



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, FEBRUARY 25, 2019**

1. CALL TO ORDER

2. MINUTES

- 2.1.** Minutes of the Committee of the Whole Meeting of Council held Monday, January 28, 2019 **P. 1-2**
- 2.2.** Minutes of the Regular Meeting of Council held Monday, January 28, 2019 **P. 3-8**

3. DELEGATIONS

- 3.1.** None

4. CORRESPONDENCE

- 4.1.** Jackie Tegart, MLA Fraser Nicola
- Information Session Regarding Ashcroft Terminal, March 11, 2019 **P. 9**
- 4.2.** Clinton and District Annual Parade Committee
- Invitation to participate in 2019 Clinton Annual Parade, May 25, 2019 **P. 10**
- 4.3.** Gold Trail Recycling Ltd.
- Commercial Recycling Program for local businesses **P. 11-17**
- 4.4.** Southern Interior Local Government Association
- Community Excellence Awards Deadline for Submission extended to March 1, 2019 **P. 18-20**
- 4.5.** Information Correspondence Listing for February 25, 2019 **P. 21**

5. UNFINISHED BUSINESS

- 5.1.** None

6. NEW BUSINESS

- 6.1.** Desert Sands Community School
- Invitation to provide bursaries to the 2019 Graduating Class **P. 22-24**
- 6.2.** Grant Writing Support Services Funding Agreement
- Ashcroft HUB and Village of Ashcroft **P. 25-27**
-

- 6.3. Charge North EV Network – Level 2 Charging Stations
- Opportunity to participate in Charge North Funding Application **P. 28-38**
- 6.4. Environment Canada Surface Weather Station
- Licencing Agreement **P. 39-49**
- 6.5. Ashcroft Fire Department Training Centre
- Agreement to location of Centre at Public Works Yard **P. 50-54**
- 6.6. Memo from Chief Election Officer
- Filing of Campaign Financing Documents **P. 55**
- 6.7. Report on Council Remuneration and Expenses for 2018
- As required under Section 168 of the *Community Charter* **P. 56-57**

7. **BYLAWS**

7.1. **Introduction and First 3 Readings**

None

7.2. **Reconsideration and Final Adoption**

None

8. **REPORTS**

Council Reports

8.1. **Finance Committee**

Mayor Roden, Councillor Anderson, Councillor Davenport

8.2. **Northern Development Initiative Trust**

Councillor Anstett Alternate – Councillor Anderson

8.3. **Gold Country Communities Society**

Mayor Roden Alternate – Councillor Davenport

8.4. **Historic Hat Creek**

Councillor Roden Alternate – Councillor Anderson

8.5. **Cache Creek Environmental Assessment**

Mayor Roden Alternate – Councillor Tuohey

8.6. **Thompson-Nicola Regional District**

Mayor Roden Alternate – Councillor Anstett

The Current – Highlights from the Board of Directors' Meeting of February 14, 2019

P. 58-61

8.7. **Tourism**

Councillor Davenport Alternate – Councillor Anstett

- 8.8. **Economic Development**
Councillor Davenport Alternate – Councillor Anstett
- 8.9. **Heritage**
Councillor Tuohey Alternate – Mayor Roden
- 8.10. **Transit**
Councillor Anstett Alternate – Councillor Davenport
- 8.11. **Communities in Bloom**
Councillor Tuohey Alternate – Mayor Roden
- 8.12. **Health Care**
Councillor Anderson Alternate – Councillor Tuohey
- 8.13. **Seniors' Liaison**
Councillor Anderson Alternate – Councillor Tuohey
- 8.14. **Other**
(Motion to receive both verbal and written reports)

9. **CHIEF ADMINISTRATIVE OFFICER REPORTS**

- 9.1 None

10. **CHIEF FINANCIAL OFFICER REPORTS**

- 10.1 None

11. **QUESTION PERIOD**

12. **INCAMERA**

- 12.1. Motion to move in-camera to discuss an item under the *Community Charter* Section 90.1(c) (Personnel)

13. **TERMINATION**

**THE CORPORATION OF THE VILLAGE OF ASHCROFT
COMMITTEE OF THE WHOLE MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 28, 2019**

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

Press and Public

EXCUSED: Wayne Robinson, Deputy Corporate Officer

1. CALL TO ORDER

Acting Mayor Anderson called the meeting to order at 6:00 pm.

2. PRESENTATIONS

Mayor Roden arrived at 6:09 pm and took her position as the Chair.

2.1. Sgt. Kat Fitzgerald, Ashcroft RCMP Detachment – Quarterly Update

Sgt. Fitzgerald provided Council with the Community Statistics Report for the period October 1 – December 31, 2018. She noted that the total number of files for 2018 was slightly higher than it had been in 2016 and 2017. Sgt. Fitzgerald commented on the recent high profile events that had taken place in Cache Creek and advised that there would be a public meeting in Cache Creek on January 29. The detachment has one member on light duties so there have been some scheduling changes to accommodate. The detachment is endeavouring to educate the public on reducing the opportunities for crime such as leaving keys in a vehicle. She advised Council that if anyone experiences a crime they should call 911 immediately and follow the advice of the dispatcher. There is an opening for an additional on call guard. The front office is fully staffed and training is underway. Sgt. Fitzgerald advised Council that the community is safe and the number of files opened is less than similar sized detachments in the area. Council thanked her for her time.

2.2. Mr. Mike LoVecchio, Director Government Affairs, Canadian Pacific – Introduction and Overview of Operations, Services and Emergency Response

Mr. LoVecchio congratulated Council on their election and advised that he looks forward to working with them. He advised that CP Constable in Kamloops won the CP CEO award recognizing his community service. Mr. LoVecchio provided Council with an overview of the CP organization including their values and foundations. He advised that they have a great safety record with approximately 1 accident for every million train miles. CP provides safety training to first responders and will organize training events with local governments. He provided various statistics on the movement of goods, the length of trains and the

increase in the amount of oil that is being transported via rail. It was interesting to learn that crude oil from Alberta does not travel through Ashcroft but goes directly to the southern states. Mr. LoVecchio thanked Council for their cooperation in the past and he looks forward to continuing to work with the Village moving forward. Council thanked Mr. LoVecchio for his presentation.

2.3. Mayor Barbara Roden (representing SILGA) – SILGA Update and Overview of Activities

This presentation was rescheduled to a later meeting.

3. TERMINATION

M/S Councillor Roden / Councillor Anstett

“That the Committee of the Whole Meeting for January 28, 2019 be terminated at 7:00 pm.”

Carried.

Barbara Roden, Mayor

Certified to be a true and correct copy of
the Minutes of the Committee of the Whole
Meeting of Council held Monday,
January 28, 2019.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:04 PM ON MONDAY, JANUARY 28, 2019**

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

Press and Public

EXCUSED: Wayne Robinson, Deputy Corporate Officer

1. CALL TO ORDER

Mayor Roden called the meeting to order at 7:04 pm.

2. MINUTES

2.1. Minutes of the Regular Meeting of Council held Monday, January 14, 2019

Mayor Roden declared the Minutes of the Regular Meeting of Council held Monday, January 14, 2019 adopted as presented.

3. DELEGATIONS

3.1. None

4. CORRESPONDENCE

4.1. Kamloops This Week – Thompson Nicola Regional Library Spring Summer Activity Guide, opportunity to advertise free programs

M/S Councillor Davenport / Councillor Tuohey

“That the information from Kamloops This Week regarding the Thompson Nicola Regional Library Spring Summer Activity Guide be received and filed.”

Carried. (23-01-19)

4.2. BC Museums Association – 2019 BC Family Day – Mini Grant Opportunity

M/S Councillor Tuohey / Councillor Davenport

“That the Village of Ashcroft apply to the BC Museums Association for a 2019 BC Family Day Mini Grant to sponsor a free family movie, including snacks, at the Ashcroft HUB on Sunday, February 17, 2019.”

Carried. (24-01-19)

4.3. Gold Country Communities Society

- **Letter of support for 3rd Phase Geocaching funding application**
- **Sponsorship of 3rd Phase of GeoTour Event, September 21, 2019**

M/S Councillor Anderson / Councillor Anstett

“That the Village of Ashcroft provide a letter of support to Gold Country Communities Society for their funding application to develop the 3rd phase of the Geocaching program.”

Carried. (25-01-19)

M/S Councillor Roden / Councillor Tuohey

“That the Village sponsor the launch of 3rd phase of the GeoTour program in Ashcroft on September 21st at a cost of \$250.”

Carried. (26-01-19)

4.4. Information Correspondence Listing for January 14, 2019

M/S Councillor Tuohey / Councillor Anderson

“That the information correspondence listing for January 14, 2019 be received and filed.”

Carried. (27-01-19)

4.5. Ashcroft HUB – Invitation for a Village Representative to sit on the Community Online Channel Project

M/S Councillor Tuohey / Councillor Davenport

“That Councillor Tuohey be appointed as the Village’s representative to the Community Online Channel Project and Councillor Davenport be appointed as her alternate to this committee.”

Carried. (28-01-19)

5. UNFINISHED BUSINESS

5.1. None

6. NEW BUSINESS

6.1. Subdivision and Development Servicing Bylaw – Proposed Work Program and Budget

M/S Councillor Roden / Councillor Anstett

“That the Village approve the Subdivision Development Servicing Bylaw work program and budget in the amount of \$69,000 as presented by Urban Systems Ltd.”

Carried. (29-01-19)

7. BYLAWS

7.1. Introduction and First 3 Readings

None

7.2. Reconsideration and Final Adoption

7.2.1. Bylaw No. 825 – Ashcroft Water Treatment Plant Short Term Loan Authorization Bylaw, 2019

M/S Councillor Roden / Councillor Anstett

“That Bylaw No. 825, cited as “Ashcroft Water Treatment Plant Short Term Loan Authorization Bylaw, 2019” be reconsidered and adopted.”

Carried. (30-01-19)

8. REPORTS

Council Reports

8.1. Finance Committee

Mayor Roden, Councillor Anderson, Councillor Davenport

No report.

8.2. Northern Development Initiative Trust

Councillor Anstett Alternate – Councillor Anderson

Councillor Anstett and Councillor Anderson advised they were both unable to attend the meeting on January 29, 2019. Staff has sent their regrets.

8.3. Gold Country Communities Society

Mayor Roden Alternate – Councillor Davenport

Next meeting February 12, 2019.

8.4. Historic Hat Creek
Mayor Roden Alternate – Councillor Anderson

Mayor Roden advised that she was unable to attend the meeting last week as she was away at the Local Government Leadership Academy with the rest of Council.

8.5. Cache Creek Environmental Assessment
Mayor Roden Alternate – Councillor Tuohey

Next meeting February 14, 2019.

8.6. Thompson-Nicola Regional District
Mayor Roden Alternate – Councillor Anstett

Council reviewed The Current – Highlights from the Board of Directors' Meeting of January 17, 2019. Mayor Roden provided an update on a number of items from the regional district.

8.7. Tourism
Councillor Davenport Alternate – Councillor Anstett

No report.

8.8. Economic Development
Councillor Davenport Alternate – Councillor Anstett

Councillor Davenport advised Council that the Regional Chamber survey had received 44 responses and Deb Arnott of Community Futures would be holding a meeting in February to discuss the results and next steps.

8.9. Heritage
Councillor Tuohey Alternate – Mayor Roden

M/S Councillor Tuohey / Councilor Davenport

"That the Heritage Committee be provided with a budget of \$200 to cover the cost of refreshments and supplies for the annual Heritage Event which is tentatively scheduled for March 3, 2019 at the Cache Creek Community Hall."

Carried. (31-01-19)

8.10. Transit
Councillor Anstett Alternate – Councillor Davenport

Next meeting is February 5, 2019 in Clinton.

8.11. Communities in Bloom
Councillor Tuohey Alternate – Mayor Roden

No report.

8.12. Health Care

Councillor Anderson Alternate – Councillor Tuohey

Councillor Anderson advised she had missed the last WHAC meeting but would be meeting with the Chair to be brought up to date. Council was advised that Dr. Zak had submitted his resignation effective March 31, 2019. The Emergency Room was closed for 8 hours earlier today due to staffing shortages.

8.13. Seniors' Liaison

Councillor Anderson Alternate – Councillor Tuohey

No report.

8.14. Other

Mayor Roden commented that the Local Government Leadership Academy held in Kelowna last week was very informative.

M/S Councillor Anstett / Councillor Tuohey

"That Council receive the verbal and written reports as presented."

Carried. (32-01-19)

9. CHIEF ADMINISTRATIVE OFFICER REPORTS

9.1 Council was provided an update on the Heat Alert and Response System project that is funded by Health Canada and Interior Health.

10. CHIEF FINANCIAL OFFICER REPORTS

10.1 Council was advised that the Auditors would be in the office the week of February 4, 2019 to conduct their annual review.

11. QUESTION PERIOD

Council was asked questions regarding potential sites for a hotel development, the process for developing the Subdivision and Development Servicing Bylaw and it was suggested that all new subdivisions require underground servicing rather than overhead wires.

12. INCAMERA

12.1. Motion to move in-camera to discuss an item under the *Community Charter* Section 90.1(c) (Personnel)

M/S Councillor Anstett / Councillor Anderson

"That Council move to an In-Camera meeting to discuss an item under *Community Charter* Section 90.1.(c) Personnel at 7:52 pm."

Carried. (33-01-19)

13. TERMINATION

M/S Councillor Tuohey / Councillor Davenport

"That the Regular Meeting of Council terminate at 8:03 pm.

