



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JUNE 22, 2020

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

CALL TO ORDER

1. ADOPTION OF THE AGENDA

Motion to add or delete Agenda items

Motion to adopt the Agenda as presented or as amended

M/S

"THAT the Agenda for the Regular Meeting of Council held on Monday, June 22, 2020 be adopted as presented."

2. MINUTES

3.1	Minutes of the Regular Meeting of Council held Monday, June 8, 2020 <i>"That the Minutes of the Regular Meeting of Council held Monday, June 8, 2020 be adopted as presented."</i>	P. 1-4

3. DELEGATIONS

4.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS

5.1	Planning Services Report to Council – for information in regard to items 5.2, 5.3 and 5.4	P. 5-17
5.2	OCP Amendment 2020 Bylaw No. 837 – 3rd Reading <i>"That Council approve 3rd Reading of Bylaw No. 837, OCP Amendment 2020."</i>	P. 18-19
5.3	Zoning Amendment 2020 Bylaw No. 838 – 3rd Reading <i>"That Council approve 3rd Reading of Bylaw No. 838, Zoning Amendment 2020."</i>	P. 20-21
5.4	Draft – No Disturbance Archaeology Section 219 Covenant <i>"That the Mayor and Chief Administrative Officer be authorized to execute the Section 219 'no disturbance' covenant on behalf of the Village of Ashcroft for rezoning application RZ-20-01"</i>	P. 22-24

6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	Update Business License Bylaw Request <i>“That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration.”</i>	P. 25
6.2	Curling Club Lease Negotiations and Renewal <i>“That Council approve staff to enter into lease negotiation, develop and sign a new lease with the Curling Club.”</i>	P. 26
FOR INFORMATION		
6.3	CFO Presentation Evacuation Plan - Digital	
6.4	BC Interior Community Foundation – 2019 Statement	P. 27-29

7. CORRESPONDENCE

FOR ACTION		
7.1	Request to Host Screening of the Twilight Zone <i>Motion Required</i>	P. 30
7.2	Canada Day Committee – WRAPS Park Use Request <i>Motion Required</i>	P. 31
7.3	BC Assessment – UBCM Virtual Meeting Request <i>Motion Required</i>	P. 32
FOR INFORMATION		

8. UNFINISHED BUSINESS

8.1	Motion List	P. 33
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1		
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11. COUNCIL REPORTS

11.1	Mayor Roden - Report	P. 34-36
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, JUNE 8, 2020

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Nadine Davenport
Councillor Debra Tuohey

Daniela Dyck, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Brian Bennewith, Director of Public Works
Amy O'Rourke, Intern

Media

EXCUSED: Councillor Jonah Anstett
Public – Meeting closed to the public due to COVID-19, email comments and questions accepted.

Prior to the meeting, Mayor Roden advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

CALL TO ORDER

Mayor Roden called the meeting to order at 4:30 pm

1. ADOPTION OF THE AGENDA

Motion to add or delete Agenda items

M/S Davenport / Roden

"That the late item report be added to the agenda under Section 12 Resolution to Adjourn to Closed meeting."

CARRIED Unanimous R-2020-145

Motion to adopt the Agenda as presented or as amended

M/S Roden / Anderson

"THAT the Agenda for the Regular Meeting of Council held on Monday, June 8, 2020 be adopted as amended."

CARRIED Unanimous R-2020-146

2. MINUTES

Table with 3 columns: Item number (3.1), Description (Minutes of the Regular Meeting of Council held Monday, May 25, 2020), and Action (CARRIED Unanimous R-2020-147)

3. **DELEGATIONS**

4.1	N/A	
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4. **PUBLIC INPUT**

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

The following questions received via email from TNRD Area I resident:

- Clarification requested regarding BC Hydro /BC Hydro Power Authority on the SOFI Report
- Question regarding Parkland Refining being Ashcroft primary fuel supplier
- It was noted that the 2018 SOFI Report was not on the website
- Transit diver info request for Transit Superstar program
- Question regarding Select Committee meeting schedule
- Question in regard to WSP clarification for Old Cariboo Rd.
- Clarification regarding Mayors report relating to Brad Vis and shovel ready projects

5. **BYLAWS**

5.1	N/A	
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6. **STAFF REPORTS**

REQUEST FOR DECISION		
6.1	Statement of Financial Information (SOFI) M/S Tuohey / Davenport <i>"That Council approve the Statement of Financial Information (SOFI) Report."</i>	CARRIED <i>Unanimous</i> R-2020-148
6.2	Social Media Policy M/S Anderson / Davenport <i>"That Council adopt the Village of Ashcroft Social Media Policy No. A-03-2020."</i>	CARRIED <i>Unanimous</i> R-2020-149
FOR INFORMATION		
6.3	Re-Opening Village Facilities M/S Roden / Tuohey <i>"That the Re-Opening Facilities Report be received and filed."</i>	CARRIED <i>Unanimous</i> R-2020-150

7. **CORRESPONDENCE**

FOR ACTION		
7.1	2020 Transit Superstar Recognition Program M/S Roden / Anderson <i>"That Council nominate YCS driver Lawrence Marchmont for the Transit Superstar award."</i>	CARRIED <i>Unanimous</i> R-2020-151

FOR INFORMATION		
7.2	SD 74 – The Board Bulletin	
7.3	TNRD – Disposal Fees Back in Place for Household Garbage	
7.4	National AccessAbility Week	
7.5	Office of the Seniors Advocate – Isobel Mackenzie, BC Seniors Advocate Statement on Seniors’ Week	
7.6	Small Business BC – June Webinar Highlights	
	M/S Davenport / Tuohey <i>“That Council receive and file the information correspondence.”</i>	CARRIED Unanimous R-2020-152

8. UNFINISHED BUSINESS

8.1	Motions List M/S Roden / Anderson <i>“That the Motions List be received and filed.”</i>	CARRIED Unanimous R-2020-153
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1		
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11. COUNCIL REPORTS

11.1	Mayor Roden – Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	M/S Roden / Anderson <i>“That Council adjourn to a Closed Meeting under Section 90.1 (f) of the Community Charter.”</i>	CARRIED Unanimous R-2020-154
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

M/S Roden / Anderson

"That the Regular Meeting of Council be adjourned at 5:01pm."

Certified to be a true copy of the
Regular Meeting of Council Minutes
held Monday June 8, 2020.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden, MAYOR

Planning Services COUNCIL REPORT

TO: Mayor and Council **DATE:** June 19, 2020
FROM: TNRD Manager of Planning Services
SUBJECT: **Rezoning and OCP Amendment Application No. RZ 20-1/OCP 20-01**
Official Community Plan Amendment Bylaw No. 837, 2020
Zoning Amendment Bylaw No. 838, 2020
Parcel AA (DD 126126F) of District Lot 378, KDYD, Except Plans 5221, 6889,
7444, 12182, 18882, 22426, 28027, A10059 and H659
PID: 012-994-901 – the “**Property**”
1479 Government St, Ashcroft, BC; David Porter – the “**Applicant**”

RECOMMENDATION(S):

The Public Hearing input and Report be considered and, if no amendments are proposed:

1. **THAT Official Community Plan Amendment Bylaw No. 837, 2020, be read a third time.**
2. **THAT Zoning Amendment Bylaw No. 838, 2020, be read a third time.**



A. KRAUSE, RPP, MCIP
Manager of Planning Services

Approved for
Council Consideration
CAO

SUMMARY:

The Property is currently zoned *A1 (Agriculture 1)* and designated in the Official Community Plan (OCP) as *Agriculture*. The Applicant wishes to rezone a western 6.74 ha portion of the Property to the *R1 (Residential 1) Zone* and redesignate the same portion to *Low Density Residential* in the OCP. The Applicant wishes to subdivide off and sell a 6.74 ha portion of the Property. Rezoning is required because the current *A1* zone does not allow a parcel size less than 8 ha. The Applicant has indicated that they ultimately wish to sell the subdivided portion to someone who could proceed with a new phase of subdivision consisting of smaller urban sized lots (similar to lots existing on Pine Street and Battel Avenue). The proposed zoning, if approved by Council, would enable the 6.74 ha portion to be subdivided into lots as small as 525 square metres. The Applicant is prepared to undertake the two lot subdivision (“Phase 1”), but no developer is currently prepared to undertake the small lot subdivision (“Phase 2”). The remainder of the Property is proposed to remain in the *A1 Zone* and *Agriculture* designation. As of the date of this report, no written submissions have been received.

BACKGROUND:

Site Characteristics

Location 1479 Government Street

Present zoning A1 (Agriculture 1) Zone

Proposed zoning R1 (Residential 1) Zone on a western 6.74 ha portion

- to enable the future subdivision of small urban sized lots where the minimum parcel size is 525 m² for a single-detached dwelling and 750 m² for a duplex or semi-attached dwelling.

