



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, FEBRUARY 27, 2017**

1. CALL TO ORDER

2. MINUTES

- 2.1. Minutes of the Committee of the Whole Meeting of Council held on
Monday, January 23, 2017 **P. 1-2**
- 2.2. Minutes of the Regular Meeting of Council held on Monday, January 23, 2017 **P. 3-9**

3. DELEGATIONS

- 3.1. None

4. ACCOUNTS PAYABLE

- 4.1. Accounts Payable Listing for the period ending February 8, 2017 **P. 10-11**

5. CORRESPONDENCE

- 5.1. Mayor Yamaguchi, Bifuka, Japan
- Congratulations to Councillor Kormendy and no visit planned **P. 12**
- 5.2. Hon. Terry Lake, Minister of Health
- Follow up to UBCM meeting regarding upgrades to local government
drinking water facilities **P. 13-14**
- 5.3. Robert A. Johnson, Executive Vice President Operations, CP
- Thank you for Village's cooperation during January 2017 derailment **P. 15**
- 5.4. National Health & Fitness Day
- Saturday, June 3, 2017 **P. 16-17**
- 5.5. Canadian Postmasters & Assistants Association
- Resurrection of postal banking **P. 18-19**
- 5.6. Hon. Norm Letnick, Minister of Agriculture, Responsible for Francophone
Affairs Program
- BC Government Francophone Affairs Program **P. 20-21**
- 5.7. Operation Lifesaver
- 15th Annual Rail Safety Week, April 24 – 30, 2017 **P. 22-23**
-

- 5.8. Ashcroft Volunteer Firefighters' Association
 - Proposed Slo-Pitch Tournament, April 29 & 30, 2017 **P. 24**
6. **UNFINISHED BUSINESS**
- 6.1. Off Leash Dog Park Select Committee
 - Appointment of members **P. 25**
7. **NEW BUSINESS**
- 7.1. Water Treatment Plant Project
 - Membrane Filtration Equipment Selection **P. 26-30**
- 7.2. Ashcroft & District Lions Club
 - Request for use of Drylands Arena for 2017 Fall Fair **P. 31-33**
- 7.3. Report on Council Remuneration and Expenses 2016
 - Community Charter Section 168 **P. 34-35**
- 7.4. Climate Action Revenue Incentive Program (CARIP)
 - Purchase of Offsetting Carbon Credits **P. 36-37**
- 7.5. Ashcroft Terminal Tour
 - Invitation to regional local governments to tour Ashcroft Terminal **P. 38**
- 7.6. Village of Ashcroft 65th Anniversary of Incorporation
 - Community Barbecue, Saturday, June 24 **P. 39**
8. **BYLAWS**
- 8.1. **Introduction and First Three Readings**
- 8.1.1. None
- 8.2. **Reconsideration and Final Adoption**
- 8.2.1. None
9. **INFORMATION CORRESPONDENCE**
- 9.1. Information Correspondence Listing for February 27, 2017 **P. 40**
10. **REPORTS**
- Council Reports**
- 10.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

- 10.2. **Cache Creek Environmental Assessment Committee –Mayor Jeyes & Councillor Kormendy**
- 10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**
- 10.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**
- 10.5. **TNRD – Mayor Jeyes & Councillor Lambert**
- The Current – Highlights of the Board of Directors’ Meeting held February 16, 2017 P. 41-42
- 10.6. **Tourism – Councillor Roden & Councillor Lambert**
- 10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**
- The Board Bulletin – Highlights of the Board of Education meeting held January 3, 2017 & School District #74 News Update P. 43-44
- 10.8. **Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**
- 10.9. **Historic Hat Creek– Mayor Jeyes & Councillor Trill**
- 10.10. **Heritage – Councillor Roden & Councillor Kormendy**
- 10.11. **Transit – Councillor Kormendy & Councillor Roden**
- 2016 Year end statistics including number of riders, revenue received and Village’s share of operating costs P. 45-47
- 10.12. **Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**
- 10.13. **Seniors’ Liaison – Councillor Lambert & Councillor Roden**
- 10.14. **Communities in Bloom – Councillor Trill & Councillor Roden**
- Year-end report and financial statement
- 10.15. **Health Care – Mayor Jeyes & Councillor Lambert**
- 10.16. **Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert**
- 10.17. **Other**
- Ashcroft Animal Control Officer
- Summary of Calls for Service March 2015 – February 2017 P. 48-55
- (Motion to receive both verbal and written reports)**

10.18. Administration

Chief Administrative Officer

10.18.1. None

Chief Financial Officer

10.18.2. None

11. INCAMERA

11.1. None

12. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 23, 2017**

- PRESENT:** Mayor John C. (Jack) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen L. Lambert
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill
- J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Wayne Robinson, Deputy Corporate Officer
- Press and Public

1. CALL TO ORDER

Mayor Jeyes called the meeting to order at 6:00 pm.

2. PRESENTATIONS

2.1. Sgt. Kat Thain, Ashcroft RCMP Detachment – Update on detachment

Sgt. Thain was unable to attend the meeting and sent her apologies.

2.2. Mr. Donald Cram – Suggestions for Council

Mr. Cram advised Council that he has a number of items that he wishes to bring forward including topics that were brought up by members of the community during the recent by-election. The topics include:

Sidewalks – Mr. Cram suggested to Council that a network of sidewalks from the Mesa Vista Subdivision to the Desert Sands Community School should be constructed to ensure the safety of students walking to school.

Local Transit Service – Mr. Cram suggested to Council that they install a local transit system bus stop in Cache Creek to allow area residents access to and from that community

Cigarette butt containers – Mr. Cram advised that he picks up trash in the community and identified approximately 15 sites that could benefit from cigarette butt containers

Engineering Firms – Mr. Cram has spoken to other engineering firms regarding the water treatment plant. He is available as a consultant on this project if necessary.

Council thanked Mr. Cram for his time and suggestions and for keeping the town clean and tidy.

2.3. Anne Marie McLean – Community Concerns

Ms. McLean had a number of questions regarding the installation of bike paths, planting trees or bushes at the water pump-houses, installation of benches along Highway 97C, investigation of a secondary water source and if a site for a new cemetery was being contemplated. She also commented on the recent CP derailment that occurred downstream within the TNRD.

Council thanked Ms. McLean for her comments.

3. TERMINATION

M/S Councillor Trill / Councillor Roden

Meeting terminated at 6:56 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
Of the Minutes of the Regular Meeting
Of Council held Monday, January 23, 2017.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JANUARY 23, 2017

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen L. Lambert
Councillor Barbara H. Roden
Councillor W. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Wayne Robinson, Deputy Corporate Officer

Press

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, January 9, 2017**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending January 16, 2017**

M/S Councillor Roden / Councillor Kormendy

"That the accounts payable listing for the period ending January 16, 2017 be received and filed."

Carried. (19-01-17)

5. CORRESPONDENCE

- 5.1. Ministry of Jobs, Tourism & Skills Training and Minister Responsible for Labour – Invitation to Council to attend Economic Development Workshop in Clinton, February 10, 2017**
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M/S Councillor Roden / Councillor Lambert

"That all members of council are authorized to attend the Economic Development Building Blocks Workshop in Clinton on February 10, 2017 if their schedules permit."

Carried. (20-01-17)

- 5.2. Heritage BC – Support for the Proposed Heritage Tax Credit**

M/S Mayor Jeyes / Councillor Roden

"That the information from Heritage BC on the Proposed Heritage Tax Credit be received and filed as we do not have any qualifying properties within our area."

Carried. (21-01-17)

- 5.3. Ashcroft & Area Community Resources Society – Request use of Community Hall for 2017 Christmas Hamper Drive, December 12-16, 2017**
-

M/S Councillor Trill / Councillor Roden

"That the Ashcroft & Area Community Resources Society be granted use of the Ashcroft Community Hall for the period December 12 – 16, 2017 to facilitate the assembly and distribution of the Christmas Hampers."

Carried. (22-01-17)

- 5.4. Employment and Social Development Canada – Call for nominations for Canada's Volunteer Awards, deadline February 3, 2017**
-

M/S Councillor Roden / Councillor Trill

"That the information on the call for nominations for Canada's Volunteer Awards be received and filed."

Carried. (23-01-17)

- 5.5. Canadian Fallen Heroes Foundation – Youth Remembrance Initiative**

M/S Councillor Roden / Councillor Kormendy

"That the information from the Canadian Fallen Heroes Foundation on the Youth Remembrance Initiative be discussed during the upcoming budget workshops."

Carried. (24-01-17)

5.6. Cargo Logistics Canada – Annual Conference February 7-9, 2017 in Vancouver, BC

M/S Councillor Trill / Councillor Roden

“That Mayor Jeyes be authorized to attend the Annual Cargo Logistics Canada conference in Vancouver on February 7 – 9, 2017.”

Carried. (25-01-17)

6. UNFINISHED BUSINESS

6.1. Communities in Bloom Committee Canada 150 Mosaic – Clarification of project details

M/S Councillor Kormendy / Councillor Roden

“That staff meet with the Communities in Bloom committee once Ms. Walker has returned from vacation to discuss the project in more detail.”

Carried. (26-01-17)

7. NEW BUSINESS

7.1. NDIT Business Façade Improvement Program – Authorization to submit funding request

M/S Councillor Roden / Councillor Kormendy

“That staff prepare and submit a grant application in the amount of \$20,000 to participate in the 2017 Northern Development Initiative Trust Business Façade Improvement Program.”

Carried. (27-01-17)

7.2. NDIT Love Ashcroft Program – Authorization to submit funding request

M/S Councillor Kormendy / Councillor Roden

“That staff prepare and submit a grant application in the amount of \$1,200 to participate in the 2017 Northern Development Initiative Trust Love Ashcroft Program.”

Carried. (28-01-17)

7.3. British Columbia / Canada 150: Celebrating BC Communities and Their Contributions to Canada – Authorization to submit funding application for upgrades to Historic Fore Hall

M/S Councillor Roden / Councillor Lambert

That staff prepare and submit an application to the “*British Columbia / Canada 150: Celebrating BC Communities and their Contributions to Canada*” funding program with the final amount to be determined once final quotes for materials are received.

Carried. (29-01-17)

7.4. Desert Sands Community School – Request for Bursaries for 2017 graduating students

M/S Councillor Kormendy / Councillor Roden

“That the Village of Ashcroft provide two (2) \$250 bursaries as outlined in Policy #1.5 – Village of Ashcroft Annual Grade 12 Graduation Policy and further that the policy be reviewed during the upcoming budget workshop.”

Carried. (30-01-17)

7.5. CP Derailment – January 12, 2017 – Summary of activity to January 17, 2017

M/S Councillor Roden / Councillor Trill

“That the memo from the Chief Administrative Officer on the recent CP train derailment be received and filed.”