Carried.

Barbara Roden, Mayor

Certified to be a true and correct copy of the
Minutes of the Regular Meeting of Council held
Monday, January 28, 2019.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



February 1, 2019

Mayor Barb Roden and Council
Village of Ashcroft
P.O. Box 129
Ashcroft, B.C.
V0K 1A0



Dear Mayor Roden, Council and Senior Staff:

Re Information Session Regarding Ashcroft Terminal

I am pleased to invite you to a Regional Information Session regarding the development of the Ashcroft Terminal. The information session will be held on Monday, March 11th from 2:00 pm to 4:00 pm in the meeting room at The Hub located at 711 Hill Street in Ashcroft.

In May 2018 Ashcroft Terminal announced a \$28 million upgrade of its facilities, with Transport Canada through the National Trade Corridors Fund providing a grant up to \$9.2 million for the project. The upgrade, which will generate 250 jobs during construction and is scheduled to be completed by August 2021, will significantly expand Ashcroft Terminal's capacity.

The purpose of the information session is to provide information on Ashcroft Terminal's 2-5 year plans, and to discuss how those plans might impact the region, what opportunities might result, and what steps communities should take to support the terminal and to be ready to take advantage of the opportunities. Kleo Landucci, Chief Commercial & Corporate Affairs Officer of Ashcroft Terminal Ltd. will be speaking.

Please RSVP to Lori Pilon at Lori.pilon@leg.bc.ca by Monday, February 21st. The further development of the Ashcroft Terminal has the potential to have lasting positive impacts throughout the region. I look forward to you joining me for this important session.

Yours truly,

Jackie Tegart
MLA Fraser Nicola

Ashcroft Constituency Office

405 Railway Avenue, Box 279
Ashcroft BC V0K 1A0
T 250-453-9726 F 250-453-9765

Merritt Constituency Office

2-2152 Quilchena Avenue
Merritt BC V1K 1A1
T 250-378-8831 F 250-453-9765

Legislative Office

Room 201 Parliament Buildings
Victoria BC V8V 1X4
T 250-952-7616 F 250-387-9100

600



Clinton and District Annual Parade Committee
PO Box 774
Clinton BC, V0K 1K0

February 4, 2019

Mayor Barbara Roden and Council
Village of Ashcroft
PO Box 129
Ashcroft, BC, V0K 1A0

Dear Mayor Roden and Council,

RE: 2019 CLINTON ANNUAL PARADE

The Clinton Parade Committee would like to invite you to participate and join the Revelstoke Highlanders Pipe Band in the Clinton & District Annual Parade, on Saturday, May 25th, 2019. The theme for this year's parade is "Transportation though the Ages".

Participants should plan to arrive at the marshalling area, on Bell Street, at approximately 9:30 am. The Parade begins at promptly at 11:00.

The Parade is once again being coordinated by the Clinton & District Annual Parade Committee. Please confirm your participation by May 13th, 2019. We look forward to seeing you at the Parade.

For rodeo fans, Rodeo action begins after the Parade at 1:00 pm at the Rodeo Grounds south of town.

Sincerely

Christine Rivett & Yvette May
Clinton Parade Committee Co-Chairs
Phone: 250-459-7725
Email: ymay@bcwireless.com



Michelle Allen

From: admin <admin@ashcroftbc.ca>
Sent: Tuesday, February 19, 2019 8:37 AM
To: 'Michelle Allen'
Subject: FW: Hello from 100 Mile House.
Attachments: Rev01-70mile-Ashcroft Business Recycling Flier.pdf; Revised Sorting Sheet.pdf; PRODUCT_LIST_Rev10_Feb_2019.pdf; BULK ORDER Prices & Sorting_Rev02_Nov_2018.pdf; paper_shredding_2018.pdf; Rev01-Signup Sheet.pdf

From: Leslie Glen [mailto:goldtrailrecycling@live.com]
Sent: February-15-19 2:18 PM
To: admin@village.clinton.bc.ca; admin@ashcroftbc.ca; remaxashcroft@telus.net; bearsclawlodge_cachecreek@outlook.ca
Subject: Hello from 100 Mile House.

Good Afternoon from Gold Trail Recycling in 100 Mile House.

We have recently made the decision to expand our Recycling Services for Business to your area. We call it our "Commercial Recycling Program." Here's how it works: We come to your place of business, pick up your recyclables, and deliver them to our Collection Depot in 100 Mile House.

The big benefit to a typical business is TIME SAVINGS (Money Savings). All you have to do is have the sorted items ready to go, and we will do the rest.

We have attached some information pieces that will explain our recycling services in detail. The attachments are:

- The Commercial Recycling Program
- Our sorting list (7 categories) as set out by Recycle BC
- A list of all the products we accept for recycling
- Beverage Containers - Bulk Recycling Information
- Confidential Paper Shredding Service
- A simple sign-up sheet if you wish to participate in our program

Please feel free to call or email us with any questions you might have.

Thank you for taking the time to read this and we look forward to being of service to you.

Best Regards,

**Gold Trail
Recycling Ltd.**



250-395-1041 - 100 Mile House
Web: www.GoldTrail.sfobc.com



**Save Time.
Save Money.
No Hassles.**

Recyclable Product Categories

1. Cardboard
2. Plastic Packaging (purchased at grocery store)
3. Paper/Magazines/Shredded Paper/Folders etc.
4. Poly/Shrink Wrap/Plastic Bags
5. Styrofoam (white)
6. Styrofoam (colored)
7. Glass Bottles or Jars

We offer our Business Clients free pickups of any items shown on the attached Recycle Product List.

We will also pick up Paper for Shredding (no charge for pickup).

RATES

We charge \$10. per Mega Bag pickup. Call for pickup.
Minimum monthly charge is \$10. per Mega Bag.

Handling recycling can become a distraction to running your business. Recycling is our business – we can make all the problems go away.

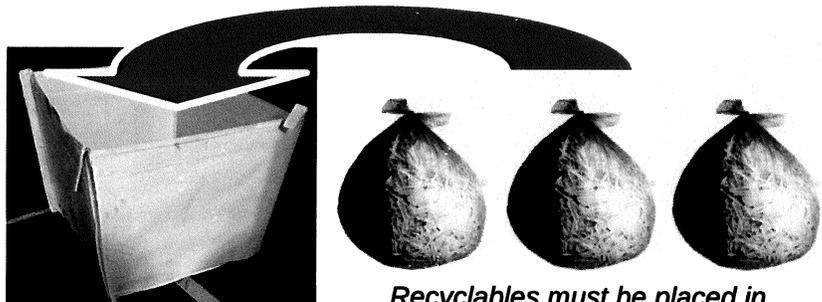
- All you have to do is sort your recyclables according to the Product Categories, shown below, at left.
- Gold Trail will then come in and haul everything to our collection depot. It's as simple as that!

SORTING

You have 2 options:

A. For low volume items, you can simply place them into blue or clear plastic bags – *one category per bag*. You can place filled bags into a "Mega Bag" for pickup.
NOTE: Category 7 (Glass) items must be placed in cardboard boxes, NOT in bags.

B. For larger volume products (such as Cardboard), you can place them directly into the Mega Bag. *Only one category of product is allowed per Mega Bag.*



Mega Bag

Recyclables must be placed in see-through clear or blue plastic bags

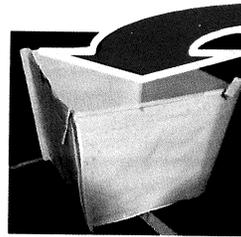
We have enclosed a sign-up form that can help us get your service started quickly. If you have any questions, please contact us at 250-395-1041 or email us at goldtrailrecycling@live.com. We look forward to hearing from you soon!

PLEASE POST IN SORTING AREA

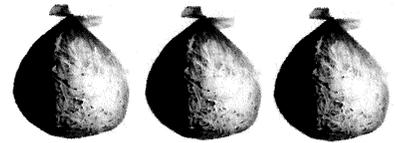
Recycling SORTING INSTRUCTIONS



SORTING CATEGORIES	
1	Cardboard
2	Plastic Packaging (purchased at grocery store)
3	Paper/Magazines/Shredded Paper/Folders etc.
4	Poly/Shrink Wrap/Plastic Bags
5	Styrofoam (white)
6	Styrofoam (colored)
7	Glass Bottles or Jars



Mega Bag



Recyclables must be sorted according to category and placed in see-through clear or blue plastic bags

PLEASE REMEMBER...

- ▶ One category per plastic bag
- ▶ No mixing of product categories within bags

Do you have Recycle items not shown on this list?
If so, please refer to Gold Trail's:

- **MASTER LIST** - All Products Accepted For Recycling, or
- **BEVERAGE CONTAINERS** – Bulk Recycling

These are available for download from our website

Questions on Sorting?
Please call us @ 250-395-1041

Gold Trail Recycling Ltd.
www.goldtrail.sfobc.com

Our Business Depends On Things You Throw Away.

DEPOT LOCATION:

100 Mile House
694 Sollows Crescent
(Off Exeter Road)

HOURS:

Monday - Friday > 8:30 am - 5:00 pm
Saturday > 9:00 am - 5:00 pm
Closed > Sundays & Holidays

CONTACT US:

Phone/Fax: 250-395-1041
goldtrailrecycling@live.com

MASTER LIST - All Products Accepted For Recycling

Automotive

- Batteries
- Tires off the rim

Batteries

- Cell phone
- Household
- Tool
- Watch

Beverage Containers (we pay)

- Pop, juice, water cans
- Beer cans
- Bi metal (tomato juice, coconut water)
- Wine/spirit bottles
- Pop, juice, water glass containers
- Beer/cider glass bottles
- Pop, juice, water plastic containers
- Liquor plastic containers
- All tetra packs (drink/juice boxes)
- Wine boxes

Containers

- Tin cans (soup, tuna)
- Packaging plastics (bleach bottles, yogurt containers)
- Milk cartons
- Milk jugs

Electronics

- Answering machines
- Computers
- TVs, VCRs, DVD players
- Fax machines
- Electronic toys

Fibre

- Cardboard – corrugated boxboard
- Magazines – newspapers
- Office paper
- White/brown paper bags
- Shredded paper (in a cardboard box)

Glass

- Food, jam, pickle jars

Hazardous Products



GASOLINE
(in jerry cans only)



PESTICIDES
(must be labeled
"Domestic" with a PCP #)



**Flammable
AEROSOLS**



**Flammable
LIQUIDS**

We accept used motor oil & antifreeze in sealed containers

Lighting & Fixtures

- Christmas lights
- Fluorescent tubes, bulbs, fixtures, & ballasts
- Lamps & chandeliers

Metals – Ferrous

- Cast iron
- Scrap steel
- Tin

Metals – Non Ferrous (we pay)

Equipment must be drained of oil & gas

- Aluminum
- Copper
- Brass
- Stainless Steel
- Alternators
- Starters
- Small Engines/Motors
- Radiators

(See our **Metal Recycling** pamphlet for list of prohibited metal materials)

Outdoor Power Equipment

Equipment must be drained of oil & gas

- Chainsaws
- Lawn Mowers/Tractors
- Wood splitters
- Pressure washers

Paints

- Household Paints & Stains
- Spray Paints

Packaging/Plastic Bags

- Bubble wrap
- Plastic overwrap
- Plastic grocery bags
- Clear poly/clear shrink wrap
- Water softener bags
- Crinkly bags & wrappers (chips, snacks, pasta)
- Stand-up and ziplock pouches
- Flexible packaging with plastic seal
- Woven and net plastic bags
- NO GARBAGE BAGS of any colour

Small Appliances

Anything with a cord or battery

- Space heaters & fans
- Vacuum, carpet cleaners
- Sewing machines, irons
- Electric razors, hairdryers, clocks, microwave ovens, toasters, & power tools

Styrofoam

- White or colored

Other

- Thermostats (*Mercury & Electronic*)
- Smoke Alarms
- Carbon Monoxide Detector



Monday - Friday > 8:30 am - 5:00 pm
 Saturday > 9:00 am - 5:00 pm
 Closed > Sundays & Holidays

Phone/Fax: 250-395-1041
 goldtrailrecycling@live.com
 www.goldtrail.sfbc.com

100 Mile House
 694 Sollows Crescent
 (Off Exeter Road)

Our business depends on things you throw away.

BEVERAGE CONTAINERS - Bulk Recycling

IDEAL FOR...

- Resorts-Hotels-Motels
- Restaurants-Stores-Pubs
- Schools-Institutions
- Bottle Drives

BAGGING

- Place sorted items in clear (see-through) bags and *mark the quantity of containers on each bag using a permanent marker.*

SORTING INSTRUCTIONS

- Clear bags must contain only one category of each product as noted on the Sorting Categories list at the right.
- Please note that all alcohol and non-alcohol containers must be separated.
- Caps must be removed from all containers.

Sorting Categories

ALCOHOL

Beer Cans *	5¢
Brown Beer Bottles *	5¢
Clear & Green Glass Alcohol	10¢
Bag in Box Wine	20¢
Glass Wine/Liquor 1 litre & under	10¢
Glass Wine/Liquor over 1 litre	20¢
Plastic Wine/Liquor 1 litre & under	10¢
Plastic Wine/Liquor over 1 litre	20¢

NON-ALCOHOL

Pop Cans	5¢
Drink boxes small	5¢
Juice/Drink boxes 1 litre	5¢
Plastic 1 litre & under	5¢
Plastic over 1 litre	20¢
Gable Top Containers 1 litre & under	5¢
Gable Top Containers 1 litre & over	20¢

Gold Trail Recycling Ltd.

