



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY JUNE 24, 2019**

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**1. CALL TO ORDER**

**2. MINUTES**

2.1. Minutes of the Regular Meeting of Council held Monday June 10, 2019 **P. 1-7**

**3. DELEGATIONS**

3.1. NONE

**4. CORRESPONDENCE**

4.1. Rural & Remote Division of Family Practice – Western Interior Chapter  
and IHA  
- Invitation to attend Local Collaborative Ashcroft Health Service Area Table  
Meeting on June 26, 2019 at 5:15 – 7:30 pm Ashcroft Hospital Board Room **P. 8-9**

4.2. Ashcroft HUB  
- Request of Letter of Support **P. 10**

4.3. Interior Health Meeting with Susan Brown  
- Proposed dates, July 5, 10 or 11, 2019 **P-11**

4.4. Fraser Basin Council  
- Invitation to Field Tour McAbee Fossil Site and Bonaparte Fishway  
July 9, 2019 **P. 12-13**

4.5. Nicola Valley Search and Rescue  
- Sponsorship or donation request **P.14-16**

4.6. Dan Albas, MP  
- Letter of Support request **P. 17-22**

4.7. UBCM  
- Call for Nominations **P. 23-25**

4.8. Ashcroft Communities in Bloom  
- Invitation to attend National Communities in Bloom Judges Meet and Greet,  
July 24, 2019 at Heritage Park, 6:30 pm **P. 26**

4.9. Ashcroft Volunteer Firefighter's Association  
- Request use of Village Baseball Fields for September 28 & 29, 2019,  
and that tournament fees be waived. **P. 27**

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- 4.10. Gateway Property Management  
- Watering Restriction Bylaw Request **P. 28**
- 4.11. Bifuka, Mayor Nobuo Yamaguchi  
- Greeting and official notification of re-election **P. 29-30**
- 4.12. Information Correspondence Listing for June 24, 2019 **P. 31**
5. **UNFINISHED BUSINESS**
- 5.1. None
6. **NEW BUSINESS**
- 6.1. Annual Report – Council Endorsement  
- Report not attached, as it has been previously distributed. The Annual Report is posted to the Village website **P. 32**
- 6.2. Village of Cache Creek  
- Request to join Para -Transit System **P. 33**
- 6.3. Ashcroft – Cache Creek – Clinton  
- Para-Transit System Agreement **P. 34-37**
- 6.4. Village of Ashcroft /BC Transit  
- Annual Operating Agreement **P. 38-49**
7. **BYLAWS**
- 7.1. **Introduction and First Two Readings**
- 7.1.1. Bylaw No. 829 – Official Community Plan Amendment Bylaw, 2019 **P. 50-52**
- 7.1.2. Bylaw No. 830 – Zoning Amendment Bylaw, 2019 **P. 53**
- 7.2. **Introduction and First Three Readings**
- 7.2.1. Bylaw No. 831 – Permissive Tax Exemption (2020-2024) Bylaw, 2019 **P. 54-58**
- 7.3. **Reconsideration and Final Adoption**
- 7.3.1 None
8. **REPORTS**
- Mandatory Committees**
- 8.1. a) **Finance Committee**  
Mayor Roden, Councillor Anderson, Councillor Davenport



**8.2. Council/Community Committee Reports**

- a) **Tourism & Economic Development**  
Councillor Davenport & Councillor Anstett
- b) **Heritage**  
Councillor Tuohey & Mayor Roden

**8.3. Appointment Liaison to External Boards and Organizations**

- a) **Northern Development Initiative Trust**  
Councillor Anderson Alternate – Councillor Anstett
- b) **Gold Country Communities Society**  
Mayor Roden Alternate – Councillor Davenport
- c) **Historic Hat Creek**  
Mayor Roden No Alternate permitted
- d) **Cache Creek Environmental Assessment**  
Mayor Roden Alternate – Councillor Tuohey
- e) **Thompson-Nicola Regional District**  
Mayor Roden Alternate – Councillor Anstett

The Current

P. 59-60

- f) **Transit**  
Councillor Anstett Alternate – Councillor Davenport
- g) **Communities in Bloom**  
Councillor Tuohey Alternate – Mayor Roden
- h) **Health Care**  
Councillor Anderson Alternate – Councillor Tuohey
- i) **Seniors' Liaison**  
Councillor Anstett Alternate – Councillor Tuohey

**8.4. Other**

**(Motion to receive both verbal and written reports)**

**9. CHIEF ADMINISTRATIVE OFFICER REPORTS**

9.1. None

**10. CHIEF FINANCIAL OFFICER REPORTS**

10.1. None



11. **DEPUTY CORPORATE OFFICER REPORTS**

11.1. None

12. **QUESTION PERIOD**

13. **INCAMERA**

13.1. Motion to move in-camera to discuss an item under the *Community Charter* Section 90.1  
(c) Personnel and (i) Legal

14. **TERMINATION**





THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY June 10, 2019

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**PRESENT:** Mayor Barbara Roden  
Councillor Marilyn Anderson  
Councillor Nadine Davenport  
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
S. Daniela Dyck, Deputy Corporate Officer

Public

**EXCUSED:** Councillor Jonah Anstett

1. **CALL TO ORDER**

Mayor Roden called the meeting to order at 4:30pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting held Monday, May 27, 2019**

Minutes of the COW May 27 – declared as adopted

2.2. **Minutes of the Regular Meeting of Council held Monday, May 27, 2019**

Mayor Roden declared the Minutes of the Regular Meeting of Council held Monday, May 27, 2019 adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **CORRESPONDENCE**

4.1. **Desert Sands Community School – Invitation for Mayor Roden to attend Class of 2019 Graduation Ceremony to be held at 9:30 am on June 14, 2019 in the gymnasium – RSVP by June 11, 2019**

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**M/S Councillor Tuohey / Councillor Davenport**

“That Mayor Roden attend the Desert Sands Community School Graduation Ceremonies at 9:30am on June 19, 2019.”

**Carried. (01-06-19)**

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**4.2. Cache Creek Elementary School Learning Exhibition – Invitation for Council to attend “Dinner and Sharing Our Story” event June 18, 2019 from 2:00 – 6:00 pm**

**M/S Councillor Davenport / Councillor Tuohey**

“That Council review their schedules and as many as possible attend the “Sharing Our Story” session at Cache Creek Elementary.”

**Carried. (02-06-19)**

**4.3. Northern Development Initiative Trust – Approval of 2019 Economic Development Capacity Building Grant - \$50,000**

**M/S Councillor Davenport / Councillor MA**

“That the correspondence from Northern Development Initiative Trust for Approval of 2019 Economic Development Capacity Building Grant be received and filed.”

**Carried. (03-06-19)**

**4.4. CN – June 6, 2019 – CN Celebrates 100 Years**

**M/S Councillor Davenport / Councillor Anderson**

“The correspondence from CN that CN celebrates 100 Years on June 6, 2019 be received and filed.”

**Carried. (04-06-19)**

**4.5. Information Correspondence Listing for June 10, 2019**

**M/S Councillor Davenport / Councillor Tuohey**

“The Information Correspondence Listing for June 10, 2019 be received and filed.”

**Carried. (05-06-19)**

**4.6. WRAPS Request for \$500 Grant to Host Canada Day Celebration**

**M/S Councillor Tuohey / Councillor Davenport**

“That Council approves the \$500.00 funding request from Winding Rivers Arts and Performance Society to host the Canada Day celebrations.”

**Carried. (06-06-19)**

**4.7. WRAPS Request to use Heritage Park, Road Closure Approval and Free Swim from 1:00 – 4:00 pm for Canada Day Celebration**

**M/S Councillor Davenport / Councillor Tuohey**

“That Council approves the use of Heritage Park, approves the closure of Railway Ave between 6<sup>th</sup> Street and 8<sup>th</sup> Street to facilitate the Legion Color Party and subsequent parade and approves a free swim from 1:00 pm – 4:00 pm.”

**Carried. (07-06-19)**

**5. UNFINISHED BUSINESS**

**5.1. Actionable Motions List for June 10, 2019**

**M/S Councillor Davenport / Councillor Anderson**

“That the Actionable Motions List for June 10, 2019 be received and filed.”

**Carried. (08-06-19)**

**6. NEW BUSINESS**

**6.1. Letter of Support – Cariboo Chilcotin Coast Tourism Association – Regional Destination Development Program**

**M/S Councillor Davenport / Councillor Anderson**

“That Council of the Village of Ashcroft supports the Cariboo Chilcotin Coast Tourism Association's top priorities as identified for the Destination Development Program and further that a letter of support be provided to the association.”

**Carried. (09-06-19)**

**6.2. Memorandum of Understanding – Between Village of Ashcroft and Off Leash Dog Committee/Ashcroft Dog Club**

**M/S Mayor Roden / Councillor Tuohey**

“That Council approve the Memorandum of Understanding as presented and directs staff to forward a copy to Mr. Downs for review by the group of dog owners and provide their comments back.”

**Carried. (10-06-18)**

**6.3. Whistling at CN Railway Crossing – Ashcroft – Old Cariboo Road Crossing**

**M/S Councillor Anderson /DT**

“That Council direct Administration to move forward and obtain a site investigation and Anti-Whistling Report at a cost not to exceed \$12,000 with MMM Consulting Group.”

**Carried. (11-06-19)**

**M/S Councillor Tuohey / Councillor Anderson**

“That Council direct staff to contact CN Rail regarding the condition of the crossing at Old Cariboo Road and request that CN survey the crossing and complete necessary improvements and repairs.”

**Carried. (12-06-19)**

**6.4. Meetings with Ministers during 2019 UBCM Convention**

**M/S Mayor Roden / Councillor Anderson**

“That Council directs Administration to request Minister meeting at UBCM with the Minister of Transportation and Infrastructure to discuss Highway 97C merge at Highway 1, access/egress to the Mesa subdivision and the safety issue of the rail crossing at the north end of the Village; and the Minister of Health to discuss the Emergency Department issues.”

**Carried. (13-06-19)**

**6.5. 2018 Statement of Financial Information Report (SOFI)**

**M/S Mayor Roden / Councillor Anderson**

“That Council approves the 2018 Statement of Financial Information Report as presented and that required reports be forwarded to the Province.”

