



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON TUESDAY, MAY 24, 2016**

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**1. CALL TO ORDER**

**2. MINUTES**

**2.1. Minutes of the Regular Meeting of Council held on Monday, May 9, 2016 P. 1-7**

**3. DELEGATIONS**

**3.1. None**

**4. ACCOUNTS PAYABLE**

**4.1. Accounts Payable Listing for the period ending May 17, 2016 P. 8-9**

**5. CORRESPONDENCE**

**5.1. Winding Rivers Arts & Performance Society  
- Invitation to Mayor Jeyes to attend Plein Air dinner on Saturday,  
May 28, 2016 P. 10-11**

**5.2. Social Planning & Research Council (SPARK) of BC  
- Access Awareness Day – June 4, 2016 P. 12-13**

**5.3. City of Cranbrook  
- Donation to the City of Fort McMurray as disaster relief P. 14-15**

**5.4. Mayor Ranta, Village of Cache Creek  
- Request letter of support for Cache Creek Airport Improvements P. 16**

**5.5. Desert Hills Tri Club  
- Request for support of Kids TRY-athlon Race, July 16, 2016 P. 17**

**6. UNFINISHED BUSINESS**

**6.1. Memo from Chief Administrative Officer  
- Strategic Priorities Funding Agreement – Asset Management P. 18**

**7. NEW BUSINESS**

**7.1. Memo from Chief Administrative Officer  
- Development Permit Area #4 Proposal - BK Rothschild P. 19-21**

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- 7.2. Memo from Chief Administrative Officer  
- Ashcroft Museum – HVAC Upgrades P. 22
- 7.3. Memo from Chief Administrative Officer  
- BC Rural Dividend Fund – Village of Ashcroft Community Capacity Program P.23
  
- 8. **BYLAWS**
  - 8.1. **Introduction and First Three Readings**
    - 8.1.1. None
  - 8.2. **Reconsideration and Final Adoption**
    - 8.2.1. None
  
- 9. **INFORMATION CORRESPONDENCE**
  - 9.1. Information Correspondence Listing for May 24, 2016 P. 24
  
- 10. **REPORTS**
  - Council Reports**
    - 10.1. **Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**
    - 10.2. **Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes**
    - 10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**
    - 10.4. **Gold Country Communities Society – Councillor Trill & Councillor Lambert**
    - 10.5. **TNRD – Mayor Jeyes & Councillor Roden**
      - The Current – Highlights of the Board of Directors' Meeting held Thursday, May 12, 2016 P. 25
    - 10.6. **Tourism – Councillor Roden & Councillor Lambert**
    - 10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**
    - 10.8. **Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes**
    - 10.9. **Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**
    - 10.10. **Heritage – Councillor Roden & Councillor Mertens**
    - 10.11. **Transit – Councillor Mertens & Councillor Roden**



10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden

10.13. Seniors’ Liaison – Councillor Lambert & Councillor Trill

10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

10.15. Health Care – Mayor Jeyes & Councillor Lambert

10.16. Bifuka Sister City Relationship

10.17. Other

(Motion to receive both verbal and written reports)

10.18. Administration

Chief Administrative Officer

10.18.1. None

Chief Financial Officer

10.18.2. None

11. INCAMERA

11.1. None

12. TERMINATION





THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, MAY 9, 2016

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**PRESENT:** Mayor John C. (Jack) Jeyes  
Councillor Doreen E. Lambert  
Councillor Alain P. Mertens  
Councillor Barbara H. Roden

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Ethan Anderson, Deputy Corporate Officer

Press

**EXCUSED:** Councillor Wm. Alfred Trill

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 4:30 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting of Council held on Monday, April 25, 2016**

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Mayor Jeyes declared the minutes adopted as presented.

2.2. **Minutes of the Regular Meeting of Council held on Monday, April 25, 2016**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending May 2, 2016**

M/S Councillor Roden / Councillor Lambert

"That the accounts payable listing for the period ending May 2, 2016 be received and filed."

Carried. (01-05-16)

5. **CORRESPONDENCE**

5.1. **Ministry of Jobs, Tourism and Skills Training & Minister Responsible for Labour – National Tourism Week, May 29-June 4, 2016**

**M/S Councillor Roden / Councillor Lambert**

“That the correspondence from the Ministry of Jobs, Tourism and Skills Training and the Minister Responsible for Labour regarding National Tourism Week, May 29, - June 4, 2016 be received and filed.”

**Carried. (02-05-16)**

5.2. **Mayor James Rivett, Village of Clinton – Invitation to participate in Annual Western Heritage Parade, May 28, 2016**

**M/S Councillor Roden / Councillor Lambert**

“That Mayor Jeyes represent the Village of Ashcroft in the Clinton Western Heritage Parade on Saturday, May 28, 2016.”

**Carried. (03-05-16)**

5.3. **BC Assessment Authority – Invitation to meet during 2016 UBCM Convention**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft request a meeting with BC Assessment Authority during the 2016 Union of British Columbia Municipalities Convention.”

**Carried. (04-05-16)**

5.4. **Thompson Regional Hospital District – TRHD Medical Professional Recruitment Fund Pilot Project**

**M/S Councillor Roden / Councillor Lambert**

“That the Village send a letter of thanks to Sukh Gill, CAO for the Thompson Regional Hospital District for providing this pilot project and further that a copy of the information be forwarded to the Wellness and Health Action Coalition.”

