

THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JANUARY 25, 2016

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1. **CALL TO ORDER**
  
  2. **MINUTES**
    - 2.1. Minutes of the Public Hearing held on Monday, January 11, 2016 **P. 1-2**
    - 2.2. Minutes of the Regular Meeting of council held on Monday, January 11, 2016 **P. 3-7**
  
  3. **DELEGATIONS**
    - 3.1. None
  
  4. **ACCOUNTS PAYABLE**
    - 4.1. Accounts Payable Listing for the period ending January 14, 2016 **P. 8**
  
  5. **CORRESPONDENCE**
    - 5.1. Ashcroft & Area Community Resources Society  
- Community Hall Request for 2016 Christmas Hamper Drive **P. 9**
    - 5.2. Ashcroft Communities in Bloom Committee  
- Annual Report and Financial Statements **P. 10-11**
    - 5.3. Courage to Come Back Awards  
- Call for Nominations – Process closes February 12, 2016 **P. 12**
  
  6. **UNFINISHED BUSINESS**
    - 6.1. None
  
  7. **NEW BUSINESS**
    - 7.1. Memo from Chief Administrative Officer  
- Water Treatment Upgrades – Loan Authorization **P. 13**
    - 7.2. Memo from Chief Administrative Officer  
- Desert Sands Community School Bursaries **P. 14-16**
    - 7.3. Future Expansion of Ashcroft Cemetery
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8. **BYLAWS**

8.1. **Introduction and First Three Readings**

- 8.1.1. Bylaw No. 803 – Ashcroft Water Treatment Upgrades  
Loan Authorization Bylaw, 2016 P. 17

8.2. **Reconsideration and Final Adoption**

- 8.2.1. Bylaw No. 801 – OCP Amendment Bylaw, 2015 P. 18-19
- 8.2.2. Bylaw No. 802 - Zoning Amendment Bylaw 2015 P. 20-21

9. **INFORMATION CORRESPONDENCE**

- 9.1. Information Correspondence Listing for January 25, 2016 P. 22

10. **REPORTS**

**Council Reports**

10.1. **Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**

10.2. **Cache Creek Environmental Assessment Committee – Councillor Mertens  
& Mayor Jeyes**

10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**

10.4. **Gold Country Communities Society – Councillor Trill & Councillor Lambert**

10.5. **TNRD – Mayor Jeyes & Councillor Trill**

10.6. **Tourism – Councillor Roden & Councillor Lambert**

10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

- The Board Bulletin – Highlights of the Board meeting held January 5, 2016 P. 23

10.8. **Economic Development & Chamber of Commerce - Councillor Mertens  
& Mayor Jeyes**

10.9. **Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

10.10. **Heritage – Councillor Roden & Councillor Mertens**

- Memo from Councillor Roden – Spring Heritage Event, Sunday, February 28, 2016 P. 24

10.11. **Transit – Councillor Mertens & Councillor Roden**

10.12. **Wellness & Music Festival – Councillor Trill & Councillor Roden**

10.13. **Seniors' Liaison – Councillor Lambert & Councillor Trill**



10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

10.15. Health Care – Mayor Jeyes & Councillor Lambert

10.16. Other

(Motion to receive both verbal and written reports)

10.17. Administration

Chief Administrative Officer

10.17.1. None

Chief Financial Officer

10.17.2. None

11. INCAMERA

11.1. None

12. TERMINATION





THE CORPORATION OF THE VILLAGE OF ASHCROFT

PUBLIC HEARING MINUTES

OF THE HEARING HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:00 PM ON MONDAY, JANUARY 11, 2016

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**PRESENT:** Mayor John C. (Jack) Jeyes  
Councillor Doreen E. Lambert  
Councillor Alain P. Mertens  
Councillor Barbara H. Roden

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Ethan Anderson, Deputy Corporate Officer

Public

**EXCUSED:** Councillor Wm. Alfred Trill

1. **CALL TO ORDER**

Mayor Jeyes called the public hearing to order at 4:00 pm

2. **RULES OF PROCEDURES**

Mayor Jeyes read out the rules of procedure for the public hearing.

3. **NOTICE OF PUBLIC HEARING**

Mayor Jeyes read the notice of public hearing.

4. **SUBMISSIONS**

4.1 **Written Submissions**

The Chief Administrative Officer advised Council that there had been no written submissions received.

4.2 **Verbal Submissions**

There were no verbal submissions presented during the public hearing. Mayor Jeyes called three times for submissions, hearing none declared the public hearing closed.

5. **ADJOURNMENT**

There being no further business this Public Hearing terminated at 4:11 pm.

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John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy  
of the minutes of the Public Hearing  
held on Monday, January 11, 2016.

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J. Michelle Allen, Chief Administrative Officer



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, JANUARY 11, 2016

---

**PRESENT:** Mayor John C. (Jack) Jeyes  
Councillor Doreen E. Lambert  
Councillor Alain P. Mertens  
Councillor Barbara H. Roden

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Ethan Anderson, Deputy Corporate Officer

Press and Public

**EXCUSED:** Councillor Wm. Alfred Trill

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 4:30 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, December 14, 2015**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending January 5, 2016**

M/S Councillor Roden / Councillor Lambert

"That the accounts payable listing for the period ending January 5, 2016 be received and filed."