**Carried. (14-06-19)**

**6.6. SILGA Youth Program – UBCM Convention**

**M/S Councillor Anderson / Councillor Davenport**

“That the Village of Ashcroft endorse Ms. Vivian McLean as an applicant under the SILGA Youth and UBCM Policy and further that all travel arrangements and costs be covered by the Village and submitted to SILGA for reimbursement following the convention.”

**Carried. (15-06-19)**

**7. BYLAWS**

**7.1. Introduction and First 3 Readings**

7.1.1. None

**7.2. Reconsideration and Final Adoption**

7.2.1. None

## 8. REPORTS

### Mandatory Committees

#### 8.1. **Finance Committee**

Mayor Roden, Councillor Anderson, Councillor Davenport

No report.

#### 8.2. **Council/Community Committee Reports**

##### a) **Tourism and Economic Development**

Councillor Davenport & Councillor Anstett

Gold Country Communities Society (GCCS) Fam Tour cancelled due to low registration. GCCS will endeavor to schedule the tour earlier next year prior to the tourism season.

Tourism seems to be on the increase for 2019, businesses are reporting that business is increasing.

Flags to be put up at the Visitor Info Centre as painting is completed.

##### b) **Heritage**

Councillor Tuohey & Mayor Roden

No report.

#### 8.3. **Appointment Liaison to External Boards and Organizations**

##### a) **Northern Development Initiative Trust**

Councillor Anderson Alternate – Councillor Anstett

Next meeting June 18, 2019.

##### b) **Gold Country Communities Society**

Mayor Roden Alternate – Councillor Davenport

AGM was held in Clinton last week, full Board re-instated  
Excellence in Gold Country program is returning.  
FAM tour cancelled, reschedule for early May in 2020.

##### c) **Historic Hat Creek**

Mayor Roden No Alternate permitted

Next meeting is Wednesday June 12, Mayor Roden unable to attend due to a conflicting meeting schedule with the TNRD.

##### d) **Cache Creek Environmental Assessment**

Mayor Roden Alternate – Councillor Tuohey

No report.

**e) Thompson Nicola Regional District**  
Mayor Roden Alternate – Councillor Anstett

Mayor Roden was able to participate in the Federation of Canadian Municipalities in Quebec last week as part of the TNRD delegation. Excellent opportunity to network with other TNRD Board Members while learning about community issues throughout the nation. The Conference focus seemed to be about Climate Change and the Management of Natural Assets.

**f) Transit**  
Councillor Anstett Alternate – Councillor Davenport

Next meeting June 11 at the Village of Ashcroft, Alternate Councillor Davenport to attend.

**g) Communities in Bloom**  
Councillor Tuohey Alternate – Mayor Roden

Next meeting June 12, 2019  
Garden Tour scheduled for June 22, posters and list of homes to be posted soon.

**h) Health Care**  
Councillor Anderson Alternate – Councillor Tuohey

Upcoming Thompson View Manor meeting June 26, 2019  
Health and Wellness petition is ongoing  
Next Health Care meeting June 17, 2019

**i) Seniors Liaison**  
Councillor Anstett Alternate – Councillor Tuohey

No report.

**8.4. Other**

**M/S Councillor Anderson / Councillor Tuohey**

“That the verbal and written reports be received and filed.”

**Carried. (16-06-19)**

**9. CHIEF ADMINISTRATIVE OFFICER REPORTS**

9.1. No report.

**10. CHIEF FINANCIAL OFFICER REPORTS**

10.1 No report.

11. **DEPUTY CORPORATE OFFICERS REPORTS**

11.1 No report.

12. **QUESTION PERIOD**

Questions from the public included:

- Clarification requested regarding Health and Wellness Survey
- UBCM Minister Meeting suggestions provided for Council consideration.

13. **IN-CAMERA Motion to go in camera**

**M/S Councillor Anderson / Councillor Davenport**

13.1. Motion to move in-camera to discuss an item under the Community Charter Section 90.1 (c) Personnel.

14. **TERMINATION**

**M/S Councillor Davenport / Mayor Roden**

“That the Regular Meeting of Council terminate at 6:27 pm.”

**Carried.**

Certified to be a true and correct copy of  
the Regular Meeting of Council held Monday,  
June 10, 2019

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**Barbara Roden, Mayor**

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**J. Michelle Allen, Chief Administrative Officer**

SDD/kdw

**daniela@ashcroftbc.ca**

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**Subject:** FW: Meeting Invitation - Local Collaborative Ashcroft Health Service Area Table (June 26th, 2019)

**From:** Tawanda Hatendi [<mailto:thatendi@divisionsbc.ca>]  
**Sent:** June 18, 2019 1:49 PM  
**To:** Michelle Allen <[michelle@ashcroftbc.ca](mailto:michelle@ashcroftbc.ca)>  
**Subject:** Fwd: Meeting Invitation - Local Collaborative Ashcroft Health Service Area Table (June 26th, 2019)

Hi Michelle,

So this is an invitation to the meeting. I'm just making sure you see this. Thank you again for following up. Please keep us posted.

Thank you,

Tawanda

----- Forwarded message -----

**From:** "Christianne Kearns" <[ckearns@divisionsbc.ca](mailto:ckearns@divisionsbc.ca)>  
**Date:** Mon, Jun 17, 2019 at 12:54 PM -0700  
**Subject:** Meeting Invitation - Local Collaborative Ashcroft Health Service Area Table (June 26th, 2019)  
**To:** "[dabbott@nntc.ca](mailto:dabbott@nntc.ca)" <[dabbott@nntc.ca](mailto:dabbott@nntc.ca)>, "[greg@ashcroftband.ca](mailto:greg@ashcroftband.ca)" <[greg@ashcroftband.ca](mailto:greg@ashcroftband.ca)>, "[twdynent@icloud.com](mailto:twdynent@icloud.com)" <[twdynent@icloud.com](mailto:twdynent@icloud.com)>, "[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)" <[mayor@village.clinton.bc.ca](mailto:mayor@village.clinton.bc.ca)>, "[broden@ashcroftbc.ca](mailto:broden@ashcroftbc.ca)" <[broden@ashcroftbc.ca](mailto:broden@ashcroftbc.ca)>, "[chieflarryfletcher@hbfnc.ca](mailto:chieflarryfletcher@hbfnc.ca)" <[chieflarryfletcher@hbfnc.ca](mailto:chieflarryfletcher@hbfnc.ca)>, "[rporter@xplornet.ca](mailto:rporter@xplornet.ca)" <[rporter@xplornet.ca](mailto:rporter@xplornet.ca)>, "[christine.minnabarriet@cooksferri.ca](mailto:christine.minnabarriet@cooksferri.ca)" <[christine.minnabarriet@cooksferri.ca](mailto:christine.minnabarriet@cooksferri.ca)>, "[director.srice@tnrd.ca](mailto:director.srice@tnrd.ca)" <[director.srice@tnrd.ca](mailto:director.srice@tnrd.ca)>  
**Cc:** "Grossler, Beverly" <[Beverly.Grossler@interiorhealth.ca](mailto:Beverly.Grossler@interiorhealth.ca)>, "Easson, Berni" <[Berni.Easson@interiorhealth.ca](mailto:Berni.Easson@interiorhealth.ca)>, "Bernadette Collins" <[Bernadette.Collins@fnha.ca](mailto:Bernadette.Collins@fnha.ca)>, "Kaela Schill" <[Kaela.Schill@fnha.ca](mailto:Kaela.Schill@fnha.ca)>, "Dr Deborah Obu" <[deborah.obu@gmail.com](mailto:deborah.obu@gmail.com)>, "Humber, Dr. Nancy" <[Nancy.Humber@interiorhealth.ca](mailto:Nancy.Humber@interiorhealth.ca)>, "Arsenault, Darlene" <[Darlene.Arsenault@interiorhealth.ca](mailto:Darlene.Arsenault@interiorhealth.ca)>, "Tawanda Hatendi" <[thatendi@divisionsbc.ca](mailto:thatendi@divisionsbc.ca)>, "Terrie Crawford" <[tcrawford@divisionsbc.ca](mailto:tcrawford@divisionsbc.ca)>, "John Soles" <[johnsoles@gmail.com](mailto:johnsoles@gmail.com)>

Greetings Ashcroft, Clinton and Cache Creek Mayors, First Nations Community Chiefs, and Regional District Representatives,

The Rural and Remote Division of Family Practice – Western Interior Chapter and Interior Health's local administration would like to invite you to an important meeting on June 26<sup>th</sup>, 2019, from 5:15-7:30pm at the Ashcroft Hospital Boardroom (located downstairs) to discuss the development of a Local Collaborative Ashcroft Health Service Area Table. The hope for this local table will be to hold a space where we can come together as communities to discuss local health matters and develop our vision for sustainable health care in our region. Building on our present strengths, we would like to host an open dialogue on what a future local table

could look like in terms of membership, and hear from you on what priority areas we can focus on collectively as partners.

In an effort to keep this table representative yet small, we would like to invite you as the elected officials of your community, as well as one additional seat per community. This open seat can be filled by a community health provider or community member of your choosing, who you feel would be a valued addition to the discussion about current health needs and future state. We leave this decision up to you as local experts, and additional participation will be discussed at our initial meeting. We have also extended an invitation to one participant from the local Patient Voices Network.

Please let Tawanda Hatendi, Western Interior Chapter Coordinator for the Rural and Remote Division of Family Practice know if you will be in attendance ([thatendi@divisionsbc.ca](mailto:thatendi@divisionsbc.ca)). If you cannot attend personally, we hope you can name a delegate to participate in your absence.

Thank you for your consideration of this request. We look forward to this conversation. An agenda will follow this meeting invitation.

Regards,

#### Rural and Remote Division of Family Practice

- Dr. Deborah Obu, RRDoFP Western Interior Chapter – Physician Lead
- Dr. Nancy Humber, Lillooet Physician and Executive Medical Director, IH Rural
- Terrie Crawford, RRDoFP Executive Director
- Christianne Kearns, RRDoFP Interior Regional Manager
- Tawanda Hatendi, RRDoFP Western Interior Chapter Coordinator

#### Interior Health

- Berni Easson, Health Services Administrator, Thompson Cariboo Rural
- Bev Grossler – HCIS Manager Thompson Cariboo Rural, IH
- Shirley Mercier, Transformation Lead

**From:** Michelle Allen <michelle@ashcroftbc.ca>  
**Sent:** June 18, 2019 3:48 PM  
**To:** Daniela Dyck  
**Subject:** FW: Letter of Support- Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

For agenda

**From:** Vicky Trill [mailto:executivedirector@ashcrofthub.com]  
**Sent:** June 18, 2019 2:01 PM  
**To:** Leisa McAvany <ashcrofthub@gmail.com>  
**Subject:** Letter of Support- Request

Hello,

The Ashcroft HUB has been serving Ashcroft and the surrounding communities for the past three and a half years. Providing communities with more opportunities to connect through wellness, recreation and the arts is our vision. We believe in and practice a collaborative approach in what we do. On average services are accessed through the HUB more than 3,000 times each month. One-third of the operating budget of the Ashcroft HUB is generated through our social enterprise, another third is via in-kind contributions and another third comes from grants.

