



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, MARCH 12, 2018

1. CALL TO ORDER

2. MINUTES

- 2.1. Minutes of the Regular Meeting of council held on Monday, February 26, 2018 P. 1-9

3. DELEGATIONS

- 3.1. None

4. CORRESPONDENCE

- 4.1. Jati Sidhu, MP, Mission – Matsqui – Fraser Canyon
- Invitation for Mayor & Council to attend National Seniors Strategy
Community Consultation, March 14, 2018 at 3:30 pm P. 10-11
- 4.2. New Pathways to Gold Society
- Invitation to 10 Plus Celebrations, April 14-15, 2018 P. 12-13
- 4.3. BC Municipal Climate Leadership Council
- High Impact Leadership on Climate Action Workshop, April 24
in Revelstoke P. 14
- 4.4. Cariboo Chilcotin Coast Tourism Association
- Invitation to attend 2018 Rural Tourism Summit, April 13-15, 2018 P. 15

5. UNFINISHED BUSINESS

- 5.1. None

6. NEW BUSINESS

- 6.1. Ashcroft Volunteer Fire Department
- Calls for Service statistics for 2015, 2016 and 2017 P. 16-19
- 6.2. Planning Advisory Committee OCP & Zoning Bylaw Update
- Appointment of Council member to committee P. 20
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7. BYLAWS

7.1. Introduction and First Three Readings

7.1.1. Bylaw No. 816 – Village of Ashcroft Local Government Elections and Other Voting Procedures Bylaw, 2018

P. 21-23

7.2. Reconsideration and Final Adoption

7.2.1. None

8. INFORMATION CORRESPONDENCE

8.1. Information Correspondence Listing for January 8, 2018

P. 24

9. REPORTS

Council Reports

9.1. Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy

9.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy

9.3. Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy

9.4. Gold Country Communities Society – Councillor Trill & Councillor Roden

9.5. TNRD – Mayor Jeyes & Councillor Kormendy

9.6. Tourism – Councillor Roden & Councillor Lambert

9.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

9.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes

9.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill

9.10. Heritage – Councillor Roden & Councillor Kormendy

9.11. Transit – Councillor Kormendy & Councillor Roden

9.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

9.13. Seniors' Liaison – Councillor Lambert & Councillor Roden

9.14. Communities in Bloom – Councillor Trill & Councillor Roden

9.15. Health Care – Mayor Jeyes & Councillor Lambert

9.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

9.17. Other

(Motion to receive both verbal and written reports)

9.18. Administration

Chief Administrative Officer

9.18.1. No Report

Chief Financial Officer

9.18.2. No report

10. INCAMERA

10.1. None

11. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, FEBRUARY 26, 2018

PRESENT: Mayor John c. (Jack) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor Wm Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Wayne Robinson, Deputy Corporate Officer

Press

1. CALL TO ORDER

Mayor Jeyes called the meeting to order at 7:00 pm.

2. MINUTES

2.1. Minutes of the Committee of the Whole Meeting of Council held on Monday, January 22, 2018

Mayor Jeyes declared the minutes of the Committee of the Whole meeting for Monday, January 22, 2018 adopted as presented.

2.2. Minutes of the Regular Meeting of Council held on Monday, January 22, 2018

Mayor Jeyes declared the minutes of the regular meeting of council for Monday, January 22, 2018 adopted as presented.

3. DELEGATIONS

3.1. None

4. CORRESPONDENCE

4.1. BC Mayors' Caucus – March 14-15, 2018 in Squamish, BC

M/S Councillor Roden / Councillor Lambert

"That Mayor Jeyes be authorized to attend the BC Mayors' Caucus in Squamish, BC on March 14-16, 2018."

Carried. (01-02-18)

4.2. School District No. 74 (Gold Trail) – Invitation to attend Community Engagement Meeting, Wednesday, March 7

M/S Councillor Trill / Councillor Roden

“That Mayor Jeyes and all members of Council be authorized to attend the School District No. 75 (Gold Trail) Board of Education Community Engagement meeting on Wednesday, March 7 at 5:30 pm at the Bonaparte Indian Band Administration Office.”

