



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, AUGUST 23, 2021**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, August 23, 2021 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, July 26, 2021 <i>That the Minutes of the Regular Meeting of Council held Monday, July 26, 2021 be adopted as presented.</i>	P. 1-4
2.2	Minutes of the Committee of the Whole Meeting held Monday, June 14, 2021 <i>That the Minutes of the Committee of the Whole Meeting held Monday, June 14, 2021 be adopted as presented.</i>	P. 5-7

**3. DELEGATIONS**

3.1		
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS**

5.1	CAO Report – Water and Sewer Rate Changes	P. 8-23
5.2	Bylaw No. 846, Water Regulations Amendment Bylaw, 2021	P. 24-25
5.3	Bylaw No. 847, Sewer Regulations Amendment Bylaw, 2021	P. 26-27



**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – Legacy Park Maintenance Contract Renewal <i>That, Council approves staff to sign the Legacy Park Maintenance Contract expiring September 30, 2023 with Barry Tripp as the contracted agent.</i>	P. 28-30
<b>FOR INFORMATION</b>		
6.2	CAO Report – Water to Ashcroft Indian Band	P. 31
6.3	DPW Report – Public Works Updates	P. 32-34

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Ashcroft/Cache Creek Journal – Salute to Hometown Heroes Advertisement <i>Motion required</i>	P. 35-36
<b>FOR INFORMATION</b>		
7.2	Ashcroft Terminal Signs Investment Agreement with Canadian Tire Corp.	P. 37-39
7.3	Forest Enhancement Society of BC Accomplishments Update Summer 2021	P. 40
7.4	UBCM – Community Works Fund Top-Up	P. 41
7.5	Vicci Weller, TNRD Film Commissioner – Dana Foster, Local Indigenous Entrepreneur – Semi Finalist in 2021 Pow Wow Pitch	P. 42-43
7.6	Information Correspondence Flip Chart	P. 44

**8. UNFINISHED BUSINESS**

8.1	Task Manager	P. 45-46
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1		
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**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 47-49
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohy	



**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS AT  
6:00 PM ON MONDAY, JULY 26, 2021

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PRESENT: Mayor, Barbara Roden  
Councillor, Marilyn Anderson  
Councillor, Jonah Anstett  
Councillor, Nadine Davenport  
Councillor, Deb Tuohey

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media

EXCUSED:

**CALL TO ORDER**

Due to the Public Health Officer Ministerial Order M0192, the Regular Meeting of Council is closed to the public but will be broadcast by the HUB Online Network.

Mayor Roden called the Regular Meeting of Council for Monday July 26, 2021 to order at 6:02 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Anderson / Tuohey**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, July 26, 2021 be adopted as presented.*

CARRIED – Unanimous – R-2021-180

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, June 28, 2021 <b>M/S Davenport / Anderson</b> <i>That the Minutes of the Regular Meeting of Council held Monday, June 28, 2021 be adopted as presented.</i>	CARRIED Unanimous R-2021-181

**3. DELEGATIONS**

3.1		
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Gloria Mertens – TNRD Area “I”

Comments

9.1 PW report – water restrictions crisis through education, there is cost associated with all forms of public education, will the Village consider water meters?

Bull rushes growing at McLeod Lane, possible water leak

6.1 – Constitution – suggest the definition define a member in good standing

Q – Could the FD Bylaw be added to the website?

6.2 Comment expressing appreciation in regards to the public bulletins being circulated for community information

Q Has the Village reviewed the Industrial properties emergency response and safety plans? Have been reviewed ATL exemplary Koppers multiple agencies

Urban Systems proposed second egress route at Mesa, can a bulldozer push a road in?

7.9 Query regarding UBCM Grant Funding and comment expressing CFO excellent financial management.

11.1 CN what kind of track work is being undertaken?

**5. BYLAWS**

5.1		
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – AFD Constitution <b>M/S Tuohey/Anderson</b> <b>Councillor Anstett recused himself at 6:11 pm as he is a member of the FD</b> <b>Councillor Anstett returned at 6:13</b> <i>That, Council approve the Ashcroft Fire Rescue Service Constitution as presented include under definition a member in good standing.</i>	CARRIED Unanimous R-2021-182 Councillor Anstett was not present for the vote.

<b>FOR INFORMATION</b>		
6.2	CAO Report – Tremont Creek Wildfire – VOA Response <b>M/S Roden / Tuohey</b> <i>That the Tremont Creek Wildfire Report be received for information. Council expressed their appreciation for staff communication and PW for all the proactive work completed.</i> <i>Partial Rescind of Alert – Mayor Roden clarified the areas with changes to the order</i> <i>CFO commented that FD has been exemplary and attended an unprecedented number of calls; however, the fire activity for the last few weeks will be an impact to the budget.</i>	CARRIED Unanimous R-2021-183

**7. CORRESPONDENCE-**

<b>FOR ACTION</b>		
7.1	Steve Williams, BCAS-10-7 Association/Society – BC Ambulance Service Crisis <b>M/S Anderson / Anstett</b> <i>That, Council direct staff to draft a letter in support of transferring the BCEHS to the Ministry of Health.</i>	CARRIED Unanimous R-2021-184
<b>FOR INFORMATION</b>		
7.2	Desert Sands Community School (DSCS) 2021 Bursary Recipients – Thank you.	
7.3	Constantia Resources Ltd. Including Maggie Project – Change in Operator	
7.4	Teck Resources Limited – Teck Donates to Agencies Supporting Thompson-Nicola Region Wildfire Relief	
7.5	District of Peachland – BC Climate Action Revenue Incentive Program (CARIP) Discontinuation	
7.6	BC Interior Community Foundation – Annual Fundholder Report	
7.7	South Cariboo Sportsman Association – Thank you	
7.8	Health Canada Opioid Response Team – Opioid Overdose Crisis in Canada	
7.9	Village of Ashcroft Assessment Management Article published in Local Govt Management Working Group Newsletter	
7.10	Funding from CN	
7.11	Ashcroft Indian Band Community Report	
7.12	Southern Interior Construction Association – Kelowna Crane Incident Legacy Fund	
7.13	Flip Chart Correspondence	
	<b>M/S Tuohey / Davenport</b> <i>That, the information correspondence be received and filed.</i>	CARRIED Unanimous R-2021-185

**8. UNFINISHED BUSINESS**

8.1	Task Manager <b>M/S Davenport / Anderson</b> <i>That, the Task Manager be received and filed.</i>	CARRIED Unanimous R-2021-186
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1		
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**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	CARRIED
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	<b>M/S Roden / Anderson</b> <i>That, Mayor Roden’s report be received for information. Eco Depot comment – expecting to open the depot in Spring 2022</i>	Unanimous R-2021-187
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<b>M/S Roden / Tuohey</b> <i>That, Council adjourn to a closed meeting under Section 90.1 (c) labour relations or other employee relations.</i>	CARRIED Unanimous R-2021-188
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	<b>M/S Roden / Davenport</b> <i>That motion # C-2021-34 be released from the Closed meeting to the Open Meeting. “That Council approves the appointment of Josh White as the Interim Fire Chief.”</i>	CARRIED Unanimous R-2021-189
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**14. ADJOURNMENT**

**M/S Roden / Anderson**

*That, the Regular Meeting of Council for Monday July 26, 2021 be adjourned at 7:35 pm.*

CARRIED – Unanimous- R-2021-190

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday July 26, 2021

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE

MINUTES

FOR MONDAY, JUNE 14, 2021 AT 5:00 PM IN COUNCIL CHAMBERS

PRESENT: Mayor, Barbara Roden  
Councillor, Marilyn Anderson  
Councillor, Nadine Davenport – Chair  
Councillor, Deb Tuohey

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media

EXCUSED: Councillor, Jonah Anstett

1. **CALL TO ORDER**

Chair, Councillor Davenport to order at 5:00 pm

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

2. **ADOPTION OF THE AGENDA**

*Motion to adopt the agenda as presented or as amended*

**M/S Anderson / Tuohey**

**CARRIED – Unanimous -**

3. **MINUTES**

All COTW Minutes are adopted at a Regular Meeting of Council

4. **DELEGATIONS**

	NONE	
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5. **DISCUSSION ITEMS**

	NONE	
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6. **BYLAWS FOR DISCUSSION**

	NONE	
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7. **STAFF REPORTS**

<p>7.1</p>	<p>CAO Report – Burning Bylaw Survey Feedback</p> <p>CAO Dyck provided Council with a brief summary of the survey results and staff report, cautioning Council to consider all risk factors. Discussion:</p> <ul style="list-style-type: none"> <li>• Survey indicates the majority of the respondents do not want to allow backyard burning, open burning, or waste burning;</li> <li>• It is 2021, there are various ways to remove yard clippings other than burning</li> <li>• Mayor Roden read a letter to the editor in favour of removing spring clippings rather than burning dated <b>March 1914</b></li> <li>• 36% above the age of 65 in VOA have high incidences of COPD</li> <li>• Smoke is triggering anxiety, particularly yard waste</li> <li>• VOA Logo - wellness awaits you, we are promoting this as a place to come and be well – backyard burning does not promote this;</li> <li>• Caution- it takes one ember to start a fire, we have so many older homes and fire risk</li> <li>• Err on the side of safety and caution, not allow for toxins to be released to the air</li> <li>• Some neighbouring communities allow campfires with safety precautions such as: 8L of water, shovel, hose, etc.</li> <li>• Develop rules and have them available also attach rules to the regulations should be required to be signed off</li> <li>• There may be many campfires at the beginning but the novelty likely would wear off.</li> <li>• BC Wildfire fire ban supersede all VAO bylaws</li> <li>• Kids always play in fire even under supervision, propane fires, removes the risk. Climate change is impacting our weather, we are hotter and windier, we need to protect our environment and the health of our community</li> <li>• Point of interest, May in Kamloops was the driest in 120 years. Rainfall and wind is a concern.</li> <li>• Refuse mitigation is a separate issue, but needs to be addressed, perhaps public education is a key factor for consideration.</li> </ul> <p><b>Roden / Tuohey</b> <i>Motion to rise and report to the open meeting to get feed back from the FD regarding regulating campfires.</i> CARRIED - Anderson - Opposed</p>	
<p>7.2</p>	<p>CFO Report – Water/Sewer Fee Reassessment CFO Bhalla provided clarity in regards to restaurant classifications Staff is not proposing changing the fee structure, rather classification changes instead. Discussion</p> <ul style="list-style-type: none"> <li>• Increase 11+ seat restaurant to 29+</li> <li>• Don't want to discourage restaurateurs due to fee classification</li> <li>• Caution that charging per seat would be a challenge for staff to develop accurate billing</li> <li>• Should outdoor patios be included in the seat count?</li> </ul>	