Would you consider providing the Ashcroft HUB with a letter of support? The letter would be used in support of various grant requests. Over the next year, we will be requesting grants in support of programs/ services as well as for infrastructure upgrades such as a wheelchair ramp for accessibility, energy savings upgrades and for roof replacement and repairs.

Thank you for your on-going support.

Vicky Trill  
Executive Director  
Ashcroft HUB Society  
[www.ashcrofthub.ca](http://www.ashcrofthub.ca)  
711 Hill St. PO Box 599  
Ashcroft, BC V0K 1A0  
(250) 453-9177

## Michelle Allen

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**From:** Gudljek, Carmen <Carmen.Gudljek@interiorhealth.ca>  
**Sent:** June 12, 2019 11:12 AM  
**To:** michelle@ashcroftbc.ca  
**Subject:** Request for Meeting with CEO

Dear Ms. Allen,

Thank you for your letter of June 3 which was forwarded to me by Cat Bruch who has moved to a new a role. I apologize for the delay in responding.

Susan Brown has received your letter and would be pleased to meet with Mayor Roden and Council. Her earliest availability is Friday, July 5, following that July 10 and 11 are also options. Please let me know if any of those dates work and what time of day would be preferable. You had indicated that the delegation would travel here for the meeting or we could accommodate a video conference as an alternate option.

If none of the dates offered work on your end, feel free to offer alternates and we can go from there.

I look forward to hearing from you.

Kind regards, Carmen

Carmen Gudljek  
Coordinator, Board & Executive Administrative Services  
Interior Health  
5<sup>th</sup> Floor, 505 Doyle Avenue, Kelowna, BC V1Y 0C5  
Telephone: (250) 469-7070 Ext. 12804

*Every person matters*

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### DRAFT ITINERARY - McAbee Fossil Site and Bonaparte Fishway Field Tour Tuesday, July 9, 2019

#### Purpose and Objectives of Field Tour

- See and learn about McAbee fossil site, development of a partnership
- See and learn about the Bonaparte fishway - its history, current challenges
- Build relationships and identify common goals

Date: Tuesday July 9, 2019

Time	Details	Location
8:45	Rendez-vous at FBC office in Kamloops if needed for carpooling (OPTIONAL)	200A-1383 McGill Road, Kamloops (OPTIONAL)
???	Depart from your location to arrive at McAbee Fossil Site by 9:45AM	-
9:45	McAbee Fossil Site (approximately 13km east of Cache Creek, west of Juniper Beach Provincial Park)	North side of Hwy 97 - click <a href="#">here</a> for Google Map
11:45	Depart for Horsting Farm for lunch	-
12:15	Lunch - provided at Horsting Farm, approximately 2km north of Cache Creek on Hwy 97	Horsting Farm - east side of Hwy 97, approximately 2km north of Cache Creek
1:00	Bonaparte River fishway	??? - details to be provided
3:00	Adjourn	

#### What to Wear and Bring

- Dress for the weather - it could be very hot and sunny; bring a hat, close-toed shoes are ideal
- Lots of water and any snacks/caffeine you require (lunch will be provided)
- Bug spray, sun screen

#### Carpooling

See registration list - carpool with someone in your community! Make your own connections!

#### For more information, contact:

Mike Simpson, Senior Regional Manager at Fraser Basin Council  
[msimpson@fraserbasin.bc.ca](mailto:msimpson@fraserbasin.bc.ca) | 250 314-9660 Kamloops office | 250-299-1202 cell

Thank you to Steve Rice, Deb Arnott, Frank Antoine, Sean Bennett and others for arranging the tour.

*RSVP required by July 5, 2019.*

# HORSTING'S FARM

Please CIRCLE the items you would like...

Your Name: \_\_\_\_\_

Order to go?    Sitting In    Sitting Outside  
Choice of Bread:

- Potato Bread
  - Whole Wheat Bread
  - 7 Grain Bread
  - Herb Bread
  - Potato Bun
  - Whole Wheat Bun
  - Lettuce Wrap
- Cheese:
- Cheddar Cheese
  - Swiss Cheese
- Veggies:
- Dill Pickles
  - Cucumbers
  - Tomato
  - Onions
  - Green Pepper
  - Red Peppers
  - Hot Pepper
  - Lettuce
  - Spinach

Spreads:

- Butter
- Mayo
- Regular Mustard
- Honey mustard mayo

<b>WHAT WOULD YOU LIKE?</b>	
SANDWICH ONLY	
SOUP ONLY	
SOUP & SANDWICH	
SOUP & BUN	
( What kind of Soup )	
CHICKEN POT PIE SLICE	
HAMBURGER PIE SLICE	
FRUIT PIE SLICE	
FRUIT PIE SLICE & ICE CREAM	
EXTRA MEAT \$1.50	
No Meat	

Please bring pie slices & beverages to till upon payment - Thank you!

Beverages:

Coffee, Tea, Hot Chocolate, Chocolate milk, 2% Milk

Have a seat and we will bring your order to you!

# HORSTING'S FARM

Please CIRCLE the items you would like...

Your Name: \_\_\_\_\_

Order to go?    Sitting In    Sitting Outside  
Choice of Bread:

- Potato Bread
  - Whole Wheat Bread
  - 7 Grain Bread
  - Herb Bread
  - Potato Bun
  - Whole Wheat Bun
  - Lettuce Wrap
- Cheese:
- Cheddar Cheese
  - Swiss Cheese
- Veggies:
- Dill Pickles
  - Cucumbers
  - Tomato
  - Onions
  - Green Pepper
  - Red Peppers
  - Hot Pepper
  - Lettuce
  - Spinach

Spreads:

- Butter
- Mayo
- Regular Mustard
- Honey mustard mayo

<b>WHAT WOULD YOU LIKE?</b>	
SANDWICH ONLY	
SOUP ONLY	
SOUP & SANDWICH	
SOUP & BUN	
( What kind of Soup )	
CHICKEN POT PIE SLICE	
HAMBURGER PIE SLICE	
FRUIT PIE SLICE	
FRUIT PIE SLICE & ICE CREAM	
EXTRA MEAT \$1.50	
NO MEAT	

Please bring pie slices & beverages to till upon payment - Thank you!

Beverages:

Coffee, Tea, Hot Chocolate, Chocolate milk, 2% Milk

Have a seat and we will bring your order to you!

# HORSTING'S FARM

Please CIRCLE the items you would like...

Your Name: \_\_\_\_\_

Order to go?    Sitting In    Sitting Outside  
Choice of Bread:

- Potato Bread
  - Whole Wheat Bread
  - 7 Grain Bread
  - Herb Bread
  - Potato Bun
  - Whole Wheat Bun
  - Lettuce Wrap
- Cheese:
- Cheddar Cheese
  - Swiss Cheese
- Veggies:
- Dill Pickles
  - Cucumbers
  - Tomato
  - Onions
  - Green Pepper
  - Red Peppers
  - Hot Pepper
  - Lettuce
  - Spinach

Spreads:

- Butter
- Mayo
- Regular Mustard
- Honey mustard mayo

<b>WHAT WOULD YOU LIKE?</b>	
SANDWICH ONLY	
SOUP ONLY	
SOUP & SANDWICH	
SOUP & BUN	
( What kind of Soup )	
CHICKEN POT PIE SLICE	
HAMBURGER PIE SLICE	
FRUIT PIE SLICE	
FRUIT PIE SLICE & ICE CREAM	
EXTRA MEAT \$1.50	
NO MEAT	

Please bring pie slices & beverages to till upon payment - Thank you!

Beverages:

Coffee, Tea, Hot Chocolate, Chocolate milk, 2% Milk

Have a seat and we will bring your order to you!

**From:** Jennifer Denton <[jennanndenton@gmail.com](mailto:jennanndenton@gmail.com)>  
**Sent:** June 13, 2019 9:23 AM  
**To:** [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)  
**Subject:** Nicola Valley Search and Rescue

Hello,

I am writing on behalf of NVSAR. We provide crucial search and rescue services throughout a large region which includes the RCMP boundaries of Merritt and Lytton.

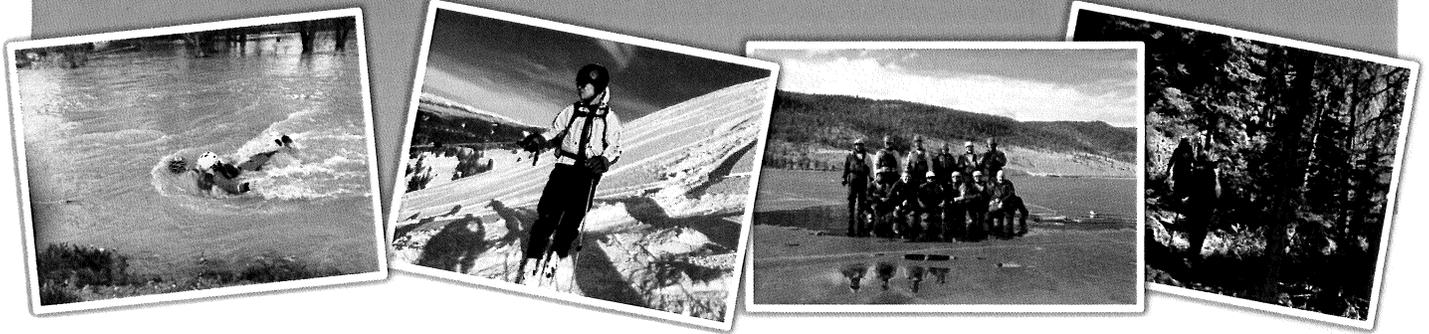
We are currently working on raising funds for a new Mobile Command Centre.

Please know that sponsorship opportunities are outlined in the letter; however, any amount of donation is incredibly appreciated. To take a look at what other companies and communities are doing please go to our Facebook page <https://www.facebook.com/nvsar>.