Carried. (31-01-17)

MS Councillor Kormendy / Councillor Trill

“That Mr. Mike LoVecchio, Director, Government Affairs, Canadian Pacific, be invited to attend a committee of the whole meeting to provide Council with an overview of CP operations in our area as well as an update on the recent derailment.”

Carried. (32-01-17)

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. None

8.2. Reconsideration and Final Adoption

8.2.1. None

9. **INFORMATION CORRESPONDENCE**

9.1. **Information Correspondence Listing for January 23, 2017**

M/S Councillor Roden / Councillor Trill

“That the information correspondence listing for January 23, 2017 be received and filed.”

Carried. (33-01-17)

10. **REPORTS**

Council Reports

10.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

Mayor Jeyes advised that the audit preparation was underway.

10.2. **Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

Mayor Jeyes advised that he and the CAO had attended the Cache Creek Landfill Extension meeting in Cache Creek on January 11. The committee structure was still being discussed but there would be 3 seats for members of the public at large to sit on the committee

10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

Councillor Trill advised that he had attended the last RAC meeting in 100 Mile House on January 17, 2017. The next meeting will be held on March 14, 2017 however there will be a strategic planning session before the next meeting, date and time to be announced.

10.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**

Next meeting February 21, 2017 in Ashcroft Council Chambers.

10.5. **TNRD – Mayor Jeyes & Councillor Lambert**

Council reviewed the Current – Highlights of the Board of Directors' meeting held January 19, 2017. Mayor Jeyes advised that Minister of Health Terry Lake had attended the last meeting and discussed the opioid crisis.

M/S Councillor Kormendy / Councillor Roden

“That the Village invite a representative from Interior Health to make a presentation to Council regarding the opioid overdose crisis in our region.”

Carried. (34-01-17)

10.6. **Tourism – Councillor Roden & Councillor Lambert**

No report.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

No report.

10.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes

Council was advised that Mayor Jeyes, Councillor Roden and the CAO had met with Myles Bruns of the Ministry of Jobs, Tourism and Skills Training. His office has assisted with many Business Walks and has sample questionnaires that can be modified for our community. The walk is tentatively scheduled for early May and all members of Council are invited to participate.

10.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill

No report.

10.10. Heritage – Councillor Roden & Councillor Kormendy

The annual heritage event is scheduled for Sunday, February 26, 2017. The committee would like to bring in guest speakers who could explain the woven baskets that the museum has and the fashion of 150 years ago.

M/S Councillor Roden / Mayor Jeyes

“That the Heritage Committee be granted a budget of up to \$400 to cover the cost of the annual heritage event as well as provide a small honourarium to the guest speakers.”

Carried. (35-01-17)

10.11. Transit – Councillor Kormendy & Councillor Roden

M/S Councillor Roden / Councillor Trill

“That the memo from the Chief Administrative Officer outlining changes to after-hour special transit use for the local para-transit service be received and filed.”

Carried. (36-01-17)

10.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

No report.

10.13. Seniors’ Liaison – Councillor Lambert & Councillor Roden

No report.

10.14. Communities in Bloom – Councillor Trill & Councillor Roden

No report.

10.15. Health Care – Mayor Jeyes & Councillor Lambert

Council reviewed the minutes of the local WHAC meeting held January 16, 2017.

10.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

The Mayor advised that a letter to Mayor Yamaguchi was being drafted that introduces the members of the committee and looking forward to hosting them on their next visit.

10.17. Other

Council reviewed the Ashcroft Volunteer Fire Department Summary of Calls for Service 2016 and 2015.

M/S Councillor Kormendy / Councillor Roden

“That Council receive the verbal and written reports as presented.”

Carried. (37-01-17)

10.18. Administration

Chief Administrative Officer

10.18.1. None

Chief Financial Officer

10.18.2. None

11. INCAMERA

11.1. Section 90.(1) (k) of the Community Charter

M/S Councillor Trill / Councillor Kormendy

“That this meeting go in-camera to discuss an item under section 90.(1)(k) of the Community Charter.”

Carried. (38-01-17)

12. TERMINATION

M/S Councillor Roden / Councillor Kormendy

“That the Regular Meeting of Council terminate at 8:26 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
Of the Minutes of the Regular Meeting
Of Council held Monday, January 23, 2017.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Cheque Register-Summary-Bank



Supplier : 150M15 To ZWP15
 Cheque Dt. 17-Jan-2017 To 22-Feb-2017
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
34505	24-Jan-2017	RGEN15	RECEIVER GENERAL FOR CANADA	Cleared	10	C	10,454.21
34506	25-Jan-2017	ACEC15	A.C.E. COURIER SERVICES	Issued	12	C	60.36
34507	25-Jan-2017	BATO15	BATTEL, OSCAR	Cleared	12	C	188.99
34508	25-Jan-2017	CUPE15	C.U.P.E. LOCAL 900	Issued	12	C	492.75
34509	25-Jan-2017	CSSY15	CHUBB EDWARDS	Cleared	12	C	119.34
34510	25-Jan-2017	COLL15	COLLETT, DANIEL OR, PAPAIS, MARINA	Issued	12	C	1,702.71
34511	25-Jan-2017	GPAW15	GUARDIAN PEST & WEED SOLUTIONS	Cleared	12	C	493.50
34512	25-Jan-2017	FULH15	HAYLEY FULTON	Issued	12	C	536.40
34513	25-Jan-2017	IHEA15	INTERIOR HEALTH ACCOUNTS RECEIVABLE-	Issued	12	C	133.32
34514	25-Jan-2017	KTJT15	KAL TIRE O/A JUNCTION TIRE	Issued	12	C	3,365.40
34515	25-Jan-2017	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	12	C	1,556.96
34516	25-Jan-2017	LPLT15	LORDCO PARTS LTD	Cleared	12	C	50.13
34517	25-Jan-2017	MSLT15	MORFCO SUPPLIES LTD.	Cleared	12	C	394.36
34518	25-Jan-2017	MIAS15	MUNICIPAL INSURANCE ASSN. OF BC	Issued	12	C	14,601.00
34519	25-Jan-2017	PBGC15	PITNEY BOWES	Issued	12	C	437.65
34520	25-Jan-2017	QGLT15	QUALITY GLASS TIRECRAFT	Cleared	12	C	581.88
34521	25-Jan-2017	ROBW15	ROBINSON, WAYNE	Issued	12	C	58.89
34522	25-Jan-2017	SCPS15	SMITH CAMERON PROCESS SOLUTIONS	Issued	12	C	1,001.28
34523	25-Jan-2017	TMOB15	TELUS MOBILITY (BC)	Issued	12	C	176.38
34524	25-Jan-2017	TNRD15	THOMPSON NICOLA REGIONAL DISTRICT	Issued	12	C	360.00
34525	25-Jan-2017	USLT15	URBAN SYSTEMS LTD	Cleared	12	C	19,772.81
34526	25-Jan-2017	VHCS15	VAN HOUTTE COFFEE SERVICES INC.	Issued	12	C	190.65
34527	25-Jan-2017	WURT15	WURTH CANADA LTD	Issued	12	C	322.23
34528	30-Jan-2017	ACEC15	A.C.E. COURIER SERVICES	Issued	13	C	101.94
34529	30-Jan-2017	APAH15	ASHCROFT PLUMBING & HEATING 94	Issued	13	C	1,846.25
34530	30-Jan-2017	BCOC15	BC ONE CALL LIMITED	Issued	13	C	21.26
34531	30-Jan-2017	CFUE15	COLUMBIA FUELS	Issued	13	C	3,266.70
34532	30-Jan-2017	FOBC15	FORTIS BC -NATURAL GAS	Issued	13	C	3,686.80
34533	30-Jan-2017	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	13	C	84.49
34534	30-Jan-2017	IHEA15	INTERIOR HEALTH ACCOUNTS RECEIVABLE-	Issued	13	C	250.00
34535	30-Jan-2017	JOUR15	JOURNAL (THE)	Issued	13	C	44.10
34536	30-Jan-2017	LSOC15	LIFESAVING SOCIETY THE	Issued	13	C	85.00
34537	30-Jan-2017	PBCR15	PACIFIC BLUE CROSS	Issued	13	C	5,050.10
34538	07-Feb-2017	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	15	C	11,864.95
34539	08-Feb-2017	ACEC15	A.C.E. COURIER SERVICES	Issued	16	C	81.70
34540	08-Feb-2017	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	16	C	625.00
34541	08-Feb-2017	ALSE15	ALS ENVIRONMENTAL	Issued	16	C	135.71
34542	08-Feb-2017	AIBC15	ASHCROFT BUILDING CENTRE & FEED	Issued	16	C	1,572.51
34543	08-Feb-2017	AVFA15	ASHCROFT VOLUNTEER FIREFIGHTER'S ASS	Issued	16	C	1,068.50
34544	08-Feb-2017	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	16	C	528.46
34545	08-Feb-2017	BCFT15	BC FIRE TRAINING OFFICERS ASSOCIATION	Issued	16	C	100.00
34546	08-Feb-2017	BCTR15	BC TRANSIT	Issued	16	C	8,830.00
34547	08-Feb-2017	CUPE15	C.U.P.E. LOCAL 900	Issued	16	C	533.48
34548	08-Feb-2017	CPCO15	CANADA POST CORPORATION	Issued	16	C	189.82
34549	08-Feb-2017	CLAU15	CANADIAN LINEN AND UNIFORM SERVICES	Issued	16	C	40.72
34550	08-Feb-2017	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	16	C	310.50
34551	08-Feb-2017	CESE15	CARO ANALYTICAL SERVICES	Issued	16	C	527.94
34552	08-Feb-2017	CSSY15	CHUBB EDWARDS	Issued	16	C	1,679.80
34553	08-Feb-2017	CCCI15	COMPLETE CLIMATE CONTROL INC	Issued	16	C	2,376.11
34554	08-Feb-2017	EMCO15	EMCO CORPORATION CREDIT DEPT	Issued	16	C	12.91
34555	08-Feb-2017	FPOA15	FIRE PREVENTION OFFICERS ASSOC OF BC	Issued	16	C	157.50
34556	08-Feb-2017	FOBC15	FORTIS BC -NATURAL GAS	Issued	16	C	3,471.17
34557	08-Feb-2017	FSCI15	FOUR STAR COMMUNICATIONS INC	Issued	16	C	133.72
34558	08-Feb-2017	ICTI15	ICOMPASS TECHNOLOGIES INC.	Issued	16	C	677.60

