 be adopted as presented."</i>	P. 1-5
2.2	Minutes of the Special Meeting of Council held Friday, March 26, 2021 <i>"That the Minutes of the Special Meeting of Council held Friday, March 26, 2021 be adopted as presented."</i>	P. 6-7

**3. DELEGATIONS**

3.1	N/A	
-----	-----	--

**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state you name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS**

5.1	N/A	
-----	-----	--

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report - Office Summer Student <i>Motion Required</i>	P. 8

6.2	CAO Report – Procedures Bylaw – Request for Additional Question Period at End of Agenda <i>Motion Required</i>	P. 9-10
6.3	CAO Report – Delegation Presentation <i>Motion Required</i>	P. 11-12
6.4	CAO Report – Burning Bylaw Public Engagement Process & Burning Bylaw Draft Survey Questions <i>Motion Required.</i>	P. 13-16
<b>FOR INFORMATION</b>		
	N/A	

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	District of North Vancouver – Help Cities Lead (HCL) Campaign – Support for Campaign <i>Motion Required</i>	P. 17-19
7.2	UBCM Annual Membership Dues <i>Motion Required</i>	P. 20-21
7.3	District of Sicamous – Resolution Invasive Asian Clams <i>Motion Required</i>	P. 22-24
<b>FOR INFORMATION</b>		
7.4	Reply to Mayor Roden re Urgent Need for Rural Connectivity in BC	P. 25-27
7.5	Katherine Steinhoff, Municipal Lead, Moms Stop the Harm – Thank you for supporting the Overdose Crisis	P. 28
7.6	MP Brad Vis – Copy of Letter to The Honourable Bernadette Jordan, Minister of Fisheries & Oceans – Flooding of the Bonaparte River	P. 29-30
7.7	Flip Chart Correspondence	P. 31

## 8. UNFINISHED BUSINESS

8.1	Task Manager	P. 32
8.2	CAO Report - Draft Public Art Policy <i>“That Council approves the Public Art Policy as presented, and direct staff to draft two schedules for attachment and be brought back to Council for approval: Schedule A Contract and Schedule B Maintenance Plan.”</i>	P. 33-38

## 9. NEW BUSINESS

9.1	N/A	
-----	-----	--

## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Storm Drainage & Run Off Study WG Notes – March 24, 2021	P. 39
10.2	Trails Master Plan WG Notes – March 31, 2021	P. 40-41
10.3	Economic Development & Tourism WG Notes – March 24, 2021	P. 42-43



**11. COUNCIL REPORTS**

11.1	Mayor Roden Report	P. 44-46
11.2	Councillor Anderson Report Notice of Motion	P. 47 P. 48
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<i>(e)the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;</i>	
------	---	--

**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
------	--	--

**14. ADJOURNMENT**



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**MINUTES**

**FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, MARCH 22, 2021**

---

PRESENT: Mayor, Barbara Roden  
 Councillor, Marilyn Anderson  
 Councillor, Jonah Anstett  
 Councillor, Nadine Davenport  
 Councillor, Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
 Yoginder Bhalla, Chief Financial Officer  
 Brian Bennewith, Director of Public Works

Media – 1

EXCUSED:

**CALL TO ORDER**

Due to the Public Health Officer Ministerial Order M0192, the Regular Meeting of Council is closed to the public but will be broadcast by the HUB Online Network.

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S Anderson / Anstett**

*“THAT the Agenda for the Regular Meeting of Council held on Monday, March 22, 2021 be adopted as presented.”*

CARRIED – Unanimous – R-2021-68

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, March 8, 2021 <b>M/S Roden / Davenport</b> <i>“That the Minutes of the Regular Meeting of Council held Monday, March 8, 2021 be adopted as presented.”</i>	CARRIED Unanimous R-2021-69
-----	---	-----------------------------------

**3. DELEGATIONS**

3.1	Vision Check for Ashcroft – Presentation by Anne McKague; regrets Hannah Franes is unable to attend Urged Council to embrace Where Wellness Awaits brand Anne expressed concern regarding the impacts of: <ul style="list-style-type: none"> <li>• Climate change,</li> <li>• bio diversity collapse</li> <li>• demise of small- town BC</li> </ul> Ashcroft is a sanctuary from drive through communities and is beautifully situated on the banks of the Thompson River	
-----	---	--

	<p>Anne is concerned that we have turned our backs on the Thompson and Bonaparte Rivers and suggests that Council:</p> <ul style="list-style-type: none"> <li>• check vision and stewardship of the rivers</li> <li>• value our heritage, history and natural environment</li> </ul> <p>How do we attract people to enjoy our community? Ideas:</p> <ul style="list-style-type: none"> <li>• Create entry point to the Village furnished with rocks and native plants a sanctuary for people, pollinators, birds etc.,</li> <li>• Bring ecology into town, low water native plants flourish here</li> <li>• Engage and employ youth, perhaps they could design a mural</li> <li>• Plant a tree demonstrate love for youth at the skate park</li> <li>• Some places with best view of the river are unutilized</li> <li>• Provide opportunities to socialize and recreate</li> <li>• Provide year-round bathroom facilities</li> <li>• Care for our trees, develop tree canopy especially in the downtown core</li> <li>• Inventory and educate plant trees for shade habitat and air quality as climate change continues</li> <li>• Encourage business to green scape</li> <li>• Sidewalks need to be developed throughout the community</li> <li>• Engage the community to help develop this vision of Ashcroft</li> </ul> <p>There were some technical difficulties at the end of the zoom presentation. Council thanked Anne for her presentation.</p>	
--	---	--

**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Media – N/A

Resident – N/A

TNRD Area Resident:

6.1 Review of Burning Bylaw – Urged Council to consider health, smoke, neighbourhood air quality and insurance implications. Reminded Council that Fire Department live burning is permitted with permission by VOA.

6.3 Urban Systems – query regarding engineering cost for Sand Separator project

7.10 Council endorsed Universal Pharma Care by providing a letter of support. Brad Vis voted to defeat the bill; will Council follow up with MP Vis?

10.2 Query regarding ALR process impacting project conversation between AIB and VOA.

10.4 Community Garden – The plan includes a 6ft fence; fences are not inviting. It may be more pleasant to have the garden more unfenced.

6.2 Addition of an open question period at the end of the Council agenda – comments:

- Public consultation appears to be eroding;
- Agendas have moved to a digital format;
- Community Forum formats have changed to virtual;
- COVID is restricting in person attendance;
- Questions are not answered due to not being an agenda item;
- Include Public Notices of COTW, Notice of Motions in the monthly newsletter;



- COTW meetings allowed public to interact with Council the new Procedures Bylaw restricts this;
- Provide opportunity for open dialogue with the public – in a public forum;
- Two public input sections may be uncommon practice, but so are Working Groups.

**5. BYLAWS**

5.1	N/A	
-----	-----	--

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	<p>CAO Report – Burning Bylaw Consideration of Public Engagement  <b>M/S Tuohey / Anderson</b>  <i>“That Council begin the preliminary bylaw review by establishing the process for public engagement, direct staff to develop questionnaire and bring back for revue at the next Council meeting.”</i></p> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• Council discussed moving forward with public engagement process but is not considering changes to the bylaw at this time.</li> <li>• There was a general consensus that it was time to begin the conversation as this has been on the task for some time.</li> <li>• Considerations must include impact to residents’ health, mental health and quality of life</li> <li>• Public engagement process must be all inclusive, we want to have a healthy community to support our logo and tag line</li> <li>• Suggestions to invite Fire Chief to address concerns</li> <li>• Virtual approach concern was raised for some of the residents</li> <li>• Many residents use Virtual format, we must engage all residents of Ashcroft until such a time as when we can add public meetings to the process.</li> <li>• Those most affected by a change in the burning bylaw are those that are least likely to participate in a virtual meeting</li> <li>• This will be a lengthy process</li> <li>• First steps should be a preliminary virtual meeting and include a stand-alone survey mailed out as part of the process</li> <li>• May be able to use the HUB as a resource for public engagement</li> </ul>	<p><b>CARRIED</b>            Unanimous            R-2021-70</p>
6.2	<p>CAO Report – Public Request to Include Question Period at End of Agenda  <b>Discussion opportunity</b></p> <ul style="list-style-type: none"> <li>• Comment that not all questions have to come through Council to be addressed, most residents are comfortable calling the office</li> <li>• Delegation provides opportunity to present and engage with Council</li> </ul>	

	<ul style="list-style-type: none"> <li>Request is to add time at the end of the meeting for questions</li> <li>Suggestion: consider comment section at the beginning of the agenda pertaining to agenda items, Council listens as per public forum. Question period is at the end and enables community member to ask a question for clarification.</li> </ul> <p>Staff to bring report back to next meeting</p>	
6.3	<p>DPW &amp; CFO Report – Sand Separator Tender  <b>M/S Anstett / Tuohey</b>  <i>“That Council approves the lowest cost tender as recommended by the Village’s Engineers, Urban Systems from Drake Excavating Ltd. in the amount of \$233,900.00.”</i></p> <p>Clarification requested by Council in regards to past experience with the contractor – No previous experience but contractor has excellent references.</p>	CARRIED Unanimous R-2021-71
<b>FOR INFORMATION</b>		
	N/A	