Carried. (01-01-16)

**5. CORRESPONDENCE**

**5.1. Southern Interior Local Government Association – Call for Resolutions for 2016 Convention**

**M/S Councillor Mertens / Councillor Roden**

“That the call for resolutions for the 2016 Southern Interior Local Government Association convention be received and filed.”

**Carried. (02-01-16)**

**5.2. Southern Interior Local Government Association – Call for Nominations for SILGA Executive**

**M/S Councillor Roden / Councillor Mertens**

“That the call for nominations for the Southern Interior Local Government Association executive be received and filed.”

**Carried. (03-01-16)**

**5.3. Variety, the Children’s Charity – Declaration of February 8-14, 2016 Variety Week in Ashcroft**

**M/S Councillor Roden / Councillor Lambert**

“That the Village declare the week of February 8-14, 2016 as Variety Week in Ashcroft.”

**Carried. (04-01-16)**

**6. UNFINISHED BUSINESS**

6.1. None

**7. NEW BUSINESS**

7.1. None

**8. BYLAWS**

**8.1. Second and Third Readings**

**8.1.1. Bylaw No. 801 – Official Community Plan Amendment Bylaw**

**M/S Councillor Roden / Councillor Lambert**

“That Bylaw No. 801, cited as Official Community Plan Amendment Bylaw be given second and third readings.”

**Carried. (05-01-16)**

**8.1.2. Bylaw No. 802 – Zoning Amendment Bylaw**

**M/S Councillor Roden / Councillor Mertens**

“That Bylaw No. 802, cited as Zoning Amendment Bylaw be given second and third readings.”

**Carried. (06-01-16)**

**8.2. Reconsideration and Final Adoption**

**8.2.1. None**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for January 11, 2016**

**M/S Councillor Roden / Councillor Lambert**

“That the information correspondence listing for January 11, 2016 be received and filed.”

**Carried. (07-01-16)**

**10. REPORTS**

**Council Reports**

**10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**

**M/S Councillor Roden / Councillor Lambert**

“That the financial statements for the period ending November 30, 2015 be received and filed.”

**Carried. (08-01-16)**

**10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes**

No report.

**10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**

Councillor Mertens will be attending the NDIT meeting in 100 Mile House on January 12, 2016.

**10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert**

No report.

**10.5. TNRD – Mayor Jeyes & Councillor Trill**

Next meeting will be on January 21, 2016

**10.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden provided Council with an overview of Dr. Archibald's presentation on the McAbee Fossil Beds. Over 60 members of the public attended the event.

**10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

Councillor Lambert provided an overview of the last meeting.

**10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes**

No report.

**10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised Council that the Annual General Meeting would be on February 10, 2016.

**10.10. Heritage – Councillor Roden & Councillor Mertens**

Councillor Roden provided an update on the spring Heritage event and the topic would be "Distinctive Destinations". The event will be held on a Sunday in February.

**10.11. Transit – Councillor Mertens & Councillor Roden**

No report.

**10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden**

No report.

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill**

No report

**10.14. Communities in Bloom – Councillor Lambert & Councillor Trill**

No report.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

Council reviewed the minutes of the WHAC meeting held December 21, 2015. It was reported that the new doctors are having difficulty finding appropriate housing.

**10.16. Other**

**M/S Councillor Roden / Councillor Mertens**

"That Council receive the verbal and written reports as presented."

**Carried. (09-01-16)**

**10.17. Administration**

**Chief Administrative Officer**

**10.17.1.** None

**Chief Financial Officer**

**10.17.2.** None

**11. INCAMERA**

**11.1. Section 90.1. (k) of the Community Charter – Negotiations and Provision of Municipal Services**

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**M/S Councillor Roden / Councillor Lambert**

“That this meeting move in-camera to discuss an item under Section 90.1. (k) of the Community Charter at 4:49 pm.”

**Carried. (10-01-16)**

**12. TERMINATION**

**M/S Councillor Mertens / Councillor Roden**

“That the Regular Meeting of Council terminate at 5:51 pm.

**Carried.**

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**John C. (Jack) Jeyes, Mayor**

Certified to be a true and correct copy  
of the Minutes of the Regular Meeting  
of Council held Monday, January 11, 2016.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw

**Cheque Register-Summary-Bank**



Date : Jan 19, 2016

Time : 11:31 am

Supplier : 150M15 To ZWP15  
 Cheque Dt. 06-Jan-2016 To 19-Jan-2016  
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
33405	07-Jan-2016	ALSE15	ALS ENVIRONMENTAL	Issued	4	C	135.71
33406	07-Jan-2016	AIBC15	ASHCROFT IRLY BUILDING CENTRE & FEED	Issued	4	C	3,308.42
33407	07-Jan-2016	BSBB15	BLUE SAGE BED AND BREAKFAST	Issued	4	C	210.00
33408	07-Jan-2016	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	4	C	310.50
33409	07-Jan-2016	FOBC15	FORTIS BC -NATURAL GAS	Issued	4	C	728.25
33410	07-Jan-2016	FSCI15	FOUR STAR COMMUNICATIONS INC	Issued	4	C	127.34
33411	07-Jan-2016	JOUR15	JOURNAL (THE)	Issued	4	C	788.55
33412	07-Jan-2016	QGLT15	QUALITY GLASS TIRECRAFT	Issued	4	C	39.20
33413	07-Jan-2016	WCBO15	WORKSAFE BC ASSESSMENT RECEIVABLES	Issued	4	C	3,845.45
33414	14-Jan-2016	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	5	C	625.00
33415	14-Jan-2016	BCHA15	B C HYDRO & POWER AUTHORITY	Issued	5	C	15,197.89
33416	14-Jan-2016	BCIN15	BRENNTAG CANADA INC.	Issued	5	C	425.19
33417	14-Jan-2016	CUPE15	C.U.P.E. LOCAL 900	Issued	5	C	559.12
33418	14-Jan-2016	CPCO15	CANADA POST CORPORATION	Issued	5	C	197.51
33419	14-Jan-2016	FLAU15	FABRICLEAN LAUNDRY & UNIFORM RENTAL	Issued	5	C	44.35
33420	14-Jan-2016	HFEA15	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	5	C	560.00
33421	14-Jan-2016	JEYJ16	JEYES, JOHN C	Issued	5	C	80.00
33422	14-Jan-2016	PBCR15	PACIFIC BLUE CROSS	Issued	5	C	5,282.24
33423	14-Jan-2016	SPCO15	SUPERIOR PROPANE INC.	Issued	5	C	145.35
33424	14-Jan-2016	VHCS15	VAN HOUTTE COFFEE SERVICES INC.	Issued	5	C	73.00
33425	14-Jan-2016	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	5	C	450.00
33426	14-Jan-2016	YINC15	YOURLINK INCORPORATED	Issued	5	C	24.59
33427	14-Jan-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	6	C	104.56
33428	14-Jan-2016	ALIQ15	AIR LIQUIDE CANADA INC	Issued	6	C	60.46
33429	14-Jan-2016	AVFA15	ASHCROFT VOLUNTEER FIREFIGHTER'S ASS	Issued	6	C	983.00
33430	14-Jan-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	6	C	489.36
33431	14-Jan-2016	BCOC15	BC ONE CALL LIMITED	Issued	6	C	42.53
33432	14-Jan-2016	CTAR15	CHANOR TRUCK/AUTO REPAIRS LTD	Issued	6	C	201.60
33433	14-Jan-2016	FACO15	FULTON & CO.	Issued	6	C	2,850.02
33434	14-Jan-2016	MSLT15	MORFCO SUPPLIES LTD.	Issued	6	C	439.13
33435	14-Jan-2016	SMAR15	SAFETY MART FOODS	Issued	6	C	34.02
33436	14-Jan-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	8	C	11,986.90
00146-0001	07-Jan-2016	MFST15	PROPERTY TAXATION BRANCH	Issued	2	T	432.00
00147-0001	19-Jan-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	9	E	6,335.44

<b>Total Computer Paid :</b>	<b>50,349.24</b>	<b>Total EFT PAP :</b>	<b>6,335.44</b>	<b>Total Paid :</b>	<b>57,116.68</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>432.00</b>		

34 Total No. Of Cheque(s) ...

Ashcroft & Area  
Community Resources Society  
P.O. Box 843  
Ashcroft, B.C. V0K 1A0

January 12, 2016

Mayor & Council  
Village of Ashcroft  
P.O. Box 129  
Ashcroft, B.C. V0K 1A0

Dear Mayor & Council:

The Ashcroft and Area Community Resource Society (CRS) acts as an umbrella organization to the Christmas Hamper Drive. We would like to request the use of the Community Hall the evening of December 13 and the days of December 14 through to December 17.

Yours truly,



Shirley Dobson, Chair  
Community Resources Society

RECEIVED

JAN 12 2015

The Corporation  
Village of Ashcroft

## Annual report to Mayor and Council

2015

2015 was another productive year for the Ashcroft Communities in Bloom Committee. This is the 9<sup>th</sup> year that Ashcroft has been involved in the Communities in Bloom program. At this year's National Symposium and Awards hosted by Kamloops, BC, one of the speakers posed a very thought provoking statement.

"To all those communities, towns and cities who have been competing in the Communities in Bloom program and wondering what kind of an impact you have made, think back to when you began the program. Remember what your community looked like then and what it looks like now."

It was a real eye opener! I think we all tend to forget or minimize the accomplishments and progress we have made; it's only when we are asked to reflect back that we really recognize how great the Communities in Bloom program is and the impact it has made.

The huge improvements in Heritage Park are the most visible examples of our progress. With the assistance of the Village and it's terrific crew of workers, the park has undergone aesthetic, functional and maintenance changes. The citizens of the Village have noticed, as have our out of town visitors. Park usage has increased and the maintenance required has decreased. Our citizens have a downtown park that is restful, functional and something to be proud of and it's not uncommon to see locals showing off the park to their out of town visitors. We feel that we are achieving what we initially set out to do. The jewel in our downtown core now sparkles!

