



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, MARCH 14, 2016**

1. **CALL TO ORDER**

 2. **MINUTES**
 - 2.1. Minutes of the Committee of the Whole Meeting of Council held on Monday, February 22, 2016 **P. 1-2**
 - 2.2. Minutes of the Regular Meeting of Council held on Monday, February 22, 2016 **P. 3-9**

 3. **DELEGATIONS**
 - 3.1. None

 4. **ACCOUNTS PAYABLE**
 - 4.1. Accounts Payable Listing for the period ending March 4, 2016 **P. 10-11**

 5. **CORRESPONDENCE**
 - 5.1. BC Lung Association
- Radon Aware – Changes to the BC Building Code **P. 12-13**
 - 5.2. Barry and Aletta Hanson
- Concerns regarding proposed development of dog park within pool park **P. 14-15**
 - 5.3. Margaret and Adriano Moreira
- Concerns regarding proposed development of dog park within pool park **P. 16**
 - 5.4. Mayor Marg Lampman, District of Lillooet
- Support for Reinstatement of Passenger Rail Service between North Vancouver and Prince George **P. 17-19**
 - 5.5. Southern Interior Local Government Association
- Donation of Gift Basket for Door Prize at 2016 Convention **P. 20**
 - 5.6. Mr. Jati Sidhu, MP
- Invitation to attend Official Opening of Mission Constituency Office, March 19, 2016 **P. 21**

 6. **UNFINISHED BUSINESS**
 - 6.1. None
-

7. NEW BUSINESS

- 7.1. Memo from Chief Administrative Officer
- Grant to Ashcroft & District Curling Club to cover operating expenses **P. 22-23**

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. None

8.2. Reconsideration and Final Adoption

8.2.1. None

9. INFORMATION CORRESPONDENCE

- 9.1. Information Correspondence Listing for March 7, 2016 **P. 24**

10. REPORTS

Council Reports

- 10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden
- 10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes
- 10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens
- 10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert
- 10.5. TNRD – Mayor Jeyes & Councillor Trill
- 10.6. Tourism – Councillor Roden & Councillor Lambert
- 10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes
- 10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes
- 10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill
- 10.10. Heritage – Councillor Roden & Councillor Mertens
- 10.11. Transit – Councillor Mertens & Councillor Roden
- 10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden
- 10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill

10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

Joint Meeting Notes March 2, 2016

P. 25-26

10.15. Health Care – Mayor Jeyes & Councillor Lambert

Wellness & Health Action Coalition

- Minutes of the February 15, 2016 regular meeting

P. 27-32

10.16. Other

(Motion to receive both verbal and written reports)

10.17. Administration

Chief Administrative Officer

10.17.1. None

Chief Financial Officer

10.17.2. None

11. INCAMERA

11.1. None

12. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, FEBRUARY 22, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

Press and Public

EXCUSED: Ethan Anderson, Deputy Corporate Officer

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 6:00 pm.

2. **PRESENTATIONS**

2.1. **Ms. Diana Guerin, Village of Clinton Councillor and SILGA Director at Large – Annual Update on SILGA Activities and Convention**

Councillor Guerin provided Council with an overview of the SILGA organization including the geographical location, the goals, objectives and purpose. She reviewed the 2016 conference program and encouraged members to attend the event and network with other communities of similar size facing similar challenges. It is an excellent opportunity to share success stories. Councillor Guerin reminded Council that the executive is always looking for new members to fill positions if anyone is interested.

2.2. **Mr. Daniel Collette – Discussion regarding Mosaic Glass Art Project at Ashcroft HUB**

Mr. Collette advised Council that he and Ms. Papais had leased space at the Ashcroft HUB and were allowing different organizations to work on mosaic glass art projects within their space. This situation eliminates the concerns regarding liability insurance for the Village. Mr. Collette advised that the Village's project can commence at any time.

2.3. **Ms. Hilda Jones, Ashcroft & District Curling Club – Request for Withdrawal of \$5,000 from Capital Asset Replacement Fund Account**

Ms. Jones advised Council that the Curling Club had been struggling this past season and were unable to meet their financial commitments through the summer. They are once again negotiating with a tree seedling company to store seedlings in the club during the summer and if successful this will provide a boost in their revenue. The Club is requesting that the Village authorize a \$5,000 withdrawal from the Capital Asset Replacement Fund to allow the curling club to meet their financial obligations throughout the summer as well as funds for the start up in the fall. Ms. Jones advised Council that the club does not expect to repay the money back to the fund.

3. **TERMINATION**

M/S Councillor Trill / Councillor Roden

That the Committee of the Whole Meeting of Council terminate at 6:49 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Committee of the Whole
Meeting of Council held Monday, February 22, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, FEBRUARY 22, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

Press and Public

EXCUSED: Ethan Anderson, Deputy Corporate Officer

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting of Council held on Monday, January 25, 2016**

Mayor Jeyes declared the minutes adopted as presented.

2.2. **Minutes of the Regular Meeting of Council held on Monday, January 25, 2016**

Mayor Jeyes declared the minutes adopted ad presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending February 17, 2016**

M/S Councillor Trill / Councillor Roden

"That the accounts payable listing for the period ending February 17, 2016 be received and filed."

Carried. (01-02-16)

5. **CORRESPONDENCE**

5.1. **Ashcroft/Cache Creek Rotary Club – 2015 Citizens of the Year Luncheon**

M/S Councillor Roden / Councillor Lambert

“That Councillor Trill attend the Ashcroft/Cache Creek Rotary Club 2015 Citizen of the Year Luncheon on behalf of Mayor Jeyes and bring Council’s congratulations and thanks to the recipient, Ms. Stephanie Walker.”

Carried. (02-02-16)

5.2. **Union of BC Municipalities – Gas Tax Strategic Priorities Fund Grant \$48,700 for Long Term Infrastructure and Asset Management Plan**

M/S Councillor Roden / Councillor Lambert

“That the correspondence from UBCM advising that the Village had received funding from the Gas Tax Strategic Priorities Fund in the amount of \$48,700 for asset management be received and filed.”

Carried. (03-02-16)

5.3. **Mrs. Pat Baker – Objection to development of Water Treatment Plant**

M/S Councillor Roden / Councillor Trill

“That the Village send a letter to Mrs. Baker thanking her for her comments and inviting her to attend the April 14 Community Forum where an update on the water treatment plant project will be provided.”

Carried. (04-02-16)

6. **UNFINISHED BUSINESS**

6.1. None

7. **NEW BUSINESS**

7.1. **Memo from Chief Administrative Officer – Service Agreement – Cross Connection Control Program**

M/S Councillor Roden / Councillor Lambert

“That Administration be authorized to sign a three (3) year agreement with MTS Inc. to provide a Cross Connection Control Program at a monthly fee of \$429.”