**Carried. (05-05-16)**

5.5. **The Ashcroft HUB – Request to Partner – Aqua Fit Program for Seniors at Ashcroft Pool**

**MS Councillor Roden / Councillor Mertens**

“That the Village provide assistance to offset the costs for providing an Aqua Fit Program for Senior’s at the Ashcroft Pool.”

**Carried. (06-05-16)**

**M/S Councillor Roden / Councillor Lambert**

That the Village of Ashcroft provide a Grant in Aid in the amount of \$500 to the Ashcroft HUB to assist with the cost of providing an Aqua Fit Program for Seniors at the Ashcroft Pool and further that if the Aqua Fit program does not proceed that the grant be refunded.

Carried. (07-05-16)

**6. UNFINISHED BUSINESS**

**6.1. Memo from Chief Administrative Officer – Community Garden and Public Produce Projects**

**MS Councillor Lambert / Councillor Roden**

"That the Village of Ashcroft enter into two (2) agreements with the South Cariboo Elizabeth Fry Society to develop a community garden on the southerly 50 feet of Lot 11, Block 15, Plan 189 and a public produce garden on land behind their office at 601 Bancroft Street."

Carried. (08-05-16)

**7. NEW BUSINESS**

**7.1. Memo from Chief Administrative Officer – Renewal of Village of Ashcroft/BC Transit/Yellowhead Community Services Annual Operating Agreement for Local Para-Transit System**

**M/S Councillor Mertens / Councillor Roden**

"That the Chief Administrative Officer be authorized to sign the renewal of the annual operating agreement with BC Transit for the continued operation of the local para-transit system."

Carried. (09-05-16)

**8. BYLAWS**

**8.1. Introduction and First Three Readings**

8.1.1. None

**8.2. Reconsideration and Final Adoption**

**8.2.1. Memo from Chief Financial Officer – 2016-2020 Five Year Financial Plan and Tax Rate Bylaw**

**M/S Councillor Roden / Councillor Mertens**

"That the memo from the Chief Financial Officer regarding the 2016 – 2020 Financial Plan and Tax Rate Bylaw be received and filed."

Carried. (10-05-16)

**8.2.2. Bylaw No. 804 - Five Year Financial Plan Bylaw**

**M/S Councillor Roden / Councillor Mertens**

"That Bylaw No. 804 cited as Five Year Financial Plan Bylaw, 2016 be reconsidered and adopted."

**Carried. (11-05-16)**

**8.2.3. Bylaw No. 805 – 2016 Tax Rates Bylaw**

**M/S Councillor Roden / Councillor Lambert**

"That Bylaw 805 cited as 2016 Tax Rates Bylaw, 2016 be reconsidered and adopted."

**Carried. (12-05-16)**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for May 9, 2016**

**M/S Councillor Roden / Councillor Mertens**

"That the information correspondence listing for May 9, 2016 be received and filed."

**Carried. (13-05-16)**

**10. REPORTS**

**Council Reports**

**10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden**

Memo from Chief Financial Officer – Approval of 2015 Audited Financial Statements

**M/S Councillor Roden / Councillor Lambert**

"That the 2015 Audited Financial Statements be received as presented."

**Carried. (14-05-16)**

**10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes**

No report.

**10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens**

No report.

**10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert**

Annual General Meeting is May 10 in Lillooet.

**10.5. TNRD – Mayor Jeyes & Councillor Roden**

Council reviewed The Current – Highlights of the Board of Directors' Meeting of April 28, 2016.

**10.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden advised that she had met with Dr. Bruce Archibald and advised that the Village would be pleased to host another presentation regarding the McAbee Fossil Beds. She suggested the Economic Development Committee could discuss holding a session for September or October.

**10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

Council reviewed the Board Bulletin – Highlights of the Board of Education meeting of May 3, 2016.

**10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes**

Councillor Mertens advised that he has had conversation with several local businesses who have indicated that they would like to see more businesses established in Ashcroft.

**10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised Council that MLA Tegart had presented the Board of Historic Hat Creek Ranch with a cheque in the amount of \$250,000 for more projects at the site. He also advised that they had been successful in obtaining NDIT funding towards the development of a gift shop.

**10.10. Heritage – Councillor Roden & Councillor Mertens**

No report.

**10.11. Transit – Councillor Mertens & Councillor Roden**

No report.

**10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden**

No report.

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill**

Councillor Lambert advised that the Strawberry Tea had been successful however the number of attendees was down from previous years.

**10.14. Communities in Bloom – Councillor Lambert & Councillor Trill**

Council was reminded that the barrels in front of the Village Office will be planted at 7:00 pm on Thursday, May 12, 2016.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

No report.

**10.16. Bifuka Sister City Relationship**

No report.

**10.17. Other**

Councillor Roden advised that the playground project undertaken by the Communities in Bloom Committee was moving forward and they expected to be able to order the first piece of equipment in the near future.

**M/S Councillor Roden / Councillor Lambert**

“That Council receive the verbal and written reports as presented.”

