



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 10, 2022

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADOPTION OF THE AGENDA

Motion to add or delete Agenda items

Motion to adopt the Agenda as presented or as amended

M/S

THAT, the Agenda for the Regular Meeting of Council held on Monday, January 10, 2022 be adopted as presented.

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, December 13, 2021 <i>"That the Minutes of the Regular Meeting of Council held Monday, December 13, 2021 be adopted as presented."</i>	P. 1-6

3. DELEGATIONS

3.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS & POLICIES

5.1	Village of Ashcroft Fire Department Regulations Bylaw No. 848, 2022 <i>That the Village of Ashcroft Fire Department Regulation Bylaw No. 848, 2022 be given third reading.</i>	P. 7-17
5.2	Outdoor Burning Bylaw No. 849, 2022 <i>That Outdoor Burning Bylaw No. 849, 2022 be reconsidered and adopted.</i>	P. 18-28
5.3	Information Protection Policy No. A-01-2022 <i>That Policy No. A-01-2022, a policy to regulate Information Protection be introduced and adopted.</i>	P. 29-33
5.4	LED Sign Policy No. A-02-2022	P. 34-35



	That Policy No. A-02-2022, a Policy to regulate LED Sign usage be introduced and adopted.	
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	N/A	
FOR INFORMATION		
6.	N/A	

7. CORRESPONDENCE

FOR ACTION		
7.1	SILGA - 2022 Call for Nominations <i>Motion Required</i>	P. 36-37
7.2	SILGA – Call for Resolutions for 2022 Convention <i>Motion Required</i>	P. 38-39
7.3	District of Lillooet – BC Wildfire Petition <i>Motion Required</i>	P. 40-45
FOR INFORMATION		
7.4	MFLNRORD – Letter from Minister Conroy acknowledging Ashcroft’s request for a Community Forest License	P. 46
7.5	Ministry of Municipal Affairs – Information	P. 47-48
7.6	Minister of Transportation and Infrastructure – Municipal Speed Limits	P. 49-50
7.7	CN – BC Washouts Update	P. 51-53
7.8	SD#74 Gold Trail – Functional Closure	P. 54
7.9	Kanaka Bar Entrepreneurship Program	P. 55-57
7.10	Information Correspondence Flip Chart	P. 58

8. UNFINISHED BUSINESS

8.1	Task Manager	P. 59
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Heritage Park & Community Garden WG Notes – December 6, 2021	P. 60-62
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11. COUNCIL REPORTS

11.1	Mayor Roden – Report	P.63-64
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	



11.5	Councillor Tuohey	
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12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	<i>(I)discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98</i>	
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE
OFFICE AT 6:00 PM ON MONDAY, DECEMBER 13, 2021

PRESENT: Mayor, Barbara Roden
 Councillor, Marilyn Anderson - via Zoom
 Councillor, Jonah Anstett
 Councillor, Nadine Davenport
 Councillor, Deb Tuohey

 CAO, Daniela Dyck
 DPW, Brian Bennewith

 Media – 2
 Public – 1

EXCUSED: CFO , Yogi Bhalla

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday December 13, 2021 to order at 6:00 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADOPTION OF THE AGENDA

Motion to add or delete Agenda items

Motion to adopt the Agenda as presented or as amended

M/S Tuohey / Anstett

THAT, the Agenda for the Regular Meeting of Council held on Monday, December 13, 2021 be adopted as presented.

CARRIED - Unanimous R-2021-280

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, November 22, 2021 M/S Davenport / Tuohey <i>That the Minutes of the Regular Meeting of Council held Monday, November 22, 2021 be adopted as presented.</i>	CARRIED Unanimous R-2021-281
2.2	Minutes of the Public Hearing held Monday, November 22, 2021 M/S Anderson / Anstett <i>That the Minutes of the Public Hearing held Monday, November 22, 2021 be adopted as presented.</i>	CARRIED Unanimous R-2021-282

3. DELEGATIONS

3.1	Vicky Trill, Executive Director, Ashcroft HUB Society – HUB’s Yearly Update	
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	<ul style="list-style-type: none"> • A year of many cancellations due to COVID, which was very disheartening • Rallied to have some events to bring the community together • HUB spent over \$30,000 in the community through programs such as Random Acts of Kindness, Plaid Friday, Burger Day etc. • In person fitness classes were cancelled – shifted to online training • Community rallied in support of the HUB, resulting in SD#74 decision to transfer the HUB building to the Society <ul style="list-style-type: none"> ○ Owning is different than lease – new responsibilities for building and property maintenance ○ Needs to be mobility friendly ○ Need new roof • Implemented the Choose to Move helping seniors aging in place • The HUB hosted 2757 hours of events programs and services • Employed 7 students resulting in over 2000 hours of work • Hosted 142 individual youths • 330 participants in kids programming and 21 camps/programs • 316 people used Merv’s gym • Hosted Mental health and wellness workshops • Look at ways to develop sustainability • Looking for new partnerships to develop sustainability, would like to have a future conversation with the Village to see what sort of partnerships and collaborations could be established • Schedule meeting for partnership discussion • Questions/Comments • Council thanked the HUB for the wonderful services and programming they provide to the community recognizing the successes • Query if the Choose to Move program would continue • Active age functional fitness • Grandkids love to come here to participate at HUB functions/ camps • Echoes from Council in appreciation of all that the HUB does for the community 	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

Gloria Mertens Area I TNRD

Comment in regards to the success of the HUB encouraging Council to support
Clarification regarding equitable water rates

Comment regarding the public hearing, unable to find this on the Village website

5.1 Clarification regarding Executive Committee - secretary treasurer

5.2 Outdoor Burning Bylaw exceptions comment – Farm operations

Clarification regarding inspections



- Issuance of permits clarification requested
- Offences and penalties clarification requested
- Include email address on permit
- 5.3 Comments regarding Business license bylaw
- 6.2 Constitution – Comment to include member in standing
- 6.3 Service awards clarification
- 6.5 Engineering concerns in regards STP
 - Cost estimate clarification requested for STP

5. BYLAWS

5.1	Village of Ashcroft Fire Department Regulations Bylaw No. 848, 202 M/S Anderson / Tuohey Councillor Anstett recused himself as in a conflict of interest at 6:49 Returning at 6:51 <i>That the Village of Ashcroft Fire Department Regulation Bylaw No. 848, 2021 be introduced and given first two readings.</i>	CARRIED Unanimous R-2021-283
5.2	Outdoor Burning Bylaw No. 849, 2021 M/S Tuohey / Anstett <i>That Outdoor Burning Bylaw No. 849, 2021 be given third reading.</i> Include email line and phone number for applicants Add example under section 4 combustibles	CARRIED Unanimous R-2021-284
5.3	Business Licence Bylaw No. 850, 2021 M/S Tuohey / Anstett <i>That Business Licence Bylaw No. 850, 2021 be given third reading, remove to allow mechanic on private property.</i>	CARRIED Unanimous R-2021-285

6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Agricultural Land Commission Exclusion Application M/S Anstett / Anderson <i>That, Council approves the exclusion application to be forwarded to the Agricultural Land Commission for the Desert Hills Ranch property surrounding the north Ashcroft water reservoir (Lot 1 (0.622 ha) of SEC. 32 TP. 20 R. 24 W6M and Part of E1/2 of E1/2 of SEC. 32 PLANS EPP106822 and EPP107121).</i>	CARRIED Unanimous R-2021-286
6.2	CAO Report – Ashcroft Fire Rescue Constitution Revision M/S Davenport / Anderson Councillor Anstett recused himself at 6:58 as in a conflict returning at 6:59 <i>That, Council approves the revised Ashcroft Fire Rescue Constitution as amended.</i>	CARRIED Unanimous R-2021-287
6.3	CAO Report – Long Service Awards Policy F-02-2021 Update M/S Tuohey / Davenport <i>That, Council approves the revised Village of Ashcroft Long Service Award and Retirement Policy No. F-02-2021 as presented.</i>	CARRIED Unanimous R-2021-288
6.4	CAO Report – Communities in Bloom Agreement Renewal M/S Roden / Anderson <i>That, Council schedule a meeting with the CiB Committee prior to Agreement renewal.</i>	CARRIED Unanimous R-2021-289

6.5	CFO & DPW Report – Sewer Treatment Upgrades M/S Davenport / Tuohey <i>That, Council approves undertaking the Wastewater Plant Infrastructure Condition Assessment and Strategic Planning.</i>	CARRIED Unanimous R-2021-290
FOR INFORMATION		
6.		

7. CORRESPONDENCE

FOR ACTION		
7.1	Ashcroft HUB Society – Request for Letter of Support M/S Roden / Tuohey <i>That the Village of Ashcroft provide a letter of support to the Ashcroft HUB Society for grant funding applications.</i> <i>Request for a meeting</i> M/S Tuohey / Davenport <i>That a meeting be scheduled to explore partnership development between the Village and the HUB.</i>	CARRIED Unanimous R-2021-291 CARRIED Unanimous R-2021-292
7.2	HAWC – Grant In Aid Request M/S Anstett / Tuohey <i>That, Council supports the Grant in Aid request to enable the HAWC to continue to advocate for acute and primary health care in Ashcroft.</i>	CARRIED Unanimous R-2021-293
	Gold Country Communities Society – 150 Immemorial Grant Program, Heritage BC – Request for Letter of Support M/S Anderson / Tuohey <i>That, a letter of support be forwarded to Gold Country Communities Society in support of the 150 Immemorial Grant Program application.</i>	CARRIED Unanimous R-2021-294
7.3	Gold Country Communities Society – Request for Geo Cache swag/prizes for GeoTour Prequel Event to be held in 2022 M/S Roden / Davenport <i>That, the Village provide pins and other appropriate swag items to Gold Country Communities Society.</i>	CARRIED Unanimous R-2021-295
7.4	BC SPCA Offer of Support: Changes to rodenticide use in Ashcroft – Offer of support reducing the risks M/S Roden / Anstett <i>That, the BC SPCA Offer of Support be received and filed.</i>	CARRIED Unanimous R-2021-296
7.5	SILGA – Nominations for Community Excellence Awards 2022 M/S Roden / Anderson <i>That, Council nominates the Visit Ashcroft pocket guide in the Economic Development category.</i>	CARRIED Unanimous R-2021-297
7.6	2022 Council Meeting Schedule M/S Anstett / Tuohey <i>That, the 2022 Council Meeting Schedule be approved as presented.</i>	CARRIED Unanimous R-2021-298
FOR INFORMATION		
7.7	Bonaparte First Nation – Thank you for your support	
7.8	Jerry & Judy Fassbender – Evacuees from Merritt – Thank you	
7.9	Information Correspondence Flip Chart	



	M/S Roden /Anderson <i>That, the information correspondence be received and filed.</i>	CARRIED Unanimous R-2021-299
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8. UNFINISHED BUSINESS

8.1	Task Manager M/S Roden / Anstett <i>That, the Task Manager be received and filed.</i>	CARRIED Unanimous R-2021-300
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Economic Development & Tourism Coordinator – Year End Report M/S Anderson / Anstett <i>That, the Economic Development & Tourism Coordinator report be received and filed.</i>	CARRIED Unanimous R-2021-301
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11. COUNCIL REPORTS

11.1	Mayor Roden – Report M/S Anstett / Anderson <i>That, the Mayors Report be received and filed</i>	CARRIED Unanimous R-2021-302
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

M/S Roden / Anstett

That, the Regular Meeting of Council for Monday December 13, 2021 be adjourned at 7:18 pm.