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	<p>City of New Westminster Letters to Minister of Labour and Minister of Tourism re Support for Laid-off Hotel and Tourism Industry Workers  <i>Letter of Support Requested</i>  <b>M/S Roden / Davenport</b>  <i>“That Council send letters of support to the Minister of Labour and Minister of Tourism as per samples provided.”</i></p>	CARRIED Unanimous R-2021-72
<b>FOR INFORMATION</b>		
7.2	Mayor of Spallumcheen – Support for 988 Crisis Line	
7.3	Glencore Canada Corporation – Notification for Crown Land Tenure for Brenda Mine site (Tracking Number: 100335369)	
7.4	CN Announces Cyrus Reporter as Vice-President, Government and Regulatory Affairs	
7.5	FCM – March 15, 2021 Communique – FCM Board Nominations are open	
7.6	Mental Health, Climate Change Events and COVID-19 Invitation to participate in Community Survey	
7.7	Thank you for Supporting the Resolution on the Overdose Crisis	
7.8	Public Health Canada – Got a Creative Idea to Promote COVID-19 Vaccines in your Community?	
7.9	City of Pit Meadows – Fair Taxation from Railway Operations & Industrial Parks	
7.10	Thank for Endorsing Canada Pharmacare Act Bill C-213	
7.11	School District No. 74 Board Bulletin	
7.12	Flip Chart Information Correspondence	
	<p><b>M/S Roden / Anderson</b>  <i>“That the information items be received and filed.”</i></p>	CARRIED Unanimous R-2021-73

**8. UNFINISHED BUSINESS**

8.1	Task Manager	CARRIED
-----	--------------	---------



	<b>M/S Roden / Anstett</b> <i>"That the Motions List be received and filed for information."</i>	Unanimous R-2021-74
--	---	------------------------

**9. NEW BUSINESS**

9.1	N/A	
-----	-----	--

**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	Emergency Response Plan and Evacuation Update Working Group Meeting Notes – March 9, 2021	
10.2	Potable Water to Ashcroft Indian Band Working Group Notes – March 11, 2021	
10.3	North Ashcroft Reservoir Working Group Notes – March 15, 2021	
10.4	Community Garden – Heritage Park and Tree Assessment WG Notes – March 17, 2021	

**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report Letter from South Cariboo Sportsmen Association thank you for Council support	
11.2	Councillor Anderson - Report	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
------	--	--

**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
------	--	--

**14. ADJOURNMENT**

**M/S Roden / Anderson**

"That the Meeting of Council for March 22, 2021 be adjourned at 7:18 pm."

CARRIED – Unanimous – R-2021-75

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday March 22, 2021

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor



THE CORPORATION OF THE VILLAGE OF ASHCROFT

SPECIAL COUNCIL MEETING

MINUTES

FOR FRIDAY, MARCH 26, 2021 at 8:15 AM

PRESENT: Mayor, Barbara Roden  
Councillor, Marilyn Anderson  
Councillor, Jonah Anstett (via Teams)  
Councillor, Nadine Davenport  
Councillor, Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Brian Bennewith, Director of Public Works

Media -

EXCUSED:

1. **CALL TO ORDER**

Mayor Roden called the Special Meeting of Council to order at 8:25 am.

2. **ADOPTION OF THE AGENDA**

**M/S Anderson / Tuohey**

*That, the Agenda for the Special Meeting of Council for Friday march 26, 2021 be adopted as presented.*

CARRIED – Unanimous – S-2021-01

3. **MINUTES**

All Minutes are adopted at a Regular Meeting of Council

4. **DELEGATIONS**

4.1	NONE	
-----	------	--

5. **PUBLIC COMMENTS / QUESTIONS**

6. **DISCUSSION ITEMS**

5.1	NONE	
-----	------	--

7. **BYLAWS FOR DISCUSSION**

6.1	NONE	
-----	------	--



**8. STAFF REPORTS**

7.1	NONE	
-----	------	--

**9. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

**M/S Anderson / Tuohy**

9.1	(g) litigation or potential litigation affecting the municipality; and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;	CARRIED Unanimous S-2021-02
-----	---	-----------------------------------

**10. TERMINATION**

**M/S Roden / Davenport**

*That, the Special Meeting of Council for Friday March 26, 2021 be adjourned at 9:00 am.*

CARRIED – Unanimous – S-2021-03

Certified to be a true copy of the  
Minutes for the Special Meeting of  
Council held Friday March 26, 2021

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** April 12, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Office Summer Student

---

### Purpose

To authorize a summer student position to focus on Water Conservation, Solid waste recycling efforts in the community and Asset Management while also assisting the office improving communication and community outreach.

### Recommendation

That, Council authorize staff to post the summer student position.

### Alternatives

NA

### Discussion

Grant funding has been provided which will offset majority of the cost of the position. The position will enable us to continue digitizing records and restart the discussion of Water Conservation and Recycling in the community after COVID.

Water consumption during COVID has increased substantially above the anticipated volumes which is one of the factors driving the increased water treatment costs. Staff is proposing that this summer student position would dedicate 50% of their working hours to public education in regards to water conservation and recycling best practices. The other 50% of the students' time will be allocated to assisting with the continued implementation of our records management system particularly with the digitization of records.

Both water conservation and recycling areas are important cost drivers and even slight changes in behaviour have significant impact on our costs. The continued digitization of records will increase office efficiencies as records are available for digital searches.

### Strategic/Municipal Objectives

Records management, financial and environmental stewardship

### Legislative Authority

NA

### Financial Implications

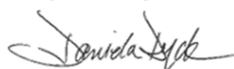
Cost of the position is approximately \$12,445 offset by grant funding.

### Attachment Listing

NA.

---

**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** April 12, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Procedures Bylaw – Request for Additional Question Period at End of Agenda

---

### **Purpose**

Request Council decision in regards to requested amendment to the Council Procedures Bylaw No. 834, 2020.

### **Recommendation**

Option 1:

That, Council direct staff to develop a communication strategy for public engagement and not amend Bylaw No. 834.

Option 2:

That, Council direct staff to move forward with amending the Council Procedures Bylaw to include a Public Comment at the beginning and Question Period at the end, both pertaining to agenda items only.

Option 3:

That, Council direct staff to move forward with amending the Council Procedures Bylaw to include Public Comment at the beginning pertaining to agenda items and Question Period at the end for open dialogue with Council.

Option 4:

That Council receive and file the report.

### **Alternatives**

NA

### **Discussion**

At the March 22, 2021 Regular Meeting of Council, Council discussed the public request for an additional question period pertaining to anything Village related be added to the agenda.

The request for the additional question period was suggested to provide the public with an opportunity to have dialogue with Council for transparency and oversight purposes relating to any and all Village activity. Alternately, Council suggested the inclusion of a question period at the end of the Council meetings pertaining to agenda items, Council indicated residents have the ability to contact the office and request information or clarification in regards to Village activity. It was suggested that the Public Input section at the beginning of the agenda be dedicated to comments on agenda items. Council would listen to the comments similar to a Public Forum and would have an opportunity to consider the comments prior to decision making. Council also suggested to include a question period at the end of the meeting allowing members of the public to ask questions to the decisions made in regards to agenda items.

Ongoing Council discussion suggested that Council is pleased with the current format of Public Input which includes comments and questions at the beginning of the agenda. The public was reminded that Village staff are available at the office to answer questions and provide information relating to Village activity.

If a change to the agenda is resolved by Council, staff will draft an amendment for Procedures Bylaw to Council at the earliest opportunity, keeping in mind that any changes to the Bylaw will require a Public Hearing and may take some time.

It seems the public request is due to the perception that Village communications, transparency, public forums, town hall meetings and opportunity for public engagement has declined. Notably, Committee of the Whole meetings are no longer scheduled monthly meetings and are now at the discretion of Council or as discussion items require such a meeting. Town Hall and Public Forums are included in the Council Procedures Bylaw but again are scheduled as needed and dates are not predetermined. Perhaps the bigger issue for consideration is communication from Council to the public. The development of a communication strategy may address some of these concerns and could be developed.

It is Council's vision and mandate to communicate with the residents of Ashcroft. Transparency is a priority and other methods of communication have been implemented since the development of the Council Procedures Bylaw such as a Village social media account. Staff are in the process of researching other communication platforms, changes to the Village website and newsletter format revisions to encourage community engagement and provide information to the residents of Ashcroft.

**Strategic/Municipal Objectives**

Bylaw Review

**Legislative Authority**

NA

**Financial Implications**

N/A

**Attachment Listing**

N/A

---

**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** April 12, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Delegation Presentation

---

### **Purpose**

To provide Council with a summary of the March 22, 2021 Delegation presentation and present the forwarded request for Council consideration and/or action.

### **Recommendation**

That Council direct staff to forward these suggestions to the appropriate Working Groups for consideration.

### **Alternatives**

That Council receive and file the report.

### **Discussion**

Anne McKague shared a power point presentation to Council that had been developed in partnership with Hannah Franes entitled “Love Ashcroft, Where Wellness Awaits”.

The presentation highlighted areas in the community that are not showing “the love” and are looking neglected, specifically areas in the community with river views. Suggestions were made to include community members of all ages to beautify the community and embrace the “Love Ashcroft” and “Wellness Awaits You” branding. Anne reminded Council there are many artists and residents with other skill sets in the community that could be invited to volunteer on various beautification projects.

