



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JANUARY 23, 2017**

---

**1. CALL TO ORDER**

**2. MINUTES**

- 2.1. Minutes of the Regular Meeting of council held on Monday, January 9, 2017 P. 1-7**

**3. DELEGATIONS**

- 3.1. None**

**4. ACCOUNTS PAYABLE**

- 4.1. Accounts Payable Listing for the period ending January 16, 2017 P. 8-9**

**5. CORRESPONDENCE**

- 5.1. Ministry of Jobs, Tourism & Skills Training and Minister Responsible for Labour**  
- Invitation to Council to attend Economic Development workshop in Clinton, February 10, 2017 **P. 10-11**
- 5.2. Heritage BC**  
- Support for the Proposed Heritage Tax Credit **P. 12-13**
- 5.3. Ashcroft & Area Community Resources Society**  
- Request use of Community Hall for 2017 Christmas Hamper Drive, December 12 – 16, 2017 **P. 14**
- 5.4. Employment and Social Development Canada**  
- Call for nominations for Canada's Volunteer Awards, deadline February 3, 2017 **P. 15-16**
- 5.5. Canadian Fallen Heroes Foundation**  
- Youth Remembrance Initiative **P. 17-20**

**6. UNFINISHED BUSINESS**

- 6.1. Communities in Bloom Committee Canada 150 Mosaic**  
- Clarification of project details **P. 21-22**

**7. NEW BUSINESS**

---

- 7.1. NDIT Business Façade Improvement Program  
- Authorization to submit funding request P. 23
  - 7.2. NDIT Love Ashcroft Program  
- Authorization to submit funding request P. 24
  - 7.3. British Columbia / Canada 150: Celebrating BC Communities and Their Contributions to Canada  
- Authorization to submit funding application for upgrades to Historic Fire Hall P. 25-28
  - 7.4. Desert Sands Community School  
- Request for Bursaries for 2017 graduating students P. 29-33
  - 7.5. CP Derailment – January 12, 2017  
- Summary of activity to January 17, 2017 P. 34-36
8. **BYLAWS**
- 8.1. **Introduction and First Three Readings**
    - 8.1.1. None
  - 8.2. **Reconsideration and Final Adoption**
    - 8.2.1. None
9. **INFORMATION CORRESPONDENCE**
- 9.1. Information Correspondence Listing for January 23, 2017 P. 37
10. **REPORTS**
- Council Reports**
- 10.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**
  - 10.2. **Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**
  - 10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**
  - 10.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**
  - 10.5. **TNRD – Mayor Jeyes & Councillor Lambert**
  - 10.6. **Tourism – Councillor Roden & Councillor Lambert**
  - 10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**
  - 10.8. **Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**



**10.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill**

**10.10. Heritage – Councillor Roden & Councillor Kormendy**

**10.11. Transit – Councillor Kormendy & Councillor Roden**

Memo from Chief Administrative Officer on changes to after-hour special transit use

**P. 38**

**10.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Roden**

**10.14. Communities in Bloom – Councillor Trill & Councillor Roden**

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

**10.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert**

**10.17. Other**

Ashcroft Volunteer Fire Department

- Summary of Calls for Service 2016 (2015 Totals provided for comparison purposes)

**P. 39-40**

**(Motion to receive both verbal and written reports)**

**10.18. Administration**

**Chief Administrative Officer**

**10.18.1. None**

**Chief Financial Officer**

**10.18.2. None**

**11. INCAMERA**

**11.1. Section 190.(1) (k) of the Community Charter**

**12. TERMINATION**





**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
REGULAR MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, JANUARY 9, 2017**

---

**PRESENT: Mayor John C. (Jack) Jayes  
Councillor Helen A. Kormendy  
Councillor Doreen L. Lambert  
Councillor Barbara H. Roden  
Councillor Wm. Alfred Trill**

**J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Wayne Robinson, Deputy Corporate Officer**

**Press**

**1. CALL TO ORDER**

Mayor Jayes called the meeting to order at 4:30 pm.

**2. MINUTES**

**2.1. Minutes of the Regular Meeting of Council held on Monday, December 12, 2016**

Mayor Jayes declared the minutes adopted as presented.

**3. DELEGATIONS**

**3.1. None**

**4. ACCOUNTS PAYABLE**

**4.1. Accounts Payable Listing for the period ending December 16, 2016**

**M/S Councillor Roden / Councillor Lambert**

"That the Accounts Payable listing for the period ending December 16, 2016 be received and filed."

**Carried. (01-01-17)**

**5. CORRESPONDENCE**

**5.1. Ministry of Community, Sport and Cultural Development – invitation for submissions on rural education and rural schools from local governments and other stakeholders**

**M/S Councillor Roden / Councillor Lambert**

---

"That the invitation for submission on rural education from the Ministry of Community, Sport and Cultural Development be received and filed."

**Defeated.**

**M/S Councillor Kormendy / Councillor Trill**

"That Council form a committee to compile their concerns and comments on rural education and further that a submission be forwarded to the Ministry of Community, Sport and Cultural Development prior to the January 31, 2017 deadline."

**Carried. (02-01-17)**

**M/S Councillor Trill / Councillor Roden**

"That Council appoint Mayor Jeyes and Councillor Lambert to the rural education committee and further that all members of council are invited to send their comments to the Chief Administrative Officer for inclusion in the submission to the Ministry of Community, Sport and Cultural Development."

**Carried. (03-01-17)**

**5.2. Ashcroft Communities in Bloom Committee – Glass mosaic to commemorate Canada's 150<sup>th</sup> Birthday to be placed at the Village Office**

**MS Councillor Roden / Councillor Trill**

"That Administration contact the Communities in Bloom committee and request more information on the Canada 150 Mosaic as the proposal is considerably different from what was proposed at the joint meeting held in 2016."

**Carried. (04-01-17)**

**5.3. Phil Germuth, Mayor of Kitimat – Adding Value to our Country by Adding Value to our Resources**

**M/S Councillor Roden / Councillor Trill**

"That the correspondence from the Mayor of Kitimat regarding adding value to our country by adding value to our resources be received and filed."

**Carried. (05-01-17)**

**5.4. Local Government Leadership Academy – Annual Leadership Forum, February 1-3, 2017, Richmond, BC**

**M/S Councillor Roden / Councillor Lambert**

"That the information on the Local Government Leadership Academy Annual Forum be received and filed."

**Carried. (06-01-17)**

**5.5. Canadian Heritage – Approval of funding application for Museum HVAC upgrades and Emergency Access Improvements**

**M/S Councillor Roden / Councillor Lambert**

"That the letter from Canadian Heritage approving the Village's funding application for upgrades to the museum be received and filed."

**Carried. (07-01-17)**

**5.6. Southern Interior Local Government Association, 2017 Convention**  
- **Call for Nominations**  
- **Call for Resolutions**

**MS Councillor Roden / Councillor Trill**

"That the Southern Interior Local Government Association call for nomination and call for resolutions for the 2017 annual convention be received and filed."

**Carried. (08-01-17)**

**5.7. Ministry of Jobs, Tourism & Skills Training – Business Retention and Expansion Workshop**

**M/S Councillor Trill / Councillor Roden**

"That Mayor Jeyes and Councillor Roden attend the Ministry of Jobs, Tourism & Skills Training business retention and expansion workshop in Merritt on January 12, 2017."

**Carried. (09-01-17)**

**5.8. Mayors' Caucus - Oak Bay, BC – February 22-24, 2017**

**M/S Councillor Roden / Councillor Lambert**

"That Mayor Jeyes be authorized to attend the Mayors' Caucus in Oak Bay, BC on February 22 – 24, 2017."

**Carried. (10-01-17)**

**6. UNFINISHED BUSINESS**

**6.1. 2017 Council Meeting Dates including Planning Sessions – Amendment due to Family Day Statutory Holiday**

**M/S Councillor Roden / Councillor Trill**

"That the 2017 Council Meeting Dates Schedule be amended to allow the February Planning Session to take place on Tuesday, February 14 as Monday, February 13 is Family Day in the Province of British Columbia."

**Carried. (11-01-17)**

**M/S Councillor Roden / Councillor Lambert**

"That the Community Forum be rescheduled from Thursday, April 6, 2017 to 7:00 pm on Wednesday, April 12, 2017 and further that the amended schedule be placed on the Village's website."

**Carried. (12-01-17)**

**7. NEW BUSINESS**

**7.1. 2016 By-Election – Filing of Campaign Disclosure Statements**

**M/S Councillor Roden / Councillor Trill**

"That the information of the 2016 By-Election regarding the filing of Campaign Disclosure Statements be received and filed."

**Carried. (13-01-17)**

**7.2. Ashcroft Volunteer Fire Department – Fire Services Review**

**M/S Councillor Roden / Councillor Trill**

"That the Village of Ashcroft arrange to have Dave Mitchell & Associates provide an audit of the Ashcroft Volunteer Fire Department at a cost not to exceed \$10,000."