**Carried. (15-05-16)**

**10.18. Administration**

**Chief Administrative Officer**

**10.18.1.** Notes of the Community Forum held on Thursday, April 14, 2016

**10.18.2.** Notes of the Town Hall Meeting held on May 2, 2016

**M/S Councillor Roden / Councillor Mertens**

“That the notes of the April 14, 2016 Community Forum and the May 2, 2016 Town Hall Meeting be received and filed.”

**Carried. (16-05-16)**

**Chief Financial Officer**

**10.18.2.1. Memo from Chief Financial Officer – Section 168 of Community Charter – Report on Council Remuneration and Expenses**

**M/S Councillor Roden / Councillor Lambert**

“That the report on Council remuneration and expenses for 2015 as required under section 168 of the Community Charter be received as presented.”

**Carried. (17-05-16)**

11. **INCAMERA**

11.1. **Section 90.(1).k of the Community Charter**

**M/S Councillor Roden / Councillor Lambert**

"That the Regular Meeting of Council move in-camera to discuss an item under Section 90.(1).k of the Community Charter at 5:21 pm."

**Carried. (18-05-16)**

12. **TERMINATION**

**M/S Councillor Roden / Councillor Lambert**

"That the Regular Meeting of Council terminate at 5:40 pm."

**Carried.**

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**John C. (Jack) Jeyes, Mayor**

Certified to be a true and correct copy  
of the Minutes of the Regular Meeting  
of Council held Monday, May 9, 2016.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw

## Cheque Register-Summary-Bank



Date : May 18, 2016

Time : 11:27 am

Supplier : 150M15 To ZWP15  
 Cheque Dt. : 04-May-2016 To 18-May-2016  
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
33738	06-May-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	55	C	75.30
33739	06-May-2016	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	55	C	625.00
33740	06-May-2016	AIEH15	AIE, HEATHER R AND AIE, STEVEN	Issued	55	C	600.00
33741	06-May-2016	ALIQ15	AIR LIQUIDE CANADA INC	Issued	55	C	125.89
33742	06-May-2016	ALLM15	ALLEN, MICHELLE	Issued	55	C	382.20
33743	06-May-2016	ALSE15	ALS ENVIRONMENTAL	Issued	55	C	135.71
33744	06-May-2016	APAH15	ASHCROFT PLUMBING & HEATING 94	Issued	55	C	42.00
33745	06-May-2016	AVFA15	ASHCROFT VOLUNTEER FIREFIGHTER'S ASS	Issued	55	C	1,617.50
33746	06-May-2016	BCTR15	BC TRANSIT	Issued	55	C	5,413.86
33747	06-May-2016	CUPE15	C.U.P.E. LOCAL 900	Issued	55	C	586.39
33748	06-May-2016	CPCO15	CANADA POST CORPORATION	Issued	55	C	197.51
33749	06-May-2016	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	55	C	310.50
33750	06-May-2016	CFUE15	COLUMBIA FUELS	Issued	55	C	2,548.19
33751	06-May-2016	CCC115	COMPLETE CLIMATE CONTROL INC	Issued	55	C	1,346.02
33752	06-May-2016	DWMA15	D.W. MCMULLEN & ASSOCIATES LIMITED	Issued	55	C	6,322.06
33753	06-May-2016	DHRA15	DESERT HILLS RANCH	Issued	55	C	1,618.40
33754	06-May-2016	FOBC15	FORTIS BC -NATURAL GAS	Issued	55	C	521.14
33755	06-May-2016	FSCI15	FOUR STAR COMMUNICATIONS INC	Issued	55	C	169.08
33756	06-May-2016	GRAM15	GRAMMER, MIKE	Issued	55	C	750.00
33757	06-May-2016	HFEA15	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	55	C	560.00
33758	06-May-2016	HVLD15	HVL DISTRIBUTION	Issued	55	C	1,960.34
33759	06-May-2016	JEYJ16	JEYES, JOHN C	Issued	55	C	80.00
33760	06-May-2016	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	55	C	253.12
33761	06-May-2016	KCCE15	KAMLOOPS COMPUTER CENTRE	Issued	55	C	44.63
33762	06-May-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	55	C	286.62
33763	06-May-2016	LHOT15	LOGIC HOTSPOT	Issued	55	C	163.59
33764	06-May-2016	LPLT15	LORDCO PARTS LTD	Issued	55	C	12.30
33765	06-May-2016	MTS115	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	55	C	409.50
33766	06-May-2016	OLIR15	OLIVER, RONALD F	Issued	55	C	458.25
33767	06-May-2016	OPCO15	ORKIN CANADA CORPORATION	Issued	55	C	181.65
33768	06-May-2016	PCFP15	PETTY CASH FUND - POOL	Issued	55	C	300.00
33769	06-May-2016	QGLT15	QUALITY GLASS TIREFRAFT	Issued	55	C	22.29
33770	06-May-2016	QSLT15	QUICKSCRIBE SERVICES LTD	Issued	55	C	35.70
33771	06-May-2016	TCBC15	TELUS COMMUNICATIONS (BC) INC.	Issued	55	C	2,019.61
33772	06-May-2016	WHIJ15	WHITE, JOSH	Issued	55	C	274.20
33773	06-May-2016	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	55	C	450.00
33774	06-May-2016	YINC15	YOURLINK INCORPORATED	Issued	55	C	24.59
33775	11-May-2016	BCHA15	B C HYDRO & POWER AUTHORITY	Issued	56	C	11,858.06
33776	11-May-2016	BATO15	BATTEL, OSCAR	Issued	56	C	458.25
33777	11-May-2016	BCTR15	BC TRANSIT	Issued	56	C	8,680.00
33778	11-May-2016	CESE15	CARO ANALYTICAL SERVICES	Issued	56	C	517.86
33779	11-May-2016	GFOA15	GFOA	Issued	56	C	672.00
33780	11-May-2016	GRAM15	GRAMMER, MIKE	Issued	56	C	750.00
33781	11-May-2016	HVLD15	HVL DISTRIBUTION	Issued	56	C	2,423.36
33782	11-May-2016	IVLT15	INTERIOR VAULT LTD.	Issued	56	C	63.00
33783	11-May-2016	JEYJ16	JEYES, JOHN C	Issued	56	C	1,175.09
33784	11-May-2016	JOUR15	JOURNAL (THE)	Issued	56	C	232.83
33785	11-May-2016	KTJT15	KAL TIRE O/A JUNCTION TIRE	Issued	56	C	55.20
33786	11-May-2016	LPLT15	LORDCO PARTS LTD	Issued	56	C	607.13
33787	11-May-2016	MFWM15	WATER REVENUE PAYMENTS	Issued	56	C	61.31
33788	11-May-2016	NSAS15	NGN SALES & SERVICE	Issued	56	C	104.16
33789	11-May-2016	QGLT15	QUALITY GLASS TIREFRAFT	Issued	56	C	654.08
33790	11-May-2016	SMAR15	SAFETY MART FOODS	Issued	56	C	108.09
33791	12-May-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	57	C	121.03