Carried. (02-02-18)

4.3. Ashcroft Volunteer Firefighters’ Association – Donation of ball diamonds for Slo-Pitch Tournament, April 28-29, 2018

M/S Councillor Kormendy / Councillor Roden

“That the Village of Ashcroft donate the use of the Ashcroft ball diamonds to the Ashcroft Volunteer Fire Department for a Slo-Pitch Tournament on April 28-27, 2018.”

Carried. (03-02-18)

4.4. Mr. Dale Lyon – Burning Regulations in Ashcroft

M/S Councillor Kormendy / Councillor Roden

“That the correspondence from Mr. Lyon regarding burning regulations in Ashcroft be received and filed and further that Mr. Lyon be advised that Council will not be making changes to this bylaw at the present time.”

Carried. (04-02-18)

4.5. Village of Clinton Parade Committee – Invitation to participate in Clinton Annual Parade, May 26, 2018

M/S Councillor Roden / Councillor Lambert

“That Mayor Jeyes and any other member of Council who is available be authorized to participate in the Clinton Annual Parade on Saturday, May 26, 2018.”

Carried. (05-02-18)

4.6. Southern Interior Local Government Association – Request for Gift Basket – 2018 Annual Conference

M/S Councillor Roden / Councillor Trill

“That the Village approach the Love Ashcroft participants to obtain a variety of products to include in a gift basket that can be presented at the 2018 Annual SILGA Conference.”

Carried. (06-02-18)

4.7. Heritage BC – Request for support of Preserving Canada’s Heritage: The Foundation for Tomorrow report by the House of Commons Standing Committee

M/S Councillor Roden / Councillor Kormendy

“That the correspondence from Heritage BC regarding the House of Commons Standing Report on Preserving Canada’s Heritage be received and filed.”

Carried. (07-02-18)

Councillor Trill declared a conflict of interest and left the meeting at 7:19 pm.

4.8. Ashcroft HUB Society – Request for Sponsorship of Community Coffee Wednesdays

M/S Councillor Roden / Councillor Lambert

“That the Village sponsor a Community Coffee Wednesday once each calendar quarter with an annual budget of \$100 and further that Mayor Jeyes or his representative attend the session to provide a council update.”

Carried. (08-02-18)

Councillor Trill returned to the meeting at 7:25 pm.

4.9. Request for No Parking Signs on Ranch Road

M/S Councillor Kormendy / Councillor Lambert

“That the correspondence requesting No Parking signs on Ranch Road be received and filed.”

Carried. (09-02-18)

M/S Councillor Lambert / Councillor Roden

“That the Village send a letter to the Board of Education requesting a meeting to discuss pedestrian safety along Ranch Road and advise that they would like to work together on a collaborative approach to community education on road safety and further that the author of the letter be advised that Council is taking this action.”

Carried. (10-02-18)

4.10. Mayor Nobuo Yamaguchi – Greetings from Bifuka

M/S Councillor Trill / Councillor Kormendy

“That the letter from Mayor Yamaguchi bringing greetings from Bifuka be received and filed.”

Carried. (11-02-18)

5. UNFINISHED BUSINESS

5.1. Wellness & Health Action Coalition – Request for Authority to speak on behalf of Council on health care related matters

M/S Councillor Roden / Councillor Lambert

“That the village provide a letter to the Wellness and Health Action Coalition supporting them in their pursuit of health care in the Ashcroft region and thanking them for their efforts to date.”

Defeated.

M/S Councillor Kormendy / Councillor Roden

“That the Village send a letter to the Wellness and Health Action Coalition thanking them for their efforts in attracting and retaining health care in our community however Council is unable to grant them the authority to speak on their behalf and further that they are advised that Mayor Jeyes is the Village’s representative on their committee.”