**Carried. (14-01-17)**

**8. BYLAWS**

**8.1. Introduction and First Three Readings**

**8.1.1. None**

**8.2. Reconsideration and Final Adoption**

**8.2.1. None**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for January 9, 2017**

**M/S Councillor Roden / Councillor Trill**

"That the information correspondence listing for January 9, 2017 be received and filed."

**Carried. (15-01-17)**

**10. REPORTS**

## Council Reports

### **10.1. Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

Mayor Jeyes advised that the audit preparations were well under way and there were no areas of concern.

### **10.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

Mayor Jeyes advised that he and the Chief Administrative Officer have been invited by Belcorp to a meeting at the Cache Creek Village Office on Wednesday, January 11 at 1:00 pm. The meeting is to discuss the formation of the Monitoring Committee for the new landfill extension now that the operational certificate has been issued.

### **10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

Councillor Trill advised that the next meeting is on Tuesday, January 17 in 100 Mile House and he will be attending.

### **10.4. Gold Country Communities Society – Councillor Trill & Councillor Roden**

Council reviewed the draft minutes from the regular meeting held Tuesday, November 15, 2016 at the Cache Creek Community Hall and the Gold Country Communities Society Tourism Symposium 2016 Summary.

Councillor Trill advised that the committee is exploring the relocation of their offices but no decision has been made to date.

### **10.5. TNRD – Mayor Jeyes & Councillor Lambert**

Council reviewed The Current – Highlights from the Board of Directors' meeting held on December 15, 2016

### **10.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden commented that several major publications have indicated that Canada will be one of the top destinations for 2017 due largely to the 150<sup>th</sup> anniversary celebrations.

### **10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

Councillor Lambert advised that the District will be having a by-election for the Trustee for the District of Lillooet.

### **10.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**

Mayor Jeyes presented a draft "Ashcroft Business Walk 2017 Survey" form that he would like members of Council to review and comment on. He and Councillor Roden hope to do a business walk in the spring.

### **10.9. Historic Hat Creek-- Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised that the gift shop building is progressing on schedule.

### **10.10. Heritage – Councillor Roden & Councillor Kormendy**

Councillor Roden advised that the Provincial Theme for the February heritage event is Canada 150 which is very broad. She is working with Kathy Paulos and the presentation will be on February 26<sup>th</sup> at the community hall.

**10.11. Transit – Councillor Kormendy & Councillor Roden**

No report

**10.12. Wellness & Music (K)ds Festival – Councillor Trill & Councillor Roden**

No report

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Roden**

No report

**10.14. Communities in Bloom – Councillor Trill & Councillor Roden**

Council reviewed the year-end report and financial statement that were provided in accordance with their terms of the funding agreement.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

No report

**10.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert**

No report

**10.17. Other**

**M/S Councillor Trill / Councillor Lambert**

"That Councillor Kormendy be excused from attending council meetings on March 10 & 24 due to being away on vacation."

**Carried. (16-01-17)**

**M/S Mayor Jeyes / Councillor Roden**

"That the Village of Ashcroft send a letter of appreciate to CP for their continued support of the Holiday Train and the donations to the local food bank."

**Carried. (17-01-17)**

Councillor Trill requested that the crew be recognized for their exceptional work on keeping the roads safely plowed during the recent snowfalls.

**M/S Councillor Roden / Councillor Lambert**

"That Council receive the verbal and written reports as presented."

**Carried. (18-01-17)**

**10.18. Administration**

**Chief Administrative Officer**

**10.18.1. None**

**Chief Financial Officer**

**10.18.2. None**

**11. INCAMERA**

**11.1. None**

**12. TERMINATION**

**M/S Councillor Roden / Councillor Lambert**

**That the Regular Meeting of Council terminate at 6:06 pm.**

**Carried.**

---

**John C. (Jack) Jeyes, Mayor**

Certified to be a true and correct copy  
Of the Minutes of the Regular Meeting of  
Council held Monday, January 9, 2016.

---

**J. Michelle Allen, Chief Administrative Officer**

**JMA/kdw**

## Cheque Register-Summary-Bank



Date : Jan 18, 2017

Time : 12:08 pm

Supplier : 150M15 To ZWP15  
 Cheque Dt. 17-Dec-2016 To 18-Jan-2017  
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
34434	11-Jan-2017	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	2	C	11,855.88
34435	12-Jan-2017	ALIQ15	AIR LIQUIDE CANADA INC	Issued	4	C	97.18
34436	12-Jan-2017	ALSE15	ALS ENVIRONMENTAL	Issued	4	C	271.42
34437	12-Jan-2017	AESL16	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	4	C	383.19
34438	12-Jan-2017	BCTR15	BC TRANSIT	Issued	4	C	8,831.00
34439	12-Jan-2017	BAPA15	BOOKSTORE-ANNEX PUBLISHING & PRINTIN	Issued	4	C	1,444.43
34440	12-Jan-2017	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	4	C	310.50
34441	12-Jan-2017	CESE15	CARO ANALYTICAL SERVICES	Issued	4	C	517.86
34442	12-Jan-2017	CTAR15	CHANOR TRUCK/AUTO REPAIRS LTD	Issued	4	C	1,364.63
34443	12-Jan-2017	EMCO15	EMCO CORPORATION CREDIT DEPT	Issued	4	C	42.45
34444	12-Jan-2017	EPIN15	ERICA PUBLISHING INC	Issued	4	C	98.00
34445	12-Jan-2017	FLAU15	FABRICLEAN LAUNDRY & UNIFORM RENTAL	Issued	4	C	526.85
34446	12-Jan-2017	FASL15	FRIENDSHIP AUTO SERVICE LTD	Issued	4	C	415.50
34447	12-Jan-2017	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	4	C	381.12
34448	12-Jan-2017	ICBC15	INSURANCE CORPORATION OF BC	Issued	4	C	1,179.00
34449	12-Jan-2017	IVLT15	INTERIOR VAULT LTD.	Issued	4	C	63.00
34450	12-Jan-2017	IRLT15	IRL INTERNATIONAL TRUCK CENTRES LTD	Issued	4	C	400.28
34451	12-Jan-2017	JOUR15	JOURNAL (THE)	Issued	4	C	686.95
34452	12-Jan-2017	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	4	C	329.28
34453	12-Jan-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	4	C	577.12
34454	12-Jan-2017	LPLT15	LORDCO PARTS LTD	Issued	4	C	782.10
34455	12-Jan-2017	MMWL15	MEARL'S MACHINE WORKS LTD.	Issued	4	C	4,408.32
34456	12-Jan-2017	MSLT15	MORFCO SUPPLIES LTD.	Issued	4	C	650.21
34457	12-Jan-2017	MTSI15	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	4	C	819.00
34458	12-Jan-2017	NSAS15	NGN SALES & SERVICE	Issued	4	C	96.86
34459	12-Jan-2017	PEQU15	PRAIRIECOAST EQUIPMENT	Issued	4	C	463.76
34460	12-Jan-2017	QUES15	QUESTUPON	Issued	4	C	4,410.00
34461	12-Jan-2017	RMLI15	ROLLINS MACHINERY LIMITED	Issued	4	C	578.73
34462	12-Jan-2017	TCRL15	TRANS-CARE RESCUE LTD.	Issued	4	C	588.98
34463	12-Jan-2017	USLT15	URBAN SYSTEMS LTD	Issued	4	C	31,503.80
34464	12-Jan-2017	VCMG15	VADIM COMPUTER MGMT GROUP LTD	Issued	4	C	397.95
34465	12-Jan-2017	WHIJ15	WHITE, JOSH	Issued	4	C	452.96
34466	12-Jan-2017	YINC15	YOURLINK INCORPORATED	Issued	4	C	24.59
34467	12-Jan-2017	DOOB15	DISTRICT OF OAK BAY	Issued	5	C	304.50
34468	13-Jan-2017	ISIS15	INTERIOR SAVINGS INSURANCE SERVICES I	Issued	6	C	28.00
34469	16-Jan-2017	ACEC15	A.C.E. COURIER SERVICES	Issued	7	C	910.74
34470	16-Jan-2017	AEAG15	ALISON'S EMBROIDERY & GIFTS	Issued	7	C	1,015.56
34471	16-Jan-2017	ALSE15	ALS ENVIRONMENTAL	Issued	7	C	135.71
34472	16-Jan-2017	AIBC15	ASHCROFT BUILDING CENTRE & FEED	Issued	7	C	1,264.70
34473	16-Jan-2017	AVFA15	ASHCROFT VOLUNTEER FIREFIGHTER'S AS	Issued	7	C	1,504.00
34474	16-Jan-2017	BCHA15	B C HYDRO & POWER AUTHORITY	Issued	7	C	25,164.24
34475	16-Jan-2017	CUMC15	CU CREDIT	Issued	7	C	2,032.95
34476	16-Jan-2017	DACO15	DALEY & COMPANY CHARTERED ACCOUNTA	Issued	7	C	3,150.00
34477	16-Jan-2017	FOBC15	FORTIS BC -NATURAL GAS	Issued	7	C	5,312.85
34478	16-Jan-2017	FSCI15	FOUR STAR COMMUNICATIONS INC	Issued	7	C	133.72
34479	16-Jan-2017	KCCE15	KAMLOOPS COMPUTER CENTRE	Issued	7	C	44.63
34480	16-Jan-2017	KMBS15	KONICA MINOLTA BUSINESS SOLUTIONS (CA	Issued	7	C	1,272.97
34481	16-Jan-2017	PCFA15	PETTY CASH FUND - ADMINISTRATION	Issued	7	C	84.30
34482	16-Jan-2017	QGLT15	QUALITY GLASS TIRECRAFT	Issued	7	C	39.20
34483	16-Jan-2017	SMAR15	SAFETY MART FOODS	Issued	7	C	455.97
34484	16-Jan-2017	SCPS15	SMITH CAMERON PROCESS SOLUTIONS	Issued	7	C	8,176.00
34485	16-Jan-2017	TCBC15	TELUS COMMUNICATIONS (BC) INC.	Issued	7	C	1,985.71
34486	16-Jan-2017	TMOB15	TELUS MOBILITY (BC)	Issued	7	C	166.64
34487	16-Jan-2017	TNRD15	THOMPSON NICOLA REGIONAL DISTRICT	Issued	7	C	1,000.00