Carried. (05-02-16)

7.2. Memo from Chief Financial Officer – Purchase of Offsetting Carbon Credits

M/S Councillor Trill / Councillor Roden

“That Council approve the purchase of offset credits in the amount of \$5,180 from *Offsetters* as required by the Province of British Columbia and the Climate Action Revenue Incentive Program.”

Carried. (06-02-16)

7.3. Memo from Chief Administrative Officer – Formation of a Bifuka Sister City Committee

M/S Councillor Roden / Councillor Mertens

“That a Bifuka Sister City Committee be formed chaired by Mayor Jeyes and Councillor Lambert with Councillor Trill as the alternate representative and further that once terms of reference and committee expectations are determined members of the community be invited to participate in sister city activities.”

Carried. (07-02-16)

7.4. Memo from Chief Administrative Officer - Annual Water System Report

M/S Councillor Roden / Councillor Lambert

“That the 2015 Annual Water System Report be approved as presented and further that the document be available off our website.”

Carried. (08-02-16)

7.5. Invitation to Village of Cache Creek to rejoin local Para Transit System

M/S Councillor Roden / Councillor Mertens

That the Village of Ashcroft extend an invitation to the Village of Cache Creek Council to rejoin the local para-transit committee.

Carried. (09-02-16)

Councillor Roden declared a conflict of interest and left the meeting at 7:46 pm.

7.6. Memo from Chief Administrative Officer – Grant in Aid Request – WRAPS Production of Shirley Valentine

M/S Councillor Lambert / Councillor Trill

“That the Village of Ashcroft provide a \$500 grant in aid to the Winding Rivers Arts and Performance Society to assist with the local production of Shirley Valentine.”

Carried. (10-02-16)

Councillor Roden returned to the meeting at 7:52 pm.

7.7. Canada Day Celebrations

Councillor Roden advised Council that Winding Rivers Arts and Performance Society has applied for funding to assist with costs associated with hosting Canada Day celebrations and will bring more details forward to Council at a later date.

7.8 Ashcroft & District Curling Club – Request to withdraw \$5,000 from the Capital Asset Replacement Fund

M/S Councillor Roden / Councillor Trill

“That the request from the Ashcroft & District Curling Club to withdraw \$5,000 from the Capital Asset Replacement Fund be brought back to the March 14 council meeting and further that the club be requested to provide financial statements for 2014 and 2015.”

Carried. (11-02-16)

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. None

8.2. Reconsideration and Final Adoption

8.2.1. None

9. INFORMATION CORRESPONDENCE

9.1. Information Correspondence Listing for February 22, 2016

M/S Councillor Roden / Councillor Mertens

“That the information correspondence listing for February 22, 2016 be received and filed.”

Carried. (12-02-16)

10. REPORTS

Council Reports

10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden

Budget discussions will be commencing soon.

10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes

Mayor Jeyes advised that the TNRD will be providing the Village of Ashcroft with a temporary transfer station once the landfill operations are reduced this summer and should the Environmental Certificate not be received a permanent transfer station will be developed.

10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens

No report.

10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert

No report.

10.5. TNRD – Mayor Jeyes & Councillor Trill

Council reviewed the highlights of the Board of Directors' Meeting held on Thursday, February 18, 2016. Council was advised that the free household hazardous waste disposal day will be on Saturday, April 23 in Cache Creek.

10.6. Tourism – Councillor Roden & Councillor Lambert

Councillor Roden advised that she would be meeting with Alice Durksen to discuss the past operation of the tourist information booth.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

Council reviewed The Board Bulletin – Highlights of the Board meeting held February 2, 2016.

10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes

No report.

10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill

Mayor Jeyes advised that the Annual General Meeting was held last week and all members of the executive had been returned to their positions.

10.10. Heritage – Councillor Roden & Councillor Mertens

Councillor Roden advised that the annual heritage event would be held on Sunday, February 28 from 2 – 4 pm. She also advised Council that the Village had not been successful in having the Chinese cemetery recognized by Heritage BC.

10.11. Transit – Councillor Mertens & Councillor Roden

Councillor Mertens advised Council that the after hour rental of the bus is very valuable as it provides community exposure and offers examples of ways that the bus can be used within the community. The Monday trips to Kamloops are being very well utilized.

10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden

Councillor Trill advised Council that the Wellness & Music Festival was taking a year off to allow members time to reconsider the event. The Make Children First event would move to the weekend of July 16 and would accommodate the children's TRYathlon as well as have the Elvis performer back.

10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill

The seniors are preparing for their annual strawberry tea and will be selling raffle tickets soon.

10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

Councillor Lambert advised that the last meeting had been cancelled however the committee would be meeting with Council on Wednesday, March 2 at 3:00 pm in the Council Chambers.

10.15. Health Care – Mayor Jeyes & Councillor Lambert

Council reviewed the Wellness and Health Action Coalition minutes from the December 21 and January 18 meetings.

10.16. Other

Mayor Jeyes advised Council that he would be attending meetings of Rotary, Lions and the senior's group to provide information on the water treatment plant project.

Councillor Roden provided Council with an overview of the recent LGLA session she attended. The presenters were very interesting, it was informative and she would recommend the event to anyone in local government.

M/S Councillor Trill / Councillor Roden

That Council receive the verbal and written reports as presented.

Carried. (13-02-16)

10.17. Administration

Chief Administrative Officer

10.17.1. None

Chief Financial Officer

10.17.2. None

11. INCAMERA

11.1. None

12. **TERMINATION**

M/S Councillor Roden / Councillor Lambert

"That the Regular Meeting of Council terminate at 8:34 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Regular Meeting
of Council held Monday, February 22, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Cheque Register-Summary-Bank