As a committee, we have been visible in the community and the schools, offering education and assistance in both areas. We feel we have instilled a greater sense of pride in our Village residents and businesses through the programs we offer and the recognition of their achievements.

After years of trying to explain that Communities in Bloom is not just about flowers (the name is very clever but the double entendre is lost on most) we continue to convey that the program is about making your community "bloom" in so many ways. And bloom, we feel we have, in Ashcroft.

Hopefully the Village will be able to find a way to improve highway signage and in so doing, encourage people to visit our beautiful little community and to experience what we locals do every day.

As we enter into 2016 and our 10<sup>th</sup> year anniversary, we will continue to work to enhance Heritage Park, continue with our school and community programs and try to offer some new ideas and projects to make our community "bloom" even more.

Thank you to Mayor and Council for your support and to Councillor Lambert, our council representative for all her assistance.

Ashcroft CIB

Summary of 2015 Income and Expenses plus Proposed Budget 2016 -- To Village of Ashcroft  
Fiscal Year to December 31, 2015

Category	Operating	Trust	Total	Budget
	2015	2015	2015	2016
<b>Income</b>				
Donations	456.50		456.50	300.00
Interest Earned	0.61	1.11	1.72	
Operating Grant	5,000.00		5,000.00	5,000.00
Other Income			0.00	
Re-Sale			0.00	
UW Grant Project - Street Banners				
	5,457.11	1.11	5,458.22	5,300.00
<b>Expenses</b>				
Conference 2015 (Kamloops)	1,299.20	649.60	1,948.80	0.00
Flower Barrels (3 Desert Planters)	1,302.76		1,302.76	1,100.00
Flowers and Soil in Barrels	732.49	30.00	762.49	1,000.00
Incidental Expenses	34.05	35.12	69.17	100.00
Judges' Booklets (30 @ \$4.00)	111.00	21.14	132.14	120.00
Judges Hosting Costs		774.76	774.76	800.00
Membership - National CIB		609.00	609.00	656.25
Millennium Park Landscaping			0.00	
- New Flower/Shrub Bed	1,325.22		1,325.22	1,000.00
- Replacement		76.12	76.12	100.00
Plaques, Storyboards, & Shields	711.31		711.31	125.00
Promos: DSCS Projects			0.00	100.00
Promos: Best Bloomin' Business Prog.	19.04		19.04	25.00
Promos: Fall Fair Regis. + Sponsor	30.00		30.00	50.00
Promos: Flags/Banners/T-Shirts/Etc.	79.80		79.80	0.00
Promos: Insurance	10.00		10.00	10.00
Promos: National CIB Conf 2015		94.37	94.37	0.00
Promos: Community Parades	83.50	17.24	100.74	50.00
Rock Painting for Students	87.41		87.41	100.00
UW Grant Balance - Trust for Future			0.00	769.67
	5,825.78	2,307.35	8,133.13	6,105.92
<b>Profit/Loss:</b>	<b>-368.67</b>	<b>-2,306.24</b>	<b>-2,674.91</b>	<b>805.92</b>
Cash Balances On-Hand at 15.12.31	22.47	1507.25	1,529.72	1,529.72
TR to Trust (2015 Excess Funds)			0.00	
<b>Estimated Net Cash left at 16.12.31</b>				<b>\$ 723.80</b>

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### MEDIA ADVISORY:

## **Courage To Come Back Awards CALL FOR NOMINATIONS Media Launch Event Nominate a British Columbian Who Inspires You**

The **Courage To Come Back Awards** recognize British Columbians who have faced seemingly-insurmountable odds and who have had the courage and strength to overcome challenges and reach out to help others. Coast Mental Health, proud presenter of the Courage To Come Back Awards, invites the public to nominate someone for a Courage Award in one of the following categories:

- Addiction
- Medical
- Mental Health
- Physical Rehabilitation
- Social Adversity
- Youth (under 22 years as of Dec. 31/15)

All nominees will receive a letter and certificate in recognition of their achievements. Courage Award Recipients will be honoured at a Gala Dinner at the Vancouver Convention Centre on May 5, 2016. You don't need to purchase a ticket to nominate someone for a Courage To Come Back Award.

**Event: Courage To Come Back Awards CALL FOR NOMINATIONS**

**When: Wednesday, January 6, 2016**

**Time: 10:00 am – 11:00 am**

**Where: Scotiabank Tower, 34th floor  
650 West Georgia Street, Vancouver**

Guest speakers will include Lorne Segal, O.B.C., D. Litt. (Hon.) Chair of The Courage To Come Back Awards and Darrell Burnham, CEO of Coast Mental Health. Wendy St. Marie and Jim Mandelin, 2015 Courage To Come Back Award recipients, will speak about their experiences being nominated and receiving a Courage award. Interviews and photo opportunities will be available.

