



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, MAY 25, 2020**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*"THAT the agenda for the Regular Meeting of Council held on Monday, May 25, 2020 be adopted as presented."*

**2. MINUTES**

3.1	Minutes of the Regular Meeting of Council held Monday, May 11, 2020 <i>"That the Minutes of the Regular Meeting of Council held Monday, May 11, 2020 be adopted as presented."</i>	P. 1-4

**3. DELEGATIONS**

4.1	Ashcroft & District Health Care Auxiliary – Kitty Murray	P. 5
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state you name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS**

5.1	N/A	
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	Communications Survey Report <i>"That Council direct staff to move forward with the implementation of the three preferred communication methods."</i>	P. 6-8
<b>FOR INFORMATION</b>		

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Unitea Café & Lounge – Request to allow Liquor Sales and Service on Patios <i>Motion required</i>	P. 9-13
7.2	CFSUN – Request for Letter of Support <i>Motion required</i>	P. 14-15
<b>FOR INFORMATION</b>		
7.3	BC Transit – Resuming Front Door Service and Fares	P. 16-19
7.4	CN – Bonaparte River, Ashcroft – CN Bridge	P. 20
7.5	Local Government Awareness Week	P. 21
7.6	BC Child and Youth in Care Week	P. 22
7.7	CN – Railway Association of Canada (RAC) appoints CN's Fiona Murray	P. 23-24

**8. UNFINISHED BUSINESS**

8.1	Motions List	P.25-27
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**9. NEW BUSINESS**

9.1	N/A	
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1		
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**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 28-31
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohy	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<i>Section C – Labour and Other Employee Relations</i>	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 4:30 PM ON MONDAY, MAY 11, 2020

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PRESENT: Mayor Barbara Roden  
Councillor Marilyn Anderson  
Councillor Jonah Anstett  
Councillor Nadine Davenport  
Councillor Debra Tuohey

Daniela Dyck, Interim Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer

Media

EXCUSED: Public – Meeting closed to the public due to COVID-19, email comments and questions accepted. The HUB Online Network is recording and posting the meeting to their news feed.

Prior to the meeting, Mayor Roden advised the gallery that the meeting was being recorded by the HUB Online Network.

1. **CALL TO ORDER**

Mayor Roden called the meeting to order at 4:30 pm

2. **ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Roden/ Anstett**

*“THAT the agenda for the Regular Meeting of Council held on Monday, 2020 be adopted as presented.”*

CARRIED – Unanimous (R-2020-118)

3. **MINUTES**

3.1	Minutes of the Regular Meeting of Council held Monday, 2020 M/S Roden / Anderson <i>“That the Minutes of the Regular Meeting of Council held Monday, April 27, 2020 be adopted as presented.”</i>	CARRIED Unanimous (R-2020-119)
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4. **DELEGATIONS**

4.1	N/A	
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5. **PUBLIC INPUT**

*Any member of the public may ask a question of Council if that question pertains to any item on the current Council Agenda. The order of which people from the gallery may ask questions is at the sole discretion of the Mayor; that person has not already asked a question; additional questions may be asked if no other member of the public desires to ask a question; and no longer than 15 minutes has elapsed since Public Input has commenced.*

- No questions or comments were received by phone or email from the public.
- No questions raised by the media.

6. **CORRESPONDENCE**

<b>FOR ACTION</b>		
5.1	Ashcroft Terminal Open Letter to Ashcroft and Cache Creek Residents; and Community Working Group Terms of Reference <b>M/S Roden / Anstett</b> <i>"That council approve Councillor Anstett to attend the Ashcroft Terminal Working Group meetings as the Village of Ashcroft Council representative and that Councillor Tuohy be appointed as the alternate."</i> Clarify if alternate can attend meetings as an observer.	CARRIED Unanimous (R-2020-120)
<b>FOR INFORMATION</b>		
5.2	BC Transit Media Advisory – Front Door Loading and Fare Collection	
5.3	CN Railway – Vegetation Control Program Notice Council wondered if CP provided the same information	
5.4	CN Railway – Safety Measures during COVID	
5.5	Interior Health – COVID-19 Expanded Testing for People with Symptoms	
5.6	Fraser Basin – Updated Flood Maps and LiDAR Data Available – Thompson River Watershed	
5.7	Information Correspondence Listing	
	Motion to Receive and File Information Correspondence M/S Davenport / Anderson <i>"That the Information Correspondence be received and filed."</i>	CARRIED Unanimous (R-2020-121)

7. **UNFINISHED BUSINESS**

6.1	Motions List <b>M/S Roden / Anstett</b> <i>"That the Motions List be Received and Filed"</i>	CARRIED Unanimous (R-2020-122)
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8. **NEW BUSINESS**

*Business arising from the current Council Meeting may be added to the agenda for discussion*

7.1	N/A	
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9. **BYLAWS**

<b>RECONSIDERATION AND FINAL ADOPTION</b>		
8.1	Bylaw No. 835 – Five Year Financial Plan Bylaw Reconsideration and Final Adoption M/S Roden / Anstett <i>"That the Village of Ashcroft Five Year Financial Plan Bylaw No. 835, 2020 be reconsidered and adopted this 11<sup>th</sup> day of May, 2020."</i>	CARRIED Unanimous (R-2020-123)
8.2	Bylaw No. 836 – 2020 Tax Rates Bylaw M/S Roden / Davenport	CARRIED Unanimous