Supplier : 150M15 To ZWP15
 Pay Date : 18-Feb-2016 To 08-Mar-2016
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
33528	22-Feb-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	23	C	113.83
33529	22-Feb-2016	ALIQ15	AIR LIQUIDE CANADA INC	Issued	23	C	104.16
33530	22-Feb-2016	ALSE15	ALS ENVIRONMENTAL	Issued	23	C	135.71
33531	22-Feb-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	23	C	461.42
33532	22-Feb-2016	CTAR15	CHANOR TRUCK/AUTO REPAIRS LTD	Issued	23	C	46.59
33533	22-Feb-2016	CMFP15	CHECKMATE FIRE PREVENTION INC.	Issued	23	C	1,861.65
33534	22-Feb-2016	CIBA15	COMMUNITIES IN BLOOM ASHCROFT	Issued	23	C	5,000.00
33535	22-Feb-2016	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	23	C	69.43
33536	22-Feb-2016	IMED15	IRIDIA MEDICAL	Issued	23	C	132.16
33537	22-Feb-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	23	C	79.79
33538	22-Feb-2016	RJAM15	RJAMES WESTERN STAR FREIGHTLINER	Issued	23	C	290.43
33539	22-Feb-2016	TIAR15	TREASURES INSURANCE & RISK MANAGEMI	Issued	23	C	575.00
33540	23-Feb-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	25	C	10,330.96
33541	25-Feb-2016	ALSE15	ALS ENVIRONMENTAL	Issued	27	C	210.79
33542	25-Feb-2016	ANDE15	ANDERSON, ETHAN	Issued	27	C	264.50
33543	25-Feb-2016	ABPL15	AQUA-BILITY PROJECTS LTD.	Issued	27	C	3,818.06
33544	25-Feb-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	27	C	626.19
33545	25-Feb-2016	BGES	BGE SERVICE & SUPPLY LTD.	Issued	27	C	313.69
33546	25-Feb-2016	CUPE15	C.U.P.E. LOCAL 900	Issued	27	C	474.98
33547	25-Feb-2016	CUMC15	CU CREDIT	Issued	27	C	1,318.87
33548	25-Feb-2016	FINC15	FRESH INC	Issued	27	C	2,097.73
33549	25-Feb-2016	ICBC15	INSURANCE CORPORATION OF BC	Issued	27	C	48.00
33550	25-Feb-2016	LPLT15	LORDCO PARTS LTD	Issued	27	C	128.53
33551	25-Feb-2016	PBCR15	PACIFIC BLUE CROSS	Issued	27	C	5,118.70
33552	25-Feb-2016	TMOB15	TELUS MOBILITY (BC)	Issued	27	C	120.41
33553	25-Feb-2016	USLT15	URBAN SYSTEMS LTD	Issued	27	C	14,060.69
33554	25-Feb-2016	WILT15	WESTVAC INDUSTRIAL LTD.	Issued	27	C	377.44
33555	25-Feb-2016	WRAA15	WINDING RIVERS ARTS & PERFORMANCE S	Issued	27	C	500.00
33556	25-Feb-2016	WURT15	WURTH CANADA LTD	Issued	27	C	234.31
33557	04-Mar-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	28	C	52.07
33558	04-Mar-2016	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	28	C	625.00
33559	04-Mar-2016	ALSE15	ALS ENVIRONMENTAL	Issued	28	C	75.08
33560	04-Mar-2016	AIBC15	ASHCROFT IRLY BUILDING CENTRE & FEED	Issued	28	C	2,466.30
33561	04-Mar-2016	BCTR15	BC TRANSIT	Issued	28	C	8,639.00
33562	04-Mar-2016	CPCO15	CANADA POST CORPORATION	Issued	28	C	197.51
33563	04-Mar-2016	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	28	C	310.50
33564	04-Mar-2016	FLAU15	FABRICLEAN LAUNDRY & UNIFORM RENTAL	Issued	28	C	44.35
33565	04-Mar-2016	FOBC15	FORTIS BC -NATURAL GAS	Issued	28	C	4,535.50
33566	04-Mar-2016	GFLE15	GFL ENVIORNMENTAL INC.	Issued	28	C	26.25
33567	04-Mar-2016	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	28	C	175.43
33568	04-Mar-2016	HFEA15	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	28	C	560.00
33569	04-Mar-2016	JEYJ16	JEYES, JOHN C	Issued	28	C	80.00
33570	04-Mar-2016	BJAS15	JOHN BUNDUS & SON LTD.	Issued	28	C	201.60
33571	04-Mar-2016	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	28	C	82.43
33572	04-Mar-2016	KCCE15	KAMLOOPS COMPUTER CENTRE	Issued	28	C	1,829.24
33573	04-Mar-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	28	C	46.99
33574	04-Mar-2016	LSOC15	LIFESAVING SOCIETY THE	Issued	28	C	85.00
33575	04-Mar-2016	LOEX15	LOOMIS EXPRESS	Issued	28	C	107.25
33576	04-Mar-2016	MSPL15	MEDICAL SERVICES PLAN OF B C	Issued	28	C	1,669.00
33577	04-Mar-2016	OCTI15	OFFSETTERS CLEAN TECHNOLOGY INC.	Issued	28	C	5,439.00
33578	04-Mar-2016	OPCO15	ORKIN CANADA CORPORATION	Issued	28	C	87.15
33579	04-Mar-2016	DIER15	RANDY DIEHL	Issued	28	C	12.00
33580	04-Mar-2016	SMAR15	SAFETY MART FOODS	Issued	28	C	75.26
33581	04-Mar-2016	TCBC15	TELUS COMMUNICATIONS (B) INC.	Issued	28	C	2,325.94

Cheque Register-Summary-Bank



Supplier : 150M15 To ZWP15
Pay Date : 18-Feb-2016 To 08-Mar-2016
Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 INTERIOR SAVINGS CU ACCT #014-260-4							
33582	04-Mar-2016	UBCM15	UNION OF BC C MUNICIPALITIES	Issued	28	C	1,105.04
33583	04-Mar-2016	VFI15	VALLEY FIRST INSURANCE SERVICES	Issued	28	C	45,326.00
33584	04-Mar-2016	VHCS15	VAN HOUTTE COFFEE SERVICES INC.	Issued	28	C	207.75
33585	04-Mar-2016	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	28	C	450.00
33586	04-Mar-2016	YINC15	YOURLINK INCORPORATED	Issued	28	C	24.59
00150-0001	24-Feb-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	26	E	5,842.94

Total Computer Paid :	125,775.25	Total EFT PAP :	5,842.94	Total Paid :	131,618.19
Total Manually Paid :	0.00	Total EFT File :	0.00		

60 Total No. Of Cheque(s) ...

1150

February 17, 2016

Village of Ashcroft
PO Box 129
Ashcroft, BC
V0K 1A0

Dear Mayor and Council

The BC Lung Association (BCLA) is one of the province's leading non-profit organizations providing research, education and program support to British Columbians on lung health issues. For many years BCLA has been encouraging British Columbians to test their homes for a serious public health risk known as radon gas – the leading cause of lung cancer among non-smokers.

Included with this letter is **IMPORTANT** information clarifying recent changes to the 2012 BC Building Code for protection of soil gases, including radon. Please review the information and then please pass along to the appropriate department for their consideration.

It's important to note that some regions of British Columbia are known to be at a greater risk for elevated radon levels. BC's Office of Housing and Construction Standards, the ministry responsible for the BC Building Code, separates British Columbia into Area 1 (high radon risk potential) and Area 2 (low radon risk potential). This means homes, schools and workplaces in your community *potentially* have radon levels above the Health Canada safety guideline. The only way to know if any building has elevated radon levels, is to perform a simple and low cost test.

Thank you for your consideration. For further information on radon and how to test please visit www.radonaware.ca or contact Britt Swoveland, RadonAware Manager at 250.686.1597.

Regards,



Britt Swoveland, RadonAware Program Manager

RECEIVED

FEB 23 2016

The Corporation
Village of Ashcroft

IMPORTANT: Recent BC Building Code Changes

Effective December 2014, the British Columbia Office of Housing and Construction Standards, Building and Safety Standards Branch, developed changes to the 2012 BC Building Code's (BCBC) measures for controlling soil gases. All new home construction in Area 1 of the Province (high radon potential) must include a roughed-in radon vent pipe.