For more information and to nominate online please visit: [www.couragetocomeback.ca](http://www.couragetocomeback.ca)

Like us on Facebook: [www.facebook.com/couragetocomeback](http://www.facebook.com/couragetocomeback)

Follow us on Twitter: [www.twitter.com/Courage2CB](http://www.twitter.com/Courage2CB)

-30-

Contact  
Patricia Wiggins  
Communications & Events Manager  
Coast Mental Health

*Nominations  
Close  
Feb. 12, 2016*

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 19, 2016**

**SUBJECT: WATER TREATMENT PLANT UPGRADES – LOAN AUTHORIZATION**

**Background**

The Village has successfully obtained funding to cover 2/3 of the original estimated costs of the water treatment plant upgrades. The Village must obtain elector approval to borrow the remaining 1/3 plus additional external costs such as increased exchange rates.

**Discussion**

Council hosted a public meeting on Thursday, January 14, 2016 and provided the public with an opportunity to hear presentations from the Water Quality Officer of Interior Health and the project engineer from Urban Systems. Following the presentations Mayor Jeyes advised the public that the Village would be seeking authorization to borrow \$4.129 million to fund our portion of the water treatment plant upgrades. The loan would be repaid utilizing frontage taxes and that the average 60 foot lot would see an annual increase in water frontage tax of \$67.

Staff have prepared Bylaw No. 803 which is the loan authorization bylaw and it will be presented for first three readings later in this meeting. Following the first three readings staff will forward the bylaw and accompanying documentation to the Inspector of Municipalities for approval. We expect that this process could take 6 – 8 weeks. Once the bylaw has received the Inspector's approval the Alternate Approval Process (AAP) can begin. Staff is seeking authorization from Council to prepare the necessary documentation that is required for the AAP. This information will then be brought forward for Council approval at the February 22<sup>nd</sup> Council meeting.

**Recommendation**

Administration is recommending the following items:

- a. That Council give Bylaw No. 803 the first three readings when it is brought forward later in this meeting; and
- b. Council authorize staff to proceed with the preparation of documents required for an Alternate Approval Process once Bylaw No. 803 has been approved by the Inspector of Municipalities.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 12, 2016**

**SUBJECT: DESERT SANDS COMMUNITY SCHOOL STUDENT BURSARIES**

**Background**

In 2010 Council amended the policy outlining the criteria for awarding bursaries to graduating students at Ashcroft Secondary School, now Desert Sands Community School.

**Discussion**

Attached is a letter received from Desert Sands Community School soliciting bursaries for the 2016 graduating class. Also attached is the policy that was adopted at the February 8, 2010 regular meeting of Council as well as an amendment that reflects the change in school name.

Administration is seeking confirmation from Council that the guidelines outlined in the existing policy are still acceptable and that the Village of Ashcroft will offer two (2) \$250 bursaries.

**Recommendation**

Administration is requesting a motion of Council authorizing two (2) \$250 bursaries as outlined in Policy #1.5 – Ashcroft Secondary School Annual Bursary Policy and further that the name of the policy be changed to Desert Sands Community School Annual Bursary Policy.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

Attach.



School District No. 74 (Gold Trail)  
**DESERT SANDS COMMUNITY SCHOOL**

PO Box 669, 435 Ranch Road, Ashcroft, BC V0K 1A0  
Phone: (250) 453-9144 Fax: (250) 453-2368



Principal: Ms Colleen Minnabarriet

January 1, 2016

Dear Community Member:

Every year at this time, Desert Sands Community School solicits support for our graduating students through the sponsorship of bursaries. Past response has been tremendous. Last year alone, over \$18,000 was awarded to our grad class.

If you have been a contributor in the past, we thank you very much for your generous support. If you have not been a participant but wish to join in, please be assured that this assistance is very well placed. Thompson Rivers University estimates program costs for a first year Bachelor of Arts student at approximately \$5,300 for tuition and between \$1,300 and \$1,700 for books and supplies. Add to this the cost of housing, food, travel and other necessities; you see why financial assistance is so critical.

Donating a bursary is easy. If you wish to donate, please take a minute to fill in the attached sponsorship questionnaire so we have the most updated information. We would appreciate you returning the form by February 2<sup>nd</sup>, so we can update our records and our student scholarship booklet. If you have already contacted the school about a scholarship or bursary for this year, thanks again for your support.

This year our convocation ceremony will be Friday, June 17<sup>th</sup>. Therefore, our bursary deadline will be May 13<sup>th</sup> in order to provide ample time to choose recipients. Should you have any questions or concerns, feel free to contact me at 250-819-5752. Again, thank you for your support.

Yours truly,

Justin Gerbrandt  
Careers and Transitions Coordinator

**RECEIVED**

JAN - 6 2015

The Corporation  
Village of Ashcroft

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## THE CORPORATION OF THE VILLAGE OF ASHCROFT POLICY

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**POLICY TITLE:** DESERT SANDS COMMUNITY SCHOOL ANNUAL BURSARY

**SUBJECT:** CRITERIA FOR AWARDING BURSARIES

Effective Date            Amendments

February 8, 2010

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**Policy Statement:**

The Village of Ashcroft will award two (2) bursaries annually to graduating students from Desert Sands Community School. The funds for these bursaries will be from general revenue and will be included in the annual budget.