Cheque Register-Summary-Bank



Supplier : 150M15 To ZWP15

Cheque Dt. 04-May-2016 To 18-May-2016

Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
<b>Bank : 1 INTERIOR SAVINGS CU ACCT #014-260-4</b>								
33792	12-May-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	57	C	196.03	
33793	12-May-2016	AHSO15	THE ASHCROFT HUB SOCIETY	Issued	57	C	500.00	
33794	17-May-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	59	C	14,062.53	
00155-0001	04-May-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	54	E	6,649.92	
<b>Total Computer Paid :</b>		<b>74,223.15</b>	<b>Total EFT PAP :</b>		<b>6,649.92</b>	<b>Total Paid :</b>		<b>80,873.07</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>0.00</b>			

58 Total No. Of Cheque(s) ...



PO Box 1265  
Ashcroft, BC V0K 1A0  
Phone: 250-453-2022  
windingriversarts@gmail.com  
Web: windingriversarts.ca

2016 May 10

Mayor Jack Jeyes  
PO Box 129  
601 Bancroft Street  
Ashcroft, BC  
VoK 1A0

Dear Mayor Jeyes,

This year marks the fifth year of our co-hosting with the Ashcroft Art Club the very successful Plein Air Paint-Out Event in the Ashcroft area. Artists from all over British Columbia come to be inspired to draw and paint our unique region of the province. We have more than 50 artists registered and calls continue to come in for artists who want to attend the event.

The Plein Air Paint-Out Event is being held on May 27, 28 and 29th, with St Alban's Hall (501 Brink Street) being the central meeting spot for everyone.

Your invitation to join in the dinner celebration on Saturday night is enclosed. It is an adventure to meet with the variety of artists and partners who come for the very special experience of Ashcroft hospitality.

We would be pleased to give you a few minutes to offer your greetings to our guests in attendance.

Please let us know your intention to attend the Dinner with the Artists on Saturday, May 28th.

In addition, please attend the Wet Paint Show & Sale which happens on Sunday, May 29th from 5 to 7 PM. It is an opportunity for everyone in the area to view the variety of perspectives seen by Artists who come to the Ashcroft area.

Sincerely,

A handwritten signature in cursive script that reads "Martina Duncan".

Martina Duncan (for)  
WRAPS Directors

A large, stylized, outlined stamp that reads "RECEIVED" in all capital letters.

MAY 10 2016

The Corporation  
Village of Ashcroft



United Way  
Change starts here.



Please join us at our  
5th Annual  
Plein Air -Paint Out  
Dinner with the artists

Saturday, May 28<sup>th</sup> @ 6:00 pm  
St. Alban's Hall, Ashcroft

April 27, 2016

MAYOR AND COUNCIL  
PO BOX 129  
ASHCROFT BC V0K 1A0

Dear Mayor and Council:

RE: Access Awareness Day – June 4, 2016-Building Accessibility/Creating Community

June 4, 2016 marks SPARC BC's 19th annual Access Awareness Day! Access Awareness Day gives each of us an opportunity to look at our community and to think about what we can do to make our communities more accessible and inclusive for everyone!

The theme for this year's Access Awareness Day is "Building Accessibility/Creating Community". As part of this year's planning, our goal is to draw attention to the needs of individuals with health and activity limitations living in our communities and to highlight the different ways that we can all work together to ensure that our communities are as accessible and inclusive as possible.