	<i>"That the Village of Ashcroft Tax Rates Bylaw No. 836, 2020 be reconsidered and adopted this 11<sup>th</sup> day of May, 2020."</i>	(R-2020-124)
<b>INTRODUCTION AND FIRST TWO READINGS</b>		
8.3	Bylaw No. 837 – Official Community Plan Amendment Bylaw, 2020 M/S Roden / Anderson <i>"That the Village of Ashcroft Official Community Plan Bylaw No. 837, 2020 be introduced and given first two readings this 11<sup>th</sup> day of May, 2020, and that a Public Hearing be scheduled, and further that neighbourhood notifications be sent to property owners within 100m of the subject Property to advise of the OCP amendment."</i>	CARRIED Unanimous (R-2020-125)
8.4	Bylaw No. 838 – Zoning Amendment Bylaw, 2020 M/S Roden / Tuohey <i>"That the Village of Ashcroft Zoning Amendment Bylaw No. 838, 2020 be introduced and given first two readings this 11<sup>th</sup> day of May, 2020, and that a Public Hearing be scheduled, and further that neighbourhood notifications be sent to property owners within 100m of the subject Property to advise of the Zoning Bylaw amendment in conjunction with the OCP amendment."</i>	CARRIED Unanimous (R-2020-126)

## 10. STAFF REPORTS

<b>REQUEST FOR DECISION</b>		
9.1	Skateboard Park Lease Agreement M/S Roden / Anstett <i>"That Council approve the Mayor and Interim CAO to sign the five-year lease agreement between the Village of Ashcroft and the Ashcroft Legion Branch #113 for the property known as the Village of Ashcroft Skateboard Park located at: Lot 7-8, Block 17, Plan 189, District Lot 423, Kamloops Division of Yale District, Exc. W. 60ft. and L8 Exc. Plan B5900, Pcl. A, Lot 9A &amp; 9B, Lot 10A &amp; 10B, P.I.D. # 012-621-111, 012-621-129."</i>	CARRIED Unanimous (R-2020-127)
9.2	NDIT Regional Business Liaison Program M/S Roden / Anderson <i>"That Council approve staff to collaborate with regional neighbours, Community Futures and DMO's and submit an application to NDIT's Regional Business Liaison funding program to support small and medium business sustainability and recovery."</i>	CARRIED Unanimous (R-2020-128)
9.3	Protocol Agreement – Ashcroft Indian Band M/S Anderson / Tuohey <i>"That Council approve the Mayor to sign the Protocol Agreement between the Ashcroft Indian Band (AIB) and the Village of Ashcroft (VOA)."</i>	CARRIED Unanimous (R-2020-129)
9.4	Respectful Workplace Policy P-01-2020 M/S Tuohey / Anstett <i>"That Council approve the Village of Ashcroft Respectful Workplace Policy No. P-01-2020."</i>	CARRIED  Unanimous (R-2020-130)
9.5	Workplace Bullying and Harassment Policy No. P-02-2020 M/S Anderson / Anstett <i>"That Council approve the Village of Ashcroft Bullying and Harassment Policy No. P-02-2020."</i>	CARRIED Unanimous (R-2020-131)
<b>FOR INFORMATION</b>		
9.6	N/A	



**11. COUNCIL REPORTS**

10.1	Mayor Roden – Report	
10.2	Councillor Anderson	
10.3	Councillor Anstett	
10.4	Councillor Davenport EC DEV Tourism position start date June 15 , live on the website and being advertised in the Journal this week	
10.5	Councillor Tuohey CiB has planted all the downtown planters. Plant exchange was very successful, brought in more then 550 dollars Thank you CiB and to the FD for planting and watering the planters	

**12. RESOLUTIONS RELEASED FROM CLOSED MEETING**

11.1	N/A	
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**13. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

13.1	N/A	
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**14. TERMINATION**

**Roden / Anderson**

*“That the Regular Meeting of Council be adjourned at 5:28 pm.”*

CARRIED – Unanimous – (R-2020-132)

Certified to be a true copy of the  
Regular Meeting of Council Minutes  
held Monday May 11, 2020.

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Daniela Dyck,  
Interim Chief Administrative Officer

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Barbara Roden, MAYOR

May 12, 2020

Dear Mayor and Council:

The Ashcroft and District Health Care Auxiliary Thrift Store has been closed for a number of months due to COVID-19. We would like to have a delegation present to council (in person or via telephone) to discuss reopening the Thrift Store. The delegation would specifically like to request that we be allowed to temporarily install a shipping container near the Store (either on the west side in front of the Store windows or on the south side). The container would be placed so as not to impede traffic, including the Village garbage truck.

The purpose of the container would be to allow for decontamination of donations prior to sale. We anticipate the container to be in place for 3 months at which time, we would either request another approval to have it remain in place or have it removed.

We look forward to hearing the date and time we can present this request.

Thank you for your time and attention in this matter.

Sincerely,

Donna Middleton  
Secretary, Ashcroft and District Health Care Auxiliary

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** May 25, 2020  
**FROM:** Daniela Dyck, Interim Chief Administrative Officer  
**SUBJECT:** Communication Survey Results

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### **Purpose**

To provide Council with an overview of the results received from residents that completed the Communications Survey earlier this year.

### **Recommendation**

*“That Council direct staff to move forward with the implementation of the three preferred communication methods.”*

### **Alternatives**

*“That Council direct staff to research the cost of community participation in a Mass Notification System and provide comparable costs of a stationary digital sign and report back to Council.”*

### **Discussion**

To determine the most effective, economical and efficient form of public communications, a community survey was conducted January 27 – February 14th, 2020. The Village of Ashcroft wants to determine consistent, reliable and effective public communications methods for both regular and emergency communications. These methods must:

1. be effective (ie - reach a large number of people)
2. be economical
3. be efficient (ie – simple and quick)

The public was asked to rate their top three (3) methods of communication from the Village they believe would be most effective and reach the most people for both regular and emergency communications.

Attached to this report is a spreadsheet showing the survey results.

For Emergency situations residents top three choices of communications are:

1. Mass Notification System – 13.9%
2. Stationary Digital Signboard – 7.1%
3. Moveable Digital Signboard – 6.8%

For Regular forms of communication:

1. Newsletter – 13.9%
2. Facebook – 8.1%
3. Village Website – 7.8%

Combining these results in aggregate the top three forms of communication are:

1. Mass Notification System – 19.7%
2. Newsletter – 14.9%
3. Facebook – 14.2%

Council is tasked with weighing the survey results against the existing Strategic Plan initiatives, keeping in mind that it is an ongoing and current practice to post Village news and bulletins on the website and municipal posting board.