Please let me know if you have any questions and or if there is another contact within your organization who I should connect with.

Thank you for your time,  
Jennifer Denton

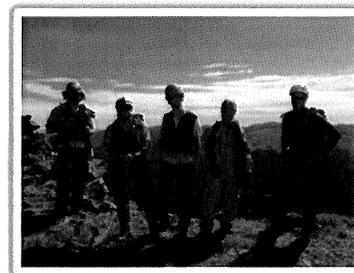
# Nicola Valley Search & Rescue



## NVSAR

Nicola Valley Search and Rescue has been providing a critical service to our communities since 1992. Our mission is...

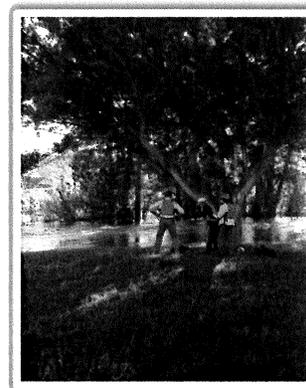
“To coordinate, implement, and support effective and efficient search and rescue emergency response in the Nicola Valley.”



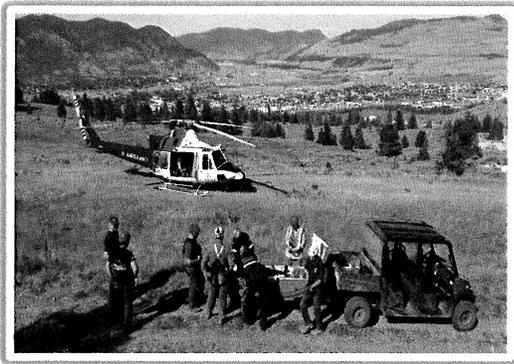
## Communities

NVSAR services a vast area encompassing the RCMP boundaries of Merritt and Lytton. This includes 11 Indian Bands and many rural communities including:

- Merritt
- Lower Nicola
- Douglas Lake
- Aspen Grove
- Lytton
- Spences Bridge
- Brookmere
- Nicola Lake
- Coldwater Indian Band
- Upper Nicola Indian Band
- Lower Nicola Indian Band
- Nooaitch Indian Band
- Shackan Indian Band
- Lytton First Nation
- Siska Indian Band
- Skuppah Indian Band
- Kanaka Bar Indian Band
- Nicomen Indian Band
- Cook's Ferry Indian Band



The population of our region includes over 10,000 British Columbians as well as countless tourists and visitors. NVSAR also provides emergency response assistance to the communities within and surrounding Ashcroft, Cache Creek, Logan Lake & Kamloops.



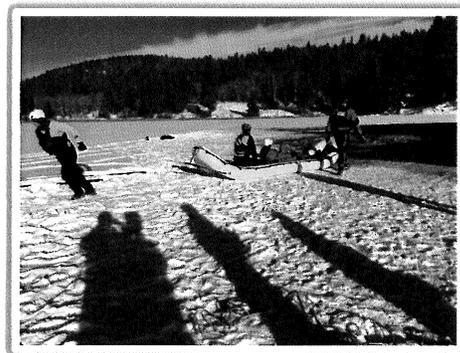
## Our Region

Boasting “a lake a day as long as you stay”, our region actively promotes outdoor recreation and is home to many rural outdoor businesses. Ranching, mining, fishing, hunting, mountain biking, hiking, and trail riding are only a few examples of what makes this region an outdoor playground for our residents and visitors. As we know, accidents and unfavourable situations can *and will* happen when outdoors. The NVSAR provides a crucial service to those who become in need of emergency response.

## Our Volunteers

NVSAR currently has approximately 40 volunteers. Our members vary in age, gender, and ethnicity. Our SAR volunteers participate in training exercises year-round. We are always actively recruiting members.

We have members trained to varying degrees in swift water operations, flat ice operations, avalanche skills, organized avalanche response, ground SAR, first aid, and steep slope ropes.



## Supporting NVSAR – Mobile Command Centre

Your donation will go directly towards our current project of purchasing a Mobile Command Centre. Our Mobile Command Centre will serve as a communication hub on Search and Rescue calls. It will be outfitted with up-to-date technologies to assist us with tracking, mapping, and planning. It will house our radios, satellite phones, and map boards as well as provide us with scene lighting. The Mobile Command Centre will also serve as a meeting place for other agencies and families of victims.

### OUR SPONSORS

Donations \$10,000 or more - your logo will be displayed on the vehicle and you will be acknowledged on social media and in a press release upon completion of the project.

Donations \$1,000 - \$10,000 - will be acknowledged on social media and in a press release upon completion of the project.

Please contact NVSAR Representative **Jennifer Denton** for more information:

[jennanndenton@gmail.com](mailto:jennanndenton@gmail.com) 250 315 3709



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA



**DAN ALBAS, MP**

CENTRAL OKANAGAN-  
SIMILKAMEEN-NICOLA



**OTTAWA**

560 Valour Building  
151 Sparks Street  
Ottawa, ON  
K1A 0A6  
Phone: 613-995-1702  
Fax: 613-995-1154  
dan.albas@parl.gc.ca

**CONSTITUENCY**

2562B Main Street  
West Kelowna, BC  
V4T 2N5

1-800-665-8711  
dan.albas@parl.gc.ca

Mayor Barbara Roden  
Village of Ashcroft  
PO Box 129  
Ashcroft, BC V0K 1A0

June 10, 2019

Dear Mayor Roden,

Thank you for your service and commitment to our great country.

Today I write to you to draw attention to proposed new legislation that will help modernize the Criminal Code in regard to natural disasters and evacuation orders.

Almost every province has had struggles with natural disasters- floods, fires, earthquakes and even tornadoes in recent years. We all know the very real impact these events have on our citizens in terms of their health, safety and to our local economies.

When these events occur, local, provincial and federal officials often must make tough decisions, such as evacuation orders to rapidly respond to these threats.

It is a testament to our strong commitment as Canadians, when our neighbours need help; we often rise to these challenges and support one another.

Unfortunately there are those who will take advantage of these public safety emergencies for their own gain by looting.

While it remains a fact of life that these challenges exist, we can act to address them.

I have recently tabled a private member's bill that proposes a simple amendment to the Criminal Code, creating an aggravating factor where a natural disaster or evacuation order is present.

This would indicate that Canadian society, through Parliament requires a Judge, upon sentencing to designate a stiffer penalty for those that break the law and loot during these challenging situations.

This legislation would help provide peace of mind for citizens under an evacuation order to comply, as they would know that the criminal justice system has their back.

As this is an issue that would complement local and provincial efforts in maintaining public order, I would like to ask if you consider supporting this legislation publicly.

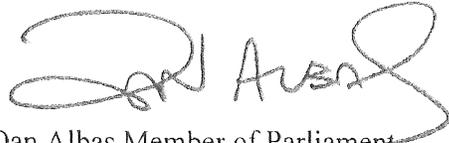
It is my belief that with enough public support that Parliament could act quickly to make this Bill law.

I have enclosed along with this letter a copy of Bill C-447 and a template support letter for your purview.

If you have any questions or feedback, my office and I would be happy to discuss them with you. Should you choose to support this legislative initiative, we would greatly appreciate a letter of support.

Thank you for your consideration of this legislation and request. It is my hope that initiatives like this will us all to better serve our citizens.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Albas". The signature is stylized with a large, sweeping initial "D" and a long, horizontal flourish extending to the right.

Dan Albas Member of Parliament  
Central Okanagan-Similkameen-Nicola

Encl. (2)

First Session, Forty-second Parliament,  
64-65-66-67-68 Elizabeth II, 2015-2016-2017-2018-2019

Première session, quarante-deuxième législature,  
64-65-66-67-68 Elizabeth II, 2015-2016-2017-2018-2019

HOUSE OF COMMONS OF CANADA

CHAMBRE DES COMMUNES DU CANADA

## BILL C-447

## PROJET DE LOI C-447

An Act to amend the Criminal Code  
(aggravating circumstance — evacuation  
order or emergency)

Loi modifiant le Code criminel (circonstance  
aggravante — ordre d'évacuation ou  
situation d'urgence)

---

FIRST READING, MAY 13, 2019

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PREMIÈRE LECTURE LE 13 MAI 2019

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MR. ALBAS

M. ALBAS

421441

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## SUMMARY

This enactment amends the *Criminal Code* to provide that taking advantage of the fact that a place is under an evacuation order or is experiencing a natural disaster or emergency is to be considered an aggravating circumstance for sentencing purposes.

## SOMMAIRE

Le texte modifie le *Code criminel* afin de prévoir que, aux fins de la détermination de la peine, est considéré comme une circonstance aggravante le fait de tirer indûment parti du fait qu'un endroit est visé par un ordre d'évacuation ou est touché par une catastrophe naturelle ou une autre situation d'urgence.

## BILL C-447

An Act to amend the Criminal Code (aggravating circumstance — evacuation order or emergency)

Her Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

R.S., c. C-46

### Criminal Code

**1 Paragraph 718.2(a) of the *Criminal Code* is amended by adding the following after subparagraph (iii.1):** 5

**(iii.2)** evidence that the offender, in committing the offence, took advantage of the fact that the place where the offence was committed was under a lawful evacuation order or was experiencing a natural disaster or other emergency, 10

## PROJET DE LOI C-447

Loi modifiant le Code criminel (circonstance aggravante — ordre d'évacuation ou situation d'urgence)

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

L.R., ch. C-46

### Code criminel

**1 L'alinéa 718.2a) du *Code criminel* est modifié par adjonction, après le sous-alinéa (iii.1), de ce qui suit :** 5

**(iii.2)** que l'infraction perpétrée par le délinquant a été commise à un endroit qui était visé par un ordre d'évacuation autorisé par la loi ou qui était touché par une catastrophe naturelle ou une autre situation d'urgence et que le délinquant en a indûment tiré parti, 10



**Office of the Mayor**  
2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6  
Tel (778) 797.2210 Fax (778) 797.1001  
mayorandcouncil@westkelownacity.ca

May 22, 2019

Dan Albas, MP Central Okanagan – Similkameen – Nicola  
2562-B Main Street  
West Kelowna, BC  
V4T 2N5

Dear MP. Albas:

West Kelowna Council fully supports your proposed private members bill regarding action against looting in communities affected by emergency evacuation orders.