What does this mean?

The BCBC requires that all new homes be provided with basic radon protection measures. This is achieved by an effective air barrier system and appropriate ventilation. Although these provisions provide some protection, they may not be a complete solution for homes with high radon potential. **The only way to know your indoor radon level is to test!** This test should be done once construction is complete and the home is occupied. Should test results determine an elevated risk of radon, the BC Lung Association and Health Canada recommend that the home owner take further measures to mitigate and reduce levels to as low as reasonably achievable.

The BCBC defines Area 1 of the Province which is known to have elevated radon concentrations. Homes in this area are to be provided with a rough-in of a radon vent pipe during initial construction. This rough-in affords the home owner a more cost-effective and easier option should they determine through post-construction testing that further mitigation is necessary.

Please note: The roughed-in radon vent pipe is NOT a radon mitigation system.

A typical and effective mitigation solution is to install a fan along the roughed-in radon vent pipe which then creates a subfloor depressurization mitigation system. The installation of a fan does not need to be done post-construction; the owner may include a fan as part of initial construction, and still be fully compliant with the BCBC. However, even when the building is initially constructed with a subfloor depressurization mitigation system, it is still recommended that the home be tested to ensure the indoor radon level is as low as reasonably achievable.

For more information on radon and to purchase a radon test kit please visit radonaware.ca

Untitled

February 25, 2016

Ashcroft Village Office
Box 129
Ashcroft , B.C. V0K-1A0

To: Mayor and Council:

I am writing in regards to a dog park that the village is proposing to put in the Ashcroft Pool Park that will run parallel to our property on Western Ave. and as far as the gap between two residences on Brunswick Ave.

My husband and I are totally opposed to this plan. This plan will affect us in a very negative manner as my husband suffers from chronic debilitating migraines and fibromyalgia amongst other issues and I myself suffer from high blood pressure. The stress factor has already started, just the thought of the dog park ~~and~~ has already increased my husbands migraines and fibromyalgia issues and because he is more stressed I get more stressed and it is effecting my health also.

Not only will we be bothered by barking dogs there will be the added stench of feces and urine because not everyone will clean up after their pets as they should as we have seen uptown where the doggy bags with contents are found laying around.

We are not happy about the fact that our property values will probably be affected also. This is our home and we want to enjoy it not dread living here. I have gardens and spend a lot of time outdoors enjoying the outdoors, so what I can go out now and listen to barking dogs and smell feces and urine WOW really going to enjoy that welcome to the village of "WELLNESS". And to top all this off we the tax payers get to foot the bill. Who may I ask who will pay for the insurance this venture will need? This village ~~CONTEMPLATES~~ spending money on a dog park when there are

Page 1

Untitled

better uses for that money.

I'm sure the children that play soccer on that field and the children that just go there to play on a daily basis will be happy to lose it because dogs are more important than they are. Our grandchildren come here every holiday and spend the summer with us that park is their playground.

There are lots of areas around here for a dog park it should NOT be in a residential setting to disrupt other peoples lives. There is a perfectly good spot where the proposed cemetery was going to be it has power, water, is fully fenced, accessible parking and even with a bit of cement poured can have wheelchair accessibility and that is only one option.

Please keep me up to date on this issue, by e-mail or in writing, with copies of the minutes of any meetings regarding this proposed dog park. I would like Mayor and Council to take these concerns seriously as we most certainly do.

Barry and Aletta Hanson
Box 1387
Ashcroft, B.C.
V0K-1A0
E-Mail bwhanson@telus.net
Phone 250-453-9007

February 22, 2016

Ashcroft Village Office
Box 129
Ashcroft BC V0K 1A0

To: Mayor and Council

I am writing in regard to a dog park that the village is proposing to put in the Ashcroft Pool Park that will run the length of our property on Western Ave and as far as the gap between two residences on Brunswick Ave.

I have serious concerns about the proximity to our property because of our own dogs and the non-stop barking they will do whenever a person or pet come close to our fence. Not to mention the added stress it will put on my older dog that is already having some health issues. We have grapevines growing along the fence, on our side of property, that will be damaged if dogs continually urinate along that area. I would like to think that everyone will pick up after their pets but you all know that is not always the case. Who will be responsible for cleaning up the mess so that we do not have the stench continually drifting into our yard. I fear the value of our property will go down if there is the constant nuisance of barking dogs and the stench of feces and dog urine so close to our property. Not to mention the Soccer Association losing a valuable playing field for their U7 group.

Please keep me up to date on this issue, by email if possible or in writing, with copies of the minutes of any meetings regarding this proposed dog park. I would like Mayor and Council to take these concerns seriously as they are shared by all of my neighbors, who will also be sending their own reasons for the dog park NOT to be considered for this area of the park.

Sincerely,

Margaret and Adriano Moreira
maggies_200211@yahoo.ca
C# 250-457-0379



The District of Lillooet
616 Main Street, PO Box 610, Lillooet, BC V0K 1V0
Tel: (250) 256-4289 Fax: (250) 256-4288
E-mail: cityhall@lillooetbc.ca

March 7, 2016

To: Mayors and Councils
Regional District Chairs & Directors
First Nations Chiefs & Councils
MLA Donna Barnett, Jordon Sturdy, Jackie Tegart, Shirley Bond & Mike Morris

RE: PASSENGER RAIL SERVICE BETWEEN NORTH VANOCOVER & PRINCE GEORGE

In 1972 the Pacific Great Eastern (PGE) Railway became the British Columbia Railway. The PGE, a name still heard in the Cariboo, was founded on February 27, 1912. This was the beginnings of what turned into the Cariboo Prospector. The Prospector took travellers from North Vancouver to Prince George.

This all came to an end in October 2002 when the BC Rail line was leased to CN Rail. The loss of the "Budd Car" in 2002 was a loss of economic and social investment in the future of British Columbia.

Rural communities have been struggling to fill the void left by this decision. Our economies have suffered and our residents have incurred additional expenses travelling for medical/social reasons.

It is now 2016 and it is almost universally accepted that rail transportation is a greener form of travel than travel by road. Transportation is one of the fastest growing contributors to climate change, accounting for around a quarter of energy-related carbon dioxide emissions. Rail travel makes up less than 1.8% of CO2 emissions world-wide.

I am writing to ask for your support in bringing to the attention of Premier Clark the need for a passenger rail service between North Vancouver and Prince George. Our Province and our residents need this service.

Please join me in passing a resolution and sending it along with a support letter to Premier Clark with a copy to me at mayorlampman@gmail.com.

In the past an advertising slogan that BC Rail used was "they used to come for the gold, now they come for the rush." Now is the time to get behind the "rush" and support this much needed transportation option.