A1 (Agriculture 1) Zone to continue on the 52.59 ha remainder portion

Parcel Area 59.3 ha (146.6 acres)

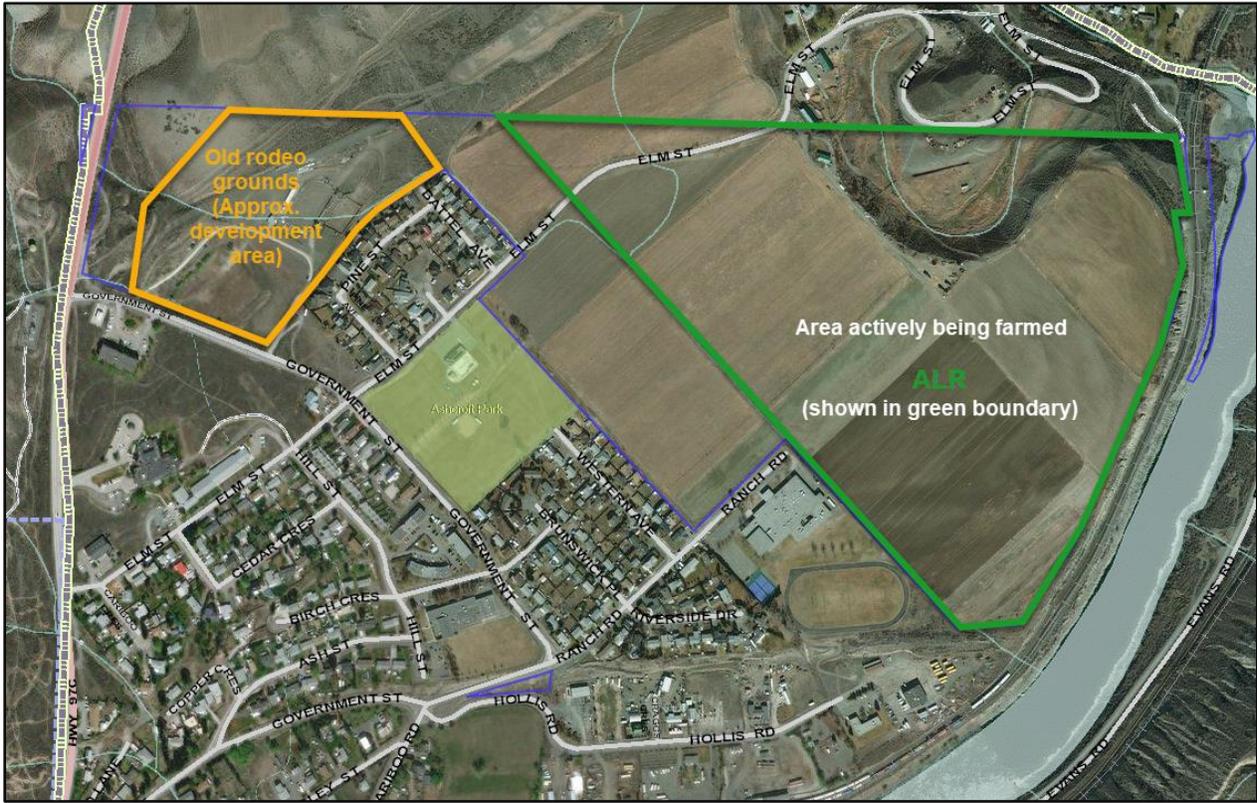


*View of Property looking north
Portion to subdivide off from parent parcel
Source: Google Maps – Street View*

*View of Property east of Elm St
Remainder portion to stay in Agriculture zone
Source: Google Maps – Street View*

The Property is located off of Government Street and has multiple addresses: 1479 Government St, 201 CNR RW Road, 285 Elm St, and 101 CNR RW Rd. For simplicity, 1479 Government St is the referenced address as the portion of the Property proposed to be rezoned fronts Government St. The Property is currently assessed as *Class 1 – Residential* and *Class 9 – Farm* by BC Assessment and contains a single detached dwelling. The 6.74 ha development portion is bare land. The portion of the Property east of Elm St (which traverses the Property) is predominantly flat and actively farmed (crop production); the majority of this eastern portion is also within the Agricultural Land Reserve (ALR). Neighbouring land uses relative to the Property are as follows:

- North: single detached residences, farm use (produce and flower retail)
- East: Thompson River
- South: single detached residences, multi-family residences (townhouses, apartments, assisted living facility), Ashcroft park and pool, Desert Sands Community School (K-12), hospital, and RCMP detachment.
- West: Crown land, Elephant Hill Park



Applicant’s Rationale

The Applicant submits that the reason for wanting to sever off a portion of the Property is due to economic hardships, including the wildfires of 2017; subsequent smoke damage to crops the following year which was devastating to their farming business; and lastly, the current Covid-19 pandemic which has dramatically decreased their store hours of operation. The Applicant indicates that the subdivision and sale of the 6.74 ha portion is to support the potential future growth of the Village, as well as to help the Applicant and his family to continue operating Desert Hills Ranch for years to come. The Applicant has indicated that they own other farmland that is *not* in the ALR, but do not wish to sell farmable land as long as they remain in Ashcroft. They also stated that the portion they wish to sell is bare land that used to hold the previous Ashcroft rodeo and is not of any use for farming.

DISCUSSION:

Agricultural Considerations

The portion proposed to be rezoned is not affected by the Agricultural Land Reserve (ALR). The majority of the remainder portion is within the ALR. However, as the proposed subdivision does not impact the ALR boundary, an application to the Agricultural Land Commission (ALC) for subdivision within the ALR is not required for this proposal.

Subject: OCP and Zoning Amendment Application No. OCP 20-01/ RZ 20-01
OCP Amendment Bylaw No. 837 and Zoning Amendment Bylaw No.838

According to data from the Canada Land Inventory (CLI), the entire Property is mapped as Class 5 soils with a limitation of soil moisture deficiency. However, the Property's soils can be improved to Class 1 with irrigation. *Class 1 soils are the highest rated quality for farming. Land in this class either has no or only very slight limitations that restrict its use for the production of common agricultural crops.* The remainder portion is actively cultivated and irrigated. The Applicant has stated that the 6.74 ha portion is "not of any use for farming"; however, no agrologist's report has been provided with this application to substantiate this claim. Further, soils alone are not the only predictor of a land's ability to be farmed as other options (such as greenhouse cultivation) could be viable on the land.

Zoning

The Property is currently zoned *A1 (Agriculture 1)*. The Applicant is proposing to rezone a 6.74 ha western portion to *R1 (Residential 1)* to enable this area to be developed in the future as an urban subdivision comprised of small lots primarily for single detached residences. Essentially, the future development vision is to create a subdivision much like the one along Pine St/ Battel Ave; however, at this stage, the Applicant wishes to limit the subdivision to one new lot (6.74 ha portion). If the proposed land use amendments are approved and the "Phase 1" subdivision is completed, the Applicant plans to sell the new lot; the new zoning would enable urban sized small lots. A new subdivision application and review would be required for "Phase 2" but no public input or further Council adjudication would be required at that stage if this rezoning for single family residential is approved.

The Applicant has provided a preliminary conceptual plan for what a subdivision of urban sized lots might look like (enclosed with this report). Note that this concept is for visual purposes only and is not a legal survey; parcel sizes are not included and as a result the concept cannot be verified to meet the minimum parcel size of the R1 zone. All lots created in a future subdivision will have to adhere to the minimum required parcel sizes and other regulations outlined in the respective zoning. Additionally, other development constraints (such as presence of an archaeological site – discussed further in this report) will limit the number of lots that can be developed. The 52.59 ha remainder portion is proposed to remain in the existing *A1 (Agriculture 1) Zone*.

Official Community Plan (OCP)

The Property is entirely designated *Agriculture* in the Ashcroft OCP which is not consistent with the proposing R1 zoning. The *Local Government Act* requires that any zoning bylaw amendment adopted by Council must be consistent with the OCP. Therefore, the Applicant has applied to redesignate the proposed new lot to *Low Density Residential*. The Property is not within a Development Permit area. Residential goals/policies relevant to this proposal are as follows:

Subject: OCP and Zoning Amendment Application No. OCP 20-01/ RZ 20-01
OCP Amendment Bylaw No. 837 and Zoning Amendment Bylaw No.838

- Ensure that there is sufficient land designated for residential development to meet the needs for the next 20 years;
- Support the development of a range of residential land uses and housing types including multi-family and single-family houses; and
- Consider options for developing more residential lots in the Mesa Vista area on parcels previously allocated for community uses.

Ashcroft's new OCP was adopted in October 2018 and the Property was recently envisioned for future agricultural use. Population projections for the Village have been based on low, medium, and high growth scenarios. In both the low and medium growth scenarios, the OCP projects a future reduction in population. In the high growth scenario, the OCP anticipates a need for 101 new dwelling units in the next twenty years and the demand would need to be met through a mix of single family and multi-family units, as well as housing catered for seniors. The OCP acknowledges that the *Mesa Vista area could accommodate more than 25 single family lots, which would address any growth in the next five years.*

The Applicant has stated that they do *not* wish to undertake subdivision phase 2 (to enable urban sized lots) and currently, they do not have a developer lined up to undertake this. Rezoning and OCP designation change approval does not guarantee that further subdivision into smaller residential lots will occur – it would however pre-zone the land for further residential subdivision without additional Council approval or public input. The OCP vision for agricultural use at this location may be a result of the size of the property and wanting to avoid split designations on land predominantly used for agriculture and in the ALR. Nevertheless, we acknowledge that the *Low Density Residential* OCP designation and urban sized lots in the proposed area would be justifiable from a land use perspective given the close proximity to numerous key services such as the Desert Sands Community School, the hospital, the RCMP detachment, and the Ashcroft pool and park.