**Criteria:**

1. The Village will award two (2) \$250 bursaries each year
2. Preference will be given to one student pursuing an academic program and to one student pursuing a trade or vocational program
3. The recipients of the awards must have been residents of Ashcroft for the previous 12 month period
4. The students must complete the general application form available through the Desert Sands Community School Counsellor's Office
5. Selection of recipients shall be made by a school based committee and the Village will be advised the names of the students by June 15<sup>th</sup> of each year
6. The cash awards will be presented by the Mayor or his representative during the graduation ceremonies
7. There are no grade requirements
8. There is no requirement for recipients to prove registration and attendance at a post-secondary institute

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 803

Being a bylaw to authorize the borrowing of the estimated cost of constructing Upgrades to the Ashcroft Water Treatment Plant

WHEREAS it is deemed desirable and expedient to construct Upgrades to the Ashcroft Water Treatment Plant servicing the Village of Ashcroft.

AND WHEREAS the estimated cost of constructing Upgrades to the Ashcroft Water Treatment Plant including expenses incidental thereto is the sum of \$9,873,263 of which the sum of \$4,128,739 is the amount of debt intended to be borrowed by this bylaw.

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the construction of Upgrades to the Ashcroft Water Treatment Plant generally in accordance with general plans on file in the municipal office and to do all things necessary in connection wherewith and without limiting the generality of the foregoing:
  - a. To borrow upon credit of the Municipality a sum not exceeding \$4,128,739.
  - b. To acquire all such real property, easement, rights-of-ways, licenses, rights of authorities as may be requisite or desirable for or in connection with the construction of the said Upgrades to the Ashcroft Water Treatment Plant.
2. The maximum term for which debentures may be issued to secure debt created by this bylaw is 30 years.
3. This bylaw may be cited as "Ashcroft Water Treatment Plant Upgrades Loan Authorization Bylaw No. 803, 2016"

READ A FIRST TIME THIS	DAY OF	, 2016
READ A SECOND TIME THIS	DAY OF	, 2016
READ A THIRD TIME THIS	DAY OF	, 2016
RECEIVED THE APPROVAL OF THE INSPECTOR OF MUNICIPALITIES THIS	DAY OF	, 2016
RECEIVED THE ASSENT OF THE ELECTORS OF THE VILLAGE OF ASHCROFT THIS	DAY OF	, 2016
RECONSIDERED AND ADOPTED THIS	DAY OF	, 2016

\_\_\_\_\_  
John C. (Jack) Jeyes, Mayor

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of  
Bylaw No. 801 as adopted by Council.

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

EA/kw

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 801

A bylaw to amend Official Community Plan Bylaw No. 737, 2005

WHEREAS the Council of the Village of Ashcroft has adopted Official Community Plan Bylaw No. 737, 2005;

AND WHEREAS a Public Hearing has been held in accordance with Section 890 of the *Local Government Act*;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Village of Ashcroft Official Community Plan Amendment Bylaw No. 801, 2015.
2. "Village of Ashcroft Official Community Plan Bylaw No. 737, 2005" is hereby amended by replacing Schedule B "Main Community Land Use Plan" of Bylaw No. 737 with attached Schedule B "Main Community Land Use Plan" of Bylaw No. 801.
3. If any section, subsection, clause or phrase of this Bylaw is for any reason held be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME THIS	14 <sup>th</sup>	DAY OF	December	, 2015
PUBLIC HEARING HELD THIS	11 <sup>th</sup>	DAY OF	January	, 2016
READ A SECOND TIME THIS	11 <sup>th</sup>	DAY OF	January	, 2016
READ A THIRD TIME THIS	11 <sup>th</sup>	DAY OF	January	, 2016
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2016

John C. (Jack) Jeyes, Mayor

J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of Bylaw No. 801 as adopted by Council.

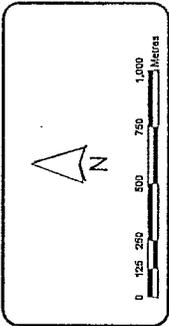
J. Michelle Allen, Chief Administrative Officer