Certified to be a true copy of the
Minutes for the Regular Meeting of
Council held Monday December 13, 2021

Daniela Dyck,
Chief Administrative Officer

Barbara Roden
Mayor

VILLAGE OF ASHCROFT

BYLAW NO. 848

A BYLAW FOR THE ESTABLISHMENT AND REGULATION OF A FIRE DEPARTMENT

WHEREAS pursuant to the *Local Government Act* of the Province of British Columbia, a Municipal Council may by bylaw, establish and make regulations for a fire and rescue department;

NOW THEREFORE the Council of the Village of Ashcroft, acting as the authority having jurisdiction, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as " VILLAGE OF ASHCROFT FIRE DEPARTMENT REGULATION BYLAW NO.848, 2022".
2. That the Corporation of the Village of Ashcroft Fire Bylaw No. 486 and all amendments thereto, are hereby repealed.
3. The British Columbia Fire Code Regulations, Fire Services Act and the National Fire Protection Association, and all pertinent amendments thereto are applicable within the Village of Ashcroft, in conjunction with this bylaw.
4. This bylaw is divided into the following parts:

Part I Definitions

Part II Fire Department
201 Establishment
202 Fire Chief
203 Deputy Chief(s)
204 Officers
205 Membership
206 Remuneration
207 Administration

Part III Fire Protection Agreements and Mutual Aid
301 Agreements

Schedule A Code of Conduct

Schedule B Remuneration

Schedule C PEP Highway Rescue Boundaries

PART I - DEFINITIONS

"Administrator"	means the Chief Administrative Officer of the Village of Ashcroft.
"Approval"	means acceptance as satisfactory to the Fire Chief or his designate.
"Building"	means any structure used or intended for supporting or sheltering any use or occupancy.
"Council"	means the Council of the Village of Ashcroft.
"Department"	means the Ashcroft Fire Rescue.
"Deputy Fire Chief(s)"	means the person appointed from time to time as the Deputy Fire Chief(s) of the Ashcroft Fire Rescue
"Duty"	means time while being paid as a member of the Fire Department.
"Dwelling or Dwelling Unit"	means two or more rooms used or intended to be used for residential accommodations and shall have cooking, sleeping and sanitary facilities of which no more than one cooking facility is permitted consisting of cooking equipment, devices or appliances, sinks, cabinets and all electrical or plumbing service lines used or intended to be used to service the cooking facility.
"Executive Committee"	means a Committee consisting of the Fire Chief, Deputy Fire Chief(s), the FD Association Secretary/Treasurer, Officers and three Members at large as appointed by Council.
"Fire Chief"	means the person appointed from time to time as the Fire Chief of the Ashcroft Fire Rescue, and any Officer, Member or Inspector authorized by the Fire Chief, to act on behalf of the Fire Chief.
"Member"	means any Member of the Ashcroft Fire Rescue and includes an Officer.
"Junior Members"	means any member of the Ashcroft Fire Rescue that is between the ages of 16 and 19.
"Officer"	means any Member appointed to a position of Fire Chief, Deputy Fire Chief(s), Captain, Lieutenant, Training/Prevention Officer or Safety Officer.

PART II - FIRE AND RESCUE DEPARTMENT

201 **ESTABLISHMENT**

1. There is hereby constituted a fire department for the Village of Ashcroft to be known as the "Ashcroft Fire Rescue" (AFR), and the head of the department shall be known as the "Fire Chief".
2. In addition to the Fire Chief, the Ashcroft Fire Rescue personnel shall consist of other Officers and Members as from time to time may be determined by Council.

202 **FIRE CHIEF**

1. The Fire Chief shall be appointed by resolution of Council upon completion of the process determined in the Ashcroft Fire Rescue Constitution.
2. Reporting to the Administrator or designate, the Fire Chief is accountable for overseeing the provision of services for the protection of lives and property of the citizens of the Village of Ashcroft from fire hazards, and for the operation of the Ashcroft Fire Rescue, including training and fire prevention.
3. The Fire Chief shall take all proper measures for the prevention, control, and extinguishment of fire, for the protection of life and property, and shall enforce all codes and bylaws respecting fire prevention, life safety, inspections and investigations.
 - a) the Fire Chief may appoint an appropriately trained member to carry out fire inspections
4. The Fire Chief has complete responsibility for the Ashcroft Fire Rescue, subject to the direction of the Administrator and direction/control of the Council, to which the Fire Chief shall be responsible, and in particular shall be required to carry out all fire protection activities and such other activities as Council directs, including but not limited to:
 - a) preventative patrols.
 - b) pre-fire planning;
 - c) disaster planning;
 - d) other incidents

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5. The Fire Chief shall establish rules, regulations, policies, operational guidelines and committees necessary for the proper organization and administration of the Ashcroft Fire Rescue including, but not limited to the:
 - a) use, care and protection of property;
 - b) conduct and discipline of Officers and Members of the department; and
 - c) efficient operation of the department.

203 OFFICERS

1. The Deputy Fire Chief(s), shall be appointed by resolution of Council in consultation with the Fire Chief upon completion of the process determined in the Ashcroft Fire Rescue Constitution.
 - a) In the absence of the Fire Chief, the Deputy Fire Chief(s) shall have full charge and control of all matters coming within the jurisdiction of the Fire Chief.
2. Captains and Lieutenants, shall be appointed by the Fire Chief through the process determined in the Ashcroft Fire Rescue Constitution.
 - a) Qualified prospective Captains and Lieutenants are appointed or demoted by the Chief in consultation and with recommendation of all Officers. Final responsibility for appointing and demoting Captains and Lieutenants, rests solely with the Fire Chief.
 - b) Members will have the right to recommend to the Fire Chief to have any Captain or Lieutenant removed from rank for just cause as determined in the Code of Conduct. Upon recommendation being given to the Fire Chief, the Fire Chief may decide to place the Captain or Lieutenant on probation for a period of not more than six (6) months to correct the cause. Either, at the end of the probation period or at an earlier date, the Officer may be removed or have their position reconfirmed by the Fire Chief.

204 MEMBERSHIP

1. A person is qualified to be appointed as an Active Member of the Department who:
 - a) is 19 years of age or older;

VILLAGE OF ASHCROFT
BYLAW NO. 848

- b) is of good character;
 - c) passes such aptitude and other tests as may be required by Council; and,
 - d) resides within the municipal boundaries of the Village of Ashcroft.
2. Subject to clause 205(1) (d), a person may reside outside of the municipal boundaries of the Village of Ashcroft provided:
 - a) the person lives within 12 kilometres radius of the Fire Hall;
 - b) no more than 25% of the entire membership of the Department reside outside the municipal boundaries of the Village of Ashcroft; and,
3. Every Member and Officer shall be required to comply with the Code of Conduct as per Schedule "A", attached to and forming part of this bylaw as well as the operating rules and regulations established by the Department.
4. The Fire Chief may terminate a probationary Member, or extend probation, at any time, without cause.
5. The Fire Chief may discipline or discharge any Officer or Member for cause.
 - a) If the Members or a Member is unable to agree with a disciplinary decision of the Fire Chief, the Member may appeal to the Executive Committee. The Executive Committee shall either uphold the Fire Chief's decision or appeal the decision of the Fire Chief. If the Executive Committee and the Fire Chief are unable to reach agreement on the issue; both sides shall submit a report to the Administrator for consideration. If the Administrator is unable to bring about a consensus, the two reports shall be submitted to Council for a final resolution of the issue.
6. Every Member is subject to a medical examination at such time as the Fire Chief may require.
7. Every Member will be subject to an annual criminal record check and drivers abstract.
8. Every new Member will be subject to a criminal background check and must provide a driver's profile and obtain an air brake endorsement before completing the earliest opportunity provided by the Ashcroft Fire Rescue. Existence of a criminal record or a poor driver's profile will be grounds for discharge.
9. An individual who has been with the department less than six (6) months shall be

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deemed a probationary Member.

10. Every Member of the Ashcroft Fire Rescue will receive training as required by the Fire Commissioners Play Book.
11. Junior members shall have the same privileges and requirements as an active member, with the additional restrictions determined in the Ashcroft Fire Rescue Constitution, and or by the Fire Chief.

205 REMUNERATION

1. The remuneration of all Members shall be as specified in Schedule "B", attached to and forming part of this bylaw.
2. Payments for fire calls are paid as per Schedule "B" of this bylaw. Rescue calls inside municipal boundaries will be deemed Ashcroft Fire Rescue call outs and will be paid according to Schedule "B". Rescue calls outside municipal boundaries will be paid according to Schedule "B" to a maximum of five (5) members attending the call, unless the Fire Chief has received approval for additional members to attend the call from the Administrator or designate.

206 ADMINISTRATION

1. The limits of the jurisdiction of the Fire Chief, and the Officers and Members of the department will extend to the area and boundaries of the Village of Ashcroft, and fire protection agreement areas as determined by Council, and no part of the fire apparatus shall be used beyond the limits of the municipality without:
 - a) the express authorization of a written contract or agreement providing for the supply of fire fighting services outside the municipal boundaries or;
 - b) the approval of Council, or at the discretion of the combination of the Fire Chief and Mayor, Acting Mayor or Administrator.
2. The Rescue "responses and areas of jurisdiction" of the department are shown on Schedule 'C' attached and forming part of this Bylaw.
3. The Fire Chief shall submit to the Administrator and the Chief Financial Officer, for inclusion with the overall Village budget submitted to Council for approval, the annual budget for the Ashcroft Fire Rescue.
4. Honorary Members are entitled to attend social functions only.

PART III - FIRE PROTECTION AGREEMENTS AND MUTUAL AID

301 **AGREEMENTS AND MUTUAL AID**

1. The Council for the Village of Ashcroft, after consultation with the Fire Chief, may enter into agreements and mutual aid for the provision of fire protection by, for, or on behalf of the owners or occupiers of property situated within or out of the municipality, with any person, firm or corporation, or municipality, or improvement district or other properly constituted authority, and for the paying or collecting, as the case may be, of such charges therefor as may be agreed upon.