The delegation advocated their vision alignment to Ashcroft’s 2021-2022 Strategic Plan and encouraged Council to embrace the vision and implement the suggestions.

The delegation proposed many ideas and are seeking the following from Council:

- That as Council works to attract tourists, make livability and walkability for residents the first priority.
- That Council recognize and value the unique environment that surrounds Ashcroft and that you bring the hills into the town.
- That Council support efforts to partner with funding agencies, business and industry to bring our vision to life.
- That Council engage the citizens, volunteer groups, local businesses and the youth of this town in our path to wellness.
- We really DO love Ashcroft. We could be leaders, not laggards. We could fully embrace Wellness for All--citizens and our surrounding living beings. We could join the worldwide movement to Restore the Earth\* and Bring Nature Home\*.

### **Strategic/Municipal Objectives**

Strategic Plan 2021-2022

### **Legislative Authority**

NA

**Financial Implications**

N/A

**Attachment Listing**

Delegation Summary "The Pitch"

---

**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** April 12, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Burning Bylaw Public Engagement Process

---

### Purpose

Provide Council with information regarding interactive and all-inclusive public engagement methods for the purpose of engaging the community to discuss the reconsideration of the Burning Bylaw during public gathering restrictions due to COVID-19.

### Recommendation

Option 1:

That Council move forward with the proposed public engagement methods presented by staff and that staff commence the public engagement process to consider possible amendments to the Burning Bylaw.

Option 2:

That Council defer consideration of amending the Burning Bylaw until such a time as public gatherings of over 50 people is permitted by the Public Health Officer.

Option 3:

That the report be received for information.

### Alternatives

NA

### Discussion

The question isn't: *should we engage in the discussion with the community?* the question is: ***how do we engage well with all members of the community during this time of restricted gatherings in public spaces?***

Council welcomes and seeks public input for matters that affect the quality of life, environment and health of the residents of Ashcroft. However, since the COVID-19 pandemic, public engagement has been a constant challenge beginning with limiting public in Council Chambers to moving to a virtual platform for all Council meetings. Over the course of the past year, many residents have become comfortable participating in virtual meetings to express their thoughts, ideas and concerns, as such, Council directed staff to research public engagement best practices. Staff is recommending the three (3) following options:

There are various tools available for use recommended for virtual public engagement:

1. Social Media – to begin the conversation and build community awareness:  
Social media platforms can offer a quick way to informally engage with community members. Staff recommends the Facebook platform as Facebook is used by many demographics including Baby Boomers (people born between 1944 and 1964).

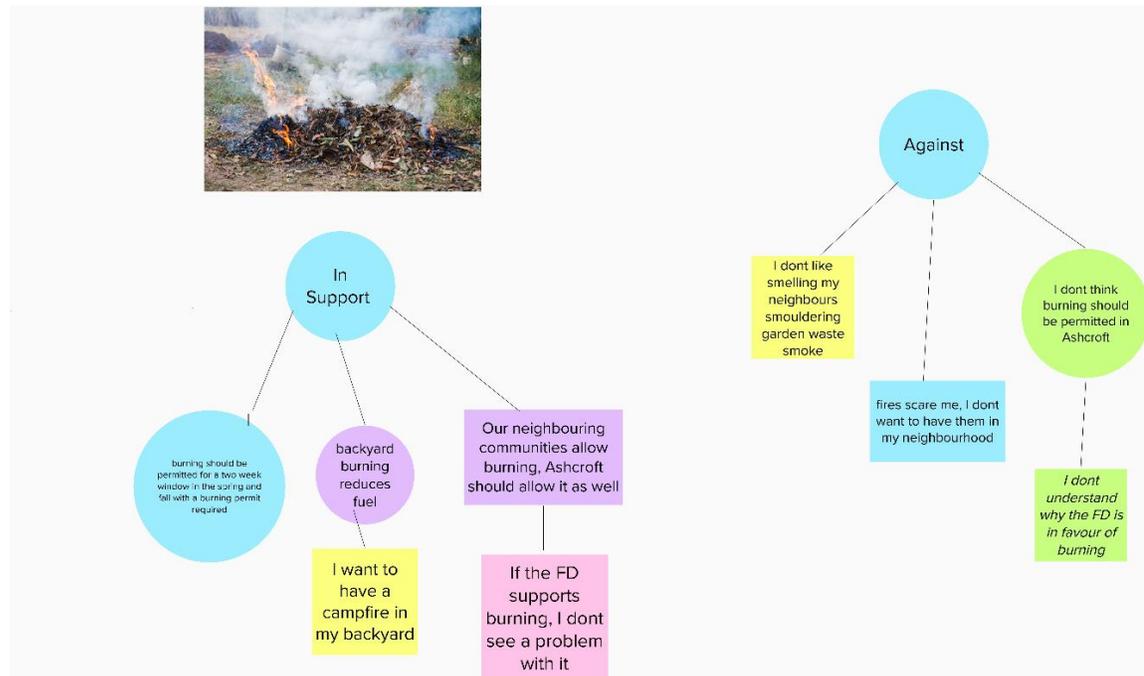
Social media offers the ability to share **bite-sized information** and can increase awareness or garner support for a single issue. Having **strong visuals** is the key for sharing lengthy information engaging on multiple topics, or conducting activities that require a feedback loop can be challenging tasks on social media. But these platforms can be used to build trust through regular contact or keep ongoing attention on a topic.

One potential challenge for using social media platforms is that anyone can post anything. Thus, it is critical you have an active moderator on the platforms who approves content and who can monitor posts to address challenging comments as soon as they are posted. Because of these challenges, social media platforms require more attention, engagement, and monitoring from you than other tools listed here.

2. Webinar/Meeting Software:

Zoom, Gotomeeting, Googlehangouts, Loom and Webex are excellent virtual options for engaging with larger groups at one time. The Village could do this hosting our own meeting through Zoom, similar to what the School District does, alternately we could ask the HON to host the meeting on our behalf.

Visual tools for engagement are vital to the success of the Community Forum. Below is an example “Mural” a virtual interactive white board that could be utilized to track community comments as illustrated in the example below. The tool allows the user to screen share so the virtual audience can see comments being added to the screen in real time.



3. Self Directed Surveys:

Surveys are a quick way to gather community input with tangible results that can be compiled into data sets. Typically, these surveys are conducted online through Survey Monkey; however, as not all residents are comfortable with online activity, it would be beneficial to mail copies of the survey to residents. Although this may skew numbers as some residents may choose to submit several completed surveys, we will have a more inclusive opportunity for community input.

On a final note, if a group of volunteers could be recruited to conduct a “phone tree” a more controlled survey could be conducted to ensure equal opportunity input for all residents.

For the virtual public engagement to be successful, the Village must ensure that the engagement expectations are achievable, understand the capacities and benefits of platforms and tools to be used, remember that users have various levels of familiarity and comfort with different platforms, build in training for staff to use new programs, consider volunteer participation, be transparent accountable and report back all collected data to the public.

In conclusion, staff recommends a public education campaign on Facebook and newsletter providing detailed information including the pros and cons of backyard burning, host a virtual forum on Zoom platform utilizing Mural to record public comments in real time and conduct a survey online using the Survey Monkey platform, mail out paper-based surveys to all residents and ask the Seniors Society if they would be willing to conduct a phone tree reaching out to their membership and complete surveys by phone.

**Strategic/Municipal Objectives**

Bylaw Review

**Legislative Authority**

NA

**Financial Implications**

N/A

**Attachment Listing**

Draft Survey Questions.

---

**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

### **Yard Waste Fires**

Seasonal ban on all "yard waste fires" and "open air fires" from May through October;

Seasonal ban on all "yard waste fires" and "open air fires" from March through October

Allow "yard waste fires" and "open air fires" only on days when the conditions are most favorable for the dispersion of smoke (sunrise to set) for a two-week window in the spring and fall

### **Total Ban on Fires:**

A total ban on any "open air fire" larger than 1 m (branches, leaves and other vegetation)

A total ban on all "yard waste fire" (smaller than 1 m by 1m (branches, leaves and other vegetation)

### **Grass Burning:**

A total ban on all open grass burning

Allow grass burning for 2 weeks in April

### **Backyard Campfires:**

A total ban on Campfires (excluding propane campfires)

Allow backyard campfires (half meter x half meter) in appropriate fire pit – requires permit

### **Interest in Amending the Outdoor Burning Regulations Bylaw No. 811, 2017:**

Which best describes your interests in amending the Outdoor Burning Regulation Bylaw? (select all that apply)

Property owner/occupant who enjoys "recreational" fires (campfire)

Property owner/occupant who is in favour of "yard waste" disposal fires

Property owner/occupant who is in favour of "open air" fires larger than 1m in diameter

Municipal staff (police, fire, bylaw)

Member of the public impacted by smoke from open air burning

Property owner/occupant who is NOT in favour of "yard waste" or "open air" fires

Property owner/occupant who is NOT is favour of "recreational" fires (campfire)



March 4, 2021  
File:

Dear UBCM Members:

**Re: Help Cities Lead (HCL) Campaign**

The District of North Vancouver is sending this letter to you requesting support of the Help Cities Lead (HCL) campaign.