100 Mile House, BC

PAPER & DOCUMENT SHREDDING

CONFIDENTIAL - COST-EFFECTIVE - CONVENIENT

Properly disposing of sensitive information is a critical business imperative.

We will ensure these materials are destroyed and rendered completely unrecoverable in a timely, consistent, environmentally friendly, and compliant manner.

Gold Trail follows the highest of standards when handling and disposing of all confidential documents.

How It Works

- Our driver will pick up your taped and sealed boxes or you can bring them in yourself.
- Paper is shredded and recycled at our 100 Mile House depot.
- Our current rate for one standard size bankers box is \$10. plus GST..

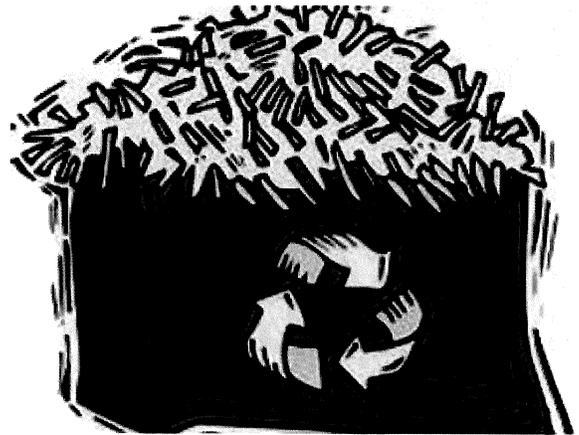
Tel. 250-395-1041

Email: goldtrailrecycling@live.com

HANDLING & DISPOSAL OF CONFIDENTIAL DOCUMENTS

POLICY

Our goal is to provide you with complete satisfaction and peace of mind.



Procedures - Standards

- Confidential documents are restricted from public view & access at all times in our secure facility.
- All documents are placed in shredder in a face-down position.

Assurance

- Employees are trained on policy/procedures.
- Employees undergo criminal record check.
- Appropriate insurance coverage is in place.
- Shredding is conducted under video surveillance at all times.

Gold Trail Recycling Ltd. ■ 694 Sollows Crescent ■ 100 Mile House, BC
250-395-1041 ■ goldtrailrecycling@live.com ■ www.goldtrail.sfobc.com

paper_shredding_2018_Rev00_december_2018



COMMERCIAL RECYCLING PROGRAM

Mega Bag

One of our "Mega Bags" can hold up to 100 lbs. of flattened cardboard. It is also used to hold multiple plastic bags filled with sorted recyclables.

RATES

We charge \$10. per Mega Bag pickup. Call for pickup.
Minimum monthly charge is \$10. per Mega Bag.

Please Note: Sorting products properly is important. If we have to re-sort at our Depot, there will charge of \$10. per bag.

It's easy to sign up for our Recycling Program. All you have to do is fill in the blanks below and email or mail it to us. We will call you to discuss your mega bag needs and get you set up on our pickup schedule.

I would like to sign up for Gold Trail's Recycling Program. I understand that the service can be discontinued by me or Gold Trail at any time.

Business Name: _____

Contact Person: _____

Phone #: _____

Email Address (for invoicing): _____

Mailing Address: _____

Authorized Signature: _____

FOR OFFICE USE ONLY

No. of Mega Bags issued:		Date:
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Gold Trail Recycling Ltd.
694 Sollows Crescent
100 Mile House, BC

250-395-1041
Email: gtrdisposal_recycling@telus.net
Web: www.goldtrail.sfobc.com

admin

From: southern interior local government <yoursilga@gmail.com>
Sent: February-12-19 1:36 PM
To: Carole Fraser; Carolyn Black; Caylee Simmons; Christy Malden; City Of Armstrong; City Of Enderby; City Of Kamloops; City Of Kelowna; City Of Merritt; City of Penticton; City Of Revelstoke; City of Salmon Arm; City of Vernon; CSRD; District Of Barriere; District Of Clearwater; District Of Coldstream; District of Lake Country ...; District Of Lillooet; District Of Logan Lake; District Of Peachland; District of Sicamous; District of Summerland; District Of West Kelowna; Jan Johnston; kelly bennett; Maria Doyle; mary jane drouin; Melinda Stickney; Melisa Miles; polly palmer; RDCO; RDNO; RDOS; Rebecca Narinesingh; SLRD; Sun Peaks Resort Municipality; Tasha Buchanan; TNRD; Tom Kadla; Town Of Oliver; Town Of Osoyoos; Town Of Princeton; Township Of Spallumcheen; Tracey Batten; Trevor Seibel; Village Of Ashcroft; Village Of Cache Creek; Village Of Chase; Village Of Clinton; Village Of Keremeos; Village Of Lumby; Village Of Lytton
Subject: 2019 SILGA Community Excellence Awards - deadline extension to March 1st.
Attachments: Community excellence awards Nov 2018.docx

Good afternoon,

Please add this to your next board/council meeting. Thanks.

We have extended the deadline for submissions for the SILGA Community Excellence Awards to March 1st. The nomination guidelines are attached. All nominations can be forwarded to the SILGA office via email at yoursilga@gmail.com.

This is an excellent opportunity to showcase the fantastic project, event or activity in your community. There are three categories; Environmental Sustainability, Social Responsibility and Economic Development.

These awards are an avenue for us to share best practices, to get others from local governments thinking outside the box, and to promote knowledge sharing among our members. It is our firm belief that our SILGA local governments continue to implement remarkable, unique projects that make their communities a better place to live, time and time again. We want to make sure we share our successes as much as possible, so other might benefit.

We look forward to hearing from you!

Thanks, Alison

--
Alison Slater
SILGA Executive Director
PO Box 27017 Cityview PO
Kamloops, BC V2E 0B2
250-851-6653
www.silga.ca

SILGA

Community

Excellence Awards

Are you proud of your community or regional area's accomplishments? Would you like it to be recognized at our convention and more broadly through social media and the news?

To promote the environmental, social, and economic wellbeing of our member communities and to share ideas and best practices throughout the SILGA area, we have created awards to showcase a community in each of these categories.

To nominate your local government, simply provide a brief letter describing a fantastic project, event, or activity that you are proud of. A winner will be chosen in each category and presented an award during our AGM. We are intentionally making this process as easy and seamless as possible. If your community or area has excelled in any of the following categories, let us know:

- **Environmental Sustainability**
- **Social Responsibility**
- **Economic Development**

The Rules:

Nominations must come in the form of a letter to the SILGA Executive Director (no requirements as to length, and letters should be emailed).

1. Nomination Letters must be received by February 1st, 2019.
2. Letters must clearly state which award the nomination is for.
3. Nominations should be one page in length and should succinctly describe the project and itemize the beneficial outcomes. SILGA wants to share best practices in our region with the hope that every local government can learn from the winning submissions. In that regard, please provide contact information for the key individual(s) who worked on the projects/events.
4. These awards are for local governments, not individuals. Recipients must be SILGA members in good standing.
5. Nomination letters can come from anyone representing a local government, and there is no limit on the amount of nominations per community. An official resolution is not required.
6. Submissions from previous years may be reused.

What you get if your local government wins:

1. Your local government will be publicly recognized at the upcoming AGM.
2. A representative from your local government will have an opportunity to speak (5 minutes) to all assembled delegates about the project or event.
3. Your local government will receive a beautiful plaque to permanently display at your government office.
4. Award recipients will have their achievements highlighted more broadly through our social media channels, newsletter and via press release to the entire SILGA media network.

These awards are an opportunity for us to share best practices, to get others from local governments thinking outside the box, and to promote knowledge sharing amongst our members. It is our firm belief that our SILGA local governments continue to implement remarkable, unique projects that make their communities a better place to live time and time again. We want to make sure we share our successes as much as possible, so others might benefit.

**INFORMATION CORRESPONDENCE
FOR THE FEBRUARY 25, 2019 COUNCIL MEETING**

Olha Sholokhova

- Rural and Northern Immigration Pilot

Karen Nyce, Fire Mitigation Project Supervisor

- Program through the United Way

NDIT

- 2019 Business Façade Improvement Program Project Number 5851 40

Highland Valley Copper – Teck

- Sustainability Newsletter Winter 2019

School District No. 74 (Gold Trail)

- News – Update

Peace River Regional District (PRRD)

- Caribou Recovery Update to UBCM Resolution B116 from the Peace River Regional District

CivicInfoBC

- Membership Renewal 2019

Highland Valley Copper

- Valley Views Winter 2018/2019

Southern Interior Construction Association (SIC)

- Publication Spring 2019
-

/kw

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 20, 2019

SUBJECT: DESERT SANDS COMMUNITY SCHOOL STUDENT BURSARIES

Background

In 2010 Council amended the policy outlining the criteria for awarding bursaries to graduating students at Ashcroft Secondary School, now Desert Sands Community School.

Discussion

Attached is a letter received from Desert Sands Community School inviting bursaries for the 2019 graduating class. Also attached is the policy that was adopted at the February 8, 2010 regular meeting of Council as well as an amendment that reflects the change in school name.

Administration is seeking confirmation from Council that the guidelines outlined in the existing policy are still acceptable and that the Village of Ashcroft will offer two (2) \$250 bursaries. Desert Sands Community School would like confirmation of the Village's participation by February 22nd, however I have advised that Council was not meeting until February 25th and your decision would be forwarded to them on Tuesday morning.

Recommendation

Administration is requesting a motion of Council authorizing two (2) \$250 bursaries as outlined in Policy #1.5 – Village of Ashcroft Annual Grade 12 Graduation Policy.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Attach.



School District No. 74 (Gold Trail)
DESERT SANDS COMMUNITY SCHOOL
PO Box 669, 435 Ranch Road, Ashcroft, BC V0K 1A0
Phone: (250) 453-9144 Fax: (250) 453-2368



Principal: Ms. Colleen Minnabarriet
Vice-Principal: Ms. Susan Schalles

January 28, 2019

Village of Ashcroft
Michelle Allen
PO Box 1299
Ashcroft, BC V0K 1A0

Dear Community Member:

Every year at this time, Desert Sands Community School seeks support for our graduating students through the sponsorship of bursaries. Past response has been tremendous. Last year alone, over \$36,000 was awarded to our grad class.

If you have been a contributor in the past, we thank you very much for your generous support. If you have not been a participant but wish to join in, please be assured that this assistance is very well placed. Thompson Rivers University estimates program costs for a first year Bachelor of Arts student at approximately \$5,300 for tuition and between \$1,300 and \$1,700 for books and supplies. Add to this the cost of housing, food, travel and other necessities, and you see why financial assistance is so critical.

Donating a bursary is easy. If you wish to donate, please take a minute to fill in the attached sponsorship questionnaire so we have the most updated information. We would appreciate you returning the form by **Friday, February 22nd**, so we can update our records and our student scholarship booklet. If you have already contacted the school about a scholarship or bursary for this year, thanks again for your support.

This year our convocation ceremony will be **Friday, June 14th** and you are more than welcome to join us. Should you have any questions or concerns, feel free to contact me at 250-453-9144. Again, thank you for your support.

Sincerely,

Brendan Bogle
bbogle@sd74.bc.ca



THE CORPORATION OF THE VILLAGE OF ASHCROFT POLICY

POLICY TITLE: VILLAGE OF ASHCROFT ANNUAL GRADE 12 GRADUATION POLICY

SUBJECT: CRITERIA FOR AWARDING BURSARIES

Effective Date Amendments

February 8, 2010 January 25, 2016

Policy Statement:

The Village of Ashcroft will award two (2) bursaries annually to graduating students from Desert Sands Community School. The funds for these bursaries will be from general revenue and will be included in the annual budget.

Criteria:

1. The Village will award two (2) \$250 bursaries each year
2. Preference will be given to one student pursuing an academic program and to one student pursuing a trade or vocational program
3. The recipients of the awards must have been residents of Ashcroft for the previous 12 month period
4. The students must complete the general application form available through the Desert Sands Community School Counsellor's Office
5. Selection of recipients shall be made by a school based committee and the Village will be advised the names of the students by June 15th of each year
6. The cash awards will be presented by the Mayor or his representative during the graduation ceremonies
7. There are no grade requirements
8. There is no requirement for recipients to prove registration and attendance at a post-secondary institute

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 16, 2019

SUBJECT: GRANT WRITING SUPPORT SERVICES FUNDING AGREEMENT

Background

During a recent presentation to Council by Vicky Trill, Executive Director for the Ashcroft HUB it was suggested that the Village and the HUB partner on a Grant Writing Support Service.

Discussion

Council directed staff to apply to Northern Development Initiative Trust (NDIT) for funding under their Grant Writing Support program. The Village was successful and have been approved for an \$8,000 grant provided the Village contributes an additional \$2,500 for a total project cost of \$10,500.

The NDIT program provides the opportunity for the Village to contract this service to a third party. The requirements for the program include a minimum of 400 hours of time spent writing grant applications, a total of \$200,000 in grant applications are submitted during the contract period and that the services are provided to non-profits and First Nations located in or near our community.

Administration has been in contact with the Executive Director who advises that they are excited to partner on this initiative. A basic funding agreement has been drafted which outlines the program requirements, reporting requirements and payment schedule. A copy of this agreement is attached for Council's review and comment. Should there not be any significant changes required Administration recommends approving the agreement so that the contract can commence on March 1, 2019.

