



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, MAY 9, 2016

1. **CALL TO ORDER**

 2. **MINUTES**
 - 2.1. Minutes of the Committee of the Whole meeting of Council held on Monday, April 25, 2016 **P. 1-2**
 - 2.2. Minutes of the Regular Meeting of Council held on Monday, April 25, 2016 **P. 3-9**

 3. **DELEGATIONS**
 - 3.1. None

 4. **ACCOUNTS PAYABLE**
 - 4.1. Accounts Payable Listing for the period ending May 2, 2016 **P. 10**

 5. **CORRESPONDENCE**
 - 5.1. Ministry of Jobs, Tourism and Skills Training & Minister Responsible for Labour
 - National Tourism Week, May 29 – June 4, 2016 **P. 11-16**
 - 5.2. Mayor James Rivett, Village of Clinton
 - Invitation to participate in annual western heritage parade, May 28, 2016 **P. 17-18**
 - 5.3. BC Assessment Authority
 - Invitation to meet during 2016 UBCM Convention **P. 19**
 - 5.4. Thompson Regional Hospital District
 - TRHD Medical Professional Recruitment Fund Pilot Project **P. 20-22**
 - 5.5. The Ashcroft HUB
 - Request to partner – Aqua Fit Program for Seniors at Ashcroft Pool **P. 23**

 6. **UNFINISHED BUSINESS**
 - 6.1. Memo from Chief Administrative Officer
 - Community Garden and Public Produce Projects **P. 24**
-

7. NEW BUSINESS

- 7.1. Memo from Chief Administrative Officer
- Renewal of Village of Ashcroft/BC Transit/Yellowhead
Community Services Annual Operating Agreement for local para-transit
System P. 25

8. BYLAWS

8.1. Introduction and First Three Readings

- 8.1.1. None

8.2. Reconsideration and Final Adoption

- 8.2.1. Memo from Chief Financial Officer
- 2016 – 2020 Five Year Financial Plan and Tax Rate Bylaw P. 26
- 8.2.2. Bylaw No. 804 - 5 year Financial Plan Bylaw P. 27-30
- 8.2.3. Bylaw No. 805 – 2016 Tax Rates Bylaw P. 31-32

9. INFORMATION CORRESPONDENCE

- 9.1. Information Correspondence Listing for May 9, 2016 P. 33

10. REPORTS

Council Reports

10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden

- Memo from Chief Financial Officer
- Approval of 2015 Audited Financial Statements P. 34

**10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens
& Mayor Jeyes**

10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens

10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert

10.5. TNRD – Mayor Jeyes & Councillor Roden

- The Current – Highlights of the Board of Directors' Meeting of April 28, 2016 P. 35-36

10.6. Tourism – Councillor Roden & Councillor Lambert

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

**10.8. Economic Development & Chamber of Commerce - Councillor Mertens
& Mayor Jeyes**

- 10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill
- 10.10. Heritage – Councillor Roden & Councillor Mertens
- 10.11. Transit – Councillor Mertens & Councillor Roden
- 10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden
- 10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill
- 10.14. Communities in Bloom – Councillor Lambert & Councillor Trill
- 10.15. Health Care – Mayor Jeyes & Councillor Lambert
- 10.16. Bifuka Sister City Relationship
- 10.17. Other

(Motion to receive both verbal and written reports)

10.18. Administration

Chief Administrative Officer

- 10.18.1. Notes of the Community Forum held on Thursday, April 14, 2016 P. 37-38
- 10.18.2. Notes of the Town Hall Meeting held on May 2, 2016 P. 39

Chief Financial Officer

- 10.18.3. Memo from Chief Financial Officer
 - Section 168 of Community Charter – Report on Council
 Remuneration and Expenses P. 40-41

11. INCAMERA

- 11.1. Section 90.(1).k of the Community Charter

12. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, APRIL 25, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Ethan Anderson, Deputy Corporate Officer

Press and Public

EXCUSED: Councillor Wm. Alfred Trill

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 6:00 pm.