Cheque Register-Summary-Bank



Supplier : 150M15 To ZWP15
 Cheque Dt. 17-Jan-2017 To 22-Feb-2017

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 INTERIOR SAVINGS CU ACCT #014-260-4							
34559	08-Feb-2017	JEYJ16	JEYES, JOHN C	Issued	16	C	193.40
34560	08-Feb-2017	JOUR15	JOURNAL (THE)	Issued	16	C	129.41
34561	08-Feb-2017	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	16	C	703.22
34562	08-Feb-2017	KCE15	KAMLOOPS COMPUTER CENTRE	Issued	16	C	49.88
34563	08-Feb-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	16	C	217.99
34564	08-Feb-2017	LGMA15	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	16	C	2,730.00
34565	08-Feb-2017	MSPL15	MEDICAL SERVICES PLAN OF B C	Issued	16	C	1,800.00
34566	08-Feb-2017	MTS15	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	16	C	468.07
34567	08-Feb-2017	NSAS15	NGN SALES & SERVICE	Issued	16	C	1,543.42
34568	08-Feb-2017	ROBW15	ROBINSON, WAYNE	Issued	16	C	960.33
34569	08-Feb-2017	SMAR15	SAFETY MART FOODS	Issued	16	C	9.23
34570	08-Feb-2017	TCBC15	TELUS COMMUNICATIONS (BC) INC.	Issued	16	C	2,151.84
34571	08-Feb-2017	TIAR15	TREASURES INSURANCE & RISK MANAGEMI	Issued	16	C	587.00
34572	08-Feb-2017	VFFA15	VOLUNTEER FIRE FIGHTERS' ASSN OF BC	Issued	16	C	140.00
34573	08-Feb-2017	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	16	C	450.00
34574	08-Feb-2017	YINC15	YOURLINK INCORPORATED	Issued	16	C	49.18
34575	21-Feb-2017	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	19	C	10,870.99
00180-0001	25-Jan-2017	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	11	E	5,430.93
00181-0001	10-Feb-2017	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	17	E	5,788.16
00182-0001	22-Feb-2017	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	20	E	5,796.51

Total Computer Paid :	129,459.90	Total EFT PAP :	17,015.60	Total Paid :	146,475.50
Total Manually Paid :	0.00	Total EFT File :	0.00		

74 Total No. Of Cheque(s) ...

Dear Mr. Jack Jays,

Thank you for your letter.
In Bifuka, We think that it is closed by
snow for another two months.

Well, congratulations for re-elction of
Helen Kormendy. We are not currently
planning a visit you in 2017.

Since the next year, coordination with
you, We would like to talk about visit or
you will come. Thank you for contacting
us.

We hope to keep on friendship with
Ashcroft forever.

Sincerely,

美深町長 山口 信夫

RECEIVED

FEB 20 2017

The Corporation
Village of Ashcroft



FEB 09 2017

1077878

Ms. Michelle Allen
Chief Administrative Officer
Village of Ashcroft
PO Box 129
Ashcroft BC V0K 1A0

Dear Ms. Allen:

I am writing in follow up to your meeting with Minister Polak, Minister of Environment, on September 27, 2016, at the Union of British Columbia Municipalities (UBCM), regarding your request for a factsheet on complying with the *Drinking Water Protection Act* and treatment objectives from *Guidelines for Canadian Drinking Water Quality*. This issue falls under the Ministry of Health’s mandate and as such, Minister Polak has asked me to reply on her behalf. I apologize for the delay.

I am pleased to learn that the Village of Ashcroft’s referendum to upgrade the water supply system was recently passed. Upgrading the water supply system to comply with the treatment objectives is an important step to ensure the delivery of safe drinking water to users.

As you pointed out at the meeting, communicating “non-emergency” risks to water users can be challenging in situations where water systems do not meet treatment objectives, but there has not been an incident to trigger a Boil Water Notice or a Do Not Use Water Notice. These water systems are required to take steps to update their infrastructure to ensure that drinking water is always safe to drink.

Ministry of Health (Ministry) staff is currently working with health authorities to develop guidance documents regarding risk communication for systems that do not meet treatment objectives. The guidance will cover: roles and responsibilities regarding risk communication, risk level categories related to treatment objectives and sample messaging. Messaging under consideration includes information explaining:

- how treatment systems are evaluated against current treatment standards;
- current level of risk and measures for managing risk;
- required treatment upgrades and why upgrades are required;
- steps needed to implement treatment upgrades.

...2

We would be happy to share the final copy of the guidance document when it is finished. In the meantime the following messages may be considered:

- The Province has established objectives for treating drinking water to reduce risks from disease-causing microorganisms found in water. These objectives are similar to the standards set in the rest of Canada and other countries around the world. When water systems do not meet the objectives, they can be expected to be at a higher risk for waterborne illness.
- This is in contrast to a Boil Water Notice or a Do Not Use Water Notice, when the risk of a health hazard is very high, e.g. due to a service interruption, infrastructure malfunction, hazardous event occurring, or when the drinking water is known to contain pathogens.
- In many cases, water supply systems were built before the provincial objectives for treating drinking water were created. So, while water quality may not have changed, our knowledge of the potential health risks of water has increased, requiring changes to the expectations we put on water treatment.
- In other cases, changes in land use, climate change, or other factors, have impacted water quality negatively and therefore requires a higher level of water treatment.
- Water supply systems that do not achieve treatment objectives often face financial, political, technical and logistical challenges. The expectation of the Ministry is that health authorities and water suppliers will work together to have a plan to address these various challenges in order to meet the objectives in phases over a reasonable period of time.

If you would like to discuss this issue further, please contact David Fishwick at 250 952-1110, or via email at david.fishwick@gov.bc.ca.

Sincerely,



Terry Lake
Minister

RECEIVED

FEB 20 2017

**The Corporation
Village of Ashcroft**

pc: Honourable Mary Polak, Minister of Environment
Mr. David Fishwick, Manager of Drinking Water at the Health Protection Branch,
Ministry of Health
Ms. Kira Stevenson, Senior Policy Advisor, Senior Policy Advisor, Environmental
Sustainability and Strategic Policy Division, Ministry of Environment



Robert A Johnson
Executive Vice-President
Operations

7550 Ogden Dale Road SE
Calgary Alberta
Canada T2C 4X9

T 403 319 3600
C 403 801 1431
robert_johnson@cpr.ca

1886

January 25, 2017

Mayor Jack Jeyes
The village of Ashcroft
PO Box 129
Ashcroft B.C. V0K 1A0

Dear Mayor Jack Jeyes,

It was very nice to meet you, although it was unfortunate it wasn't under different circumstances.

Just wanted to say, thank you for allowing CP to use part of your property during our derailment on January 12th and 13th. This was an unfortunate event and we appreciate your cooperation. It is our goal to turn the area back over to you in a way that makes CP and the City of Ashcroft proud!

Also, thank you to the residents of Ashcroft for their patience while our crews were in the community

Best Regards,



Robert A. Johnson
EVP Operations

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FEB - 2 2017

The Corporation
Village of Ashcroft

Council

From: McIvor, Marilyn <Marilyn.McIvor@sen.parl.gc.ca>
Sent: Monday, January 16, 2017 2:26 PM
To: Nancy Greene Raine
Cc: ed@canadabikes.org
Subject: National Health and Fitness Day 2017

As one of Canada's 270 communities which has proclaimed National Health and Fitness Day, Senator Nancy Greene Raine sends you greetings and thanks you for your leadership in making Canada the fittest nation on earth!



This year, Canada's new National Health and Fitness Day is Saturday, June 3. It's time to get started on planning in your community to mark the Day with events to celebrate and promote the use of indoor and outdoor sport and fitness facilities. We can inspire Canadians to become fitter and more active! Show you believe that by working together, we can increase the rates of physical activity across the generations and impact on population wellness. Partner with your local healthy living specialists, sporting goods stores, private gyms and others and consider some of the following ideas:

1. Arrange for the Mayor to lead a community walk or fun run.
2. Organize and host events in local parks and schools – a scavenger hunt, nature walk, etc...
3. Organize community soccer and baseball games for all ages and abilities.
4. Encourage local sports groups and clubs to offer information sessions, or "try it" days.
5. Plan community fun fairs and use local parks to host multi-sport events for kids.

Check the new website www.NHFDcan.ca to find helpful tools to get you started.

Spread the word! Help us engage all Canadians in National Health and Fitness Day 2017 via Twitter. #fittestnation

Please also note, if you are planning to attend the FCM Annual Conference in Ottawa on Thursday, June 1st, we are convening Bike Day on the Hill to promote a National Cycling Strategy in partnership with Canada Bikes. Plan to join us for a scenic ride and a chance to talk with MPs about cycling. We will also offer our 5th Annual FCM Conference Fun Run and Walk in partnership with Running Room. Plan to join us to stretch your legs and get in the picture with 150 Running Mayors for 2017!

Feel free to call if any questions or comments.

Best regards,

Marilyn McIvor, MN

National Health and Fitness Day Project Coordinator in the offices of

Senator Nancy Greene Raine

www.NHFDcan.ca

613 402 5154





January 23, 2017

Mayor Jack Jeyes
Village of Ashcroft
PO Box 129
Ashcroft BC V0K 1A0

Dear Mayor Jack Jeyes,

The Canadian Postmasters and Assistants Association (CPAA) is the voice of rural post office employees since 1902. It is the second-largest bargaining unit under the Canada Post umbrella; representing members who work in post offices in towns, reserves and villages throughout rural Canada. We are in touch with over 6 million rural customers on a regular basis. Most often we are the only federal presence and the hub of the community.

CPAA members, 95% of them women, operate 3,260 post offices across Canada; 226 of these offices are in your province.

We write to you today to share our concerns over the Federal Government Standing Committee on Government Operations and Estimates' (OGGO) report regarding Canada Post, released on December 13, 2016. If you have not seen it yet, you can access the report at the following web address:

http://bit.ly/OGGO_EN

Amongst the many recommendations made by the Committee, most of which we support, we note the absence of a recommendation on postal banking. In your province alone 61% of the communities do not have a financial institution, yet they have a corporate post office. Often your constituents have to travel long distances to receive banking services. If your citizens have to travel out of town for banking services, it is almost certain that they will also patronize other businesses in that town or city, thereby losing earning opportunities from your own town's businesses.

We at CPAA strongly feel that the resurrection of the postal bank, which was closed in 1969 when large banks were expanding in rural Canada, is a perfect fit for Canada Post. More importantly for the businesses and the citizens of your community, it is a means to ensure access to financial services. You may remember that prior to the OGGO's report, the Government had set up a Task Force to examine the challenges of Canada Post and to provide options for the future of the Corporation. The Task Force report¹, which preceded the OGGO's report, mentioned that 39% of Canadian businesses would use a postal bank. It also mentioned that 38% of Canadian citizens would use a postal bank.

¹ <http://bit.ly/tpsgc>

According to the 2011 Census, Canada's rural population consisted of 6,329,414 citizens. What bank could not succeed with 38% of that number of customers?