EA/kw

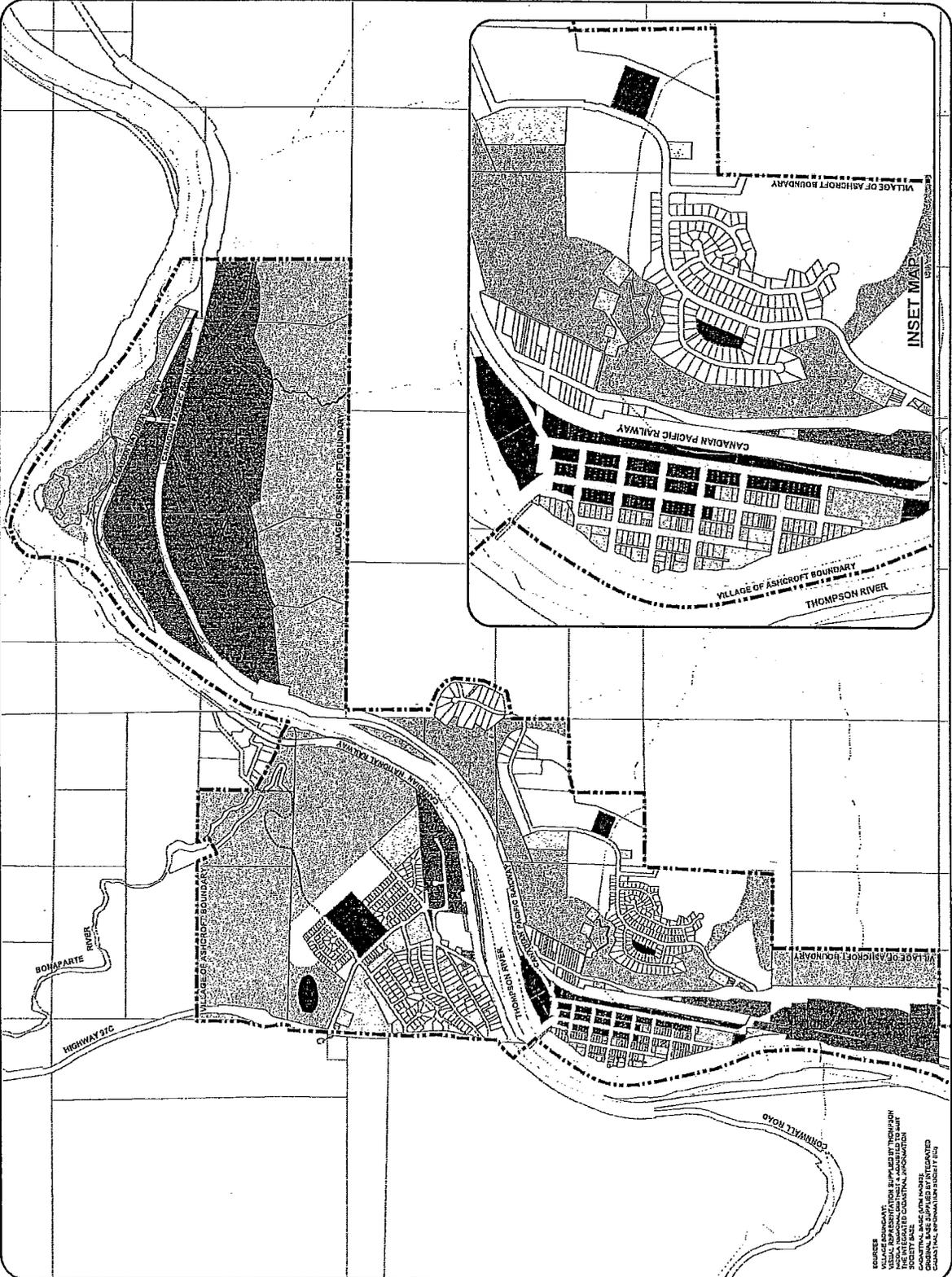
**Official Community Plan**  
**Schedule B - Main Community Land Use Plan**  
**Bylaw No. 801**

**Legend**

	RURAL RESIDENTIAL
	LOW DENSITY RESIDENTIAL
	MEDIUM DENSITY RESIDENTIAL
	DOWNTOWN COMMERCIAL/ MIXED USE
	DOWNTOWN RESIDENTIAL
	INDUSTRIAL
	PUBLIC AND INSTITUTIONAL
	PARKS AND RECREATION
	AGRICULTURE
	OPEN SPACE



**Ashcroft**  
 This is Schedule "B" of the Village of Ashcroft Official Community Plan Bylaw No. 801, 2015  
 MAYOR \_\_\_\_\_  
 CHIEF ADMINISTRATIVE OFFICER \_\_\_\_\_



BOUNDARIES SHOWN ON THIS MAP ARE BASED ON THE 2015 ASHCROFT OFFICIAL COMMUNITY PLAN. THE VILLAGE OF ASHCROFT OFFICIAL COMMUNITY PLAN IS A LEGALLY ENFORCEABLE DOCUMENT. ORIGINAL MAPS SHALL BE FILED BY INTEGRATED COUNCIL INFORMATION SYSTEM (CIS).

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 802

A bylaw to amend the Village of Ashcroft Zoning Bylaw No. 738, 2005

WHEREAS the Council of the Village of Ashcroft wishes to amend the Village of Ashcroft Zoning Bylaw No. 738, 2015.

AND WHEREAS a Public Hearing has been held in accordance with Section 890 of the *Local Government Act*;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Village of Ashcroft Zoning Amendment Bylaw No. 802, 2015.
2. "Village of Ashcroft Zoning Bylaw No. 738, 2005" is hereby amended by the following:
  - a. Schedule B "Main Community" of Bylaw No. 738 is hereby replaced by Schedule B "Main Community" attached.
  - b. That Section 11.1 "Permitted Uses" of M1 (Industrial 1) Zone be amended to add "School Board Works Yard and Administrative Offices" as a permitted use.
  - c. That M2 (Industrial 2) Zone be amended by inserting the following as Section 12.3 "Living Quarters":

"In an M2 (Industrial 2) Zone, a dwelling unit in conjunction with a permitted industrial use for the accommodation of the owner, operator, employee or caretaker of the establishment is permitted. The dwelling unit must be manufactured housing on a permanent foundation and must meet Canadian Standards Association (CSA) A277 and Z240 standards. Dwelling units may not exceed 275m<sup>2</sup> and no more than two (2) dwelling units will be permitted on each parcel."