Riparian Areas Protection Regulation (RAPR)

Provincial mapping indicates that the Property contains watercourses. If watercourses are verified in the field, a Report from a Qualified Environmental Professional (QEP) would be required as a condition of the subdivision. However, the RAPR will not prevent the rezoning process from moving forward.

Archeological Considerations

The 6.74 ha portion is impacted by a known archaeological site. The Applicant has been notified of the presence of the site and provided with a Provincial notification form on how to ensure compliance with the Provincial *Heritage Conservation Act*. The Applicant has inquired with the

Subject: OCP and Zoning Amendment Application No. OCP 20-01/ RZ 20-01
OCP Amendment Bylaw No. 837 and Zoning Amendment Bylaw No.838

BC Archeology Branch regarding the process and requirements and is prepared to undertake archaeological requirements for the initial subdivision. Archaeological sites must be considered during subdivision stage. If there are known archaeological values on site, the Approving Officer may require an Archaeological Impact Assessment (AIA). This development was discussed with the Village's Approving Officer and an option considered in-lieu of completing an AIA at this time is registering a "no building/no disturbance" Section 219 Covenant on the Property title until an AIA is completed. The Village would have to be named in the Covenant and assume potential enforcement responsibility.

In summary, if the Section 219 Covenant is registered on the Property title in conjunction with this rezoning and assuming all subdivision requirements are met, the severance of the 6.74 ha piece from the parent parcel could be approved. This would enable the Applicant to sell the 6.74 ha piece without having to complete a full AIA at this time, while also ensuring that prospective buyers are made aware that an AIA would have to be completed before any further subdivision or building occurs on the new parcel. Once the AIA is completed, the covenant could be discharged or amended. So as not to hold up this rezoning process while also meeting legislative requirements, **Planning Services recommends that a "No Disturbance/No Building" Section 219 Covenant be registered against the Property (with the Village named as a charge holder on this covenant) prior to final adoption of the amendment bylaws**. The Applicant has indicated they are agreeable to this covenant and if third reading is provided, the Applicant would have register the covenant before a report is brought forth to adopt the amendment bylaws.

Housing Needs Assessment

A Housing Needs Assessment (HNA) was recently completed and approved at the April 27, 2020 Council meeting. Key findings from the HNA relevant to this development proposal were laid out in the first Staff report and considered by Council at the May 11, 2020 meeting prior to first and second readings of the proposed amendment bylaws.

Public Consultation

The *Local Government Act* (s. 475) requires Council to consider early and on-going public consultation regarding a proposed OCP amendment. At the May 11th meeting, Council passed a resolution for directing Staff to mail an early notification letter regarding the proposed OCP amendment to property owners/occupiers within 100 m of the Property, in addition to the required Public Hearing notification. The early notification letters were mailed on May 13th. As required for a Public Hearing, notification letters were mailed on June 1st and notice of the Hearing was posted in the June 11th and June 17th editions of the local newspaper. As well, the developer installed a development notice sign on the Property. To date, no written submissions have been received.

Referrals and Liaison:

- **Ministry of Transportation and Infrastructure (MoTI) – Cariboo District** has no objection in principle to the proposed rezoning application, but they indicate that their comments in no way constitutes subdivision approval pursuant to Section 80 of the *Land Title Act* as the proposal is adjacent to a controlled access highway (97C) requiring Ministry approval. The subdivision application should be provided to the Ministry for preliminary review and comments. **The Zoning Amendment Bylaw must be sent to MoTI for their signature prior to final adoption as the Property is located within 800 metres of a controlled access highway.**
- **Interior Health Authority (IHA)** has commented that the proposal should consider:
 - The consequence of land taken out of the agricultural zone. Is this subdivision in an area that is suitable for food crops?
 - The expansion of the water and sewage system. Housing growth within communities with existing well-maintained infrastructure is beneficial to the health of the population.
 - The design of the neighbourhood is crucial to encourage and support healthy lifestyles. Do transportation options include walking and cycling to enable opportunities for social connection and access to amenities in the community? Transportation and neighbourhood design should accommodate all ages and abilities.
 - The housing stock should increase opportunities for the population to access a variety of housing forms to create safe, affordable, and quality options.
- **Village of Ashcroft – Public Works Department** has responded citing the following concerns:
 - Drainage onto and off of the Property;
 - Additional water demand to service the Property; and
 - Sewer system being able to handle the capacity in the future.

They noted that these issues can be dealt with under the Subdivision Servicing Bylaw at a future date.

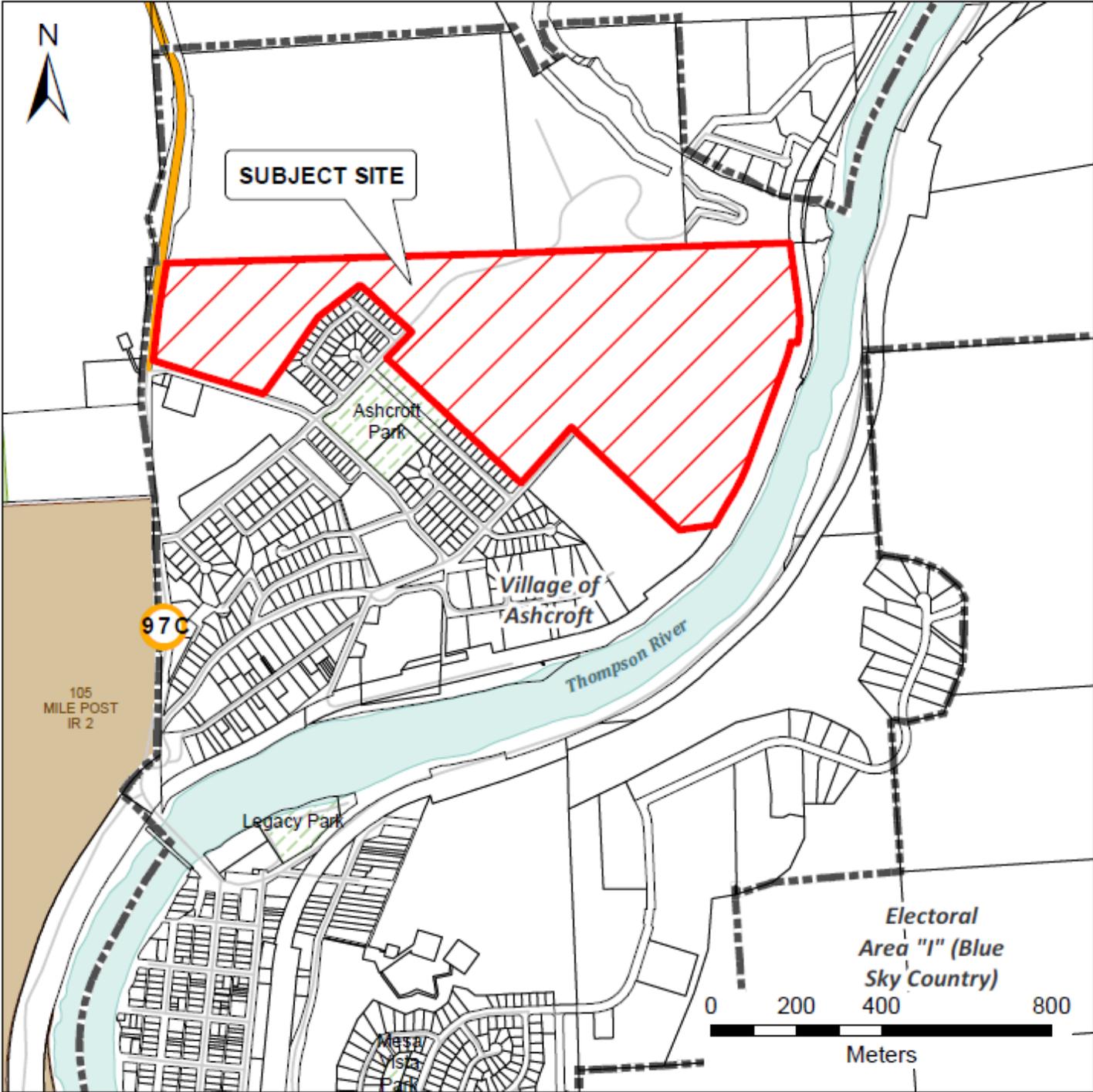
- **Village of Ashcroft – Volunteer Fire Department** has not responded as of this report date.