Thank you,

Mayor Marg Lampman,
District of Lillooet



The District of Lillooet
615 Main Street, PO Box 610, Lillooet, BC V0K 1V0
Tel: (250) 256-4288 Fax: (250) 256-4288
E-mail: cityhall@lillooetbc.ca

CERTIFIED CORRECT COUNCIL RESOLUTION
District of Lillooet
Regular Council Meeting of February 1, 2016

Moved by Councillor Courchesne,
Seconded by Councillor Hopfl

WHEREAS in October, 2002, Passenger Rail Service on the former BC Rail Line between North Vancouver and Prince George was discontinued, seriously damaging community life and the economy of those communities affected along the rail line due to increasing pressure put on the highway systems and the environment by the large number of vehicles using the highway system;

AND WHEREAS rural BC residents who formerly relied on rail transportation must now drive long distances to access medical care, social and family functions and special services. Therefore, putting immense pressure on highway systems, the environment and individual's finances and creating a particular hardship for our aging population, many of whom, can no longer drive long distances;

AND WHEREAS travelling by rail is the most ecologically friendly and economical method of transportation with vehicle travel being one of the fastest growing contributors to climate change, accounting for approximately 25% of energy-related carbon dioxide emissions;

NOW THEREFORE BE IT RESOLVED THAT WE, the under signed, respectfully request that all stake holders be brought together by the Province of BC to discuss the reinstatement of passenger rail service between North Vancouver and Prince George, BC as soon as possible.

CARRIED UNANIMOUSLY

These are true resolutions of
the Council of the District of Lillooet
from the Regular Council Meeting of February 1, 2016

Paula Skrzeta,
Deputy Corporate Officer



The District of Lillooet
618 Main Street, PO Box 610, Lillooet, BC V0K 1V0
Tel: (250) 256-4288 Fax: (250) 256-4288
E-mail: cityhall@lillooetbc.ca

February 10, 2016

SENT VIA EMAIL

The Honourable Jody Wilson Raybould
Minister of Justice and Attorney General for Canada
1245 West Broadway, Suite 104
Vancouver, BC V6H 1G7
<Jody.Wilson-Raybould@parl.gc.ca>

Dear Honourable Minister:

We are requesting your support to bring to the attention of Canadian National Railway the need to support St'at'imc Communities and the District of Lillooet in British Columbia.

For six years the Aboriginal and Lillooet communities have been asking for a tour train to augment Aboriginal employment and District of Lillooet tourism destination enhancement. We have requested a family affordable local service.

Canadian National Railway, on two occasions offered to run the summer season service but failed to deliver on that offer. This past summer Canadian National Montreal head office said that the location was inappropriate for a summer tour train. In direct contrast, Canadian National Railway hosts a privately owned Rocky Mountaineer tour train over the same tracks through St'at'imc and District of Lillooet territory. **This train only serves the extreme high price market and does not offer service to our community.**

Canadian National Railway leases the British Columbia Railway trackage, a BC Crown Corporation asset through aboriginal and District of Lillooet territory. Canadian National Railway's practice of using the local asset with no benefit to the communities nor revenue sharing with the communities is seen as unfair.

Canadian National Railway prides itself in paying huge dividends to shareholders. However, no financial return is shared in the communities where the Railway operates freight and private passenger service.

The communities recognize the importance of tourism for employment, region point of pride and economic development. The stunning scenery along the lakes and canyons through our territory are currently undersold and begging exposure. A local tour train would put the District of Lillooet and St'at'imc communities back on the map and help us capture some of the 15% increase in visitor volume shared to other parts of our Province.

Sincerely,

Mayor Marg Lampman
District of Lillooet

Encl.

LillooetBC.ca

Michelle Allen

From: Admin <admin@ashcroftbc.ca>
Sent: Thursday, February 25, 2016 8:57 AM
To: Michelle Allen
Subject: FW: SILGA convention - gift baskets for draws at convention

-----Original Message-----

From: Alison Slater [mailto:alislater@shaw.ca]
Sent: February-21-16 1:43 PM
To: cookson, liz <lcookson@ubcm.ca>; District of Clearwater <admin@docbc.ca>; floyd, c <cfloyd@revelstoke.ca>; Dawn <DLevesque@revelstoke.ca>; Emily <ejohnson@csrd.bc.ca>; District of West Kelowna <info@districtofwestkelowna.ca>; District of Sicamous <kbennett@sicamous.ca>; Town of Osoyoos <info@osoyoos.ca>; City of Salmon Arm <csimmons@salmonarm.ca>; joni <cao@chasebc.ca>; Lorraine <Lorraine.Williston@penticton.ca>; District of Barriere <tbuchanan@barriere.ca>; Squamish-Lillooet R.D. <info@slrd.bc.ca>; Thompson-Nicola R.D. <bblixrud@tnrd.ca>; Town of Osoyoos <tosoyoos@osoyoos.ca>; Thompson-Nicola R.D. <admin@tnrd.ca>; City of Enderby <enderbycity@shaw.ca>; Village of Keremeos <town@keremeos.ca>; Town of Oliver <admin@oliver.ca>; Village of Ashcroft <admin@ashcroftbc.ca>; mstickney@cityofarmstrong.bc.ca; legislate@kamloops.ca; jjohnston@kelowna.ca; cfraser@merritt.ca; mayor@penticton.ca; mdoyle@vernon.ca; info@districtofcoldstream.ca; admin@lakecountry.bc.ca; cityhall@lillooetbc.ca; districtofloganlake@loganlake.ca; ppalmer@peachland.ca; mayor@summerland.ca; mdrouin@cord.bc.ca; info@rdos.bc.ca; admin@princeton.ca; mail@spallumcheentwp.bc.ca; admin@cachecreek.info; chase@chasebc.ca; admin@village.clinton.bc.ca; tomk@lumby.ca; hotspot@lytton.ca; cgoodey@csrd.bc.ca; info@rdno.ca; admin@sunpeaks municipality.ca
Subject: SILGA convention - gift baskets for draws at convention

Hello all,

It's that time of year again. The SILGA host committee is looking for gift baskets to help out with the draws at the convention. If your municipality or regional district can help out please send the basket with a delegate and they can drop it off when they register.

All help is very much appreciated!

Looking forward to seeing everyone in Kelowna.