	<ul style="list-style-type: none"> <li>• Proposed car wash structure – this comparison is based on other communities’ fees in the region</li> <li>• Intention is not to increase revenues, the WTP operating fund is balanced</li> <li>• Consider changing car wash fee structure into per bay category</li> <li>• Comment that the car wash is open longer and throughout the cooler season on warm days</li> <li>• CFO provided Council with fee examples for car wash bays from other communities nearby.</li> <li>• Reduce 31+ restaurant rate to \$1500.00</li> <li>• Comment to consider water usage car wash bay vs restaurant – ie: car wash is 5gal/minute</li> <li>• Slight increase to car wash - \$700/bay</li> <li>• Restaurant seat count excludes outdoor patio spaces</li> <li>• Proposed 3 tier seating: 1-20, 21-50, 51+</li> <li>• Research actual seating in current restaurants</li> <li>• Research IH classification / seats</li> <li>• Alignment - consider 3 tier classifications</li> <li>• Bring back for further discussion.</li> </ul> <p><b>M/S Davenport / Anderson</b> <i>Motion to Rise and Report</i> Carried - Unanimous</p>	
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**8. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

	<b>NONE</b>	
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**9. TERMINATION**

**M/S Davenport / Tuohey**

*That, the Committee of the Whole Meeting for Monday June 14, 2021 be adjourned at 5:59pm*

Certified to be a true copy of the  
Minutes for the COTW Meeting  
held Monday June 14, 2021

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Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Nadine Davenport,  
Deputy Mayor, Chair

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** August 23, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Water and Sewer Amendment Bylaws - Background

**Purpose**

To provide Council with the background information in regards to the proposed Water and Sewer Amendment Bylaws.

**Recommendation:**

For Information

Current Structure	Water	Sewer		Proposed Structure	Water	Sewer
Restaurant 1-10 seats	\$790.00	\$787.00		<b>Restaurant 1-20 seats</b>	<b>\$700.00</b>	<b>\$700.00</b>
Restaurant 11+ seats	\$1773.00	\$1825.00		<b>Restaurant 21-50 seats</b>	<b>\$1500.00</b>	<b>\$1500.00</b>
				<b>Restaurant 51+ seats</b>	<b>\$3000.00</b>	<b>\$3000.00</b>
Car Wash 2 Bays	\$1929.00	\$1766.00		<b>Car Wash per bay, includes external bay</b>	<b>\$700/bay</b>	<b>\$600/bay</b>
Bulk Water	\$75 fixed rate plus \$1/m3			<b>Bulk Water</b>	<b>No Bulk Water Sales</b>	

**Alternatives**

**Discussion**

At the Committee of the Whole meeting held June 14, 2021, after a lengthy discussion of cost comparisons and review, Council discussed and provided direction for staff to amend the water and sewer rate structure of restaurants and the car wash.

The table above reflects the discussion and proposes structure changes for fees charged to restaurants and car wash bays. At the COTW Meeting, Council discussed the affordability of water and sewer costs for restaurant owners in the village. As such, staff and members of Council researched rates charged by other municipalities for comparison. Council advised that seating capacity increases as noted in the table above should be amended in the bylaw and fees aligned with other municipalities providing the changes do not become a cost burden to other users. It was also noted that the car wash has two indoor bays and one external bay and charges should be amended to fees per bay. The proposed rate structure for the car wash is adjusted with a minimal increase.

Also included for Council consideration is Bulk Water sales. The current fee for bulk water is not cost recoverable, in addition, it seems counterproductive to be advocating for water conservation and have residents on water restrictions at the same time as selling water to be used for road surface saturation and industrial uses. Staff is recommending that the Village of Ashcroft cease bulk water sales. Most water tankers have the capacity to pump water directly from the river which can be used for industrial purposes.

Of note, there are three (3) Councillors which appear to be in a conflict of interest regarding the restaurant fee schedules, these rate changes will affect their business and imply a pecuniary interest. In this instance all members

of Council are able to debate and vote on the Water and Sewer Bylaw Amendments. The potential conflict is addressed in the Council Procedures Bylaw as follows:

**Exceptions from conflict restrictions**

16 (1) Sections 7 to 15 do not apply if one or more of the following circumstances apply:

- (a) the pecuniary interest of the Council member is a pecuniary interest in common with the electors of the Village generally;
- (b) in the case of a matter that relates to a local service, the pecuniary interest of the Council member is in common with other persons who are or would be liable for the local service tax;

**Strategic/Municipal Objectives**

Governance of municipal services

**Legislative Authority**

Community Charter

**Financial Implications**

Minimal impact

**Attachment Listing**

Water Regulation Bylaw No. 746

Sewer Regulation Bylaw No. 747

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**Prepared by:**



Daniela Dyck,  
Chief Administrative Officer



Yogi Bhalla,  
Chief Financial Officer



Brian Bennewith,  
Director of Public Works

# THE CORPORATION OF THE VILLAGE OF ASHCROFT

## BYLAW NO. 796

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Being a bylaw to regulate sewer connections, operations and fees

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Pursuant to Section 194 of the Community Charter, the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "The Corporation of the Village of Ashcroft Sewer Regulations Bylaw No. 796, 2015".
2. Bylaw No. 756, cited as "The Corporation of the Village of Ashcroft Sewer Regulations Bylaw No. 756, 2008" is hereby repealed.

### DEFINITIONS

3. In this bylaw unless otherwise provided:

**"Corporation"** shall mean the Corporation of the Village of Ashcroft.

**"Council"** shall mean the Council of the Corporation of the Village of Ashcroft.

**"Public Sewer"** shall mean any sewer, sewer system or portion thereof used or intended to be used for public use under the control of the Corporation.

**"Sewer Connection"** shall mean the sewer pipe extending from the public sewer to the property line of the property being served or about to be served. Where the public sewer is located in an easement through the property, the public sewer shall be deemed to be the property line.

**"Owner's Sewer Line"** shall mean the sewer pipe extending from the property line of the property concerned, or the public sewer where this is located in an easement through said property, to the building situated thereon, and joining the sewer connection to the plumbing system at that building.

**"Foreman"** shall mean the Foreman of the Corporation or such person as the Corporation may from time to time appoint.

**"Inspector"** shall mean the Foreman of the Corporation or such other person designated by the Superintendent from time to time.

### GENERAL PROVISIONS

4. There shall be charged against the owner or occupier of land or real property, where a sewer or drain connection has been installed to the property and is connected to the Corporation's sewer system, a sewer rental as set forth in Schedule "A" of this bylaw.
5. Where multiple independent users exist on what is commonly referred to as a "common connection line", the individual rates as defined in Schedule "A" of this bylaw shall be applicable whether or not an independent sewer or drain has been installed to the property.

6. The owners of the premises, whether occupied or vacant, to which a service connection has been made, shall be responsible for the payment of all sewer rates, whether the service is actually used or not.
7. The Corporation shall not be liable for any interruption or discontinuance of service provided by sewer facilities installed and maintained by the Corporation.
8. If a parcel of land, upon which is situated a building occupied and/or used by one or more persons, abuts a street or land or right-of-way or under which there is laid a public sewer, the owner or occupier of such building shall connect or cause to be connected the said building with the public sewer in the manner provided by this bylaw.
9. Where in the opinion of the Foreman a public sewer connection is incapable of serving a said parcel of land, no permit will be issued and no such connection is allowed, however an adequate septic tank service may be used until such time as it becomes a hazard in the opinion of the Public Health Inspector, or an adequate service is provided.

### **CHARGES**

10. All charges for sewer service shall be due and payable in advance, but as a matter of convenience may be billed once annually.
11. The charges shall be payable at any place designated by the Council at the rate set forth in Schedule "A" of this bylaw.
12. To encourage early payment, there will be a ten percent (10%) discount for accounts paid before April 1<sup>st</sup> of the year in which they are first billed.
13. Accounts billed after March 31<sup>st</sup> will be allowed a ten percent (10%) discount if paid within thirty (30) days of the date of the billing.
14. Old age pensioners, and others who qualify for the additional Home Owner Grant, may upon application receive a reduction of the sewer bill for a single family residence. This discount will be available in accordance to Schedule "B".
15. Homeowners who qualify for the Home Owner Grant for Persons with Disabilities or who qualify for the home owner grant and receive the Federal Seniors' Guaranteed Income Supplement, may upon application receive a reduction of the sewer bill for a single family residence. This discount will be available in accordance with Schedule "B".

### **APPLICATION FOR CONNECTION**

16. Every application for a connection to the Corporation's sewer main shall, if the corporation has to put in the connection, be charged, in advance, on the basis of a minimum fee of Fifteen Hundred Dollars (\$1500.00) per sewer connection, and any additional costs shall be borne by the owner. If required by the Corporation, the owner shall pay the estimate of additional costs, in advance.
17. Before any owner's sewer is connected to a public sewer, the owner of the lands requiring such connection, or his agent, shall make application to the office of the Corporation, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer.