If like us at CPAA, you feel that a postal bank would benefit your community, we ask you to write to Minister Judy Foote to voice your views and concerns. We recommend that you also copy your letter or email it to Ms. Karine Trudel, the New Democrat MP who sat on the OGGO Committee, as she was a strong supporter of the postal bank. Their postage-free addresses and email addresses are as follows:

The Honourable Judy Foote
Minister of Public Services and Procurement
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or judy.foote@parl.gc.ca

Ms. Karine Trudel (MP)
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or karine.trudel@parl.gc.ca

Canada Post is uniquely positioned to offer financial services to rural Canada. When Canada Post can make money, and offer more services to Canadians who need them, we have a perfect opportunity. Let's not lose it!

Thank you for your time. Should you have any questions or wish to discuss this issue with a local CPAA representative, we invite you to reach out to our British Columbia and Yukon CPAA President as follows:

President Barbara J. Lincoln
7519 Sechelt Inlet Road
Sechelt BC V0N 3A4
(604) 885-6006
barb.lincoln@cpaa-bcyukon.com

Sincerely,



Brenda McAuley, CPAA National President
281 Queen Mary St.
Ottawa ON K1K 1X1

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FEB - 1 2017

**The Corporation
Village of Ashcroft**

Legislative Office:
Parliament Buildings
Victoria, B.C.
V8V 1X4
Phone: 250 387-6651
Fax: 250 387-1522
norm.letnick@gov.bc.ca



Norm Letnick, M.L.A.
(Kelowna-LakeCountry)
Minister of Agriculture
Province of British Columbia

Constituency Office:
101-330 Highway 33 West
Kelowna, B.C.
V1X 1X9
Phone: 250 765-8516
Fax: 250 765-7283
<http://normletnickmla.bc.ca>

January 30, 2017

Mayor Jack Jeyes
Village of Ashcroft
Box 129
Ashcroft
BC V0K 1A0

Dear Mayor Jack Jeyes,

We are writing to encourage your local government to access financial assistance from the B.C. Government Francophone Affairs Program (FAP), to support the delivery of French programs and services in your jurisdiction.

There are 70,000 Francophones and 300,000 Francophiles across British Columbia. One of the mandates of FAP is to deliver the Canada-British Columbia official Languages Agreement on French-Language Services. By partnering with FAP, local governments can access funding through the Official Languages Agreement for projects either with a French component or entirely in French.

Eligible projects must support service development, planning and delivery in one or more of the five priority areas identified in the Agreement: Health and Social Services, Economic Development, Arts and Culture, Justice and Communications. The B.C. Government has already successfully partnered with many local governments on multiple projects, such as:

- City of Nelson – Regional Visitor Gateway / Bilingual Signage
- City of Prince George – 2015 Canada Games / Civic Plaza Enhancement Project
- Township of Esquimalt – Centennial Walkway / Historical Pavers Bricks
- City of Vancouver – Public Library / Purchase of French Material
- District of Tofino – Recreation Program / Early Childhood French Activities
- City of Coquitlam – Arts and Culture / Art in Public Places

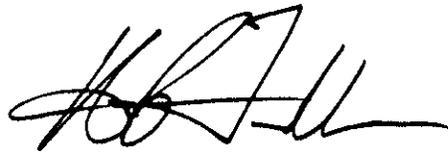
We invite you to share this funding opportunity with your senior staff and to invite them to contact Chantal Brodeur, the Manager of the Program, to discuss ideas, program guidelines and explore partnerships. Chantal Brodeur can be reached at (250) 387-2028 or chantal.brodeur@gov.bc.ca. You can also access more information about the Program and the funding guidelines by consulting the FAP website at: www.gov.bc.ca/francophoneaffairs.

Many successful projects start with a conversation and grow to benefit the entire community. We look forward to seeing more partnerships between FAP and local governments to increase access to French services to British Columbians.

Sincerely,



Norm Letnick
Minister of Agriculture,
Responsible for Francophone Affairs Program



Peter Fassbender
Minister of Community, Sport and Cultural Development

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FEB - 3 2017

The Corporation
Village of Ashcroft



Operation Lifesaver
901 - 99 Bank Street
Ottawa, Ontario K1P 6B9
Telephone (613) 564-8097
Fax (613) 567-6726
E-mail admin@operationlifesaver.ca

Opération Gareautrain
901 - 99, rue Bank
Ottawa, Ontario K1P 6B9
Téléphone (613) 564-8097
Télécopieur (613) 567-6726
Courriel admin@operationlifesaver.ca

January 31, 2017

Office of the Clerk
Village of Ashcroft
PO Box 129
Ashcroft, BC V0K 1A0

Dear Sir / Madam:

Canada's 15th annual **Rail Safety Week** will be held from April 24 to 30, 2017. The purpose of this national event is to raise awareness about rail safety, and to highlight the ongoing commitment of communities such as yours, along with rail companies and their employees, in making Canada's rail network even safer.

Once again this year, **Operation Lifesaver** is proud to be supporting the activities and events that will be taking place across the country throughout **Rail Safety Week**. These events will emphasize the need for railways, communities and members of the public to work together to prevent the avoidable accidents, injuries and damage caused by collisions at level crossings, and incidents involving trains and citizens.

Your council can be a powerful ally for our public awareness campaign by adopting the enclosed draft resolution to support **Rail Safety Week** in your community. Should you require additional information about Operation Lifesaver and rail safety, please consult www.operationlifesaver.ca.

Thank you in advance for supporting this request and **Rail Safety Week**. We would greatly appreciate it if you would send us a copy of your resolution, and keep us informed of how you will be promoting rail safety in your community this year.

Sincerely,

Stephen Covey
President
Operation Lifesaver

Sarah Mayes
National Director (Interim)
Operation Lifesaver

RECEIVED

FEB - 9 2017

**The Corporation
Village of Ashcroft**

Operation Lifesaver is a national rail safety program, sponsored by Transport Canada and the Railway Association of Canada, that works to save lives by educating Canadians about the hazards of railway crossings and trespassing on railway property.

Opération Gareautrain est un programme national de sécurité ferroviaire parrainé par Transports Canada et l'Association des chemins de fer du Canada, qui vise à sauver des vies en informant les Canadiens des dangers posés par les passages à niveau et les intrusions sur le domaine ferroviaire.

(Draft Resolution)

RESOLUTION IN SUPPORT OF PUBLIC - RAIL SAFETY WEEK

Whereas *Public - Rail Safety Week* is to be held across Canada from April 24 to 30, 2017

Whereas it is in the public's interest to raise citizens' awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness;

Whereas Operation Lifesaver has requested City Council adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national *Public - Rail Safety Week*, to be held from April 24 to 30, 2017.

February 6, 2017

Jonah Anstett
Ashcroft Volunteer Firefighters' Association
PO Box 281, Ashcroft, BC V0K 1A0

Mayor and Council
Village of Ashcroft
PO Box 129
Ashcroft, BC V0K 1A0

Dear Mayor Jeyes and Council:

The Ashcroft Volunteer Firefighters' Association would like to host a Slo-Pitch Baseball Tournament on Saturday, April 29 and Sunday, April 30, 2017. This tournament will be a 10 team, co-ed event that we hope to host annually. We would like to host it here in Ashcroft using the Village Baseball Fields. This fundraising event will assist us in purchasing new equipment for our new Fire Truck as well as help us to pay for ongoing training.

We are requesting permission from the Village to use the baseball fields on the above-mentioned dates and, second, to have the tournament fees waived for this event in support of this fundraiser for new gear and training.

Thank you for your consideration.

Sincerely,



Jonah Anstett
Captain
Ashcroft Volunteer Firefighters' Association

RECEIVED

FEB - 6 2017

The Corporation
Village of Ashcroft

MEMO TO: Mayor Jeyes & Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: February 22, 2017
SUBJECT: OFF LEASH DO G PARK SELECT COMMITTEE

Background

At the December 12, 2016 regular meeting of council administration was directed to advertise for members of the community to apply to be part of an off leash dog park select committee.

Discussion

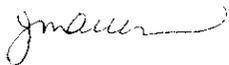
Due to the Christmas break advertisements were placed in January in the local newspaper and on our website. A total of four applications were received. The committee structure is recommended to be four (4) members of the public and two (2) members of Council.

As outlined in Section 21.f. of the *Village of Ashcroft Procedures Bylaw No 731* "Every member who shall introduce a motion upon any subject which may require the appointment of a select committee shall be one of the committee." The motion to establish a Select Committee of Council to investigate an Off Leash Dog Park was passed at the November 28, 2016 regular meeting of Council by Councillor Trill and Kormendy.

Recommendation

Administration recommends that Council appoint the four (4) members of the public who submitted letters of interest to the Off Leash Dog Park Select Committee of Council and further that Councillor Kormendy and Councillor Trill be appointed to the committee as well.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FORM: Michelle Allen, Chief Administrative Officer

DATE: February 22, 2017

SUBJECT: WTP MEMBRANE FILTRATION EQUIPMENT SELECTION

Background

The Village of Ashcroft is currently in the pre-design stage of the water treatment plant project and the selection of the membrane filtration equipment is a significant step in the design process.

Discussion

To assist with the selection of the membrane filtration equipment supplier, Urban Systems Ltd. (USL) issued a Request for Qualifications in November 2016. (A copy of this document was supplied to Council separately.) There were 12 companies that submitted proposals and the documents were evaluated by two separate individuals at USL. Of the 12 proposals three companies submitted complete proposals and met or exceeded the minimum total on the scoring matrix.

In January 2017 a Request for Proposals was issued to the three successful companies from the process above with a submission deadline of February 3, 2017. (A copy of this document was supplied to Council separately.) Again the submissions were evaluated by two separate individuals at USL. A summary of the evaluations is included on Table 3 of the attached USL report.

The three proposals were very close in cost, ranging from \$919,000 to \$980,900, and the summary is on Table 1 of the attached USL report. DWG Process Supply ranked the highest on the scoring matrix, has the lowest proposal cost, has the lowest estimated annual operating cost and provides a 15 year warranty as opposed to a 10 year warranty on the membrane filters. USL has experience working with this company and two of our neighbouring local governments are using Pall filters in their treatment plants.

The RFP also asked for optional annual service costs and these are summarized in Table 2 of the attached USL report. These services are included for the first 12 months of operation at which time the Village could decide if it was worth continuing the service. As USL points out the monthly process reviews and reports will be available to the operator from the PLC that will be installed at the WTP. The remote support and help line service will have to be reviewed. As the Village will not have a Level 3 operator we will have to look at contracting the services of a qualified operator similar to what other small local governments do. The contractor may be responsible to ensure that there is remote support and a help line available to them.

Recommendation

Administration endorses the recommendation of Urban Systems Ltd. and recommends that the Village of Ashcroft proceed with DWG Process Supply/Pall Water as the preferred proponent/manufacture for the membrane filtration equipment at an adjusted proposal cost of \$918,940 as presented in the Urban Systems Ltd. report dated February 20, 2017.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMORANDUM

Date: February 20, 2017
To: Michelle Allan
cc: Brian Bennewith
From: Travis Pahl
File: 1093.0041.01
Subject: Ashcroft WTP – Membrane Filtration Equipment Selection RFP Results

Background

A prequalification process was conducted to short list membrane filtration equipment suppliers for the proposed Ashcroft Water Treatment Plant (WTP). Three companies were prequalified during the RFQ process including AWC Water, H2O Innovation and DWG Process Supply. To select a single proponent for the equipment supply, a request for proposal (RFP) was conducted from January 24th to February 10th. The RFP was distributed directly to the three prequalified companies. All proponents submitted their proposals on time and these were evaluated the week of February 13th, 2017.