READ A FIRST TIME this 13th day of December, 2021.

READ A SECOND TIME this 13th day of December, 2021.

READ A THIRD TIME this day of , 2022.

ADOPTED this day of , 2022.

SCHEDULE "A"
CODE OF CONDUCT

All Officers and Members of the Ashcroft Fire Rescue shall:

1. At all times be governed by the ordinary and responsible rules of behaviour observed by law-abiding and self-respecting citizens, and no member shall commit any act tending to bring discredit upon the department or its members. Furthermore, when representing the department, all members shall be expected to be courteous and respectful in their contacts with the public;
2. Operate through the Fire Chief in the transactions of the department business;
3. Attend all fires or emergencies to which they may be dispatched and to perform to the best of their ability. Neglect, inefficiency or indifference of members in the performance of their duties is not acceptable;
4. Exercise precaution and good judgement in order to avoid injury to themselves and to other members;
5. Familiarize themselves with, and be obedient to the regulations, practices and procedures of the department;
6. Accord obedience, proper respect and courtesy to Officers and acting Officers;
7. Make truthful and accurate reports, and not make statements with intent to deceive;
8. Not wilfully mutilate any useful department record, book, paper or document;
9. Promptly notify the Fire Chief of all matters coming to their attention affecting the interest of the department;
10. Notify the Fire Chief of any inability to report for duty and the reason for such inability;
11. Exercise caution to avoid unnecessary damage or loss of department property, and be responsible for the safekeeping and proper care of all department property;
12. Not remain on duty if their ability is impaired by the use of a mind altering substance(s) including but not limited to: alcohol, cannabis, recreational and/or prescription drugs;
13. Not use or take in any form of a mind altering substance(s) as noted in item 12 while on duty;

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14. Not indulge in obscene or uncivil language, altercations or conduct while on duty which might cause adverse public reaction or injury to any person;
15. Abstain from promoting their names, in the context as a member of the department, for any commercial or business purposes, or for countenancing the use of the name and/or prestige of the department for such purposes; and
16. Accept no reward, fee or gift from any person for services incidental to the performance of duty, except with permission of the Fire Chief.

DRAFT

SCHEDULE "B"
Remuneration

1. The Ashcroft Fire Rescue shall receive remuneration based on the following rates effective at bylaw adoption for practices and call outs:
 - Practices with Play Book Certification: \$15.00;
 - Practices without Play Book Certification: \$12.50;
 - Callouts up to 2.5 hours: \$25.00;
 - Callouts up to 4.5 hours: \$45.00;
 - Callouts greater than 4.5 hours becomes a flat rate of \$80.00/day
 - Team Leader training incentive will be \$2.50 more for practices (\$17.50 practices);
- * Years refers to years of service with the Ashcroft Fire Rescue (Years of Service is determined on the anniversary of the start date)
2. Rescue calls will only be paid when the response is inside municipal boundaries.
3. All remuneration is paid on a monthly basis to the Ashcroft Fire Rescue.
4. The Village of Ashcroft is the primary fire protection responsibility of the Ashcroft Fire Rescue, an appropriate number of members must be available for fire protection services in the village at all times regardless of other call outs.
5. Rescue calls outside of the Village of Ashcroft Fire Protection area will be remunerated by Emergency Management BC through the Village of Ashcroft. PEP number is required at time of dispatch.

SCHEDULE "C"

PEP Highway Rescue Boundaries

Note: Kilometers are calculated from the Firehall.

<u>Location</u>	<u>Hwy./ Road</u>	<u>GPS</u>	<u>Distance</u>
Spences Bridge	Hwy. 1 West	50 degrees 24' 49.76" N 121 degrees 21' 31.19" W	44 km
North Rd. Junction Towards Logan Lake	Hwy. 97C	50 degrees 34' 33.41" N 121 degrees 13' 04.73" W	22 km towards Logan Lake
Wahlachin turnoff	Hwy. 1 East	50 degrees 46' 13.50" N 121 degrees 01' 41.62" W	34 km
Bridge before Loon Lake turnoff	Hwy. 97 North	50 degrees 57' 50.84" N 121 degrees 26' 59.91" W	32 km
Hwy 99/Upper Hat Creek Junction	Hwy. 99 West	50 degrees 47' 45.60" N 121 degrees 36' 35.66" W	42 km

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 849

A bylaw to regulate outdoor burning within the boundaries of the Village of Ashcroft.

WHEREAS a municipal council may, by bylaw, regulate or prohibit the release of effluvia that is liable to foul or contaminate the atmosphere pursuant to Section 64(c), under the authority of Section 8(3)(h), of the Community Charter.

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, ENACTS AS FOLLOWS:

- 1) That this Bylaw may be cited as “Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022”.
- 2) That the “Village of Ashcroft Outdoor Burning Bylaw No. 811, 2017”, and all amendments thereto, are hereby repealed.

Interpretation

- 3) In this Bylaw, unless the context otherwise requires,
 - a) “Village” means the Village of Ashcroft;
 - b) “Outdoor burning” means the burning of any material outside of an enclosed building;
 - c) “Portable burning device” means a device, either manufactured or homemade for the purpose of containing or facilitating the combustion of any material or fuel;
 - d) “Permit” means a permit issued by the Corporate Officer or designate in accordance with the provisions of this Bylaw.
 - e) “Household” means a dwelling or property that contains one or more people or family units.
 - f) “Fire Chief” means the Village Fire Chief or designate, as appointed by Village Council.
 - g) “Applicant” means the owner of a property, or the tenant named on the current lease for that property who is applying for a permit.

Prohibition

- 4) All outdoor burning of any combustible material or combination of materials by any person is prohibited within the municipal boundaries of the Village.
 - a) Flammable and combustible liquids are present in all homes. Fuels and many common products like solvents, thinners, cleaners, adhesives, paints, waxes and polishes may be flammable or combustible liquids.

Exceptions

- 5) Notwithstanding Section 4, the following is permitted within the Village boundaries:

- a) Interface burning to prevent the spread of fire. This burning shall be permitted only on prior approval of the Corporate Officer by recommendation of the Fire Chief, or designate, and the Ministry of Forests; and shall be supervised by the Fire Chief or his designate and conducted by the Fire Department or Public Works.
 - i) Only natural fuels may be burned.
 - ii) Burn piles must be located at a distance of 50 meters from any structure or as designated at the discretion of the Fire Chief.
- b) Fire Department training exercises on the approval of Council.
- c) Burning lawfully conducted as part of a farm operation pursuant to the provisions of the *Farm Practices Protection (Right to Farm) Act*.
- d) Outdoor use of BBQ's or smokers that burn briquettes, charcoal, wood chips, propane or natural gas, for the purpose of cooking or preserving food.
- e) Outdoor use of portable burning devices that operate with propane or natural gas for the purposes of warmth and ambiance, subject to the following provisions:
 - i) the device shall be situated at least 3 meters from any buildings, items constructed of wood, trees, and shrubs;
 - ii) no device shall be operated under trees, branches, or wires;
 - iii) the device shall be operated on a durable, non-combustible surface.
- f) An outdoor campfire defined as an open fire that burns seasoned firewood in a fire pit. Fire size must be no larger than 0.5 m in height and 0.5 m in width and is used for recreational purposes, cooking or by a First Nation for a ceremonial purpose.
 - i) Fire pits shall be located no closer than 3 meters from a neighboring property or combustible materials
 - ii) Fire pits shall be a ring made of non-combustible materials that must be at least three metres from any buildings, property lines and anything flammable, like trees, be less than 60 centimetres high, and one metre wide, have enclosed sides made of brick, concrete or heavy-gauge metal, have a mesh screen to stop sparks on top. Fire pits must be inspected and approved by the Bylaw Enforcement Officer, Fire Chief or designate.
 - iii) Campfires are permitted all year around unless a campfire ban has been implemented by the Village or the Ministry of Forests.
 - iv) The campfire pit must be on mineral soil and have a fuel break around the firepit. This area must be cleared of debris and anything combustible. It needs to be wide enough to stop the spread of the fire. A rock ring around the fire can also help prevent it from spreading.

Permits

- 6) Permits are issued from the Village office and are valid only during the date and location specified on the permit.

- 7) Permits are valid for a calendar year or a portion thereof. All permits expire December 31st each calendar year.
- 8) A permit shall not be transferable.
- 9) The Corporate Officer or designate has the sole authority to issue or deny a permit. The decision of the Corporate Officer will be based on the provisions contained within this Bylaw, consultation with the Fire Chief and the prevailing current conditions as declared by the Ministry of Forests, Lands, and Natural Resources Kamloops Fire Zone, and its successors; the decision made by the Corporate Officer is final and is not open to reconsideration.
- 10) The procedure to obtain a permit is as follows:
 - a) All persons wanting a burning permit for Campfires or Ceremonial fires must complete the application located within Schedule "B" or "C", which ever is relevant of this bylaw prior to igniting any fires.
 - b) The Fire Department or Public Works wanting a burning permit for Interface Fuel Reduction must complete the application located within Schedule "D" of this bylaw, not less than 7 days prior to the proposed date for interface fuel reduction.
- 11) All persons approved for a permit for either Campfires, Ceremonial fire or Interface Fuel Reduction are bound by the terms and conditions found within Schedule "B", Schedule "C" and Schedule "D" respectively, of this bylaw.

Offence/Penalties

- 12) This bylaw is enforceable by any members of the RCMP, the Village Fire Chief, and any member of staff designated by Council. The aforementioned has the authority to enter onto private property as per the provisions contained in the Community Charter, Section 16(6)(a) and as amended.
- 13) Any person who contravenes any provision of the Bylaw, shall be deemed to be guilty of an infraction of the Bylaw and upon summary conviction, is liable to a fine not less than One Hundred Dollars (\$100.00) nor more than the maximum penalty provided under the Offence Act, and as amended.
- 14) All persons shall be liable to pay all Charge Out Fees as outlined in Schedule "A" of this Bylaw; and the Village shall be able to recover from such persons all costs as a debt owing to the municipality under the authority provided by the Community Charter Section 17 and as amended, where any person:
 - a) fails to obtain a Permit required under this bylaw; or
 - b) obtains a Permit as provided for in the Bylaw but fails to follow the provisions of the Bylaw and those conditions outlined on the Permit or the Bylaw; or
 - c) contravenes any provision of this Bylaw; or
 - d) allows a fire to spread beyond the control of the person or another emergency results therefrom.

READ A FIRST TIME THIS	22 nd	DAY OF	November	, 2021
REA A SECOND TIME THIS	22 nd	DAY OF	November	, 2021
READ A THIRD TIME THIS	13 th	DAY OF	December	, 2021
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2022

Barbara Roden, Mayor

Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No. 849 as adopted by Council.