3. If any section, subsection, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME THIS	14 <sup>th</sup>	DAY OF	December	, 2015
PUBLIC HEARING HELD THIS	11 <sup>th</sup>	DAY OF	January	, 2016
READ A SECOND TIME THIS	11 <sup>th</sup>	DAY OF	January	, 2016
READ A THIRD TIME THIS	11 <sup>th</sup>	DAY OF	January	, 2016
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2016

\_\_\_\_\_  
John C. (Jack) Jeyes, Mayor

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy of Bylaw No. 801 as adopted by Council.

\_\_\_\_\_  
J. Michelle Allen, Chief Administrative Officer

EA/kw



**INFORMATION CORRESPONDENCE  
FOR THE JANUARY 125, 2016 COUNCIL MEETING**

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Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour  
- Teleconference Call re: Refugee Settlement

School District No. 74 (Gold Trail)  
- Gold Trail's 2014/15 Six-Year Completion Rates Released

TNRD  
- Library Offers Help for those with Print Disabilities

Office of the Seniors Advocate  
- Stakeholder Advisory

Community futures Stuart Nechako  
- Crowdfunding Business Startups now available with a local Portal in BC

Municipal World Magazine  
- January 2016

TRU  
- Continuing Studies

LGMA  
- Exchange Publications Winter 2016

/kw



# The Board Bulletin

News from School District No. 74

## Highlights from the Board

*The Board of Education met at Cache Creek Elementary School in Cache Creek on January 5, 2016.*

### Strategic Plan: Sustainability

As part of the Board's Strategic Plan, one of its roles is to ensure that Gold Trail is sustainable into the future. The Board has developed the following strategic goals to ensure sustainability: district viability is not dependent on funding protection; the number of schools is sufficient to meet the educational needs of the district; the district has exceptional employees who choose to stay in Gold Trail; and, a business model that optimizes shared services.

The Board's focus is student achievement. To ensure the viability and sustainability of schools and programs, the district has identified areas of possible reductions: shared services through Administration and Operations departments, K-12 educational services where student enrolment is declining and innovative program delivery—connected classrooms and partnerships with Thompson Rivers University, Vancouver Community College and Nicola Valley Institute of Technology.

### Capital By-laws

One of the core functions of the Ministry of Education is to allocate funds for the K-12 public education system. In keeping with government's Capital Asset Management Framework, the Ministry has transferred accountability and responsibility for capital expenditures to boards of education.

Annually, the Board is required to submit a five-year capital plan providing details on priority projects needed for the district.

The Board adopted the capital project bylaws as required by the Ministry to access the funding. For the 2015/16 school year, funding of up to \$836,500 has been approved for change room/washroom upgrades for Kumsheen Secondary school and \$177,700 has been approved to improve Lillooet Secondary School's woodshop exhaust system. Work has begun and will be completed in the spring of 2016.

### Board Correspondence

The Board received correspondence from local municipalities and will discuss potential meeting dates and agenda items at an upcoming Committee of the Whole meeting.

### Upcoming Board Meetings

February 2nd Kumsheen Secondary School • 6:30 pm

### School District No. 74 Board of Education

Rural Area B	Valerie ADRIAN	vadrian@sd74.bc.ca
Rural Area A	Larry CASPER	lcasper@sd74.bc.ca
Dist. of Lillooet	Jim MacARTHUR	jmacarthur@sd74.bc.ca
Rural Area D	Carmen RANTA	cranta@sd74.bc.ca
Rural Area C	Nancy REMPEL	nrempel@sd74.bc.ca
Vill. of Ashcroft	Vicky TRILL	vtroll@sd74.bc.ca
Rural Area E	Mavourneea VARCOE-RYAN	mvarcoeryan@sd74.bc.ca

School District No. 74 (Gold Trail) • P.O. Box 250  
400 Hollis Road, Ashcroft, B.C. V0K 1A0  
(250) 453-9101 • Website <http://sd74.bc.ca>



# Village of Ashcroft

## Heritage Committee Report

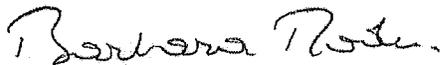
January 25, 2016

I've been working with Museum curator Kathy Paulos on this year's Heritage Event. It's scheduled to take place on Sunday, 28 February, and will once again tie in with the province's annual Heritage Week.

This year's Heritage Week theme in B.C. is "Distinctive Destinations: Exploring Historic Places". It's a fairly broad theme, and Kathy and I have discussed what we might do. We've come up with a look at Ashcroft as a destination since the Manor was established in 1862 and the town in 1884. Among the things we will look at are how Ashcroft was marketed; how people got here, and what hardships they faced; and what they found when they got here. We'll also look at how the Cannery drew hundreds of people here to work at it during the season, and will probably also look at how nearby Walhachin was marketed as a destination.

Kathy will be putting together a PowerPoint presentation, and I'm working on the accompanying narration.

The Community Hall has been booked from 1.00 – 4.00pm on Sunday, 28 February. I would ask Council to approve funding for the event to a total of \$200 (for posters, advertising, and refreshments for the event).



Barbara Roden  
Councillor, Village of Ashcroft