## **INSPECTION**

18. The Inspector shall inspect the owner's sewer when advised by the owner that the said sewer has been laid and is ready for inspection.
19. All of the owner's sewer shall be left uncovered and convenient for examination until it has been inspected by the Inspector.
20. The owner or his agent shall test the house connections for water-tightness in the presence of the Inspector. The test shall be performed by sealing the owner's sewer at the property line, using an approved plug, and then filling the line with water so that a head of not less than 2.5 meters (8 feet) is placed on all sections of the building sewer or a minimum of 20 psi air pressure has to be maintained on the system for 15 minutes, without losing more than 2 psi. The rate at which the water escapes from the owner's sewer, when calculated under this test, shall not exceed ½ litre (1/10 gallon) per hour for each three meters (10 feet) of the owner's sewer.
21. The owner's sewer shall not be covered or backfilled until the Inspector has given written approval of the installation.
22. After final inspection has been made it shall be incumbent upon the property owner to see that the sewer connection does not become obstructed from rocks, gravel, sand, sticks, garbage or any other foreign material, grease build-up, and freezing of lines. Property owners shall see that clean-out caps are not removed except for inspection either by property owners or other authorized persons. In instances where an act of nature, such as landslide, shifting of earth, washouts caused by contractors digging and breaking sewer, water and gas lines, construction of new streets or any other work or act of nature that would cause damage or break sewer service lines on a Village street, right-of-way, or easement, the Corporation's Inspector shall determine the cause of such damage, and repair or cause to have repaired, the said line, and further, determine who shall be liable for payment.
23. Where the Inspector finds that the materials or workmanship of an owner's sewer are defective or otherwise not in accordance with the provisions of this bylaw, he shall so notify the owner, who shall forthwith replace the defective materials or correct the faulty workmanship, and notify the Inspector when the installation is again ready for inspection.
24. An inspection fee of Twenty-Five Dollars (\$25.00) shall be paid to the Corporation for each additional inspection required after the first inspection because of defective materials or workmanship.

## **INSTALLATION**

25. Upon receipt of the application to connect to the sewer and of the fee required under Section 16 hereof, the Corporation shall cause to be laid a sewer connection. Thereupon, the owner shall connect his building sewer to the sewer connection provided, in accordance with the regulations contained herein.
26. The sewer connection fee deposited in accordance with Section 16 hereof, does not embrace works within the property of the applicant.
27. No person other than the Corporation, its employees, or its contractors shall install or cause to be installed any part of the sewer connection provided for in this bylaw, or in any way to break, interfere or tamper with any public sewer of the Corporation.

## **SPECIFICATIONS**

28. Each lot or potential lot must be independently and separately connected with the public sewer.
29. The minimum diameter of every owner's sewer shall be 100mm (4 inches).
30. The owner's sewer line shall be excavated and back-filled at his or her expense and the Corporation shall not be held responsible for any or all damages resulting from said excavating or back-filling. The owner shall supply all pipe and appurtenances and the owner's sewer line shall be constructed of one of the following materials:
  - a. Concrete sewer pipe (ASTM Specification C14-54) with approved gasket joint;
  - b. Plastic sewer pipe (Polyvinyl Chloride – SDR 35 conforming to ASTM Specification D30-34) or as approved by the Superintendent;
  - c. Such other materials as the Corporation may from time to time approve.
31. The owner's sewer shall be laid to an even slope of not less than 1 to 50 (1/4 inch to the foot) in the direction of the flow, in the case of 100mm (4 inch lines); and not less than 10 to 100 (1/8 inch to the foot) in the case of 150mm (6 inch lines).
32. The pipe shall be laid not less than .5 meters (20 inches) below the finished surface of the ground as measured to the top of the pipe.
33. The pipe shall be laid concentric to each adjacent pipe and the joints shall be flush, even, and free of any internal obstruction.
34. Where couplings are provided by the manufacturer as in the case of asbestos cement, or plastic pipes, the couplings shall be installed in accordance with the manufacturer's specifications.
35. In no case will cement mortar and oakum joints be permitted.
36. Bell and spigot pipe shall be laid with the spigot end facing the direction of the flow.
37. Where the owner's connection is laid over filled ground or in ground which may be subject to settling, the Inspector may require that cast iron soil pipe, or other materials than those stated in Section 29 of this bylaw, be used.
38. At the point where the owner's sewer is joined to the sewer connection, the owner shall install a 100mm (4 inch) wye with cap or stopper connected to the branch, to serve as a clean-out for the sewer connection pipe. The cap or stopper shall be fitted in such a way as to positively prevent the entrance of ground water into the sewer connection. The clean-out wye shall be brought to .3 meters (1 foot) of finished grade.
39. The pipe shall not bear any plant, timer, rock or other unyielding object, nor shall any such object be placed against the pipe in backfilling.
40. Where the building sewer is laid near any shrub or tree whose roots may penetrate the pipe joints, the Inspector may require that special joint material be used.
41. The owner's sewer pipe shall have a 150mm (6 inch) bed of sand prior to being installed, and shall be covered with a layer of sand not less than 300mm (12 inches) thick over top of the pipe. Select site material may be used if prior approval is obtained from the Inspector or Foreman.

## **COMPULSORY CONNECTION**

42. It shall be compulsory for any owner or owners who come under the provisions of Section 8 of this bylaw to connect or cause to be connected such building with the public sewer within six (6) months after the date that the sewer is completed and rendered operational.
43. Where the owner or owners of any parcel of land in the Village which is required to be connected to the public sewer by this bylaw, neglects, omits or refuses to comply with the provisions of this bylaw, the Council may by resolution cause the owner to be served with a notice requiring him to comply with this bylaw within sixty (60) days of receipt of such notice, then and that event the owner shall be guilty of an infraction of this bylaw.

## **PROHIBITIONS**

44. Nothing in this bylaw shall be construed to permit the connection of surface water to the public sewer. The connection either directly or indirectly of roof leaders, foundation drains, swimming pools, sumps or any other collector of surface or ground water is not permitted. The owner of property who connects, permits or causes to be connected, any such storm or surface or ground water from his premises or property to the public sewer shall be guilty of an infraction of this bylaw and shall rectify if at his/her expense.
45. No gasoline, naphtha, or other flammable liquid or explosive substance, and no grease, oil, lye, free acid, mud, grit, plaster of paris, lime clay or any other trade or industrial waste which may injure or impair the efficiency or safety of the public sewer or cause an upset or malfunction of the sewage treatment plant through deposits forming in the same or owing to the attacking and weakening of such public sewer shall be discharged into any public sewer within the Village.
46. In the case of any commercial or industrial premises where there exists a possibility that such noxious wastes as are described in Section 44 of this bylaw may be discharged into the public sewer, a permit to connect to the sewer shall not be issued until the Superintendent has examined fully and approved the layout and design of the protective devices by means of which the applicant proposes to prevent or neutralize the discharge of the said noxious wastes into the sanitary sewer.

## **DISCONNECTION AND RECONNECTION**

47. When a building within the Corporation is removed or demolished, it shall be the duty of the owner or his agent to immediately apply to the office of the Corporation, upon such forms as the Council shall prescribe, for a permit to disconnect from the public sewer, at the property line. The fee for such disconnection shall be the actual cost of the work as determined by the Corporation.
48. If the owner or his agent of any property where the sewer line has been disconnected wishes to reconnect to the public sewer, he shall make application upon such forms as the Council shall prescribe for the reconnection. He shall pay the estimated cost of such work. Upon completion of the reconnection, the owner or his agent shall be sent a statement showing the actual cost of the work and he shall be refunded any overpayment or conversely he shall pay the Corporation any cost over and above the estimated cost of this work.

## **CHARGES**

49. Any charges authorized by this bylaw which remain unpaid by December 31<sup>st</sup> in the year in which they were imposed, shall be added to and form part of the taxes payable in respect of the land on which said premises is situated and shall be entered upon the Collector's roll as taxes in arrears.

**INFRACTIONS AND PENALTIES**

- 50. Every person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention of this bylaw, or who neglects or refrains from doing anything required to be done by any of the provisions of this bylaw, shall be deemed to be guilty of an infraction hereof and shall be liable to the penalties imposed.
  
- 51. Every person who violates this bylaw shall, in addition to any other penalties herein provided, be liable on summary conviction to a fine of no less than One Hundred Dollars (\$100.00), but not exceeding Five Hundred Dollars (\$500.00).

READ A FIRST TIME THIS	14 <sup>th</sup>	DAY OF	September	, 2015
READ A SECOND TIME THIS	26 <sup>th</sup>	DAY OF	October	, 2015
READ A THIRD TIME THIS	26 <sup>th</sup>	DAY OF	October	, 2015
RECONSIDERED AND ADOPTED THIS	9 <sup>th</sup>	DAY OF	November	, 2015

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John C. (Jack) Jeyes, Mayor

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J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of Bylaw No. 796 as adopted by Council.

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J. Michelle Allen, Chief Administrative Officer

EA/kw

**BYLAW NO. 796 – SEWER REGULATIONS**

**SCHEDULE “A”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021 and subsequent</b>
Single Family Dwelling	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Multi-Family Dwelling – per single family unit	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Mobile Home	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Hotel (including restaurant, beer parlour, rooms, lounge)	1436.00	1436.00	1580.00	1738.00	1912.00	2103.00	2313.00
Restaurant 1 – 10 Seats	488.00	488.00	537.00	591.00	650.00	715.00	787.00
Restaurant 11+ Seats	1133.00	1133.00	1246.00	1371.00	1508.00	1659.00	1825.00
Licensed Lounge	1133.00	1133.00	1246.00	1371.00	1508.00	1659.00	1825.00
Laundromat, Per Washer	137.00	137.00	151.00	166.00	183.00	201.00	221.00
Service Station	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Clinic/Train Station	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Commercial 1-2 Washrooms	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Post Office	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Supermarket	781.00	781.00	859.00	945.00	1040.00	1144.00	1258.00
Church/Community Hall	168.00	168.00	185.00	204.00	224.00	246.00	271.00
School, Per Classroom	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Hospital, Per Bed	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Industrial Plant, 1-2 Washrooms	625.00	625.00	688.00	757.00	833.00	916.00	1008.00
RCMP Station	625.00	625.00	688.00	757.00	833.00	916.00	1008.00
Curling Rink	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Racquet & Leisure Centre	1953.00	1953.00	2148.00	2363.00	2599.00	2859.00	3145.00
Courthouse	2031.00	2031.00	2234.00	2457.00	2703.00	2973.00	3270.00
Unspecified, 1-2 Washrooms	313.00	313.00	344.00	378.00	416.00	458.00	504.00
Car Wash- 2 bays	1095.00	1095.00	1205.00	1326.00	1459.00	1605.00	1766.00

**BYLAW NO. 796 – SEWER REGULATIONS**

**SCHEDULE “B”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022+</b>
Homeowner Over 65 or Qualifies for Additional Home Owner Grant	25%	25%	20%	15%	10%	5%	0%	0%
Homeowners Who Qualify for the Persons with Disabilities Home Owner Grant	25%	25%	20%	15%	10%	10%	10%	10%
Homeowners Who Qualify for the Home Owners Grant and receive Federal Seniors' Guaranteed Income Supplement	25%	25%	20%	15%	10%	10%	10%	10%

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 797

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Being a bylaw to regulate water connections, operations and fees

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Pursuant to Section 194 of the Community Charter, the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “The Corporation of the Village of Ashcroft Water Regulations Bylaw No. 797, 2015”.
2. Bylaw No. 724, cited as “The Corporation of the Village of Ashcroft Water Regulations Bylaw No. 755, 2008” is hereby repealed.