At its regular meeting of February 22, 2021, the District of North Vancouver Council passed the following resolution:

*THAT Council support the Help Cities Lead initiative by writing letters to Ministers Heyman (Minister of Environment and Climate Change Strategy), Osborne (Minister of Municipal Affairs), Ralston (Ministry of Energy, Mines, and Low Carbon Innovation), Eby (Attorney General and Minister Responsible for Housing), and Robinson (Minister of Finance) requesting five policy actions which would empower the District of North Vancouver to help align building policy with Intergovernmental Panel on Climate Change (IPCC) science to achieve our climate targets;*

*AND THAT Council send a letter Metro Vancouver Regional District asking Metro Vancouver to also support the initiative;*

*AND THAT Council send a letter to all BC Local Governments asking them to support the initiative.*

Please find a copy of the letter sent to the ministers attached for your information and consideration.

Sincerely,

Mike Little  
Mayor

Enclosure



March 3, 2021  
File:

The Honourable Minister George Heyman  
Minister of Environment and Climate Change Strategy

The Honourable Josie Osborne  
Minister of Municipal Affairs

The Honourable Bruce Ralston  
Minister of Energy, Mines, and Low Carbon Innovation

The Honourable David Eby  
Attorney General and Minister responsible for Housing

The Honourable Selina Robinson  
Minister of Finance

Dear Ministers:

**Re: Help Cities Lead (HCL) Campaign**

The District of North Vancouver is sending this letter to you as an endorsement of the Help Cities Lead (HCL) campaign.

As you are aware, municipalities are on the front lines of climate change dealing with the impacts of floods, droughts, forest fires, heat waves, etc. We directly influence about half of Canada's energy use and emissions. The success of the province in achieving deep emissions reductions from the building sector is directly connected to the success of local governments in achieving their own targets. While municipalities have shown strong climate leadership, expanded regulatory authority is needed for taking bolder steps to achieving our climate targets.

HCL is an education and awareness campaign focused on accelerating building decarbonization through collaboration between the Province of British Columbia and local governments. The group is led by Climate Caucus and supported by local governments and environmental NGO's.

Why buildings? Emissions from buildings account for about 11% of the province's greenhouse gas (GHG) emissions and for municipalities, GHG emissions from existing buildings account for 40-60% of community emissions. A number of BC local governments have made climate emergency declarations and set ambitious targets to significantly reduce GHG emissions from buildings over the next 10 years. However, local governments are largely limited to information

campaigns and incentives for pursuing these ambitious reduction targets. Recent climate policy modelling shows that on their own, these policy tools are insufficient to achieve broad and deep energy and GHG reductions given limited budgets.

HCL campaign recommends a suite of expanded authorities for local governments that will enable communities to take bolder action on reducing GHG emissions from new and existing buildings:

- Property assessed clean energy (PACE) financing
- Mandatory home energy labelling
- Regulating GHG emissions for new buildings
- Regulating GHG emissions for existing buildings
- Mandatory building energy benchmarking and reporting

We are pleased to see that the November 2020 mandate letters to the Ministers of Municipal Affairs and Energy, Mines and Low Carbon Infrastructure support the implementation of PACE financing. We also note that the mandate letter for the Minister of Finance supports home energy labelling. Finally we pleased to see that the mandate letter to the Attorney-General and Minister Responsible for Housing includes support for regulation of GHG emission of new buildings.

We support the directions set out in these new mandate letters regarding PACE financing, home energy labelling, and GHG requirements for new buildings and request that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking. Additional information about each of the initiatives can be found at <https://www.helpcitieslead.ca/>

It is our hope that you would consider meeting with a delegation from Help Cities Lead for further discussion on these initiatives.

Sincerely,



Mike Little  
Mayor

March 24, 2021

Mayor Barbara Roden and Council Members  
Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0



Dear Mayor and Council Members:

**Re: UBCM Membership**

I am writing to invite your community to consider renewing your annual membership in the Union of B.C. Municipalities (UBCM).

Over the past year UBCM has championed the challenges facing local governments in B.C. resulting from or exacerbated by the pandemic: homelessness; the impact of opioid and mental health crisis on protective services; dedicated public transit funding; and infrastructure stimulus funding. As programs have developed, UBCM has worked closely with the province to provide advice on program design to maximize their value for our members. The pandemic has also led to innovation as UBCM developed a platform to host over a thousand delegates in a virtual environment at our 2020 Convention.

UBCM continues to build on its track record as a program administrator of choice for the provincial and federal governments. Currently UBCM administers 14 different programs that transfer funds from other orders of government to support local government priorities, including the federal Gas Tax Fund. Our approach to program delivery, which focuses on simplified application processes, responsive staff support, and quick turnaround on funding decisions coupled with low overhead, ensures that these programs provide the greatest benefit possible for our members.

In the coming year, we will focus our energies on steps to strengthen the state of local government finance. We will also continue to raise awareness among provincial elected officials of the need to ensure that the principles of mutual respect, consultation and cooperation as outlined in the Community Charter are adhered in provincial initiatives that relate to the land base.

Our strength as an organization is grounded in the support provided by our membership. Over the coming year, I am dedicated to working with my fellow Executive members and our secretariat to maintain the support of communities across the province.

As always, if you have questions or feedback about our work, please contact us directly.

Sincerely,





**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way  
Richmond, British Columbia  
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

# INVOICE

**TO:** Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0

**Invoice Date:** Mar 15, 2021  
**Invoice No:** D-5124  
**Due:** upon receipt  
**Reference:** 2021 UBCM Annual Dues

DESCRIPTION	AMOUNT
<b>Population:</b> <span style="border: 1px solid black; padding: 2px;">1,559</span> <i>Your UBCM dues have been calculated using population estimates (Dec 2019 release) provided by BC STATS, the central statistical agency of the Province of British Columbia.</i>	
<b>Annual Dues:</b>	
First 5,000 population at 0.6955	\$1,084.28
Next 10,000 at 0.5051	\$0.00
Next 15,000 at 0.3178	\$0.00
Balance at 0.0650	\$0.00
<b>Subtotal:</b>	\$1,084.28
5% GST: (10815 0541)	\$54.21
<b>Total:</b>	<b>\$1,138.49</b>



**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

## REMITTANCE PORTION

**Village of Ashcroft**  
2021 Annual UBCM Dues

Date: Mar 15, 2021  
Invoice # D-5124

TOTAL DUE: \$1,138.49

AMOUNT ENCLOSED: 1,138.49

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.

**District of Sicamous**

446 Main Street  
PO Box 219  
Sicamous, BC  
V0E 2V0

**T:** 250 836 2477  
**F:** 250 836 4314  
**E:** info@sicamous.ca  
**sicamous.ca**



March 18, 2021

Honourable George Heyman  
Minister of Environment and Climate Change Strategy  
Parliament Buildings  
Victoria, British Columbia V8V 1X4

*DELIVERED VIA EMAIL*

**Re: Invasive Asian Clams**

---

Dear Minister Heyman,

At its January 27, 2021 Regular Council meeting, the Council for the District of Sicamous passed the following resolution:

*"WHEREAS invasive Asian clams (Corbicula fluminea) are known to threaten the natural biodiversity of lakes by competing with native species for sustenance and space, cause biofouling to water treatments systems, alter water chemistry, and potentially reduce the quality of drinking water;*

*AND WHEREAS the spread of Asian clams will have significant environmental, social, and economic consequences for our waterways, wildlife and communities;*

*AND WHEREAS the Controlled Alien Species Regulation exists under the Wildlife Act to enforce controls for species that pose a risk to people, property, wildlife, and wildlife habitat:*

*THEREFORE BE IT RESOLVED that UBCM ask the Province of British Columbia to designate invasive Asian clams (Corbicula fluminea) as a Prohibited Aquatic Invasive Species under the Controlled Alien Species Regulation under the Wildlife Act."*

We kindly request your consideration and support of this resolution and have enclosed background information on the resolution for your reference.

Regards,

**DISTRICT OF SICAMOUS**

cc: Minister of Forests, Lands, Natural Resource Operations and Rural Development  
Premier Horgan  
UBCM Member Municipalities

**District of Sicamous**

446 Main Street  
PO Box 219  
Sicamous, BC  
VOE 2V0

**T:** 250 836 2477  
**F:** 250 836 4314  
**E:** info@sicamous.ca  
**sicamous.ca**



# Memo

**To:** Southern Interior Local Government Association

**From:** District of Sicamous Council

**Date:** February 22, 2021

**Re:** Certified Resolution 21-047  
Asian clams (*Corbicula fluminea*) worthy of Controlled Alien Species Regulation

---

Asian clams (*Corbicula fluminea*) are not native to Canada, however a recent study conducted by the Columbia Shuswap Invasive Species Society (CSISS), discovered live Asian clams in Shuswap Lake. According to the Invasive Species Council of BC, the species has also made its way to southern Vancouver Island and river systems in the Lower Mainland including the Fraser River, Pitt River, and Coquitlam River.

After the CSISS study was brought to the attention of the District of Sicamous Council, research demonstrated that Asian clams, which can self-fertilize and reproduce rapidly, have the capacity to disrupt natural biodiversity and ecosystems, negatively impact native species by competing for sustenance and space, cause biofouling to water treatment systems, alter water chemistry, and reduce the quality of drinking water.

Further inquiry determined Asian clams are not scheduled within the Controlled Alien Species Regulation under the Wildlife Act which controls "alien animals that pose a risk to the health or safety of people, property, wildlife or wildlife habitat." Council argues that Asian clams pose such risks with environmental, social, and economic consequences for waterways and communities provincewide.