Carried. (12-02-18)

6. NEW BUSINESS

6.1. Community Appreciation Barbecue

- **Date and time**

- **Program?**

M/S Councillor Kormendy / Councillor Trill

“That the Village hold a Community Appreciation Barbecue on Saturday, June 23, 2018 from 11:00 am – 1:00 pm in Heritage Place Park and further that staff prepare an agenda of activities for the afternoon.”

Carried. (13-02-18)

6.2. Establishment of Rainbow Crosswalk – Across Railway Avenue at 3rd Street

M/S Councillor Roden / Councillor Lambert

“That the Village of Ashcroft pursue the creation of a Rainbow Crosswalk on Railway Avenue at 3rd Street from the Buffalo Station to the Ashcroft Fire Hall.”

Carried. (14-02-18)

Councillor Roden excused herself from the meeting at 8:44 pm

6.3. Ashcroft Detachment RCMP – Request for top 3 Community Policing Priorities for 2018/19 Fiscal Year

M/S Councillor Roden / Councillor Trill

“That Sgt. Thain, NCO i/c of the Ashcroft RCMP Detachment be advised that Council's top three policing priorities for the 2018/19 fiscal year are:

- Traffic Safety
- Substance Abuse/Mental Health
- Visibility of members in the community and at public events”

Carried. (15-02-18)

6.4. Water Treatment Plant Project – Summary of Request for Qualification for General Contractor for Project

M/S Councillor Kormendy / Councillor Lambert

“That the summary of the General Contractors Prequalification process prepared by Urban Systems Ltd. be received and filed.”

Carried. (16-02-18)

Councillor Roden returned to the meeting at 8:48 pm

6.5. Natural Resource Canada, Electric Vehicle Charging Station – Resolution of Council in support of funding application

M/S Councillor Roden / Councillor Kormendy

“That staff be authorized to submit a grant application in the amount of \$75,000 to the NRCAN Electric Vehicle (EV) and Alternative Fuel Infrastructure Deployment Initiative to purchase and install one level 3 Fast Charge EV Charging Station at Legacy Park Campground.”

Carried. (17-02-18)

6.6. Community Emergency Preparedness Fund, Generator for EOC – Resolution of Council in support of funding application

M/S Councillor Roden / Councillor Kormendy

“That staff prepare a grant application through the Community Emergency Preparedness Fund for a backup power generator for the Village of Ashcroft Emergency Operation Centre in the amount of \$25,000 and further that the Village will be responsible for the balance of the project costs, the grant administration and costs associated with maintenance and asset replacement.”

Carried. (18-02-18)

6.7. Desert Sands Community School – Request for 2018 Bursaries

M/S Councillor Roden / Councillor Kormendy

“That Council authorizes two (2) \$250 bursaries to be awarded to graduating students from Desert Sands Community School in accordance with Policy #1.5 – Village of Ashcroft Annual Grade 12 Graduation Policy.”

Carried. (19-02-18)

6.8. Technical Safety Branch and Work Safe BC – Inspection and Resulting Orders for Drylands Arena – submit a resolution to SILGA

Council chose not to proceed with this item.

7. BYLAWS

7.1. Introduction and First Three Readings

7.1.1. None

7.2. Reconsideration and Final Adoption

7.2.1. None

8. INFORMATION CORRESPONDENCE

8.1. Information Correspondence Listing for February 26, 2018

M/S Councillor Trill / Councillor Roden

“That the information correspondence listing for February 26, 2018 be received and filed.”

Carried. (20-02-18)

9. REPORTS

Council Reports

9.1. Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy

No report

9.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy

Mayor Jeyes reported on the committee meeting held on Thursday, February 22, 2108.

9.3. Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy

No report

9.4. Gold Country Communities Society – Councillor Trill & Councillor Roden

Council reviewed the Draft Minutes from the Regular Meeting held Wednesday, December 6, 2018. Mayor Jeyes advised the position of Chief Operating Officer has been offered to a candidate from Vancouver Island.