Recommendation

Administration recommends that the Village enter into a Funding Agreement with the Ashcroft HUB in the amount of \$10,500 in exchange for 400 hours of grant writing services and the submission of grant applications with a total minimum value of \$200,000.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

FUNDING AGREEMENT

BETWEEN: **THE CORPORATION OF THE VILLAGE OF ASHCROFT (Village)**
 PO Box 129
 Ashcroft, BC
 V0K 1A0

AND: **ASHCROFT HUB (HUB)**
 PO Box 599
 Ashcroft, BC
 V0K 1A0

The Village of Ashcroft wishes to partner with the Ashcroft HUB to provide Grant Writing Support services to the community at large.

The term of the Agreement shall be from March 1, 2019 to December 31, 2019

The Village of Ashcroft has been successful in obtaining funding under the Grant Writing Support program offered through Northern Development Initiative Trust (NDIT).

The Village of Ashcroft will:

1. administer the funding approved by NDIT
2. provide semi-annual payments to the HUB, July 15 and January 15, 2020 provided the HUB submits their semi-annual reports as outlined below;
3. payments will be in the amount of \$26.25/hour to a maximum total amount of \$10,500;
3. complete the reporting forms as required by NDIT

The Ashcroft HUB will:

1. provide grant writing support for community projects;
2. provide assistance to non-profit groups and First Nations located in or near Ashcroft;
3. will maintain a grant writing log including the hours spent on each grant, the beneficiary of the grant, the funding program applied to and the amount of the grant;
4. will provide the grant writing log to the Village on a semi-annual basis being June 30 and December 31, 2019;
5. will ensure that a minimum of 400 hours are spent writing grant applications;
6. will ensure that a minimum of \$200,000 in grant applications are submitted by December 31, 2019;
7. will submit an invoice to the Village for June 30 and December 31, 2019 for the total number of hours spent on grant writing for the period at an hourly rate of \$26.25;
8. will notify the Village if the minimum number of hours or dollar amount of grants does not appear to be achievable by October 31, 2019.

Agreed by both parties this _____ day of _____, 2019.

**THE CORPORATION OF THE VILLAGE
OF ASHCROFT**

ASHCROFT HUB

Barbara Roden, Mayor

Vicky Trill, Executive Director

Michelle Allen, CAO

Treasurer

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 20, 2019

SUBJECT: CHARGE NORTH EV NETWORK – LEVEL 2 CHARGERS

Background

Charge North EV Network is a project that is being managed by the Community Energy Association. The network encompasses six regional districts and 43 local governments. The project envisions a network of 120 Level 2 charging stations and 30 Direct Current Fast Chargers for EV's in an area that extends from south of Ashcroft to Haida Gwaii. The application would be submitted to the Clean BC Community Fund.

Discussion

The Charge North Advisory Committee is preparing a grant application to cover the area and number of charging stations as outlined above. The committee is seeking input from each community regarding the number of Level 2 charging stations that they would be prepared to fund under this grant application. The proposal indicates that the costs per Level 2 charging station are:

Cost of equipment	\$ 5,000
Cost of installation	\$ 5,000
5 year warranty	\$ 3,000
5 years networking fees	\$ 1,000
Project Management	<u>\$ 4,167</u>
Total Costs	\$18,667
73% grant	\$13,627
27% Village Share	\$ 5,040

The Community Energy Association is seeking additional funding through alternative funding sources and if successful would reduce the Village's share to approximately \$2,560.

The Village would have to provide the location for the charging stations, would be responsible for the maintenance, including snow clearing, of the site and the cost of the electricity. The Level 2 charging stations do not require 3-phase power and can be accommodated at most sites that have electrical services. Level 2 charging stations take several hours to provide a full charge to an EV so preferred locations are in areas with services such as restaurants, hotels, shopping, etc. A Level 2 charging station could be located at Heritage Place Park or the museum, or perhaps even the arena or swimming pool. Staff suggests that we inquire whether a charging station at the Public Works yard would be permitted under this program. It is only a matter of a few years before our own fleet of vehicles will be changing to EVs.

The Village will be submitting an independent grant application for a Direct Current Fast Charging station that would be located at the Water Treatment Plant. This site was chosen as 3-phase power is required and we were able to incorporate this power service as part of the Water Treatment Plant project. The cost for this station is approximately \$100,000 and we are seeking grant funding of 75% towards the project costs.

Administration advises that EVs are becoming more popular and this network of charging stations will encourage EV owners to venture out of the lower mainland. As EVs increase in number it is expected that

the costs for the Direct Current Fast Charging stations will decrease. Comments have been expressed that Level 2 charging stations may become obsolete within a few years, however for a \$5,000 investment Council may wish to consider funding at least one for our community.

Recommendation

Administration advises Council that this is an excellent funding opportunity, and the volume of units purchased will reduce the cost per unit. The Direct Current Fast Charging station will allow EV owners to charge their battery in 20 – 30 minutes so they may not stay in our community for long, however the Level 2 stations will require a stay of several hours. Both styles of charges will be an economic development project as it will encourage EV owners to visit our community to use the charging stations.

Administration has no recommendation, the report if for Council's review and decision.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Electrifying Northern and Central BC for EV Travel



A Feasibility Study for a Highway 16/97/5 EV Charging Network

Background

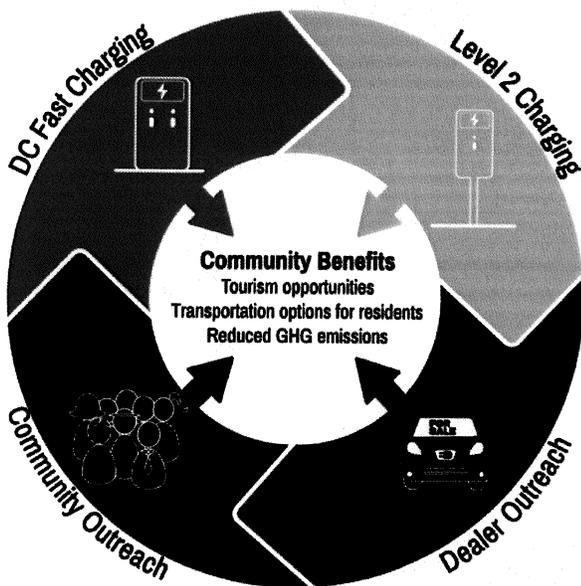
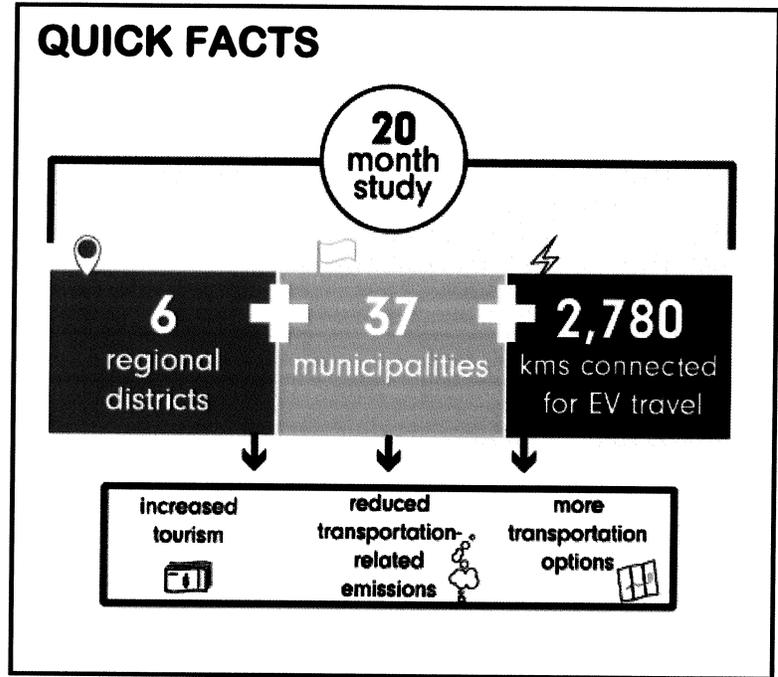
The Highway 16/97/5 Electric Vehicle (EV) Network Feasibility Study is a community-led project, directed by six regional governments, with planning and implementation facilitated by the Community Energy Association. The project engages 43 local governments from south of Kamloops to Haida Gwaii in order to develop an electric vehicle (EV) charging station network of over 2,780 kms.

The project builds upon lessons learned from both Accelerate

Kootenays and Southern Alberta EV Collaboration, both community-driven approaches to electrifying rural areas.

The project also complements the Province of BC's CleanBC Plan launched in December 2018, which will require 100% of vehicles sold in BC to be zero-emission by 2040.

QUICK FACTS



Benefits of an EV Network

The network will be designed to:

- support local priorities
- decrease community-wide greenhouse gas emissions
- drive economic development through EV tourism
- increase transportation choices for corridor residents and businesses and
- reduce transportation costs and vehicle maintenance for new EV owners

Work in Progress

Since May 2018, the project team and Advisory Committee have been:

Establishing Community Priorities;

- Getting to know stakeholders across the study area including locally elected officials, staff, community groups, businesses, EV drivers and First Nations.
- Developing a project brand for the network – **Charge North EV Network**

Increasing awareness and Capacity;

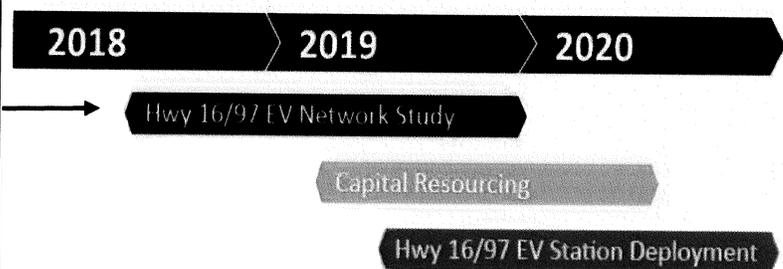
- Hosting and attending EV Readiness Workshops and public Ride and Drive events
- Working closely with regional tourism associations

Planning and Impact Modelling;

- Mapping out the network of charging stations required for safe and reliable travel on the major routes in the study area
- Estimating project impacts for greenhouse gas emission reductions, energy use and financial savings in the overall study area
- Developing a draft capital plan for the full **Charge North** network

Project Timeline and Future Deployment

From May 2018 to December 2019, this planning study will lay the foundation for accelerating EV adoption in northern and central BC. This will include facilitating a comprehensive charging network of both Direct Current Fast Charger (DCFC) and Level 2 charging stations, car dealership outreach, and public awareness and education.



The CleanBC Plan and Implications on the Project

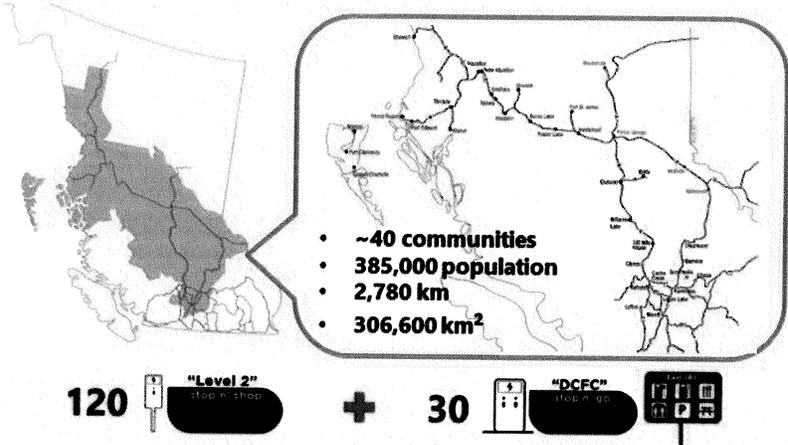
December 2018 saw the release of the CleanBC Plan by the Province of BC, with its ultimate goal being to accomplish 75% of the Province's 2030 GHG reduction goal. The plan has four pillars, one of which is Cleaner Transportation. Within that pillar, a new zero-emission vehicle (ZEV) standard was set along with other initiatives for accelerating EV adoption in BC:

- A target of 10 % new light-duty passenger vehicle sales in B.C. will be zero-emission vehicles by 2025, increasing to 30 per cent by 2030 and 100 per cent by 2040.
- Incentive programs to bring down the price of EV's for BC residents
- A commitment to more than double the number of DCFCs from 71 to 151

Highway 16/97/5 – Electric Vehicle Network Funding Requirements for Local Governments

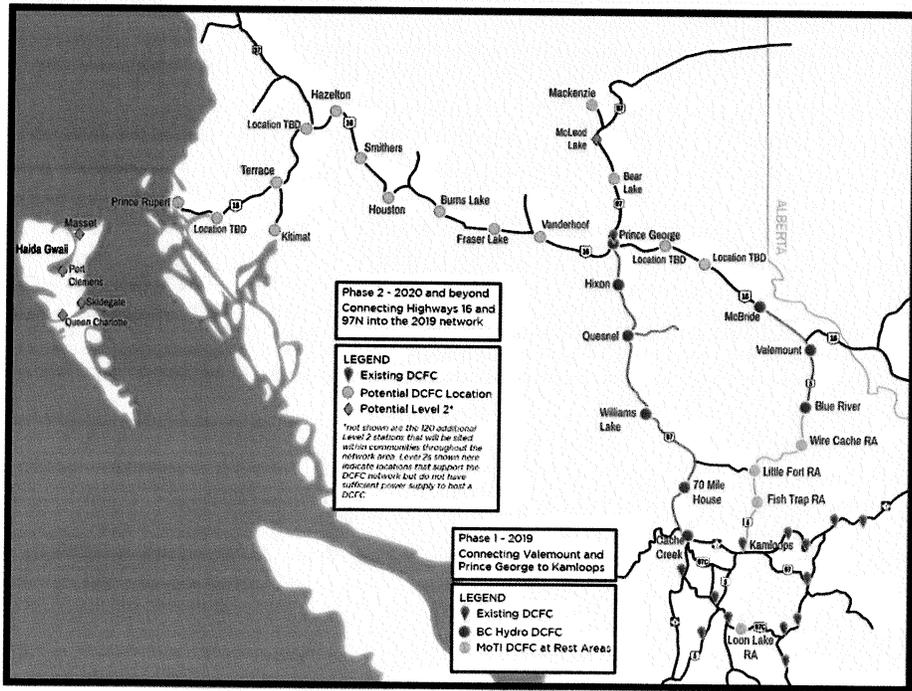
Capital Plan for the Charge North Network

A network of EV charging stations that allows drivers to travel safely and reliably across the six regional districts in the study area requires approximately 30 Direct Current Fast Chargers (DCFCs) and 120 Level 2 charging stations, along with extensive community and car dealer engagement.