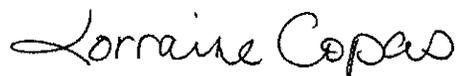
Each year, as part of our annual Access Awareness Day campaign, we ask local governments to show their support by passing a proclamation that recognizes the role that we all play in ensuring the rights of everyone to bring their talents, experience and abilities to engage in all aspects of community life. We hope that we can count on your support by adopting a proclamation or sending a letter of support that confirms your on-going commitment to building an accessible and inclusive community.

We have also included a number of different Access Awareness Day posters and materials that we have developed to help build increased public awareness and support around the importance of working to ensure that our communities are accessible and that people with disabilities are included. To request additional posters or materials or to suggest possible ways to partner please do not hesitate to reach out by calling (604) 718-7736 or by sending an email to [mycommunity@sparc.bc.ca](mailto:mycommunity@sparc.bc.ca).

We know that true accessibility and inclusion is something that is achieved by working together and that by building accessibility we are creating better communities. As part of this year's Access Awareness Day activities, our goal is to demonstrate the many different ways that communities have been successful in building accessibility. Please join us in celebrating Access Awareness Day and in helping to ensure that all communities are accessible and that everyone is included!

Thank you for your support. We look forward to hearing from you.

Sincerely,



Lorraine Copas  
Executive Director, SPARC BC

# Access Awareness Day Proclamation

**WHEREAS** Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and,

**WHEREAS** Accessibility affects all aspects of community life—physical, social and economic including employment, transportation, recreation, housing, and other opportunities; and,

**WHEREAS** We all have a role to play in ensuring that our communities are as accessible and inclusive as possible.

## THEREFORE BE IT RESOLVED:

The citizens of this community recognize the rights of all individuals with disabilities and the importance of ensuring that they have equal access to the opportunities that are important to them and that give their lives meaning.

## IN WITNESS WHEREOF:

I hereto set my hand to this signed:

\_\_\_\_\_  
(Mayor/Chairperson)

This \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Building Accessibility  
Creating Community

celebrating  
**50**  
years

 **sparc bc**  
people. planning. positive change



**Subject:** City of Cranbrook Resolution re: Fort McMurray

The attached Resolution was approved by Cranbrook City Council at their Regular Council meeting on May 9, 2016, encouraging province-wide support from all BC Local Governments for Fort McMurray residents.

Sending on behalf of Cranbrook City Council,

Kelly Thorsteinson  
Executive Assistant  
Office of the Mayor

Phone: 250-489-0209  
Fax: 250-426-7264  
E-mail: [thorsteinson@cranbrook.ca](mailto:thorsteinson@cranbrook.ca)  
Address: 40 – 10<sup>th</sup> Avenue South  
Cranbrook BC V1C 2M8

[WWW.CRANBROOK.CA](http://WWW.CRANBROOK.CA)

Resolution – Councillor I. Hockley

May 9, 2016 Regular Mtg.

WHEREAS, on Sunday, May 1, a forest fire of about 1,250 hectares menaced the southwest entrance to Fort McMurray, located about 435 kilometres northwest of Edmonton, putting pockets of the city on evacuation alert. By Tuesday, May 3, the entire population of Fort McMurray was ordered to evacuate as the wildfire threatened the whole community, creating the largest fire evacuation in Alberta's history; and

AND WHEREAS many families across the Province of British Columbia have relocated to Fort McMurray over the years to pursue employment opportunities and are now seeking refuge in their home communities and elsewhere until the crisis is over; and

WHEREAS the devastation caused by the wildfire in Fort McMurray has a far-reaching effect on many Cranbrook citizens and people throughout the Province of British Columbia, who have loved ones in Fort McMurray;

THEREFORE BE IT RESOLVED that Council approve a donation from Council Contingency to the City of Fort McMurray in the amount of \$1,000 to be used at the City's discretion to benefit its residents in the aftermath of this disaster; and further, that staff be directed to forward a copy of this resolution to all BC Local Governments through UBCM and encourage province-wide support for Fort McMurray residents.



**VILLAGE OF  
CACHE CREEK**

1389 QUARTZ ROAD  
P.O. BOX 7  
CACHE CREEK, B.C.  
V0K 1H0

PH: (250) 457-6237  
FAX: (250) 457-9192  
CELL: (250) 457-3290

**OFFICE OF  
THE MAYOR**



P. A. JOHN RANTA  
PH: (250) 457-6237  
EMAIL: [bigjohn4@telus.net](mailto:bigjohn4@telus.net)

May 16, 2016

The Village of Ashcroft  
P.O. Box 129  
Ashcroft B.C. V0K 1A0

Attention: Mayor Jack Jeyes

Re: Cache Creek Airport improvements

Dear Mayor & Council.

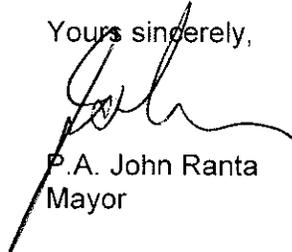
I am asking, on behalf of the Village of Cache Creek, for a letter of support for a grant application to the BC Ministry of Transportation under the BC Air Access Program. The purpose of the grant is to extend the Cache Creek Airport runway to accommodate larger aircraft including the BC Air Ambulance King Air 350.