Attachments

- Location Map
- Official Community Plan Designation Map
- Zoning Map
- Ortho Photo
- Subdivision Plan (“Phase 1”) submitted by the Applicant
- Conceptual Subdivision Plan (“Phase 2”) submitted by the Applicant
- DRAFT “No Disturbance/No Building” Section 219 Covenant
- Official Community Plan Amendment Bylaw No. 837, 2020
- Zoning Amendment Bylaw No. 838, 2020

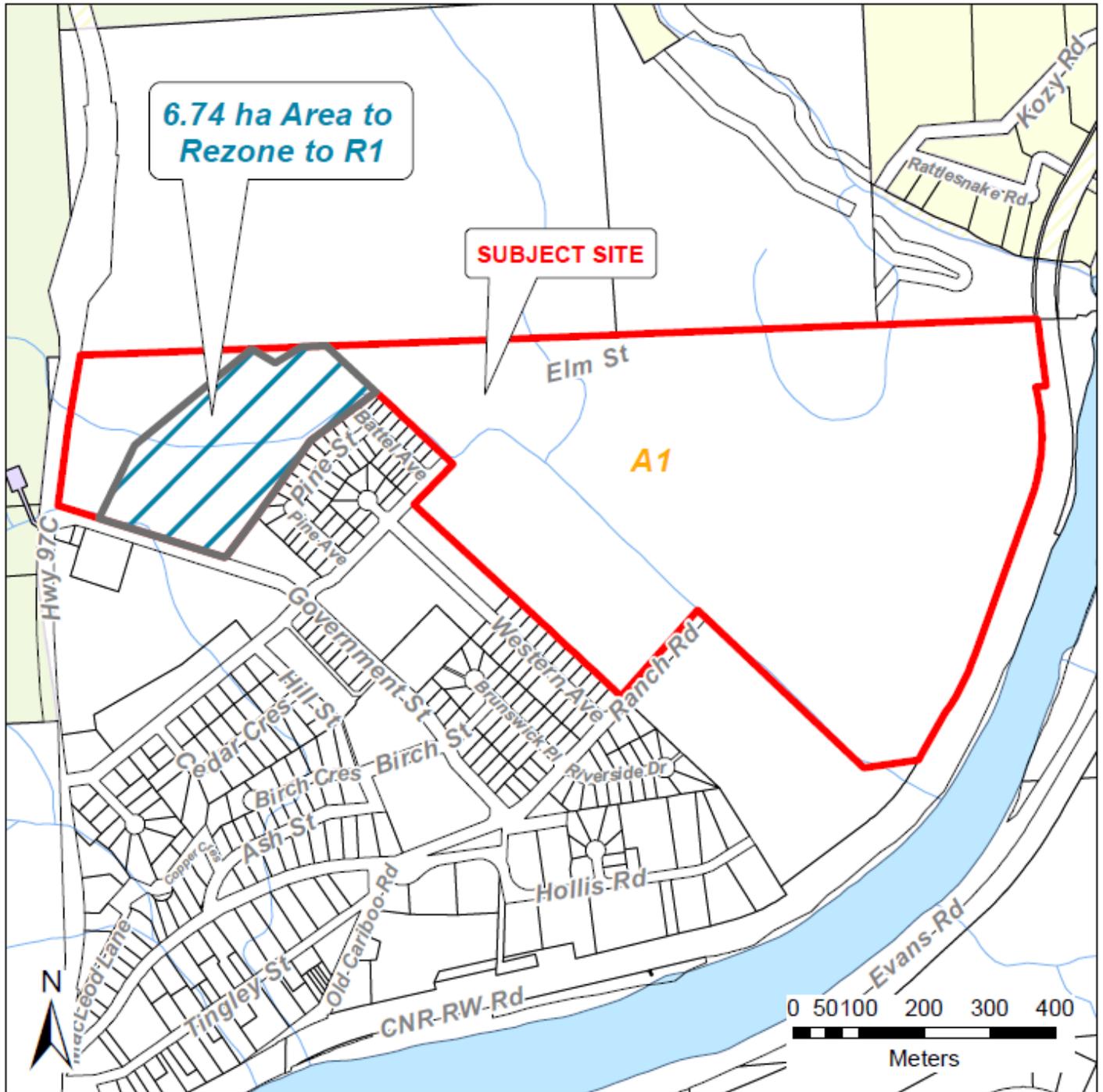
REZONING & OCP AMENDMENT APPLICATION
RZ 20-01 & OCP 20-01