Therefore, Council pursued and adopted Resolution 21-047 which calls on B.C. Government to use its authority to designate Asian clams as an Aquatic Invasive Species under the Controlled Alien Species Regulation.

**District of Sicamous**  
446 Main Street  
PO Box 219  
Sicamous, BC  
V0E 2V0

**T:** 250 836 2477  
**F:** 250 836 4314  
**E:** info@sicamous.ca  
**sicamous.ca**



### **Certified Resolution # 21-047**

#### **It was moved and seconded:**

**WHEREAS** invasive Asian clams (*Corbicula fluminea*) are known to threaten the natural biodiversity of lakes by competing with native species for sustenance and space, cause biofouling to water treatments systems, alter water chemistry, and potentially reduce the quality of drinking water;

**AND WHEREAS** the spread of Asian clams will have significant environmental, social, and economic consequences for our waterways, wildlife and communities;

**AND WHEREAS** the Controlled Alien Species Regulation exists under the Wildlife Act to enforce controls for species that pose a risk to people, property, wildlife, and wildlife habitat:

**THEREFORE BE IT RESOLVED** that UBCM ask the Province of British Columbia to designate invasive Asian clams (*Corbicula fluminea*) as a Prohibited Aquatic Invasive Species under the Controlled Alien Species Regulation under the Wildlife Act.

**Carried**

Certified a true and correct copy of a resolution endorsed by the Council at its Regular Council Meeting held on January 27, 2021.

Dated this 11<sup>th</sup> day of February, 2021.

  
\_\_\_\_\_  
Jennifer Bruns  
Corporate Officer



March 26, 2021

To: Her Worship Barbara Roden  
([cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca))

Dear Mayor Roden:

I hope this email finds you and your loved ones well and safe. I am pleased to respond to your correspondence, which was forwarded to me by the Prime Minister's Office, regarding the urgent need for rural connectivity in B.C.

High-speed Internet access is no longer a luxury—it is a necessity for all Canadians, no matter where they live, and the COVID-19 pandemic has only underscored this. Over the past five years, the Government of Canada has earmarked over \$7 billion to support the deployment of high-speed Internet services in rural and remote areas of the country. In particular, Budget 2019 committed \$1.7 billion in new broadband investments, with \$1 billion for the [Universal Broadband Fund](#) (UBF), a top-up for the [Connect to Innovate](#) program, and support for low-latency Low Earth Orbit satellite capacity—technology that can help connect Canada's most remote communities.

Further to this, the September 2020 [Speech from the Throne](#) announced accelerated connectivity timelines for the UBF program. By adding an additional \$750 million to the UBF, we will be able to connect 98% of Canadians by 2026. On November 9, 2020, our government officially launched the \$1.75-billion UBF so that all Canadians can succeed in the digital age. Of note, the program includes a set-aside of up to \$150 million through the Rapid Response Stream for rural broadband projects that are shovel-ready and can be completed quickly during the 2021 build season.

On February 18<sup>th</sup>, 2021 I was pleased to announce five UBF projects in B.C. that are part of our Rapid Response Stream to accelerate broadband connectivity across the country. With a total investment of \$6.7 million to connect 1,977 underserved households these approved projects will bring improved high-speed Internet to rural residents of British Columbia using fibre last mile and fibre core technology.

The UBF Rapid Response Stream accepted applications before January 15, 2021 on a rolling intake basis, and the successful applicants are being notified at this time. Please visit our [website](#) regularly to see a list of announced projects.

Additionally, under Canada’s national broadband strategy, [High-Speed Access for All: Canada’s Connectivity Strategy](#), the Government of Canada enacted a number of programs aimed at delivering broadband to rural and remote communities:

- Broadband infrastructure projects are eligible for funding under the \$2-billion Rural and Northern Communities stream of the [Investing in Canada Plan](#).
- The Canadian Radio-television and Telecommunications Commission’s \$750-million [Broadband Fund](#) will help to improve connectivity services across the country.
- On October 1, 2020, the federal government announced that it would double its investment in rural broadband funding through the [Canada Infrastructure Bank](#) from \$1 billion to \$2 billion. These investments will accelerate connectivity by developing and delivering large-scale, high-impact projects and aim to connect more than 750,000 households and businesses in underserved communities.

We are taking these steps and engaging with provinces, territories, communities, municipalities, and Indigenous organizations to ensure that all Canadians—no matter where they live—have access to high-speed Internet.

Regarding spectrum auctions, the Department of Innovation, Science and Economic Development is developing auction processes as quickly as possible, given the high demand for spectrum to support next-generation wireless service. As you may have heard, the [3500 MHz spectrum auction](#) is scheduled to start on June 15, 2021.

We have also put in place ambitious deployment requirements to ensure that service providers put their spectrum to use in a timely manner, especially in rural and remote areas. The 3500 MHz spectrum’s “use it or lose it” policies are the most stringent to date and should result in an accelerated spectrum deployment and help us connect Canadians much sooner.

Licenses in this spectrum band will be required to expand their networks throughout their licence term. This will see them provide coverage to more households within their licence area and bring next-generation services more quickly to a greater number of people. In terms of set-asides, these measures and other pro-competitive rules in recent auctions have allowed regional providers to more than double their share of low-band spectrum, which, in turn, has helped to bring greater competition in the marketplace, competition that will drive lower prices.

In closing, let me assure you that we are focused on connectivity because we want all Canadians to be able to fully participate in today’s increasingly digital economy and be able to take advantage of digital opportunities. In doing so, we are investing in the future to create jobs, growing our economy, and building safe and sustainable communities from coast to coast to coast.

Thank you for writing, and please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'Maryam Mensef', with a long horizontal line extending to the right.

The Honourable Maryam Mensef, P.C., M.P.

-----Original Message-----

From: Katherine Steinhoff [<mailto:admin@ashcroftbc.ca>]

Sent: April 7, 2021 10:17 AM

To: Maiké Mayden <[admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)>

Subject: New Entry: Contact from Website

Name

Katherine Steinhoff

Email

[katherinelynsteinhoff@gmail.com](mailto:katherinelynsteinhoff@gmail.com) <<mailto:katherinelynsteinhoff@gmail.com>>

Comment or Message

Dear Mayor Roden and Members of Council,

On behalf of Moms Stop The Harm, I would like to thank you and council members for passing the resolution on the overdose crisis. Your support for a pan-Canadian plan to end this crisis and your recognition that we are in the midst of a national public health emergency sends a strong message to our federal government that more must be done to save the lives of our children and other loved ones. In the midst of COVID, it is especially critical that our government do more to address the needs of those who struggle with this health crisis. We believe actions such as yours will make a difference. Again, our sincere thanks.

Regards,

Katherine Steinhoff

Municipal Lead, Moms Stop The Harm

Sent from Village of Ashcroft <<https://ashcroftbc.ca>>



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

March 31, 2021

*Brad Vis*

Member of Parliament  
Mission—Matsqui—Fraser Canyon

The Honourable Bernadette Jordan, P.C., M.P.  
Minister of Fisheries & Oceans  
200 Kent Street, Station 15N100  
Ottawa, Ontario  
K1A 0E6

**Re: Flooding of the Bonaparte River**

Dear Minister Jordan:

Thank you for your letter of February 5, 2021 in response to our concerns on the Bonaparte River. As you can appreciate, management of this watershed is critical for constituents in my riding including the Bonaparte First Nation, Cache Creek and Ashcroft communities. Much depends on the health and maintenance of the Bonaparte River. The local economy depends on this route for logging and shipping. Farms depend on the watershed to produce their crops and for livestock. Salmon, Thompson Steelhead trout and other species depend on this river as home and en-route to spawning grounds. First Nations depend on this river for fishing and ceremonial purposes. All local residents depend on this watershed for potable water. Blockages due to trees and heavy sediments contribute to major flooding and impact all aspects of life for our communities each year.

Particularly, the Ashcroft Water Treatment Plant and local drinking water is put at greater risk as debris is allowed to build up and block the flow of the river. Ashcroft's water intake is located a short way down river from the mouth of the Bonaparte River.

As you know, in April of 2019 the Thompson Steelhead trout were put at risk due to debris and heavy sediments at the base of the Bonaparte River. Steelhead trout and Chinook salmon were unable to pass through to spawning grounds due to blockages caused by the major wildfires in 2017. In 2019 your predecessor and Premier Horgan announced \$142 million towards habitat restoration. Funding is desperately needed for the protection of not only salmon habitat but property and business preservation as well.

<i>Ottawa</i>	<i>Constituency Office</i>
Room 570, Valour Building, Ottawa, Ontario K1A 0A6 Tel.: 613-992-1248 Fax.: 613-992-1298	#7 - 32650 Logan Avenue, Mission, British Columbia, V2V 6C7 Tel.: 604-814-5710 Fax: 604-814-5714

Last year local farmers received fines as they were penalized for moving rocks and creating barriers to protect their agricultural crops from imminent peril in the flood. We know flooding will return this Spring and Summer as it does every year. Minister we are seeking your assistance to protect habitat, property and livelihood. Please inform our office of any permits the Village of Ashcroft, Bonaparte First Nation, Village of Cache Creek or local property owners must pursue in order to remove trees and debris from the river to prevent major flooding.