9.5. TNRD – Mayor Jeyes & Councillor Kormendy

Council reviewed The Current – Highlights from the Board of Directors' meeting held on February 8, 2018. Council requested that the Ashcroft Legion and South Cariboo Elizabeth Fry Society be added to the list of attendees for the TNRD Volunteer Appreciation event to be held on April 18, 2018.

9.6. Tourism – Councillor Roden & Councillor Lambert

Councillor Roden advised that the Annual Gold Country Fam Tour will be held in Cache Creek this year.

9.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

Council reviewed the January 2018 News Update from the Board of Education

9.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes

No report

9.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill

No report

9.10. Heritage – Councillor Roden & Councillor Kormendy

Councillor Roden advised that the annual heritage event will be held on Sunday, March 11, 2018 at the Ashcroft Community Hall.

9.11. Transit – Councillor Kormendy & Councillor Roden

Council reviewed the Year-end figures for 2017 and noted that ridership numbers are remaining consistent.

9.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

No report

9.13. Seniors' Liaison – Councillor Lambert & Councillor Roden

No report

9.14. Communities in Bloom – Councillor Trill & Councillor Roden

The next meeting will be held on Wednesday, February 28, 2018.

9.15. Health Care – Mayor Jeyes & Councillor Lambert

Council was advised the new doctor has arrived and is accepting patients. He has a young family and is expecting another child soon. Dr. Obu has left on maternity leave however her replacement is here to provide service to her patients.

9.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

Councillor Kormendy advised that she had stopped by MLA Tegart's office and inquired about agro-tourism programs with Japan. She will report back once she has an update.

9.17. Other

M/S Councillor Kormendy / Councillor Trill

"That the Village provide the Ashcroft Community Hall to the Off Leash Dog Park Select Committee for a community information meeting on Thursday, May 17, 2018 from 7:00 pm – 8:30 pm."

Carried. (21-02-18)

Mayor Jeyes advised Council that a CP documentary on the Rocky Mountain Railroad that was filmed in western Canada will be on the History channel commencing March 5, 2018. Council would like this included in the next newsletter.

M/S Roden/Lambert

That Council receive the verbal and written reports as presented.

Carried. (22-02-18)

9.18. Administration

Chief Administrative Officer

9.18.1. None

Chief Financial Officer

9.18.2. Community Charter Section 168 Report on Council Remuneration

M/S Councillor Roden / Councillor Lambert

"That the Community Charter Section 168 Report on Council Remuneration be accepted as presented."

Carried. (23-02-18)

9.18.3. Purchasing of Offsetting Carbon Credits

M/S Councillor Roden / Councillor Lambert

'That Council approve the purchase of offset credits in the amount of \$6,120 as required by the Province of British Columbia and the Climate Action Revenue Incentive Program through the offset organization *Offsetters*.'

Carried. (24-02-18)

10. INCAMERA

10.1. None

11. TERMINATION

M/S Councillor Roden / Councillor Kormendy

That the regular meeting of Council terminate at 9:23 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
Of the Minutes of the Regular meeting
Of Council held Monday, February 26, 2018.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Michelle Allen

From: Jati.Sidhu.C1A@parl.gc.ca
Sent: Thursday, March 01, 2018 2:20 PM
To: michelle@ashcroftbc.ca; jjeyes@ashcroftbc.ca
Subject: Town Hall

Good day,

In early March we will be hosting Town Halls exploring issues related to a potential National Seniors Strategy. We would like to invite Mayor Jeyes to join us, as well as any council members who may be interested in attending. It promises to be an informative and engaging event on an issue of vital importance.

Please find enclosed the dates and times of the event attached. Please feel free to call me if you have any further questions.