**Strategic/Municipal Objectives**

To provide effective, economical and efficient communication with the residents of Ashcroft in emergent and regular situations.

**Legislative Authority**

Official Community Plan

**Financial Implications**

To be determined

**Attachment Listing**

Survey Result Spreadsheet

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**Prepared by:**



Daniela Dyck  
Interim Chief Administrative Officer

Row Labels	Count of Newsletter	Bulletin board - Village	Count of Village Website	Count of Mass Notification	Count of Stationay Signboard	Count of Moveable Signboard	Count of Facebook	Count of Other
Emergency	3	11	14	43	22	21	19	15
Regular	43	11	24	18	19	15	25	6
<b>Grand Total</b>	<b>46</b>	<b>22</b>	<b>38</b>	<b>61</b>	<b>41</b>	<b>36</b>	<b>44</b>	<b>21</b>

Total  
309

Row Labels	Count of Newsletter	Bulletin board - Village	Count of Village Website	Count of Mass Notification	Count of Stationay Signboard	Count of Moveable Signboard	Count of Facebook	Count of Other
Emergency	1.0%	3.6%	4.5%	13.9%	7.1%	6.8%	6.1%	4.9%
Regular	13.9%	3.6%	7.8%	5.8%	6.1%	4.9%	8.1%	1.9%
<b>Grand Total</b>	<b>14.9%</b>	<b>7.1%</b>	<b>12.3%</b>	<b>19.7%</b>	<b>13.3%</b>	<b>11.7%</b>	<b>14.2%</b>	<b>6.8%</b>

To: Mayor / Council – The Village of Ashcroft  
From: Nadine Davenport  
UniTea Cafe & Lounge

Re. Liquor Sales and Service on Patios

Exciting News from the Province today (Friday May 22nd),  
that Restaurants and Cafes who have Food Primary Liquor Licences  
will be able Sell and Service Liquor to their Patrons to Outdoor Patios.

The Application process requires Local Government Approval.  
I am therefore, respectfully asking for approval from them Village of  
Ashcroft as a 'No Objection' response and support the Application.

I have been working with Irene Dumont / IDA pharmacy to outline what they  
require as it is on Private land ( the Mall parking lot)

I have written up a Patio Policy (see attached) and will be getting additional  
Liability Insurance on my Policy to include Patio Service in general, and to also  
include Liquor Liability Insurance.

My expected re-opening date for UniTea Cafe is Tuesday June 9th.  
I expect the Patio approval, final details, construction will be incremental  
and hope to have it all in place by June 15th.

Thank you for consideration in this matter.

Nadine Davenport  
UniTea Cafe & Lounge  
100-210 Railway Ave  
Ashcroft, BC  
250-457-1145

## **News From the BCRFA - Update Friday May 22, 2020**

We are excited to share that the Provincial Government has just released the following:

Government has taken action to support the province's hospitality sector by temporarily authorizing the expansion of service areas, such as patios, to support physical distancing requirements and industry recovery during the COVID-19 pandemic.

"This pandemic has hit our hospitality sector hard. Our government has been working with industry on ways to support the more than 180,000 British Columbians who work in pubs, restaurants and other parts of the sector," said David Eby, Attorney General. "Speeding up the process will help restaurants, pubs, breweries and other licensees, and give British Columbians more options for safely eating out this summer, while continuing to follow Dr. Henry's directions."

To support businesses in their reopening efforts, the Liquor and Cannabis Regulation branch (LCRB) will now permit food-primary, liquor-primary and manufacturer licensees, such as wineries, breweries and distilleries, to apply through a simplified online process to temporarily expand their service areas until Oct. 31, 2020

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## From Government Application Website

To support B.C.'s licensed establishments in safely reopening for business while respecting the physical distancing guidelines outlined by the Provincial Health Officer (PHO) orders, this new authorization permits food primary, liquor primary and manufacturer licensees (i.e., wineries, breweries, distilleries) to temporarily expand their service areas until October 31, 2020.

This authorization is subject to any restrictions within the Liquor Control and Licensing Act, Regulations, branch policies and/or original terms and conditions of licensing. It is important to note that this authorization will permit expanded service areas only and will not expand overall occupancy.

To prevent further financial strain for those licensees most impacted by the pandemic, there will be no fees associated with the temporary extension application.

Local governments will have two options for approval of temporary expansion authorizations for liquor primary and manufacturer licences:

- Pre-approval to cover all liquor primary and manufacturer establishments within their jurisdiction who may apply for an expanded service area; or
- Review/approval of all individual applications of all liquor primary and manufacturer expansions prior to licensees submitting their completed application package to the LCRB.

If a local government chooses to review all individual requests for liquor primary and manufacturer applications, the LCRB will require those licensees to provide written approval from their local government with their application. Local government approval can be in the form of a letter or email and must include the following information:

1. Establishment name
2. Licence number
3. Establishment address
4. Local Government's confirmation of "no objection"
5. Permission to use publicly owned spaces, if applicable

6. Comments, if any.

Since food primary establishments are not generally required to obtain prior local government approval to expand their service areas, the LCRB will continue to process food primary requests for expanded service areas without requiring local government approval. Food primary licensees must ensure they abide by all local bylaws and acquire any necessary permits.

The LCRB will not require evidence from licensees ensuring they have appropriate permissions from local government (including the use of publicly owned spaces like parking lots, sidewalks, etc.) if their local government has selected the blanket-approval option. It is the responsibility of the licensee to ensure they abide by all local bylaws and acquire any necessary permits.

However, all applicants will be required to affirm through an online disclosure that they have met all local government requirements. The expansion for Patio will abide and adherence to all social distancing requirements within their current occupancy limits.

The application process is online - a first come first serve basis.