We stand with you in the belief that those who take advantage of emergency evacuations to engage in looting or vandalizing evacuated properties should be held accountable for these despicable acts to a much greater degree than is currently allowed in the Criminal Code.

Our community has experienced these atrocious crimes on multiple occasions as we have faced a variety of emergencies – from flooding to wildfire – that have prompted many of our neighbourhoods to be evacuated. Even though our emergency crews try to keep an eye on communities that have been evacuated, opportunistic criminals have found their way into these neighbourhoods and made off with valuables many times.

Media have covered these crimes, and the public outrage is clear, but it also serves to make people think twice about evacuating their priorities. We believe, like you, that people should not have to choose between protecting their property from shady characters and evacuating to a safe distance. Emergency responders should not have to spend valuable time convincing people to evacuate.

West Kelowna Council fully supports your Private Member's Bill C-447 and wishes you all the best in getting this important legislation passed.

Sincerely,

A handwritten signature in black ink that reads "Gord Milsom".

Mayor Gord Milsom

cc:  
West Kelowna Council

June 5, 2019

TO: UBCM Members  
**ATTN: ELECTED OFFICIALS**

FROM: Councillor Murry Krause  
Chair, Nominating Committee

**RE: Call for Nominations for UBCM Executive**

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination. The deadline for advance nominations is **Wednesday July 31, 2019**.

### **1. Positions Open to Nomination**

The following Executive positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

Information on the responsibilities and commitments of UBCM Executive members is attached as Appendix B. Information on nominations and elections procedures is attached as Appendix C. The relevant extract from the UBCM Bylaws is attached as Appendix D.

### **2. Qualifications for Office**

Each candidate must be an elected official from a UBCM member local government or First Nation.

A candidate for Small Community Representative must be from the council of a village, or a municipality with a population not greater than 2,500.

A candidate for Electoral Area Representative must be an Electoral Area Director on a regional district board.

A candidate for Vancouver Metro Area Representative must be an elected official from either or both a member municipality of the GVRD, or the GVRD Board.

### **3. Nomination Process**

A candidate must be nominated by two elected officials from a UBCM member local government/First Nation, using the attached nomination and consent form (Appendix A).

ubcm.ca

- Councillor Murry Krause, Immediate Past President, UBCM, Chair
- Councillor Gord Klassen, North Central Local Government Association
- Councillor Shelley Sim, Southern Interior Local Government Association
- Chair Rob Gay, Association of Kootenay & Boundary Local Governments
- Mayor Jack Crompton, Lower Mainland Local Government Association
- Councillor Carl Jensen, Association of Vancouver Island & Coastal Communities

#### **4. Advance Nominations & Nominating Committee Report**

The Nominating Committee will prepare a Report on Nominations including, at the candidate's option, a photo and 300-word biography. The Report on Nominations will be distributed to all UBCM members for their consideration, in mid-August.

To be included in this report, nominations must be received by **Wednesday July 31, 2019**.

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will appear in the Report on Nominations distributed to every UBCM member elected official prior to Convention.

#### **5. Nominations Off the Floor**

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Convention Program for these times.

As with advance nominations, a candidate must be nominated by two elected officials from a UBCM member local government/First Nation.

#### **6. Further Information**

The Call for Nominations, Nomination & Consent Form, and related background information are available on the UBCM website under Convention > Nominations & Elections.

Inquiries about the UBCM Executive nominations process should be directed to:

Councillor Murry Krause  
Chair, Nominating Committee  
60-10551 Shellbridge Way  
Richmond BC V6X 2W9

Chair email: [murry\\_krause@telus.net](mailto:murry_krause@telus.net)  
Chair tel: 250.561.2772 (home)

#### **UBCM Contact:**

Marie Crawford  
General Manager, Richmond Operations

Email: [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca)  
Tel: 604-270-8226 ext. 104

# 1 NOMINATION & CONSENT FORM FOR 2019/2020 UBCM EXECUTIVE

We are qualified under the UBCM Bylaws to nominate<sup>1</sup> a candidate and we nominate:

Name: \_\_\_\_\_

Elected Position (Mayor/Chief/Councillor/Director): \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Nominated for: \_\_\_\_\_

**NOMINATED BY:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Elected Position: \_\_\_\_\_

Elected Position: \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the UBCM Bylaws<sup>2</sup>. I will also forward by **July 31, 2019** to the Chair of the Nominating Committee, the following documentation:

- Nomination & Consent Form, completed and signed;
- Portrait photograph\* (resolution: 300 ppi; size: 600x400 px; format: TIFF or JPEG); and
- Biographical information\*. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall return it once for editing; if it still exceeds 300 words the Nominating Committee Chair shall edit as required.

\* Photo and bio will be published in the Report on Nominations.

**CANDIDATE:**

Name: \_\_\_\_\_

Elected Position: \_\_\_\_\_

Mun/RD/First Nation: \_\_\_\_\_

Nominated for: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Photograph, biographical information, and completed Nomination & Consent Form should be submitted to the attention of the Chair, Nominating Committee, via email: [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca).

**Submission Deadline: July 31, 2019**

<sup>1</sup> Nominations require two elected officials of members of the Union [Bylaw 4(b)].

<sup>2</sup> All nominees to the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)].

Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area Representative must hold the appropriate office.

12 June 2019

Mayor and Council  
Village of Ashcroft

Dear Mayor and Council;

**Re: Invitation to Communities in Bloom Meet and Greet**

The Communities in Bloom committee is pleased to invite Mayor and Council to a Meet and Greet event to be held on Wednesday, July 24, 2019 in Heritage Park at 6:30 p.m.

The event is to meet and greet the National Communities in Bloom judges, and to celebrate the winners of the Best Bloomin Business, the Best Street and the Scotts Best Residential Garden awards.

This will be an informal event with an opportunity to share conversation and refreshments with our visitors and local citizens and to show your support of the Communities in Bloom program which continues to support a very positive influence on the Village of Ashcroft.

We look forward to seeing you there.

Sincerely,



Andrea Walker  
Chair, Ashcroft Communities in Bloom



Ashcroft Communities in Bloom  
PO Box 970  
Ashcroft BC V0K 1A0





## ASHCROFT VOLUNTEER FIREFIGHTERS' ASSOCIATION

PHONE: 250-453-2233 FAX: 250-453-2260  
EMERGENCY ONLY: 911

PO BOX 281  
ASHCROFT, BC V0K 1A0

EMAIL: [afd1@telus.net](mailto:afd1@telus.net)

---

### Mayor and Council

Village of Ashcroft

PO Box 129, Ashcroft, BC, V0K 1A0

**June 4, 2019**

**Dear Mayor Roden and Council,**

The Ashcroft Volunteer Firefighters' Association would like to host our third annual Slo-Pitch Baseball Tournament on Saturday, September 28 and Sunday, September 29, 2019. This tournament will again be a 10 or more team, co-ed event that we hope to host annually. As in the past, we would like to host it in Ashcroft using the Village Baseball Fields as well as the Ashcroft Indian Band Baseball Fields. This fundraising event will continue to assist us in purchasing new equipment for our new Fire Truck as well as help us to pay for ongoing training.

We are requesting from the Village of Ashcroft to use the Baseball fields on the above mentioned dates and, second, to have the tournament fees waived for this event in support of this fundraiser for new gear and training.

Thank you for your consideration.

Sincerely,

Ryan Lake  
Officer, Assistant Tournament Coordinator  
Ashcroft Volunteer Firefighters' Association  
[firefightr172012@gmail.com](mailto:firefightr172012@gmail.com)  
250-457-0735



June 12, 2019

Village of Ashcroft Mayor & Council  
PO Box 129  
Ashcroft B C V0K 1A0

Attention: J. Michelle Allen, Chief Administrator Officer

Dear Mayor & Council:

**RE: Watering Restrictions Bylaw request**

In response to your letter dated June 3, 2019 concerning watering restrictions regarding Villa Fronterra located at 807 Railway Avenue, the Strata Council requests a relaxation of the Watering Restriction Bylaw. The relaxation would allow for half the in ground sprinklers to be operational on even days and the other half on odd days within the allowed time. The reason for our request is that 807 Railway Ave is made up of 34 town house & 8 apartment units with half the units backing on 807 Railway and the other half backing on the even side of Brink Street. Due to the size of the area, our irrigation system does not have sufficient capacity to complete the cycle within the time allocated.

Thank you for your consideration. If you have any questions, comments or concerns, please do not hesitate to contact the undersigned.

Yours truly,  
**Gateway Property Management Corporation**



Diana Chin, Strata Property Manager  
On behalf of the Owners, Strata Plan KAS1700

cc: Strata Council - KAS1700 Villa Fronterra



As Spring brings change of blossoms and greenery, I hope that everything with you is well.

As for myself, I have finished another term as mayor and have secured the seat again by acclamation for my fourth term.

Going forward what we see in our rural town is the decline of births and the increase of youth and young adults leaving our community. This brings us to a situation of urgency to sustain the status quo but it is my goal and passion to sustain what is in Bifuka and move forward positively and bring prosperity back.

I hope as we have done in the past, that we can continue our relationship and together with support and advise can better our respective communities.

I wish you and your community good health and please accept this letter as my letter of gratitude in receiving your letter and also official notification of my re-election.