Village of Ashcroft  
**Cheque Register-Summary-Bank**



AP5090

Page : 2

Date : Jan 18, 2017

Time : 12:08 pm

Supplier : 150M15 To ZWP15  
 Cheque Dt. 17-Dec-2016 To 18-Jan-2017  
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 1 INTERIOR SAVINGS CU ACCT #014-260-4</b>							
34488	16-Jan-2017	WCBO15	WORKSAFE BC ASSESSMENT RECEIVABLES	Issued	7	C	3,730.54
34489	16-Jan-2017	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	8	C	625.00
34490	16-Jan-2017	BCTR15	BC TRANSIT	Issued	8	C	10,540.00
34491	18-Jan-2017	BCSA15	BRITISH COLUMBIA SAFETY AUTHORITY	Issued	8	C	831.00
34492	16-Jan-2017	CUPE15	G.U.P.E. LOCAL 900	Issued	8	C	531.83
34493	16-Jan-2017	CPCO15	CANADA POST CORPORATION	Issued	8	C	189.82
34494	16-Jan-2017	CSSY15	CHUBB EDWARDS	Issued	8	C	116.51
34495	16-Jan-2017	CIBC20	CIVICINFO BC-MEMBERSHIP DUES	Issued	8	C	136.50
34496	16-Jan-2017	CFUE15	COLUMBIA FUELS	Issued	8	C	1,719.69
34497	16-Jan-2017	CUMC15	CU CREDIT	Issued	8	C	219.84
34498	16-Jan-2017	IVLT15	INTERIOR VAULT LTD.	Issued	8	C	63.00
34499	16-Jan-2017	JEYJ16	JEYES, JOHN C	Issued	8	C	80.00
34500	16-Jan-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	8	C	95.64
34501	16-Jan-2017	KMBU15	KONICA MINOLTA BUSINESS	Issued	8	C	1,108.80
34502	16-Jan-2017	PBCR15	PACIFIC BLUE CROSS	Issued	8	C	4,648.70
34603	16-Jan-2017	SBCI15	SBC INSURANCE AGENCIES LTD.	Issued	8	C	2,000.00
34504	16-Jan-2017	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	8	C	450.00
00177-0001	30-Dec-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Cleared	159	E	5,868.14
00178-0001	09-Jan-2017	MFST15	PROPERTY TAXATION BRANCH	Issued	160	T	19,947.10
00179-0001	12-Jan-2017	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	3	E	5,338.88

<b>Total Computer Paid :</b>	<b>156,221.96</b>	<b>Total EFT PAP :</b>	<b>11,207.02</b>	<b>Total Paid :</b>	<b>187,376.08</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>19,947.10</b>		

74 Total No. Of Cheque(s) ...

## Michelle Allen

---

**From:** admin <admin@ashcroftbc.ca>  
**Sent:** Friday, January 13, 2017 11:51 AM  
**To:** 'Michelle Allen'  
**Subject:** FW: Economic Development Building Blocks Workshop Invitation  
**Attachments:** BB\_workshop\_Clinton.pdf

**From:** Colombo, Emily JTST:EX [mailto:Emily.Colombo@gov.bc.ca]  
**Sent:** January-13-17 11:13 AM  
**To:** 'admin@ashcroftbc.ca' <admin@ashcroftbc.ca>; 'jjeyes@ashcroftbc.ca' <jjeyes@ashcroftbc.ca>; 'hkormendy@ashcroftbc.ca' <hkormendy@ashcroftbc.ca>; 'dlambert@ashcroftbc.ca' <dlambert@ashcroftbc.ca>; 'broden@ashcroftbc.ca' <broden@ashcroftbc.ca>; 'atrill@ashcroftbc.ca' <atrill@ashcroftbc.ca>  
**Subject:** Economic Development Building Blocks Workshop Invitation

Hello and good morning,

It is my pleasure to invite Mayor, Council and CAO for Ashcroft to attend an Economic Development Building Blocks Workshop, February 10, 2017 in collaboration with the Village of Clinton. Lunch will be provided at this full-day workshop.

This workshop will highlight economic development topics including planning for economic development, business retention and expansion, marketing, sector development, various roles, models and structures common in economic development, regional collaborations, and performance measurement in economic development. There will also be facilitated activities within the workshop which will help to identify strategic economic priorities for you and your community.

Please find a 'save the date' poster attached, so that you can list this event in your upcoming calendar. A formal invitation will follow in the near future.

Please don't hesitate to contact me with any questions you may have.

Regards,

**Emily Colombo**  
Regional Economic Operations Manager - Cariboo  
Regional Economic Operations Economic Development Division  
Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour  
[gov.bc.ca/economicdevelopment](http://gov.bc.ca/economicdevelopment)  
[Emily.Colombo@gov.bc.ca](mailto:Emily.Colombo@gov.bc.ca) 250 992 4442

[gov.bc.ca/economicdevelopment](http://gov.bc.ca/economicdevelopment)

Check out the [BC Economic Atlas](#)

# SAVE THE DATE!

February 10, 2017

9am - 4pm

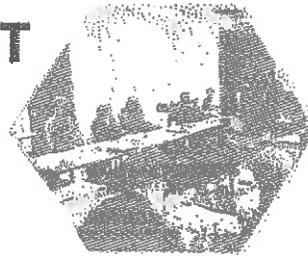
Clinton

Location:

Clinton Memorial Hall

306 Lebourdais Street, Clinton BC

## ECONOMIC DEVELOPMENT BUILDING BLOCKS WORKSHOP



### Workshop Facilitators:



**Dale Wheeldon**  
President & CEO  
BC Economic  
Development  
Association



**Colleen Bond**  
Partner  
EDCD Consulting

### Why attend this workshop?

The Economic Development Building Blocks Workshops aim to assist communities in expanding their capacity, knowledge and skill sets to ensure economic sustainability and future growth. This new series focuses on economic development basics.

The workshop may include the following topics:

- Planning economic development programs
- Identifying assets and preparing for business investment
- Engaging business community and business retention and expansion (BRE)
- Building and maintaining regional partnerships
- Measuring economic development performance
- Sector development
- Workforce development
- Economic development marketing
- Role of economic development professionals and local leaders
- Economic development models and structures

Lunch will be provided. For more information, please contact [economicdevelopment@gov.bc.ca](mailto:economicdevelopment@gov.bc.ca)



Ministry of  
Jobs, Tourism  
and Skills Training

Visit our website!  
[gov.bc.ca/economicdevelopment](http://gov.bc.ca/economicdevelopment)

## Michelle Allen

---

**From:** Paul Gravett, Heritage BC <pgravett@heritagebc.ca>  
**Sent:** Wednesday, January 04, 2017 2:40 PM  
**To:** michelle@ashcroftbc.ca  
**Subject:** CALL TO ACTION: support the proposed heritage tax credit

Dear Michelle,

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

This is an important opportunity for the heritage community and supporters to come together to support the long-awaited heritage tax credit.

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. **First, use our template letter to write to your Member of Parliament**, and let your MP know about historic places in your riding that could benefit from the tax credit.
2. **Write a letter to the Minister of Environment**, who is responsible for built heritage in Canada.
3. **Let us know what action you've taken!** Copy us on your emails or send us a copy of your letters to [info@heritagebc.ca](mailto:info@heritagebc.ca).

Everything you need to [support the proposed tax credit is on our website](#), including the downloadable template letter and a list of MPs.

Thank you for participating in our effort to establish a heritage tax credit.