Request for Proposal

The intent of the request for proposal was to select a preferred proponent/supplier for the water treatment plant filtration equipment.

Proposal Summary

In general, each proponent provided a thorough proposal with a suitable design for the proposed WTP. Details on strengths and weaknesses of each proposal were:

1. AWC Water: Had a very comprehensive and thorough design, better redundancy, the smallest layout but was mid-range in capital cost and had the highest operating costs.
2. H2O Innovation: Had the highest capital cost, largest footprint but low operating costs. They included remote monitoring and help line services in their proposal cost.
3. DWG Process Supply: Had the lowest capital and operating cost system, a medium sized footprint, and offered an additional 5 years of warranty for the membranes.

A summary of key costs for each proposal is shown in Table 1. Not all the submissions offered the same scope and/or used the different assumptions for O&M costs; so adjustments were made to the capital and operating costs to provide a more even comparison of the proposals.

MEMORANDUM

Date: February 20, 2017
 File: 1093.0041.01
 Subject: Ashcroft WTP – Membrane Filtration Equipment Selection RFP Results
 Page: 2 of 4



Table 1 – RFP General Summary

	AWC Water	H2O Innovation	DWG Process Supply
Proposal Cost	\$ 985,652	\$ 981,881	\$ 868,940
Adjusted Proposal Cost	\$ 985,652	\$ 999,881 ^{1,2,3}	\$ 918,940 ^{1,2}
Operating Costs (annual)	\$18,100	\$15,400	\$19,800
Membrane Replacement Costs (annual replacement fund)	\$23,400	\$18,500	\$13,500
Estimated Total Annual Operating Cost	\$41,500	\$33,900	\$33,300
Membrane Warranty	10 years	10 years	15 years

1. Several proponents recommended 20 days' time for a service technician to be on site during commissioning instead of 10 days stipulated in the RFP. Proposal costs were adjusted to allow for 20 days on site where applicable.

2. Feed pump redundancy is recommended as a best engineering practice but was only included in one proposal. An allowance was added to proposals for a redundant feed pump where applicable.

3. H2O Innovation did not include a cost for pump starters (VFDs) with local enclosures but other proponents did. An allowance was added to account for this difference in scope. They did include 8 years of 24/7 phone line and remote monitoring support at \$750 per month – this was broken out from the adjusted proposal cost and moved to the optional support cost items below.

An additional component of the proposal was a request for optional annual service costs (Table 2). Most proponents included these services during the first year of warranty and then provided an annual cost for these services to the end of warranty period. The remote support and help line will be useful as the operators start off with the new WTP, however, depending upon the skill of the operators employed, the remote service and help line may or may not be useful in the ensuing years. The decision as whether or not to continue with these services would have to be made at that time i.e. at the end of the first year of operation. Monthly process reviews and reports are also available for a fee – however, these would be less valuable in the long term. Most of this information will be available to the operator from the PLC proposed for the WTP.

MEMORANDUM

Date: February 20, 2017
 File: 1093.0041.01
 Subject: Ashcroft WTP – Membrane Filtration Equipment Selection RFP Results
 Page: 3 of 4



Table 2 – Optional Annual Service Costs

	AWC Water	H2O Innovation	DWG Process Supply
Remote support and help line: (Annual Cost)	\$ 4,000	\$ 9,000	\$ 13,750
Monthly process review and reports: (Annual Cost)	\$ 6,000	\$ 9,000	\$ 14,800

Evaluation Criteria

The proposals were evaluated based on the below criteria:

1. **Technical (30 points)** – Reviewed proposal design parameters, redundancy, functionality, equipment footprint as well as relevant experience. The technical evaluation also included a review of piloting capabilities.
2. **Operating costs, Maintenance Requirements, Service and Support (20 points)** – Review of associated operational costs and support including:
 - Operating costs based on power and chemical usage.
 - Membrane replacement costs including estimated life and warranty.
 - Service and support offerings and availability.
 - Availability and location of parts.
3. **References – 10 points** – Contacted provided references on similar size and complexity projects.
4. **Schedule – 5 points** – Assessed ability to meet proposed schedule, with a focus on having piloting ready for freshet.
5. **Warranty – 10 points** – Reviewed warranty offered with respect to: quality and duration of membrane warranty, extent and length of parts and workmanship warranty, as well as options for extended warranty.
6. **Schedule of Prices – 25 points** – The overall cost and value of each proposal was evaluated including annual servicing costs (24 hour support, monthly monitoring, etc).

A summary of the evaluation for the three submissions is shown in Table 3. The RFP documents, including the evaluation criteria, are also attached for reference. Based on the evaluation criteria, DWG Process Supply/Pall Water had the best proposal. The Pall proposal included a system with a high degree of

MEMORANDUM

Date: February 20, 2017
 File: 1093.0041.01
 Subject: Ashcroft WTP – Membrane Filtration Equipment Selection RFP Results
 Page: 4 of 4



functionality, compact footprint as well as competitive capital, operating and membrane replacement costs. Pall also warranties their membranes for 5 years longer than the other manufacturers resulting in lower operating costs.

Table 3 – Request for Proposal Summary

Proponent	AWC Water	H2O Innovation	DWG Process Supply
Manufacturer	Hydranautics	H2O Innovation (Toray)	Pall Water
Technical (30 Points)	24	19	23
Operating costs, Maintenance Requirements, Service and Support (20 points)	13	16	15
References (10 Points)	7	8	8
Schedule (5 Points)	5	5	4
Warranty (10 Points)	5	7	9
Schedule of Prices (25 Points)	20	18	22
Total (100 Points)	74	73	81

Summary and Recommendations

The RFP resulted in three high quality submissions. Based on the evaluation process, it is recommended that the Village proceed with DWG Process Supply/Pall Water as the preferred proponent/manufacturer. Upon approval from the Village, we will engage Pall to prepare a piloting proposal. Please contact the undersigned if you have any questions or comments.

Sincerely,

URBAN SYSTEMS LTD.

Travis Pahl, EIT
 Process Engineer

Peter Coxon, P. Eng
 Senior Reviewer

/TP
 Enclosure

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MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 21, 2017

SUBJECT: REQUEST FOR USE OF DRYLANDS ARENA FOR 2017 FALL FAIR

Background

The Village has been advised that the Ashcroft & District Lions Club ("Lions") will be responsible for the 2017 Ashcroft & District Fall Fair.

Discussion

Attached to this memo is a letter from the Ashcroft & District Lions Club requesting the use of the arena from Tuesday, September 5th to Monday, September 11th. The Lions have a number of requests which are generally the same as those requested by the former Fall Fair committee.

In past years, the Village has charged the committee \$300 plus GST for the use of the arena, and \$30 plus GST for the use of the upstairs mezzanine. We also require a damage deposit in the amount of \$500 and proof of liability insurance. Effective May 1, 2017 new rental rates for all of the Village's facilities become effective and the new rates will be:

- | | |
|--|------------------|
| • Arena rental for September 9, 10 & 11 | \$300 + GST |
| • Arena rental for September 5, 6, 7 & 8 | \$200 + GST |
| • Mezzanine Rental | \$ 10/hour + GST |
| • Damage Deposit | \$500 |

In addition, the crew works with the committee to ensure that the staging is placed in accordance with their requirements and that the PA system is available. The committee is responsible for transporting tables and chairs from the community hall and back again. The arena concession is not part of the rental agreement however the Lions will be allowed to use all of the arena parking areas and the concession and food service outlets will still be permitted to set up on site, subject to property permits, etc. The Lions will be permitted to use the fridge in the concession prior to the event to store food and snacks for the volunteers working on setting up the fair.

With respect to the opening and closing of the arena, if one of our employees is required to come out and perform this function outside of work hours it results in an after hour call out and the cost is approximately \$120 for each call. We do not provide keys to user groups at the arena due to safety concerns. The committee will be advised that the contact number is the after hour call out number.

Recommendation

Administration recommends that the Village of Ashcroft grant the rental of the Drylands Arena to the Ashcroft & District Lions Club for the period September 5 – 11, 2017 subject to the following:

- Rental for the arena in the amount of \$300 plus GST is paid prior to September 5, 2017

- Additional rental for the days prior to the event in the amount of \$200 plus GST is paid prior to September 5, 2017
- Rental for the mezzanine in the amount of \$10/hour plus GST is paid prior to September 5, 2017 (hours can be estimated by the Lions)
- A damage deposit in the amount of \$500 is provided
- Liability insurance in the amount of \$2million with the Village of Ashcroft named as an additional insured is provided
- All after hour call outs to the arena by employees during this time frame (September 5 – 11, 2017) will be charged a fee of \$120 for each call out

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Feb 17th, 2017

Mayor and Council, Village of Ashcroft

Box 129, Ashcroft BC V0K1H0



Dear Mayor Jeyes and Council,

The Ashcroft Fall Fair would like to make a request to book the arena for the Ashcroft & District Fall Fair on Sunday September 10th, 2017.

The Fall Fair had a rough start to the new year, a lack of volunteers for the committee positions meant the Fall Fair executives had to make a hard decision to put the Fall Fair on hiatus for 2017. The Ashcroft & District Lions Club has stepped forward to continue the Fall Fair this year, the Lions members will be stepping into the organizational roles for 2017 under the direction of Lions Kat Chatten & Lion Marina Aggiss.

We would like use of the Arena from Sept 5th- Sept 11 to enable for set up and tear down. We would like the same set up as previous years that includes the concession and the parking areas for both the Lions and Rotary to set up food service. We would also like to request the stage and use of the PA system. Access to the Community Hall will also be handy for access to chairs and tables for the event.

Friday, Saturday and Sunday we will be in the arena past 3pm, I understand this means a member from the Village will need to lock up the arena. Is this a service the Village of Ashcroft can donate in kind to save the Lions operational budget?

The Lions Club will be working hard this year to ensure Ashcroft residents can enjoy the Fall Fair tradition, with almost all the community's festivals and events slowly slipping away we are hoping our involvement with this event is a partnership that can be beneficial for everyone.

Wish us luck!

Lion Kat Chatten

Chair of Lion's Fall Fair Committee/Vice President of Ashcroft Fall Fair
Box 933, Cache Creek BC, V0K 1H0

RECEIVED

FEB 21 2017

**The Corporation
Village of Ashcroft**

MEMO TO: Mayor Jeyes and Council
MEMO FROM: Yoginder (Yogi) Bhalla, Chief Financial Officer
DATE: February 6, 2017
SUBJECT: Report on council Remuneration and Expenses for 2016 as required in the Community Charter.