Sincerely,

Mayor Nobuo Yamaguchi  
Bifuka Town

May 2019

謹啓 新緑の候 ますますご清栄のこととお慶び申し  
上げます

私 こと

この度の任期満了に伴う美深町長選挙におきまして  
町民の皆様をはじめ多くの方々より温かいご支援と  
ご厚情を賜り 無投票当選の栄に浴し 四期目の町政を  
担うこととなりました

少子化や過疎化など 今日 of 地方行政を取り巻く  
諸情勢は極めて厳しいものがあり また 地方創生の  
取り組みが急務であります 皆様方から寄せられました  
信頼と期待に応えるため 新たな決意と情熱をもって  
町民の暮らしの向上を目指し 美深らしさが誇れる  
まちづくりに全力を尽くす所存でございます

今後とも一層のご指導とご支援を賜りますようお願い  
申し上げます

みなさまのご健勝とますますのご活躍をご祈念  
申し上げ 略儀ながら書中をもちましてお礼と就任の  
ご挨拶とさせていただきます 謹白

令和元年五月吉日

RECEIVED

MAY 31 2019

北海道美深町長 山口 信 夫

## INFORMATION CORRESPONDENCE FOR THE JUNE 24, 2019 COUNCIL MEETING

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### NDIT

- Housing Needs Assessment Grant Application approved

### TNRD

- Tipping Fees at TNRD Eco-Depots and Transfer Stations

### BCSPCA

- Science & Policy Newsletter

### Community Futures Sun Country

- AGM – June 27 at 4 pm in Hope, BC

### Interior Health

- Interior Health Board Meeting in Kelowna, June 19

### BC Interior Community Foundation

- AGM – June 20 in Kamloops, BC

### BCNPHA (BC Non-Profit Housing Association)

- Housing Updates

### Government of Canada

- Health Canada finalizes regulations for the production and sale of edible cannabis, cannabis extracts and cannabis topicals

### Dawson Road Maintenance

- Notice: Pavilion Overhead Maintenance June 11 to 22, 2019 – Single Lane Alternating Traffic during this time

### Canadian Wildlife Service / Pacific Region

- Modifications to Schedule 1 of the Species at Risk Act

### School District No. 74

- The Board Bulletin

### WoodWorks

- 2019 Community Recognition Awards Call for Nominations is now open

### McAbee Fossil Beds Heritage Site

- Soft Opening June 21 – Invitation

### Seniors Advocate

- Council of Advisors

### Public Health Agency of Canada

- Preserving Antibiotics now and into the future

### Turf and Rec Publication

### British Columbia History Magazine

### Japanese Magazines

### The Responder Magazine

### E-Comm 911 Publications

/kw

**MEMO TO: Mayor Roden & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: June 20 ,2019**

**SUBJECT: 2018 ANNUAL REPORT**

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**Background**

Section 98 of the *Community Charter* states that before June 30<sup>th</sup> of each Council must prepare an annual report, have the annual report available for public inspection and have Council consider the report at an open meeting.

**Discussion**

Section 98 states that the annual report must include the following:

- a. The audited financial statement for the previous year
- b. For each tax exemption provided by Council, the amount of property taxes that would have been imposed on the property in the previous year if the exemption had not been granted
- c. A report respecting municipal services and operations for the previous year
- d. A progress report respecting the previous year in relation to the objectives and measures established for that year
- e. Any declarations of disqualification in the previous year, including identification of the council member or former council member involved and the nature of the disqualification
- f. A statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives for the current and next year
- g. Any other information the council considers advisable.

Advertisements have been placed in The Journal advising the public that the 2018 Annual Report will be presented to Council and formally adopted at the regular meeting on June 24, 2019. A copy of the report has been placed on our website and copies have been available at the front counter.

**Recommendation**

Administration is requesting that Council adopt the 2018 Annual Report as presented.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Roden and Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: June 13, 2019**

**SUBJECT: VILLAGE OF CACHE CREEK – REQUEST TO JOIN PARA-TRANSIT SYSTEM**

**Background**

The Village of Cache Creek was a founding partner of the local Para-Transit system however they chose to remove themselves from the service after the first five years. The current schedule has the local transit bus pass through Cache Creek without stopping to allow passengers to board or disembark.

**Discussion**

The Village of Cache Creek has reconsidered their decision and they wish to become a partner in the local Para-Transit System. They have advised that they have the financial reserves and operating budgets in place to become a partner. They would like to have a bus stop established as soon as possible to enable their residents to travel to and from Cache Creek. There has been substantial support from their residents to have this service re-established.

The Village of Cache Creek has advised that they would like to monitor the number of residents who use the system and determine if they require a door-to-door service, and if so what the parameters of that service would be. They have advised that this would likely take 3 to 4 months to determine.

The Village of Ashcroft is the signatory on the Annual Operating Agreement (AOA) with BC Transit. To allow the Village of Cache Creek to rejoin the system would require that the AOA be modified. BC Transit has advised that they require a resolution of council for both the Village of Ashcroft and the Village of Clinton approving the Village of Cache Creek's request to join the system. Once these resolutions have been received the AOA will be modified and the bus schedule can be modified to allow a bus stop in Cache Creek.

In addition to the AOA there is an additional agreement between the local governments outlining how the invoices will be distributed and what financial information will be provided. This tri-party agreement will be signed by the three villages.

**Recommendation**

Administration is seeking the following resolution of Council:

"That the Council for the Village of Ashcroft supports the request by the Village of Cache Creek to rejoin the local Ashcroft-Clinton Para-Transit System and further that the service be instated as soon as the Annual Operating Agreement is amended."

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Roden & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: June 20, 2019**

**SUBJECT: ASHCROFT-CACHE CREEK-CLINTON PARA-TRANSIT SYSTEM**

**Background**

The Villages of Ashcroft and Clinton have been asked to approve the request by the Village of Cache Creek to join the local Para-Transit System.

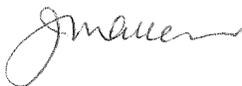
**Discussion**

As part of the Annual Operating Agreement with BC Transit, Community Transit Partnership Agreements must be in place between all of the funding partners. Attached is an agreement that is being presented to all three Village Councils which outlines the obligations and expectations of each community. In order for the transit system to operate successfully long term commitments are required and the attached agreement is for a five year term expiring March 30, 2024.

**Recommendation**

Administration recommends that the Mayor and Chief Administrative Officer be authorized to sign the Ashcroft – Cache Creek – Clinton Para-Transit Cost Sharing Agreement as presented.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

## TRANSIT COST SHARING AGREEMENT

THIS AGREEMENT is dated for reference purposes the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

BETWEEN:

VILLAGE OF ASHCROFT, 601 Bancroft Street, PO Box 129, Ashcroft, BC V0K 1A0  
(Hereinafter referred to as "Ashcroft")

AND

VILLAGE OF CACHE CREEK, 1389 Quartz Road, PO Box 7, Cache Creek, BC V0K 1H0  
(Hereinafter referred to "Clinton")

AND

VILLAGE OF CLINTON, 1423 Cariboo Highway, PO Box 309, Clinton, BC V0K 1K0  
(Hereinafter referred to "Clinton")

WHEREAS:

1. Ashcroft is the local government that has entered into the Master Operating Agreement and the Annual Operating Agreement with BC Transit;
2. The Agreements provide for transit service between and within the three Villages;
3. Ashcroft must pay amounts as invoiced by BC Transit in relation to the transit service;
4. Cache Creek and Clinton acknowledges the benefits of the transit service as provided pursuant to the agreements and agree to share the transit costs with Ashcroft for a five (5) year period as set out below:
  - a. Ashcroft agrees to contribute \$15,000 annually towards the local transit system;
  - b. Cache Creek agrees to contribute \$13,750 annually towards the local transit system;
  - c. Clinton agrees to contribute \$12,500 annually towards the local transit system;
  - d. Cache Creek agrees to establish a Para-Transit Reserve Account in the amount of \$43,950;
  - e. Cache Creek agrees to contribute \$25,000 to the Capital Vehicle Replacement Fund for use in 2020;
  - f. Ashcroft will provide Cache Creek and Clinton with a quarterly invoice that will include:
    - A monthly summary of passenger pick-ups and drop offs in each community;
    - A spreadsheet outlining the revenues and expenditures for each quarter;
    - A copy of the monthly invoices received from BC Transit;
  - g. Costs will be shared equally between Ashcroft, Cache Creek and Clinton until the maximums outlined above are reached;
  - h. from the Reserve Accounts established in each community;
  - i. Payment will be remitted to Ashcroft within 30 days of receipt of the invoice

- j. In the event that the total local government share to operate the system is less than the maximum outlined above, Ashcroft, Cache Creek and Clinton will deposit the balance remaining into a reserve for future expenditure account for use in the event annual operating costs exceed the budgeted maximums
  - k. In the event operating costs exceed the budgeted maximum amounts, funds will be withdrawn from the reserve for future expenditure account on an equally shared basis;
  - l. Any funds remaining in the reserve for future expenditure account at the end of the five year contract will be rolled over subject to the continuation of the local para-transit service.
5. The Villages will form a Committee, to be known as the Ashcroft – Cache Creek – Clinton Para-Transit Committee with shall consist of a minimum of nine (9) persons:
- A Council member and CAO from Ashcroft
  - A Council member and CAO from Cache Creek
  - A Council member and CAO from Clinton
  - A representative from BC Transit
  - A representative from the contractor
  - An optional representative from Interior Health Authority

The committee shall meet quarterly to discuss the overall operation of the transit system and address any questions or concerns.

- 6. This agreement may not be terminated by any party prior to March 31, 2024 without Ashcroft, Cache Creek, Clinton and BC Transit meeting to address concerns and attempt to maintain the existing service.
- 7. This agreement is binding upon and enures to the benefit of the parties hereto and their respective successors

The parties have caused this Agreement to be executed on the dates set out below:

The Corporate Seal of the **Village of Ashcroft** was hereunto affixed in the Presence of:

\_\_\_\_\_ )  
 Mayor )  
 \_\_\_\_\_ )  
 Chief Administrative Officer )

C/S



**MEMO TO: Mayor Roden & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: June 20, 2019**

**SUBJECT: VILLAGE OF ASHCROFT/BC TRANSIT ANNUAL OPERATING AGREEMENT**

**Background**

The Village of Ashcroft and the Village of Clinton operate a local transit service in partnership with BC Transit and Yellowhead Community Services (YCS). The Village of Ashcroft is the signatory on the partnership agreement with BC Transit. We have a second funding agreement with the Village of Clinton. The Village of Cache Creek has applied to join the system, which requires an amendment to our Annual Operating Agreement.

**Discussion**

In 2017 the five year operating agreement was replaced with a Transit Service Agreement (TSA) which is an accompanying document to the Annual Operating Agreement (AOA). The TSA outlines the responsibilities of all parties, provides a definition of service and defines the service area and service standards.

The AOA was approved by Council in May 2019 however with the addition of a new partner a new agreement must be signed. All terms and conditions of the agreement remain the same. The term of the AOA is from April 1, 2019 to March 31, 2020. A copy is attached for your reference.

The Village is pleased with the operation of the transit system and believe that it is operating efficiently and cost effectively. The projected budget can be accommodated within the annual budgets established by the Villages of Cache Creek, Clinton and ourselves. As Council is aware, the lease fees have had an impact on our budgets but we are confident that we have sufficient reserves to cover any unforeseen expenses.

**Recommendation**

Administration is seeking the following resolution:

“THAT the Chief Administrative Officer be authorization to sign the Annual Operating Agreement with BC Transit for the period April 1, 2019 to March 31, 2020.”