Regards,

Paul

Paul Gravett  
Interim Executive Director



**NEW ADDRESS**  
1459 Barclay Street  
Vancouver, BC V6G 1J6

[www.heritagebc.ca](http://www.heritagebc.ca)  
[Facebook: Heritage BC](#)  
[Twitter: @HeritageBCCanada](#)

DATE

YOUR MP  
INSIDE ADDRESS

Dear YOUR MP,

We are writing to express our support for Bill C-323: *An Act to Amend the Income Tax Act (Rehabilitation of Historic Property)*.

This private members Bill, tabled on December 1, 2016, is inspired by the successful US Federal Historic Tax Credit Program, the outcome of which resulted in hundreds of thousands of housing units, many for low/moderate income families.

In Canada, Bill C-323 has the potential of achieving the same success, widely affecting property owners and developers, the construction industry, and positively impacting the economy, job creation and environmental issues.

Bill C-323 includes the creation of:

- A 20% tax credit on eligible costs for rehabilitation work done to designated historic places (commercial & owner-occupied residential);
- An accelerated Capital Cost Allowance (25%/50%/25%) for eligible capitalized costs incurred under the same conditions of the tax credit (commercial only).

These two tax measures would transform the economic fundamentals for renewing historic places, and will encourage building conservation of every size and type, from landmark commercial buildings to modest homes.

Examples in your constituency include:

1. **(INSERT NAMES AND LOCATIONS OF BUILDINGS IN YOUR CONSTITUENCY THAT COULD BENEFIT FROM THE NEW TAX CREDIT.)**
- 2.
- 3.

There are many examples of the significant financial impact of heritage conservation:

- Studies show building rehabilitation generates upwards of 21% more jobs, including skilled jobs, than the same investment in new construction.
- Building renewal and re-use capitalizes on materials and energy already invested, reduces construction and demolition waste, and avoids environmental impact associated with new development. A recent study shows that it takes from 10 to 80 years for a new "green" building to make up for the negative climate change impacts of its construction.
- The Commercial Heritage Properties Incentive Fund (CHPIF), a Canada-wide pilot program (2003 - 2008), was designed to test the benefit of a heritage tax credit. The results were impressive: federal contributions of \$21.5 million supporting 49 projects leveraged over 8 times more in private sector investment (\$177.2 million).
- The new tax credit program will be supported with tools already in place, such as the Canadian Register of Historic Places, which continues to be populated with designated heritage properties, and nationally-adopted heritage conservation standards.

As the significant impact of this Bill will be felt in our own community, as well as nationally, we urge you to support Bill C-323: *An Act to Amend the Income Tax Act (Rehabilitation of Historic Property)*.

Thank you for your consideration of this important issue.

Sincerely,

YOUR NAME

cc National Trust of Canada, Ottawa

Ashcroft & Area  
Community Resources Society  
P.O. Box 843  
Ashcroft, B.C. V0K 1A0

January 9, 2017

Mayor & Council  
Village of Ashcroft  
P.O. Box 129  
Ashcroft, B.C. V0K 1A0

Dear Mayor & Council:

The Ashcroft and Area Community Resource Society (CRS) acts as an umbrella organization to the Christmas Hamper Drive. We would like to request the use of the Community Hall from December 12 to December 16, 2017.

Yours truly,



Shirley Dobson, Chair  
Community Resources Society

**RECEIVED**

JAN 17 2017

The Corporation  
Village of Ashcroft

Michelle Allen

**From:** info-cva-pbc@hrsdc-rhdcc.gc.ca  
**Sent:** Thursday, January 12, 2017 12:46 AM  
**To:** michelle@ashcroftbc.ca  
**Subject:** Rendez hommage à une personne qui fait un travail important dans votre collectivité /  
Bring recognition to someone who is doing important work in your community



*English text follows French*

**Ne manquez pas votre chance de rendre hommage à une personne qui fait un travail important dans votre collectivité! Date limite: 3 février 2017.**

L'appel de candidatures pour les Prix pour le bénévolat du Canada est lancé. Nous vous encourageons à proposer la candidature d'un organisme sans but lucratif, d'un bénévole, d'un groupe de bénévoles ou d'une entreprise.

Contribuez à honorer cette culture de générosité! Vous avez jusqu'au **3 février 2017** pour offrir aux bénévoles canadiens la reconnaissance qu'ils méritent.

Les lauréats des Prix seront honorés lors d'une cérémonie et ils seront invités à choisir un organisme sans but lucratif qui recevra une subvention de 5 000 \$ (prix régional) ou de 10 000 \$ (prix national).

Pour obtenir plus de renseignements, visitez [Canada.ca/prix-benevolat](http://Canada.ca/prix-benevolat) ou composez le 1-877-825-0434.



Emploi et  
Développement social Canada

Employment and  
Social Development Canada

Canada

Vous recevez des renseignements sur les Prix pour bénévolat du Canada parce que vous êtes abonné à une liste à utilisation multiple appartenant à Grey House Publishing Canada.

Pour vous désabonner... Si vous ne souhaitez plus recevoir ces courriels, veuillez répondre au présent courriel en inscrivant "désabonner" dans la ligne de sujet ou communiquer avec le Secrétariat des Prix pour le bénévolat du Canada au 1-877-825-

0434. Nous retirerons votre adresse de courriel de notre liste de distribution dans les deux semaines suivant la réception de votre demande.

---

**Don't miss your chance to bring recognition to someone who is doing important work in your community! Deadline February 3, 2017.**

The call for nominations for Canada's Volunteer Awards is now open, and we encourage you to nominate a not-for-profit organization, an individual/group of volunteers or a business.

Help celebrate Canada's culture of volunteering! You have until **February 3, 2017**, to give Canadian volunteers the recognition they deserve.

Award winners will be recognized at a ceremony and will be able to choose a not-for-profit organization to receive a grant of \$5,000 (regional award) or \$10,000 (national award).

For more information, please visit [Canada.ca/volunteer-awards](http://Canada.ca/volunteer-awards) or call 1-877-825-0434.



Employment and  
Social Development Canada

Emploi et  
Développement social Canada

Canada

---

You are receiving information pertaining to the Canada's Volunteer Awards because you have subscribed to a multiple use list owned by Gray House Publishing Canada.

To unsubscribe: If you no longer wish to receive these e-mails, please reply to this email with the word "unsubscribe" in the subject line or contact the Canada's Volunteer Awards Secretariat at 1-877-825-0434. Your e-mail address will be removed from our e-mail distribution list within two weeks of the time we receive your request.

---

# Youth Remembrance Initiative



## Canadian Fallen Heroes Foundation

### Who We Are:

For nearly fourteen years, the Canadian Fallen Heroes Foundation has been tasked with creating memorials for each of Canada's fallen soldiers. It is an honour to do so. One soldier at a time, we hope to share their story, to shed light on their pre enlistment lives and gain a greater understanding of their dreams and aspirations. They went to school here, they enlisted here and thousands would leave their parents, homes and families, never to return. That they would sacrifice this future for their family and friends, community and nation is heroic and no effort is spared to honour their memory.

### Our Mission:

To create memorials in honour of the fallen and bring them home. Providing for them a permanent and prominent place in the community.

### Our Programs:

**Youth Outreach & Partnerships – Our foundation actively supports youth involvement in this process of research and Remembrance and is pleased to contribute towards the efforts of the Army Cadet League of Canada's 2016 Battlefield Tour. Through partnerships with public schools, legions, community centers and historical societies, we greatly increase the education of Remembrance in home communities. As the nation nears its 150<sup>th</sup> anniversary, we remember well the rights and freedoms we enjoy today came at a heavy cost and those who gave their lives in service deserve a significant role in the celebrations planned for this year and beyond. To help ensure each community who lost a son or daughter in the cause of freedom and democracy is represented, the Foundation is inviting 1000 classrooms and youth groups across Canada to participate in the 150 Memorial project. Those selected to participate are provided a gift of \$150.00 and a set of age-appropriate tasks to perform as part of their contribution to the Memorial project. Applications for funding can be made online and we hope to involve schools from every corner of our province.**

**In Memoriam – In 2012, we successfully designed and rolled out an online version of the memorials to better engage youth with a medium they're familiar with. Please visit the IN MEMORIAM section of our website at [www.canadianfallenheroes.com](http://www.canadianfallenheroes.com) to view the soldiers from your area.**

**Physical Memorial Prints – Donated for permanent display in the towns once called home, these beautiful 23" x 19" oak-framed Memorials are printed with archival inks and laminated with UV resistant film. They feature a photograph and biography including military history and once complete serve as a permanent reminder of those that would leave their home and not return.**

# Bringing Home The Fallen – 2017/2018

## *How can you help?*

We had great success this year involving students from two Winnipeg schools. They were invited to help research and later write biographies for the soldiers they found. Memorials for some of those whose pictures were found were included as part of a large display at Polo Park mall prior to Remembrance Day. We provided funding and support from donations made to the Foundation and created a template allowing school-aged children an opportunity to participate in an age appropriate manner. The children did a wonderful job and our Foundation is going to continue pledging money for research this coming year to similar partnerships with schools and youth groups throughout Canada. A complete honour roll for every community who lost a son or daughter in service to the country will be built in this way as a special initiative on Canada's 150th.