BACKGROUND:

Section 168 of the Community Charter states:

168. Reporting of council remuneration, expenses and contracts

168 (1) At least once a year, a council must have prepared a report separately listing the following for each council member by name:

(a) the total amount of remuneration paid to the council member for discharge of the duties of office, including any amount specified as an expense allowance;

(b) the total amount of expense payments for the council member made to the council member as reimbursement for expenses incurred by the council member or as an allowance that is not reported under paragraph (a);

(c) the total amount of any benefits, including insurance policies and policies for medical or dental services, provided to the council member or the member's dependants;

(d) any contracts reported under section 107 [*disclosure of contracts with council members and former council members*], including a general description of their nature.

(2) If applicable, the report under this section must also list contracts referred to in subsection (1) (d) for each former council member.

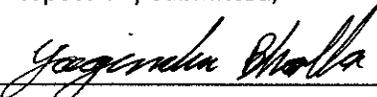
Discussion:

The attached report has been prepared in accordance with the Community Charter Section 168 requirements and is provided for public information.

Recommendation:

That the attached report of Council Remuneration for 2016 be approved by Council.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

Report on Council Remuneration and Expenses
 For the Fiscal Year Ended December 31, 2016
 Pursuant to the *Community Charter Section 168*:

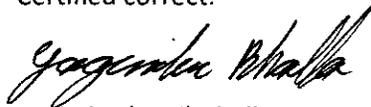
Name	Position	Remuneration	Expenses	Benefits
Jeyes, Jack	Mayor	\$ 13,542.00	\$ 4,435.00	\$ 165.00
Lambert, Doreen	Councillor	\$ 7,326.00	\$ 2,411.00	\$ 165.00
Kormendy, Helen	Councillor	\$ 1,831.50	\$ 20.00	\$ 41.25
Mertens, Al	Councillor	\$ 3,663.00	\$ 1,011.00	\$ 123.75
Roden, Barbara	Councillor	\$ 7,326.00	\$ 3,542.00	\$ 165.00
Trill, Alfred	Councillor	\$ 7,326.00	\$ 2,514.00	\$ 165.00
Total paid to Elected Officials		\$ 41,014.50	\$ 13,933.00	\$ 825.00

Notes:

1. The Benefit expense is the premiums paid for an accident insurance policy for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on:
 Monday February 27, 2017

Certified correct:



Yoginder (Yogi) Bhalla
 Chief Financial Officer

MEMO TO: MAYOR AND COUNCIL

MEMO FROM: CHIEF FINANCIAL OFFICER

DATE: FEBRUARY 14, 2017

SUBJECT: PURCHASE OF OFFSETTING CARBON CREDITS

BACKGROUND:

In 2009 the Government of BC introduced the Climate Action Revenue Incentive Program (CARIP) to municipalities. Under this program, municipalities receive a refund of carbon taxes that are paid directly on items such as natural gas, diesel, propane and gasoline. In order to do so, the municipality must agree to the following terms and conditions:

- a. Sign on to the BC Climate Action Charter thereby committing to:
 - i. Being carbon neutral in their corporate operations
 - ii. Measure and report on their community GHG emissions profile
 - iii. Create complete, compact, energy efficient rural and urban communities
- b. Report publicly on their plan and progress toward meeting climate action goals, including progress toward carbon neutrality.

In 2013, the provincial government added the following condition:

“Local governments that intend to purchase offsets to be carbon neutral for 2012 must purchase their offsets prior to making their CARIP report public (deadline: March 8th, 2013) or have a signed agreement with a credible offset provider to purchase the offsets in place by no later than June 1, 2013.”

The original legislation also specified that all offsets have to originate in B.C.

INFORMATION:

Offsets are typically achieved through financial support of projects that reduce the emission of greenhouse gases in the short- or long-term. The most common project type is renewable energy, such as wind farms, biomass energy, or hydroelectric dams. Others include energy efficiency projects, the destruction of industrial pollutants or agricultural by-products, destruction of landfill methane, and forestry projects. Some of the most popular carbon offset projects from a corporate perspective are energy efficiency and wind turbine projects.

The company used by the Village last year was Offsetters. The firm supplies higher quality offset projects with 25% Canadian content. The price of the offsets in the General Standard Portfolio that provides the best value has remained unchanged at \$20 per tonne.

DISCUSSION:

The Carbon Tax credit for 2016 is calculated as \$8,159.98, however, the Village of Ashcroft will be required to purchase 294 carbon credits at a cost of \$5,880.00 for a net revenue of \$2,276.98 by March

8th, 2017 or have a signed agreement by March 8th, 2017, with a credible offset provider to purchase the offsets no later than June 1st, 2017, in order to be carbon neutral and meet the legislative requirements.

In order to go forward, Administration would like approval from council to purchase offsets.

RECOMMENDATION:

Administration requests the following:

That Council approve the purchase of offset credits as required by the Province of British Columbia and the Climate Action Revenue Incentive Program through the offset organization Offsetters.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 22, 2017

SUBJECT: TOUR OF ASHCROFT TERMINAL

Background

The Ashcroft Terminal development continues to grow and attract more businesses to our community, many of these businesses and/or the products they ship originate in neighbouring communities.

Discussion

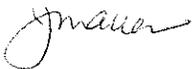
At the recent planning session Council discussed jointly hosting a tour of Ashcroft Terminal for elected officials in the region. The discussion suggested that the event would include a tour of the terminal development followed by a lunch. Ashcroft Terminal has indicated that they would be pleased to host the lunch and organize the tour.

The original date suggested for this event was during Rail Safety Week however that is the week of the annual SILGA Conference. Administration is requesting possible dates for this event as well as the area that invitations should be sent to. Would Council like to include all of the Thompson Nicola Regional District or would they like to extend the invitations to a wider area?

Recommendation

Administration has no recommendation at this time, we are seeking direction from Council.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: February 22, 2017

SUBJECT: VILLAGE OF ASHCROFT 65TH ANNIVERSARY OF INCORPORATION

Background

The Village of Ashcroft was incorporated on June 27, 1952 so our 65th Anniversary of Incorporation falls in 2017.

Discussion

While this isn't a milestone anniversary it may be an opportunity for Council to have a free community barbecue and thank the residents for everything they do in our community.

Administration recommends that the community barbecue take place in Heritage Place Park on Saturday, June 24th, 2017 from 11:00 am – 1:00 pm. The event can be very simple with hamburgers, hot dogs and drinks for everyone. If Council wished to have some entertainment an invitation to local artists to voluntarily perform for the day in the gazebo could be issued.

The Village does not have a barbecue however this item could be put into the 2017 budget. It is expected that Council would be present to serve the residents.

Recommendation

Administration recommends that Council reserve the Heritage Place Park gazebo for Saturday, June 24, 2017 for a free community barbecue as a thank you to our residents for the first 65 years of incorporation.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

**INFORMATION CORRESPONDENCE
FOR THE FEBRUARY 27, 2017 COUNCIL MEETING**

UBCM

- UBCM Membership

Interior Health

- Thompson River Water Quality Update
- Thompson River Do Not Consume Update
- Application for Construction Permit for Resurfacing Pool Washroom Floors

TNRD

- Survey Seeks Feedback, Offers Prizes for Garbage & Recycling services

Public Presentations Handout

- Human Trafficking/ Sexual Exploitation, Youth and Child Exploitation in BC and Every Community

Open Letter to BC Local Governments

- We must hold fossil fuel companies responsible for climate change

Jati Sidhu, MP

- Monthly Update

Enertelligence Monthly Review

Rural Education Strategy

- Thank you for submission to Rural Education Strategy review

BC Honours and Awards

- Order of British Columbia – 2017 Call for Nominations

Canada 150

- For 2017 – Theme for Government of Canada's Black History Month Campaign: "Celebrating Canada 150 – Stories of Courage"

Municipal World Publication

- February 2017

BC Forest Professional Publication

January – February 2017

Wood Designs & Building Publication

- Winter 2016-17

/kw

Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of February 16, 2017

Zoning Amendment Adopted to Enable Subdivision at Eagan Lake

After considering input from a Public Hearing held on Feb. 7, Zoning Amendment Bylaw No. 2597, 2017, was granted Third Reading and adopted by the Board. The owners seek rezoning of their 7.15-hectare parcel on Eagan Lake from RL-1: Rural to LR-1: Lakeshore Residential Single Family to enable subdivision.

Zoning Amendment Sends Resort to Second Public Hearing

After considering input from a Public Hearing held Feb. 7, Green Lake and Area Official Community Plan Amendment Bylaw No. 2592, 2016, was granted Third Reading and Adoption by the Board. The accompanying Zoning Amendment Bylaw No. 2593, 2016, was amended to enable a maximum of 15 campsites (additional to the previously advertised resort uses) at a further Second Reading. It will go to a second public hearing at a future Board of Directors Meeting. The amendment, if adopted, will enable a small-scale resort on the shore of Green Lake.

Western Canada Theatre Gets \$3,500

Lori Marchand provided a presentation on behalf of Western Canada Theatre requesting that the TNRD provide funds to support the theatre company's 2017-18 season. The Board resolved to provide the funding in the amount of \$3,500.

Loon Lake Water Reserve Fund Tapped

The Board adopted the Loon Lake Community Water Service Reserve Fund Expenditure Bylaw No. 2603, 2017.

The bylaw will address an outstanding balance of temporary debt associated with past capital improvements made to the Loon Lake Community Water System. The debt, which is currently \$18,177.08, is not part of an ongoing project, and should be repaid. The Bylaw authorizes use of a portion of the \$31,057 currently held in the Reserve Fund for this purpose.

The plan was discussed during a recent public meeting held in Loon Lake and attendees favored it over the alternative, which is to tax additional dollars in future to fund the debt repayment.

Bylaw to Allow McLure Fire Department to Up its Taxation Limit

The Board adopted McLure Fire Protection Grant-in-Aid Service Amendment Bylaw No. 2604, 2017.

This will allow the TNRD to amend its bylaw for the financial contribution service to the McLure Volunteer Fire Department (MVFD). The MVFD requested the amendment to allow a 25 per cent increase in the annual maximum taxation limit, as allowed once every five years under regulation.