2. **PRESENTATIONS**

2.1. **Mr. Jason Quigley & Ms. Ramona Holota, Constantia Resources – Update on operations and developments at Maggie Exploration Site**

Mr. Quigley provided Council with an update on the operations including the recently completed drilling phase. He advised Council that due to the economy the site would be placed in a maintenance pattern until prospects improved. Council thanked Mr. Quigley for being an excellent example of a corporate citizen for this area.

2.2. **Ms. Kelsey Grimm & Ms. Chelsea Morrey – Violence Intervention Project, Ashcroft, BC**

Ms. Grimm and Ms. Morrey provided an overview of the violence intervention project that covers the Gold Trail School District area. They are reaching out to all segments of the community educating on the signs of violence. A community based committee will be established that will build upon and expand the existing resources with an ultimate goal to provide a safe environment for anyone who is experiencing violence in their lives.

2.3. **Mr. Damian Couture, President – Ash-Creek TV Society**

Mr. Couture provided Council with an overview of the existing operations and his desire to see the society expand upon their ability to provide radio service especially during local emergencies. He would welcome the establishment of a committee to review the current agreement and develop a new relationship with the Villages of Ashcroft and Cache Creek.

3. **TERMINATION**

M/S Councillor Roden / Councillor Mertens

"That the Committee of the Whole meeting terminate at 6:53 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Committee of the Whole
Meeting of Council held Monday, April 25, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, APRIL 25, 2016

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Ethan Anderson, Deputy Corporate Officer

Press

EXCUSED: Councillor Wm. Alfred Trill

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, April 11, 2016**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending April 19, 2016**

M/S Councillor Roden / Councillor Lambert

"That the accounts payable listing for the period ending April 19, 2016 be received and filed."

Carried. (15-04-16)

5. **CORRESPONDENCE**

5.1. **Desert Sands Community School – 8th Annual AES Fundraising Fun Fair**

M/S Councillor Trill / Councillor Roden

“That the Village of Ashcroft donate a 2016 Family Pass for the Ashcroft Pool to the AES Fundraising Fun Fair.”

Carried. (16-04-16)

5.2. **Ministry of Children and Family Development – Child Protection Reporting**

M/S Councillor Roden / Councillor Lambert

“That the correspondence from the Ministry of Children and Family Development regarding child protection reporting requirements be received and filed.”

Carried. (17-04-16)

Councillor Roden declared a conflict of interest and left the meeting at 7:04 pm

5.3. **Winding Rivers Arts & Performance Society – Canada Day Celebration – Heritage Place Park 11:00 am – 1:00 pm**

M/S Councillor Lambert / Councillor Mertens

“That the Village of Ashcroft provide a \$500 grant to the Winding Rivers Arts & Performance Society for Canada Day celebrations and further that the Village provide free swimming and road closures as requested.”

Carried. (18-04-16)

Councillor Roden returned to the meeting at 7:06 pm

5.4. **Canadian Union of Public Employees – National Day of Mourning, April 28, 2016**

M/S Councillor Mertens / Councillor Trill

“That the Village recognize the National Day of Mourning by lowering the flags to half-mast and remembering those who have lost their lives at work.”

Carried. (19-04-16)

5.5. **Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink – Opportunity to submit comments relating to availability and provision of transportation and accommodation services**

M/S Councillor Roden / Councillor Lambert

“That the correspondence from the Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink regarding transportation and accommodation services be received and filed.”

Carried. (20-04-16)

5.6. Mr. Emile Scheffel, Lead Community Affairs, CN Railway – CN Crossing Safety

M/S Councillor Roden / Councillor Lambert

"That Mr. Scheffel be thanked for his letter and further that Cst. Chupik had made a very informative presentation at the recent community forum."

Carried. (21-04-16)

6. UNFINISHED BUSINESS

6.1. None

7. NEW BUSINESS

7.1. Memo from Chief Administrative Officer – 6th Annual Skip's Memorial Charity Run, June 5, 2016

M/S Councillor Trill / Councillor Roden

"That the Village approve the proposal for the 6th Annual Skip's Run on Sunday, June 5, 2016 and further that Evans Road be closed to all traffic from 8:00 am – 1:00 pm."