**DEFINITIONS**

3. In this bylaw, unless otherwise provided:

“**Corporation**” shall mean the Corporation of the Village of Ashcroft.

“**Council**” shall mean the Council of the Corporation of the Village of Ashcroft.

“**Water Connection**” shall mean the water pipe extending from the public water line to the property line of the property being served or about to be served. Where the public water line is located in an easement through the property, the public water line shall be deemed to be a property line.

“**Public Water Line**” shall mean the water line, water system, or portion thereof used or intended to be used for public use under the control of the Corporation.

“**Owner’s Water Line**” shall mean the water pipe extending from the property line of the property concerned or the public water line where this is located in an easement through said property, to the building situated thereon, and joining the water connection to the plumbing system at that building.

“**Foreman**” shall mean the Foreman or such person as the Corporation may from time to time appoint.

“**Inspector**” shall mean the Foreman or such other person designated by the Foreman from time to time.

**GENERAL PROVISIONS**

4. Application for water connection, if required, and payment for same, must be completed prior to application being made for a building permit. The application for water connection must be approved by the Foreman prior to building permit being issued.
5. The Corporation shall not be liable for the cost of any work done in connection with any service on private property.
6. The Corporation may permanently discontinue a water supply to any property owner or occupier by giving three (3) months notice.

7. The Council may throttle or entirely discontinue any service when the property owner or occupier has been guilty of violating any of the provisions of this bylaw, or when, in the opinion of Council, the public interests require such action.
8. The employees of the Corporation shall have free access to all land and all parts of every building at a reasonable time in which water is delivered and consumed.
9. Meter service may be required by, or water service discontinued to any property owner or occupier who uses an unusual or unnecessary quantity of water, or who allows the waste of water in any way other than by the terms of his application for connection to the water system, except with the written permission of Council.
10. The Foreman, or any other authorized municipal employee, shall determine the position of every service pipe and in doing so, may defer so far as may be practicable to the requirements of the applicant.
11. No person except a duly authorized agent or employee of the Council shall tap or make connection with any main of the water system, and no person shall tamper with, destroy, or obstruct the access to any part of the Corporation's water system.
12. All property owners or occupiers must keep their service pipes and other plumbing fixtures on their premises in good repair and order, at their own expense.
13. A pressure reducing valve shall be installed on all services at the owner's expense.
14. All underground pipes shall not be less than .9 meters (3 feet) below the surface of the ground and all other pipes where situated so as to be exposed to frost shall be properly protected so as to prevent freezing.
15. In the case of any building or premises subdivided into separate units, dwellings or commercial premises, each having its own water service, there shall be provided for each water service a shut-off valve at each entrance of the water pipe service. The shut-off valve shall be of a type that may be sealed or locked, and approved by the Foreman or other authorized municipal employee. Any person unsealing or unlocking such shut-off valve without authority shall be guilty of a breach of this bylaw.
16. The Corporation shall not be liable for any loss or damage whatsoever arising from the failure of water supplied in consequence of any accident or damage to waterworks or the temporary stoppage of water on account of alterations or repairs, whether such failure arises from the negligence of any person in the employ of the Council or act of God.
17. The owners of premises, whether occupied or vacant, to which a service connection has been made, shall be responsible for the payment of all water rates, whether water is actually used or not.
18. No person except those duly authorized and employed by the Foreman shall tap or make any connection with the waterworks system or turn off or on any service pipe or curb stop.
19. No person, unless authorized by the Foreman in writing, shall draw water from, open, close, or in any way injure or interfere with any fire hydrant or curb stop being the property of the Corporation or obstruct the free access to any hydrant.

#### **CHARGES**

20. All charges for water service shall be due and payable in advance, but as a matter of convenience may be billed once annually.

21. The charges shall be payable at any place designated by the Council at the rate set forth in Schedule "A" of this bylaw.
22. To encourage early payment, there will be a ten percent (10%) discount for accounts paid before April 1<sup>st</sup> of the year in which they are first billed.
23. Accounts billed after March 31<sup>st</sup> will be allowed a ten percent (10%) discount if paid within thirty (30) days of the date of the billing.
24. Old age pensioners, and others who qualify for the additional Home Owner Grant, may upon application receive a reduction of the water bill for a single family residence. This discount will be available in accordance to Schedule B.

#### **APPLICATION FOR CONNECTION**

25. Every application for a connection to the Corporation's water main shall, if the Corporation has put in the connection, be charged, in advance, on the basis of a minimum fee of Fifteen Hundred Dollars (\$1500.00) per water connection, and any additional costs shall be borne by the owner. If required by the Corporation, the owner shall pay the estimate of additional costs, in advance.

#### **DISCONNECT AND RECONNECT**

26. Any property owner or occupier who desires a disconnection of service for any reason must give to the Corporation seven (7) days notice in writing, and shall at the same time pay a disconnection fee. This fee shall be the actual cost of disconnection as determined by the Corporation. This does not include apartment houses.
27. When a building within the Corporation is removed or demolished, it shall be the duty of the owner or his agent to immediately apply to the office of the Corporation, upon such forms as the Council shall prescribe, for a permit to disconnect from the public water, at the property line. The fee for such disconnection shall be the actual cost of the work as determined by the Corporation.
28. If the owner or his agent of any property where the water line has been disconnected wishes to reconnect to the public water main, he shall make application on such forms as the Council shall prescribe for the reconnection. He shall pay the estimated cost of such work. Upon completion of the reconnection, the owner or his agent shall be sent a statement showing the actual cost of the work and he shall be refunded any overpayment or conversely he shall pay the Corporation any cost over and above the estimated cost of this work.

#### **TEMPORARY DISCONNECTION AND RE-CONNECTION**

29. Any property owner or occupier who desires a temporary disconnection of service for a reason related to maintenance must complete the required form and shall pay the Corporation a fee of Fifty Dollars (\$50.00). This does not include apartment houses. Any property owner or occupier who desires a reinstatement after a temporary disconnection of service for a reason related to maintenance shall pay the Corporation a fee of Fifty Dollars (\$50.00). This does not include apartment houses.
30. The disconnection of water service on a seasonal basis shall not be permitted.
31. In instances where older homes do not have a water shut-off valve, the owner of such properties shall have a shut-off valve installed when emergency or maintenance work is being done on the water system. The costs of installation of the shut-off valve shall be the sole responsibility of the owner.

**SALE OF WATER TO THIRD PARTIES**

- 32. Third parties wishing to purchase bulk water from the Village must present written requests to the Village of Ashcroft. Approval of these requests is at the discretion of the Public Works Foreman.
- 33. Only connections to hydrants and curb stops that the Public Works Foreman finds appropriate will be permissible.
- 34. Sales of bulk water to third parties will be charged at rates described in Schedule "A".
- 35. Equipment used by third party water carriers shall be equipped with an approved backflow prevention device with required certification.

**CHARGES**

- 36. Any charges authorized by this bylaw which remain unpaid by December 31<sup>st</sup> in the year in which they were imposed shall be added to and form part of the taxes payable in respect of the land on which said premises is situated and shall be entered upon the collector's roll as taxes in arrears.

**INFRACTIONS AND PENALTIES**

- 37. Any person who shall be guilty of any breach or infraction of any of the provisions of this bylaw shall be liable on summary conviction to a fine or penalty of no less than One Hundred Dollars (\$100.00), but not exceeding Five Hundred Dollars (\$500.00).

READ A FIRST TIME THIS	14 <sup>th</sup>	DAY OF	September	, 2015
READ A SECOND TIME THIS	26 <sup>th</sup>	DAY OF	October	, 2015
READ A THIRD TIME THIS	26 <sup>th</sup>	DAY OF	October	, 2015
RECONSIDERED AND ADOPTED THIS	9 <sup>th</sup>	DAY OF	November	, 2015

\_\_\_\_\_  
John C. (Jack) Jeyes, Mayor

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of Bylaw No. 797 as adopted by Council.