Daniela Dyck Chief Administrative Officer

**VILLAGE OF ASHCROFT
BYLAW NO. 849
SCHEDULE "A"**

Charge Out Fees and Fines

The following rates for services for manpower, vehicles and equipment shall be recoverable by the Village for violations of this Bylaw and for equipment call-outs by the Province of British Columbia. Call-out rates for manpower by the Province of British Columbia shall be as negotiated with the Village.

Violations of this Bylaw may be subject to summary conviction under the Criminal Code of Canada Section 436 (1) and 436 (2) Arson by negligence.

Manpower

Minimum two (2) hour call out for each firefighter at the rate of pay assigned to him or her, or for more than two (2) hour duration, the number of hours worked for each firefighter at the hourly rate of pay assigned to him or her, to equal the costs as paid out by the Village.

Vehicles Per Hour Rate

Equipment	Active	Standby
Engines,	\$500.00	\$250.00
Rescue Vehicle – R1	\$450.00	\$225.00

Equipment

At replacement costs.

Fines

Bylaw Infractions will be fined as per the Village of Ashcroft Bylaw Notice Adjudication Bylaw No. XXX



VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

**Bylaw No. 849
SCHEDULE "B"
Village of Ashcroft**

Campfire Permit

Applicant: (Please Print) _____

Civic Address: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Home/Cell: _____ Work: _____

Date of Firepit Inspection: _____ Inspected By: _____

Firepit Meets Bylaw Requirements: Yes No

Please see reverse for Conditions and Applicants Signature

Campfire Permit Approved Yes No

Corporate Officer or designate

Date of Issue

All campfire permits expire December 31st each calendar year, please contact the Village office for renewals.

**VILLAGE OF ASHCROFT
BYLAW NO. 849
SCHEDULE "B"**

PLEASE READ CAREFULLY AND INITIAL EACH ITEM.

By agreeing to these conditions and registering your residential property, you the permit holder are acknowledging that you have read, understood, and will abide by the rules and regulations of this permit.

Persons who do not comply with Section 11.1 (b) of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022 may be subject to a fine as per Schedule "A" of this Bylaw.

1. Only clean, seasoned firewood - (NO lumber, plywood, leaves, yard waste, construction material waste, plastic, tree, hedge or grass clippings) is permitted to be burned.
2. Campfires must be on the registered property and are to be no larger than ½ metre in diameter or height.
3. The permit holder shall have an adult (19 yrs or older) in attendance until the fire is completely extinguished and is responsible for damages caused by the fire to the other person(s) and or property.
4. The permit holder is responsible for ensuring the campfire is continuously supervised and controlled by a competent adult equipped with and knowledgeable in the use of extinguishing equipment and materials.
5. A water supply must be provided with the ability to completely extinguish the fire.
6. Winds must be less than 15km an hour. NOTE: At 15 km leaves and twigs are constantly moving and a light flag is extended. At 19 km dust rises from dry ground.
7. Burning shall be conducted a minimum of 3m (10 ft.) away from dry grass, underbrush, standing or felled timber, buildings and other combustible material. Smoke from the campfire must not create a nuisance to other persons in the vicinity.
8. Must be contained within a fire pit, constructed on mineral soil and within an acceptable outdoor burning appliance as defined in this bylaw. Fire pit must be inspected and approved by the Bylaw Enforcement Officer, Fire Chief or designate.
9. This permit may be cancelled by the Fire Chief or Corporate Officer at any time.
10. Violation of this permit, by the PERMIT HOLDER constitutes a violation of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022. The PERMIT HOLDER may be liable for costs associated to a fire department response as per Schedule "A" of this bylaw.
11. A copy of this permit must be available for viewing by the Fire Chief or designate and Bylaw Enforcement Officer on request.

Please be advised; if and when an open fire ban for the Village of Ashcroft boundaries occurs, you will be notified by email. At that time your campfire permit will be under suspension until further notice. Failure to comply with this prohibition and restrictions may result in a fine for each individual on scene. **Permit expires December 31st each calendar year.**

Signature of Permit Holder

Date



VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

**Bylaw No. 849
SCHEDULE "C"
Village of Ashcroft**

Burning Permit – Ceremonial

Applicant: (Please Print) _____

Civic Address: _____

Mailing Address: _____

Email Address: _____

Telephone Number: Home/Cell : _____ Work: _____

Date of Burn: _____ From: _____ To: _____

Location: _____

Purpose: _____

Fire Department Conditions: _____

Please see reverse for Conditions and Applicants Signature

Burning Permit Approved

Yes No

Corporate Officer or designate

Date of Issue

Expiration Date

**VILLAGE OF ASHCROFT
BYLAW NO. 849
SCHEDULE "C"**

PLEASE READ CAREFULLY AND INITIAL EACH ITEM.

By agreeing to these conditions and registering your residential property, you the permit holder are acknowledging that you have read, understood, and will abide by the rules and regulations of this permit.

Persons who do not comply with Section 11 of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022 may be subject to a fine as per Schedule "A" of this Bylaw.

1. Only seasoned wood, ceremonial branches/herbs or charcoal to be burned. - (NO lumber, plywood, leaves, yard waste, construction material waste, plastic, tree, hedge or grass clippings) is permitted to be burned.
2. Ceremonial Fires must be on the registered property and are to be no larger than ½ metre in diameter or height.
3. The permit holder shall have an adult (19 yrs or older) in attendance until the fire is completely extinguished and is responsible for damages caused by the fire to the other person(s) and or property.
4. The permit holder is responsible for ensuring the ceremonial fire is continuously supervised and controlled by a competent adult equipped with and knowledgeable in the use of extinguishing equipment and materials.
5. A water supply must be provided with the ability to completely extinguish the fire.
6. Winds must be less than 15km an hour. NOTE: At 15 km leaves and twigs are constantly moving and a light flag is extended. At 19 km dust rises from dry ground.
7. Burning shall be conducted a minimum of 3m (10 ft.) away from dry grass, underbrush, standing or felled timber, buildings and other combustible material. Smoke from the ceremonial fire must not create a nuisance to other persons in the vicinity.
8. No burning in barrels or other appliances are to be used, the fire is to be on the mineral soil, in a shallow pit or in an approved fire pit as per Section 5(f) of this bylaw.
9. This permit may be cancelled by the Fire Chief or Corporate Officer at any time.
10. Violation of this permit, by the PERMIT HOLDER constitutes a violation of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022. The PERMIT HOLDER may be liable for costs associated to a fire department response as per Schedule "A" of this bylaw.
11. A copy of this permit must be available for viewing by the Fire Chief or designate and Bylaw Enforcement Officer on request.

Please be advised; if and when an open fire ban for the Village of Ashcroft boundaries occurs, you will be notified by email. At that time your campfire permit will be under suspension until further notice. Failure to comply with this prohibition and restrictions may result in a fine for each individual on scene.

Signature of Permit Holder

Date



VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

Bylaw No. 849 SCHEDULE "D" Village of Ashcroft

Burning Permit – Interface Fuel Reduction

To be completed by the Fire Chief or the Director of Public Works

Location of Proposed Fuel Reduction _____
(please attach map or sketch of property highlight area to be burned)

Nearest Civic Address: _____

Dates (7 day window) from: _____ To: _____

Purpose: _____

Ignition method: _____

Method to control height of flames:

Resources to limit/prevent escape of fire: _____

Is there a fuel break in place? _____

How will adjacent property owners be notified? _____

Fire Chief's conditions/comments: _____

Corporate Officer or designate

Issue Date

Expiration Date

**Bylaw No. 849
SCHEDULE "D"
Village of Ashcroft**

Fires are to be extinguished or not started when wind and weather conditions are such that the fire becomes a hazard or creates a nuisance to surrounding properties.

Neighbors of adjoining properties are to be notified by the permit holder as to the times of the burn.

Conditions of fire:

- a) Fire to be kept of a minimum of _____ meters from any house, structure or property line.
- b) The Provincial Government Venting Index must be adhered to.
- c) No material is to be piled unless permission is granted in writing by the Fire Chief or designate.
- d) The applicant will ensure thorough knowledge of prescribed burning practices are demonstrated by Fire Department members or Public Works employees.
- e) Daylight hours only.

It is the applicant's responsibility to ensure "Optimum burning conditions" are present and likely to continue prior to starting any burns and extinguished immediately upon any indications that conditions are deteriorating.

Signature of Permit Holder

Date

STAFF REPORT TO COUNCIL – OPEN MEETING

MEETING DATE: January 10, 2022
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: **Information Protection Policy**

Purpose

Request Council approval of the Information Protection Policy No. A-01-2022

Recommendation

That, Council approves the Information Protection Policy No. A-01-2022 as presented.

Alternatives

That, Council approves the Information Protection Policy No. A-01-2022 as amended.

Discussion

The Bylaw Enforcement Officer requires access to the ICBC licencing system to determine ownership of vehicles parked on public property.

ICBC requires municipalities to regulate the protection of private information, as such the attached policy is before Council for consideration.

ICBC has had an opportunity to review the draft Policy and all ICBC recommended changes have been implemented.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

Policy A-01-2022

Prepared by:



Daniela Dyck,
Chief Administrative Officer



ADMINISTRATION POLICY

TITLE: Information Protection		POLICY #: A-01-2022
Authority: Chief Administrative Officer	Effective Date:	
	Review Date:	
Issued By: Administration	Approved By:	
Issued Date:	Approved Date:	
	Resolution #:	

PURPOSE: The intent of this policy is to ensure personal information collected from the Insurance Corporation of British Columbia (ICBC) by the Village of Ashcroft staff is only obtained:

- a) in accordance with the Access to Information Agreement between the Village and ICBC (the "Agreement");
- b) as necessary for completing assigned tasks;
- c) with appropriate care and discretion;
- d) and is destroyed in accordance with the Local Government Management Association (LGMA) Records Management Manual.

This policy has been developed in accordance with British Columbia's *Freedom of Information and Protection of Privacy Act* ("FOIPPA"), which sets out rules for how public bodies can collect, use and disclose personal information. Personal information is defined as recorded information about an identifiable individual other than business contact information. Personal information includes licensing information or registration numbers for vehicles.

DEFINITIONS:

Council: means the Council of the Village of Ashcroft.

Disclose: means the sharing of personal information with a separate entity that is not a part of the local government body in control or custody of that information.

Employee: means an employee of the Village.

Personal Information: means recorded information about an identifiable individual.

The "Agreement": means the Information Sharing Agreement between the Village and ICBC

Use: means the internal utilization of personal information by a public body, including the sharing of personal information in such a way that it remains under the control of the public body.

Village: means the Village of Ashcroft.

POLICY:

TYPES OF PERSONAL INFORMATION COLLECTED

Staff may collect the following information from ICBC using vehicle license plates:

- a) Licensing information (plate, registration number, relevant dates);
- b) Current vehicle description (VIN, year, make, model, colour, body style);
- c) Registered owner information (name and address).