I look forward to your response.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Brad Vis', with a stylized flourish at the end.

Brad Vis  
Member of Parliament  
Mission-Matsqui-Fraser Canyon

CC: The Village of Ashcroft, Mayor & Council  
The Village of Cache Creek, Mayor & Council  
Bonaparte First Nation, Chief & Council  
Jackie Tegart, MLA, Fraser-Nicola

## **INFORMATION CORRESPONDENCE – FLIP CHART**

### **APRIL 12, 2021 – REGULAR COUNCIL MEETING**

#### Interior Health

- IH declares outbreak over at The Florentine
- IH begins immunization of workers in high-risk locations as age cohorts expand
- IH appoints administrator at The Florentine in Merritt
- IH coordinates rural and remote COVID-19 vaccine appointments
- IH declares COVID-19 cluster contained at Big White
- Over 101,000 doses of COVID-19 vaccine administered throughout Interior Health
- IH amalgamates primary care, mental health and substance use services
- IH declares COVID-19 outbreak on Kelowna General Hospital unit 4E
- IH declares COVID-19 outbreak at Vernon Jubilee Hospital unit
- IH declares COVID-19 outbreak over at unit 5B at Kelowna General
- Monthly Newsletter February 2021

#### Community Futures BC

- March 2021 Newsletter

/kh

Actionable Motion and Task List Tracker - 2021		March			
Motion No	Motion	Staff Responsi	Comments	Time line	Status
<b>2020 MOTIONS</b>					
	"That Council defer the Outdoor Burning Bylaw Report until the COVID-19 pandemic is over and the public is able to attend scheduled Council meetings."	CAO	Bring back to Council after COVID-19 orders are lifted to include public input		on temporary hold
R-2020-159	"That the Mayor and Chief Administrative Officer be authorized to execute the Section 219 'no disturbance' covenant on behalf of the Village of Ashcroft for rezoning application RZ-20-01"	CAO	Property owners have engaged a consultant to clarify the arch site and move forward		Waiting for Property Owners
R-2020-160	"That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration."	CAO/ Intern/AA	Intern and Admin are working on a draft under the supervision of the CAO		in-progress
<b>2021 MOTIONS</b>					
R-2021-13	"That Council members bring resolution suggestions back to the next meeting keeping in mind a broader based universal issue affecting many municipalities."	Council	January 25th Agenda. No resolution suggestions received		completed no action taken
R-2021- 40	"That Council endorses the Village of Ashcroft grant funding application to Northern Development Initiative Trust under the Community Spaces funding stream for the development of a Community Garden in the downtown core; and further that Council support the project throughout its duration."	CAO			completed
R-2021-41	"That Council approves the Easter Egg Scavenger Hunt request and donate a 2021 Family Season Pass to the Ashcroft Pool."	EA	2021 Family Pool Pass to be done up		completed
R-2021-42	"That the Village of Ashcroft provide \$200 from the public relations fund as a donation to the organizers for the Easter Scavenger Hunt."	CAO/CFO			completed
R-2021-43	"That Council approves the Request for Street Art in the Round, an Elizabeth Fry collaboration with Kathleen Kinasewich to allow art work to be displayed on the fence at the back of the E-Fry and Municipal building."	CAO			completed
R-2021-44	"That Council approve staff to send a letter of support as per the template provided, to Telus, in support of their grant application for funding to expand the broadband service in the Village of Ashcroft."	CAO	Letter or Support		completed
R-2021-50	"That Council endorses the Village of Ashcroft to participate in the Red Cross funded TNRD Wildfire Invasive Plant Management Program for the 2021 season."	DPW/CAO	DPW to coordinate with TNRD- Mike Dedels		In-progress - dependant on applicants
R-2021-51	"That Council receives the report for information until the Union - CUPE 900 are consulted for input, and further, that Council direct staff to bring back a report at that time."	CAO	Contact Union Chair to discuss, meeting scheduled for...		completed
R-2021-52	"The Council accept the lowest cost tender from Extreme Excavating for \$777,777.00."	CFO	Extreme Excavating notified		completed
R-2021-53	"That Council endorse the grant-in-aid funding request in the amount of \$500."	CFO/EA	Send letter of approval and requisition cheque		completed
R-2021-54	"That Council direct staff to write a letter in reply with an Ashcroft update and include pictures such as Water Treatment Plant."	CAO/EA	Send letter in reply, attach pictures		completed
R-2021-61	"That Council approves reallocation of Short-Term Bond Fund to shorter duration instruments such as Money Market Fund or GIC or Savings Account."	CFO	Reallocate Funds		completed
R-2021-62	"That Council continues to support the DSCS and provide two \$500 Bursaries."	CAO	Send letter of approval and requisition cheque		completed
R-2021-70	"That Council begin the preliminary bylaw review by establishing the process for public engagement, direct staff to develop questionnaire and bring back for revue at the next Council meeting."	CAO			completed
R-2021-71	"That Council approves the lowest cost tender as recommended by the Village's Engineers, Urban Systems from Drake Excavating Ltd. in the amount of \$233,900.00."	CFO/DPW	Notify Urban Systems of Council's approval of tender by Drake Excavating for Sand Separator		completed
R-2021-72	"That Council send letters of support to the Minister of Labour and Minister of Tourism as per samples provided."	EA	Send letters of support for Laid-Off Hotel & Tourism Industry Workers		completed

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** April 12, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Public Art Policy

---

### Purpose

To present Council with the requested revisions to the Public Art Policy for review

### Recommendation

That, Council approves the Public Art Policy as presented, and direct staff to draft two schedules for attachment and be brought back to Council for approval: Schedule A Contract and Schedule B Maintenance Plan.

### Alternatives

That, Council direct Staff to amend the Draft Policy as advised and bring the Policy back to Council for consideration.

### Discussion

Council determined that a Public Art Policy was required in the Village of Ashcroft to manage the current and future art in public spaces.

At the February 22, 2021 Regular Meeting of Council, Council reviewed and recommended changes to the draft Policy which are highlighted in yellow in the revised document (Attached)

The policy is before Council for review and further edits. The policy is a guideline and items such as maintenance, ownership, copyright etc. will be addressed in a Contract and Maintenance Plan to be added as Schedules A and B to the Policy.

### Strategic/Municipal Objectives

Governance

### Legislative Authority

NA

### Financial Implications

N/A.

### Attachment Listing

Draft Public Art Policy

---

**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer



## ADMINISTRATION POLICY

<b>TITLE: Public Art Policy</b>		<b>POLICY #: P-01-2021</b>
<b>Authority: Council</b>	<b>Effective Date:</b>	
	<b>Review Date:</b>	
<b>Issued By:</b>	<b>Approved By:</b>	
<b>Issued Date:</b>	<b>Approved Date:</b>	
	<b>Resolution #:</b>	

**PURPOSE:** To establish procedures and guidelines to display art on municipal property in the Village of Ashcroft.

### **POLICY STATEMENT:**

The Village of Ashcroft (the “Village”) recognizes the role Public Art plays in cultivating cultural, social, and economic value for our present and prospective citizens. Public Art makes culture accessible, strengthens civic pride, and serves as an inspirational representation of, or reflection upon, a community, its people, & the place it holds in space and time. Public Art is a gift we share with each other and those passing through. It is the Village of Ashcroft’s intention to strategically guide Public Art to best advance Council objectives, Ashcroft’s cultural vitality, and the vision of Ashcroft as outlined in the Official Community Plan.

### **CONTEXT AND VISION:**

The Village of Ashcroft has been noted for its art locally, regionally, and nationally. Uniquely situated at the crossroads of the Thompson and Bonaparte rivers, Ashcroft is unique in its biophysical environment, history, diversity, and vibrant community. Ashcroft is situated on resource-rich land utilized by Indigenous peoples far before the Cariboo gold rush, including the Nlaka’pamux Nation, which includes the present day First Nations of Ashcroft Indian Band, Oregon Jack Creek Indian Band, and Cook’s Ferry Indian Band; and the Secwepemc Nation which includes the Bonaparte Indian Band. As emphasized in the OCP, Ashcroft will work collaboratively with each other and our neighbors to strengthen our community and region.

Public Art in Ashcroft is a means of cultivating and sharing a civic environment, and creating a sense of place for the community while bringing creativity into the public realm. Ashcroft evokes expression. The OCP envisions that in 2038, Ashcroft is a vibrant, active and creative community that fosters healthy well-being and a collaborative inter-generational approach to our community’s development. Public Art is a means to cultivate and support this vision.



The following principles are to underlie decisions made regarding Public Art:

- Collaboration;
- Inclusivity;
- Enrichment (i.e., cultural, spiritual, social, educational)
- Fairness/Equity;
- Professionalism

#### **SCOPE:**

This policy serves to:

- Outline a standard process for the solicitation, acquisition, development, maintenance, curation, and deaccession of Public Art;
- Strategically support Ashcroft as a creative community;
- Provide guidelines for Artists;
- Frame the working relationship between the Village and the Artist;
- Define terminology.

Public Art may be diversified beyond a single genre or medium; the Village is committed to a wide range of diverse expression that demonstrates excellence, professionalism, quality, & innovation. Yard art, signage, and art on private property (even if publicly accessible) are beyond the scope of the present policy.