As a nationally registered charity, we depend solely on the community to complete this important mission. We hope you will consider a gift to the foundation with one of the levels below. All donations are welcome and in accordance with our charitable status, all donors will receive an official tax receipt. The ads we place will be on our website and will be seen as soon as you open the soldiers from your municipality. Website ad rates are listed below:

Full Page Ad – Province Wide, 1 year - \$5000.00

Full Page Ad - 1 year + 1 Oak Framed Memorial - \$2500.00

Half Page Ad, 1 year - \$1000.00

Quarter Page Ad, 1 year - \$500.00

Bronze Sponsor \$250.00 – Online honourable mention, 1 year

Co-Sponsor \$125.00

OR

Any town or municipality wanting an oak framed memorial, the cost is \$500.00

## Contact Us

Canadian Fallen Heroes Foundation  
PO Box 293  
Fruitvale BC V0G 1L0

Phone: 778.459.2224

Email: [memorials@canadianfallenheroes.com](mailto:memorials@canadianfallenheroes.com)

### Media:

<http://aptn.ca/news/2016/11/10/family-surprised-to-see-great-grandfather-in-war-memorial-display/>

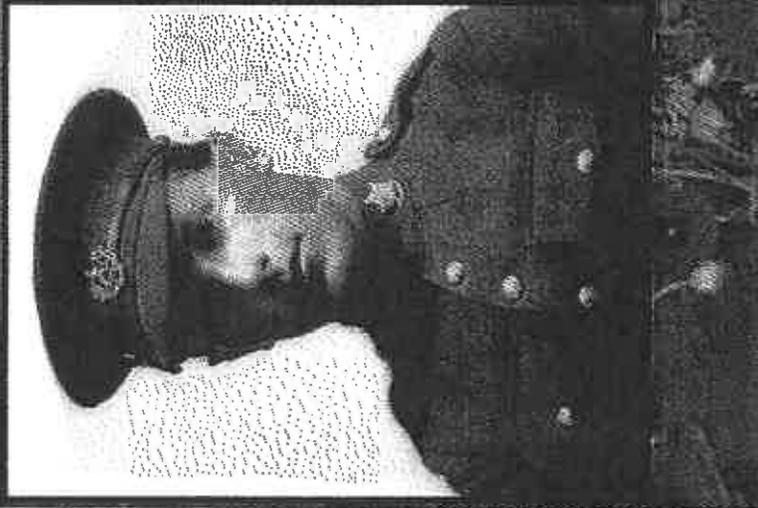
<https://goo.gl/photos/EDq2uwwHFKXs7Dse7>

*The Canadian Fallen Heroes Foundation is proud to be a registered Canadian charity.  
Charity Tax No. 86563 9447 RR0001*

*"We can never begin to repay them, but we can thank them, every one of them"*

# Remembrance Day 2016 Youth Initiative

Henderson, Albin Zacharias David



Albin Zacharias David Henderson was born June 1, 1886 at Iona Station, Ontario. Married and a driver for the T. Eaton Company, Albin was living at Winnipeg, Manitoba when he enlisted there on July 1, 1915. Henderson served as a Private attached to the Canadian Infantry (Saskatchewan Regiment) 28th Battalion during the First World War. Prior to enlistment, he was active with the 34th Fort Garry Horse – 100th First Grenadiers. Private Henderson died July 18, 1918 and is commemorated at the Warquetin Communal Cemetery Extension, Pas de Calais, France. Henderson's name is inscribed on the Canadian War Museum Memory Plaque in Ottawa; a duplicate hangs in Winnipeg's M.T.S. Centre. The husband of Mary Grace Henderson and father of Albin William (who served in WWII), Phyllis Agnes Dorothy and Clarence James (who served and died in WWII) of Fort Rouge (Winnipeg); he was 32 never meeting his son Clarence. "Greater love hath no man than this: that a man lay down his life for his friends."

With Help From  
John Pritchard School Project

Pictured above is one of over one hundred soldiers researched by students in Winnipeg.

## Sponsorship Ad

### In Memoriam

Search by: **Heroes** **Sponsors**

Soldier Name:

War: **All Wars** ▼

Province: **Ontario** ▼

City/Town: **Thunder Bay** ▼

**SEARCH NOW**

\* When searching by name, please enter the surname followed by a comma.

Your search returned 40 soldiers. Soldiers are matched to the search criteria above. Some soldiers belong to multiple towns.

Rank/Name	Hometown
 Boneca, Anthony Joseph <b>Corporal</b>	Thunder Bay, Ontario
 Cameron, William Hugh <b>Private</b>	Thunder Bay, Ontario
 Costall, Robert Howard <b>Private</b>	Thunder Bay, Ontario
 Cunningham, Walter Garfield <b>Flying Officer</b>	Thunder Bay, Ontario
 Klukie, Joshua James <b>Private</b>	Thunder Bay, Ontario
 Bell, George Raymond	Thunder Bay, Ontario

# Remembering and Honouring Our Fallen Heroes





## Bill Mauro, MPP

Thunder Bay-Atikokan

240 South Syndicate Avenue  
Thunder Bay, ON P7E 1C8  
T: 807-623-9237 | bmauro.mpp.co@liberal.ola.org

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 18, 2017**

**SUBJECT: CANADA 150 GLASS MOSAIC – PROJECT CLARIFICATION**

**Background**

At the January 9, 2017 regular meeting of Council a proposal from the local Communities in Bloom committee to construct a Canada 150 mosaic was discussed. There were a number of uncertainties regarding the proposal and Administration was directed to contact the committee for clarification.

**Discussion**

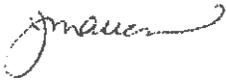
Ms. Walker is still away on vacation however she replied to our request by email. Unfortunately her response does not provide a great deal of clarification and staff believe that discussion should take place upon her return.

Administration is requesting authorization to apply for funding to develop the Historic Fire Hall into a museum and the suggestion was the Canada 150 mosaic could be located there.

**Recommendation**

Administration recommends that staff meet with Ms. Walker upon her return from vacation to discuss the Canada 150 Mosaic.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

## Michelle Allen

---

**From:** headref <headref@telus.net>  
**Sent:** Thursday, January 12, 2017 12:17 PM  
**To:** Michelle Allen  
**Cc:** wayne@ashcroftbc.ca; Yogi Bhalla; Brian@ashcroftbc.ca  
**Subject:** Re: FW: Message from KM\_C454e

Hello Michelle, Mayor and Council,

We are away at the moment but I have received your letter and would like to respond and clarify a few items.

When the idea of doing a Canada 150 mosaic was first mentioned at our meeting it was as conversation and without a lot of details. A 4 X 4 foot size was suggested and it was indicated that it could be placed outside the Village office. Michelle and I agreed that we should meet to go over the details, but unfortunately when I sent an email to set up a meeting I found that Michelle was on vacation and would not return until after I had left.

So, to get the ball rolling I sent a proposal. I will comment on the items that are of concern:

1. The size of the mosaic itself is to be approximately 4 X 4.
2. The mosaic can be done on either 3/4" plywood or 1/4" glass. After speaking with Daniel and Marina they felt that glass might be a better medium as it would allow the light to shine through making the piece more dynamic. Colin Franes has donated a piece of 1/4" glass for the medium if that is the wish of council.
3. As there was no specific location given, other than "outside the Village office", we were not sure where it would be placed. Daniel offered to design a framework for a free standing piece. This was done as a suggestion to demonstrate how it could be best showcased. Outside mosaics require a bit of a roof (overhang) so water does not run down the piece from above, and, to do justice to the artwork, should have an aesthetic and substantial framework. As a piece of public art it should be displayed appropriately.
4. An alternative to removing lawn and making it zeriscaped is to pour a concrete slab and use angle iron uprights embedded in the cement to hold the frame up. This would negate wood /ground rot.
5. The height of the structure would not impede the view from the office windows; however, if this is deemed an issue it could be placed on the other side of the sidewalk leading to the main door.

Hopefully this clarifies things a bit more and allows for some further thought.

----- Original Message -----

**From:** Michelle Allen <michelle@ashcroftbc.ca>  
**To:** Andrea & Bruce Walker <headref@telus.net>  
**Cc:** wayne@ashcroftbc.ca, Yogi Bhalla <yoginder@ashcroftbc.ca>, Brian@ashcroftbc.ca  
**Sent:** Tue, 10 Jan 2017 17:50:33 -0700 (MST)  
**Subject:** FW: Message from KM\_C454e

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Wayne Robinson, DCO**

**DATE: January 11, 2017**

**SUBJECT: Request for Decision: Application for the NDIT Business Façade Improvement Program**

**Background**

The Northern Development Initiative Trust's (NDIT) Business Façade Improvement Program assists local businesses to improve their business façade. The program offers communities \$20,000 to award to businesses who apply for the funding. The funding covers 50% of the business' eligible façade improvement expenses, up to a maximum contribution of \$5,000 per project.