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

EA/kw

**BYLAW NO. 797 – WATER REGULATIONS**

**SCHEDULE “A”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020 &amp; Subsequent</b>
Single Family Dwelling	274.00	315.00	362.00	416.00	478.00	550.00
Multi-Family Dwelling – per single family unit	274.00	315.00	362.00	416.00	478.00	550.00
Mobile Home	274.00	315.00	362.00	416.00	478.00	550.00
Hotel (including restaurant, beer parlour, rooms, lounge)	3,288.00	3781.00	4348.00	5000.00	5750.00	6613.00
Restaurant 1 – 10 Seats	392.00	451.00	519.00	597.00	687.00	790.00
Restaurant 11+ Seats	882.00	1014.00	1166.00	1341.00	1542.00	1773.00
Licensed Lounge	882.00	1014.00	1166.00	1341.00	1542.00	1773.00
Laundromat, Per Washer	117.00	135.00	155.00	178.00	205.00	236.00
Service Station	294.00	338.00	389.00	447.00	514.00	591.00
Clinic/Train Station	686.00	789.00	907.00	1043.00	1199.00	1379.00
Commercial 1-2 Washrooms	274.00	315.00	362.00	416.00	478.00	550.00
Post Office	529.00	608.00	699.00	804.00	925.00	1064.00
Supermarket	882.00	1014.00	1166.00	1341.00	1542.00	1773.00
Church/Community Hall	274.00	315.00	362.00	416.00	478.00	550.00
School, Per Classroom	274.00	315.00	362.00	416.00	478.00	550.00
Hospital, Per Bed	274.00	315.00	362.00	416.00	478.00	550.00
Industrial Plant, 1-2 Washrooms	1,725.00	1984.00	2282.00	2624.00	3018.00	3471.00
RCMP Station	1,764.00	2029.00	2333.00	2683.00	3085.00	3548.00
Curling Rink	274.00	315.00	362.00	416.00	478.00	550.00
Racquet & Leisure Centre	2,056.00	2364.00	2719.00	3127.00	3596.00	4135.00
Courthouse	1,775.00	2041.00	2347.00	2699.00	3104.00	3570.00
Unspecified, 1-2 Washrooms	274.00	315.00	362.00	416.00	478.00	550.00
Irrigation	2,487.00	2860.00	3289.00	3782.00	4349.00	5001.00
Drip Irrigation	1,217.00	1400.00	1610.00	1852.00	2130.00	2450.00
Car Wash - 2 Bay	959.00	1103.00	1268.00	1458.00	1677.00	1929.00
Third Party Purchase of Bulk Water	\$75.00 fixed rate and \$1.00/m <sup>3</sup> of water purchased					

**BYLAW NO. 797 – WATER REGULATIONS**

**SCHEDULE “B”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022+</b>
Homeowner Over 65 or Qualifies for Additional Home Owner Grant	25%	25%	20%	15%	10%	5%	0%	0%
Homeowners Who Qualify for the Persons with Disabilities Home Owner Grant	25%	25%	20%	15%	10%	10%	10%	10%
Homeowners Who Qualify for the Home Owners Grant and receive Federal Seniors' Guaranteed Income Supplement	25%	25%	20%	15%	10%	10%	10%	10%



**BYLAW NO. 846 – WATER REGULATIONS AMENDMENT**

**SCHEDULE “A”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022 &amp; Subsequent</b>
Single Family Dwelling	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Multi-Family Dwelling – per single family unit	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Mobile Home	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Hotel (including restaurant, beer parlour, rooms, lounge)	3,288.00	3781.00	4348.00	5000.00	5750.00	6613.00	6613.00	6613.00
<b>Restaurant 1 – 20 Seats</b>	392.00	451.00	519.00	597.00	687.00	790.00	790.00	<b>700.00</b>
<b>Restaurant 21 – 50 Seats</b>	882.00	1014.00	1166.00	1341.00	1542.00	1773.00	1773.00	<b>1500.00</b>
<b>Restaurant 51+ Seats</b>								<b>3000.00</b>
Licensed Lounge	882.00	1014.00	1166.00	1341.00	1542.00	1773.00	1773.00	1773.00
Laundromat, Per Washer	117.00	135.00	155.00	178.00	205.00	236.00	236.00	236.00
Service Station	294.00	338.00	389.00	447.00	514.00	591.00	591.00	591.00
Clinic/Train Station	686.00	789.00	907.00	1043.00	1199.00	1379.00	1379.00	1379.00
Commercial 1-2 Washrooms	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Post Office	529.00	608.00	699.00	804.00	925.00	1064.00	1064.00	1064.00
Supermarket	882.00	1014.00	1166.00	1341.00	1542.00	1773.00	1773.00	1773.00
Church/Community Hall	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
School, Per Classroom	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Hospital, Per Bed	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Industrial Plant, 1-2 Washrooms	1,725.00	1984.00	2282.00	2624.00	3018.00	3471.00	3471.00	3471.00
RCMP Station	1,764.00	2029.00	2333.00	2683.00	3085.00	3548.00	3548.00	3548.00
Curling Rink	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Racquet & Leisure Centre	2,056.00	2364.00	2719.00	3127.00	3596.00	4135.00	4135.00	4135.00
Courthouse	1,775.00	2041.00	2347.00	2699.00	3104.00	3570.00	3570.00	3570.00
Unspecified, 1-2 Washrooms	274.00	315.00	362.00	416.00	478.00	550.00	550.00	550.00
Irrigation	2,487.00	2860.00	3289.00	3782.00	4349.00	5001.00	5001.00	5001.00
Drip Irrigation	1,217.00	1400.00	1610.00	1852.00	2130.00	2450.00	2450.00	2450.00
<b>Car Wash - Per Bay</b>	959.00	1103.00	1268.00	1458.00	1677.00	1929.00	1929.00	<b>700.00</b>
<b>Third Party Purchase of Bulk Water</b>	<b>\$75.00 fixed + \$1.00/m<sup>3</sup></b>							<b>No Bulk Water Sales</b>



**BYLAW NO. 847 – SEWER REGULATIONS AMENDMENT**

**SCHEDULE “A”**

<b>CATEGORY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022 &amp; Subsequent</b>
Single Family Dwelling	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Multi-Family Dwelling – per single family unit	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Mobile Home	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Hotel (including restaurant, beer parlour, rooms, lounge)	1436.00	1436.00	1580.00	1738.00	1912.00	2103.00	2313.00	2312.00
Restaurant 1 – 20 Seats	488.00	488.00	537.00	591.00	650.00	715.00	787.00	700.00
Restaurant 21 - 50 Seats	1133.00	1133.00	1246.00	1371.00	1508.00	1659.00	1825.00	1500.00
Restaurant 51+ Seats								3000.00
Licensed Lounge	1133.00	1133.00	1246.00	1371.00	1508.00	1659.00	1825.00	1825.00
Laundromat, Per Washer	137.00	137.00	151.00	166.00	183.00	201.00	221.00	221.00
Service Station	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Clinic/Train Station	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Commercial 1-2 Washrooms	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Post Office	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Supermarket	781.00	781.00	859.00	945.00	1040.00	1144.00	1258.00	1258.00
Church/Community Hall	168.00	168.00	185.00	204.00	224.00	246.00	271.00	271.00
School, Per Classroom	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Hospital, Per Bed	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Industrial Plant, 1-2 Washrooms	625.00	625.00	688.00	757.00	833.00	916.00	1008.00	1008.00
RCMP Station	625.00	625.00	688.00	757.00	833.00	916.00	1008.00	1008.00
Curling Rink	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Racquet & Leisure Centre	1953.00	1953.00	2148.00	2363.00	2599.00	2859.00	3145.00	3145.00
Courthouse	2031.00	2031.00	2234.00	2457.00	2703.00	2973.00	3270.00	3270.00
Unspecified, 1-2 Washrooms	313.00	313.00	344.00	378.00	416.00	458.00	504.00	504.00
Car Wash- 2 bays (2022 onward charged per bay)	1095.00	1095.00	1205.00	1326.00	1459.00	1605.00	1766.00	600.00/bay

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** August 23, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Legacy Park Maintenance Contract Renewal

---

### Purpose

Request Council approval to renew the Legacy Park Maintenance Contract to September 30, 2023

### Recommendation

That, Council approves staff to sign the Legacy Park Maintenance Contract expiring September 30, 2023 with Barry Tripp as the contracted agent.

### Discussion

Attached is the draft Legacy Park Maintenance Contract. The contract reflects all current wage structures and responsibilities. Upon completion and added responsibilities of the new washroom/laundromat maintenance fees were renegotiated. Administration and Park Attendant agree that the current rate is satisfactory and does not require further negotiations.

Administration researched other pay structures for park attendants and our rate is at the lower end of the spectrum; however, we provide flexibility when needed and the attendant is happy with the current arrangement and compensation.

### Strategic/Municipal Objectives

### Legislative Authority

### Financial Implications

### Attachment Listing

Draft Legacy Park Maintenance Contract

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### **Prepared by:**



Daniela Dyck,  
Chief Administrative Officer

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**MAINTENANCE CONTRACT FOR LEGACY PARK**

**BETWEEN:**            **Barry Tripp (Contractor)**  
PO Box 38  
Savona, BC V0K 2J0  
928-277-3355

**AND:**                 **THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**(Village)**  
PO Box 129  
Ashcroft, BC  
V0K 1A0

The Village is the lawful owner of the land known as Legacy Park a Public Campground (the park).

The Village wishes to enter into an agreement whereby the Contractor will provide camp-host and maintenance services at the park as well as maintain the reservation schedule year around.

**The term of the lease shall be from September 30<sup>th</sup>, 2021 to September 30<sup>th</sup>, 2023**  
**This agreement is not renewable.**

**May 1 – September 30 annually:**

The Contractor agrees to provide camp-host and maintenance services for the duration of the contract at the park at a total cost of \$1200.00 per month to the Village under the following terms:

**Duties:**

1. Clean Washrooms Daily
2. Maintain the general park area daily
3. Collect fees twice daily
4. Cut grass weekly
5. Maintain gardens at least once a week
6. Responsible for recording reservation and answering emails

**Responsibilities:**

1. The cleaning equipment and materials are to be supplied by the Village;

2. The lawn mowing equipment including gas and oil is provided, however general maintenance is the responsibility of the contractor;
3. Paper products will be provided by the Village.
4. All fees including copies of receipts are to be provided to the Village Office on a weekly basis on a summarized sheet;
5. Vandalism must be reported to the Village Office
6. Repairs and maintenance required to the irrigation system must be reported to the Village.
7. Proof of Liability Insurance in the amount of \$2 million is required with the Village of Ashcroft as a named insured.
8. Provide a report at the end of each month which includes:
  - a. total number of visitors for the month just completed;
  - b. total monies collected as fees for the month just completed.
9. Any required paint and paint supplies for the picnic tables, washrooms, site posts, signs etc. will be paid by the Village.