TOTAL INVESTMENT
 Includes deployment of approximately 30 DCFC stations and 120 Level 2 stations, outreach, marketing and project management

\$5.3 M



The map shows Phase 1 DCFCs that are currently funded and under planning/ construction by BC Hydro and the Ministry of Transportation and Infrastructure (MoTI) on Highways 97 and 5. The timing of Phase 2, primarily DCFCs along Highways 16 and 97N, depends on when funding is secured. Both agencies cover DCFC equipment, installation, operations, maintenance and network fees. There is typically no cost to local governments' working with BC Hydro to host a DCFC on municipal land, just basic site maintenance and snow removal.

DCFC		
30 @ \$100K per station	Community Support & Site Selection	Total
\$3 M	\$100K	\$3.1 M

The project will be looking for capital funding to support the installation of approximately 120 Level 2 stations in the **Charge North** network.

- Recently announced grant opportunities through the Province’s \$63 million *CleanBC Community Fund* offers up to 73% to finance Level 2 charging stations and additional, parallel grant programs are expected in the spring.
- Match funding for the remaining 27% might include Northern Development Initiative Trust, corporate and industry sponsors as well as local government contributions.
- Each of the six regional districts contributed \$9,000 towards the current planning study but this does not cover capital costs for installing EV charging stations.

LEVEL 2		
120 @ \$14K per station	Project Mngmt. & Engagement	Total
\$1.7 M	\$500K	\$2.2 M



Key Features of Level 2 Chargers:

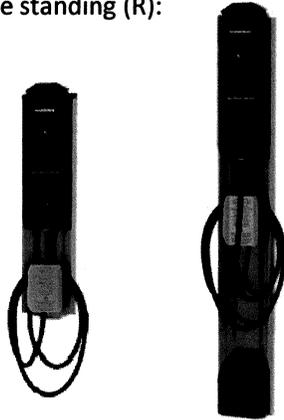
- Estimated unit & installation cost is ~ \$10,000
- 15-30km range per hour of charging
- Best suited for plug-in while visiting shops, cafes, sites, hotels, etc. or residents while at work
- Key infrastructure to encourage extended visits to community amenities
- Requires 220 volt/15-110 amp, dedicated electrical circuit (similar to a dryer/fridge)
- Accessible to most Battery Electric Vehicles (BEV) and Plugin Hybrid Electric Vehicles (PHEV)

Key Features of DCFC Chargers:

- Estimated unit & installation cost is ~ \$100,000
- 20-30 min charge = 80% full battery
- Best suited for travel along corridors/major highways
- Key infrastructure to encourage out-of-town visits as they reduce range anxiety, are conveniently located for 'pit stops' and charge quickly
- Requires 480 volt electrical circuit
- Accessible only by Battery Electric Vehicles (BEV)

**Please note that Tesla Superchargers are propriety fast charging stations only compatible with Tesla cars, however, Tesla vehicles that have purchased an adapter are able to charge at any Level 2 or DCFC.*

Level 2 stations are easy to install on a wall, side of building, or on a freestanding pedestal. A site inspection will determine what configuration is best for safety, security and access. Examples of Level 2 charging stations – wall mounted (L), free standing (R):



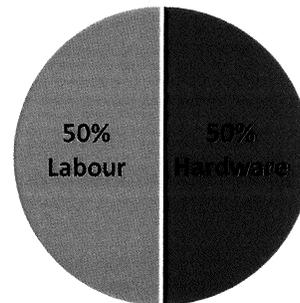
Benefits of hosting a Level 2 Charger
• Increase tourist visits to community
• Encourage visits to local amenities
• Inclusion in project advertising
• Increase length of stays
• Low cost
• GHG emissions reduction
• Accelerate local EV adoption

Cost of Installation & Partner Responsibilities

Level 2 chargers are easily installed by an electrician indoors or outdoors. While the net cost of the unit and installation is approx. \$10,000, the total cost to a community will likely range between \$2,500 - \$5,000 per station, plus any in-kind contributions. The factors determining final cost include:

- distance to breaker box, and/or need for 240 volt dedicated electrical circuit/appropriate wiring
- cost of labour
- additional capital funding available to the full network
- availability of subsidies

Distribution of equipment costs:



The *Charge North* project is responsible for:

- Equipment procurement process
- Contracts and agreements
- Infrastructure cost
- Installation management & cost
- All directional signage
- Marketing and communications
- Site assessments
- Operations, maintenance, warranty and annual network fees for 5 years

The host community is responsible for:

- Costs associated with providing power*
- Day-to-day site maintenance (e.g., plowing)
- Dedicated space and parking spots (ideally 2)
- Operations, maintenance and annual network fees after 5 years, if desired
- Future replacement, if desired. (life expectancy of the station is ~ 14 years if used 2 times/day, according to equipment supplier)

Note the average cost of a Nissan Leaf is approximately \$0.50 for 1 hour of charging*

Maintenance & Repair

Level 2 chargers typically do not require ongoing maintenance, but an annual budget of approximately \$300 in event of electrical problems is typically recommended. *Charge North* expects to bundle all costs for the Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station (depends on external funding). Per station, that contribution will buy you equipment (\$5,000), installation (\$5,000), a 5-year warranty program, including operations and maintenance (\$3,000) and cover the annual networking fees for 5 years (\$1,000). A local government will contribute a one-time cost of 18 - 36% per Level 2

station. A 5-year warranty for parts and labour typically covers failures of the equipment not associated with improper use or abuse (vandalism).

Frequently Asked Questions

What parking requirements should I consider? It is recommended to have 2 EV-only parking spots per charger. This way if someone is done charging but enjoying a lunch or shopping, another driver can park beside and use the charger. Signage to indicate EV-Only will be supplied and installed by the **Charge North** program.

How much does it cost for a car to charge a Level 2 station? The majority of cars using your Level 2 station will be topping up while they shop or eat. The cost in electricity to charge a car for 1 hour is approximately \$0.48 depending on the EV model. (source: www.pluginbc.ca)

How safe are electric car chargers? Charging stations are safe to the public as no electrical current passes out of the charger until it is connected to a car. A robust aluminum enclosure ensures water tightness in rain and snow. Stations are CSA evaluated for Canada.

How can local governments fund their portion of Level 2 charging stations for the Charge North network?

We anticipate that the local government contribution for Level 2 chargers will likely range between \$2,500 - \$5,000, depending on other funding sources. Communities may consider funding this cost through general revenue, as an economic development services for an Electoral Area, or through an internal climate fund or CARIP funds, for example. Using the Gas Tax Community Works Funds could also be a funding option for a municipality fully funding their own Level 2 station, but it is not an option if a portion of the project funding comes from the *CleanBC* Community Fund.

What happens after 5 years? **Charge North** is working to bundle all costs, including operations, maintenance and network fees, into the project funding plan so that local governments need only to budget a one-time contribution, per Level 2 station, for a 5-year term. After 5 years, local governments will need to review their experience and determine the best approach for ongoing maintenance. It is possible that the EV world will look quite different in the next 5 – 10 years, and we anticipate greater redundancy between DCFs and Level 2 stations, providing more reliability in any one area.

Next Steps

In the next few weeks, CEA will be working with each municipality and regional district in the study area and asking for input on a survey that asks each community to identify how many Level 2 stations they would like to host, and if that varies with different funding scenarios. We suggest that communities consider Level 2 stations during their 2019 budget meetings. Next steps include:

- Local governments - Level 2 station survey and budget considerations
- CEA - capital sourcing and grant writing
- CEA and Advisory Committee - equipment selection, through a competitive RFP process
- CEA and local governments – Level 2 station site selection with guiding principles such as close to amenities, local economic development opportunities, photo op background to highlight community features, building electrical capacity (240V@40a) and more....

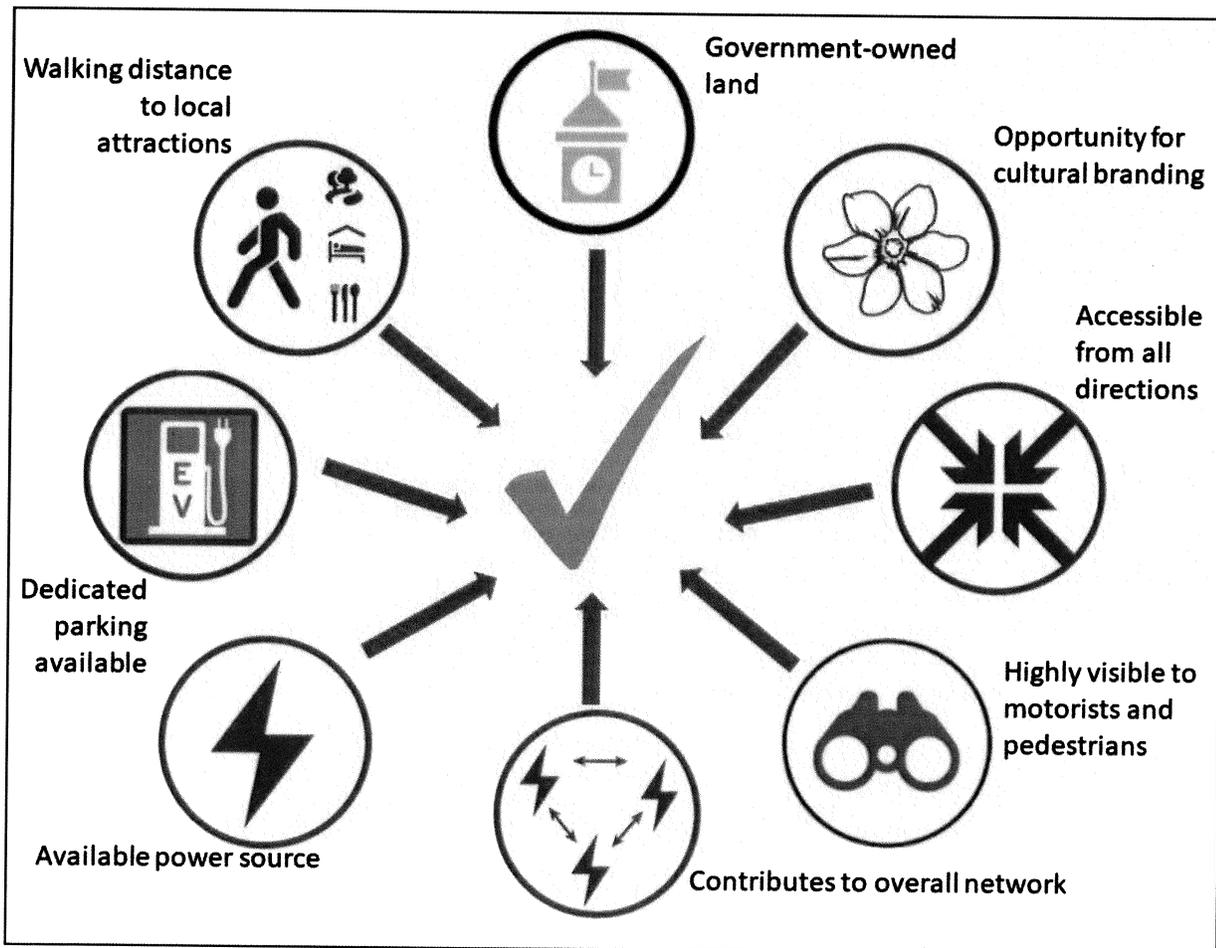
The last page of this document includes a few Level 2 installation case studies from our recent Accelerate Kootenays project to highlight some unique ways that communities choose to meet local priorities. There are many ways to make this work for your community and here are some questions to kick start your discussions....

Discussion Questions

- Discuss your Council or Board's commitment to installing Level 2 stations in your community. This will include a financial contribution, a dedicated EV parking spot, or two, and minimal electricity costs.
- Consider how many Level 2 stations you would want if local governments provide the full match funding of 27% per station to the 73% *CleanBC* grant, approximately \$5,000 per station.
- How many stations would you want if the 27% match is split between local governments (\$2,500) and other funders such as trust or corporate sponsors (\$2,500)?
- Start a list of potential locations that can show case your community amenities and maximize the benefits of EV tourism.

Considerations for Level 2 Station Siting

Your initial discussions about where to locate Level 2 stations in your community should focus on the guiding principles noted in the diagram below. The land must be owned by your municipality or regional district. To maximize community benefits sites should be close to amenities, provide opportunities for local economic development and possibly offer a unique "photo op" background to highlight a key community feature.