It is the responsibility of the licensee to ensure they abide by all local bylaws and acquire any necessary permits. However, all applicants will be required to affirm through an online disclosure that they have met all local government requirements. The LCRB is committed to continuing to support you through this challenging time. If you have any questions about this policy, please email [LCRBLiquorPolicy@gov.bc.ca](mailto:LCRBLiquorPolicy@gov.bc.ca). This authorization will be reviewed as the provincial health context changes.

## **UniTea Café & Lounge COVID-19**

### **Patio Rules/Policies**

1. The Patio will be a portable / NOT permanent approximately 12 feet x 12 feet area to the adjacent parking lot – taking up the first two stalls.
2. The Patio will have no more than 3 tables (2 large/1 small) spaced 6ft from one another, with no more than 4 chairs to a table. In addition, 2 wicker chairs and one table will be in the middle section 5ft feet from any other table.
3. The Patio Area is located within 10 ft of the front door location of UniTea Café @ 100-210 Railway Ave. The parking lot services the Café and the rest of the Businesses in the Mall.
4. The Patio will have perimeter knee-high fencing with a solid but removal able bases.
5. The Patio area will be covered under UniTea's Business Insurance which will include additional coverage for liquor liability. Servers with 'Serving It Right' will only be permitted to service the area or serve from inside.
6. Patrons must maintain 2 metres of physical distancing between Patrons and Staff and other customers outside any others parties.
7. Tables have been adjusted and spaced in order to promote physical distancing. Patrons have been instructed NOT move any tables or chairs.
8. Parties are restricted to a maximum of 6 persons. No groups larger than 6 are permitted.
9. Patrons will be asked to come to the inside Order Counter to order and pick up their food and drinks. UniTea Café will NOT doing table service.
10. Tables will be cleared and sanitized when a party leaves. Patrons will be asked to clear their own plates etc to the designated bus bins.
11. Patrons will be asked NOT sit at an uncleared table. Staff will clear and sanitize the table after a party leaves.
12. Patrons will be asked to follow the signs and tape on the floor indicating where to stand to order and wait while maintaining safe physical distancing.
13. All extra wicker seating, lights, rugs, fences, etc will be taken in after each evening.

**From:** [Deb Arnott](#)  
**To:** [Daniela Dyck](#)  
**Subject:** letter of support  
**Date:** May 21, 2020 12:52:52 PM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
**Importance:** High

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Mayor and Council,

Good day, our office is applying for the Regional Business Liaison for our service area (see link below for reference)

We are confident that we can roll out the program quickly with very little lead time required.

I have been in contact with one of the business ambassadors of the program with the Wildfire 2017 program that has agreed to step into the position.

We consider this another phase to the business interruption of 2017.

We have the business contacts and the relationships to ensure an easy transition for our entrepreneurs.

We are respectfully requesting a letter of support to be included in our application

<https://www.northerndevelopment.bc.ca/funding-programs/business-development/regional-business-liaison/>

thank you for your consideration

sincerely,

Debra Arnott



**Debra Arnott**  
**General Manager**

**250.453.9165 /1.800.567.9911**

**[www.cfsun.ca](http://www.cfsun.ca)**

Debra Arnott



**Debra Arnott**  
**General Manager**

**250.453.9165 /1.800.567.9911**

[www.cfsun.ca](http://www.cfsun.ca)

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Community Futures is BC's most important small business development organization.

Community Futures has a wide variety of services and tools available to help entrepreneurs and small business owners achieve their goals, including business support, business planning and financing.

**I acknowledge that Community Futures Sun Country provides services within the ancestral, traditional, and unceded territory of the Nlaka'pamux, Secwepemc, St'át'imx, and Stó:lo Nations.**



A message from Erinn Pinkerton, President and CEO

May 21, 2020

Dear BC Transit customers,

All across our province, whether in our urban centres or our rural communities, you have come to rely on BC Transit to get you where you need to be, as safely and efficiently as possible. The safety of our customers and our operators has always been paramount, and during these times, we are extremely proud to be able to provide transportation that has enabled our frontline workers to get to their essential jobs.

As restrictions begin to lift across the province and select sectors open back up, we recognize that more people may be choosing transit to get to work and to appointments. Following the guidance of the Provincial Health Office and WorkSafeBC, and drawing on the best practices of the transit industry worldwide, we implemented measures on our buses to respond to COVID-19, and have put a plan together to align with BC's Restart Plan.

### **Working together**

When travelling with BC Transit, we respectfully ask that you keep the safety of your fellow passengers, and of the operator, in mind and they, in turn, will do the same. When boarding the bus, please move to an open space if available.

We encourage customers to bring a face covering with them when travelling. When physical distancing is not possible, we encourage the use of face coverings on board and at bus stops for everyone's mutual protection. Please practice proper hand hygiene and stay home if you are unwell.

### **On-board procedures to support B.C.'s economic restart**

We want you to feel confident when choosing BC Transit and as such, we have several measures in place, including keeping the buses at a comfortable load. This may mean that, at times, you are passed up for your trip up due to limited capacity. We thank you for your patience and understanding in these situations and encourage you to use NextRide to check your bus's capacity, if available in your community.



As of June 1, 2020, we will be resuming front door loading and fare collection. Once this is in effect, we ask that you please enter only at the front and exit only at the rear door to create one-way flow. An exception will be made for customers with mobility aids to exit through the front of the bus. Protective barriers have been installed to protect both you and our operators, and a red line has been placed near the front of the bus to stand behind.

### **Enhanced cleaning and sanitization**

BC Transit has enhanced our cleaning and sanitization practices during this time, and that will continue during Phase 2 of BC's Restart Plan. Measures in place include daily cleaning of high touch areas on all buses, weekly sanitization of buses and daily sanitization of buses in our handyDART fleet. Our operators are each equipped with their own personal sanitization equipment as well.