#### **DEFINITIONS:**

“Public Art” refers to the collection of aesthetic/artistic Works that exist on publicly owned space and is managed by the Village.

“Public Art Project” encapsulates the entirety of a new Public Art process: from inception to installation.

“Official Community Plan (OCP)” refers to Ashcroft’s 2018 Official Community Plan, a comprehensive document developed with community input to guide decision-making in the Village of Ashcroft.

“Artist” refers to the project commissioner and/or creative force behind a Project’s envisioning. For the purposes of this policy “Artist” is the person who created the artwork using conscious skill and creative imagination.

“Copyright” grants the artist of a work the sole right to reproduce, distribute, display, and alter their works of art. It expires 50 years after the artist’s death. It may be assigned or licensed to another individual or institution and/or it may be assigned exclusively or jointly. Copyright also extends to the use of images of the artwork for promotional or educational purposes.

“Artist’s Moral Rights” include the right to the integrity of the work in regard to associations or modifications. They include the right to be associated with the work as its author by name, pseudonym or the right to remain



anonymous. Moral Rights are non-transferable and endure even after copyright has been assigned. The rights may be waived by the artist agreeing to not exercise them in whole or in part.

## **PART II: Guidelines**

Public Art must be:

- Durable;
- Of high artistic quality and craftsmanship;
- Imbued with a sense of place - i.e., Ashcroft and the surrounding area;
- Thoughtfully situated;
- Accessible to the public free of charge.

## **ROLES:**

### **Village Council:**

- Advocate for Public Art in the Village;
- Approve the Public Art Policy and amendments, as needed;
- Make final decisions on matters related to the acquisition, acceptance, commissioning, or de-accessioning of Public Art;
- The Village may decline to consider or accept any gift, bequest, or donation of art at its discretion. Final decision to purchase or accept Public Art will be made by Council. All donations or gifts of art to the Village are subject to this policy.
- Criteria for the selection and approval of new Public Art:
  - Site suitability;
  - Artistic merit;
  - Durability and maintenance requirements;
  - Audience experience;
  - Financial implications;
- Criteria for De-accessioning of Public Art:
  - Level of deterioration and cost to repair

### **Artist:**

Prior to the undertaking of a new Public Art Project the Artist must complete and submit a Project Proposal to the Village including:

- Design;
- Siting;
- Required maintenance plan;
- Funding plan;
- Funds from the General Capital Fund may be available to Public Art maintenance and new art at Council's discretion and will be assessed on a case-by-case basis.
- Work with Village Staff upon Proposal acceptance by Council



- Upon Project approval by Council, the Artist must enter into a contract with the Village detailing the following:
  - Ownership;
  - Copyright & Artist's Moral Rights;
  - Insurance coverage;
  - Maintenance and repair plan;
  - Schedule/Timeliness;
  - Installation plan;

#### **Administrators/Village Staff:**

- Collection management;
- Receive and review Public Art Project proposals;
- Manage Public Art inventory and best practice;
- Work with Artists on Project siting;
- Approve Public Art Projects insofar as they impact pre-existing practices, sight-lines, public safety, future development,
- Coordinate the maintenance/conservation of Public Art (as required);
- Investigate funding opportunities (i.e., Provincial and Federal grants);
- Invite new projects
- Project solicitation must be equitable, meaningful, and appropriate. The means of project solicitation are subject to Council approval

#### **PART III: Public Art Contract between Village of Ashcroft and the Artist**

The Village and the Artist agree as follows:

#### **QUALITY**

The Artist warrants that:

- The execution of the Work will be of professional, high quality;
- Due effort will be made to ensure longevity of the Work against natural wear (UV, wind, rain);
- Maintenance required of the Work will be reasonable;
- Should there be need for repairs, that the Artist, or someone of similar qualification is able to maintain the Work in good standing;
- The Work will receive approval from Public Works prior to installation to ensure coherence with pre-existing structures, public safety, and future development.

#### **COPYRIGHT/CREDIT**

The Artist will own copyright of the Proposal. If the Proposal is accepted, when the Work is actualized the Artist grants the Village joint ownership of the copyright. All reproductions and exhibitions of the Work by the Village will contain credit to the Artist and an acknowledgement that the Work was made for the Village of Ashcroft.



## **OWNERSHIP**

Permanent installations will exist within the Village's Public Art collection. As installation and de-accession of a Work are decided by Council, the location and display of the Work is also at Council's discretion.

## **INSURANCE**

The Artist will be covered under the Village of Ashcroft Workers' Compensation Insurance and Comprehensive General Liability Insurance for the installation of the artwork providing the art installation has been approved by Council under the MIA Associate Policy.

~~The Artist will procure and maintain, at their own expense, Workers' Compensation Insurance, and Comprehensive General Liability Insurance. The Artist agrees to submit Certificates of Insurance to the Village Office.~~

## **DETERMINATION**

The Village retains the right to determine what repairs or restoration is performed on the Work or if a Work will be retired or relocated **in consultation with the artist if the artist is available.** The maintenance required of a Work will be reasonable.

## **INDEMNITY**

The Artist will indemnify the Village of harm or liability related to the Work.

## **DOCUMENTATION**

The following information will be made available to the Village by the Artist upon completion of the Work:

- Artist biography
- Maintenance plan/schedule
- Artist statement and artwork specifications
- High resolution digital photographs

All works of Public Art will be accompanied by contributor names.



## **STORM DRAINAGE / RUN OFF – Working Group Meeting Notes Wednesday, March 24, 2021 – 9:00 am**

In Attendance: Brian Bennewith, Chair  
Yogi Bhalla, CFO  
Daniela Dyck, CAO  
Mayor, Barbara Roden  
Councillor Jonah Anstett

Excused:

### **1. Welcome**

The Chair welcomed everyone to the meeting.

### **2. Identify Scope of Project**

Possibility of Development in N Ashcroft requires storm run off calculation and drainage study to mitigate future drainage concerns

### **3. Discussion**

- Yogi applied for funding and has supplied clarification of the application to the funding authority
- Urban System provided a work plan,
- The grant is 100% funded – anticipate grant notification my end of May
- This is for North Ashcroft only – phase one of the drainage plan, will address other areas of the community in the future
- Lots of discussion in regards to drainage and development along Government St.
- There is historical runoff issue, quick freshet melt has caused issues in the past (approx. 20 years ago)
- There are various sizes of culverts and existing ditches in N Ashcroft and not all meet the required run off flow
- If grant is not approved, funding to complete the study is allocated in the budget for 2021
- Study should consider using the natural environment to mitigate drainage rather than construct infrastructure as these assists with aquifer water retention

### **4. Next Steps**

- Wait for funding approval
- If not approved, proceed with budgeted funds

### **5. Date for Next Meeting**

TBD as funding announcement is received

### **6. Adjournment**

Meeting was adjourned at 9:33 am

Att: Strategic Plan - Priority #2 – Storm Drainage / Run Off



**TRAILS MASTER PLAN – Working Group**  
**Meeting Notes**  
**Wednesday, March 31, 2021 – 1:30 PM**

**In Attendance:** Yogi Bhalla, CFO – Chair  
Daniela Dyck, CAO  
Barbara Roden, Mayor  
Deb Tuohey, Councillor

**Excused:** Kris Hardy, EA

**1. Welcome**

Working Group Chair Yogi Bhalla welcomed everyone to the meeting.

**2. Identify Scope of Project**

Develop Trails Plan and complete it this year.

**3. Discussion**

- a. First Journey Trails - Consultant  
Staff met with the Consultants of First Journey Trails last week  
Survey has been posted on Facebook  
Connected with HUB – they are submitting a 250K grant application that will include trail heads, planning, and transportation throughout the community  
When can we expect the consultant to complete the plan? Timeline to be determined  
Accessibility must be a consideration
- b. Trails Survey – Social Media Phase 1  
Surveys are being completed and submitted online  
Consultant was surprised at the level of participation  
Arrangements ongoing to mail out a paper-based survey  
WG is pleased with the survey particularly that it does not lead people. The survey asks general questions and enable residents to share other thoughts via ‘comments’
- c. Connected with Vicky Trill of the HUB  
HUB has applied for funding (\$250,000). The Village trails plan is included in part of the application and if approved could be used for items such as development of trail heads, planning costs and active transportation throughout the community among other things.
- d. Collaboration with the Ashcroft Indian Band  
Consultant is reaching out to AIB to collaborate and include the Band in the trail plan process  
Look at connecting trails in both communities

4. **Next Steps**

Distribute paper-based survey  
Research TRU 2011 Trail Study for Ashcroft

5. **Date for Next Meeting**

TBD

6. **Adjournment**

Meeting was adjourned at 1:58 pm

The foregoing is based on the writer's interpretation of the discussions held.



Daniela Dyck, Chief Administrative Officer  
Village of Ashcroft



## **ECONOMIC DEVELOPMENT AND TOURISM – Working Group Meeting Notes Wednesday, March 24, 2021 – 1:30 pm**

In Attendance: Margaret Moreira, EDT  
Daniela Dyck, CAO  
Mayor Roden  
Councillor Anderson

The Economic Development and Tourism Working Group meeting began at 1:30 pm.

### **1. Welcome**

EDT, Margaret Moreira welcomed everyone to the meeting.