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**ASHCROFT-CACHE CREEK-CLINTON**

**ANNUAL OPERATING AGREEMENT**

**between**

**VILLAGE OF ASHCROFT**

**and**

**BRITISH COLUMBIA TRANSIT**

**Effective**

**April 1, 2019**

**INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT WITH THE AUTHORITY PRIOR TO RELEASING INFORMATION TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.**

## ANNUAL OPERATING AGREEMENT

BETWEEN:

**VILLAGE OF ASHCROFT**

(the "Municipality")

AND:

**BRITISH COLUMBIA TRANSIT**

(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

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## **SECTION 1: DEFINITIONS**

Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "Transit Service Agreement" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;

## **SECTION 2: INCORPORATION OF SCHEDULES**

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

## **SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT**

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

## **SECTION 4: TERM AND RENEWAL**

- a) The parties agree that the effective date of this agreement is to be April 1, 2019, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2020 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
  - a. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.
  - b. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.

## **SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT**

This Agreement and the parties hereto are subject to the provisions of the *Freedom Of Information And Protection Of Privacy Act* ("FOIPPA"). Any information developed in the performance of this Agreement, or any personal information obtained, collected, stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to

the provisions of the FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of the FOIPPA.

## **SECTION 6: SETTLEMENT OF DISPUTES**

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

## **SECTION 7: MISCELLANEOUS PROVISIONS**

- a) Amendment: This agreement may only be amended in writing signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) Operating Reserve Fund: In accordance with OIC 594, in fiscal year 2015/16, BC Transit established a Reserve Fund to record, for each local government, the contributions that BC Transit has received but has not yet earned.
  - a. BC Transit will invoice and collect on monthly Municipal invoices based on budgeted Eligible Expenses.
  - b. Any expenditure of monies from the Reserve Fund will only be credited towards Eligible Expenses for the location for which it was collected.
  - c. Eligible Expenses are comprised of the following costs of providing Public Passenger Transportation Systems:
    - i. *For Conventional Transit Service:*
      - 1. the operating costs incurred in providing Conventional Transit Service excluding interest and amortization;
      - 2. the amount of any operating lease costs incurred by BC Transit for Conventional Transit Services;
      - 3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
      - 4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
    - ii. *For Custom Transit Service:*
      - 1. the operating costs incurred in providing Custom Transit Service excluding interest and amortization, but including the amount paid by BC Transit to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
      - 2. the amount of any operating lease costs incurred by BC Transit for Custom Transit Service;

3. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
  4. an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
- d. Eligible Expenses exclude the costs of providing third-party 100%-funded services; and,
  - e. BC Transit will provide an annual statement of account of the reserves received and utilized, including any interest earned for each local government.
- e) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.
- f) BC Transit acknowledges receipt of copies of those certain Community Transit Partnership Agreements between the Municipality and the Thompson Nicola Regional District and Interior Health Authority (a "Partner") effective April 1, 2006 and between the Village of Clinton (a "Partner"), the Village of Cache Creek (a "Partner") and the Municipality effective June 2019. BC Transit hereby provides written consent for the Municipality to enter into Community Transit Partnership Agreements; provided, however, that:
- a. In the event the Partner provides one years' notice of its intention to terminate the Community Transit Partnership Agreement, the Municipality will immediately notify the Authority in writing of such termination;
  - b. In the event the Partner provides the Municipality with a payment in lieu of providing notice of termination pursuant to Section 4 of the Community Transit Partnership Agreement, the Municipality will immediately forward to BC Transit the full amount of such payment, without setoff whatsoever; and,
  - c. In the event the Partner provides the Municipality with payment in accordance with the subsection above, and the Municipality fails or neglects to forward such payment to the Authority, the Authority shall have the right to include such amount in its monthly invoice to the Municipality for immediate payment by the Municipality.

## **SECTION 8: GOVERNING LAW**

This Agreement is governed by and shall be construed in accordance with the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the government of Canada.

## **SECTION 9: COUNTERPARTS**

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or pdf copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

**SECTION 10: NOTICES AND COMMUNICATIONS**

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed or if mailed by prepaid registered mail to the Authority at:

**BRITISH COLUMBIA TRANSIT**  
c/o President & CEO  
P.O. Box 610  
520 Gorge Road East  
Victoria, British Columbia V8W 2P3

and to the Municipality at:

**VILLAGE OF ASHCROFT**  
c/o Chief Administrative Officer  
PO Box 129  
Ashcroft BC, V0K1A0

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this \_\_\_ day of \_\_\_\_\_,  
2019.

**VILLAGE OF ASHCROFT**

\_\_\_\_\_  
  
\_\_\_\_\_

**BRITISH COLUMBIA TRANSIT**

\_\_\_\_\_  
Kevin Schubert – Director, Regional Transit Systems  
BC Transit

\_\_\_\_\_  
Grant Brilz – Manager, Contracted Operations  
BC Transit

**SCHEDULE "A": TARIFF AND FARES**

*Effective November, 2017*

Cash Fares:

Adult/Student/Senior	\$2.00
Child, 4 or under	Free
Door-to-door	\$2.00
Kamloops	\$5.00
100 Mile House	\$5.00
Health Connections	\$5.00

## SCHEDULE "B": SERVICE SPECIFICATIONS

The Local Transit Service Area for the boundaries of the Ashcroft-Cache Creek-Clinton Transit Service Area shall be defined as the Village of Ashcroft, Village of Cache Creek, Village of Clinton, District of 100 Mile House, Electoral Area 'E' & 'I' of the Thompson Nicola Regional District and Electoral Area 'G' of the Cariboo Regional District. It also includes all areas between: 1) Lillooet and Kamloops, 2) Lillooet and Lytton 3) Lytton and Kamloops, and 4) the Clinton and 100 Mile House.

The Annual Service Level for Ashcroft-Cache Creek-Clinton Transit Service shall be 2,300 Revenue Service Hours.

The Exception Days recognized annually for the Ashcroft-Cache Creek-Clinton Transit Transit Service are:

<b>Exception Day</b>	<b>Service Level</b>
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Years Day	No Service
Family Day (2020)	No Service

**SCHEDULE "C": BUDGET**

**ASHCROFT-CACHE CREEK-CLINTON PARATRANSIT**

	<b>BASE BUDGET 2019/20</b>
<hr/>	
TOTAL REVENUE	\$19,378
TOTAL OPERATING COSTS	\$180,202
TOTAL COSTS (including Local Government Share of Lease Fees)	\$199,877
NET LOCAL GOVERNMENT SHARE OF COSTS	\$117,311

**MEMO TO: Mayor Roden & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: June 20, 2019**

**SUBJECT: APPLICATION FOR AMENDMENTS TO THE VILLAGE OF ASHCROFT OFFICIAL COMMUNITY PLAN AND VILLAGE OF ASHCROFT ZONING BYLAW**

---

**Background**

The Village of Ashcroft has received a rezoning application that involves portions of three separate lots within our community. The purpose of the rezoning is to allow an expansion to the mobile home park as well as realignment of the industrial area.

**Discussion**

Council has before them two separate, but connected, applications. Both applications are requesting Council to consider a change to the Official Community Plan Schedule B Land Use Plan and the Zoning Bylaw Schedule B Zoning Bylaw Map.

The first application is to allow a portion of Lot A, Plan 34796 to be rezoned from M1 Industrial to MH1 Mobile Home Park. This will allow the owner to develop a vacant portion of this lot as an expansion to the existing Ashcroft Valley Estates Mobile Home Park. The owner is currently undertaking the necessary steps to subdivide this portion of the lot and consolidate it with the existing mobile home park property into a single lot.

The second application is to allow portions of Lot 1, Plan 18562 and Lot 2, Plan 18562 except Plan 39526 to be rezoned from MH1 Mobile Home Park to M1 Industrial. This would bring the existing use of the property into compliance.

The Official Community Plan Schedule B Land Use Plan currently shows all three lots in question as Industrial use. Staff has confirmed that this was an oversight during the recent development of the Official Community Plan and the areas that are used as mobile home parks should be shown on the Land Use Plan as Low Density Residential.

Staff has prepared the bylaw amendments for the Official Community Plan and the Zoning Bylaw to reflect the application. These bylaws are on the agenda for Council's consideration and first two readings. As required under Section 464 of the *Local Government Act* a public hearing must be held after the first reading of the bylaw and prior to the third reading. Immediately following the public hearing Council, if they are in agreement with the amendments, may give the bylaw third and final reading at the same meeting.

**Recommendation**

Administration is seeking the following resolution from Council:

"That Council give first and second readings to the attached draft Official Community Plan Amendment No. 829 and;

That Council give first and second readings to the attached draft Zoning Bylaw Amendment No. 830;

And further that Staff be directed to schedule a Public Hearing at 5:30 pm on Monday, July 22, 2019 and that the public notifications are carried out accordingly.”

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 829

A bylaw to amend the Official Community Plan Bylaw 822, 2018

WHEREAS Council of the Village of Ashcroft has received an application to amend the Village of Ashcroft Official Community Plan Bylaw No. 822, 2018;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

- 1. That the Village of Ashcroft Official Community Plan Bylaw No. 822, is hereby amended as follows:
a. Schedule B – Land Use Plan be amended as follows:
A portion of Lot A, Plan 34796, be rezoned from Industrial to Low Density Residential
Portions of Lot 1, Plan 18562 and Lot 2, Plan 18562 except Plan 39526 be rezoned from Industrial to Low Density Residential
2. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
3. This Bylaw may be cited as "Village of Ashcroft Official Community Plan Amendment Bylaw No. 829, 2019".

READ A FIRST TIME THIS DAY OF , 2019
READ A SECOND TIME THIS DAY OF , 2019
PUBLIC HEARING HELD THIS DAY OF , 2019
READ A THIRD TIME THIS DAY OF , 2019
RECONSIDERED AND ADOPTED THIS DAY OF , 2019

Barbara H. Roden, Mayor

Certified to be a true and correct copy of Bylaw No. 829 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 830

A bylaw to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018

WHEREAS Council of the Village of Ashcroft has received an application to amend the Village of Ashcroft Zoning Bylaw No. 823, 2018;

NOW THEREFORE the Council of the Village of Ashcroft, in open meeting assembled, hereby enacts as follows:

- 1. That the Village of Ashcroft Zoning Bylaw No. 823, is hereby amended by adding the following:
a. Schedule B – Zoning Bylaw Map be amended as follows:
A portion of Lot A, Plan 34796, be rezoned from M1 Industrial to MH1 Mobile Home Park
Portions of Lot 1, Plan 18562 and Lot 2, Plan 18562 except Plan 39526 be rezoned from MH 1 Mobile Home Park to M1 Industrial
2. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
3. This Bylaw may be cited as "Village of Ashcroft Zoning Amendment Bylaw No. 830, 2019".