**Discussion**

In 2015, the Village applied for the program and Irlly Building Centre took advantage of the opportunity. In 2016, Nature's Gift also took part in the program. The work completed has greatly improved the façades of both Nature's Gift's and Irlly Building Centre.

The Village has requested mosaics be approved as an acceptable façade improvement. After consideration, the NDIT agreed to this. Administration would like to apply for another \$20,000 grant through the Façade Improvement Program as mosaics are an increasingly desirable feature within the Village and it is anticipated more business may want to take part.

**Budget Implications**

The Village is not required to contribute any funding toward this program, therefore the Village's budget is not impacted. Some staff time is utilized, although it is dependent on the number of businesses taking part in the program.

**Recommendation**

Administration recommends that Council directs staff to submit an application for \$20,000 to participate in the Business Façade Improvement Program.

Respectfully submitted:



Wayne Robinson  
Deputy Corporate Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Wayne Robinson, DCO**

**DATE: January 11, 2017**

**SUBJECT: Request for Decision: Application for the NDIT Love Ashcroft Grant**

**Background**

The Village of Ashcroft participates in the "Love Northern BC" program facilitated by the Northern Development Initiative Trust (NDIT). The purpose of this program is to help local small businesses gain a web presence and to retain local business within their own community. In 2014, "Love Ashcroft" was created; currently there are 21 local businesses taking part in the Love Ashcroft program. \$1200 was provided to the Village by the NDIT to help administer the program. This is an annual grant available to all local governments enrolled in this NDIT program.

**Discussion**

In 2016, the grant was used to promote a "buy local" event that took place from November 25 to December 3. This event raised awareness of the Love Ashcroft businesses and invited the public to enter into a draw for \$50 to spend at these businesses. In total there were 55 ballots submitted for the prize. The remaining balance of the grant was used to purchase promotional material for participating businesses to offer to their customers.

The Love Ashcroft program will benefit from another grant of \$1,200. The funding will be used to create future Love Ashcroft events/promotions and to attempt to recruit more small businesses into the program. It is virtually guaranteed an application for the \$1,200 grant will be successful.

**Budget Implications**

The Village is not required to contribute any funding toward this program, therefore the Village's budget is not impacted. Some staff time is utilized, although it is only a very small portion of the Deputy Corporate Officer's time.

**Recommendation**

Administration recommends that Council directs staff to submit an application for the Love Ashcroft grant from the NDIT in the amount of \$1,200.

Respectfully submitted:



Wayne Robinson  
Deputy Corporate Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 18, 2017**

**SUBJECT: British Columbia | Canada 150: Celebrating B.C. Communities and their Contributions to Canada**

---

### **Background**

As directed by Council Administration has been obtaining quotes regarding the residing of the Historic Fire Hall. In addition, discussions have been carried out with the Fire Chief regarding designing the interior of this building as a museum show casing many of our historical firefighting equipment.

### **Discussion**

On January 11, 2017 Minister Fassbender announced a new funding agreement "British Columbia / Canada 150: Celebrating BC Communities and their Contributions to Canada." This program is being administered on behalf of the Province by the BC Museums Association (BCMA) with support from Heritage BC.

Qualified applicants are invited to submit one application by February 10, 2017 and the project must be completed by March 31, 2018. The program will fund 80% up to a maximum grant of \$100,000 however smaller grant amounts are being encouraged.

There are four funding themes and Administration believes that residing the historic fire hall and developing the inside with displays and story boards would fall under the following category:

***Developing Infrastructure: Projects that improve or develop new museum spaces and/or facilities.***

Administration estimates that the project, including siding, new windows, new lighting, story boards and construction of displays, can be completed for approximately \$40,000. In addition, Council may wish to have the Canada 150 mosaic installed at this site as a lasting legacy.

The challenge with this program is the extremely short application period however we are fortunate that we have this project well underway. The background information on this project is attached for your reference.

### **Recommendation**

Administration is requesting a resolution of Council authorizing staff to prepare and submit an application to the "British Columbia / Canada 150: Celebrating BC Communities and their Contributions to Canada" funding program with the final amount to be determined once final quotes for materials are received.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer



**British Columbia | Canada 150:  
Celebrating B.C. Communities and their Contributions to Canada**

**OBJECTIVES**

With Canada celebrating its 150th anniversary of Confederation in 2017, the Province of British Columbia will acknowledge this significant milestone by investing in legacy, culture and heritage projects in communities throughout the province.

This momentous occasion will be recognized through one-time grants for public, not-for-profit museums, art galleries, archives, cultural centres, historic places and heritage sites. The funding will be administered on behalf of the Province by the BC Museums Association (BCMA) with support from Heritage BC.

**Funding themes:**

1. **Developing Infrastructure:** Projects that improve or develop new museum<sup>i</sup> spaces and/or facilities.<sup>ii</sup>
2. **Conserving Historic Places and Heritage Sites:** Projects that preserve, rehabilitate and restore formally registered, designated or recognized historic places.<sup>iii</sup>
3. **Building Lasting Legacies:** Projects that physically represent B.C.'s unique and diverse histories, culture and heritage (e.g. permanent exhibitions, monuments, public art, statues, interpretation, plaques, signage, etc.). Projects must be place-based / location-specific and include a permanent, publicly accessible physical component.<sup>iv</sup>
4. **Sharing Our History:** Projects that promote the sharing of collections and expertise between the Royal BC Museum (RBCM), B.C.'s provincial museum and archives, and the wider museum community to reveal the diverse historical narratives of British Columbia (e.g. collaborative exhibition design and development; curatorial exchanges and knowledge sharing; publications). **Note:** applicants must contact the RBCM before submitting an application under this theme.

**Exclusions:** The following activities are not eligible for support: operating activities; public programming; feasibility studies; activities that begin prior to the program deadline; and activities that take place outside of British Columbia.

**Awards:** Grants will not exceed 80% of the total cost of a project and the maximum grant amount is \$100,000. An organization is limited to submitting one application to the program.

**Please note:** Carefully consider your organization's capacity and ability to deliver within the required timeframe (Feb. 10, 2017 – March 1, 2018). Apply for a grant that reflects your organizational need and capacity.

In order to support the many communities throughout B.C. and to celebrate their contribution to Canada's history and future, smaller grant applications are highly encouraged. Successful applicants may also receive less than the full amount requested.

### **Eligibility**

Organizations with a culture or heritage mandate and responsibility for a museum or historic place are eligible for this funding, including:

- Registered B.C. not-for-profit organizations
- First Nations Band Councils
- Aboriginal Friendship or Cultural Centres
- Local governments (municipalities and regional districts)
- Post-secondary institutions

Applicants must be in operation for at least one fiscal year prior to application.

**Timelines:** Projects need to begin after Feb. 10, 2017, and must be complete by March 1, 2018

### **HOW TO APPLY**

The application form and list of required materials can be found online at:

[www.museumsassn.bc.ca](http://www.museumsassn.bc.ca)

**Only online applications will be accepted.**

**All applications must be received no later than Feb. 10, 2017, by 11:59pm Pacific Standard Time.**

Before submitting an application for funding under #4 - *Sharing Our History*, please contact Angela Williams at the RBCM ([awilliams@royalbcmuseum.bc.ca](mailto:awilliams@royalbcmuseum.bc.ca)) to discuss your project.

Requests for project assistance will be reviewed for eligibility by the BCMA Program Officer. Eligible applications will be put forward for assessment by representatives from BCMA and Heritage BC. Recommendations will be submitted to the Ministry of Community, Sport and Cultural Development for final review.

### **RECIPIENT REQUIREMENTS**

Following notification of a successful grant, the Province of British Columbia reserves the right to announce approved projects.

#### ***Acknowledgements***

Successful applicants must acknowledge the financial assistance in all project publicity and documentation by displaying the joint B.C./Canada 150 logo with the following subscript acknowledgement:

*"Supported by the Province of British Columbia."*

Successful applicants will be supplied with a graphic standards package from the Government Communications and Public Engagement (GCPE) office. This logo and written acknowledgement must be used on posters, brochures, print ads and programs, media releases, plaques and signage. Successful applicants are required to submit samples of logo usage to the Ministry of Community, Sport and Cultural Development's Government Communications and Public Engagement office, for approval.

#### ***Final Report and Financial Accounting***

The BCMA program officer will provide a final report form template to approved grant recipients. The project must be complete by March 1, 2018, with the final report and financial reporting submitted to BCMA no later than **March 31, 2018**.

## OTHER INFORMATION

### ***Freedom of Information***

Applications submitted under the British Columbia | Canada 150: Celebrating B.C. Communities and their Contributions to Canada program are subject to the Freedom of Information and Protection of Privacy Act. The information being collected is for the purpose of administering the program and will be used for the purpose of evaluating eligibility.