The Village may only use the personal information disclosed to it by ICBC pursuant to the Agreement for the purposes set out below:

- a) Collecting a debt or fine owing to the municipality;
- b) To assist in a specific investigation of a municipal bylaw violation, undertaken with a view to a law enforcement proceeding, or from which a law enforcement proceeding is likely to result;
- c) Enforcing parking violations once a violation ticket has been issued.

USE OF PERSONAL INFORMATION

In practice, license plate information is collected if a vehicle is found to be in contravention of a Village bylaw. Plate information is used to obtain the vehicle owner's contact information from ICBC in accordance with the Agreement so they may be contacted by the Village.

Staff may only collect and use personal information as necessary to fulfill their duties as outlined under "Types of Personal Information Collected" above. This information will not be collected or used for any other reason unless consent has been obtained from the impacted individual in accordance with FOIPPA.

The Village will not use the personal information to develop or maintain a database of vehicle records for future reference.

DISCLOSURE OF PERSONAL INFORMATION

Personal information collected by staff will only be disclosed to those staff whose duties require such access, the Bylaw Enforcement Officer for the purposes of issuing/following up on tickets, and the collector for the purpose of collecting outstanding fines. Personal information collected pursuant to the Agreement will not be disclosed to individuals, the public, or agencies external to the Village unless:

- a) The impacted individual consents to this disclosure in accordance with FOIPPA;
- b) The disclosure is authorized by FOIPPA; or
- c) As authorized or required by law.

SECURITY OF PERSONAL INFORMATION

In accordance with FOIPPA, the Village will make reasonable security arrangements to protect personal



information under its custody and control against risks such as unauthorized access, collection, use, disclosure or disposal. Examples of current security arrangements employed by the Village include:

- a) All physical documentation containing personal information for active files is retained in a secure (locked) filing cabinet;
- b) Personal information in electronic format consists only of the license plate number and is retained within a program that only authorized employees and the Bylaw Enforcement Officer(s) can access;
- c) Information collected for billing or payment purposes will be retained within finance filing and be destroyed in accordance with Local Government Management Association (LGMA) Records Management Manual.
- d) Personal information collected pursuant to the Agreement will not be stored, disclosed or accessible outside Canada; and
- e) An employee, officer or Director of the Village, who knows there has been an unauthorized disclosure of personal information that is in the custody or under the control of Village, must immediately notify the designated head of the Village.

RETENTION AND DISPOSAL

In accordance with the Local Government Management Association (LGMA) Records Management Manual, receipts and related information are retained for eight years. Upon completion of the retention period, the documentation and information will be destroyed. Personal information collected in relation to a bylaw file is permanently retained.

In accordance with the Agreement with ICBC, personal information collected pursuant to the Agreement will be retained for at least three years following the release of the personal information to which the record relates.

CORRECTION OF PERSONAL INFORMATION

Information collected by the Village may be corrected either upon written request of the individual or through updated ICBC records. Should the individual request an update directly, the Village will verify the information with ICBC before making any changes.

PRIVACY COMPLAINTS

Should an individual lodge a complaint regarding a breach of their privacy with respect to Village's collection of personal information pursuant to the Agreement, staff will work with the complainant to try to resolve the issue. Staff will respond to complaints in a timely fashion and if a complaint cannot be resolved, the Village will refer the complainant to ICBC or the Office of the Information and Privacy Commissioner of British

Columbia (OIPC).

STAFF REPORT TO COUNCIL – OPEN MEETING

MEETING DATE: January 10, 2022
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: LED Sign Policy

Purpose

Request Council approval of LED Sign Policy No. A-02-2022

Recommendation

That, Council approves the LED Sign Policy No. A-02-2022 as presented.

Alternatives

That, Council approves the LED Sign Policy No. A-02-2022 as amended.

Discussion

The Village office has received several requests to promote community events on the LED message board. To provide clear direction in regards to the LED sign for staff and community members wishing to advertise events, the draft policy is presented to Council for consideration.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

Policy A-02-2022

Prepared by:



Daniela Dyck,
Chief Administrative Officer



ADMINISTRATION POLICY

TITLE: LED Sign Usage Policy		POLICY #: A-02-2022
Authority: Council	Effective Date:	
	Review Date:	
Issued By: Chief Administrative Officer	Approved By:	
Issued Date:	Approved Date:	
	Resolution #:	

PURPOSE: To establish procedures for the use of the Village of Ashcroft's Light Emitting Diode (LED) sign

POLICY:

The purpose of this sign is to provide government and community information to the residents, ratepayers and visitors of the Village of Ashcroft by displaying events, functions and celebrations that serve to inform and enrich the Village of Ashcroft as a whole.

- 1.1 Requests for message display shall be submitted to the Municipal Office for the approval of the Chief Administrative Officer or designate. Message requests not meeting the parameters of this policy shall require approval of Council.
- 1.2 Paid advertising shall not be accepted.
- 1.3 Promoting a Business sponsored event shall not be accepted.
- 1.4 Information to be displayed may include but not limited to:
 - a) **Government Messages (Municipal, Provincial, Federal)**
(ie: Fire Bans, Proclamations, Tax Notices, Waste Management Notices, Council, Committee, Water Restrictions, etc.)
 - b) **Community Events, Functions, Celebrations and Appreciation**
(ie: Sponsored by the Village of Ashcroft, Not for Profit Club/Society/Group, Minor Sports Club, School, Youth/Senior Events etc.)
- 1.5 Political and partisan messages shall not be accepted.
- 1.6 The Village of Ashcroft reserves the right to determine message priority, display time, display order and wording (ie: word order, appropriate short forms).
- 1.7 The Village of Ashcroft reserves the right to remove messages for events held on a regular basis (ie: regular weekly/monthly events) if the message board becomes overcrowded.
- 1.8 The Village of Ashcroft reserves the right to limit the LED sign to no more than six (6) scrolling announcements at any time that will scroll at six (6) to eight (8) second intervals.
- 1.9 The Village of Ashcroft is not responsible for verifying the accuracy of information except for municipal information.



*Southern Interior Local
Government Association*

December 12, 2021

To: All SILGA Members

Re: SILGA Convention – Call for Nominations 2022

As per the Constitution of the Southern Interior Local Government Association (amended 2017), the “Call for Nominations” is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2022/23 term. Elections will be held during the SILGA Convention from April 26th to April 29th, 2022.

Offices to be filled are President, 1st Vice President, 2nd Vice President and seven Directors. One member of the SILGA board must be an Electoral Area Director of a member Regional District. Those presently serving may run for another term if they so wish.

Excerpt from the SILGA constitution regarding new voting procedures:

7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.

7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.

7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate - of those candidates that are Electoral Area Directors of a regional district - with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral

Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

Deadline for nominations is Friday, February 25, 2022. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Past President Lori Mindnich, Village of Lumby.

All those interested in serving are asked to contact Councillor Mindnich by email at lorideann2@gmail.com or at the SILGA office at 250-851-6653. All information should be forwarded to both Councillor Mindnich and the SILGA office (yoursilga@gmail.com).

Alison Slater
SILGA

SILGA Southern Interior Local Government Association

December 12, 2021

To: All SILGA Members

Call for Resolutions for 2022 Convention

The SILGA Annual General Meeting and Convention is scheduled to be held in Salmon Arm between April 26th and April 29th, 2022. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Friday February 25th, 2022 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2022 SILGA Convention, please forward by email your resolution to yoursilga@gmail.com. Any background information on the resolution would be helpful. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should be relative to regional issues and should not pertain to a finite local interest.

If you do not receive a confirmation email regarding your resolution, please contact the SILGA office at 250 851 6653.

For information on how to properly write a resolution please refer to the UBCM website below.

<http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html>

or go to the resolutions page on the SILGA website at

<http://www.silga.ca/convention/resolutions/>

Resolutions not received by February 25th, 2022 will be considered late resolutions and must go through the following procedures to be considered at the AGM.

Late Resolutions

- (1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special

Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

- (2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.
- (3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
- (4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
- (5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
- (6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

Alison Slater
General Manager, SILGA



District of Lillooet

615 Main Street, PO Box 610, Lillooet, BC V0K 1V0

Tel: 250-256-4289 **Fax:** 250-256-4288

🌐 Lillooet.ca ✉ info@lillooet.ca

December 15, 2021

File #: 0400-20

Via email: brad.vis@parl.gc.ca

Brad Vis, MP for Mission-Matsqui-Fraser Canyon
House of Commons
Ottawa, Ontario K1A 0A6

To: Mr. Brad Vis:

RE: BC Wildfires Petition

The District of Lillooet (the "District") Councillor Laurie Hopfl has taken part in conversations with many stakeholders across our community regarding the needed changes to protect BC forests and every living thing in them.

On December 7, 2021, Councillor Hopfl made a notice of motion at the District Regular Council Meeting and sought Council support for a call to action as outlined in a petition, "BC Wildfires" that was signed by 46 Lillooet area residents.

The BC Wildfires petition, enclosed with this correspondence, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We believe that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Lillooet calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

As such, the District Council passed resolution R-235-2021:

THAT Mayor and Council accept the petition "BC Wildfires" for information;

AND THAT the petition be provided to the House of Commons and that MP Brad Vis may address the petition there;

AND THAT staff write a letter on behalf of Mayor and Council that reiterates and supports the points in the petition;

AND FURTHER THAT the letter be sent to the MLA, MP, and all Councils of BC communities.

We respectfully request that you present the BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

We invite other BC communities to adopt similar resolutions and join our efforts to bring about change in BC.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Peter Busse
District of Lillooet

cc: All UBCM Member Local Governments
Jackie Tegart, MLA for Fraser-Nicola
encl. BC Wildfires petition

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.

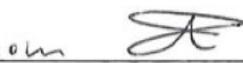
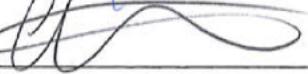
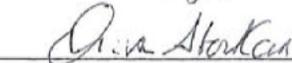
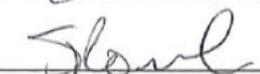
The trickle effect of lumber prices and availability along with jobs, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases will have an alarming effect on BC's future if we don't change the current forest practice procedures.

We need to make a change to protect BC Forests and every living thing in it.