As you may be aware there have been occasions that people's health has been compromised because the Cache Creek Airport runway does not meet the balanced field requirements for the Air Ambulance, a King Air, to take off with a patient on board from our 3,274 ft. runway. In order to meet the runway length requirement an extension is in the interest of the local area residents and the many travelers that frequently pass through our community on the highways. The Cache Creek Airport expansion is a strategic priority and a key asset to support economic development. The Village proposes to extend the paved runway by 432ft. to accommodate larger aircraft for medevac operations and enhance the economic development strategies of the local communities.

Please provide a letter of support for this project and include any comments you have on the anticipated direct benefits to you and the community.

Thank you for your consideration and support.

Yours sincerely,

  
P.A. John Ranta  
Mayor

**RECEIVED**

MAY 18 2016

The Corporation  
Village of Ashcroft



Box 25, Ashcroft, BC V0K 1A0  
[deserthillstriclub@yahoo.com](mailto:deserthillstriclub@yahoo.com)  
250-457-7038

May 14, 2016

To Whom it May Concern,

***Re: Kids' TRY-athlon Race, July 16, 2016***

The Desert Hills Tri Club invites you to be a part of the 4<sup>th</sup> annual Kids' TRY-athlon Race. On July 16<sup>th</sup> our Club is hosting this free, swim-bike-run event in Ashcroft, BC. The purpose of the TRY-athlon is to expose kids to the sport of triathlon through a fun event where everyone is a winner. We believe that when kids have the opportunity to "try" sport and connect with positive, active role models & friends, they will be more likely to continue to live a life of active, healthy living. This year we hope to host up to 100 kids ages 3-18. We are excited to see the smiles of accomplishment on the faces of children & teens and would be pleased to have you partner with us to provide a quality experience for youth.

Some of the ways you could help us make the event wonderful for youth:

- Provide healthy snacks for hungry kids after the race - \$500
- Provide water & small disposable cups for water stations - \$200
- Provide prize items such as - coupons, goggles, pens, hats, etc.
- Sponsor the T-Shirts - \$1,500
- Sponsor the finisher medals - \$800
- Route & Finish line safety & set up items - \$300
- Volunteer to help on race day

To thank our sponsors, we are pleased to place advertising you provide in the race packages. We will also post and announce our sponsors at the event, as well as in the local newspaper. For those sponsors we hear from before June 15<sup>th</sup>, we will include your logo on the participant t-shirts. For more information and to partner, please contact us by email: [deserthillstriclub@yahoo.com](mailto:deserthillstriclub@yahoo.com) or by phone: 250-457 7038.

Yours, In Health

Desert Hills Tri Club

**MEMO TO: Mayor Jeyes & Council**  
**MEMO FROM: Michelle Allen, Chief Administrative Officer**  
**DATE: May 13, 2016**  
**SUBJECT: STRATEGIC PRIORITIES FUNDING AGREEMENT**  
**- FEDERAL GAS TAX FUND - ASSET MANAGEMENT**

**Background**

The Village of Ashcroft was awarded a \$10,000 grant under the captioned program to develop a long term infrastructure and asset management plan.

**Discussion**

The Village has received the funding agreement for the captioned program. The Chief Financial Officer has reviewed the document and advises that it is a standard form and there are no requirements that we were not aware of.

The agreement has to be signed by the Mayor and the Corporate Officer.

**Recommendation**

Administration is seeking a resolution authorizing the Mayor, or his Deputy, and the Corporate Officer to sign the funding agreement for the Village of Ashcroft Long Term Infrastructure & Asset Management Plan Project.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: May 11, 2016**

**SUBJECT: DEVELOPMENT PERMIT AREA (DPA) #4**

### **Background**

The Village of Ashcroft has designated the commercial properties along Railway Avenue and a portion of Brink Street as the Downtown Revitalization Area and Bylaw No. 747 – Development Permit Area #4 outlines requirements for development within this area.

### **Discussion**

The Village has received a set of building plans for a gas station complex to be built on the empty lot at the corner of Brink Street and 2<sup>nd</sup> Street. The proposal is outlined below:

- The two lots of been consolidated into one lot as required in the Zoning Bylaw
- The convenience store will be located in the back southern corner of the lot (2<sup>nd</sup> Street and the alley)
- The fuel will be stored in above ground tanks near the property line with the former OK Stop and will have fencing and barricades as required under legislation
- The gas pumps will be positioned in accordance with Zoning Bylaw
- Access to the station will be from Brink Street and 2<sup>nd</sup> Street
- Ministry of Transportation & Infrastructure has advised that they have no involvement with this proposal
- The surface of the lots will be paved

As the Village's Approving Officer I am required to review the plans and ensure that they meet the current zoning bylaw. Because the property falls within the DPA, I am also required to ensure that those requirements are met. There are a number of items that I wish to bring to Council's attention and they are outlined below.

### **Zoning Bylaw Requirements**

1. The Zoning Bylaw requires that gas stations have a minimum lot size of 1,120 m<sup>2</sup>. The two lots have been consolidated into one lot that is 100' x 120' or 1,115 m<sup>2</sup>. Administration does not know why the lot size would have been rounded up to 1,120 when the conversion to metric was done. However as the intent of the bylaw was to ensure that gas stations are on a double lot we recommend that the project be approved without a variance.

### **Downtown Revitalization Area (DPA) Requirements**

1. **Front Façade Windows.** The DPA requires windows to be no more than 38 cm (15") above the ground. The plans indicate that the windows will meet this requirement. Administration advises that no variance is required.