### **Moving forward**

When putting proactive measures in place, every decision is made with the safety and well-being of our customers and our employees at the forefront. We strive to provide service on which you can rely, now and into the future. To view our plan, and for up-to-date information on the measures in place to protect you and to keep you moving, please visit our website at [bctransit.com/COVID19](https://bctransit.com/COVID19).

Wherever your travels may take you, we thank you for your continued trust and support in public transit.

**BC Transit  
Recovery Plan  
May 21, 2020**

At BC Transit, the safety of our customers and employees is paramount. As restrictions begin to lift across the province, select sectors open back up, and people gradually return to engaging in some of the activities they did prior to March 2020, we want to ensure that BC Transit gets you where you need to be, as safely and efficiently as possible. Following the guidance of the Provincial Health Office and WorkSafeBC, and drawing on the best practices of the transit industry worldwide, we are continuing with many of the measures put in place to respond to COVID-19, and are implementing some additional practices and procedures to align with BC's Restart Plan.

**Measures already in place that will continue:**

- Enhanced cleaning and sanitization on buses and at BC Transit facilities:
  - Daily cleaning of high touch areas on all buses
  - Weekly sanitization of buses
  - Daily sanitization of handyDART buses
- Rear door loading and ceasing fare collection (***until May 31, 2020***)
- Limiting passenger capacity to support physical distancing
- A red line on floor at front of bus indicates passengers to stand behind
- Additional personal protective equipment for handyDART transit operators
- Communication to staff and customers to encourage behaviours that contribute to the safety of themselves, our operators and fellow passengers (both on board the bus and through channels that include website and social media):
  - Practicing physical distancing when possible
  - Standing behind the red line to give your driver space
  - Moving to an open space if available
  - Avoiding touching your face
  - Practicing proper hand hygiene and coughing or sneezing into the bend of your arm
  - Staying home if you are feeling unwell

**The following procedures will be in place to align with BC's Restart Plan:**

- Capacity management:
  - BC Transit will continue to target a comfortable capacity on buses, which may result in buses being full and customers could experience pass ups
  - We will manage capacity by shifting demand to times and places where we have extra capacity
  - Operators will manage bus capacity
  - We encourage riders in communities with NextRide to check for capacity conditions in advance of boarding

- The use of **face coverings** will be encouraged on buses and at bus stops where physical distancing is not possible
  - additional signage will be put in place across the province to promote these practices
- Resuming front door loading and fare collection (**effective June 1, 2020**)
- Entering only at the front and exiting only at the rear door to get more one way flow, with the exception of mobility aids (**effective June 1, 2020**)
  - An exception will be made for customers with mobility aids to exit through the front of the bus
- Protective barriers for operators in the form of vinyl panels or full driver doors
- Timeline for installation of full driver door protective barriers on buses will be accelerated



Thank you from BC Transit

## Kris Woodworth

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**From:** Lindsay Brumwell <Lindsay.Brumwell@cn.ca>  
**Sent:** May 22, 2020 2:26 PM  
**To:** Mayor, Village of Ashcroft  
**Cc:** cao; Kris Woodworth; director.kgillis@tnrd.ca  
**Subject:** Bonaparte River, Ashcroft - CN Bridge

Dear Mayor Roden:

Please be advised that CN is undertaking emergency bridge work over the Bonaparte River at Ashcroft, BC, this weekend. The work is expected to start later today. We will conduct armouring of a bridge support due to the increasing water flow. **There is no immediate danger, the work is to pre-empt further erosion.**

We have an environmental monitor on their way to site. They will be there for the duration of the in-water work.

We expect all the in-water work to be completed no later Sunday morning. If any issue or concerns come from this work, we will notify the Village.

We have also contacted the Ashcroft Indian Band by phone and email.

If you have any other questions or concerns, please do not hesitate to contact me.

Kind regards,



**Lindsay Brumwell**

Manager, Public Affairs, West

T: 306-956-5401 | C: 639-318-6640

*Celebrating 100 years | Célébrons nos 100 ans*

**From:** MAH DMO MAH:EX <[MAH.DMO@gov.bc.ca](mailto:MAH.DMO@gov.bc.ca)>

**Sent:** May 21, 2020 1:09 PM

**Subject:** Local Government Awareness Week

Dear CAOs:

We are pleased to join you in celebrating Local Government Awareness Week, May 17– 23, 2020. This Local Government Awareness Week falls during an unprecedented time. We would like to take this opportunity to express our deep respect and admiration for your dedication to serving your communities through this complex and challenging environment. Leadership at the local level is critical to helping communities navigate this crisis. And we have seen first-hand the pressure that it has put on your staff and organizations, as well as on your communities in unique and varied ways. As we enter transition planning, we remain cautiously optimistic about the positive impact our “new normal” will have on society and the economy, but we also know that this transition creates added challenges for you to navigate change and manage public expectations. Thank you in advance for steering this move to Phase 2 in your communities.

The Ministry of Municipal Affairs and Housing (MAH) remains committed to supporting you through our recovery efforts as well as in your ongoing day-to-day business. The Local Government Division in MAH maintains its historical mandate to assist with the communication and relationship between the Province and local governments as well as to help manage the framework for consultation. We enjoy a very positive and active level of engagement with so many of you and your teams. Keep flagging issues to our ministry and let us know how we can help support your needs. We would also encourage you to develop relationships with any key ministries that may be involved in your operation or from whom you may need additional information or support. We would be happy, as always, to help facilitate those connections for you.

We look to Local Government Awareness Week to remind us to recognize the critical role of local government in B.C. and to strengthen our connections to local governments across the province. As we look towards a much-changed future, we look forward to supporting you and your communities through ongoing collaboration and engagement. Thanks again for your leadership and partnership in serving the people of British Columbia.