Therefore:

This petition is calling on our Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

	NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
1.	Renee Angus	1-2220 Hwy 99 N Lillooet BC		Renee Angus
2.	Jaqueline Bzdel	697 Columbia St Lillooet, BC V0K1V0		
3.	B. Alben	7389 Hwy 12 Box 2068		
4.	D. Adolph	PO Box 264 1251 Ruswicks E. Lillooet, B.C., V0K1V0, CA		
5.	L. Watterson	PO Box 701 #3-118 119 Ave. Lillooet BC V0K1V0		
6.	Jami Doyle	PO Box 1843 Lillooet BC V0K1V0		
7.	Chelsea Atkinson	PO Box 2007 Lillooet BC V0K1V0		
8.	MARIA MASCHER	133 PINE RIDGE RD LILLOOET, BC V0K1V0		MARIA MASCHER
9.	ELLEN COGGINS	PO BOX 1036 LILLOOET BC V0K1V0		
10.	Erna Storkan	Box 916 Lillooet BC V0K1V0		
11.	Sarah Rommel	Box 1108 Lillooet BC V0K1V0		

THEREFORE

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
12. Betty Crossler	415 Sumner Rd		E. J. Crossler
13. BARBARA WESTON	640 SUMNER		Barbara Weston
14. Paddy Weston	116-11 TH AVE		P Weston
15. JANET LORD	632 MAIN ST		JL
16. Daryle Hayward	112 Hoey		Daryle Hayward
17. Shirley Mackay	2827 Transcan Lytton, BC Hwy		S. Mackay
18. Patrick Loring	2827 Transcan Lytton, BC Hwy		Patrick L. Loring
19. B McCandless	Texas CK hill		B McCandless
20. Debbie Cain	165 Ponderosa Hwy		Debbie Cain
21. Mario Tajama	Yalalom Rd 1990		Mario Tajama
22. JANET LORD FRICKIAN	632 MAIN ST		J. Frickian
23. Ron Taylor	405 Kennedy Pa		RON TAYLOR
24. Karne jully	689 Columbia		Karne jully
25. Wendy Dorman	Box 1402, Lillooet		Wendy Dorman
26. STANLEY	11 11		Stanley
27. SPENCER WETTER	WINNIPEG		Spencer Wetter
28. LACH MACDONALD	760 MOMA RD		Lach MacDonald
29. LAUREN WETTER	PO BOX 2045 Lillooet B.C.		Lauren Wetter
30. Brian & Weeks BRIAN & WEEKS	270 TAYLOR RD.		Brian & Weeks

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:

BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6

A paper petition must contain a minimum of 25 valid signatures with addresses. A petition must contain original signatures written directly on the document and not pasted, taped, photocopied or otherwise transferred to it. Each petitioner must sign (not print) their name directly on the petition and must not sign for anyone else. If a petitioner cannot sign because of illness or disability, this must be noted on the petition and the note signed by a witness.

PETITION TO THE GOVERNMENT OF CANADA

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.

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Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
31. LAURIE HOPL	P.O. Box 1428 Lillooet, BC		Laurie Hoppl
32. G VANDERWOLF	P.O. Box 1358 Lillooet		G. Vanderwolf IS.NET
33. Hannah Weeks	270 Taylor Rd Lillooet B.C.		HWeeks
34. WAYNE COOK	Box 1507 Lillooet, B.C.		Wayne Cook
35. Bob Armitstead	Lillooet BC		Bob Armitstead
36. Ron McKay	Lillooet BC		Ron McKay
37. Michael/Sam	Lytton BC		Michael/Sam gmail.com Michael/Sam
38. Maria Torres	Lillooet		M. Torres

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:
BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6



December 17, 2021

VIA EMAIL: admin@ashcroftbc.ca

Mayor Barbara Roden
Village of Ashcroft
601 Bancroft Street
Ashcroft, BC V0K 1A0

Dear Mayor Roden:

Thank you to your delegation for meeting with myself and other ministry representatives during this year's Union of British Columbia Municipalities (UBCM) Annual Convention process. I am writing to provide an update regarding the commitments from your conference.

I understand you met with ministry staff following our UBCM discussion regarding your interest in a Community Forest Agreement (CFA) and concerns for wildfire risk reduction around the community of Ashcroft.

The apportionment process for the Kamloops Timber Supply Area is close to being completed. If the apportionment decision results in volume being available for a CFA, the submission of interest jointly submitted by the Village of Ashcroft and Ashcroft Indian Band will be considered. If you have any further questions related to your interests in a CFA and the Kamloops apportionment process, please contact Rick McCordic, Tenures Specialist for the South Area, by phone at 250-312-7364 or by email at rick.mccordic@gov.bc.ca.

I am pleased to hear you have started efforts to protect the village from wildfires through wildfire risk reduction measures and the FireSmart program. I encourage you to work with ministry staff to continue these important initiatives. For further information on wildfire risk reduction opportunities, please contact Julie Maxwell, Land and Resource Coordinator, by email at julie.maxwell@gov.bc.ca.

Again, thank you for the meeting, and I am pleased that our governments had an opportunity to connect about these important topics.

Sincerely,

Katrine Conroy
Minister

pc: Rick McCordic, Tenures Specialist, Thompson-Okanagan Region
Julie Maxwell, Land and Resource Coordinator, Thompson-Okanagan Region



December 22, 2021

Ref: 269049

Mayors, Regional District Chairs and Chief Administrative Officers of British Columbia

Dear Mayors, Chairs and CAOs:

I am writing to you to provide you with additional information respecting the expected extreme weather conditions forecast for the coming week and further information respecting the additional COVID-19 restrictions announced yesterday.

Weather Warning

Environment Canada is forecasting periods of heavy and blowing snow, freezing rain and very cold weather in many parts of the province between now and New Year's Day. Please advise residents to prepare for extreme cold, including cold winds with wind chill values of up to -20 C, and be prepared for potential power outages. Severe weather can lead to power outages and it is recommended that households have emergency kits prepared for these circumstances.

As temperatures drop, there will be an increase in demand for space at warming centres and shelters.

Emergency Management BC Regional Offices have already distributed an Environment and Climate Change Canada notification to the emergency program coordinators in your communities to support preparedness. In addition, given this extreme weather is less frequent on the coast, the Southwest and Vancouver Island Coastal Regional Offices and key ministry representatives held coordination calls with First Nation and local government emergency program staff to provide information and answer questions.

Emergency Management BC (EMBC) staff are available to your governments to assist in responding to emergency needs should they arise.

Local governments can contact their local regional offices for any needs they have from EMBC. The 24-hour emergency reporting line can be reached at 1-800-663-3456.

The province is providing more than 1,900 temporary shelter spaces and nearly 360 extreme-weather response shelter spaces to ensure people experiencing homelessness have a warm place to sleep. The extreme weather response shelters are available overnight when a community issues an extreme weather alert.

A copy of the news release from EMBC can be found [here](#). There you'll find additional links to resources that you, your staff, and residents within your community may find helpful to prepare for the anticipated extreme weather.

Additional COVID-19 Restrictions

The additional COVID-19 restrictions announced on December 21, 2021 will affect all local government recreational centres that include fitness centres or dance studios. As required by the Provincial Health Officer, all adult gyms, fitness centres and dance studios must be closed until January 18, 2022. We know that these, and the other restrictions announced yesterday, will continue to have impacts for local governments and residents. We appreciate your continued support and assistance through these challenging times.

Further information on province-wide restrictions can be found [here](#). Please continue to monitor this website for further updates.

Proof of Vaccination and Layers of Protection

Essential local government business - including by-elections, council/board meetings, and public hearings - continue to be exempt from the Provincial Health Gatherings and Events Order. That means that council and board members and staff, as well as the public, are not required to show a vaccine card to attend these important functions.

Other layers of protection such as the mask requirement for all indoor public spaces continue to apply. The PHO Order – Face Coverings can be found [here](#). Local governments can determine other health and safety measures in their local communicable disease plans (e.g., capacity limits for specific spaces).

Keep watching [BC's Response to COVID-19](#) website for updates, and please encourage your residents to do the same. We will continue to work with you over the coming weeks, so that you have the support and information you need to move forward based on the Provincial Health Officer and Medical Health Officer's most recent Orders.

If you have specific questions about meetings, please contact the Governance and Structure Branch at 250-387-4020 or lggovernance@gov.bc.ca.

Sincerely,



Tara Faganello
Assistant Deputy Minister

From: [Transportation, Minister TRAN:EX](#)
Cc: [Minister, MSI TRAN:EX](#); [Wood, Jeremy TRAN:EX](#)
Subject: 306334 – Municipal speed limits
Date: January 5, 2022 3:55:28 PM

306334 – Municipal speed limits

Dear Union of British Columbia Municipalities members:

Municipalities throughout British Columbia are committed to creating safer streets for all road users, and the ministry shares in this commitment. Reducing speed limits is one available avenue to meet this goal and, under the Motor Vehicle Act (MVA), municipalities have the authority to set and change speed limits on municipal roads as they deem appropriate. The purpose of this letter is to provide clarity about the options available to municipalities for enacting changes to speed limits.

[Section 146](#) of the MVA establishes a “default” speed limit of 50 km/h on municipal roads unless a municipality provides otherwise by way of:

- a bylaw directing the rate of speed at which a person may drive or operate a motor vehicle on a highway in the municipality; and,
- signs that have been erected or placed limiting the rate of speed of motor vehicles driven or operated on a designated portion of the highway.

The MVA does not specify the frequency or placement of speed limit signage—it is not necessarily the case that a municipality establishing either a 30 or 40 km/h speed limit on roads within specific geographic areas in the community will need to post speed signs on every block. Communities should take into consideration a range of factors when considering the placement of signage to support enforcement of speeding offences. Local factors such as the road network in the area under consideration, as well as advice from legal counsel and police are all important considerations in making adjustments to speed limits on local roads.

There are a number of municipalities that have taken different approaches to lowering speed limits and we encourage communities to engage one another and share best practices. The City of Nelson is an example of a community with a long-standing blanket speed limit of 40 km/hr, which is enforced using perimeter signage at highway entry points into the community. For examples of local speed reduction pilots, the Cities of Vancouver and Surrey have each recently implemented projects using a combination of street markings, gateway and speed limit signs to inform drivers about new slow streets initiatives and the reduced speed limits of 30 or 40 km/hr as applicable on specific neighbourhood roads.

[Division 23, Schedule 1](#), of the Motor Vehicle Act Regulations sets out signage standards, and local governments may apply for funding of signs through the [Active Transportation Grant](#).

We look forward to learning of the approaches that communities take to lowering speeds and continuing to work together to expand networks of active transportation to meet the CleanBC goal of doubling trips taken by walking, biking and other kinds of active networks by the year 2030. Thank you for your commitment to road safety, and we hope the information above provides clarity around options available to municipalities for adopting changes to speed limits.

If you have questions about the authority under the Motor Vehicle Act for local governments to reduce speed limits along their local roads, please do not hesitate to contact the Senior Legislative Director for the Transportation Policy and Legislation Branch, Jeremy Wood. Mr. Wood can be reached at 778 698-5191 or Jeremy.Wood@gov.bc.ca and would be happy to help.