### **2. Identify Scope of Project**

- Continue working with businesses
- Business retention and expansion
- Promote community through marketing initiatives and marketing material

### **3. Discussion**

#### **Wayfinding**

- Wayfinding Signage: Contact CF and MLA's office for additional funding sources

#### **Business Investment Package**

- Will continue to build on the Business Investment Package

#### **Marketing Initiatives**

- **Pocket Guide**
  - Contact CF office and MLA for additional funding sources to cover costs that NDIT does not cover
  - Create media kit for pocket guide
  - Create photo contest poster for imagery
    - Must include disclaimer for Village use and photo credit rights
  - EDT will send out full details regarding printer and designer quotes
  - EDT to contact Visitor Centres within the region to see which ones charge racking fees.
- **Radio Ads**
  - Roadshow/Stingray
    - Table to regular meeting date

- **Videos**
  - Contact videographer for quotes
  - Call Global for marketing opportunities
  - Contact Mastermind for a quote on short video using footage from previous videos

**4. Next Steps**

To prioritize pocket guide due to timing to launch is short.  
Decide which company(ies) will design and print guide

**5. Date for Next Meeting**

Thursday, April 8<sup>th</sup>, 2021 at 1:30 p.m.

**6. Adjournment**

The meeting was adjourned at 2:20 p.m.

Att.:

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** April 12, 2021  
**TO:** Council  
**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
 Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
 Storm Drainage & Run Off WG  
 Trails Master Plan WG  
 Fire Department Sustainability WG

**March 24: North Ashcroft Storm Drainage Working Group**

The first meeting of this working group was a brief one as we discussed the scope of the project, which is to examine the storm drainage need in North Ashcroft, particularly in light of increased run-off since the 2017 wildfires.

**March 24: Economic Development and Tourism Working Group**

First meeting of this group as a working group rather than a committee. The scope and goals of the working group were discussed, including wayfinding signage, development of a business investment package, development of a tourism and economic development website, and possible advertising opportunities (including more ads on Kamloops radio and the possibility of TV ads on Global).

**March 25: Thompson Regional Hospital District**

Presentation of the 2021 budget for the hospital district and a brief overview of operations/plans at the various hospitals and health centres in the region. No plans were announced for the Ashcroft Hospital and Health Site.

**March 25: Mayors' Vaccine Roundtable**

As they coordinate public vaccine clinics throughout the region, Interior Health has established a weekly roundtable with IH clinical operations leadership and area mayors to answer questions and give operational guidance as new vaccines are approved and more vaccines arrive.

**March 25: Thompson-Nicola Regional District**

A late addition to the regular board meeting was a report about the removal of the electric vehicle charging station in Spences Bridge. The TNRD had purchased a Level 2 charger for the site with federal gas tax funds, and an ongoing discussion over the past few weeks between the TNRD and Ashcroft culminated with the board approving the recommendation that the Level 2 charger

be given at no charge to Ashcroft, where it will be installed (at the village's cost) in a location accessible to the public. That location has yet to be determined. The board also voted to revive the policy committee, which has not met since March 2018. Nine directors – of which I am one – were appointed to sit on the committee, which will review existing TNRD policies and recommend changes/additions where needed, as well as develop new policies if applicable.

**March 26: Special Council Meeting**

Special closed meeting of council.

**March 31: Trails Working Group**

First meeting of this group, which identified the scope of the project. An online survey about trails in general is now available, and a paper copy will be sent to each Ashcroft postbox. The Ashcroft Band is eager to work with the village on developing a trail or trails to connect the two communities, and discussion is ongoing. The plan is for a report to be finalized/made public this year, with the report to feature public response as well as input from trails planner/designer Tom Schoen.

**April 1: Mayors' Vaccine Roundtable**

See March 25. Over the Easter weekend, I worked with Karen Cooper of Interior Health to get 50 spots opened for people eligible due to age/clinical vulnerability at a vaccine clinic in Ashcroft on April 6.

**April 7: Ministry of Municipal Affairs Meeting**

Minister of Municipal Affairs Josie Osborne met by phone with area mayors. Dr. Martin Lavoie discussed COVID-19 vaccines (their development, how they worked, the differences between different types of vaccine, the Province's vaccine roll-out plan, etc.). Comments from mayors included concerns about the AstraZeneca vaccine and the difficulty some people are encountering in booking for the Community Clinics under the new booking system, which started on April 6. Minister Osborne also discussed the new Local Government Development Approvals program, which provides \$15 million in funding for local governments for the development of effective and efficient development approvals processes, to increase the timely supply of housing. The Ashcroft CAO has already been investigating/discussing this with Urban Systems in relation to Ashcroft's needs.

**April 7: Health Care Roundtable**

Area stakeholders met with Interior Health to discuss health care matters. Much of the discussion was about possible changes to the Ashcroft Emergency Department model, with which many people are unhappy and which is neither efficient nor cost-effective. A possible plan, which most stakeholders are on board with, is a change to an urgent and primary health care model which would be open seven days a week for 10 to 12 hours per day. IH data consistently shows that the current ED is most used on Fridays and Saturdays in the late afternoon/evening, by people who could not get to the clinic to see a doctor. It was also noted that no matter what services are available in Ashcroft, patients needing immediate critical care (heart attacks, etc.) will always be diverted straight to Kamloops and will bypass Ashcroft.

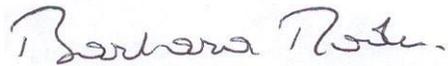
**April 8: Mayors' Vaccine Roundtable**

See March 25. I brought up the point that many people trying to book under the new (since April 6) system are unable to book at the Community Clinic in Ashcroft starting April 26; they are being told that they are not eligible to book yet and/or that there is no record of that clinic.

**April 8: Economic Development and Tourism Working Group**

Second meeting of this working group, which took place after these notes were submitted.

Respectfully submitted,



Barbara Roden  
Mayor

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** April 8, 2021  
**TO:** Council  
**FROM:** Councillor Anderson

---

**Deputy Mayor** – November 1, 2018 – October 31, 2019

<b>Assigned Committees/WG:</b>	<b>Alternate:</b>
Finance Committee	HUB Society
Tourism & Economic Development WG	
Bylaw Enforcement Officer WG	
Water to AIB WG	
Heritage Park /Community Garden WG	

---

### March 24, 2021 – Economic Development and Tourism Working Group

Attended working group meeting,  
Next meeting: April 8

### March 30, 2021 – Heritage Park and Community Garden Working Group

#### **Community Garden:**

The group met on site to evaluate and discuss the community garden, location, size, shape, fencing and potential concerns. First priority is determining the public interest in having a community garden and use. A survey must be developed and sent out to Ashcroft residents prior to proceeding with plans.

**Heritage Park:** An arborist is yet to be arranged for park assessment. The Working Group met at the park to review and evaluate the scope of work. All aspects of the park require attention, some more than others. This evaluation included waterwheel gardens, the Bifuka mural which is in deterioration, plaque replacement (all faded), the log cabin, renewed pathways, and the boardwalk (sidewalk) is breaking down at the south end. The WG will meet to develop a 5-year plan that lays out annual projects which can be included in the yearly budget discussions, as well as this Plan will also help prepare for any future funding opportunities.

Two projects are determined for 2021:

- Revitalize the northern hostas area and cut back from the sidewalk to tree line; replace with grass.
- Our current rose bushes are very aged and thorny and require a lot of ongoing maintenance. This area will be redone to allow for more park seating which will be especially beneficial during public events from the gazebo.

Next meeting: April 21

Respectfully submitted, Marilyn Anderson, Councillor

**NOTICE OF MOTION**

**DATE: April 8, 2021**

**TO: Council**

**FROM: Councillor Anderson**

It has come to my attention that the Fees and Charges Bylaw for restaurants with 11 or more seats are disproportionate compared to other communities and even excessive for the smaller local restaurants.

Therefore, I submit this Notice of Motion specifically requesting that Council revisit the annual water and sewer fees charged to restaurants by directing staff to research water and sewer rates in comparable communities and bring forth a report to Council on or before the June 28, 2021 Council Meeting, so that Council may review and discuss the findings and consider an amendment to the annual water and sewer fees currently charged by the Village of Ashcroft to our local restaurant sector.

My reasons are below.

For 2021, restaurants will pay the Village of Ashcroft these annual fees (including GST) for their water and sewer:

Restaurant	Annual Water fee	Annual Sewer fee	TOTAL per month	TOTAL per Year
1-10 seats	\$ 790.00	\$ 787.00	\$ 131.42	\$1,577.00
11+ seats	\$1,773.00	\$1,825.00	\$ 299.83	\$3,598.00

Yet establishments with 1-10 seats are virtually non-existent in Ashcroft (this equates to about 2 tables). The 11+ seat rate division currently in place is not an actual or present occurrence nor a likely one, rather it causes undue hardship on our smaller restaurants in the community.

All our current restaurants have more than 10 seats and have to pay water and sewer rates that jump by more than 50%. The fewer seats a restaurant may have that is above 10, the more financial hardship is caused to the smaller establishment. When adding the restrictions resulting from Covid health orders during 2020-2021 where local restaurants, when they can be open, have been limited to half capacity of their licensed seating, the hardship increases significantly.

Similar communities in BC establish water and sewer rates for restaurants using fairer methods, such as through an annual fee per seat or through a higher seat division, for example: 30 seats and under.

Respectfully submitted,  
Marilyn Anderson, Councillor