Location Map



REZONING & OCP AMENDMENT APPLICATION
RZ 20-01 & OCP 20-01

Zoning Designation Map

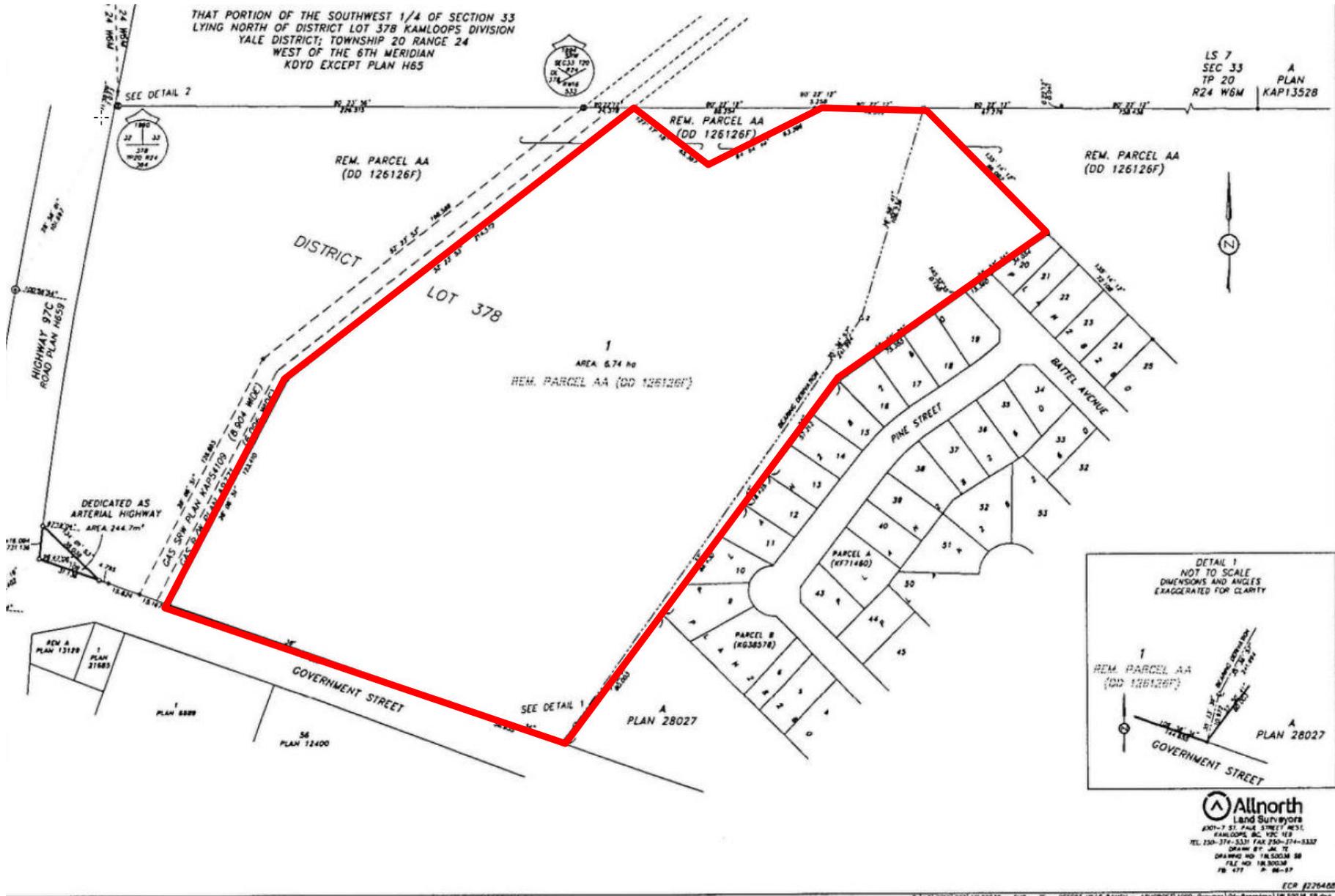


REZONING & OCP AMENDMENT APPLICATION
RZ 20-01 & OCP 20-01

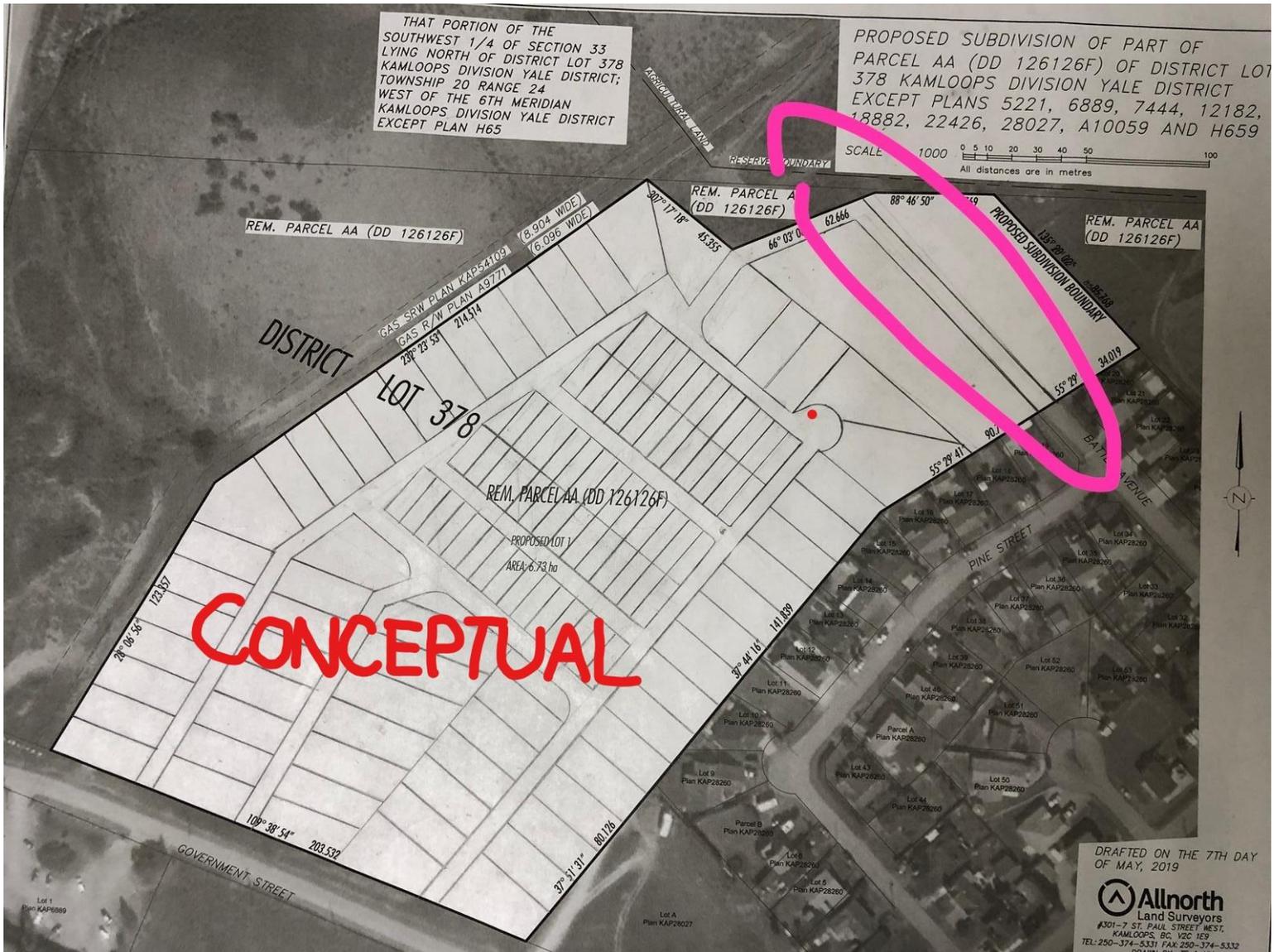
Ortho Map



Subdivision Plan ("Phase 1") submitted by the Applicant



Conceptual Subdivision Plan ("Phase 2") submitted by the Applicant



THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 837

A bylaw to amend the Official Community Plan Bylaw 822, 2018

WHEREAS Council of the Village of Ashcroft has received an application to amend the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

1. That the Village of Ashcroft Official Community Plan Bylaw No. 822, is hereby amended as follows:
 - a. Schedule B – Land Use Plan be amended as follows:

The western 6.74 ha portion of Parcel AA (DD 126126F) of District Lot 378, Kamloops Division Yale District, Except Plans 5221, 6889, 7444, 12182, 18882, 22426, 28027, A10059 and H659, be redesignated from Agriculture to Low Density Residential as shown shaded on Schedule “1” attached hereto and forming a part of this Bylaw.
2. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
3. This Bylaw may be cited as “Village of Ashcroft Official Community Plan Amendment Bylaw No. 837, 2020”.

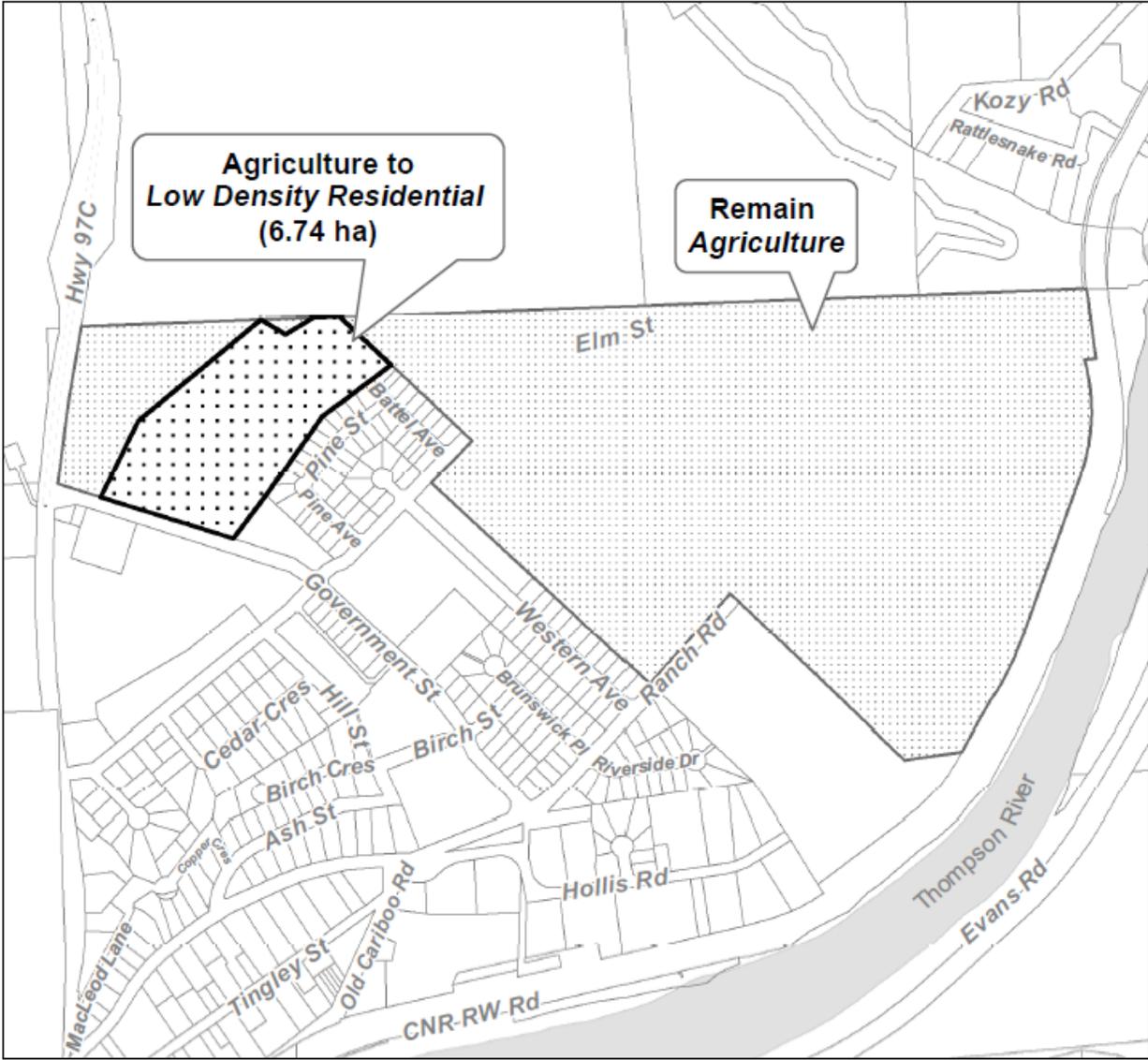
READ A FIRST TIME THIS	11th	DAY OF	May,	2020
READ A SECOND TIME THIS	11 th	DAY OF	May,	2020
PUBLIC HEARING HELD THIS	_____	DAY OF	_____	, 2020
READ A THIRD TIME THIS	_____	DAY OF	_____	, 2020
RECONSIDERED AND ADOPTED THIS	_____	DAY OF	_____	, 2020

Barbara H. Roden, Mayor

Certified to be a true and correct copy
of Bylaw No. 837 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

SCHEDULE "1"