Thanks, Alison

Alison Slater, B.Comm
SILGA, Executive Director
250-851-6653

Ottawa

Room 225, Confederation Building
Ottawa, Ontario
K1A 0A6
Tel.: 613-992-1248
Fax.: 613-992-1298
Toll Free: 1-866-599-4999



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Ottawa

Pièce 225, Édifice de la Confédération
Ottawa (Ontario)
K1A 0A6
Tél. : 613-992-1248
Télééc. : 613-992-1298
Sans Frais: 1-866-599-4999

Constituency

32081 Lougheed Highway, Suite B3
Mission, British Columbia
V2V 1A3
Tel.: 604-814-5710
Fax.: 604-814-5714

Jati Sidhu

Member of Parliament / Député
Mission—Matsqui—Fraser Canyon

Circonscription

32081, autoroute Lougheed, bureau B3
Mission (Colombie-Britannique)
V2V 1A3
Tél. : 604-814-5710
Télééc. : 604-814-5714

March 3rd, 2016

Mayor Jack Jeyes
Ashcroft Council
601 Bancroft Street
Box 129
Ashcroft, BC
V0K 1A0

Dear Mayor Jeyes and Council:

I am pleased to invite you to the official opening of my Mission constituency office on Saturday, March 19th, from 1:00 pm to 4:00 pm. I am excited to welcome my invited guests and residents of the riding to drop in, meet the team and ask any questions they may have.

The Mission office is located at 32081 Lougheed Highway, Suite B3. This is a casual, open house event and light refreshments will be served. If you have any questions, please do not hesitate to contact either of my offices.

Best regards,

Jati Sidhu

Member of Parliament, Mission—Matsqui—Fraser Canyon



Jati.Sidhu@parl.gc.ca

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: March 7, 2016

SUBJECT: ASHCROFT & DISTRICT CURLING CLUB-GRANT FROM CAPITAL RESERVE FUND

Background

The Village of Ashcroft owns the building that the curling club uses however we have an ongoing lease agreement with the club so that they may operate the facility. The current five year lease expires December 31, 2017.

Discussion

As with many of our facilities the compressors and other critical components at the Curling Club are aging and will be costly to replace. In 2008 the Village and the Curling Club agreed to each deposit \$5,000/year into a reserve fund for capital asset replacement. From 2008 – 2012 the fund had \$50,000 deposited into it and there were withdraws for compressor seals as well as the low E energy reducing ceiling.

When the lease was renewed in 2013 the Curling Club advised that they were struggling with low membership and were unable to commit to \$5,000 annually and requested that the amount be reduced to \$2,500. Council was reluctant to reduce the amount, but the Curling Club had been very pro-active and were trying to build their membership.

In 2015 the Club advised that they were entering into an agreement with a seedling company to store tree seedlings in the facility throughout the summer months. The Club was hopeful that they would raise enough money to allow them to continue to operate in 2015/16 however they required \$5,000 from the Capital Asset Replacement Fund (CARF) to ensure that their expenses could be met. Council agreed to this withdrawal from the CARF as well as forgave the \$1,250 payment that was owing. It should be noted that the Village contributed the full \$2,500 into the CARF in accordance with the lease agreement.

The Club made a presentation to Council on February 22, 2016 and advised that they were once again in financial difficulties. Many of the projects they had planned on during the 2015/16 season had not worked out as well as expected. They advised that the Club is again negotiating to store tree seedlings during the summer months and are optimistic that the revenue will be substantially higher than last year. However, the club currently has only \$600 in the bank which is not enough to cover their summer maintenance costs and start-up costs in the fall.

The President has asked that the Village provide a \$5,000 grant from the CARF to allow the Curling Club to cover their operating costs through the summer and the facility start-up costs in the fall. She has also requested that they be forgiven the \$1,250 that they owe for 2015. The club has provided copies of their financial statements and there are a couple of items that Administration is seeking clarification on.

Administration works closely with the executive of the curling club and they are a dedicated group who work hard to maintain curling through the winter months. However, the CARF was not established to assist with operating costs and should the account continue to be reduced there will not be a reserve fund left in the event of a major equipment failure.

Recommendation

Administration advises Council that they have a number of options to consider:

-
- a. Council can deny the request to remove \$5,000 from the Capital Asset Reserve Fund and request payment of the outstanding portion of the 2015 contribution in the amount of \$1,250.
 - b. Council can approve the removal of \$5,000 from the Capital Asset Reserve Fund as well as forgive the \$1,250 annual contribution which is outstanding;
 - c. Council can approve the removal of \$5,000 from the Capital Asset Reserve Fund as well as forgive the \$1,250 annual contribution which is outstanding but request quarterly financial statements and expect full or partial repayment of these funds based on the revenue obtained from the tree seedling storage contract.

Yours truly,



J. Michelle Allen,
Chief Administrative Officer

**INFORMATION CORRESPONDENCE
FOR THE MARCH 14, 2016 COUNCIL MEETING**

Ministry of Transportation and Infrastructure

- Expansion of Transit Services

Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour

- Update regarding ongoing arrival of Syrian Refugees into communities across BC

Minister of Small Business and Red Tape Reduction; Minister Responsible for the Liquor Distribution Branch and Minister of Community, Sport and Cultural Development; Minister Responsible for TransLink

- Issue of limited number of licences for the sale of 100% BC wine on grocery store shelves

Communities in Bloom

- Celebrate Canada's 150th Anniversary

UBCM

- UBCM Membership

Copies of Letters from Chuck Winslow to Mayor Jeyes & Council, Jati Sidhu, MP and BC Water & Wastewater Infrastructure

- New Water Treatment Plant for Ashcroft

Walhachin Spring Celebration

- May 14, 2016

Make Children First

- Spring 2016 Newsletter

Homeowner Protection Office – Branch of BC Housing

- Update on BC's Enhanced Licensing System for Residential Builders

Wood Design & Building

- Winter 2015-16
- Wood Innovation and Design Centre

Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour

- Benefits of "Canada Starts Here: The BC Jobs Plan" that was launched four years ago
-

/kw

THE VILLAGE OF ASHCROFT

NOTES OF THE JOINT MEETING WITH COMMUNITIES IN BLOOM HELD ON WEDNESDAY, MARCH 2, 2016 AT 3:00 PM IN THE ASHCROFT COUNCIL CHAMBERS

PRESENT:

For the Village:

Mayor Jack Jeyes
Councillor Doreen Lambert
Councillor Barbara Roden
Councillor Alf Trill
CAO Michelle Allen

For Communities in Bloom:

Andrea Walker
Marijke Stott
Jordy

1. Mayor Jeyes welcomed everyone to the meeting and advised that the purpose of the meeting was to review the 2015 Judges' Evaluation Form and discuss the committee's plans for 2016.
2. Ms. Walker advised that the committee had taken the opportunity to review the evaluation and had made notes on areas where they would like to see more attention given.
3. Ms. Walker proposed the group go through the evaluation one section at a time.
 - a. **Tidiness** – There are no areas that require significant approval so the committee has no recommendations for this section
 - b. **Environmental Action**
 - i. There are a lot of areas that the Village does not have control over
 - ii. Village can look into promoting the walking trails, perhaps produce a new booklet and/or mention the trails in our monthly newsletter
 - iii. 3 new benches have been installed in the walking area of the dunes which are appreciated by many walkers
 - iv. The committee was asked if they could host some public information sessions regarding water conservation. They said they would look into it
 - c. **Heritage Conservation**
 - i. Disappointing that the judge's comments have so many errors in them
 - ii. Ms. Walker advised that she is on a subcommittee regarding the Chinese Cemetery. The committee is working on a mosaic glass art project. The local Lions and Rotary Club are securing funding to build a display structure for the mosaic. The plans are that the structure will have a pagoda style roof which will pay tribute to the Chinese. The committee is also seeking relatives of those buried in the cemetery to obtain more information
 - iii. The Committee will continue to work with the Village on revitalizing Heritage Place Park. They have one more small garden that they wish to work on in 2016 and then plans will have to be developed for the pond and water wheel areas.
 - iv. The Village has ordered water conservation kits and will be supplying one to each property. The kits should encourage residents to use water more wisely.
 - d. **Urban Forestry**
 - i. The Committee advised that they had completed a tree inventory a number of years ago and had hoped that the Village would use it for identifying trees that require replacement