Carried. (22-04-16)

7.2. Memo from Chief Administrative Officer – WRAPS Grant Application – NDIT Fabulous Festivals and Events

M/S Councillor Roden / Councillor Mertens

"That the Village of Ashcroft provide a letter of support to Winding Rivers Arts and Performance Society for a \$2,500 grant through the NDIT Fabulous Festivals and Events program to assist with the production costs of Arsenic and Old Lace in November 2016."

Carried. (23-04-16)

7.3. Memo from Chief Administrative Officer – Proposal for Community Garden – Southerly 50 feet, Lot 11, Block 15, Plan 189

M/S Councillor Roden / Councillor Lambert

"That the Village arrange to have private property removed from the captioned lot within 30 days and further that staff meet with the South Cariboo Elizabeth Fry society to discuss the development of a community garden."

Carried. (24-04-16)

7.4. Memo from Chief Administrative Officer – Ash-Creek TV Society Agreement

M/S Councillor Roden / Councillor Lambert

"That Council appoint Mayor Jeyes and Councillor Roden to the committee to review the existing agreement with the Ash-Creek TV Society and further that recommendations be brought back to Council for consideration."

Carried. (25-04-16)

7.5. Memo from Chief Administrative Officer – Water Treatment Plant Project – Alternative Approval Process

M/S Councillor Roden / Councillor Lambert

That Administration proceed with the Alternative Approval Process to obtain permission to borrow a maximum of \$4,128,739 for a maximum of 30 years and further that deadline for submission of forms is 4:00 pm on Monday, June 13, 2016.

Carried. (26-04-16)

7.6. Memo from Chief Administrative Officer – 2016 Kids TRYathlon, Saturday, July 16, 2016

M/S Councillor Roden/Lambert

"That the Village provide support for the 2016 Kids TRYathlon on Saturday, July 16, 2016 by donating the use of the swimming pool and further authorizing the closure of Railway Avenue and Evans Road for the bicycling and running portions of the event."

Carried. (27-04-16)

8. BYLAWS

8.1. Introduction and First Three Readings

8.1.1. Bylaw No. 804 – Five Year Financial Plan Bylaw

MS Councillor Roden / Councillor Trill

"That Bylaw No. 804, cited as the "Five Year Financial Plan Bylaw" be introduced and given first three readings."

Carried. (28-04-16)

Councillor Mertens opposed

8.1.2. Bylaw No. 805 – 2016 Tax Rates Bylaw

M/S Councillor Roden / Councillor Trill

"That Bylaw No. 805, cited as "Tax Rates Bylaw, 2016" be introduced and given first three readings."

**Carried. (29-04-16)
Councillor Mertens opposed**

8.2. Reconsideration and Final Adoption

8.2.1. None

9. INFORMATION CORRESPONDENCE

9.1. Information Correspondence Listing for April 25, 2016

MS Councillor Roden / Councillor Mertens

"That the information correspondence listing for April 25, 2016 be received and filed."

Carried. (30-04-16)

10. REPORTS

Council Reports

10.1. Finance Committee – Mayor Jeyes, Councillor Mertens & Councillor Roden

No report.

10.2. Cache Creek Environmental Assessment Committee – Councillor Mertens & Mayor Jeyes

It was reported that the Village of Cache Creek is still awaiting approval of the operating certificate from the Ministry of Environment.

10.3. Northern Development Initiative Trust – Councillor Trill & Councillor Mertens

No report.

10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert

Council was reminded that Gold Country Communities Society Annual General Meeting will be held on May 10, 2016 at 10:00 am in Lillooet. This meeting is open to the public however only the Village's appointees are permitted to vote.

10.5. TNRD – Mayor Jeyes & Councillor Roden

Mayor Jeyes advised that the Thompson Nicola Regional Hospital District had established a Medical Professional Recruitment Fund Pilot Project to assist with costs of physicians travelling to potential employment sites.