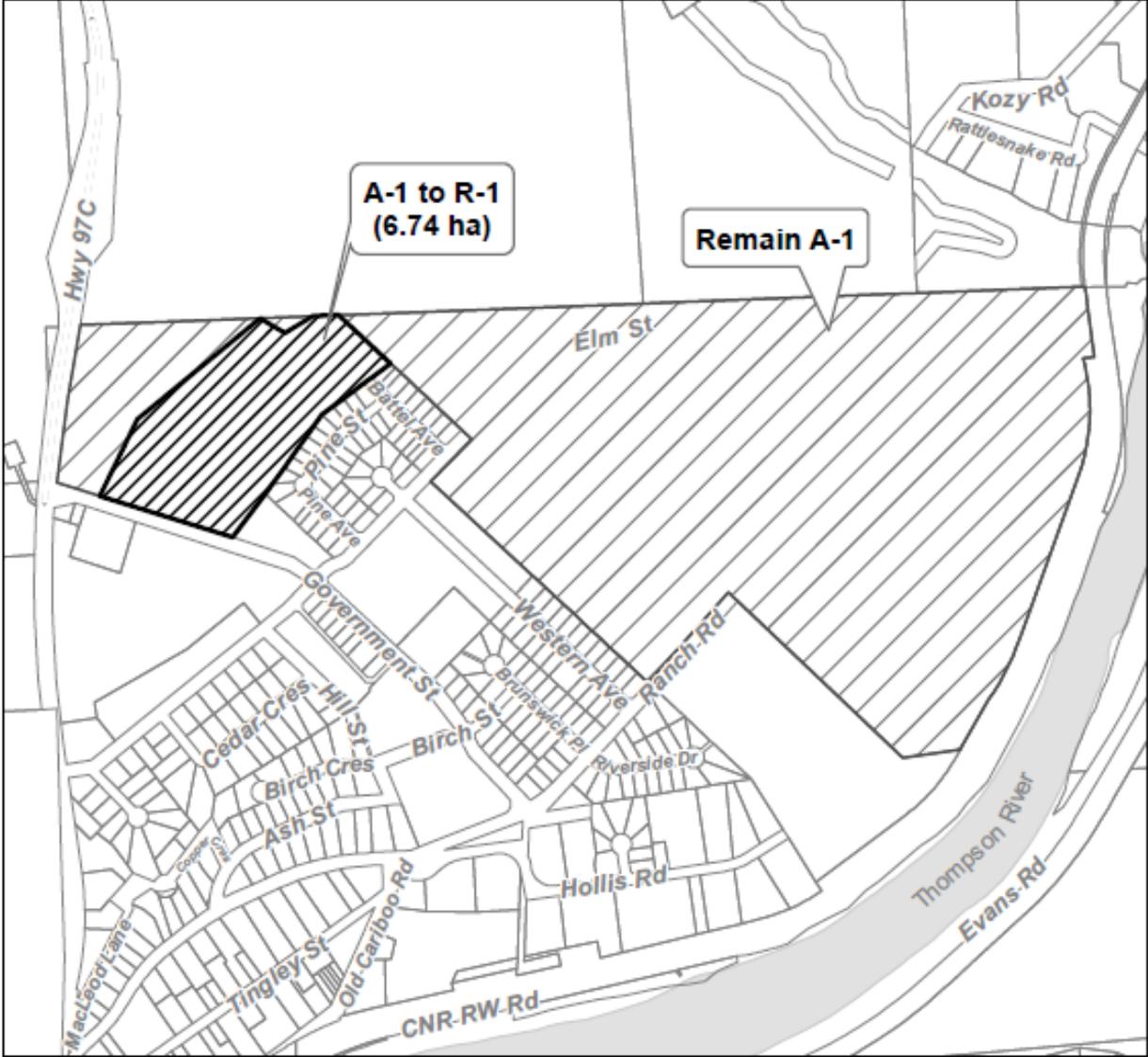


This Schedule "1" is incorporated in and forms part of Bylaw No. 837, 2020.

Certified Correct:

Chief Administrative Officer

SCHEDULE "1"



This Schedule "1" is incorporated in and forms part of Bylaw No. 838, 2020.

Certified Correct:

Chief Administrative Officer

TERMS OF INSTRUMENT - PART 2

ARCHAEOLOGICAL COMPLIANCE COVENANT (SECTION 219 *LAND TITLE ACT*)

WHEREAS:

- A. The Land contains archaeological site EeRh-250 protected under the provisions of the *Heritage Conservation Act*.

NOW THEREFORE in consideration of the premises and the sum of \$1.00 now paid by the Transferee to the Transferor (the receipt and sufficiency of which is acknowledged by the Transferor), the parties agree as follows:

1. In this Part

"Land" means the land described in item 2 of Part 1 of this General Instrument [or an area indicated clearly on an attached plan]

2. The Transferor covenants with the Transferee that it will not:

- (a) deposit on the Land, or any part of it, any earth, fill or other material for the purpose of filling in or raising the level of the Land;
- (b) remove, destroy, damage or disturb any *Heritage Conservation Act* protected archaeological object;
- (c) remove or displace any soil from the Land; or
- (d) construct, erect or place any building, modular home, mobile home or unit, improvement or structure on the Land;

or permit any of the foregoing to be done without the prior written consent of the Transferee, which consent may be withheld at the absolute discretion of the Transferee.

3. The Transferor acknowledges and agrees with the Transferee that in order for the Transferee to provide its consent to the Transferor to undertake any of the activities set out in section 2, it may, among other things, require the Transferor to carry out appraisals, inspections, inventories, surveys, studies, analyses and other investigations of the Land and the potential archaeological impact of any such activity on the Land and the Transferor will carry out all such appraisals, inspections, inventories, surveys, studies, analyses and other investigations at its expense.

4. The Transferor will indemnify and save the Transferee harmless from all actions, causes of actions, claims, demands, suits, losses, damages, debts, accounts, liabilities, costs, expenses and compensation of any kind, including fees of solicitors and other professional advisors, arising out of any breach, violation or non-performance by the Transferor of the covenants set out in sections 2 and 3.
5. No term, condition, covenant or other provision or breach of this Agreement will be considered to have been waived by the Transferee unless such waiver is expressed in writing by the Transferee and any such waiver is not a waiver of any other term, condition, covenant, or other provision or any other breach of this Agreement.
6. This Agreement extends to, is binding upon and enures to the benefit of the parties and their respective heirs, executors, administrators, successors and assigns.
7. In this Agreement, unless the context otherwise requires, the singular includes the plural and the masculine includes the feminine gender and a corporation.
8. This Agreement will be interpreted according to the laws of the Province of British Columbia.
9. Where there is a reference to an enactment of the Province of British Columbia in this Agreement, that reference includes a reference to any subsequent enactment of the Province of British Columbia of like effect and, unless the context otherwise requires, all statutes referred to in this Agreement are enactments of the Province of British Columbia.
10. If any section of this Agreement, or any part of a section, is found to be illegal or unenforceable, that part or section, as the case may be, will be considered separate and severable and the remaining parts or sections, as the case may be, will not be affected and will be enforceable to the fullest extent permitted by law.
11. This Agreement will be registered as a charge against the Land pursuant to section 219 of the *Land Title Act*.

THIS IS THE INSTRUMENT CREATING THE CONDITION OR COVENANT ENTERED INTO UNDER SEC. 219 OF THE *LAND TITLE ACT* BY THE REGISTERED OWNER(S) REFERRED TO HEREIN.

APPROVING OFFICER
VILLAGE OF ASHCROFT

CONSENT AND PRIORITY AGREEMENT
(Liens, Charges and Encumbrances)

Royal Bank of Canada, being the holder of the following registered charges, HEREBY CONSENTS TO the granting of the within Covenant and agrees that the same shall be binding upon and take priority over its interest in or charges upon the Lands.

Type of charges: MORTGAGE
ASSIGNMENT OF RENTS

Registration Numbers of Charges: CA7471322
CA7471323

IN WITNESS WHEREOF, Royal Bank of Canada has executed this Consent and Priority Agreement by signing paragraph 8 of Part 1 of the Form C under the *Land Title Act* to which this Consent and Priority Agreement is attached.

END OF DOCUMENT

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: June 22, 2020
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Business License Bylaw No. 630 - Update

Purpose

Request Council approval for staff to update the existing Business License Bylaw No. 630

Recommendation

“That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration.”

Alternatives

That Council direct staff not to update the Bylaw.

Discussion

The Business License Bylaw was adopted in 1996 and has been on the list to be updated for some time. As Ashcroft continues to move many services to a digital landscape it would add to our website accessibility features to update the bylaw. Many potential business owners research the communities in which they are considering purchasing or starting a business, most begin their research online and look at the required processes for opening. Updating the bylaw will add to the development of a “one stop shop” feature we hope to develop as we move economic and tourism development forward.

We recognize that not all potential business owners are comfortable with online services as such consideration will be made to offer both paper based and digital fillable options online for business license applications.

Over the course of the past year, Kamloops has implemented the Thompson Nicola Inter Community Business License (ICBL) program. This program should be a consideration during the drafting and implementation of the updated Business License Bylaw. If Council chose to participate in the program, the new bylaw would need to reflect the opportunity. Staff will research pros and cons for participation and provide a report for Council direction prior to developing the draft Bylaw.

In conclusion, as we continue to update bylaws and make them available on our website services, and with the recent development and implementation of the ICBL this is the opportune time to consider updating the Village of Ashcroft Business License Bylaw and consider participation in the ICBL.

Strategic/Municipal Objectives

Strategic Priority

Legislative Authority

Financial Implications

Attachment Listing

Prepared by:



Daniela Dyck,
Interim Chief Administrative Officer

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: June 22, 2020
FROM: Daniela Dyck, Chief Administrative Officer
SUBJECT: Curling Club Lease Negotiations and Renewal

Purpose

The current Curling Club lease is expired and requires renewal. This report is to request Council approval to enter into lease renewal negotiations, develop and sign a lease with the Curling Club.