Continued on Page 2

Chair: John Ranta
Village of Cache Creek

Directors

Carol Schaffer
Electoral Area "A"
(Wells Gray Country)

Willow Macdonald
Electoral Area "B"
(Thompson Headwaters)

Sally Watson
Electoral Area "E"
(Bonaparte Plateau)

Steven Rice
Electoral Area "I"
(Blue Sky Country)

Ronaye Elliott
Electoral Area "J"
(Copper Desert Country)

Ken Gillis
Electoral Area "L"
(Grasslands)

Randy Murray
Electoral Area "M"
(Beautiful Nicola Valley — North)

Herb Graham
Electoral Area "N"
(Beautiful Nicola Valley — South)

Bill Kershaw
Electoral Area "O"
(Lower North Thompson)

Mel Rothenburger
Electoral Area "P"
(Rivers and the Peaks)

Jack Jeyes
Village of Ashcroft

Virginia Smith
District of Barriere

Rick Berrigan
Village of Chase

John Harwood
District of Clearwater

Jim Rivett
Village of Clinton

Ken Christian
City of Kamloops

Tina Lange
City of Kamloops

Peter Milobar
City of Kamloops

Arjun Singh
City of Kamloops

Marg Spina
City of Kamloops

Pat Wallace
City of Kamloops

Robin Smith
District of Logan Lake

Jessoa Lightfoot
Village of Lytton

Neil Menard
City of Merritt

Al Raine
Sun Peaks Mountain Resort



The Current

50th
ANNIVERSARY
1967 - 2017

Thompson-Nicola Regional District

Board of Directors

Chair: John Ranta
Village of Cache Creek

Directors

Carol Schaffer
Electoral Area "A"
(Wells Gray Country)

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Village of Lytton

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City of Merritt

Al Raine
Sun Peaks Mountain Resort

Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of February 16, 2017

Continued from Page 1

The amendment raises the maximum annual limit to \$45,247, an increase of \$6,690 over the current 2017 calculation. This allows the grant to instead remain at the 2016 level with the potential for small increases to come in the next few years in order to keep up with rising costs of providing the service.

Alternative-Waste Collection Reserve Funds Approved

Electoral Area "N" (Beautiful Nicola Valley-South) Alternative Waste Collection Service Reserve Fund Establishment Bylaw No. 2605, 2017, and Electoral Area "P" (Rivers and the Peaks) Alternative Waste Collection Service Reserve Fund Establishment Bylaw No. 2606, 2017, were adopted by the Board.

These bylaws formally establish reserve funds for the existing Alternative Waste Collection Services in Electoral Areas "N" (Beautiful Nicola Valley – South) and "P" (Rivers and the Peaks) to allow for proper financial planning in future.

Both of these services were established to preserve and maintain the operations of solid waste transfer stations in the respective areas that would have otherwise have closed under the Solid Waste Management Plan.

Gas Tax Funds for Westwold Hall, Savona Seniors Centre, Barriere Curling Club

The Board approved the expenditure to a maximum of \$250,000, allocated to Electoral Area "L" (Grasslands), in Federal Gas Tax - Community Works Fund revenues, to fund roof and insulation upgrades at the Westwold Community Hall.

Other Federal Gas Tax - Community Works Fund revenues that were approved:

- The expenditure to a maximum of \$15,000, allocated to Electoral Area "J" (Copper Desert Country), to fund furnace and lighting upgrades at the Savona Seniors Centre.
- The expenditure to a maximum of \$10,000, allocated to Electoral Area "O" (Lower North Thompson), to fund heating system upgrades at the Barriere Curling Club.

Economic Development, Tourism and Regional Parks — Wednesday, March 8, 1:30 p.m.

Policy Review — Thursday, March 9, 10 p.m.

Regular Board Meeting — Thursday, March 9, 1:15 p.m.



The Board Bulletin

News from School District No. 74

Highlights from the Board

The Board of Education met at Desert Sands Community School in Ashcroft on January 3, 2017.



2016/17 Board of Education Annual Work Plan—Revision

The Board approved the following revisions to the 2016/17 Board of Education Annual work Plan. Additional work will include possible submissions to the Select Standing Committee on Finance and considering recommendations to BCSTA's Finance Committee.

Trustee By-Election

Trustee MacArthur submitted his letter of resignation as trustee effective January 31, 2017. In accordance with the *Local Government Act* and the *School Act*, as Trustee MacArthur's electoral area is the District of Lillooet, the municipality is responsible for setting the date and conducting the by-election.

The Board thanked Trustee MacArthur for his six years of service.

Cache Creek Point of Interest

The Board approved a request for a letter of support for the Cache Creek Beautification Society's submission of a potential provincial stop of interest sign for the 1874–1890 Cache Creek Boarding School.

Science First Peoples 5-9

The First Nations Education Steering Committee (FNESC) has developed a new resource called *Science First Peoples 5-9*. It is recognized that a wealth of First Peoples' science knowledge is held by communities. The guide can be used in conjunction with locally based resources, Elders, and community members developed by or in collaboration with local communities.

The resource guide includes the following multi-grade theme based units:

- Traditional Ecological Knowledge
- Plants and Connection to Place
- Power from the Land
- Bear and Body Systems
- Climate Change
- Shaking and Flooding
- Interconnectedness of the Spheres
- Ocean Connections

Policy Update

The Board approved the following revised policies:

- Policy No. 1.10 Trustee Code of Ethics*
- Policy No. 1.100 Trustee Code of Conduct*
- Policy No. 2.100 Community Consultation*
- Policy No. 1.40 Trustee Remuneration*

Upcoming Board Meeting

February 7 @ Cayoosh Elementary School at 6:30 pm

School District No. 74 Board of Education

Rural Area B	Valerie ADRIAN	vadrian@sd74.bc.ca
Rural Area A	Larry CASPER	lcasper@sd74.bc.ca
Dist. of Lillooet	Jim MacARTHUR	jmacarthur@sd74.bc.ca
Rural Area D	Carmen RANTA	cranta@sd74.bc.ca
Rural Area C	Nancy REMPEL	nrempel@sd74.bc.ca
Village of Ashcroft	Vicky TRILL	vtrill@sd74.bc.ca
Rural Area E	Mavourneen VARCOE-RYAN	mvarcoeryan@sd74.bc.ca

School District No. 74 (Gold Trail) PO Box 250
400 Hollis Road, Ashcroft, BC V0K 1A0
(250) 433-9101*Website <http://sd74.bc.ca>





NEWS—Update

Gold Trail School District No. 74

News from the Board of Education

The Ministry of Education recently advised districts of an opportunity to participate in a pilot project for a shared energy manager. The energy manager will be co-funded by the Ministry of Education and BC Hydro to support five districts selected from the Kootenay/Boundary, Thompson/Okanagan, and North Coast/Northern Interior regions.

SD74 applied to participate in the pilot project. The district was recently advised that it was successful in its application and will therefore share the energy manager position with the following districts:

- School District #5 (Southeast Kootenay)
- School District #8 (Kootenay Lake)
- School District #22 (Vernon)
- School District #87 (Stikine)

News in Education: Growing Innovation in Rural Sites of Learning

Growing Innovation in Rural Sites of Learning is an initiative that *explores the role of rural schools in community vitality*. It provides an opportunity for rural schools to explore new and innovative ways to teach and learn.

In partnership with the Ministry of Education and the Rural Advisory Committee eighteen projects throughout BC have been selected for support. As members of the Growing Innovation in Rural Sites of Learning community, these projects receive some funding and the opportunity to share and network with other project leaders.

Gold Trail's Elementary Connected Classrooms and Middle School Inquiry Model programs were two of the eighteen projects selected. These projects have clearly demonstrated that success in education is obtained by: researching opportunities, working together to develop and tailor strategies to effectively meet the needs of individual learners, embracing change, sharing knowledge, trusting, and learning from and with others. We are *"changing how we think of education itself, not to mention the relations among communities in the district."*

News in Business: 2016/17 Funding Recalculation

The Ministry of Education's Funding Allocation System distributes the General Operating Grants using individual district enrolments and specific factors that apply to each school district.

The funding formula contains a student base allocation and additional grants.

There are six broad categories of additional grants:

- Unique student needs including special needs, Aboriginal Education, and Adult Education programs;
- Enrolment Decline where enrolments decrease by more than one per cent in a year;
- Salary Differentials for districts with higher average teacher salaries;
- Unique Geographic Factors;
- Education Plan; and
- Funding Protection.

In December, the ministry announced the Interim Operating Grant based on September 30, 2016 enrolment. The per student amount has increased from \$7,166 to \$7,208 and Gold Trail's projected revenue is \$18,985,688.

PASSENGER STATS

Route	Collected Labels		January		February		March		April		May		June		July		August		September		October		November		December	
	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue	# Passengers	Revenue
Ashcroft & Clinton (Wed, Fri)	25	\$ 50.00	33	\$ 66.00	18	\$ 36.00	50	\$ 100.00	17	\$ 34.00	27	\$ 54.00	32	\$ 64.00	32	\$ 64.00	32	\$ 64.00	38	\$ 76.00	29	\$ 58.00	28	\$ 56.00	14	\$ 28.00
Medical	70	\$ 140.00	69	\$ 138.00	74	\$ 148.00	58	\$ 116.00	59	\$ 118.00	87	\$ 174.00	42	\$ 84.00	59	\$ 118.00	64	\$ 128.00	70	\$ 140.00	64	\$ 128.00	70	\$ 140.00	89	\$ 178.00
Non-Medical	17	\$ 34.00	20	\$ 40.00	13	\$ 26.00	15	\$ 30.00	14	\$ 28.00	38	\$ 76.00	30	\$ 60.00	36	\$ 72.00	25	\$ 50.00	21	\$ 42.00	21	\$ 42.00	31	\$ 62.00	56	\$ 112.00
Local Ashcroft																										
Local Clinton																										
Ufoast/Health Connections (Thu, Thur)																										
Medical	87	\$ 435.00	73	\$ 365.00	89	\$ 445.00	83	\$ 415.00	91	\$ 455.00	81	\$ 405.00	64	\$ 320.00	77	\$ 385.00	78	\$ 390.00	61	\$ 305.00	82	\$ 410.00	71	\$ 355.00	71	\$ 355.00
Non-Medical	166	\$ 830.00	139	\$ 695.00	158	\$ 790.00	116	\$ 580.00	130	\$ 650.00	125	\$ 625.00	131	\$ 655.00	159	\$ 795.00	167	\$ 835.00	130	\$ 650.00	155	\$ 775.00	167	\$ 835.00	167	\$ 835.00
Medical	34	\$ 170.00	38	\$ 190.00	14	\$ 70.00	27	\$ 135.00	36	\$ 180.00	28	\$ 140.00	33	\$ 165.00	43	\$ 215.00	26	\$ 130.00	53	\$ 265.00	29	\$ 145.00	27	\$ 135.00	27	\$ 135.00
Non-Medical	14	\$ 70.00	10	\$ 50.00	4	\$ 20.00	4	\$ 20.00	14	\$ 70.00	6	\$ 30.00	7	\$ 35.00	3	\$ 15.00	6	\$ 30.00	9	\$ 45.00	8	\$ 40.00	10	\$ 50.00	10	\$ 50.00
Ashcroft	2	\$ 10.00	6	\$ 30.00	11	\$ 55.00	2	\$ 10.00	8	\$ 40.00	2	\$ 10.00	1	\$ 5.00	11	\$ 55.00	7	\$ 35.00	17	\$ 85.00	17	\$ 85.00	13	\$ 65.00	13	\$ 65.00
Grand Total	420	\$ 1,270.00	398	\$ 1,278.00	377	\$ 1,270.00	362	\$ 1,485.00	389	\$ 1,278.00	394	\$ 1,278.00	387	\$ 1,487.00	420	\$ 1,275.00	406	\$ 1,248.00	383	\$ 1,285.00	429	\$ 1,273.00	429	\$ 1,273.00	429	\$ 1,273.00