READ A FIRST TIME THIS DAY OF , 2019
READ A SECOND TIME THIS DAY OF , 2019
PUBLIC HEARING HELD THIS DAY OF , 2019
READ A THIRD TIME THIS DAY OF , 2019
RECONSIDERED AND ADOPTED THIS DAY OF , 2019

Barbara H. Roden, Mayor

Certified to be a true and correct copy of Bylaw No. 830 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

**MEMO TO: MAYOR RODEN AND COUNCIL**

**MEMO FROM: YOGINDER BHALLA, CHIEF FINANCIAL OFFICER**

**DATE: JUNE 18, 2019**

**SUBJECT: BYLAW NO. 831 - PERMISSIVE EXEMPTIONS**

**BACKGROUND:**

Section 224 of the Community Charter allows Council to exempt by bylaw for a period not longer than ten (10) years from municipal property taxes, certain parcels within the Village based on specified use. These are as follows:

- Land or improvements -
  - a. Owned or held by a charitable, philanthropic or other Not For Profit corporation and used for a purpose that council considers is directly related to the purposes of the corporation.
  - b. Owned or held by a municipality, regional district or other local authority and used for a purpose of the local authority.
  - c. That Council would consider qualifies for exemption under section 220 (general statutory exemptions) were it not for a secondary use.

**DISCUSSION:**

Bylaw No. 792 approved the 29<sup>th</sup> day of October 2014 provides exemption for the attached parcels for a period of five years, 2015 to 2019 inclusive unless the designated use of a parcel changes to a non-exemption function.

**Registered Owner and/or**

**Commonly Known As**

Ashcroft & District Curling Club  
Fraser Basin Property Society (St. Alban’s Anglican Church)  
Roman Catholic Bishop of Kamloops  
Trustees of Zion United Church  
Trust of the Congregation of Sage Hills Evangelical Free Church  
Royal Canadian Legion #77 (Cenotaph Site)

**Legal Description**

Lot B, Plan 21058, DL 423  
Lot 1, Block 10, Plan 189, DL 423  
Lot 7, Block 11, Plan 189, DL 423  
Lot 1, Block 14, Plan 189, DL 423  
Lot A, Plan KAP51944, DL 423  
Lot 6, Block 19, Plan 189, DL 423

Interior Health Authority (Ashcroft & District Hospital)

Lot 56, Plan 12400, DL 378 and Lot  
1, KAP81072, DL 378 and pt of Lot  
56 (B15126), DL 378

All of these properties with the exception of the Royal Canadian Legion #77 (Cenotaph Site) fall under Section 220 (statutory exemption) and the use and purpose of the Cenotaph Site is in agreement with Section 224.

Staff is no aware of any changes to the exemption status of the above properties. Not have any additional properties been added to the municipal taxation roll that are owned or held by a charitable, philanthropic or other not-for-profit corporation.

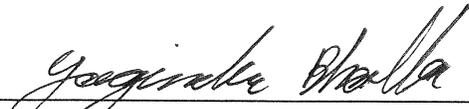
As bylaw No. 764 will no longer be valid for the period beyond 2019, Administration is asking that Council approve bylaw No. 831 to grant permissive exemption for an additional five years.

For Council's information, the attached schedule shows the amount of taxes forgone based on 2019 assessment values and 2019 tax rates.

**RECOMMENDATION:**

Administration recommends that, the council approve Bylaw No. 831 to approve permissive exemptions for a period of five years, 2020 to 2024 inclusive.

Respectfully submitted,



Yoginder (Yogi) Bhalla,  
Chief Financial Officer

**VILLAGE OF ASHCROFT  
PERMISSIVE EXEMPTIONS 2019**

Roll Number	Registered Owner	Legal Description	Assessment Class	2019 Assessed Value	2019 Municipal Rate	2019 Municipal Tax Exemption
00070.001	Ashcroft & District Curling Club	Lot 8, Plan 21058, DL 423	6	244,900	18.6411	\$4,565.20
00077.010	Fraser Basin Property Society (St. Alban's Anglican Church)	Lot 1, Block 10, Plan 189, DL 423	8	143,300	10.2034	\$1,462.15
00095.000	Roman Catholic Bishop of Kamloops	Lot 7, Block 11, Plan 189, DL 423	8	105,000	10.2034	\$1,071.36
00116.010	Trustees of Zion United Church	Lot 1, Block 14, Plan 189, DL 423	8	130,700	10.2034	\$1,333.59
00173.000	Royal Canadian Legion #77 (Cenotaph Site)	Lot 6, Block 19, Plan 189, DL 423	6	35,300	18.6411	\$658.03
00327.000	Interior Health Authority (Ashcroft & District Hospital)	Lot 56 Plan 12400, DL 378 and Lot 1 KAP81072, DL 378 and pt of Lot 56 (B15126), DL378	6	2,657,000	18.6411	\$49,529.33
00327.025	Interior Health Authority (Ashcroft & District Hospital)	Lot 56 (B15126), DL378	6	485,100	18.6411	\$9,042.78
00327.030	Interior Health Authority (Ashcroft & District Hospital)	Lot 1 KAP81072, DL 378	1	422,000	5.0589	\$2,134.87
00381.361	Trust of the Congregation of Sage Hills Evangelical Free Church	Lot A, Plan KAP51944, DL 423	8	336,800	10.2034	\$3,436.51
				4,560,100		\$73,233.82

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 831

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WHEREAS Section 224 of the Community Charter allows Council to exempt from municipal property taxes certain parcels within the Village based on specified use;

AND WHEREAS the exemption can be for a period not longer than 10 years;

THEREFORE the Council for the Corporation of the Village of Ashcroft hereby enacts as follows:

1. The parcels listed on Schedule "A" attached are exempt from municipal property taxes on the total assessed value of land and improvements;
2. That the period of exemption is for the years 2020 to 2024 inclusive, unless the designated use of a parcel changes to a non-exemption function;
3. This bylaw may be cited as "Permissive Tax Exemption Bylaw No.831, 2019".

READ A FIRST TIME THIS DAY OF , 2019.

READ A SECOND TIME THIS DAY OF , 2019.

READ A THIRD TIME THIS DAY OF , 2019.

RECONSIDERED AND ADOPTED THIS DAY OF , 2019.

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Barbara Roden, Mayor

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J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy  
of Bylaw No. 831 as adopted by Council.

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J. Michelle Allen, Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 831

SCHEDULE "A"

<b>Registered Owner and/or Commonly Known As</b>	<b>Legal Description</b>
Ashcroft & District Curling Club	Lot B, Plan 21058, DL 423
Fraser Basin Property Society (St. Alban's Anglican Church)	Lot 1, Block 10, Plan 189, DL 423
Roman Catholic Bishop of Kamloops	Lot 7, Block 11, Plan 189, DL 423
Trustees of Zion United Church	Lot 1, Block 14, Plan 189, DL 423
Trust of the Congregation of Sage Hills Evangelical Free Church	Lot A, Plan KAP51944, DL 423
Royal Canadian Legion #77 (Cenotaph Site)	Lot 6, Block 19, Plan 189, DL 423
Interior Health Authority (Ashcroft & District Hospital)	Lot 56 Plan 12400, DL 378 and Lot 1 KAP81072, DL 378 and pt of Lot 56 (B15126), DL378



# THOMPSON-NICOLA REGIONAL DISTRICT

Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of June 13, 2019

The Current

June 17, 2019

### Public Hearing: Zoning Amendment Bylaw No. 2686

A public hearing was held regarding an application for a temporary use permit (TUP) to enable short-term vacation rental of a property located at 5115 East Barriere Lake FSR. The applicant spoke to the Board about the proposed use of renting his property and answered questions to clarify the TUP application.

Residents of East Barriere Lake were also present at the public hearing and expressed a number of concerns about allowing short-term rental of a residential property in the community, citing potential issues about fire risk, noise, public safety, environmental impacts, and the potential for more short-term rentals to be allowed along the lakefront.

The Board considered the public hearing input along with the report provided by the Director of Development Services. After much deliberation, the recommendation was defeated and the TUP application was denied.

Read the report [here](#).

### Zoning Amendment Bylaw Approved

The Zoning Amendment Bylaw pertaining to second dwelling regulations on ALR land and cannabis regulation was read a third time and adopted by the Board.

These minor amendments will provide improved clarity and accordance with federal legislation around cannabis regulation and 'craft' cannabis production facilities, and will align the TNRD's regulations with the new 2019 *Agricultural Land Commission Act*.

Read the report [here](#).

### Search and Rescue Grants Approved

The Board approved the following annual operating, equipment and training grants for regional Search and Rescue groups:

SAR GROUP	OPERATING GRANT 100%	EQUIPMENT 50%	TRAINING 50%
Barriere	\$10,000	\$0.00	\$0.00
Kamloops	\$10,000	\$3,557.50	\$6,000
Logan Lake	\$10,000	\$14,799.68	\$0.00
Nicola Valley	\$10,000	\$0.00	\$0.00
South Cariboo	\$3,325	N/A	N/A
Wells Gray	\$10,000	\$11,054.57	\$8,200

Read the minutes of the May 19, 2019 Emergency Protective Services Management Committee [here](#).

### **Gas Tax Funds**

The Board approved the following requests for Federal Gas Tax Funds:

- **\$79,000** for improvements to the [Little Fort Community Hall water system](#)
- **\$5,000** to complete the installation of washroom facilities and system improvements for the [Paul Lake sewer system](#)
- **\$215,000** to undertake improvements to the [Pritchard wastewater system](#) rapid infiltration basin (RIB) discharge
- **\$30,000** to complete water system and flushing capacity upgrades for the [Pritchard water system](#)
- **\$280,000** for upgrades at the [70 Mile House Community Hall](#)

### **Director/Committee Remuneration and Expense Report**

The Board received the 2018 Director and Committee Member Remuneration and Expense Report which will be made available for public inspection on the Finance page of the [TNRD website](#).

Read the report [here](#).

The next Regular Board Meeting is the annual out of town meeting held in Chase on July 10, 2019 at 1:15 pm.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website: [www.tnrd.ca](http://www.tnrd.ca)