Take care,

Kaye Krishna, Deputy Minister  
Ministry of Municipal Affairs and Housing

Tara Faganello, Assistant Deputy Minister  
Local Government Division



May 13, 2020

Ref: 249732

Her Worship Mayor Barbara Roden  
Village of Ashcroft  
Box 129  
Ashcroft BC V0K 1A0

Dear Mayor Roden:

This year, June 1-7 marks British Columbia’s Child and Youth in Care Week. I invite you and your community to join British Columbians in celebrating the strength, creativity, resilience and tenacity of young people who are in or have been in care.

Child and Youth in Care week is a chance to break the stigma that these youth face. Sadly, the stories told of young people in care are often ones of tragedy and broken commitments, but British Columbia’s children and youth in care are so much more than these stories. They are artists, athletes, storytellers, caregivers, and activists. They are our province's future teachers, mechanics, doctors, researchers, parents and leaders. Join us in offering an alternative story and elevating the voices of children and youth. With their unique lived expertise, young people who are in or have been in care deserve to be celebrated and honoured for the love and diversity they bring to all our communities.

We hope that you will find time over Child and Youth in Care Week to spread a message of awareness and care in your communities. Face-to-face events will not be taking place this year due to the COVID-19 pandemic, but I encourage you to visit the Web site for tips and ideas for virtual events and other creative ways to celebrate at [www.bcchildandfamilydevelopment.com](http://www.bcchildandfamilydevelopment.com). You can also help promote this message of celebration using the Web site’s social media tools.

Thank you for your support of British Columbia’s children and youth in care. If you have any questions or require more information, please contact the Federation of BC Youth in Care Networks at [info@fbcyicn.ca](mailto:info@fbcyicn.ca).

Sincerely,

Katrine Conroy  
Minister of Children and Family Development





**Celebrating 100 years**

**NEWS RELEASE**

**Railway Association of Canada Appoints CN's Fiona Murray as Board Chair**

***Historical nomination of the first female chair of 103-year old organization***

**Montreal, May 14, 2020** – CN (TSX: CNR) (NYSE: CNI) is pleased to announce that the Board of Directors of the Railway Association of Canada (RAC) elected CN's Fiona Murray, vice-president of Public and Government Affairs at CN, as Chairperson. She is the first female Board Chair in the RAC's 103-year history.

"Fiona is a very effective and strong leader as well as an extremely capable railroader" said JJ Ruest, president and chief executive officer of CN. "I've worked directly with Fiona for over 20 years and her dedication and commitment to anything she gets involved with has been an incredible asset for CN and will be most beneficial to the RAC. She is the right person to help lead the Board of the RAC and the organization to the next level of performance and advocacy for our entire industry. We are all very proud to have Fiona as a colleague and that CN helped produce such a talented leader and railroader for this historic nomination."

Ms. Murray joined CN in 1992, initially working in Public Affairs before moving to positions of increasing responsibility. Having held positions across many different departments at CN she possesses a thorough understanding of railroading and will be a great asset to the Association.

"As a career railroader, I'm honoured and grateful for this opportunity to serve the industry," said Fiona Murray. "Over the last 28 years, I have seen railroads evolve to be more diverse workplaces and I'm proud that my nomination is a testament to that evolution. I will focus my energies on ensuring that exemplary governance continues at the board level of the RAC to support the organization in its effective communications and advocacy across the country. The RAC will continue to occupy center stage in promoting safe and effective regulations as well as the sustainable benefits of using rail transportation for both freight and passengers."

The railway industry continues to attract more and more women to its ranks, and the increasing diversity at the Board level and in the various committees reflects this. "The RAC Board is now comprised of 30% of women, says Marc Brazeau, President and CEO of the RAC, when two short years ago, it was exclusively comprised of men. This represents a major and important milestone in Canada's railway industry."

**About CN:**

CN is a true backbone of the economy, transporting more than C\$250 billion worth of goods annually for a wide range of business sectors, ranging from resource products to manufactured products to consumer goods, across a rail network of approximately 20,000 route miles spanning Canada and mid-America. CN – Canadian National Railway Company, along with its operating railway subsidiaries – serves the cities and ports of Vancouver and Prince Rupert, B.C., Montreal, Halifax, New Orleans, and Mobile, Ala., and the metropolitan areas of Toronto, Edmonton, Winnipeg, Calgary, Chicago, Memphis, Detroit, Duluth, Minn./Superior, Wis., and Jackson, Miss., with connections to all points in North America. For more information about CN, visit the Company’s website at [www.cn.ca](http://www.cn.ca).

**About the Railway Association of Canada:**

The Railway Association of Canada (RAC) represents close to 60 freight and passenger railway companies that move close to 88 million passengers and more than \$328 billion worth of goods in Canada each year. The RAC advocates on behalf of its members and associate members to ensure that the rail sector remains globally competitive, sustainable and, most importantly, safe.

**RAC Board of Directors, May 13, 2020:**

Ms. Fiona Murray, CN – Chair  
Mr. Robert Taylor, CP – Vice-Chair  
Ms. Corina Moore, Ontario Northland Transportation Commission  
Ms. Cynthia Garneau, VIA Rail  
Mr. Gerald Linden, SRY Rail Link  
Mr. Gord Peters, Cando Rail Services Ltd.  
Mr. Jeff Ellis, CP  
Mr. Louis Gravel, SFP, Pointe-Noire  
Mr. Phil Verster, Metrolinx  
Mr. Sean Finn, CN

***Media Contact:***

Stéphanie Montreuil  
613-564-8101  
Director of Communications, Railway Association of Canada  
<http://www.railcan.ca>