Recommendation

"That Council approve staff to enter into lease negotiation, develop and sign a new lease with the Curling Club."

Alternatives

That Council direct staff to enter into lease negotiations with the Curling Club and bring the draft back to Council for consideration.

Discussion

The Curling Club lease has been expired since December 31, 2017. Members of the Curling Club recently contacted the Village to begin planning for the 2020/2021 Curling Season.

As Council is aware, COVID-19 will be a significant factor for the upcoming season and members of the Curling Club are practicing their due diligence and participating in webinars to plan for potential reopening of the facility. The COVID-19 safety regulations identified with recreational facilities must be implemented, as such the Curling Club wishes to apply for grant funding to meet some of the costs associated with implementation of COVID-19 safety requirements.

In order to qualify for funding, the Curling Club requires a current lease. Staff would like to research other communities to develop lease options that can be negotiated and enter into a lease agreement with the Curling Club. The grant application deadlines are time sensitive to that end, the lease needs to be completed as soon as possible.

Repairs to the facility will begin in July, staff anticipate all repairs to be completed by the curling season. Please note, as the facility is owned by the Village, the Village must be satisfied that all COVID-19 restrictions imposed by the PHO and other jurisdictions and all Provincial and Federal safety requirements are met prior to approving the facility to open. Entering into a lease does not guarantee that the Curling Club will open during the pandemic.

Strategic/Municipal Objectives

Update of all expired agreements

Legislative Authority

Financial Implications

Attachment Listing

Prepared by:



Daniela Dyck,
Chief Administrative Officer



June 9, 2020

Dear Fund Holder,

On behalf of the BC Interior Community Foundation (BCICF) Board of Directors, we are pleased to share our successes in 2019 and report on your Fund's performance over the last year. Please find your fund statement for January 1, 2019 - December 31, 2019 on the reverse.

Despite the challenges in the market over the past year, the BCICF has achieved a 4.9% return on investments for 2019. The Foundation continues to show solid growth in our endowment base, which has reached nearly 220 funds, with 2019 bringing \$440,000 in earned interest disbursements to our communities for ongoing support of charitable projects and programs. The office continues to provide the lowest fee structure among charitable agencies with just 1% of the annual earned interest going towards maintaining our Community Foundation status & administrative costs. Through our lean and efficient organizational structure, we are able to ensure our Fundholder endowments continue in perpetuity and can consistently support our communities with the largest amount of interest disbursements possible.

We continue to be grateful for additional community support through our strategic partnerships with The Stollery Charitable Foundation and Vancouver Foundation, who help us to provide critical funding to core social support service organizations, such as the ASK Wellness and Kamloops & District Elizabeth Fry Society, as well as other charitable projects and organizations throughout our Thompson-Nicola & South Cariboo region.

The BCICF continues to support a wide variety of small-scale projects spearheaded by community charity partners through our Community Project Grants, with two annual intake cycles to provide responsive financial support for community driven solutions. Over the past year we disbursed almost \$25,000 in Community Project Grant Funding (from 2018's earned interest) to the following 24 organizations within our region –

EUReKA! Science Program - North Shore Program • Hope Air - Flights of Hope: Kamloops and region 2019 • Pregnancy Care Centre Society of Kamloops - Wholistic Wellness Initiative-Food Pantry • Autism Society of British Columbia - Kamloops Outreach and Training Program • Kamloops Symphony Society - Upgrading office computer system • BIG Little Science Centre Society - Big Little Science Centre Program Supplies • Kamloops International Buskers Festival Society - Kamloops International Buskers Festival 2019 • Nicola Valley Community Arts Council - Art in the Parks 2019 • BC Lions Society for Children with Disabilities - Easter Seals Camperships • South Sahali Elementary School PAC - South Sa-Hali Library Learning Commons Revitalization Project • Kamloops Festival of the Performing Arts - KFPA Sagebrush Theatre Venue Rental • Kamloops Community YMCA-YWCA - Health, Fitness, and Aquatics Community Engagement Project • Western Canada Theatre Company Society - Indigenous Youth Theatre Program • St. John Society (British Columbia and Yukon) - Schools Program (Funded: CPR Annie Dolls) • Multiple Sclerosis Society of Canada, BC & Yukon Division - MS Society of Canada Friendly Visiting Program – Kamloops • Kamloops Arts Council - Crossing Cultures • A Way Home Kamloops Society - Stork's Landing • Kamloops Wildlife Park Society - Portable, digital, x-ray machine • Barriere Recreation Society - Upgrade Washrooms & Bar • Kamloops Film Festival - Kamloops Film Festival • District of Barriere, Barriere Skatepark Supporters Group - Barriere Skatepark Project • KISSM (Kamloops Music Collective) - Whole Note • The History of Special Education in Kamloops Thompson School District • Spinal Cord Injury BC - Kamloops: Healthy Living with Spinal Cord Injury

We hope to provide as much or more in Community Project Grants during this year's funding cycle!

The Foundation exists only through the community-minded commitment of you, the Fund Holder, our tireless Volunteers who serve on the Board and various external Committees, as well as the generosity of our Donors. Thank you for your generous continued support of the BC Interior Community Foundation and our mission to help provide consistent funding for the needs of our communities in the Thompson-Nicola & South Cariboo region. As we all navigate new terrain in 2020, we assure you we are working hard to maintain our excellent return on investment, as well as effective & transparent Governance.

Once again we thank you for your continued support & wish you all the best health possible.

Sincerely yours,

Matt Livingston – President, BCICF

RECEIVED

JUN 17 2020
THE CORPORATION VILLAGE OF ASHCROFT



Fund Name: Ashcroft-Cache Creek Community Fund

Fund Statement January 1, 2019 – December 31, 2019

Opening Endowed Fund Balance – January 1, 2019	\$1,230.00
Add: Transfer from 2018 Interest	\$ 0.00
Net Opening Endowed Fund Balance	\$1,230.00
Add: Contributions 2019	\$ 50.00
Add: Transfers from Accrued Interest	\$ 0.00
Add: Transfers from other funds	\$ 0.00
Closing Endowed Fund Balance – December 31, 2019	\$1,280.00
Opening Interest Balance – January 1, 2019	\$1,838.01
Less: Transfer 2018 Interest to Endowed	\$ 0.00
Less: Grants – 2018 – Paid in 2019	\$ 0.00
Net Opening Interest Balance	\$1,838.01
Add: Top Up/Flow Thru 2019	\$ 0.00
Less: Transfer Accrued Interest to Endowed	\$ 0.00
Less: Grants paid out in 2019	\$ 0.00
Add: Net Interest & Dividends 2019	\$ 153.23
Less: BCICF Admin Fee (1%) 2019	\$ 30.72
Closing Interest Balance – December 31, 2019	\$1,960.52
Scheduled Interest Transfers & Distributions 2020	
Transfers 2019 Interest to Endowed	\$ 0.00
Grants – 2019 Interest to be paid in 2020	\$ 0.00
Interest Transfer from other funds in/(out)	\$ 0.00
Net Interest for Allocation for 2020	\$ 0.00

Request for funding to host Twilight Zone Screenings

June 18, 2020

Dear Council,

In February 2020, I had a discussion with the Thompson-Nicola Film Commission's Victoria Weller about the possibility of a public screening of the episode entitled 'A Small Town', which forms part of the 10 episodes of season two of the CBS All Access TV series The Twilight Zone and which was filmed in part in Ashcroft. Despite COVID-19, and the shutdown of the film industry worldwide, post-production on the episode was completed. All 10 episodes in season two are being released on CBS All Access - a streaming service for which a subscription is required - on Thursday, June 25.

COVID-19 has of course changed many things, not least a prohibition on gatherings of more than 50 people, meaning the original idea - one public screening for 300 or so people - is not viable. One way around this could have been a drive-in movie screening, but investigation showed the costs were prohibitive (around \$5,000 - \$6,000), and the maximum capacity per screening would be 50 vehicles with up to six people per vehicle.

I contacted the HUB, and the cost of facility and equipment rental (gym, chair set-up, take-down, and cleaning, film projection equipment) would be \$100 per hour. Allowing two hours per each screening of the one-hour episode (which gives time for set-up before, rearrangement after, and cleaning), the cost would be \$200 for each showing.

After some discussion, Ms Weller and I are proposing that we hold six public screenings - at no charge to the public - of the episode at the Ashcroft HUB on dates to be determined. The idea would be for two morning showings, two afternoon showings, and two evening showings, in order to accommodate as many people as possible at a variety of times. Attendance would be by advance reservation (handled by the HUB staff) to control numbers at each showing. HUB staff would also set up the chairs, rearrange them as necessary after each show, and clean between showings.

The cost would be approximately \$1,200 for six screenings, with the TNRD agreeing to pay half (\$600). The screening of the episode would be subject to obtaining the rights, which Ms Weller is pursuing.

I would therefore like to recommend that the Village of Ashcroft allocate up to \$1,000 to provide free public screenings of the Twilight Zone episode 'A Small Town' at the Ashcroft HUB at a date and time to be determined.