Sincerely,

Rob Fleming
Minister

Copy to: Honourable Bowinn Ma
Minister of State for Infrastructure
MLA, North Vancouver-Lonsdale

Jeremy Wood, Senior Legislative Director
Transportation Policy and Legislation Branch



North America's Railroad

NEWS RELEASE

BC Washouts: CN Network Productivity Returns to Normal Range, Community Support and Assistance Remains Ongoing

Montreal, December 21, 2021 –CN (TSX: CNR) (NYSE: CNI) announced today that the productivity and capacity of its network in BC has nearly returned to pre-washout levels as crews continue to work around the clock.

During the three-week period between November 14, 2021 and December 4, 2021, when CN's network was shut down, the Company experienced 58 outages over a 150-mile stretch. The railroad mobilized over 400 employees and contractors and over 110 pieces of heavy equipment, operating 24 hours a day, seven days a week to get the rail line back into service. 282,000 cubic yards of rock, earth, and backfill materials were moved to rebuild damaged locations, the equivalent of over 25,000 truckloads. Despite significant setbacks, including a recent stoppage near Jasper and cold weather in the Prairies, operating metrics are pointing towards successful recovery efforts approximately two weeks after the network reopened.

The Company also worked closely with emergency management officials to provide assistance to British Columbians impacted by the weather. Working with partners, CN helped evacuate hundreds of stranded residents, brought urgent medical care to areas cut off by floods, and delivered much needed medical equipment to locations isolated by the water. CN also donated \$100,000 to the Canadian Red Cross British Columbia floods and extreme weather appeal.

CN was also able to use its exclusive access to the Port of Prince Rupert to move goods. Resources and staffing levels were increased to keep Canadian natural resources moving to markets as well as keeping consumer goods from overseas flowing to communities across North America.

"We could not be prouder of the remarkable work done by our railroaders and suppliers to get goods moving again while also answering the call to help out neighbours in times of need. The strategic capital investments we made in our capacity over the last few years has once again enabled us to be resilient and recover quickly. We know that there remains work ahead of us to get supply chains back in balance. We are committed to getting the job done and we are encouraged by the results to date and the operating metrics which demonstrate that we are achieving success in restoring close to normal productivity."

- JJ Ruest, President and Chief executive officer of CN

About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada's Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

Forward-Looking Statements

Certain statements included in this news release constitute "forward-looking statements" within the meaning of the United States Private Securities Litigation Reform Act of 1995 and under Canadian securities laws. By their nature, forward-looking statements involve risks, uncertainties and assumptions. CN cautions that its assumptions may not materialize and that current economic conditions render such assumptions, although reasonable at the time they were made, subject to greater uncertainty. Forward-looking statements may be identified by the use of terminology such as "believes," "expects," "anticipates," "assumes," "outlook," "plans," "targets," or other similar words.

Forward-looking statements are not guarantees of future performance and involve risks, uncertainties and other factors which may cause actual results, performance or achievements of CN, to be materially different from the outlook or any future results, performance or achievements implied by such statements. Accordingly, readers are advised not to place undue reliance on forward-looking statements. Important risk factors that could affect the forward-looking statements in this news release include, but are not limited to, expectations, estimates, projections and assumptions relating to: CN's fuel efficiency ; the Company's ability to implement certain initiatives, including emissions targets, scenario analyses, risk mitigation strategies, changes to enterprise risk management, future investments in and the availability of carbon emissions-reduction tools and technologies including through CN's fleet upgrades; the impacts of existing and planned capital investments; North American and global economic growth; applicable laws, rules, regulations and government policies; the availability and cost of labour on the timelines anticipated and with the capabilities required, as well as the availability and cost of services and infrastructure; and capital investments and technology developments by third parties. Reference should also be made to Management's Discussion and Analysis in CN's annual and interim reports, Annual Information Form and Form 40-F, filed with Canadian and U.S. securities regulators and available on CN's website, for a description of major risk factors relating to CN.

Forward-looking statements reflect information as of the date on which they are made. CN assumes no obligation to update or revise forward-looking statements to reflect future events, changes in circumstances, or changes in beliefs, unless required by applicable securities laws. In the event CN does update any forward-looking statement, no inference should be made that CN will make additional updates with respect to that statement, related matters, or any other forward- looking statement.

Contacts:

Media

Jonathan Abecassis
Senior Manager, Media Relations
(438) 455-3692
media@cn.ca

Investment Community

Paul Butcher
Vice-President
Investor Relations
(514) 399-0052
investor.relations@cn.ca

School District No. 74 (Gold Trail)

PO Box 250, Ashcroft, BC V0K 1A0
Phone: 250 453 9101 FAX: 250 984 0772
www.sd74.bc.ca



January 5, 2022

Dear families,

As we look forward to welcoming your child back to school, we are aware that we are all waiting to see how COVID-19 and Omicron will impact the day to day operation of school buses and schools.

From the information provided by the Provincial Health Office and the BC Center for Disease Control we know that Omicron is a more transmissible virus with reduced symptoms for those who are vaccinated. And while we hope that you, your child and the staff of Gold Trail are not impacted by the virus, we need to be prepared for a day when there may be a high number of staff away due to illness, which may result in a functional closure of a school.

A functional closure is when a school is not able to operate in a normal manner and serve students in the way that is expected (i.e. teaching, supervision, support, custodial). There are two ways that a school could be under a functional closure:

1. Interior Health could recommend a functional closure of a school due to the COVID-19 case count in or related to a school.
2. The district could decide to close a school due to a shortage of staff to be able to provide the required level of teaching, supervision, support, and/or custodial to ensure the health and safety of students. This would likely be due to a high absenteeism of all staff or certain employees required for a school to function and the inability to replace those absences.

Another way in which you could be impacted is if a transportation route is closed due to a shortage of staff to be able to provide the required level of service and safety for students. This would likely be due the absenteeism of bus drivers and/or mechanics and the inability to replace those absences.

The district has established a process where each morning the status of absenteeism for transportation and schools will be reviewed. If a bus route or school is required to be closed, we commit to inform you by 7:00 am that morning. Please contact your school to ensure that we have on record the communication method you would want the school to use to share this information with you. These closures will also be posted on the district Facebook page by 7:00 am.

This is a new reality and complexity for all of us and while we want this to go well for you, your child and staff, we know that we may stumble and commit to learning from and addressing errors if and when they occur.

Yours truly,



TERESA DOWNS
Superintendent of Schools



January 3, 2022
Via email: mayor@ashcroftbc.ca

Village of Ashcroft

Dear Mayor Barbara Roden:

Re: “Reaching Our Potential” – the Kanaka Bar Entrepreneurship Program

We hope this letter finds you and your community safe and well. We are writing to tell you about “Reaching Our Potential”, the very first Kanaka Bar Entrepreneurship Program, soon to be launched on January 29, 2022. Entrepreneurs are creative and critical thinkers. They inspire others around them, and they are important drivers of our local economy. The Nations and Communities in the Fraser Canyon and Lytton Region are currently going through very tough times due to the recent flooding and wildfires; Lytton residents, like myself lost our homes and businesses from the wildfire and it was certainly a tragedy. It may not feel like the right time to be launching such a program nor focusing our energy on capacity-building activities. However small businesses will be the key to revitalizing our regional economy in the imminent future. Rebuilding Lytton and strengthening the region will undoubtedly be a long journey but we are all in this together. It is in this spirit, Kanaka Bar would like to extend an invitation to aspiring entrepreneurs from your area to participate in our entrepreneurship program.

All program related activities will take place virtually, being mindful of both COVID19 restrictions and the dispersed Lytton population; starting with a launch session on January 29th followed by a condensed and foundational curriculum (4-week accelerator training program) teaching the basics of running a business (taking place in February and March). The goal of the program is to build up the skills and confidence one needs to become effective business owners, leaders, and managers, and cultivate a culture of entrepreneurship within the region. To find out more details about the program, please go to <https://bit.ly/reaching-our-potential>.

The program will feature experienced instructors who have worked with Indigenous and non-Indigenous communities to train those pursuing entrepreneurships. Participants will also interact with guest speakers who are active Indigenous entrepreneurs, ready to share their stories, wisdom and words of advice. By taking a holistic and Indigenous approach to business, we are working to ensure the sustainability and prosperity of our region.

If you think this program is of value to members of your community who are looking to run their own business, please encourage them to register for the program at <https://bit.ly/reachingourpotential-registernow>. Capacity for the accelerator training program is limited so we recommend registering early.

The enclosures to this letter contain further details about the program for you to share via print out or social media with your communities. I’m happy to answer any questions anyone may have about the program, and they can contact me at entrepreneurship@kanakabarband.ca

Serena Michell-Grenier
Entrepreneurship Program Coordinator
Kanaka Bar Indian Band
entrepreneurship@kanakabarband.ca



REACHING OUR POTENTIAL

2022 1-DAY PROGRAM LAUNCH SESSION

Reaching Our Potential will start with this 1-day program launch session. It is followed by a 4-week training program provided by the Canadian Centre for Aboriginal Entrepreneurship (CCAE):
Saturday, February 19: Entrepreneurship Fundamentals; Cultivating the Entrepreneurial Mindset
Saturday, February 26: Market Research; Understanding Your Audience; Writing a Business Plan
Saturday, March 5: Business Structure & Registration; Licensing and Permits; Taxes
Saturday, March 12: Financing, Grants, Human Resources; Marketing & Networking
Sunday, March 13: Financial literacy 101; Basic Bookkeeping; Course Review

OUR INSPIRATIONAL PANELISTS:



Chief Patrick Michell

Chief
Kanaka Bar Band



Nicole McLaren

CEO + Founder
Raven Reads



James Delorme

President
Indigeknow

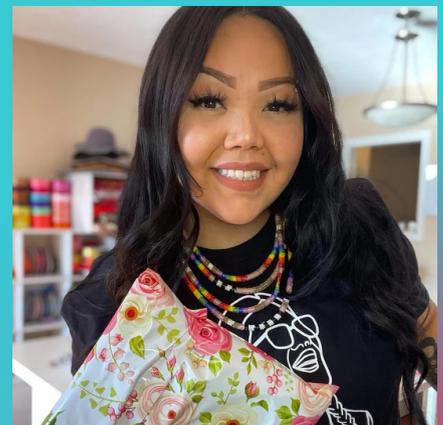


Mojave Kaplan

Founder
Planting Seeds Project

KEYNOTE SPEAKER: ASHLEY MICHEL

Artist + Owner
4 Generations Creations



📅 Saturday, January 29, 2022 ⌚ 10:00 am - 4:00 pm



📍 Virtual Session

Register here!

<https://bit.ly/reachingourpotential-registernow>



REACHING OUR POTENTIAL

REGISTER HERE!