**October 1 – April 30 annually:**

The Contractor agrees to maintain the reservation schedule for the park during the off season at a total cost of \$350 per month and will perform the following duties:

1. Check the Ashcroft Legacy Park email account no less than twice per week
2. Respond to queries regarding reservations for the upcoming season
3. Maintain a reservation schedule
4. Advise the village of any unusual or large event requests that may require special preparation of the site

This contract may be cancelled by either party by providing sixty (60) days written notice to the other party.

Agreed by both parties this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**The Corporation of the  
Village of Ashcroft**

**Contractor**

\_\_\_\_\_  
Daniela Dyck, CAO

\_\_\_\_\_  
Barry Tripp

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** August 23, 2021  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Water to Ashcroft Indian Band

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### Purpose

To provide Council with an update regarding the Water to Ashcroft Indian Band project.

### Recommendation

For Information.

### Discussion

At the June 28, 2021 Regular Meeting of Council, Council resolved the following:

*“That Council send a formal letter to the Ashcroft Indian Band defining our position and setting August 1st as the response date to determine steps forward. If no response is received, table the project.”*

The Village received two responses indicating the desire to move forward with the project from AIB.

AIB advised that Indigenous Services Canada and Fiscal Realities will be contacting the Village to discuss accurate rate schedule and requirements. In the meantime, administration is working with our engineers to determine the current capacity and future requirements to meet the demand on the system if/when the project moves forward. Administration will advise AIB, ISC and Fiscal Realities that all expenses to determine capacity and other related costs will be included in the project proposal costs.

### Strategic/Municipal Objectives

### Legislative Authority

### Financial Implications

### Attachment Listing

### **Prepared by:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL

**DATE:** August 18, 2021  
**FROM:** Brian Bennewith, Director of Public Works  
**SUBJECT:** Public Works Project Update

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### Purpose

To provide Council with a Public Works project update.

### Recommendation

For information only

### Alternatives

N/A

### Discussion

#### **UTILITIES:**

The Water Intake Project was completed by Dent Construction, however there are a few deficiencies still waiting to be dealt with. Urban Systems is in contact with them and dealing with these issues. With the exception of two small items to be taken care of when ordered parts arrive, the Sand Separator Project is complete. We are very excited to have this in place now as we are seeing sand in our bin, which means less wear and tear on our pumps and filters. We do have a faulty check valve on the upstream submersible pump, we have ordered a new replacement one and it should be arriving soon. We are also working with Exceed Engineering to fine tune programming for the water treatment plant to match our needs of operation.

The Water Treatment Plant this year has had several days where we were not meeting the demand being used by our distribution system, by implementing stage two water restrictions, this helps us reduce the demand required and keep the reservoirs adequately filled. During our unprecedented heat wave this summer, we have seen that we cannot meet our demand and the Village should look at fully populating our existing skids to assist in these peak periods. There has been suggestions that the Village install water meters on services, I do not think this is a necessary expense and maintenance the Village needs to occur if we can get people to buy in to water conservation during our peak summer time irrigation season. Unfortunately over the last few weeks we are seeing people wavier from the Stage two water restrictions. With our new bylaw enforcement officer coming on board, he could help alleviate some of this issue through public education.

Our plan is as our irrigation requirements slow down toward the end of September, we will be able to clean our reservoirs and water mains. Our crews over the past two weeks have been flushing our sewer mains and we hope to have this completed by the end of this week.

#1 Lift Station project is getting closer to a start date, most things are in place now, BC Hydro, Telus, & the final design. Extreme Excavating has indicated a tentative start date of early September. Any issues due to cold weather will be their responsibility with a proposed finished date of late November early December. There will be two days of operation that we will have to power by generator only for the hydro change over.

**ARENA:**

Our Arena season is coming close again (hard to believe), besides general ice plant maintenance we are replacing a 20 HP brine pump with a 7 HP brine pump. This will give us a second 7 HP pump we can run tandem with the first one or act as a backup in case of an issue with one or the other. Our hope is to have the Arena fully operational once again for usage and that COVID is NOT an issue for the upcoming season. I will be meeting with TCMHA in the near future to discuss their plans for this upcoming season. With new staffing coming on board there will training requirements and employee hours required for us to be able to have employees certified in arena operations, Ice Facility Operator or Level 4 Power Engineer.

**CURLING CLUB:**

Curling club ice plant was upgraded for last season, unfortunately due to COVID regulations it was un-able to open for the season. We do have to finish the installation of an exhaust fan for the ice plant room that is connected to the alarm monitor to meet technical safety regulations. Over the summer season, the Club Members have been working on some upgrades and repairs. We hope they have a successful season for 2021/22.

**POOL/HOT TUB:**

Pool operations seem to be going well this year. Early in the season we had an issue with one of our pool boilers, however we were able to use the existing boiler for the hot tub and re-plumb it for the pool operation. This will need to be revisited when we look at the requirements for the new hot tub. It may be necessary to replace the two boilers for the 2022 season. We did have to replace the furnace this year due to age and unavailability of replacement parts. COVID rules changed and we were able to adjust our operating schedule to accommodate group lessons which seemed well received.

The hot tub replacement project is moving along. The basin design from Westedge Engineering should be completed now and HPF Engineering is working on the mechanical design. Larry Van Leest Construction will remove existing concrete basin this fall. This project completion date is May 1<sup>st</sup>, 2022

**PARKS:**

Legacy Park upgrades, sewer connections, 30 amp power, picnic tables, sign post, signage, curbing, 4 tent sites with 110 power and alteration to irrigation system were completed by our public works crew. Reports from Barry indicate that our upgrades have be well received and appreciated. Hats off to the crew for all their efforts in accomplishing this! It was a learning experience for several of the crew led by Oscar.

Heritage Park received three areas of upgrades as discussed with the Heritage Park Assessment and Community Garden Working Group and CIB. They were the Hosta garden, rose garden at the end of the Caboose, and garden area at end of the water flume. Some site prep work has started for the Community Garden, more on this work will be in September when we have crew back from holidays.

Several parks looked quite brown over this summer period. Several residents shared their concerns about the ball park/soccer fields being so brown. We, being one of the biggest water users for irrigating this park, thought it was only right that we follow the same restrictions that we impose on our community. As the weather changes and cooler days come back, it should green back up quite nicely.

**LED INFORMATIONAL SIGN:**

The new LED informational sign construction is well underway. The decorative allan block base has been completed; sign frame has been constructed, and the LED sign has been put in place. We still require the electrician to install the necessary electrical hookups to the sign and we expect the sign to be functional by August 27<sup>th</sup>.

**STREETS AND ROADS:**

We have been in contact with Emil Anderson Construction (EAC) to have them pave several areas for us while they are in the area and have budgeted \$70,000 for this work. EAC will be doing some grinding along Railway in front of the Villa Fonterra complex this month but the paving portion will not likely be done until October.

Our new street sweeper has arrived at Vimar Equipment with delivery to Ashcroft expected the week of the August 23<sup>rd</sup> to 27<sup>th</sup>.

**FIRE HALL RETRO:**

On August 18<sup>th</sup> we met with Shauna Noyes who is an architect in Kamloops. She has worked on many projects throughout the area. We have contracted Shauna to design our fire hall renovations. She hopes to have a pre-design back to us in a couple weeks for our approval. Once approved we will go to tender. It is nice to see this project moving forward now also.

**Strategic/Municipal Objectives**

**Legislative Authority**

N/A

**Financial Implications**

**Attachment Listing**

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**Prepared by:**



Brian Bennewith,  
Director of Public Works

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer

## Kris Hardy

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**From:** Sabrina Ede <sabrina.ede@100milefreepress.net>  
**Sent:** August 13, 2021 2:45 PM  
**Subject:** Above and Beyond  
**Attachments:** hometown heroes ad rates.pdf; SEsig.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon,

Salute your hometown heroes who went above and beyond for their communities during this past year on September 16 in the Ashcroft Cache Creek Journal. I have attached some more information below. Please let me know if you would like to reserve your ad space to be a part of this keepsake edition.

If you would like to nominate someone please contact Barbara Roden, at 250-480-3292 or by email [editorial@accjournal.ca](mailto:editorial@accjournal.ca) with the name, contact information and a short explanation for the nomination by Sept 3.

Thanks,  
Sabrina

# Above and Beyond



Salute your hometown Heroes who went above and beyond for their communities during this past year.

Special Feature to run in the September 16 Ashcroft - Cache Creek Journal portraying local heroes nominated by the community.

2x3, Full Colour **\$45\***

1/8 page, Full Colour **\$75\***

8x2 Banner, Full Colour **\$100\***

1/4 page, Full Colour **\$150\***

\*plus eAdmin and GST

*Please book your ad space  
by September 9*

*Contact Martina or Sabrina to advertise in  
this keepsake edition*

250-395-2219

[publisher@100milefreepress.net](mailto:publisher@100milefreepress.net)

[sabrina.ede@100milefreepress.net](mailto:sabrina.ede@100milefreepress.net)

ASHCROFT ▼ CACHE CREEK  
**The Journal**  
Celebrating 125 years in print

**From:** Laura Finnegan <[laura.finnegan@ashcroftterminal.com](mailto:laura.finnegan@ashcroftterminal.com)>  
**Sent:** August 12, 2021 6:07 AM  
**To:** Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)>  
**Subject:** Ashcroft Terminal Signs Investment Agreement with Canadian Tire Corporation

Hello Daniella,

Ashcroft Terminal is pleased to share some exciting news that we are announcing today. Canadian Tire Corporation has become an equity investor in Ashcroft Terminal, marking another important step in our development. We believe this is good news for our customers, employees and our business and look forward to answering any questions you may have.

Please find the complete announcement below, which is also available on our website:  
<https://www.ashcroftterminal.com/news/ashcroft-terminal-signs-investment-agreement-with-canadian-tire-corporation/>

## **Ashcroft Terminal Signs Investment Agreement with Canadian Tire Corporation**

Ashcroft Terminal Limited has signed an Investment Agreement with Canadian Tire Corporation (TSX:CTC, TSX: CTC.A) in which the latter will acquire a 25 percent equity interest in the company. PSA International Pte Ltd will continue as the operator and retain a majority interest of 60 percent, with the remaining 15 percent interest held by founding partner CrescentView Investments Ltd.