2. **Front Façade.** The DPA requires buildings have false fronts that conceal the slope of the roof. For a single storey building the front façade should be 4 m above grade. The plans for this building include a front façade that is 5.5m above grade and covers the entire width of the building. The façade is designed in 5 modules with the front doors being in the centre, a set of windows on each side and then solid walls on each side of the windows. The spacing is consistent and in line with the bylaw requirements. No changes are required.
3. **Front Canopy Projection.** The DPA suggests that buildings have a front canopy however the developer will have a canopy over the gas pumps and has advised that he does not wish to build a front canopy on the convenience store. Administration agrees with this request.
4. **Building Roofs.** The DPA suggests that roofs should be flat (less than 1 in 12 slope) or have a gable roof that runs perpendicular to the facade. The plans indicate that the gable roof will run perpendicular to the façade a 4 in 12 slope. No changes are required.
5. **Roofing Materials.** The DPA indicates that roofing materials should be shingles however in keeping with safety requirements the building will have asphalt shingles. Administration agrees with this proposal.
6. **Façade Materials.** The DPA states that acceptable façade materials include glass, wood siding and roofing, milled wood detailing or other heritage appropriate materials. The plans indicate that the building will have hardi plank board which will give the appearance of wood siding but has a far higher fire rating and is lower maintenance. The Village has approved this substitution for a number of buildings and agrees with this proposal.
7. **Signage and Lighting.** The DPA requires painted signage and lighting attached to the underside of canopies and porches. As there won't be a canopy the proposal allows for decorative lighting that will give the appearance of subtle lighting.

### **Summary**

The Development Permit Area #4 Bylaw is outdated and many of the requirements are no longer reasonable due to changes in Provincial safety legislation. The developer has met all of the requirements of the DPA bylaw with the exception of roofing and siding materials, which have been replaced with safer, more fire resistant options. As the Approving Officer I am waiving the Development Variance Permit process for these two items as they have been made at our request.

The developer will be applying for a second permit for the gas pump canopy and the large sign which may require a variance. They have been advised that the convenience store will not be permitted to operate until the gas station development has been completed, the pumps are operational and the lot has been paved.

**Recommendation**

Administration is providing this report to Council for their information. As the Village's Approving Officer I have met with the developer and the Building Inspector and believe that all requirements under the zoning bylaw and the development permit area have been met. The plans have been forwarded to the Building Inspection Department for processing and issuing of a building permit.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO:** Mayor Jeyes & Council  
**MEMO FROM:** Michelle Allen, Chief Administrative Officer  
**DATE:** May 17, 2016  
**SUBJECT:** ASHCROFT MUSEUM – HVAC UPGRADES

**Background**

During the 2016 budget discussions Council agreed that upgrades the heating and air conditioning systems at the Ashcroft Museum were a high priority. The estimated cost for this project is \$40,950.

**Discussion**

Staff has been investigating funding opportunities that would assist with this project and has found two options. The first option appears to be a perfect fit for a project of this type however they are not in a position to award funding for a few months. If successful under this project the funding would be for 50% of the cost to a maximum of \$20,475 and the remaining 50% of the funding would be covered by the NDI EDI fund and perhaps the Village of Ashcroft.

The second option is to access funding through the NDI Economic Diversification Infrastructure (EDI) program which would cover 50% of the costs or \$20,475. In discussions with NDI we were advised that the program is popular and could easily be oversubscribed if we wait to submit past the intake date. Therefore, staff has prepared an NDI application in the amount of \$20,475 and have indicated that the Village would cover the remaining 50%. The application can be modified if the funding in example one is successful however we wish to submit the application during this intake period. This NDI EDI application requires a resolution of council as part of the package.

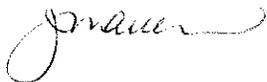
**Recommendation**

Administration is seeking the following resolution:

"That Council for the Village of Ashcroft authorize support for the application of funding through *Northern Development Initiative Trust's Economic Diversification Infrastructure* program in the amount of \$20, 475 for *Museum HVAC Upgrades*;

And further that Council commits to providing the additional funding required to complete this project."

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: May 17, 2016**

**SUBJECT: BC RURAL DIVIDEND FUND – COMMUNITY CAPACITY PROGRAM**

**Background**

The BC Rural Dividend (BCRD) program assists rural communities with a population of 25,000 or less in strengthening their community resilience while supporting their social, cultural and economic viability. The first intake for this program has a deadline of May 31, 2016.

**Discussion**

During the review of the Economic Development Strategy (EDS) it was recognized that to strengthen the foundation for economic development a review of our core development bylaws, OCP, zoning and subdivision, was required.

Mayor Jeyes and the CAO met with Debra Arnott who is a member of the Province's Rural Advisory Council. Ms. Arnott provided an overview of the program and the type of projects that will be funded.

Ashcroft staff met with Urban Systems Ltd. as they assisted with the EDS and discussed applying for funding to assist with the rewriting of the core development bylaws. Their recommendation was to apply for the smaller "Project Development" funding stream to a maximum of \$10,000 at 100% funding. This application will outline how the Village will undertake the review of all bylaws including selecting a consultant, public consultation, public presentation and final bylaw development. Once this outline is in place it would be the basis of an application to the "Single Applicant" funding stream to a maximum of \$100,000 at 80% funding. The larger fund would cover a significant portion of the costs to carry out the redevelopment of the core development bylaws which would provide community capacity planning.