Case Studies from the Accelerate Kootenays Project

Leveraging Level 2 Station Installation

For the Accelerate Kootenays rural EV network, the average installation in 2018 was between \$6,000 and \$8,000 per Level 2 station (install cost only, excludes cost of unit, which was \$4,500 for a networked Flo SmartTwo charger). For this project, no install went below \$6000, as each station needed an electrician onsite and some modification to electricity supply and wall installs ended up being only marginally cheaper than free standing.

Case Study 1: Kimberley (installation in progress)

The City of Kimberley leveraged the installation of a single charger to install two additional Level 2 stations. As a municipality, they had prioritized the support of electric vehicles and are creating a bank of three chargers, paying for two additional chargers (\$9,000 + networking fees).

Case Study 2: Ktunaxa Nation

The Level 2 station at the Ktunaxa Nation Government Building was the most expensive in the project for a single charger, costing \$18,000. The site hosts were able to source funding to ensure the station was in a prominent, easily accessible spot. The funding covered considerable work to the electrical panel as well as significant amount of trenching to bring wires from the panel to the main parking lot.

The added incentive to invest in moving the charger to this spot was to collaborate with a solar array installation on the building. The visibility of the charger along with the solar array was a draw for the funder to support the additional cost and supported the Ktunaxa's priority of clean energy.



Case Study 3: Golden



Accelerate Kootenays planned to install one DCFC and a one Level 2 station in Golden, but given it's prominent, vital location for travel along Highway 1, MoTI saw an opportunity to demonstrate what a charging "hub" could look like. Three additional Level 2 stations were installed with wiring pulled for the installation of an additional four Level 2 stations. It was more cost effective to complete wiring in preparation for further stations at the time of existing work, rather than initiate new work one year in the future. This install added \$30,000 in installation costs, versus \$64,000 if each of the 8 units were to be installed separately at different times.

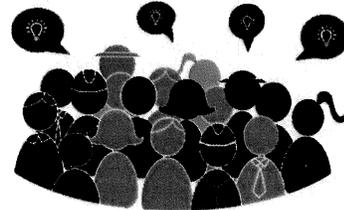
- Funding for Level 2 stations available to local governments and First Nations

Community Energy Association will be preparing for grant opportunities through the *CleanBC Community Fund* to finance the Level 2 network and discussing priorities and contributions from local governments and other match funders to leverage available provincial funding.

Stay current.....

Get involved in EV planning in your region! Learn more at the upcoming Charge North presentations:

- **Climate Leadership 101 – LGLS EOS Series**
All 10:30 am – 12 pm & 2:45 – 4:45 pm
 - Richmond: January 17
 - Richmond: January 18
 - Kelowna: January 24
 - Prince George: February 1
- **EV Readiness Workshop for Planners - PIBC Central-Northern Chapter Event**
Prince George, March 14 (TBC)
- **Interior Local Government Association (SILGA) AGM & Convention**
Penticton, April 30 – May 3
- **North Central Local Government Association (NCLGA) Conference**
Williams Lake, May 9-10
 - May 9**
 - EV Ride & Drive; 2:30 – 4:30 pm
 - Charge North EV Workshop; 3:15 – 4:30 pm
 - May 10**
 - 2020 and Beyond: Working Together towards a Clean Growth Future for Northern and Central BC Communities; 2:00 – 4:00 pm



Contact Us

For more information about this project, contact Janice Keyes with Community Energy Association at jkeyes@communityenergy.bc.ca or 604-628-7076, ext. 705.

Project Partners

The following organizations are proudly supporting the study: The Federation of Canadian Municipalities' Municipal Climate Innovation Program (MCIP) and six Regional Districts - North Coast, Kitimat-Stikine, Bulkley-Nechako, Fraser-Fort George, Cariboo, and Thompson-Nicola.



MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 16, 2019

SUBJECT: LICENCE AGREEMENT – SURFACE WEATHER STATION

Background

In 2012 the Village was able to obtain an Environment Canada weather station and it was installed at the Public Works Yard. There was no cost to acquire and install this equipment and the only cost for operation is a small amount of power. There is virtually no time spent by Village employees on this facility.

Discussion

The Village was fortunate to secure the Environment Canada weather station in 2012 following the Winter Olympics that were held in Whistler, BC. There was no cost for the equipment and Environment Canada personnel installed the equipment and maintain it when necessary. We did not enter into a formal agreement and have not received any form of payment for hosting the site.

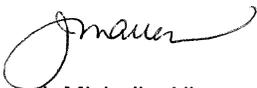
Environment Canada recently contacted the Village and would like to make the arrangement more formal. They have provided a 15 year licence agreement for the Village's consideration. Basically the weather station would continue to operate as it has for the past 7 years however the Village would receive \$1,200 per year as an annual licence fee. We would not be required to carry out any new duties or maintenance under the terms of this agreement.

As an aside, when searching the Environment Canada website for local weather our weather station is officially found as Cache Creek but it states "observed at Ashcroft, BC". The Village has lobbied for years, and had the local Environment Canada Office support, to have the labelling changed to Ashcroft but Environment Canada has refused. Cache Creek has been included in the Environment Canada directory for many years and policy is not to change names.

Recommendation

Administration is seeking a resolution of Council authorizing Mayor Roden to sign the licencing agreement with Environment Canada to allow the weather station to remain at the Public Works yard for the period January 1, 2019 to December 31, 2033 at an annual fee of \$1,200.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

**LICENCE AGREEMENT
FOR THE INSTALLATION AND OPERATION OF A
(SWX) SURFACE WEATHER NETWORK**

BETWEEN:

**The Village of Ashcroft
PO Box 129, 601 Brancroft Street
Ashcroft, B.C
V0K 1A0
(the "Licensor")**

AND

**HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Minister of
the Environment (the "Licensee")**

WHEREAS the Minister of Environment and Climate Change Canada is present on the site number 1160515 since 2010 and owns a surface weather network.

WHEREAS the Licensor owns the premises more particularly described as "Existing Meteorological Instruments" shown and further described on the plan annexed hereto and identified as Schedule "A";

AND WHEREAS the Licensee wishes to continue to occupy and use the Licensed Land for the purpose of installing, operating and maintaining a Surface Weather Network, herein the "Installation", as further described in Schedule "B";

AND WHEREAS the Licensor wishes to grant a licence to the Licensee for occupation and use of the Licensed Land;

AND WHEREAS The Licensor acknowledges and agrees that, in consideration of the Arrears that are due and payable by the Licensee as indicated in this Agreement, the rights granted in this subsection 2.1 shall be deemed to have applied to Licensee's use of the Licensed Land during the applicable over-hold period.

NOW THEREFORE in consideration of the Licence Fee and the terms and conditions set forth below, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. DEFINITIONS

In this Agreement:

"Applicable Environmental Law" means:

- (a) all applicable statutes and regulations, and all by-laws, declarations, directives, plans, approvals, requirements, guidelines, standards and orders made pursuant thereto by any competent authority concerned with environmental assessment, protection or remediation, health, chemical use, safety or sanitation; and
- (b) the applicable common law;

"Contaminant" means:

- (a) any pollutant or toxic, dangerous or hazardous substance or material as defined, listed, prohibited, controlled, or regulated by Applicable Environmental Law; or
- (b) any substance that when released into the natural environment causes or is likely to
 - (i) cause harm, adverse impact, damage, degradation to or impairment of the

environment; (ii) have an adverse effect on human safety or health; or (iii) injure or materially discomfort any person, or the normal conduct of business;

“Effective Date” means the date identified in subsection 2.2 of this Agreement;

“Equipment” means the equipment which in the opinion of the Licensee is necessary in order to install, operate and maintain the Installation on the Licensed Land;

“Ground Maintenance” means the grass-cutting, snowplowing and general site maintenance within the Licensed Land.

“Licence Fee” means the fee set out in section 3;

“Licensed Land” means the premises as shown and described on the plan annexed hereto and identified as Schedule “A”;

“Realty Taxes” means all taxes, rates, levies, duties, charges and assessments levied or charged, at any time, by any government authority having jurisdiction over the Licensed Land;

“Structures” means a concrete or steel base required to support the Installation or Equipment, and any other structures that may be required in order to house the Installation or Equipment on the Licensed Land;

“Utilities Connections” means cables, posts or other related installations erected by the Licensee to ensure connection of the Installation to utilities such as gas, water and electricity.

2. GRANT, TERM AND RENEWAL

- 2.1 On the terms and conditions of this Agreement, the Licensor hereby grants to the Licensee a non-exclusive licence to enter on, occupy and use the Licensed Land for the purpose of installing, operating and maintaining the Installation and for no other purpose whatsoever. The rights granted in this subsection shall extend to and include employees, agents, officers and contractors of the Licensee who operate and maintain the Installation, including all necessary Equipment and Structures.
- 2.2 This Agreement shall be effective the first (1st) day of January 2019 and shall expire on the thirty-first (31st) day of December 2033, unless otherwise terminated in accordance with the terms of this Agreement.
- 2.3 The Licensee may renew this Agreement for a term of five (5) years. The Licensee may exercise its option to renew by delivering to the Licensor written notice at least six (6) months prior to the expiry of the Term or the existing renewal term, as the case may be. Each renewal term shall be upon the terms and conditions of this Agreement, including the Licence Fee.
- 2.4 If the Licensee continues to occupy the Licensed Land without proper notice of its intention to Renew this Agreement, the Licensee shall remain as Licensee of the Licensed Land solely on a month-to-month basis and shall otherwise be subject to the provisions of this Agreement.
- 2.5 The Licensor reserves the right to grant licences, rights of way or privileges to others on, over, under, through or across the Licensed Land or the lands on which the Licensed Land is located, provided however that such licences, rights of way or privileges:
 - (a) are not detrimental to the proper conduct of the Licensee's occupation or use of the Licensed Land;
 - (b) do not impose any cost upon the Licensee;
 - (c) do not weaken, diminish or impair the rights and obligations of the Parties under this Agreement; and in no way provide access to Equipment and Structures to other licensees.

3. LICENCE FEE

- 3.1 The Licensee shall pay to the Licensor, during the term of this Agreement, an annual Licence Fee as follows: One thousand and two hundred (\$1,200) 00/100 dollars.
- 3.2 The Licensee shall pay the Licence Fee upon receipt of an invoice from the Licensor and following the Licensor's successful and ongoing registration in the Licensee's direct deposit

payment system ("the Payment System"). All Licence Fee payments including GST or HST where applicable or any other payments required to be made to the Licensor by the Licensee shall be payable by way of the Payment System.

- 3.3 If this Agreement is terminated prior to the date specified in subsection 2.2 and in accordance with the terms and conditions of this Agreement, the Licensor shall refund to the Licensee a prorated portion of the annual Licence Fee paid, such refund to be calculated in respect of the unexpired term of the relevant year.
- 3.4 The Licence Fee shall be inclusive of Realty Taxes and costs related to Ground Maintenance.

4. GENERAL COVENANTS

- 4.1 The Licensee covenants with the Licensor:
 - (a) at its own expense, to maintain the Licensed Land in a clean and good state of maintenance and repair to the extent that such maintenance and repair is required as a result of the Licensee's occupation or use of the Licensed Land;
 - (b) not to commit any voluntary waste or destruction on the Licensed Land or do anything on the Licensed Land that may be or become a nuisance or annoyance to an owner or occupier of land in the vicinity of the Licensed Land;
 - (c) not to interfere with the activities of any other person authorized to enter on, occupy and use the Licensed Land under a prior or subsequent licence granted by the Licensor;
 - (d) to permit the Licensor, or its representatives, to enter on the Licensed Land upon reasonable notice in order to inspect the Licensed Land;
- 4.2 The Licensor agrees to ensure that the Licensee enjoys quiet enjoyment of the Licensed Land. In particular, the Licensor shall not do anything on the Licensed Land that will interfere materially with the Licensee's occupation and use of the Licensed Land.

5. ACCEPTANCE OF THE LICENSED LAND

- 5.1 The Licensee agrees that:
 - (a) it has inspected the Licensed Land or has caused it to be inspected on its behalf;
 - (b) it has entered into this Agreement on reliance on that inspection and not on reliance on any representation, warranty, inducement, whether oral, written or implied, by whomsoever made;
 - (c) it is satisfied with the extent of its knowledge of the condition, including environmental condition, affecting the Licensed Land.

6. ENVIRONMENTAL PROTECTION

- 6.1 The Parties acknowledge that the Licences Land is adjacent to a railroad and is located on the land used by the public works of the Village of Ashcroft. The Parties further acknowledge that the Licensee's use of the Licenced Land is not such as to cause contamination.
- 6.2 The Licensee shall not be liable or responsible under this Agreement for any Contaminants in existence on, in or under the Licensed Land at the Effective Date or for any adverse conditions arising out of such Contaminants and the Licensor shall be liable to promptly remove the Contaminant or take appropriate remedial action, each at Licensor's cost and expense. The Licensee is not responsible or liable under this Agreement for any contaminants existing on Lands authorized before the Term or for any adverse condition arising from these contaminants. This clause includes, but without limitation, any type of product spills including oil, gasoline or other contaminants.
- 6.3 The Licensee agrees that its occupation and use of the Licensed Land shall be consistent with the environmental condition of the Licensed Land.

- 6.4. The Licensee agrees that no Contaminants shall intentionally be deposited, placed, discharged or disposed of by or on behalf of the Licensee on, in or under the Licensed Land or adjacent sites.