Best regards



Shannon George
Constituency Assistant
Constituency Office
Office of Jati Sidhu, MP
Mission – Matsqui – Fraser Canyon
83-32081 Lougheed Hwy
Mission, British Columbia V2V 1A3
Office | Bureau : (604) 814-5710
E-mail | Courriel: jati.sidhu.c1a@parl.gc.ca

Jati Sidhu, MP

NATIONAL SENIORS STRATEGY COMMUNITY CONSULTATION

Tues. March 13, 2018

3:00 - 4:30 pm

**Lytton Anglican
Parish Hall**

140 - 7th St.

Lytton BC V0K 1Z0

Tues. March 13, 2018

7:30 - 9:00 pm

**Lillooet Rec
Centre**

930 Main St.

Lillooet BC V0K 1V0

Wed. March 14, 2018

11:30 am - 1:00 pm

**Cache Creek
Community Hall**

1270 Stage Rd.

Cache Creek BC V0K 1H0

Wed. March 14, 2018

3:30 - 5:00 pm

**Ashcroft
Community Hall**

409 Bancroft St.

Ashcroft BC V0K 1A0



Please join us to share your views and discuss how we can improve access to affordable housing, income security, and overall quality of life for seniors.

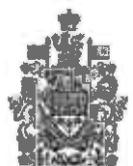
We want to hear what is important for you in a National Seniors Strategy!

Member of Parliament

Mission-Matsqui-Fraser Canyon

604-814-5710 | jati.sidhu@parl.gc.ca | @MPJatisidhu

1-866-599-4999 | [facebook.com/jatisidhuMP](https://www.facebook.com/jatisidhuMP)  





You're Invited to the New Pathways to Gold Society's
10-Plus Celebrations

In the Traditional Territory of the Lytton First Nation

The New Pathways to Gold Society Board of Directors and the Lytton First Nation invite you to celebrate 10-plus years of building in the Gold Rush/Spirit Trails corridor. This celebration of a decade-plus of working for economic development via heritage tourism First Nations reconciliation and Multiculturalism will include:

Partners on the Pathway trade show/exhibition and networking session

Chief Cexpe'nthlEm recognition celebration and reconciliation storytelling circle

Saturday evening traditional feast and Rising from the Ashes Fire Relief Benefit Concert

Sunday morning field trip to the historic Brownings Flat Chinese Diggings

Other activities will include tours of the new Lytton Chinese History Museum, geocaching tours sponsored by the Gold Country Communities Society, and screenings of the award-winning documentary, *Canyon War: The Untold Story*.

All activities are free, but please register!

To RSVP or for more information, please contact Don Hauka at 604-524-1884.



Details

Celebrating 10+ years of building along the Gold Rush/Spirit Trails Corridor, the event offers displays, music, tours and a powerful First Nations reconciliation ceremony.

Saturday, April 14 Program:

1100 a.m. to 4:00 p.m: "Partners on the Pathway" Trade Show/Exhibition and networking session, Kumsheen Secondary School, Lytton

4:30 p.m. Chief David Spintlum Recognition and Reconciliation Storytelling Circle

6:45 p.m. Traditional feast catered by the Lytton First Nation

8:30 p.m. "Rising From the Ashes Benefit Concert"

Sunday, April 15 Program:

9:00 a.m. - Noon: Field trip, Browning's Flat Chinese Diggings

All events are free, but space is limited and you must reserve. To RSVP, contact Don Hauka, ddclauka@shaw.ca.

High Impact Leadership on Climate Action Workshop



Building on the recent success of the *Climate Leadership Institute* (www.bcmclc.ca/CLI), the BC Municipal Climate Leadership Council is hosting the **High Impact Leadership on Climate Action** workshop immediately prior to the SILGA AGM & Convention on **April 24** from **1-3 pm** at the **Revelstoke Community Centre**. This workshop will tailor sessions from CLI for locally elected officials attending this SILGA event.

Join Travis Streb, a leadership and communications coach with High Impact Lab, for an interactive session on communicating with conviction, building support for climate action, and the need for high impact leadership.

Learn about effective programs and policies for climate change and energy action from Trish Dehnel, Senior Energy Specialist for the Regional District of Central Kootenay. Find out how BC Energy Step Code adoption, green building rebates, solar gardens, electric vehicle strategies, and community outreach programs can be adapted to communities of all sizes and locations.