- ii. The comment was made that there are not a lot of natural forests in this area and supplying water is always a concern
 - iii. The Committee was advised that the Village is watching for an arborist or tree trimming course that we could send an employee to. One came up however due to staffing concerns we weren't able to register anyone. We will keep looking
 - iv. The Committee had prepared a planting guide on what trees, shrubs, etc. would grow well in our area. The Village will copy the guide and put a copy in every water conservation kit.
- e. **Landscape**
- i. The Committee was advised that the Village has contacted the Ministry of Transportation and Infrastructure regarding signage directing people to the new location of the Visitors Centre
 - ii. The Committee was advised the Village is looking into have a sign installed at the entrance to Heritage Place Park. This sign will have community information as well as spots for brochures
 - iii. Enhancing the landscaping around the entrance signs is a challenge due to lack of water
 - iv. Some of the judges' comments are outside of the Village's control
- f. **Floral Displays**
- i. The Committee advised that they would like to have a planter installed along the front of the Visitor's Centre. As the access ramp and signage have to be changed the committee was asked to hold off until the Village knows more about the final appearance of the building
 - ii. The Committee was advised that the Village has a vacant piece of property that they are exploring having developed into a community garden. The Village would not expect the committee to be responsible for this project but hope that another community group would step forward. Would be a 3 way partnership
 - iii. The suggestion was made that each member of Council partner with a CIB committee member and plant a unique planter in front of the Village Office. It would be up to each "team" to determine what they want in the planter. If there are extra planters senior staff would be assigned a CIB member and would take part

The meeting ended at approximately 5:00 pm.


Michelle Allen, Chief Administrative Officer

WELLNESS & HEALTH ACTION COALITION
MINUTES OF REGULAR MEETING
February 15, 2016

Present: Reta Robertson (Interim Chair); David Durksen (Vice Chair); Phyllis Rainey (Interim Recording Secretary); Alice Durksen; Fran White; Jane Flaherty; Dorothy Winfrey; Shirley Holowchuk; Marilyn Bueckert; Vivian Edwards; Shirley Johnson; Esther Lang; Chellie Dickinson; Sheila Corneillie (By Phone)

Regrets: Shirley Dobson (Chair); Ron Hood (Recording Secretary)

1. **Meeting called to order** at 2 pm
2. **Approval of Agenda:** Motion to accept the agenda, with additions, by Fran White; Second: Alice Durksen; Carried
3. **Minutes of Regular meeting of January 18, 2016:** Motion to accept the minutes by Fran White; Second Jane Flaherty; Carried.
4. **Old Business:**
 - a. Thank you cards to be sent to Ashcroft and Clinton Auxiliaries by Shirley Dobson – completed
 - b. Thank you cards to Dr. Humber; Lillooet Physicians; Lillooet Hospital Staff – completed; also thank cards were sent to Leanne and Sally in the front office of the hospital as they managed the Lillooet appointments and to Lise who is the driver for the bus to Lillooet and was extremely helpful to all the passengers
 - c. Project Coordinators to provide a Bio and a job summary for the website – carried over to next meeting as Jim away
 - d. Project Manager to work with WHAC on specific time-frame to design a rural health care model for our region; should this proposal be brought forward to a future meeting when Ron is back as he made the original proposal.
 - Chellie recommends we have a manager who can specifically work with WHAC; she has four sites she works with so does not have to time to give to one single site
 - It was suggested that her report at the end of the three months may reflect the need for a project manager
 - The proposal will be brought back to the agenda for discussion in the April or May meeting
5. **Membership Update:** No Report as Ron is away

6. Update on Action Plan:

- a. **Lillooet Outreach Program and Transportation:** reviewed the process of establishing the Outreach program; all in all, the process was successful; for any future endeavours, there needs to be more advance planning in order to get the word out to the community about the program and how to access a physician; again, we acknowledge that without the assistance of Dr. Humber and the Lillooet physicians, this would not have occurred.
- there were approximately 10-12 patients a week x 11 weeks who saw a physician
 - about 2/3 of the patients took the bus and the other 1/3 drove themselves
 - the new physicians are still set to start in Ashcroft on March 1/16. The medical clinic will not start to book patients until February 22
 - there was concern expressed regarding some community members not being aware of the Lillooet option to see a physician or the fact that they are now coming to Ashcroft; there was a suggestion that we consider a mail drop as everyone has to pick up their mail
- b. **Physician Recruitment and Retention:**
- i) Housing for New Physicians – both physicians have housing for their first two months; both houses are in Ashcroft; both have kids that will go to the school
 - ii) Other Updates – David continues to talk with Dr. Humber regarding additional physicians coming
- c. **Project Management:**
- Sheila Corneillie:
- is moving forward with the Residential Care Initiative;
 - she will be attending a Rural Locum Forum in Nanaimo at the end of February; about 100 locums attend this forum; she and Chellie have created a postcard with information regarding the site and these will be handed out;
 - Sheila also shared an Interior Health Manual which has been created to support efforts to recruit physicians in a community
- Chellie Dickinson:
- has been at health sites collecting data for the areas she is responsible for; since she was not able to find all the answers she needs she asked us for some clarification which we were able to provide;
 - she is working on creating a Patient Journey Mapping Day; this will have different scenarios that could happen in our area; the object is to find out what would happen if one of the events in that scenario occurred;

- Logan Lake also a new physician starting on March 1; Chellie has meet with the physician going to Logan Lake as well as Dr. Obu and Dr. Zack;
 - Chellie also commented that maybe Ashcroft should be looking at an Urgent care model rather than an Emergency care model. (Since the meeting Sheila has forwarded information on a successful model of an Urgent Care site at Parksville so will send that information with the minutes)
- d. **Rural Health Service Delivery Research Project:** *“The Entrepreneurial Activities of Citizen-Led Coalitions in Supporting Rural Older Adults’ Healthcare Needs: Developing a Research Agenda”*
- David reports there is a thought that the title of the project needs to be shortened
 - The partners in this project are Ashcroft, North and South Shuswap, Sicamous, Sorrento, Rural Shuswap Services Network, Hedley, Princeton, East Kootenay Lake
 - The grant has been submitted and as soon as there is notice at what level of funding has been received, there will be a meeting with the community and WHAC to present the project
 - This will be followed with meetings in either Kamloops or Kelowna
 - Marilyn Bueckert expressed interest in being a representative
- e. **Princeton Community Forum #2 – Feb. 16/16:** David will be attending this forum; Princeton has organized facilitators and recorders for the group sessions
- f. **Expenses:** there is concern regarding the expenses that occur when WHAC volunteers attend out of town meetings; gas, accommodation, meals should be reimbursed. This relates to travel that is greater than the local communities we serve.