Ashcroft Terminal Limited is an inland port facility located approximately 300 kilometres east of Vancouver in British Columbia. It is the only major privately-owned industrial property in Canada where both Class 1 railroad lines – Canadian National Railway and Canadian Pacific Railway – run through, transporting import and export cargoes to and from the marine terminals in Vancouver, across Canada and other North American markets. In addition to its unique rail connectivity, Ashcroft Terminal is located close to British Columbia’s major highways that serve much of the province’s resource industries.

The partnership with Canadian Tire now allows Ashcroft Terminal to further invest in infrastructure and capacity growth for the long-term, benefitting all of its customers. Ashcroft Terminal has become a hub to serve the needs of a broad range of industries and customers moving their products by rail. Canadian Tire will further diversify the customer base and enable Ashcroft Terminal to develop tailored solutions for retailers in North America, while continuing to grow its service offerings to bulk customers. The terminal is well-positioned to offer resilience in the supply chain of Canadian Tire and its other customers.

Ashcroft Terminal will also continue to bring long-term growth, employment and training opportunities and growth to the local communities.

“We are excited that Canadian Tire, the single largest container importer in Canada, is joining forces with PSA International and Ashcroft Terminal to form a long-standing partnership,” said Enno Koll, CEO, Ashcroft Terminal and Regional Head of PSA Americas. “We have the potential to increase the efficiency and sustainability of the supply chain for containers imported and exported through the marine terminals in Vancouver. Ashcroft Terminal facilitates the shift from truck to rail and significantly reduces the movement of trucks in the busy Metro Vancouver area.”

“We are pleased to be partnering with PSA, a global leader in port terminal operations to enhance our long-term supply chain capabilities and flexibility. This investment will drive improvements in our network lead time and fulfillment performance, which are core to our domestic supply chain strategy, while reducing our carbon emissions by shifting volume from trucks to rail in Western Canada,” said Paul Draffin, Chief Supply Chain Officer, Canadian Tire Corporation. “Having strategic access to high-demand capacity will enable greater control over our end-to-end supply chain, which has become increasingly critical in a time where global supply chains have been completely disrupted and new resiliency is required.”

#### **About Ashcroft Terminal**

Ashcroft Terminal is British Columbia’s largest inland port, uniquely positioned to provide sustainable solutions for importers and exporters through dedicated infrastructure and direct access to CP and CN Rail mainlines. In operation since 2001, today the Terminal handles 7,000 railcars and 6,000 trucks annually. Its strategic location helps shippers, manufacturers and producers prepare their commodities for export or import. Ashcroft Terminal provides railcar storage and transloading services for multi-modal transportation, materials handling, railcar inspections and repairs, and cargo solutions for its customers supply chain needs. Ashcroft Terminal has steadily been expanding infrastructure to add capacity and resiliency to ensure fluidity through the critical trade gateway. Visit us at [www.ashcroftterminal.com](http://www.ashcroftterminal.com).

#### **About PSA International**

PSA International (PSA) is a leading port group and trusted partner to cargo stakeholders. With flagship operations in Singapore and Antwerp, PSA’s global network encompasses over 50 locations in 26 countries around the world. The Group’s portfolio comprises more than 60 deep sea, rail and inland terminals, as well as affiliated businesses in distriparks, warehouses and marine services. Drawing on the deep expertise and experience from a diverse global team, PSA actively collaborates with its customers and partners to deliver world-class port services alongside, develop innovative cargo solutions and co-create an Internet of Logistics. As the partner of choice in the global supply chain, PSA is “The World’s Port of Call”. Visit us at [www.globalpsa.com](http://www.globalpsa.com).

#### **About Canadian Tire Corporation**

Canadian Tire Corporation, Limited, (TSX: CTC.A) (TSX: CTC) or "CTC", is a group of companies that includes a Retail segment, a Financial Services division and CT REIT. Our retail business is led by Canadian Tire, which was founded in 1922 and provides Canadians with products for life in Canada across its Living, Playing, Fixing, Automotive and Seasonal & Gardening divisions.

Party City, PartSource and Gas+ are key parts of the Canadian Tire network. The Retail segment also includes Mark's, a leading source for casual and industrial wear; Pro Hockey Life, a hockey specialty store catering to elite players; and SportChek, Hockey Experts, Sports Experts, Intersport and Atmosphere, which offer the best active wear brands. The more than 1,730 retail and gasoline outlets are supported and strengthened by CTC's Financial Services division and the tens of thousands of people employed across Canada and around the world by CTC and its local dealers, franchisees and petroleum retailers. In addition, CTC owns and operates Helly Hansen, a leading global brand in sportswear and workwear based in Oslo, Norway. For more information, visit [Corp.CanadianTire.ca](http://Corp.CanadianTire.ca).

**For more information please contact:**

**Laura Finnegan, Communications Coordinator**

**Ashcroft Terminal Ltd.**

[laura.finnegan@ashcroftterminal.com](mailto:laura.finnegan@ashcroftterminal.com)

**Tel: +1 604 563 5595 / +1 250 457 3376**



July 20, 2021

**Re: Forest Enhancement Society of BC Accomplishments Update Summer 2021**

Dear Mayor Barbara Roden and Ashcroft (Village) Council,

The Forest Enhancement Society of BC (FESBC) delivered projects worth \$77 million dollars in the fiscal year ended March 31, 2021. This was a significant increase to our expenditure target and included \$3 million dollars as part of the B.C. government's economic response to COVID-19. This work was achieved while keeping **forest worker safety paramount**.

We are working together to achieve B.C. government priorities established for FESBC related to the health of our forests, including:

- Increasing participation of Indigenous communities in the forest economy,
- Assisting with wildfire recovery efforts and risk reduction,
- Contributing to the achievement of greenhouse gas emission reduction targets,
- Improving habitat for wildlife,
- Improving the recovery of fibre, and
- Adding to the environmental sustainability of B.C.'s natural resources.

Since inception, we have always strived to fund projects that deliver multiple benefits for British Columbians. In most cases, each dollar granted achieves more than one objective. For example, a project with a primary objective of reducing wildfire risk to protect a community might also have a secondary benefit of **protecting and enhancing important recreational values**.

We have highlighted 39 FESBC funded projects in the enclosed Accomplishments Update Summer 2021 that protect and enhance these recreational assets. From campsites and hiking/biking trails to heritage sites and ski resorts, we hope you enjoy reading about projects taking place throughout our province.

If you are interested in further information, please visit our website [www.fesbc.ca](http://www.fesbc.ca) and connect with our Executive Director Steve Kozuki at [skozuki@fesbc.ca](mailto:skozuki@fesbc.ca) or 1.250.819.2888.

Jim Snetsinger, RPF  
Board Chair, Forest Enhancement Society of BC

(028) MC-21125



August 11, 2021

Mayor Barbara Roden  
Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0

Dear Barbara Roden:

**RE: CANADA COMMUNITY-BUILDING FUND/GAS TAX FUND:  
COMMUNITY WORKS FUND TOP-UP PAYMENT AND UPDATED ELIGIBILITY  
GUIDELINES**

I am pleased to advise that UBCM is in the process of distributing a top-up to your Community Works Fund (CWF) payment for fiscal 2021/2022. An electronic transfer of \$120,735.48 is expected to occur the week of August 16, 2021.

This additional one-time payment from UBCM for the CWF was approved for disbursement by the Government of Canada to supplement the fiscal 2021/2022 allocation which was delivered in July.

Also announced by the Government of Canada is the expansion of CWF investment categories to now include fire halls and fire station infrastructure.

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our website at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at [ccbf@ubcm.ca](mailto:ccbf@ubcm.ca) or by phone at 250-356-5134.

Yours truly,



Brian Frenkel  
UBCM President

PC: Yoginder Bhalla, Chief Financial Officer



Hello TNRD-based residents, Board, Ec Dev stakeholders, filmmakers, First Nations and media, and communities

Please share.

**Dana Foster**, an extremely talented and enterprising Indigenous entrepreneur from Cache Creek, is a semi-finalist in 2021 Pow Wow Pitch – out of 1,642 applicants, only 156 were chosen as semi-finalists.

Dana's business is called **Foster Media Group**.

Plus she is the owner/operator/blogger/reporter for **Sunvalley News for Indigenous and Rural communities in the Thompson Nicola Region**.

If you like to support Dana, you can do so by voting for her.

## **VOTING**

### 2021 People's Choice Voting

Thank you for supporting Indigenous entrepreneurs participating in the 2021 Pow Wow Pitch presented by RBC, Shopify and Facebook. Please vote for your favourite entrepreneur below to cast your ballot for who should win the People's Choice Prize, which comes with \$500 and a guaranteed place in the Grand Finale.

Vote here:

[https://docs.google.com/forms/d/e/1FAIpQLSdKV3AZBjgtfFsEzu8\\_3UXhJxo\\_JKR0LWxcCNyz3E\\_sx511bw/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdKV3AZBjgtfFsEzu8_3UXhJxo_JKR0LWxcCNyz3E_sx511bw/viewform)

“There is one vote per person, and any invalid email addresses will have their votes removed.”

You only vote once

## **WHO IS DANA FOSTER?**

Dana Foster is a Digital Host/Journalist living in Cache Creek, British Columbia. Dana has been working as a Host/News Reporter in Radio and Television since 2004 and has worked for Jim Pattison, Bell Media, Shaw TV, and APTN National News as a National TV Anchor.

Dana made the transition from traditional media into digital media in 2012 by starting a You Tube channel for her talk show, Independent Chick.

In 2016 she launched an independent multi-media channel for unrepresented women in Canada called The Women's Online Network and went on to assist more organizations to launch their own online publications.

Recently Dana has launched an Online News Channel called **Sunvalley News for Indigenous and Rural communities in the Thompson Nicola Region**.

Dana is passionate about advocating for Indigenous Women's issues, Disability rights, and Mental Health awareness.

<https://fostermediagroup.ca/about-us>

<http://sunvalleynews.ca>

"Providing news coverage for the St'át'imc Nation, Nlaka'pamux Nation, and Secwépemc Nations, and rural communities in the Okanagan-Shuswap, Thompson-Nicola and Cariboo, including Lillooet Districts."