Small discussion groups will focus on leadership as well as tools and next steps to help elected officials lead their community into a green future.

To register for this event, visit <https://www.civicinfo.bc.ca/event/2018/SILGA>. The workshop is free but space is limited. Please contact Janice Keyes of the Community Energy Association at jkeyes@communityenergy.bc.ca or 604-628-7076, ext. 705 for any questions about BCMCLC or the workshop.





February 15, 2018

Mayor Jack Jeyes & Council
The Village of Ashcroft
Box 129
Ashcroft BC V0K 1A0

Dear Mayor Jeyes & Council:

Cariboo Chilcotin Coast Tourism wishes to extend you an invitation to join us at the Association's 2018 Rural Tourism Summit 'Beyond the Fire'. This event will be taking place April 13 – 15, 2018 in Williams Lake, British Columbia.

The Summit is open to everyone who has an interest in learning more about the tourism industry, finding supports for 2017 Wildfire recovery, and hearing about new opportunities.

We hope your busy schedule will allow you to be with us at some point during the event and look forward to your reply.

Yours truly,

Amy Thacker
Chief Executive Officer

Cariboo Chilcotin Coast Tourism Association
204-350 Barnard St. Williams Lake, B.C. V2G 4T9
Phone: (250) 392-2226 Toll Free: 1-800-663-5885 Fax: (250) 392-2838
www.landwithoutlimits.com

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: March 7, 2018

SUBJECT: ASHCROFT VOLUNTEER FIRE DEPARTMENT – CALLS FOR SERVICE

Background

Each year the Fire Chief provides the Village with a summary of the calls for service that they responded to.

Discussion

Attached to this memo are the annual summaries for the years 2015, 2016 and 2017. Council will note that while the number of calls responded to in 2017 was in line with 2015 the number of hours is significantly higher. There were two events that contributed to this, the search for Cache Creek Fire Chief Clayton Cassidy and the Elephant Hill Wildfire.

Recommendation

Administration has no recommendation, the report is provided for Council's information and consideration.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Attach.

**CALLS FOR SERVICE
2017**

FIRE: 28

Village of Ashcroft:	9
Cache Creek (Mutual Aid)	1
Ashcroft Indian Band	4 (Elephant Hills Fire 1535-person hours)
TNRD	13
Koppers	1

FIRE ALARMS: 3

Thompson View Manor	2
Hospital Site	1

HIGHWAY RESCUE: 21

Extrication	6 (Fatal x3)
Cancelled in route/on scene	14
Embankment	1

ASSISTANCE TO: 6

BC Ambulance Service	4
Village of Cache Creek (search)	1 (Fatal x 1) (420-person hours est.)
RCMP (Venerables Valley)	1 (Fatal x4)

Total Calls for Service:

56

There were 3 Calls for Service not responded to as they were either confirmed no entrapment or confirmed out of our response area. Please note the unusually high number on the TNRD line for the most part is a reflection of the elephant hills fire as it burned through the area over the following month or two after the start.

**CALLS FOR SERVICE
2016**

FIRE: 8

Village of Ashcroft:	4
TNRD	3
Out of Area	1

FIRE ALARMS: 12

Thompson View Manor	5
Ashcroft Hospital	4
Interior Savings Credit Union	1
Residential	2

HIGHWAY RESCUE: 12

Extrication within Village limits	2	(1 Fatal)
Extrication out of Village limits	2	
Cancelled en-route/on scene	8	

ASSISTANCE TO: 7

BC Ambulance Service	7
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Total Calls for Service:

39

There were 7 Calls for Service not responded to as they were either confirmed no entrapment or confirmed out of our response area. The 1 out of area fire call that was responded to was found to be out of our area on arrival to the area of the call.