The names and locations of successful award recipients may be published along with the amount of the award in various communications materials utilized by the BCMA and the Government of B.C.

### ***Additional Questions***

Applicants with questions about the British Columbia | Canada 150: Celebrating B.C. Communities and their Contributions to Canada program can contact the BCMA Program Officer by email at [grants@museumsasn.bc.ca](mailto:grants@museumsasn.bc.ca) or by phone at 250 356-5700.

---

<sup>i</sup> The International Council of Museums defines museums as institutions created in the public interest. They engage their visitors, foster deeper understanding and promote the enjoyment and sharing of authentic cultural and natural heritage. Museums acquire, preserve, research, interpret and exhibit the tangible and intangible evidence of society and nature. As educational institutions, museums provide a physical forum for critical inquiry and investigation. Museums are permanent, not-for-profit institutions whose exhibits are regularly open to the general public.

<sup>ii</sup> Historic Places are also eligible to apply for new infrastructure funding under this stream.

<sup>iii</sup> Eligible Historic Places: A historic place is defined in the context of this program as defined in the *Standards and Guidelines for the Conservation of Historic Places in Canada* as a structure, building, group of buildings, district, landscape, archaeological site or other place in Canada that has been formally recognized for its heritage value. Formally registered, designated, or recognized historic places are those places that have been added to a Community Heritage Register by council resolution, or have a designation bylaw, pursuant to the *Local Government Act* or by Band Council resolution, or have been formally recognized or designated under the *Heritage Conservation Act*, or any combination of the above. Under this program, applications will also be considered for places listed on an official heritage inventory. Applications relating to projects at designated National Historic Sites, Heritage Lighthouses and Heritage Railway Stations as well as historic places on Federal reserve lands will also be considered where applicant eligibility criteria can be met. All applications must be accompanied by documentary proof of the formal recognition.

Applications by organizations in support of projects at Provincially-owned heritage properties will be considered where the work promotes sustainability of the historic place and is not already supported by committed provincial funding.

<sup>iv</sup> Assistance requested may include a component of support for curatorial research, installation and presentation connected with an exhibition or installation. A digital / online component may also be included in a project proposal, as long as it is accompanied with a permanent, publicly accessible physical component.

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 18, 2017**

**SUBJECT: DESERT SANDS COMMUNITY SCHOOL STUDENT BURSARIES**

**Background**

In 2010 Council amended the policy outlining the criteria for awarding bursaries to graduating students at Ashcroft Secondary School, now Desert Sands Community School.

**Discussion**

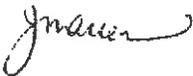
Attached is a letter received from Desert Sands Community School soliciting bursaries for the 2017 graduating class. Also attached is the policy that was adopted at the February 8, 2010 regular meeting of Council as well as an amendment that reflects the change in school name.

Administration is seeking confirmation from Council that the guidelines outlined in the existing policy are still acceptable and that the Village of Ashcroft will offer two (2) \$250 bursaries.

**Recommendation**

Administration is requesting a motion of Council authorizing two (2) \$250 bursaries as outlined in Policy #1.5 – Village of Ashcroft Annual Grade 12 Graduation Policy.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

Attach.

---

## THE CORPORATION OF THE VILLAGE OF ASHCROFT POLICY

---

**POLICY TITLE:** VILLAGE OF ASHCROFT ANNUAL GRADE 12 GRADUATION POLICY

**SUBJECT:** CRITERIA FOR AWARDING BURSARIES

**Effective Date** Amendments

February 8, 2010 January 25, 2016

---

**Policy Statement:**

The Village of Ashcroft will award two (2) bursaries annually to graduating students from Desert Sands Community School. The funds for these bursaries will be from general revenue and will be included in the annual budget.

**Criteria:**

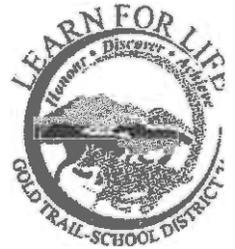
1. The Village will award two (2) \$250 bursaries each year
2. Preference will be given to one student pursuing an academic program and to one student pursuing a trade or vocational program
3. The recipients of the awards must have been residents of Ashcroft for the previous 12 month period
4. The students must complete the general application form available through the Desert Sands Community School Counsellor's Office
5. Selection of recipients shall be made by a school based committee and the Village will be advised the names of the students by June 15<sup>th</sup> of each year
6. The cash awards will be presented by the Mayor or his representative during the graduation ceremonies
7. There are no grade requirements
8. There is no requirement for recipients to prove registration and attendance at a post-secondary institute



School District No. 74 (Gold Trail)  
**DESERT SANDS COMMUNITY SCHOOL**

PO Box 669, 435 Ranch Road, Ashcroft, BC V0K 1A0  
Phone: (250) 453-9144 Fax: (250) 453-2368

Principal: Ms Colleen Minnabarriet



January 4, 2017

Dear Community Member:

Every year at this time, Desert Sands Community School solicits support for our graduating students through the sponsorship of bursaries. Past response has been tremendous. Last year alone, over \$18,000 was awarded to our grad class.

If you have been a contributor in the past, we thank you very much for your generous support. If you have not been a participant but wish to join in, please be assured that this assistance is very well placed. Thompson Rivers University estimates program costs for a first year Bachelor of Arts student at approximately \$5,300 for tuition and between \$1,300 and \$1,700 for books and supplies. Add to this the cost of housing, food, travel and other necessities; you see why financial assistance is so critical.

Donating a bursary is easy. If you wish to donate, please take a minute to fill in the attached sponsorship questionnaire so we have the most updated information. We would appreciate you returning the form by **February 2<sup>nd</sup>**, so we can update our records and our student scholarship booklet. If you have already contacted the school about a scholarship or bursary for this year, thanks again for your support.

This year our convocation ceremony will be **Friday, June 16<sup>th</sup>**. Therefore, our bursary deadline will be on **May 6<sup>th</sup>** in order to provide ample time to choose recipients. Should you have any questions or concerns, feel free to contact me at 250-819-5752. Again, thank you for your support.

Yours truly,

Justin Gerbrandt  
jgerbrandt@sd74.bc.ca

**RECEIVED**

JAN 13 2017

The Corporation  
Village of Ashcroft

# SCHOLARSHIP/BURSARY SPONSORSHIP QUESTIONNAIRE

Name of Sponsoring Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Amount of Award: \_\_\_\_\_

**Criteria- please check off all that apply:**

## **Section A – Enrollment Date**

\_\_\_\_\_ Must attend post secondary institution in September this year

\_\_\_\_\_ Must attend post secondary institution within one year

## **Section B – Academic Achievement**

\_\_\_\_\_ Must have a 3.0 grade point average (B Average)

\_\_\_\_\_ Must have a 2.5 grade point average (C+ Average)

\_\_\_\_\_ Must have a 2.0 grade point average (C Average)

\_\_\_\_\_ Must be passing required courses

## **Section C – Financial Status**

\_\_\_\_\_ Must demonstrate financial need

\_\_\_\_\_ Must be working part-time

\_\_\_\_\_ No requirement

## **Section D - Program**

\_\_\_\_\_ Must be enrolling in an academic program

\_\_\_\_\_ Preference will be given to a student enrolling in a specific program

\_\_\_\_\_ (specify)

\_\_\_\_\_ Must be enrolling in a vocational program

\_\_\_\_\_ No requirements

**Section E – School Affiliation**

- \_\_\_\_\_ Must have attended DSCS for all secondary grades
- \_\_\_\_\_ Must have attended DSCS for all grade 11 and 12 courses
- \_\_\_\_\_ Must have taken over 50% of required graduation credits through DSCS
- \_\_\_\_\_ Must have attended at least one semester (12 credits) at DSCS

**Section F – Other Affiliations**

- \_\_\_\_\_ Must be a member of (name sponsoring agency): \_\_\_\_\_
- \_\_\_\_\_ Parents must be affiliated with: \_\_\_\_\_
- \_\_\_\_\_ No requirement

**Section G – Other Requirements**

Other: Please specify any additional criteria you wish to include: \_\_\_\_\_

---

**Section H – Attachments**

- \_\_\_\_\_ Please provide a cover letter
- \_\_\_\_\_ Please provide resume
- \_\_\_\_\_ Please provide transcript
- \_\_\_\_\_ Please provide application form specific to this scholarship
- \_\_\_\_\_ Please provide generic application form available through DSCS Counsellor's Office
- \_\_\_\_\_ Other \_\_\_\_\_

**Selection of Award Recipient**

- \_\_\_\_\_ Selection to be made by sponsoring organization
- \_\_\_\_\_ Selection to be made by school based committee

**Payment**

- \_\_\_\_\_ Award will be issued to the student by organization
- \_\_\_\_\_ Award will be given to the school to distribute to the student

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 18, 2017**

**SUBJECT: CP DERAILMENT – JANUARY 12, 2017**

**Background**

As council is aware on January 12, 2017 at approximately 3:45 pm a westbound CP freight train had 23 coal carrying cars derail approximately 7 kms west of Ashcroft. While none of the cars entered the river coal from some of the derailed cars cascaded into the water.