***CN Contacts:*****Media**

Jonathan Abecassis  
Senior Manager  
Media Relations, CN  
514-399-7956

**Investors**

Paul Butcher  
Vice-President  
Investor Relations, CN  
514-399-0052

Motion No.	Motion	Staff Responsible	Comments	Time line	Status
20-11-2019	"That Council approve staff to estimate the installation and operational costs of the mural and report back to Council."	PWF			in-progress
<b>2020 MOTIONS</b>					
R-2020-06	"THAT Council send a resolution calling on the Province to put signage on Class A highways indicating areas with little or no cell coverage."	Mayor	Forward resolution to SILGA using the UBCM Resolution format. Bring back for Council approval prior to submission.	28-Feb-20	in-progress
R-2020-29	"That a meeting between Council and the Curling Club be scheduled."	CAO	Waiting for Public Health Orders to be relaxed.		in-progress
R-2020-86	"That Council defer the Outdoor Burning Bylaw Report until the COVID-19 pandemic is over and public is able to attend scheduled Council meetings."	CAO	Bring back to Council after COVID-19 orders are lifted to include public input		in-progress
R-2020-87	"That Council moves option 1 status quo for this year Direction to staff - Look at chipper costs, or bringing chipping company in. consider a regional initiative with the TNRD."	PW Foreman	Research and request estimates		in-progress
R-2020-88	"That Council approve the development of a Social Media Policy for the Ashcroft Pool."	CAO	Develop draft Policy for Council consideration, researching other communities policy is in development		in-progress

R-2020-105	<p>“That Council approve the dual compressor system quote from Norlock Refrigeration in the amount of \$152,900, and that staff move forward with the Ice Plant replacement.”</p> <p>Roof and electrical upgrades will also be required, not included in the quotes above. Estimated cost of roof and electrical upgrades is \$20,000</p>	PWF/CFO	Norlock refrigeration has been contacted. PW is coordinating project.		in-progress
R-2020-120	<p>“That council approve Councillor Anstett to attend the Ashcroft Terminal Working Group meetings as the Village of Ashcroft Council representative and that Councillor Tuohey be appointed as the alternate.”</p>	CAO	Forward letter to Ashcroft Terminal advising Council appointments to Working Group		Complete
R-2020-123	<p>“That the Village of Ashcroft Five Year Financial Plan Bylaw No. 835, 2020 be reconsidered and adopted this 11<sup>th</sup> day of May, 2020.”</p>	CFO / AA	Finalize Bylaw for signatures, sign, file		
R-2020-124	<p>“That the Village of Ashcroft Tax Rates Bylaw No. 836, 2020 be reconsidered and adopted this 11<sup>th</sup> day of May, 2020.”</p>	CFO / AA	Finalize Bylaw for signatures, sign, file		
R-2020-125	<p>“That the Village of Ashcroft Official Community Plan Bylaw No. 837, 2020 be introduced and given first two readings this 11<sup>th</sup> day of May, 2020, and that a Public Hearing be scheduled, and further that neighbourhood notifications be sent to property owners within 100m of the subject Property to advise of the OCP amendment.”</p>	CAO / TNRD / AA	Advise TNRD of approval, send letters to neighbourhood, post ad in Journal, advise Property owner, schedule Public Hearing	15-May	Complete
R-2020-126	<p>“That the Village of Ashcroft Zoning Amendment Bylaw No. 838, 2020 be introduced and given first two readings this 11<sup>th</sup> day of May, 2020, and that a Public Hearing be scheduled, and further that neighbourhood notifications be sent to property owners within 100m of the subject Property to advise of the Zoning Bylaw amendment in conjunction with the OCP amendment.”</p>	CAO / TNRD / AA	Advise TNRD of approval, send letters to neighbourhood, post ad in Journal, advise Property owner, schedule Public Hearing	15-May	Complete

R-2020-127	<p>“That Council approve the Mayor and Interim CAO to sign the five-year lease agreement between the Village of Ashcroft and the Ashcroft Legion Branch #113 for the property known as the Village of Ashcroft Skateboard Park located at: Lot 7-8, Block 17, Plan 189, District Lot 423, Kamloops Division of Yale District, Exc. W. 60ft. and L8 Exc. Plan B5900, Pcl. A, Lot 9A &amp; 9B, Lot 10A &amp; 10B, P.I.D. # 012-621-111, 012-621-129.”</p>	CAO	Sign lease forward agreement to Legion Branch 113	Complete
R-2020-128	<p>“That Council approve staff to collaborate with regional neighbours, Community Futures and DMO’s and submit an application to NDIIT’s Regional Business Liaison funding program to support small and medium business sustainability and recovery.”</p>	CAO	Contact Regional committee for letters of support and collaboration	in-progress
R-2020-129	<p>“That Council approve the Mayor to sign the Protocol Agreement between the Ashcroft Indian Band (AIB) and the Village of Ashcroft (VOA).”</p>	CAO / Mayor	Forward signed copy to AIB and Fraser basin Council	Complete
R-2020-130	<p>“That Council approve the Village of Ashcroft Respectful Workplace Policy No. P-01-2020.”</p>	CAO / AA	Finalize policy, advise all staff and have staff review and sign declaration, file in policy binders	Complete
R-2020-131	<p>“That Council approve the Village of Ashcroft Bullying and Harassment Policy No. P-02-2020.”</p>	CAO / AA	Finalize policy, advise all staff and have staff review and sign declaration, file in policy binders	Complete

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** May 25, 2020  
**TO:** Council  
**FROM:** Mayor Roden

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**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate:**

Heritage  
 Communities in Bloom (CiB)

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**May 13, 2020: COVID-19 helpline ZOOM meeting**

Discussion about the COVID-19 helpline for Ashcroft/Cache Creek residents, involving representatives from the HUB, E. Fry, Equality Project, Community Resource Society, Sage Hills Church, Ashcroft Moving Forward, Better at Home, Soup’s On, and VOA. The helpline hours have changed; formerly it was 24/7, but it has switched to 8 a.m. to 8 p.m. every day to help connect people with support, services, and more. I am the designated call-taker each week on Friday. Representatives reported on their organizations and generally about those who have called the helpline and the assistance that has been provided. Trish Schachtel from the E. Fry Society reported some issues with the food supply chain for the Food Bank, noted that the cost of purchasing food had increased because of this, and feared that it could be a lean winter for the Food Bank.