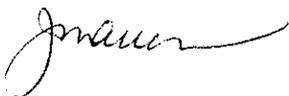
The BCRD Project Development application is nearly complete and staff require a Council resolution supporting the project.

**Recommendation**

Administration is seeking the following resolution:

"That Council authorizes the submission of an application to the BC Rural Dividend Program for the Village of Ashcroft Community Capacity Program and further that Council will support this project through to completion."

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

**INFORMATION CORRESPONDENCE  
FOR THE MAY 24, 2016 COUNCIL MEETING**

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Ministry of Transportation and Infrastructure

- Communities in Bloom
- Passenger Rail Service between North Vancouver and Prince George

HDI Constantia

- Community Newsletter April 2016

Enertelligence Monthly Review

- Spring 2016 – May

Child Find British Columbia

- 2016 Child Find Missing Children posters

BC Forest Professional

- May – June 2016 Magazine

Municipal World

- May 2016

/kw



## Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of May 12, 2016

### Presentation from Creative BC

Prem Gill, CEO of Creative BC, made a presentation to the Board about the strategic direction Creative BC will be taking over the next five years. Gill explained the role that Creative BC will play in attracting creative industries to B.C. and answered questions from Directors.

### Board Sponsors Aboriginal Day

Lyle Paul, Communications and Events Coordinator from Tk'emlúps te Secwépemc (TteS), brought forward a request for funding for National Aboriginal Day activities put on by the TteS. The Board supported the request and approved sponsorship in the amount of \$1,000 for the June 21 event.

### Appointments Made to Commission

The following people were appointed to the Agriculture Advisory Commission (AAC) for 2 years: Michelle Tsutsumi, Ted Blackwell, Chris Porter, and Ed Salle.

Shirley Culver, Jimmy Dhaliwal, Bob Haywood-Farmer/John Greenall (Kamloops Stockmen's Association) and Graham Strachan/David Whiting (sharing the agrologist seat) were appointed to the AAC for a 4-year term.

### Tagline Chosen for TNRD Promotions

The Board approved the use of the tagline

"The Region of BC's Best" for use in TNRD promotions.

### Locations Set for Future Out-of-Town Meetings

The annual Volunteer Appreciation Banquet and Out-of-Town Board Meetings are scheduled to take place in these locations:

- 2017: Ashcroft /Cache Creek
- 2018: Clearwater
- 2019: Chase

### New Open Hours for Barriere Library

After thorough consultation with the residents of Barriere, as of June 14, the open hours for the Barriere Library have been changed to:

- Wednesday: 10:30 a.m. to 4:30 p.m.
- Thursday: 3 p.m. to 7 p.m.
- Friday: 10:30 a.m. to 4:30 p.m.

### Lease Accepted for Closed Landfill

A 30-year lease with the province for the closed Little Fort rural landfill was accepted by the Board.

### SOFI Report Approved

The TNRD Director and Committee Member Remuneration and Expense Report for 2015 (also known as the SOFI report) was reviewed and accepted by the Board. The 2015 SOFI report is available at [www.tnrd.ca](http://www.tnrd.ca).

### Board of Directors

**Chair: John Ranta**  
*Village of Cache Creek*

### Directors

**Carol Schaffer**  
*Electoral Area "A"*  
*(Wells Gray Country)*

**Willow Macdonald**  
*Electoral Area "B"*  
*(Thompson Headwaters)*

**Sally Watson**  
*Electoral Area "E"*  
*(Bonaparte Plateau)*

**Steven Rice**  
*Electoral Area "I"*  
*(Blue Sky Country)*

**Ronaye Elliott**  
*Electoral Area "J"*  
*(Copper Desert Country)*

**Ken Gillis**  
*Electoral Area "L"*  
*(Grasslands)*

**Randy Murray**  
*Electoral Area "M"*  
*(Beautiful Nicola Valley — North)*

**Herb Graham**  
*Electoral Area "N"*  
*(Beautiful Nicola Valley — South)*

**Bill Kershaw**  
*Electoral Area "O"*  
*(Lower North Thompson)*

**Mel Rothenburger**  
*Electoral Area "P"*  
*(Rivers and the Peaks)*

**Jack Jeyes**  
*Village of Ashcroft*

**Virginia Smith**  
*District of Barriere*

**Rick Berrigan**  
*Village of Chase*

**John Harwood**  
*District of Clearwater*

**Jim Rivett**  
*Village of Clinton*

**Ken Christian**  
*City of Kamloops*

**Tina Lange**  
*City of Kamloops*

**Peter Milobar**  
*City of Kamloops*

**Arjun Singh**  
*City of Kamloops*

**Marg Spina**  
*City of Kamloops*

**Pat Wallace**  
*City of Kamloops*

**Robin Smith**  
*District of Logan Lake*

**Jessoa Lightfoot**  
*Village of Lytton*

**Neil Menard**  
*City of Merritt*

**Al Raine**  
*Sun Peaks Mountain Resort*

Invasive Plant Committee — Wednesday, May 25, at 1:30 p.m.  
Regular Board Meeting — Thursday, May 26, at 1:15 p.m.