Motion by Fran White; Seconded by Dorthy Winfrey; Carried –
WHAC considers picking up expenses for on-going, required out-of-town travel for WHAC directed business in larger centres.

7. Website Update: No report as Jim is away

8. Communication:

- a. Since our MP has not been to our community at all, David asks that we invite him

**Motion by David Durksen; Seconded by Dorthy Winfrey; Carried –
WHAC send a letter to the new MP inviting him to visit the community and to attend a
WHAC meeting**

- b. AEDs – Char Hodge from Radiology became aware that the Heart and Stoke Foundation has a National AED Program. She wants to make sure that people in the community are aware of this so asked David if he would share this with WHAC. Below is a description of the program:

The National AED Program provides funding to install lifesaving Automated External Defibrillators in exactly the places where Canadians spend much of their leisure time - in rinks, arenas and other recreational facilities - and to train tens of thousands of Canadians to be ready, willing and able to act in the event of a cardiac arrest. It is funded by the Federal Government and coordinated by the Heart and Stroke Foundation.

To download and print the application form go to: www.resuscitation.heartandstroke.ca/AED

David has asked that some WHAC members do an inventory of who has AEDs in Ashcroft, Cache Creek and Clinton; Vivian will check Ashcroft and Cache Creek; Fran will check Clinton

- c. Clinton Health Site's nurse has taken on a position in Kamloops for 4 months and, so far, there is no replacement nurse coming to Clinton; the job has been posted since January 6, 2016; Fran asked if WHAC can do anything to support this?
- the issue is if the job has been posted and no one has applied for it;
 - there was a suggestion to ask nurses if they would consider taking the position for 4 months; ask the band nurses if they would consider the position but the bands are federal nurses;
 - the other suggestion was to see if IH can arrange for a lab aide to go the Clinton weekly just to do the regular blood draws that are required

9. Review the role of WHAC: To determine what WHAC has accomplished; what WHAC is able to accomplish in the future; how to share the work involved; WHAC members willing to take on projects; WHAC members willing to travel out-of-town

- This is a big discussion point (refer to the agenda to read those points)
- All agreed that we should dedicate a meeting in either April or May; the Projects co-ordinators will also have a report for us at the end of March that we may need to act on in April

Motion by Fran White; Seconded by Marilyn Bueckert; Carried –
WHAC will have one meeting dedicated to focusing ourselves and to see where we are at and to determine what we need to accomplish in the future.

10. Roundtable:

Marilyn said the first grief support session was successful; the meetings are the 1st Thursday of each month from 1:30 to 3:00 pm in the basement conference room of the Health Site; the subject for March is Stress; we will add Mental Health as a regular agenda item

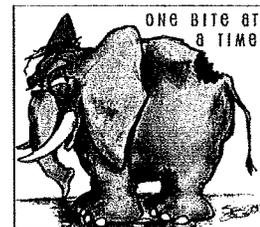
Marilyn also shared a copy of “5 ways you can help a friend suffering from depression”. This is just one example of what one can get from the TED Ed sites. For the one on depression, Marilyn got that from the TED-Ed blog site: <http://blog.ed.ted.com/>

Shirley Johnson mentioned that Nancy Kendall is in the early stages of planning a Senior Symposium; she will keep us informed of the progress

11. **Next Meeting:** Monday, March 21, 2016; 2 pm to 4 pm

12. **Adjournment:** 3:40 pm

Phyllis Rainey
Recorder



<http://whac-chb.ca/>

Medical Conditions Appropriately Treated in Urgent Care

Our **Urgent Care** services are available from 7:30am to 9:30pm, 7 days per week, 365 days per year.

Health care workers in **Urgent Care** include a physician, nurse practitioner and registered nurses with advanced cardiac life support skills and training, as well as a unit clerk.

Urgent Care is not a walk-in clinic for minor, non-urgent medical ailments. You will be assessed by a nurse when you arrive for **Urgent Care** and those with the most urgent medical conditions will be seen and treated first.

Urgent Care is also not designed for emergency conditions that need treatment in hospital (e.g. trauma, heart attack or stroke). Our **Urgent Care** service follows the BC Ambulance Service guidelines in terms of what medical conditions can be treated in **Urgent Care**, and which conditions will be transferred directly to hospital.

The following table outlines where you should seek treatment for specific medical conditions.

Emergency Department (9-1-1)	Urgent Care	Primary Care/Family Doctor
<p>Although Urgent Care can stabilize some conditions prior to transfer to hospital, you are better served by going directly to definitive treatment in an Emergency Department or calling 9-1-1.</p> <p>The following conditions need to be assessed and treated in a hospital</p> <p>Emergency Department:</p> <ul style="list-style-type: none"> ▪ Suspected Stroke ▪ Suspected Heart Attack ▪ Major Trauma or Injury ▪ Major psychiatric illness ▪ Head injury with loss of consciousness ▪ Maternity or obstetric issues ▪ Unwell and on dialysis ▪ Poisoning or overdose 	<p>Urgent Care is for non-life threatening illnesses or injuries that need immediate same-day care.</p> <p>Urgent conditions include:</p> <ul style="list-style-type: none"> ▪ Asthma attack ▪ Most broken bones ▪ Most dislocations ▪ Lacerations and wounds ▪ Sudden shortness of breath ▪ Infections ▪ Allergic reactions ▪ Nose bleed ▪ Objects in eyes ▪ Abscess drainage ▪ Minor paediatric illness & injury 	<p>Primary Care services that are most appropriately seen by primary care providers in their office (e.g. family doctor or nurse practitioner) include:</p> <ul style="list-style-type: none"> ▪ Continuing care for a wide range of health concerns throughout individuals' lifespans ▪ Prescription renewals ▪ Follow-up visits for chronic conditions ▪ Follow-up visits for lab tests or imaging tests ▪ Regular check-ups ▪ First contact for new conditions not requiring urgent or emergency care ▪ Health promotion and disease prevention ▪ Forms (e.g. sick notes, driver's license medical, insurance medical)

If you are unsure about what services you require, call HealthLink BC at 8-1-1. The toll-free line provides 24-hour, confidential health information and advice from a registered nurse. If your Primary Care Provider (Family Doctor) is unavailable, you should contact their after-hours on call service. Walk in clinics are also available in Lantzville and Nanaimo for Primary Care non-urgent treatments.