**Discussion**

CP enacted their emergency response procedures immediately and by 5:00 pm the CAO had been contacted with a preliminary report. This information was passed along to Council. Throughout the evening updates were provided and at 9:00 pm a formal public message was released by CP Media.

As the derailment was downstream our water supply was not in danger of being compromised by this incident. CP has consultants on site that are conducting ongoing water quality testing above, below and within the derailment area and these results are being forwarded to the Ministry of Environment and Interior Health. Barriers were also installed to ensure that the material was contained.

Mike LoVecchio, Director of Government Affairs and Robert Johnson, Executive Vice President Operations met with Mayor Jeyes on January 13 and confirmed that they were committed to ensuring that the clean-up was completed in a timely and safe manner. They also assured the Mayor that the Village lands that they had used for equipment staging would be returned to its previous condition and any damages would be repaired.

We have received many calls inquiring about the state of our water and also what caused the derailment. Attached to this memo is a public announcement that we have placed on our website as well as at the front counter. We hope that this information will answer some of those queries.

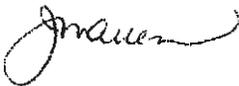
Also attached to this memo is a copy of the Interior Health PSA regarding this incident.

Updates will continue to be provided to Council as they are received.

**Recommendation**

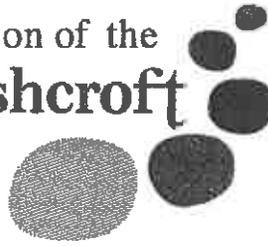
Administration has no recommendation, this is provided for Council's information.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

The Corporation of the  
**Village of Ashcroft**



**PUBLIC NOTICE**

**CP DERAILMENT – JANUARY 12, 2017**

At approximately 3:45 pm on January 12, 2017 a westbound freight train derailed 7 kms west of Ashcroft, BC. There were no injuries to the crew and no dangerous goods were involved. No rail cars reached the river however some coal from the cars did enter the water, action was immediately taken to contain the material. The rail line reopened to freight traffic on the evening of January 13<sup>th</sup>. As the spill was downstream from the Village of Ashcroft's water intake there was no threat of contamination to our water system.

CP takes this incident extremely seriously and immediately enacted its emergency response processes including notifying the Village of Ashcroft. Crews remain on site conducting water monitoring and clean up. Water samples are being submitted to the Ministry of Environment and to Interior Health.

The Transportation Safety Board continues to investigate into the cause of the incident however the results can take several months to over a year to complete.

The Village thanks CP for their cooperation and timely updates during this incident and also to the residents of Ashcroft for their patience while the CP repair crews were in our community.

**“Wellness Awaits You”**

**[www.ashcroftbc.ca](http://www.ashcroftbc.ca)**

P.O. Box 129  
Ashcroft, BC, V0K 1A0

Bus: (250) 453-9161  
Fax: (250) 453-9664

Toll Free: 1-877-453-9161  
Email: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)



For Immediate Release | January 13, 2016

**Advisory: Thompson River rail spill**

Interior Health and the Ministry of Environment continue to investigate a train derailment that occurred shortly before 4 p.m., Thursday, Jan. 12, when 29 railcars carrying coal left the tracks seven km south of Ashcroft.

While the railcars came to rest on the bank of the Thompson River, CP Rail has confirmed that a substantial amount of metallurgical coal, a fine-ground product used in steel production, spilled into the river.

Local communities have been notified and the public is advised to not consume water from the river for a distance of 50 km downstream from the spill site. This is a precaution until further information is available on potential health risks.

Water quality sampling stations have been set up at the spill site as well as upstream and downstream. Results from water testing are expected to be available in 48 to 96 hours. Water testing results will be used to update the public about the need for continuation or termination of Do Not Consume notice.

Boiling water will NOT remove the risk of potential chemical contamination. If anyone drank the water and feels unwell, they are advised to see their doctor. The most likely effect from ingesting coal would be an upset stomach.

CP Rail is clearing the incident site and this work should be complete by 5 p.m. A turbidity curtain and shore boom have been deployed to keep additional coal out of the river. Coal is a non-regulated material and relatively non-toxic. Interior Health will continue to monitor the situation and currently conducting an assessment to determine if there are any possible health or environmental impacts.

**Media, for information:**  
Karl Hardt, Communications Officer, Interior Health  
250-354-3030

**PUBLIC SERVICE ANNOUNCEMENT**

**INFORMATION CORRESPONDENCE  
FOR THE JANUARY 23, 2017 COUNCIL MEETING**

---

**Interior Health**

- **UPDATE – Expanded Spill Advisory: North Thompson River from 1km south of Avola to Clearwater, BC**

**TNRD**

- **Do Not Consume Water – Diesel Spill in North Thompson**

**Weir-Jones Engineering Consultants Ltd.**

- **ShakeAlarm Earthquake Early Warning System**

**ICBA**

- **BC Construction Monitor Publication**

**WCOWMA-BC Convention**

- **March 9-12, 2017**

**Municipal World Publication – January 2017**

**LGMA – Exchange Publication – Winter 2017**

**Highland Valley Copper – Valley Views Publication – Winter 2016**

**/kw**

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: January 18, 2017**

**SUBJECT: PARA TRANSIT SYSTEM – REQUEST FOR SPECIAL TRANSIT SERVICE**

**Background**

At the October 17, 2016 Para Transit System meeting it was brought to our attention that we were operating outside of the parameters of our Operating Agreement and for insurance purposes changes were required.

**Discussion**

Following the meeting there were several emails between all of the partners (Village of Ashcroft, BC Transit and Yellowhead Community Services) and an understanding was reached.

The two areas of concern were:

- a. The approval process for "after-hours" use including the reduced rate that was being charged
- b. The maximum number of "after-hours" rentals for private use could not exceed 6

In 2016 our local system had approximately 20 requests for special transit services or special group trip events, considerably more than the 6 permitted. BC Transit advised that the limit was in place to eliminate competition with commercial transit companies. We pointed out that in rural areas there are no commercial entities that provide this service and it does not reflect well on BC Transit or on local governments to have local transit vehicles sitting idle. BC Transit is in discussions with the insurance carrier and they have indicated that they believe this issue will be resolved.

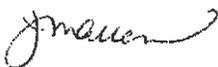
The second concern was the manner in which special use trips were being approved. Following discussions with the partners a new application form was developed and has been distributed to regular users. We were also advised that we must charge the full operating cost for all rentals which increases the hourly rental rate from \$40/hour to \$67.50/hour for the system partners. As there were reservations for the month of December BC Transit allowed the reduced rate to continue until January 1, 2017. Again, we have notified all regular users of the system of the increase in rental rates.

Information on these changes were sent out to all of our Para Transit System Partners in December and we have not had any negative feedback from them. The changes do increase staff time slightly but we now have a process in place and the system seems to be working. Administration believes that the increased rate is still an affordable option for local groups or organizations wishing to use the system after-hours.

**Recommendation**

Administration has no recommendation, this is provided for Council's information.

Yours truly,



J. Michelle Allen  
Chief Administrative Officer

**CALLS FOR SERVICE  
2016**

**FIRE: 8**

Village of Ashcroft:	4
TNRD	3
Out of Area	1

**FIRE ALARMS: 12**

Thompson View Manor	5
Ashcroft Hospital	4
Interior Savings Credit Union	1
Residential	2

**HIGHWAY RESCUE: 12**

Extrication within Village limits	2	(1 Fatal)
Extrication out of Village limits	2	
Cancelled en-route/on scene	8	

**ASSISTANCE TO: 7**

BC Ambulance Service	7
----------------------	---

**Total Calls for Service:**

**39**

There were 7 Calls for Service not responded to as they were either confirmed no entrapment or confirmed out of our response area. The 1 out of area fire call that was responded to was found to be out of our area on arrival to the area of the call.

**CALLS FOR SERVICE  
2015**

**FIRE: 24**

Village of Ashcroft:	12
Cache Creek (Mutual Aid)	1
Ashcroft Indian Band	2
TNRD	4
Out of Area	4
Coppers Treating	1

**FIRE ALARMS: 08**

Thompson View Manor	2
School District Buildings	4
Ashcroft Manor Apartments	1
Fields Complex	1

**HIGHWAY RESCUE: 15**

Extrication	3 (2 fatal)
Cancelled enroute/on scene	8
Embankment	4

**ASSISTANCE TO: 5**

BC Ambulance Service	4
R.C.M.P	1

**HAZMAT: 1**

Village of Ashcroft	1
---------------------	---

**Total Calls for Service:**

**53**

There were 5 Calls for Service not responded to as they were either confirmed no entrapment or confirmed out of our response area. The 4 out of area fire calls that were responded to were found to be out of our area on arrival to the area of the call.