**CALLS FOR SERVICE
2015**

FIRE: 24

Village of Ashcroft:	12
Cache Creek (Mutual Aid)	1
Ashcroft Indian Band	2
TNRD	4
Out of Area	4
Coppers Treating	1

FIRE ALARMS: 08

Thompson View Manor	2
School District Buildings	4
Ashcroft Manor Apartments	1
Fields Complex	1

HIGHWAY RESCUE: 15

Extrication	3 (2 fatal)
Cancelled enroute/on scene	8
Embankment	4

ASSISTANCE TO: 5

BC Ambulance Service	4
R.C.M.P	1

HAZMAT: 1

Village of Ashcroft	1
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Total Calls for Service:

53

There were 5 Calls for Service not responded to as they were either confirmed no entrapment or confirmed out of our response area. The 4 out of area fire calls that were responded to were found to be out of our area on arrival to the area of the call.

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: March 7, 2018

SUBJECT: PLANNING ADVISORY COMMITTEE – COUNCIL APPOINTMENT

Background

Council will recall that in 2017 an invitation was extended to members of the public to participate in the Planning Advisory Committee for the Official Community Plan and Zoning Bylaw Update. The village received several applications and seven members of the community were chosen and appointed to the committee.

Discussion

The Terms of Reference for the project indicate that the committee will consist of seven voting members who include:

- a. One member of Council
- b. Six members from citizens selected “at large” to represent a cross-section of the community

Council left the appointment of the members at large to Urban Systems and we ended up with a total of 7 on the committee. The position assigned to a member of Council is vacant. The fact that the committee will have an even number is not a concern as the committee is not voting on action items but rather acting as an advisory body who discuss items and bring them forward for inclusion in the bylaws.

The committee met on Wednesday, January 24th and a Chair was appointed (Jessica Clement). They subsequently met again on Wednesday, February 28 and reviewed the first section of the OCP. They had a number of recommendations that have been brought forward and incorporated into the draft OCP. The committee is scheduled to meet again on Wednesday, March 21 to review Section 2 of the OCP. Meetings are scheduled for 6:30 pm – 8:00 pm.

Recommendation

Administration recommends that a member of Council be appointed to the *Village of Ashcroft Planning Advisory Committee Official Community Plan and Zoning Bylaw Update*.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 816

Being a bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

Whereas under the *Local Government Act*, Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

And whereas Council wishes to establish voting procedures and requirements under the authority;

Now therefore, the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. **DEFINITIONS**

In this bylaw:

“**Elector**” means a person eligible to vote as defined under Part 3, Division 4 of the *Local Government Act [RSBC 2015]*, and as amended;

“**Election**” means an election for the number of persons required to fill a local government office, as defined in Part 3, Division 1 of the *Local Government Act [RSBC 2015]*, and as amended;

“**General Local Election**” means the elections held for the Mayor and all Councillors of the Village which must be held the year 2014 and in every fourth year after that;

“**General Voting Day**” means:

- a. for a general local election, the third Saturday of October in the year of the election;
- b. for other elections, the date set under Sections 74(5), 55(1) or 55(3) of the *Local Government Act [RSBC 2015]*, and as amended;
- c. for the other voting, the date set under Section 174 of the *Local Government Act [RSBC 2015]*;

“**Jurisdiction**” means, in relation to an election, the municipality for which it is held;

“**Local Government**” means, in relation to the municipality, the Council;

“**Local Government Act**” means the *Local Government Act of British Columbia [RSBC 2015]* and as amended and may be referred to as ‘*the Act*’.

“**Other Voting**” means voting on a matter referred to in Section 170 of the *Local Government Act*.

“**Village Office**” means the Village of Ashcroft Administrative Office located at 601 Bancroft Street in Ashcroft, British Columbia.

2. NUMBER OF QUALIFIED ELECTORS REQUIRED FOR NOMINATION

- a. The minimum number of qualified electors required to make a nomination for the office as a member of Council shall be ten (10).