<https://www.facebook.com/sunvalleynews>

<https://sunpeaksnews.com/meet-new-reporter-dana-foster/>



### **Victoria (Vicci) Weller, MA**

*Film Commissioner, Thompson-Nicola Film Commission*

Office 250 377-8673 | Direct 250 377-7058 | Cell 250 319-6211

[vweller@tnrd.ca](mailto:vweller@tnrd.ca) [www.FilmThompsonNicola.com](http://www.FilmThompsonNicola.com)

TNRD w7ec ne tmicws re Secwepemcúlcw

*The information contained in this transmission may contain privileged and confidential information of the TNRD – Thompson-Nicola Regional District. It is intended for review only by the person(s) named above. Dissemination, distribution or duplication of this communication is strictly prohibited by all recipients unless expressly authorized otherwise. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message. Thank you.*

## **INFORMATION CORRESPONDENCE – FLIP CHART**

### **August 23, 2021 – REGULAR COUNCIL MEETING**

#### Interior Health

- Cranbrook COVID-19 Vaccine Drop-In Clinics
- IH Mobile Cranbrook Immunization Clinic Relocated
- IH reports public COVID-19 exposure
- IH Therapy dog visiting Trail immunization clinic
- IH administers more than one million vaccine doses
- IH heat warning reminders
- New health measures to contain COVID-19 outbreak in Central Okanagan
- IH wildfire preparations and readiness
- IH partners with Yacht Club, Downtown Business Association for pop-up immunization clinic in Kelowna
- IH hosts pop-up vaccine clinic at Kelowna Farmers' Market
- Additional COVID-19 restrictions for Central Okanagan
- IH supporting Chase residents impacted by wild fire
- IH begins returning 100 Mile House evacuees
- IH wildfire readiness in Vernon and North Okanagan
- Public invitation to COVID-19 telephone town hall
- IH begins returning Chase evacuees
- IH update on Central Okanagan COVID-19 outbreak
- IH heat warning reminders
- IH hosts pop-up vaccine clinic in Lake Country
- IH hosts pop-up vaccine clinics in Kootenay Boundary area
- IH supporting Armstrong care home residents impacted by wildfire
- IH supporting Lillooet care home residents impacted by wildfire
- IH responding to Thompson-Cariboo region wildfires
- IH hosts pop-up vaccine clinics in Kelowna area

Actionable Motion and Task List Tracker - 2021		July			
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2020 MOTIONS</b>					
R-2020-160	"That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration."	CAO/EA/AA	Research and draft ongoing		in-progress
<b>2021 MOTIONS</b>					
R-2021-80	"That Council direct staff to develop a communication strategy for public engagement and not amend Bylaw No. 834, and include a guideline of what and how information can be communicated by Council on social media."	CAO	Develop a communication strategy for public engagement including guideline for information communicated by Council on social media		in-progress
R-2021-99	That, Council approve staff to move forward with the purchase and installation of one appropriately sized stationary Community Message Sign to be displayed near the Wagon on Highway 97C, and further that up to \$10,000 be allocated in the budget for the project.	CAO	Sign installed. Requires electrician to hook up.		in-progress
R-2021-148	That, the amended Community Engagement Draft Policy No. C-01-2021 be brought back for review at the next Council meeting.	CAO	Amend		completed
R-2021-149	That, Council reviews the Commercial Filming Draft Policy No. A-02-2021 draft and bring it back for decision at another meeting.	CAO			completed
R-2021-150	That, Council direct Staff to schedule UBCM meetings with: Public Safety – RCMP Staffing at the Detachment Meeting with Health – changes coming to our health center BC Hydro- street lighting costs, EV Stations And the staff recommended Ministers as per the report.	CAO	Schedule meetings		completed
R-2021-153	That, Council donates a family swim pass for the Ashcroft HUB	EA	Email		completed
R-2021-156	That, Council direct staff to contact the FD working group to gather feedback on what if any regulations and or permits they would like to see in place for backyard campfires and bring that information back to COTW	CAO			completed
R-2021-163	That, Council approves the Community Engagement Policy No. C-01-2021 as presented or amended to pg 8 circumstances – public A specific geographic community is affected.	CAO			completed
R-2021-164	That, Council approves the Commercial Filming Policy No. A-02-2021 as presented.	CAO			completed
R-2021-166	That, Council supports national Rail Safety Week to be held from September 20 to 26, 2021.	CAO			completed
R-2021-167	That, the South Cariboo Sportsmen Association Grant in Aid request be approved for \$500.	CAO	Cheque Request processed		completed
R-2021-168	That, the Winding Rivers Art and Performance Society's Grant in Aid request to host live music at the Canada Day event be approved for \$500.	CAO	Cheque Request processed		completed
R-2021-169	That, a letter of support with the following motion be sent to MP Julian. On behalf of 1558 residents (census 2016), the Mayor and Council of the Village of Ashcroft, endorse MP Julian Peter's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill Bill-C 313 Banning Symbols of Hate Act.	CAO	Letter of Support be written		completed

R-2021-173	That, Council consider sending a formal letter to the Ashcroft Indian Band defining our position and setting August 1st as the response date to determine steps forward. If no response is received, table the project.	CAO	Letter be written		completed
R-2021-177	That, Council sends a letter to HAWC in appreciation of their efforts to ensure the provision of ongoing healthcare to the community, and further that, Council send a letter to the Minister of Health, Adrian Dix in support of the proposed new urgent primary care health model and request his support.	CAO	Letter be written		completed
R-2021-182	That, Council approve the Ashcroft Fire Rescue Service Constitution as presented include under definition a "member in good standing".	CAO	Add "Member in Good Standing" definition to Constitution		completed

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** August 23, 2021  
**TO:** Council  
**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
 Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
 Storm Drainage & Run Off WG  
 Trails Master Plan WG  
 Fire Department Sustainability WG

**July 28: Phone interview with the *Globe and Mail***

**July 28: TNRD wildfire information session**

Since early July, the TNRD has been holding online public information sessions two to three times per week with BC Wildfire Service information officers and TNRD Emergency Operations Centre staff providing updates on the various fires in the region and taking questions from the public.

**July 29: Healthcare roundtable**

There was a good deal of discussion around mental health services in the area, particularly given the wildfire and smoke stress and the impacts on mental health. Also discussed was the unworkability of the current emergency department model (open Friday evening through Monday morning), which is being used more as an urgent care centre by people who cannot get a physician appointment at the Ashcroft clinic during regular Monday to Friday hours.

**July 30: Radio interview with CKNW Vancouver**

**August 5: Mayors' vaccine roundtable**

As they coordinate public vaccine clinics throughout the region, Interior Health has established a weekly roundtable with IH clinical operations leadership and area mayors to answer questions and give operational guidance as new vaccines are approved and more vaccines arrive. It was confirmed that upcoming vaccine clinics at the Ashcroft Public Health unit are for those who need either their first or second dose, and at this time you can receive a second dose 49 days (seven weeks) after your first dose [subsequently changed to 29 days/four weeks after the first dose for everyone in the province]. They also said they will not be offering third doses of vaccine at this time (in answer to a question about some countries banning travellers who have received two doses of different vaccines).

**August 5: TNRD wildfire information session**

**August 8: TNRD wildfire information session**

**August 11: COVID-19 roundtable helpline**

The meeting focused on seniors' needs and people who 'fall through the gaps' when it comes to assistance. Participants discussed the need for people to be proactive in seeking assistance in the case of something like an evacuation alert and the possibility of having to evacuate, if they do not have transportation, and the need for local organizations to maintain contact information for these people. We also discussed a 'volunteer/organization' fair, where local groups, organizations, and non-profits set up tables at an event where people can drop by and see what services/activities are salable locally.

**August 11: TNRD wildfire information session**

**August 12: EMBC meeting**

Emergency meeting with the provincial EOC, TNRD, BC Wildfire Service, and Emergency Management BC regarding the rapid growth of the Tremont Creek wildfire and the proposed evacuation of Logan Lake.

**August 12: Phone interview with London *Times***

**August 13: Meeting with Sean Finn of CN**

Met via Microsoft Teams with Sean Finn, Executive Vice President, Corporate Services, and Chief Legal Officer for CN Rail.

**August 13: Health care roundtable meeting**

There was a discussion of health care resources in the area (i.e. mental health, First Nations, etc.).

**August 14: TNRD wildfire information session**

**August 14: EMBC meetings (two)**

Emergency meeting with the provincial EOC, TNRD, BC Wildfire Service, and Emergency Management BC regarding proposed evacuation alerts and orders for Tremont Creek wildfire.

**August 15: EMBC meetings (three)**

Emergency meeting with the provincial EOC, TNRD, BC Wildfire Service, and Emergency Management BC regarding proposed evacuation alerts and orders for the Tremont Creek wildfire.

**August 16: Radio interview with CBC Kamloops**

**August 17: Radio interview with CHNL Kamloops**

**August 17: TNRD wildfire information session**

**August 18: TV interview with CBC *Power and Politics***

**August 18: Historic Hat Creek board meeting**

Board members received an overview of what has been happening at the site and discussed a variety of staff and staffing matters.

**August 19: Meeting with UBCM staff**

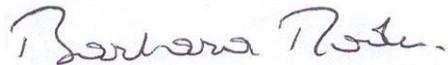
I have been invited to be one of the panelists at a workshop at this year's UBCM convention and AGM. The panel is called 'Global Warning: Lessons from the 2021 BC Heat Wave', and I met virtually with Bhar Sihota and Gary MacIsaac of UBCM about the panel and possible discussion points/approaches.

**August 19: TNRD regular board meeting**

The meeting was cancelled due to the constantly and rapidly evolving wildfire situation in the TNRD, which to date this year has seen 10 of the 11 municipalities, and eight of the 10 electoral areas, on evacuation alert or order at some point this summer. The open meeting has been rescheduled for Sept. 1, and the closed meeting has been rescheduled to Sept. 2

**August 19: TNRD wildfire information session**

Respectfully submitted,



Barbara Roden,  
Mayor