**May 14, 2020: TNRD board meeting**

The Director of Corporate Services and the Chief Administrative Officer gave a presentation to the Board outlining the Regional District’s post-COVID-19 strategy. A four-phased framework for the return to regular operations has been developed, with the TNRD currently operating in phase one. For the safety of staff and public protection, each phase will be guided by the directives of the provincial health officer and the BC Centre for Disease Control.

Library services have started to return with pick-up of reserved materials and “take-out” services whereby patrons call and ask for materials in a certain area; these are selected for them for pick-up. Patrons will be allowed back into libraries in a regulated, limited way in phase three. The interior repurposing/renovations planned for the Ashcroft Library for 2020 will be going ahead later this year after public input on what people want to see in the space.

The Film Commissioner noted that the TNRD will be looking for funding for a regional film studio going forward, to attract more film business to the area, and said that the film industry will be reopening in the province starting June 1, subject to safety protocols.

The out of town TNRD board meeting that had been scheduled to take place in Ashcroft/Cache Creek/Logan Lake in August was discussed, with directors indicating a desire to cancel the 2020 out of town meeting and hold the August meeting in Kamloops as usual. I put forward a motion to that effect, with the provision that the 2021 out of town meeting be scheduled to take place in Ashcroft/Cache Creek. I noted that the 2020 meeting was to take place in these communities because they had “missed out” in 2017, when they were to host the out of town meeting that was cancelled that year due to the wildfires; the 2020 meeting was to make up for this after other communities in the TNRD hosted the event in 2018 and 2019. The motion passed.

#### **May 20, 2020: Friends of Historic Hat Creek board meeting (teleconference)**

The board reluctantly decided not to open the site at all in 2020, noting loss of part of the season already, the expense of added safety measures, the cancellation of most tour buses, the lack of European tourists renting campers and travelling this summer, and the possibility that a “second wave” of COVID-19 might force early closure of the site if lockdowns and government-ordered closures followed. However, following my suggestion at an earlier meeting that more outreach needed to be done to encourage locals to visit the site, the Friends discussed a special “VIP experience” for locals whereby the site could be opened in a very limited way for small, by-appointment groups of local visitors. Details will be announced as soon as they are finalized.

#### **May 20, 2020: COVID-19 helpline ZOOM meeting**

See above. Vicky Trill announced that the HUB it will be reopening on June 1, subject to safety protocols. Esther Lang of the Community Resource Society is already looking ahead to safety protocols around the packing/distribution of this year’s Christmas hampers. Nancy Kendall of Better at Home said that they are not currently offering any transportation to clients but are instead pointing people to the community bus on the days it operates between/in our communities.

#### **May 21, 2020: Conference call with Province**

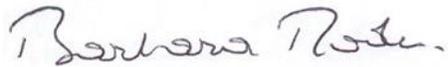
The eighth in a series of calls between mayors/board chairs/senior staff and the Minister of Municipal Affairs on a region-by-region basis. Minister Robinson discussed the Province’s restart plan and supports for local governments. When it came time for the individual communities to ask questions or raise concerns there were questions about park reopenings (again) and clearer messaging around their reopening, the possibility of restaurants making use of outdoor spaces for tables (again; it was noted that individual communities could control this in part through their own bylaws), an increase in travel, and more. I asked about the possibility of the Province helping small businesses in rural and remote communities that are trying to reopen but struggling to obtain the necessary PPE. This was something other municipalities asked about later on the same call (Ashcroft was second after Armstrong in commenting, as the minister took communities in alphabetical order), and Minister Robinson indicated she had heard these concerns on another regional call.

#### **May 22: Meeting with CAO Dyck and CF Sun Country’s Deb Arnott**

The meeting was to discuss the NDIT Regional Business Liaison Program.

The bi-weekly round table with CBC Radio in Kamloops, with myself, Mayor Christian from Kamloops, and Mayor Campsall from 100 Mile, that was scheduled for May 18 was cancelled due to the tragic Snowbird plane crash in Kamloops over the weekend. It has been rescheduled for the week of May 25.

Respectfully submitted,



Barbara Roden, Mayor

[Click here to view this newsletter in your browser](#)



**THOMPSON-NICOLA**  
REGIONAL DISTRICT  
The Region of BC's Best

## THE CURRENT | TNRD BOARD HIGHLIGHTS

Highlights from the Thompson-Nicola Regional District [Board of Directors' Meeting of May 14, 2020](#)

Due to the restrictions on public gatherings, the TNRD Board of Directors held its regular Board Meeting by video conference and call-in to the Cisco Webex conferencing system. The meeting was streamed live on the TNRD's Facebook page. [View the full meeting here.](#)

### Post-COVID-19 Strategy

The Director of Corporate Services and Chief Administrative Officer gave a presentation to the Board outlining the Regional District's post-COVID-19 strategy. A four-phased framework for the return to regular operations has been developed, with the TNRD currently operating in phase one. For the safety of staff and public protection, each phase will be guided by the directives of the provincial health officer and the BC Centre for Disease Control.

### COVID-19 Potential Budget Impacts

The Board received a report from the Director of Finance assessing potential impacts to the 2020 budget due to COVID-19. Because the pandemic has placed such an unprecedented financial stress on the economy, the TNRD faces a more significant risk of not receiving all of the budgeted property taxes this year. [View the report here.](#)

### Landfill Engineering Services Contract

The Chair and Corporate Officer were authorized to execute [a contract with Wood Environment & Infrastructure Solutions](#), a Division of Wood Canada Limited (Wood), for landfill engineering services. Following an invitation for Expression of Interest (EOI), Wood scored the highest out of the eleven proposals that were received and evaluated, scoring 88.3 out of a possible 100 points.

**The next Regular Board Meeting is on June 18, 2020 at 1:15 pm.**

Click [here](#) to view The Current on our website.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website: [www.tnrd.ca](http://www.tnrd.ca)



MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton  
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "J" "L" "M" "N" "O" "P"