3. PUBLIC ACCESS TO NOMINATION DOCUMENTS

- a. As authorized under Section 89(7) of the *Local Government Act*, public access to nomination documents will be provided electronically on the Village of Ashcroft website from the time of delivery until 30 days after the declaration of the election results under Section 146 of *the Act*.
- b. Nomination documents will be available for public inspection during regular business hours, Monday through Friday, excluding statutory holidays, at the Village Office for the time period as stated in paragraph "3.a." of this bylaw.

4. VOTING DAY REGISTRATION ONLY

- a. For the purposes of all elections and other voting under Part 3 and 4 of the *Local Government Act*, a person may register as an elector only at the time of voting.
- b. Registration as an elector under paragraph "4.a." of this bylaw is effective only for the voting or other matters for which the opinion of the electors is being sought at that time of voting.

5. REQUIRED ADVANCE VOTING OPPORTUNITY

- a. The required advance voting opportunity as authorized under Section 107 of the *Local Government Act*, is as follows:
 - i. The required advance voting opportunity will be held at the Ashcroft Community Hall on the 10th day before General Voting Day; and
 - ii. The voting hours for the required advance voting opportunity will be from 8:00 a.m. to 8:00 p.m.

6. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

- a. In addition to the required advance voting opportunity on the 10th day before general voting day, the following days are hereby established as additional advance voting opportunities:
 - i. The 4th, 3rd and 2nd day before general voting day
- b. The additional advance voting opportunities specified in section "6.a." shall be held at the Ashcroft Community Hall as follows:
 - ii. From 8:00 a.m. to 4:00 p.m.
- c. Additional advance voting opportunities specified in section "6.a." shall not be held on any statutory holiday recognized within the Province of British Columbia.

7. ORDER OF NAMES ON BALLOT

As authorized under Section 116 of the *Local Government Act*, the order of names of candidates on the ballot will be determined by alphabetical order.

8. NUMBER OF SCRUTINEERS AT VOTING PLACES

As authorized under Section 120(2)(d) of the *Local Government Act*, the number of scrutineers for each candidate that may attend at a voting place is a maximum of one (1) scrutineer for each ballot box in use.

9. TIE VOTE

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with Section 151 of the *Local Government Act*.

10. CITATION

This bylaw may be cited for all purposes as "Village of Ashcroft Local Government Elections and Other Voting Procedures Bylaw No. 816, 2018".

11. REPEAL

Bylaw No. 790, cited as "Local Elections and Other Voting Procedures Bylaw No. 790, 2014" is hereby repealed in its entirety.

READ A FIRST TIME THIS	DAY OF	2018
READ A SECOND TIME THIS	DAY OF	2018
READ A THIRD TIME THIS	DAY OF	2018
RECONSIDERED AND ADOPTED THIS	DAY OF	2018

Jack Jeyes, Mayor

J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No. 816 as adopted by
Council.

J. Michelle Allen, Chief Administrative Officer

WR/kw

**INFORMATION CORRESPONDENCE
FOR THE MARCH 12, 2018 COUNCIL MEETING**

City of Enderby

- Revenue from Cannabis Sales – Equitable Share between Province and Local Government

District of North Saanich

- Marihuana Addiction Treatment, Prevention and Education

District of Sicamous

- Cannabis Sales Revenue Sharing

Town of Ladysmith

- Cannabis Sales Revenue Sharing

Harrison Hot Springs

- Cannabis Sales Revenue Sharing

Interior Health

- Interior Health CEO to retire fall 2018

School District No. 74 (Gold Trail)

- February 2018 News Update

Jati Sidhu, MP

- Seniors Town Hall Meetings

BC Budget 2018-19

Township of Spallumcheen

- 2018 Resolution – Asset Management

Municipality of Harrison Hot Springs

- Cannabis Sales Revenue Sharing

TNRD

- Thompson-Nicola Regional District Growth Strategy 2017 Monitoring Report

Wood Design & Building Winter 2017-18 Publication

SIC (Southern Interior Construction Association)

- Spring 2018 Publication

/kw