4-WEEK ACCELERATOR TRAINING PROGRAM

OUR PROGRAM GUEST SPEAKER LINE-UP:



KNOW YOURSELF AND CULTIVATE A PERSEVERING MINDSET

Candace Campo, Talaysay Tours
Accelerator Training Session #1 (Feb 19, 2022)



FINDING YOUR NICHE AND BRAND IDENTITY IN A VAST MARKET

Jaimie Davis, JadaCreations
Accelerator Training Session #2 (Feb 26, 2022)



IT'S A GRIND AND BUILDING A TEAM AROUND YOU IS IMPORTANT

Sharon Bong-Hogg, Kekuli Café
Accelerator Training Session #3 (March 5, 2022)



DOING BUSINESS AND BUILDING YOUR COMMUNITY IN THE DIGITAL REALM - MARKETING, INNOVATION AND E-COMMERCE

James Delorme, Indigeknow
Accelerator Training Session #4 (March 12, 2022)



IN PARTNERSHIP WITH



CCAE

INFORMATION CORRESPONDENCE – FLIP CHART

JANUARY 10, 2022 – REGULAR COUNCIL MEETING

Interior Health

- Public Service Announcement dated: December 16, 2021 - Ashcroft Emergency Department closed overnight Saturday & Sunday
- IH opens final phase of new emergency department at Penticton Hospital
- IH seeking qualified health-care providers to help with COVID-19 immunizations
- Gold Country Communities Society – December 2021 Highlights

Actionable Motion and Task List Tracker		December			
Motion No	Motion	Staff Respons	Comments	Time line	Status
2021 MOTIONS					
R-2021-80	"That Council direct staff to develop a communication strategy for public engagement and not amend Bylaw No. 834, and include a guideline of what and how information can be communicated by Council on social media."	CAO/AA	Develop a communication strategy for public engagement including guideline for information communicated by Council on social media		in-progress
R-2021-283	That the Village of Ashcroft Fire Department Regulation Bylaw No. 848, 2021 be introduced and given first two readings.	CAO	Update Bylaw		completed
R-2021-284	That Outdoor Burning Bylaw No. 849, 2021 be given third reading. Include email line and phone number for applicants Add example under section 4 combustibles	CAO	Update Bylaw		completed
R-2021-285	That Business Licence Bylaw No. 850, 2021 be given third reading, remove to allow mechanic on private property.	EA	Update Bylaw		completed
R-2021-289	That, Council schedule a meeting with the CiB Committee prior to Agreement renewal.	CAO	Meeting invite to be sent out		In progress
R-2021-291	That the Village of Ashcroft provide a letter of support to the Ashcroft HUB Society for grant funding applications. Request for a meeting.	CAO	Letter of Support be sent		completed
R-2021-292	That a meeting be scheduled to explore partnership development between the Village and the HUB.	CAO	Meeting to be scheduled		in progress
R-2021-293	That, Council supports the Grant in Aid request to enable the HAWC to continue to advocate for acute and primary health care in Ashcroft.	CFO	Cheque issued		completed
R-2021-294	That, a letter of support be forwarded to Gold Country Communities Society in support of the 150 Immemorial Grant Program application.	CAO	Letter of Support Sent		completed
R-2021-295	That, the Village provide pins and other appropriate swag items to Gold Country Communities Society.	EA	Swag put together		completed
R-2021-297	That, Council nominates the Visit Ashcroft pocket guide in the Economic Development category.	EDT	Submit nomination		completed



HERITAGE PARK & COMMUNITY GARDEN WG Meeting Notes

Monday, December 6, 2021 – 10:30 am

In Attendance: Brian Bennewith, Chair
Daniela Dyck, CAO
Deb Tuohey, Councillor
Marilyn Anderson, Councillor (via zoom)
Kris Hardy, EA
Andrea Walker, CiB

The meeting began at 10:33 am.

1. **Discussion – Feedback on Proposed Park Modifications/Upgrades by Sirocco Landscapes**

Andrea

Waterwheel

- Leave waterwheel where it is – remove trees, etc. to give sight line. Will be a visual & sound barrier to railway.
- Do we need the flume and the stream comes from it or can we get rid of that? Brian agreed that it wasn't necessary

Streams

- Do we need them? Can we recirculate water another way? Kids will still play in them – landscaping around them?

Splash Pad

- Splash Pad with fountain for kids. No gazebo or bridge – does not really fit with heritage theme.
- Shade area near splash pad – could it curve around perimeter of splash pad? Blend in close to water

Circular Picnic Table Area

- Waste of space – does not flow into the surroundings – should be more picnic tables – perhaps in grassy area (old day lily garden).
- Large boulders – landscaping etc. should blend with rest of park
- Dry stream bed
- Inuksuk?

Trees/Shrubs

- Need to be suitable to our climate and should be low maintenance; should be attractive in all seasons; memorial trees

Current "stream" garden adjacent to waterwheel is full of horsetail – must be mindful of this in construction otherwise it will be spread everywhere.

Marilyn

- Agrees that a shade section on perimeter of splash pad
- Agrees keeping the waterwheel where it is and looking at surrounding grounds around it
- Re: stream do we need one – thinks it would be nice to have a stream
- Fountain in splash pad – then you have the sound of water and not as important to have a stream
- Like to see a dog park incorporated into that whole area even though we are not discussing a dog park

Daniela

- Excited to see a 3-D model. Likes the music in the park idea and splash pad as gathering places. Likes the idea of maintaining the waterwheel

Brian

- Likes the gathering area idea and keep the gazebo area and picnic tables to the other end this way not competing with new end of the park
- Have boulders and wider pathway at gathering area. Where the streams are he is 50/50 on this area

General Discussion

- Elevation difference in the circular area around the gathering place would have to be made wheelchair accessible
- Have a stream or not – looking at costs associated with more water pumping; eliminate stream but have a dry bed

2. Next Steps

- Next steps to report back to landscaper
- Keep waterwheel where it is
- Eliminate stream and have a dry bed less pumping costs
- Add more electrical outlets to accommodate lighting
- Eliminate gazebo in splash pad
- Boulders having water flowing through
- Concerns with splash pad being stamped concrete instead of rubber based
- Have half splash pad with boulders and trickling down water and the other end have spouts from the perimeter – divided splash pad with walkway between it
- Have Adrian give us options for spouts etc.
- Bridge over the dry bed
- Gathering area – increase space and seating perhaps memorial benches could be set there
- Paving stones for the paths; easier maintenance

Tree Assessment

- Tree inventory and report is on the Village of Ashcroft Website
- Tree Assessment - Tree inventory and report is on the Village of Ashcroft Website (maps)
- Many trees require mitigation (cabling or removal)
- Liability is a factor as branches continue to break causing damage to private property and could cause injury
- Many of the danger trees are not native to the area and should be removed and replaced, in particular the Siberian Elms
- Safety is priority and requires the village to act as per liability coverage under the Municipal Insurance Agency
- Brian will coordinate an arborist to remove the trees

Memorial Trees and Benches

- Contact is the office as Maike is compiling a list.

3. **Date for Next Meeting**

TBD

4. **Adjournment**

Time: 11:25 am

The foregoing is based on the writer's interpretation of the discussion held.

A handwritten signature in blue ink, appearing to read "Kris Hardy".

Kris Hardy, Executive Assistant

COUNCIL COMMITTEE AND LIAISON REPORT

DATE: January 10, 2022
TO: Council
FROM: Mayor Roden

Assigned Committees:

Finance Committee
Gold Country Communities Society (GCCS)
Historic Hat Creek Ranch
Cache Creek Environmental Assessment
TNRD
Municipal Insurance Association (MIA)

Alternate Committees:

Health Care
Communities in Bloom (CiB)

Working Groups:

Economic Development/Tourism WG
Storm Drainage & Run Off WG
Trails Master Plan WG
Fire Department Sustainability WG

The period leading up to, and over, the Christmas/New Year break was very quiet. On Dec. 13 there was a closed TNRD board meeting, and also on Dec. 13 there was a meeting between council, staff, and MP Brad Vis to discuss matters pertaining to supplying water to the Ashcroft Indian Band. On Dec. 16 there was a regular TNRD board meeting, at which auditing firm BDO presented a report on their forensic audit into the TNRD that was performed after the departure of former TNRD CAO Sukh Gill.

The year 2021 was one in which the Village of Ashcroft continued to deal with the challenges of the ongoing COVID-19 pandemic. Once again we were able to open the Museum as usual, although at the close of the season it was bittersweet to bid farewell to curator Kathy Paulos, who has been working at the Museum since 2001 and whose knowledge of, and passion for, the village and its history is second-to-none.

It was a relief to be able to open the pool again during the customary May long weekend, and have it open throughout the summer. Aquafit was a huge hit, and parents appreciated the return of swimming lessons.

The pool was also a welcome relief for many during the heat dome in late June. The village appreciates being able to partner with the Ashcroft HUB to offer people a place to go if they needed to cool off, and looks forward to pursuing this partnership in the future if the need arises.

June 30 brought the devastating fire that affected so many of our friends and colleagues in Lytton. It was followed by a summer of wildfire unequalled since 2017, which brought the Tremont Creek wildfire to the boundaries of the village. Many thanks to our volunteer firefighters, for spending hundreds of hours assisting BC Wildfire and others to keep people and properties safe. Thanks also to village staff, who went above and beyond in keeping residents informed with a steady flow of timely and factual information. The Voyent Alert Emergency Notification was one tool that was used, and now has more than 800 subscribers.

November saw the flooding that devastated Highway 8 east of Spences Bridge and displaced residents there, as well as residents in Merritt. Some of these people – along with Lytton residents – have found a temporary home in Ashcroft, Cache Creek, and the Ashcroft Indian Band, and have found a small army of volunteers willing and able to provide assistance, from transport and furnishings to home-baked cookies. When things are at their worst, the people in our small communities are at their very best.

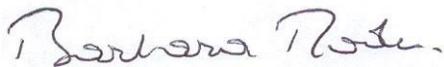
Through all this, crew and staff carried on with the day-to-day running of the village and special projects, such as the \$1.3 million replacement of Lift Station #1 (funded 100 per cent through grant funding), and the spectacular pocket guide to Ashcroft, all while ensuring that Ashcroft remains on a sound financial footing.

On a personal note, I was honoured to be nominated, and acclaimed, as vice-chair of the Thompson-Nicola Regional District.

Looking ahead to 2022, there will be the long-anticipated replacement of the hot tub at the pool, something that will be welcomed by many. The community garden will be completed, there will be a new Trails Master Plan with suggestions for the future, continued improvements at the Heritage Park, and substantial upgrades, improvements, and renovations at the fire hall, amongst many other projects large and small.

We have a staff and crew at the Village of Ashcroft that is second to none, and it is a pleasure to work with them. I look forward to the next 10 months, and whatever lies ahead.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara Roden".

Barbara Roden
Mayor