REVENUE SUMMARY

Category	Revenue
Sum of Receipts	\$ 910.00
Revenue Labels	\$ 910.00
Libroot Health Connections (Tue, Thur)	\$ 910.00
Ashcroft & Clinton & Kambops	\$ 624.00
Grand Total	\$ 1,278.00

**THE VILLAGE OF ASHCROFT
PARA TRANSIT SERVICE
INVOICE FOR COSTS - ASHCROFT / CLINTON
FOR YEAR ENDED DEC 31, 2016**

Month	Municipal Share of Costs	Less: Admin Fee	Less: BC Bus Pass Program	Net Costs	Less: Local	Less Health Connections Revenue	Less: Interior Health Contribution	Other Revenue	Net Expenses	Clinton's Share	Ashcroft's Share
B/F 2015									0.00	0.00	0.00
January*	18,934.00	(235.00)	(60.00)	18,639.00	(624.00)	(910.00)	(7,736.33)		9,368.67	4,684.34	4,684.34
February	8,934.00	(235.00)	(83.00)	8,616.00	(468.00)	(1,150.00)	(7,736.33)		(738.33)	(369.17)	(369.17)
March	8,969.00	(235.00)	(54.00)	8,680.00	(385.00)	(1,200.00)	(7,736.33)		(641.33)	(320.67)	(320.67)
Quarterly Summary									7,989.01	3,994.51	3,994.51
April	9,211.00	(235.00)	(53.00)	8,923.00	(440.00)	(960.00)	(7,940.08)		(417.08)	(208.54)	(208.54)
May	9,136.00	(235.00)	(52.00)	8,849.00	(416.00)	(1,030.00)	(7,940.08)		(537.08)	(268.54)	(268.54)
June	9,323.00	(235.00)	(52.00)	9,036.00	(538.00)	(1,230.00)	(7,940.08)		(672.08)	(336.04)	(336.04)
Quarterly Summary									(1,626.24)	(813.12)	(813.12)
July	9,028.00	(235.00)	(51.00)	8,742.00	(392.00)	(880.00)	(7,940.08)		(470.08)	(235.04)	(235.04)
August	9,317.00	(235.00)	(51.00)	9,031.00	(539.00)	(1,325.00)	(7,940.08)		(773.08)	(386.54)	(386.54)
September	9,142.00	(235.00)	(54.00)	8,853.00	(449.00)	(1,070.00)	(7,940.08)		(606.08)	(303.04)	(303.04)
Quarterly Summary									(1,849.24)	(924.62)	(924.62)
October	9,030.00	(235.00)	(81.00)	8,714.00	(356.00)	(925.00)	(7,940.08)		(507.08)	(253.54)	(253.54)
November	9,147.00	(235.00)	(81.00)	8,831.00	(782.00)	(1,345.00)	(7,940.08)		(1,236.08)	(618.04)	(618.04)
December	9,146.00	(235.00)	(81.00)	8,830.00	(514.00)	(1,190.00)	(7,940.08)		(814.08)	(407.04)	(407.04)
Quarterly Summary									(2,557.24)	(1,278.62)	(1,278.62)
Annual Summary		(2,820.00)	(753.00)	115,744.00	(5,903.00)	(13,215.00)	(94,669.71)	0.00	1,956.29	978.15	978.15
Less Previously Invoiced										(3,994.51)	

Dog Control Officer Report For March 20/2015 –February 19/2017

Date: April 29/15

Contact: from Tingley Street called regarding his dog which had gone missing when walking home the previous night.

Date: May 3/2015

Contact: Call from regarding her missing dog.

Action: She reported that dog had been found.

Date: May 4/2017

Contact: from Tingley Street called regarding his lost dog

Action: Spoke to who suspected that his neighbour had taken his Brindle female dog . The dog had not yet been found. Dog was later found on the river bank and had been hit by a train.

Date: May 16/2015

Contact: received call from RCMP regarding a dog they had picked up.

Action: Picked up female Collie cross. Used Rabies tag to contact Cache Creek Vet Clinic when it re-opened after the long weekend. Owner was identified as came and picked dog up on May 19th.

Date: May 18th

Contact: regarding dog in her yard.

Action: Went to pick up dog and dog had already gotten away.

Date: May 22/2015

Contact: . and . called regarding their missing dog "Drago"

Action: Dog was found on May 23rd after he had run away when frightened by a thunder storm.

Date: May 23/2015

Contact: Call from regarding a stray dog found at his house

Action: Picked up dog which was a large male shepherd great dane cross. Posters around town and notices on face book were used to try to locate owner. fostered the dog while the owner was being searched for. adopted the dog on June 2nd when an owner could not be located.

Date: May 24/2015

Contact: who lives in cul-de-sac above the pool reported that dog charged him when walking on path by funeral home

Action: Spoke to owner of dog who lives in house beside the funeral home. Had previously spoken twice to his son about his dog. Owner was apologetic and said he would keep dogs in the back yard.

Date: May 24/2015

Contact: Phone call from [redacted] regarding his concern about dogs

Action: [redacted] reported that him and his son were down watching the trains when they saw [redacted] loading her dogs into her truck. One of the dogs came over and growled at [redacted]. Spoke to [redacted] husband who said he had made a plan to bring the dog and [redacted] together so [redacted] would not be scared of them. Also [redacted] will try to be more careful.

Date: May 25/2015

Contact: [redacted] reported that [redacted] dog was loose and knocking over garbage cans

Action: Spoke to [redacted] and told her to keep her dog in the yard

Date: July 24/2015

Contact: [redacted] called regarding [redacted] pitbull on the loose.

Action: Spoke to owner and reminded her that her license was \$125 and that dog needed to be secured in yard or secured on a leash. She reassured me that dog would not hurt anything.

Date: September 30/2015

Contact: [redacted] called to say he had found a dog at the OK Stop. After waiting for one hour for owner to show he took dog home.

Action: Picked up dog and kept it over night. [redacted] from old laundromat phoned the next morning to claim her dog.

Date: January 2016

Contact: Call regarding a dog barking on 8th and Brink.

Action: Spoke to owner . said they weren't at home and would try to keep dog from barking excessively.

Date: February 2/2016

Contact: Ambulance attendant called regarding a big white dog at the ambulance station.

Action: Called owner of . came and picked up dog.

Date: February 9/2016

Contact: of called regarding barking dogs on corner of Cedar Crescent (# 648)

Action: Spoke to owners who have recently moved there from 16 mile. They are aware of the barking and are trying to correct behaviour. They were thinking of moving back to 16 Mile in the spring. Dogs were having difficulty adjusting to town living.

Date: February 18/2016

Contact: called regarding a white dog laying in his front yard.

Action: Gave the number for . Owner came and retrieved dog.

Date: March 2016

Contact: Call from woman who had picked up a dog by the half way trailer court on highland valley road.

Action: Dog, which was an older brindle coloured one, spent the night. Ads were placed on social media. The next morning the owner came and claimed the dog.

Date: April 28/2016

Contact: [redacted] of Brink Lane called regarding her missing dog. She had previously adopted a rescue dog and it had escaped out her back yard on the river bank.

Action: Went and looked for the dog and advertised on social media. Owner put up posters. Dog was never found and it was believed that perhaps the dog fell in the river.

Date: May 11/2016

Contact: [redacted] of [redacted] Kincaid called regarding Kujo the pitbull owned by [redacted]. Dog was always getting out of yard. He had heard concerns from [redacted] also about the dog getting out. Since the owner had build a fence the dog appears to be getting out through the hedge.

Action: Spoke to owner and owner had fixed the fence around the hedge.

Date: July 19/2016

Contact: _____ of Hill Street called the Village Office regarding a missing dog. _____ had been temporarily looking after a friend's small dog when it escaped through a small gap in the fence.

Action: _____ (DCO's wife) went and looked for _____ and the dog and they could not be located. Spoke to _____ later and dog had been retrieved when owners returned.

Date: July 25/2016

Contact: Spoke to _____ and _____ ; regarding the pitbull loose on Semlin.

Action: Spoke to owners _____ and her husband. The dog is still escaping. Advised owners to fence around the hedge and to buy a current licence.

Date: July 31/2016

Contact: _____ called regarding a 3 month old puppy "Sin-gee". Dog had belonged to _____. Dog was crying locked up in a tin shed. It had a limp broken paw.

Action: Spoke to owner and advised him it was unacceptable to keep dog in a shed in these conditions. It was hot weather and there was no water for the dog. Collected \$15 fine. Advised him SPCA would be notified if situation happened again. _____ was angry someone was on his property and said he couldn't afford to take dog to the vet. Told owner that I would be keeping an eye on dog's living conditions.

Date: August 17/2017

Contact: [redacted] from the Village Office reported that [redacted] had called regarding [redacted] pitbull which was out loose again.

Action: Had previously spoken to owners 3 weeks prior to this call. At that point they were told to buy a licence and finish fence. Spoke to [redacted] and told him to call if dog is seen out. Owner posted on Facebook looking for wire to repair the fence.

Date: October 1/2016

Contact: [redacted] submitted a letter to the office regarding an incident with [redacted] dog.

Action: Spoke to [redacted] and [redacted] regarding the situation. [redacted] dog was off leash and [redacted] dog was getting out of the car in front of her house. Dogs had altercation and [redacted] dog rolled over [redacted] dog. No real physical injuries. [redacted] agreed to put dogs on leash when going by Vivian's in the future.

Date: December 10/2016

Contact: [redacted] of Mcleod Lane called regarding a dog he had found.

Action: Dog was advertised on Facebook and owner contacted [redacted].

Date: December 15/2016

Contact: [redacted] called regarding a small black dog they had found.

Action: [redacted] posted about the dog on Facebook. Owners contacted the [redacted] and claimed their dog.

Date: January 7/2017

Contact: _____, called regarding _____ dog.

Action: _____ reported that _____ dog acted aggressively towards her daughter _____, when walking by their house. These dogs are usually fine but _____ also witnessed the behaviour of the dog. He will make sure he has dog under control when walking in the neighbourhood.

Date: January 23/2017

Contact: _____ reported loosing his 14 year old border collie by the Sundance Guest Ranch.

Action: No reports received about anyone seeing this dog.

Edwin Aie

Dog Control Officer for the Village of Ashcroft

February 19/2017

RECEIVED

FEB 20 2017

The Corporation
Village of Ashcroft