Barbara Roden
Mayor
Village of Ashcroft
broden@ashcroftbc.ca
P.O. Box 129
Ashcroft, B.C. V0K 1A0
(250) 453-9161

June 12, 2020

Dear Council

Winding Rivers Arts and Performance Society will be hosting a modified Canada Day Celebration this year.

We will be putting on 4 mini Celebrations throughout town to minimize the number of people gathering in one place. Two of the locations we are hoping to use are on Village property - the empty lot next to the Big Blue Truck beside Heritage Park and the Parking lot of the pool along with the adjacent field. The other two locations are the Sage Hills Parking lot on the Mesa and the parking lot of the hospital to put on a show for the residents of Jackson House and Thompson View Manor.

Can we have permission to set up at each of those locations, and have access to power?

We'd also like to request the use of a street barricade to use at each location to ensure there is adequate space between the stage and the audience.

Thank you. We hope that you are able to join us for one of the Celebrations.

--

Jessica

President

Winding Rivers Arts & Performance Society

From: Communications General Mailbox BCA BCA:EX <bcacommunications@bcassessment.ca>

Sent: June 15, 2020 1:01 PM

Subject: INVITATION: Virtual Meeting With BC Assessment During UBCM

Hello!

BC Assessment is proud once again to support the Union of BC Municipalities and our ongoing partnership with local governments

With UBCM offering a virtual conference this year, we would like to continue to extend our annual invitation for a personalized, one-on-one meeting. The meetings will align with UBCM, taking place **Tuesday, September 22 – Thursday, September 24**, and will be held virtually by WebEx. The opportunity to meet individually allows you to discuss property assessment topics specific to your community, for us to answer general questions about BC Assessment or the assessment process, or for us to introduce ourselves.

If you are interested in booking a one-on-one meeting with us, please [contact BC Assessment Communications](#) by **Wednesday, July 15**. If you have any identified topics at this time, please include those in your response. After July 15, we will follow up with those who have expressed interest in a meeting with specific dates and times to choose from. As we get closer to the Convention, we will follow up with confirmed meeting attendees and provide details for WebEx usage.

Thank you for your continued partnership and collaboration, and we look forward to meeting with you in September!

Sincerely,

Rod Ravenstein, Director Local Government & Indigenous Relations

Michael Spatharakis, Manager Local Government Relations



Motion No.	Motion	Staff Responsible	Comments	Time line	Status
	2020 MOTIONS				
R-2020-06	"THAT Council send a resolution calling on the Province to put signage on Class A highways indicating areas with little or no cell coverage."	Mayor	Forward resolution to SILGA using the UBCM Resolution format. Bring back for Council approval prior to submission.	28-Feb-20	in-progress
R-2020-29	"That a meeting between Council and the Curling Club be scheduled."	CAO	Waiting for Public Health Orders to be relaxed.		in-progress
R-2020-86	"That Council defer the Outdoor Burning Bylaw Report until the COVID-19 pandemic is over and public is able to attend scheduled Council meetings."	CAO	Bring back to Council after COVID-19 orders are lifted to include public input		in-progress
R-2020-87	"That Council moves option 1 status quo for this year Direction to staff - Look at chipper costs, or bringing chipping company in. consider a regional initiative with the TNRD."	PW Foreman	Research and request estimates		in-progress
R-2020-105	"That Council approve the dual compressor system quote from Norlock Refrigeration in the amount of \$152,900, and that staff move forward with the Ice Plant replacement." Roof and electrical upgrades will also be required, not included in the quotes above. Estimated cost of roof and electrical upgrades is \$20,000	PWF/CFO	Norlock refrigeration has been contacted. PW is coordinating project.		in-progress
R-2020-136	"That Council direct staff to move forward with the implementation of the three preferred communication methods."	CAO	Draft Social Media Policy completed, TNRD has been contacted regarding Voyant Alert		in-progress

COUNCIL COMMITTEE AND LIAISON REPORT

DATE: June 22, 2020
TO: Council
FROM: Mayor Roden

Assigned Committees:

Finance Committee
 Gold Country Communities Society (GCCS)
 Historic Hat Creek Ranch
 Cache Creek Environmental Assessment
 TNRD
 Municipal Insurance Association (MIA)

Alternate:

Heritage
 Communities in Bloom (CiB)

June 10, 2020: COVID-19 helpline ZOOM meeting

Discussion about the COVID-19 helpline for Ashcroft/Cache Creek residents, involving representatives from the HUB, E. Fry, Equality Project, Community Resource Society, Sage Hills Church, Ashcroft Moving Forward, Better at Home, Soup’s On, and VOA. The helpline hours are 8 a.m. to 8 p.m. every day to help connect people with support, services, and more. I am the designated call-taker each week on Friday. Representatives reported on their organizations and generally about those who have called the helpline and the assistance that has been provided. Soup’s On is still providing lunch vouchers for approximately 20 people each week, and has expanded the voucher system to include restaurants that are reopening. The E. Fry food bank is moving from a model where deliveries are taken out to people’s cars to a pick-up model, but this will necessitate moving the food bank to a different space within the E. Fry offices to allow for physical distancing. Vicky Trill reported that the age group struggling the most with COVID-19 fallout is the 15–24 demographic.

June 12, 2020: TNRD CAO selection committee meeting

The committee met via teleconference to review the longlist of candidates. More than 80 applications were received, and these had been winnowed down to 10 by Interim CAO Randy Diehl. The committee reviewed the applications and came up with a shortlist list of six applicants. The committee will meet in person on June 25 at the TNRD office and interview each of the six via Zoom, to narrow the list further; those applicants will then meet with the committee in person for final interviews before a decision and recommendation to the board.

June 12, 2020: Desert Sands grad

The 2020 graduating class at Desert Sands Community School toured Cache Creek and Ashcroft in their grad finery, and were then to have gathered for a drive-in movie produced by the HUB Online Network celebrating the class and their achievements. The screening had to be cancelled due to weather, but the video—for which I recorded a message to the class—is available to view on the HON’s YouTube channel.

June 17, 2020: Meeting with Thunder Boyz Productions

Met with Jon Kozuska and Dean Trumbley about the possibility of True North Paranormal filming an episode in Ashcroft, with a portion of the show looking at the supposed haunting of the Village office.

June 17, 2020: Historic Hat Creek board meeting

Since announcing that the site would remain closed for the 2020 season, but that private visits to the gift shop could be arranged, there have been 10 separate visits, with those taking part very enthusiastic about the experience. The possibility of some sort of virtual tour of the site was discussed, although it was noted that the cost could be high (in terms of production costs and preparation time) and the potential benefit might be limited.

June 18, 2020: TNRD Committee of the Whole meeting

The possibility/feasibility of moving TNRD board meetings to another space (possibly a room within the Sandman Centre, to be shared with the City of Kamloops council and the board of trustees for School District No. 73) for the foreseeable future was discussed, on account of limited space for all three entities in their normal meeting rooms due to COVID-19 WorkSafe BC physical distancing requirements. The cost of outfitting the TNRD boardroom is expensive, will not allow for the addition of more directors should the need arise, and would severely limit the number of senior staff and members of the public who could attend. Any retrofitting could also be undone by future COVID-19 developments.

It was proposed that film sets and camps be included across TNRD rural zones as a broadly permitted land use. At the moment, film sets and camps are on an informal basis and not addressed in zoning bylaws.

Changing the grant application process for groups looking for a regional grant (as opposed to a grant from an individual Area Director) was addressed. Changes discussed included limiting applications to two intakes per year (spring and fall), capping the amount that can be requested, and limiting the frequency with which groups can apply (e.g. every other year, rather than every year).

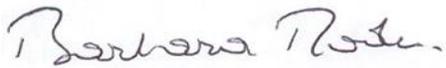
June 18, 2020: TNRD regular board meeting

Third reading was given to Zoning Amendment Bylaw #2715, which concerns a mobile home park at the upper level of the Boston Flats property that formerly contained an MHP that was destroyed in the 2017 wildfires. The matter now goes to the Ministry of Transportation as it involves access from a provincial highway (97C). The bylaw will rezone the southern 4.5 ha of a 7.96 ha property along Highway 97C from RL-1: Rural to MH-1: Manufactured Home Park to enable (re)development of approximately 60 manufactured home spaces

Board approval was given to increase the Film Commission's budget by \$35,000 to contract the services of a consultant to explore the feasibility of building a film studio in the Thompson-Nicola region in order to glean sound direction for economic development. Anecdotal evidence suggests a film studio would make the region more attractive to production companies, but a consultant's study could confirm (or not) the truth of this.

The board agreed to a five-year Memorandum of Understanding for Emergency Support Services coordination between the City of Kamloops and the TNRD. The MOU will provide the framework for the City of Kamloops to provide the TNRD's five Emergency Support Services (ESS) teams—which includes Ashcroft/Cache Creek as one joint ESS—a higher level of training and coordination. The goal is to create greater consistency in processes, and provide support for both the City and TNRD ESS teams.

Respectfully submitted,



Barbara Roden, Mayor