7. RETURN OF THE LICENSED LAND

- 7.1. Upon expiration or termination of this Agreement, the Licensee shall:
- (a) peaceably quit and deliver to the Licensor possession of the Licensed Land;
 - (b) leave the Licensed Land free from all garbage and debris, but only to the extent such garbage and debris was caused by the occupation or use of the Licensee; and
 - (c) subject to subsection 7.3, return the Licensed Land back to the state of maintenance and repair that existed prior to the Term, except normal wear and tear and only to the extent that such maintenance and repair is required as a result of the Licensee's occupation or use of the Licensed Land;
- 7.2. Unless the Parties agree otherwise, within one hundred and eighty (180) days of the expiration or termination of this Agreement, the Licensee shall remove the Equipment and Utilities Connections.
- 7.3. Unless the Parties agree otherwise, upon expiration or termination of this Agreement, the Structures shall remain on the Licensed Land and be deemed to be part of the Licensor's premises, and the Licensor accepts all liabilities and responsibilities in any way related to the Structures as of the date of expiration or, as the case may be, termination.

8. EARLY TERMINATION AND DEFAULT

- 8.1 Notwithstanding the expiration date stipulated in subsection 2.2,
- (a) the Parties may, on mutual consent in writing, terminate this Agreement at any time; and
 - (b) the Licensee may terminate this Agreement at any time, without cause and in its sole discretion, by giving at least ninety (90) days written notice of its intention to terminate to the Licensor.
- 8.2 If either the Licensee or the Licensor becomes a party in default by failing to observe any terms, conditions or covenants under this Agreement and does not, within ninety (90) days of receiving notice in writing from the non-defaulting party specifying the default, undertake to cure such default, then the non-defaulting party may terminate this Agreement.

9. AMENDMENTS

- 9.1 This Agreement may be amended at any time by mutual consent of the Parties. In order to be valid, any amendment to this Agreement shall be in writing and signed by the Parties.

10. ASSIGNMENT, SUCCESSORS, SALE

- 10.1 Neither Party may assign or otherwise alienate its rights or obligations under this Agreement without the prior written consent of the other Party.
- 10.2 This Agreement shall inure to the benefit of and be binding upon the Parties hereto and, as the case may be, their heirs, administrators, executors, successors and permitted assigns.
- 10.3 In the event that the Licensor plans to sell, transfer or otherwise dispose of the Licensed Land, the Licensor shall notify the Licensee accordingly at the first available opportunity.

11. MISCELLANEOUS

- 11.1. No transfer of interest

This Agreement operates solely as a licence and does not transfer any exclusive possessory right or interest in land to the Licensee.

- 11.2. Notices

Any notice between the Parties shall be in writing and shall be: a) delivered personally (in which case the notice shall be considered received on the day of the delivery); or b) mailed by registered mail, return receipt requested (in which case the notice shall be considered received on the seventh business day following the day on which it was registered in a post office; or c) sent by facsimile confirmation transmission (in which case the notice shall be considered received on the second business day following the facsimile transmission); or d) sent by electronic mail, read receipt requested (in which case the notice shall be considered received on the day following the day of delivery).

(a) Such notices shall be sent to the following addresses:

For the Licensor:

**The Village of Ashcroft
PO Box 129, 601 Bancroft Street
Ashcroft, BC
V0K 1A0**

For the Licensee:

Melanie Peris, Director
Environment and Climate Change Canada
Realty and Business Integrity Services
351 St. Joseph Blvd.
Gatineau, Quebec
K1A 0H3
FAX: 819-938-4897
ec.servicesdesbiensimmobiliers-realestateservices.ec@canada.ca
Attn: Real Estate Administrator

11.3. Waiver

No provision of this Agreement shall be considered to have been waived unless the waiver is in writing, and a waiver shall not of itself constitute a waiver of any subsequent breach of that obligation or of any other obligation.

11.4. Consents and approvals

A consent or approval to any act requiring consent or approval under this Agreement shall not waive or render unnecessary the requirement to obtain consent or approval to any subsequent same or similar act under this Agreement.

11.5. Remedies

No remedy conferred upon or reserved to the Parties under this Agreement is exclusive of any other remedy in this Agreement or provided by law, but that remedy shall be in addition to all other remedies in this Agreement or then existing at law, in equity or by statute.

11.6 Singular and plural

In this Agreement, unless the context otherwise requires, the singular includes the plural and the masculine includes the feminine gender.

11.7 Captions and headings

The captions and headings contained in this Agreement are for convenience only and are not to be construed as defining or in any way limiting the scope or intent of the provisions herein.

11.8 No agency, partnership or joint venture

Nothing in this Agreement shall be construed as creating an agency, partnership or joint venture relationship between the Parties. Neither Party is authorized to represent, bind, obligate or contract on behalf of the other in any manner whatsoever, or represent to third parties that it is an agent of, or partner with, or in a joint venture relationship with the other. The only relationship is that of Licensor and Licensee.

11.9 Survival

Notwithstanding the expiration or early termination of this Agreement, it is expressly agreed that [sections 7 (Return of the Licensed Land) and 12 (Dispute Resolution)] shall survive the expiration or early termination of this Agreement. Furthermore, all rights and obligations which, expressly or by necessary implication, are required or might reasonably be expected to survive the expiration or termination of this Agreement shall continue to be in effect notwithstanding the expiration or termination of this Agreement until such time as the Parties may mutually agree to the release of the obligations contained therein or until they expire by their nature.

11.10 Entire Agreement

This Agreement and all schedules listed throughout constitute the entire agreement between the Parties. There are no undertakings, representations, promises or warranties, express or implied, other than those contained in this Agreement and its schedule.

11.11 Severability

If any section of this Agreement or any part of a section is found to be illegal or unenforceable, that part or section, as the case may be, shall be considered separate and severable and the remaining parts and sections of the Agreement shall not be affected thereby and shall be enforceable to the fullest extent permitted by law.

11.12 Applicable laws

This Agreement shall be governed by the laws applicable in Yukon.

11.13 Counterparts

This Agreement may be signed in one or more counterparts, each of which once signed shall be deemed to be an original. All such counterparts together shall constitute one and the same instrument. Notwithstanding the date of execution of any counterpart, each counterpart shall be deemed to bear the effective date set forth above. The signature of any of the parties may also be evidenced by a facsimile copy or email copy (scanned document only) of this Agreement bearing such signature.

12. DISPUTE RESOLUTION

- 12.1 If a dispute arises out of, or in connection with this Agreement, it should be first discussed and negotiated between the Parties in order to resolve the issues.
- 12.2 If the Parties do not resolve the issues through negotiation, the Parties agree to refer the issues in dispute to mediation. Such mediation shall be conducted in BC, in either French or English as may be decided by the Licensor.
- 12.3 If the Parties do not resolve all of the issues in dispute through mediation, the Parties may agree to submit those issues to binding arbitration to be conducted in Gatineau, Province of Quebec, in either French or English as may be decided by the Licensor.
- 12.4 The Parties shall use their best efforts to agree on the choice of a mediator or arbitrator(s), as the case may be, and of the rules governing such mediation or arbitration.
- 12.5 During the progress of any mediation or arbitration, the Parties shall continue to perform their obligations under this Agreement to the extent such obligations are not in dispute or affected by such dispute.
- 12.6 The Parties' agreement to use the dispute resolution mechanisms specified in this section 12 shall not prevent either Party from commencing an action in the courts if necessary to obtain equitable relief or any other remedy which is not available through mediation or arbitration.

13. SIGNATURES

The Parties have executed this Agreement by the hands of their duly authorized representatives as follows:

HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the MINISTER OF THE ENVIRONMENT

By: Melanie Peris
A/DIRECTOR,
REAL PROPERTY MANAGEMENT DIVISION

Signature: _____

Signed this ____ day of _____, 20

**The Village of Ashcroft
PO Box 129, 601 Brancroft Street
Ashcroft, B.C
V0K 1A0**

By:
Mayor of the Village of Ashcroft

Signature: _____

Signed this ____ day of _____, 20

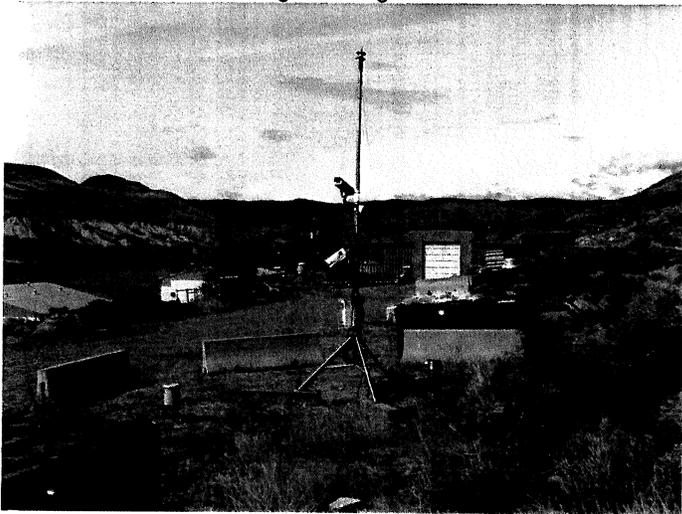
SCHEDULE A

Plan

Picture #1 Ashcroft Site Diagram
Latitude: 50 42 30 N - Longitude: 121 16 53 W



Image Looking North

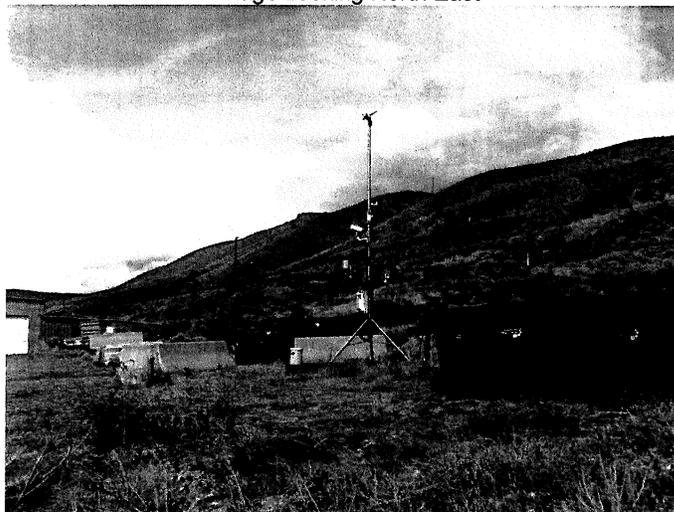


SCHEDULE A
Plan

Image Looking South



Image Looking North East



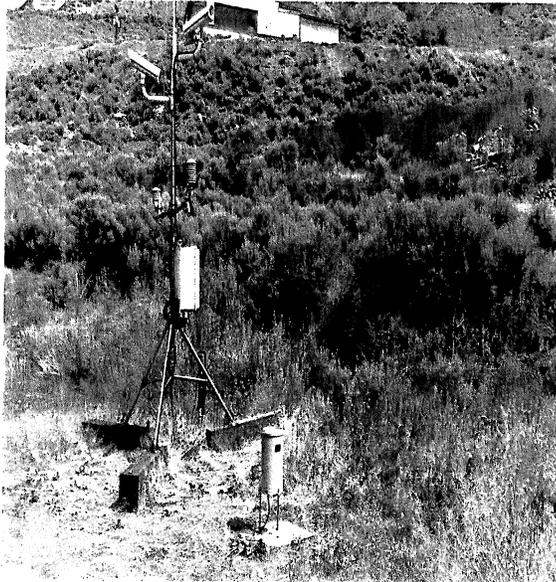
SCHEDULE B

Description of the (SWX) Surface Weather Station

The Licensee's Equipment for the purposes of this Agreement consists of but not limited to the following Equipment to be located within the Licensee's rack:

10 metre tripod equipped with:

1. temperature and humidity sensors,
2. wind direction,
3. speed sensor,
4. webcam,
5. a barometer,
6. surface mounted tipping bucket.



MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 16, 2019

SUBJECT: ASHCROFT FIRE DEPARTMENT TRAINING CENTRE

Background

The Ashcroft Volunteer Fire Department and their Firefighters' Association received a number of monetary donations following the Elephant Hill wild fire. The Department advised Council that they would like to proceed with the development of a training centre at the Public Works Yard. The centre would provide their members with experience working in a smoke filled environment.

Discussion

The CAO and the Foreman met with Chief White and Deputy Chief Anderson at the site and discussed the proposal. The centre would consist of 2 steel shipping containers, one 40' and one 20', which would be stacked on top of each other. There would be an internal staircase and some furniture to recreate the interior of a home. When not in use the doors and windows would be closed and locked. There would not be anything of value at the site and there would not be any external staircases. Administration does not believe that it would present a hazard.

The proposal was sent to MIABC for their review and comments. They replied that from a liability perspective they did not see any issues and provided us with a sample waiver.

The Public Works Yard is zoned M1 Industrial1 and Bylaw No. 823 limits the location of cargo containers. The bylaw states that the total gross floor area for containers must not exceed 30 m² and must not be stacked. This proposal would require a variance by Council for both the total area and the fact that they are stacked. While this may be setting a precedence the facility would be used for only training purposes and would not have anyone inside the container by themselves or for any length of time. It is unlikely that any other property owner would wish to apply for a similar variance.

Administration has drafted a very short agreement between the Ashcroft Volunteer Firefighters' Association and the Village. This agreement is attached for your review and comment. The design of the facility will require minimum maintenance and negligible costs. The purpose of the agreement is to ensure that each party understands their long term responsibility relating to the site.

Once the training centre has been completed it is the intention for our department to invite neighbouring departments to the site for weekend training events. This facility will be a benefit to our members as well as to all fire departments in the region.

Recommendation

Administration is requesting Council's review and approval of the attached agreement between the Village of Ashcroft and the Ashcroft Volunteer Firefighters' Association and further that staff be authorized to proceed with the preparation of a Development Variance Permit to allow two containers to be stacked and for the total floor area to exceed 30 m²

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

OPERATING AGREEMENT

BETWEEN: **THE CORPORATION OF THE VILLAGE OF ASHCROFT (Village)**
 PO Box 129
 Ashcroft, BC
 V0K 1A0

AND: **ASHCROFT VOLUNTEER FIREFIGHTERS' ASSOCIATION (Association)**
 PO Box 129
 Ashcroft, BC
 V0K 1A0

The Village of Ashcroft wishes to provide a location for the Ashcroft Fire Training Centre.

The term of the Agreement shall be from March 1, 2018 to December 31, 2022

The Village of Ashcroft will allow the establishment of a Fire Training Centre on the property commonly known as the Ashcroft Public Works Yard.

The Village of Ashcroft will:

1. permit the Association to locate two cargo containers on the property, one 40 feet in length and the second one to be 40 feet in length;
2. permit the Association to stack the containers;
3. permit the Association to access the site after hours for training events subject to the request being submitted to Village Administration 48 hours in advance for approval;
4. permit the Association to invite third party emergency responders onto the site to participate in approved training events, subject to each visitor signing the *Release of Liability, Waiver and Assumption of All Risks* (Waiver) form. A copy is attached.

The Ashcroft Volunteer Firefighters' Association will:

1. cover all costs to purchase and install the cargo containers, including developing a base that is approved by the Building Inspector;
2. ensure that the site is approved by Village Administration and the Public Works Foreman;
3. ensure that the site is prepared to allow for the controlled drainage of water that may be used during practices
4. ensure that the cargo containers are painted in a neutral colour and are free of all logos and advertisements;
5. ensure that the site is maintained as required, including removal of weeds and repainting;
6. ensure that the site is left secure and tidy after all training events;
7. ensure that all visitors to the training events complete a waiver form;
8. ensure that no live fire events will be held at the site;

9. acknowledges that Village operations will take precedence over training events.

Agreed by both parties this _____ day of _____, 2019.

**THE CORPORATION OF THE VILLAGE
OF ASHCROFT**

**ASHCROFT VOLUNTEER
FIREFIGHTERS' ASSOCIATION**

Barbara Roden, Mayor

Chair

Michelle Allen, CAO

Treasurer

RELEASE OF LIABILITY, WAIVER AND ASSUMPTION OF ALL RISKS

Fire Training at Ashcroft Fire Training Centre

PLEASE READ CAREFULLY

TO: The Corporation of the Village of Ashcroft

I wish to participate in a fire training activity at the Ashcroft Fire Training Centre and acknowledge that in order to do so, I must agree to be bound by this Release of Liability, Waiver and Assumption of Risk. I understand and acknowledge the risks and hazards of the fire training activity and accept full responsibility and agree to participate in the fire training activity at my own risk.

I hereby waive any and all claims that I may now and in the future have against, and release from all liability and agree not to sue the Corporation of the Village of Ashcroft and their respective agents, officers, employees, volunteers or representatives (the "Released Parties") for any loss, damage, personal or bodily injury, death sustained or suffered by me as a result of my participation in the fire training activity due to any cause whatsoever, including without limitation, negligence, fault or breach of statutory duty, including duties arising from *Occupiers Liability Act*.

In no event will the Corporation of the Village of Ashcroft be liable for any loss, damage, personal or bodily injury or death nor for any loss of or damage (including indirect or consequential damages) that I suffer whether attributable to or arising out of my participation in the fire training activity or by reason of any matter or thing done or permitted.

I confirm that I am the age of majority and that I have read and understand this agreement prior to signing it and agree that this agreement will be binding upon me, my heirs, executors and administrators.

Signed this ____ day of _____, 20____ at Ashcroft, British Columbia.

Participant's signature

Participant's Printed Name

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 4, 2019

SUBJECT: FILING OF CAMPAIGN FINANCING DOCUMENTS

Background

All candidates for the 2018 General Local Election were required to submit their Campaign Financing Document to Elections BC by January 18, 2019.

Discussion

Candidates in the 2018 General Local Elections for whom a campaign disclosure statement was not filed are disqualified under the *Local Elections Campaign Financing Act* (LECFA) from being nominated for, elected to or holding office on a local authority until after the next general local election.

Elections BC has advised that all candidates that participated in the Village of Ashcroft election have filed their campaign financing documents with Elections BC so there are no disqualified candidates for the next general local election.

Recommendation

Administration has no recommendation, this is provided for information purposes only.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Roden and Council
MEMO FROM: Yogi Bhalla, Chief Financial Officer
DATE: January 29, 2019
SUBJECT: Report on council Remuneration and Expenses for 2018 as required in the Community Charter.

BACKGROUND:

Section 168 of the Community Charter states:

168. Reporting of council remuneration, expenses and contracts

168 (1) At least once a year, a council must have prepared a report separately listing the following for each council member by name:

(a) the total amount of remuneration paid to the council member for discharge of the duties of office, including any amount specified as an expense allowance;

(b) the total amount of expense payments for the council member made to the council member as reimbursement for expenses incurred by the council member or as an allowance that is not reported under paragraph (a);

(c) the total amount of any benefits, including insurance policies and policies for medical or dental services, provided to the council member or the member's dependants;

(d) any contracts reported under section 107 [*disclosure of contracts with council members and former council members*], including a general description of their nature.

(2) If applicable, the report under this section must also list contracts referred to in subsection (1) (d) for each former council member.

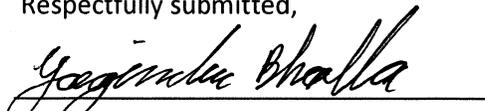
Discussion:

The attached report has been prepared in accordance with the Community Charter Section 168 requirements and is provided for public information.

Recommendation:

That the attached report of Council Remuneration for 2018 be approved by Council.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

Report on Council Remuneration and Expenses
 For the Fiscal Year Ended December 31, 2018
 Pursuant to the *Community Charter Section 168*:

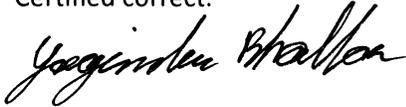
Name	Position	Remuneration	Expenses	Benefits¹
Jeyes, Jack	Ex-Mayor	\$11,285.00	5,591.00	\$137.50
Kormendy, Helen	Ex-Councillor	6,105.00	1,313.00	\$137.50
Lambert, Doreen	Ex-Councillor	6,105.00	1,235.00	\$137.50
Roden, Barb	Ex-Councillor	6,105.00	1,274.00	\$137.50
Trill, Alf	Ex-Councillor	6,105.00	1,720.00	\$137.50
Anderson, Marilyn	Councillor	1,221.00		27.5
Anstett, Jonah	Councillor	1,221.00		27.5
Davenport, Nadine	Councillor	1,221.00		27.5
Tuohey, Deb	Councillor	1,221.00		27.5
Roden, Barb	Mayor	2,257.00		27.5
Total paid to Elected Officials		\$42,846.00	\$11,133.00	\$825.00

Notes:

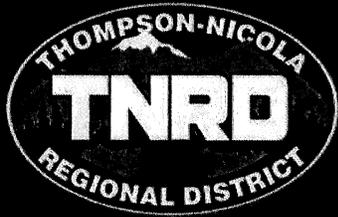
1. The Benefit expense is the premiums paid for an accident insurance policy for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on:
 Monday February 25, 2019.

Certified correct:



Yoginder (Yogi) Bhalla
 Chief Financial Officer



THOMPSON-NICOLA REGIONAL DISTRICT

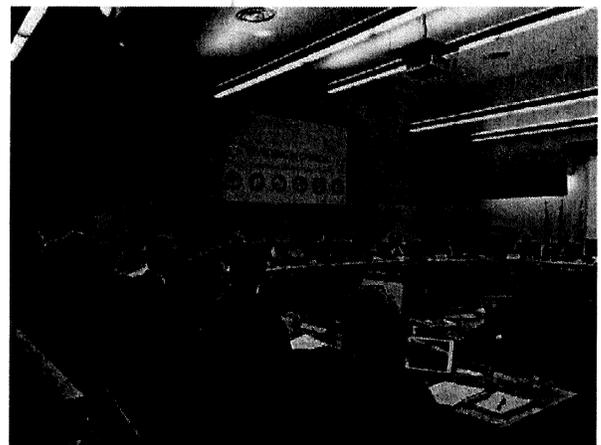
Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of February 14, 2019

The Current

February 19, 2019

Special Guest Speaker on Investing in Canada: Long-Term Infrastructure Plan

The Honourable François-Philippe Champagne, Minister of Infrastructure and Communities, provided the Board with a presentation on the Government of Canada's infrastructure plan.



Minister Champagne presented a summary of the long-term Investing in Canada Plan which is based on three key objectives:

1. **Create** long-term economic growth
2. **Support** a low carbon, green economy
3. **Build** inclusive communities

To do this, the federal government is investing more than \$180 billion over 12 years in five main infrastructure priorities:

1. Public transit
2. Green
3. Social
4. Trade and transportation
5. Rural and northern communities

To explore Investing in Canada plan projects in your community, click [here](#).

Delegation: Community Energy Association

The Board was given a tele-presentation by Janice Keyes, Senior Manager of the [Community Energy Association](#) (CEA) on “Charge North”. Charge North is working toward the installation of a full network of Direct Current Fast Chargers (DCFCs) to ensure electric vehicles can travel safely and reliably across six regional districts in BC.

CEA requested that the Board direct staff to provide a letter of support acknowledging the collaborative approach to the development of an electric vehicle network across northern and central BC, including Direct Current Fast Chargers, Level 2 charging stations, public education and car dealer outreach. Staff will work with each area Director to get an indication on how many Level 2 charging stations the TNRD would like to consider installing on TNRD lands as part of a project-wide grant application to the CleanBC Community Fund. Read the Charge North project overview [here](#).

Delegation: Western Canada Theatre

The Board received a request for sponsorship from James MacDonald, Artistic Director of the [Western Canada Theatre](#) (WCT). WCT is seen as an important asset that impacts economic growth to the Thompson-Nicola Regional District.

Financial support in the amount of \$5,000 was requested to help fund a substantial holiday production happening November 28 – December 11, 2019. View the WCT’s 2019-2020 season budget [here](#).

Fire Protection Committee

The Board adopted an amendment to [Bylaw No. 2599](#), which will allow both property owners and residents to serve on the Fire Service Advisory Committees.

The previous bylaw noted that Committee members must be residents of the service area. The amendment will now allow individuals who own property or individuals who reside in the relevant Participating Service Area, to serve on the Committee. Read the report [here](#).

Vavenby Fire Service Capital Reserve Fund Expenditure

The Board approved the purchase of a 2011 Rosenbauer Pumper truck for the Vavenby Fire Protection Service. This purchase will meet the Vavenby Volunteer Fire Departments needs for a primary engine for the next seventeen years.

The pumper truck will be purchased from Rocky Mountain Phoenix at a price of \$257,602.50, net of GST. The Board also adopted Bylaw No. 2674, 2019 to authorize \$246,345 of the purchase to be funded from the existing capital reserve balance. Read the report [here](#).

Water Metering Implementation

The Board was provided with a report on the implementation of water metering on all eleven water utilities owned and operated by the TNRD. The project will take place over the next two years, and public information meetings will be held in each community 6-8 weeks in advance of installation.

The TNRD was successful in obtaining federal Gas Tax funding in 2018 in the amount of \$3,475,074, which will cover 100% of all eligible project expenses. Read the report [here](#).

Online Voting

The Board resolved to lobby the Province of BC to initiate legislative changes that would allow local governments to implement online or electronic voting in the next local government elections.

While four members of the Board of Directors were not in support of this, the motion was carried 22-4. Read the report [here](#).

Federal Gas Tax Expenditures

The Board approved expenditures from the Federal Gas Tax – Community Works Fund revenue for the following community works:

- **Ashcroft Legion**
 - A maximum of \$28,000 to complete energy efficient electrical upgrades at the Ashcroft Royal Canadian Legion building. Read the report [here](#).
- **Barriere Fair Grounds**
 - A maximum of \$30,000 to fund energy efficiency upgrades at the Barriere Fair Grounds main building. Read the report [here](#).
- **Savona Pumps**
 - An additional \$51,000 to fund the Savona Community Water System pump upgrades and decommissioning of the old reservoir project. Read the report [here](#).

Cannabis Regulation Recommended Updates

The Board directed staff to amend Zoning Bylaw No. 2400 in an effort to provide more clarity to potential applicants, staff, and bylaw enforcement.

The amendments are as follows:

- Define cannabis to ensure concordance with the current *Cannabis Act*;

- Revise s. 3.22 to include all cannabis production (medical and recreational);
- Maintain the requirement for rezoning for any retail sale of cannabis;
- Reduce required parcel area for micro-scale cannabis production in RL-1 from 8 ha to 4 ha;
- Reduce the required setback for micro-scale production to 30 m; and
- Establish a Retail Licensing Referral Policy to ensure all applications are assessed against a standard set of criteria.

It was expected that some bylaw changes like these would be necessary once federal and provincial regulation was rolled out after the legalization of recreational cannabis on October 17, 2018. Read the report [here](#).

The next Regular Board Meeting is on March 14, 2019 at 1:15 pm.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website:



The Region of BC's Best