10.6. Tourism – Councillor Roden & Councillor Lambert

Councillor Roden provided an update on the McAbee Fossil bed projects. She also advised that she would be meeting with the operator of the Visitor's Centre to discuss the 2016 tourist season.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

Council reviewed The Board Bulletin highlights of meeting held on April 5, 2016 and revised meeting schedule.

10.8. Economic Development & Chamber of Commerce - Councillor Mertens & Mayor Jeyes

Councillor Mertens has been in contact with government representatives regarding economic development strategies.

10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill

Mayor Jeyes reminded Council that they are invited to dinner at the ranch on April 30. He also provided an update on the funding application for a gift shop area.

10.10. Heritage – Councillor Roden & Councillor Mertens

Councillor Roden updated Council on an event in Walhachin as well as ongoing project involving the New Pathways to Gold.

10.11. Transit – Councillor Mertens & Councillor Roden

No report

10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden

Councillor Trill advised that the festival was now a Make Children First event and that the kids TRYathlon would be a part of the agenda.

10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill

Council was reminded that the Strawberry Tea takes place on Saturday, April 30 at 1:00 pm.

10.14. Communities in Bloom – Councillor Lambert & Councillor Trill

Councillor Lambert advised that the Communities in Bloom committee would like to have the barrels planted between May 9-15, 2016

10.15. Health Care – Mayor Jeyes & Councillor Lambert

Council reviewed the minutes of the April 18 meeting of the Wellness and Health Action Coalition.

10.16. Bifuka Sister City Relationship

No report.

10.17. Other

Council reviewed the following Ashcroft Volunteer Fire Department reports

- Summary of Calls for Service in 2015
- Monthly report for November & December 2015
- Monthly report for January, February & March 2016

M/S Councillor Roden / Councillor Trill

"That Council accepts the verbal and written reports as presented."

Carried. (31-04-16)

10.18. Administration

Chief Administrative Officer

10.18.1. None.

Chief Financial Officer

10.18.2. None.

11. INCAMERA

11.1. None.

12. TERMINATION

M/S Councillor Trill / Councillor Roden

"That the Regular Meeting of Council terminate at 8:02 pm."

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Regular Meeting
of Council held Monday, April 25, 2016.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Cheque Register-Summary-Bank



Date : May 04, 2016

Time : 11:58 am

Supplier : 150M15 To ZWP15
 Cheque Dt. : 21-Apr-2016 To 04-May-2016
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
33711	29-Apr-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	51	C	21.72
33712	29-Apr-2016	BCOC15	BC ONE CALL LIMITED	Issued	51	C	28.35
33713	29-Apr-2016	CABA15	CLINTON ANNUAL BALL	Issued	51	C	150.00
33714	29-Apr-2016	CPRC15	CANADIAN PACIFIC RAILWAY COMPANY	Issued	51	C	262.50
33715	29-Apr-2016	EMCO15	EMCO CORPORATION	Issued	51	C	1,004.35
33716	29-Apr-2016	EXOV15	EXOVA CANADA INC	Issued	51	C	199.22
33717	29-Apr-2016	FASL15	FRIENDSHIP AUTO SERVICE LTD	Issued	51	C	34.70
33718	29-Apr-2016	FOBC15	FORTIS BC -NATURAL GAS	Issued	51	C	382.38
33719	29-Apr-2016	FSIN15	FUNK SIGNS INC	Issued	51	C	479.14
33720	29-Apr-2016	ITEL15	INTERIOR TURF EQUIPMENT	Issued	51	C	149.72
33721	29-Apr-2016	JADC15	0778625 BC LTD.	Issued	51	C	858.06
33722	29-Apr-2016	JEYJ16	JEYES, JOHN C	Issued	51	C	674.12
33723	29-Apr-2016	LAMD15	LAMBERT, DOREEN E	Issued	51	C	659.12
33724	29-Apr-2016	LPLT15	LORDCO PARTS LTD	Issued	51	C	25.77
33725	29-Apr-2016	MERA15	MERTENS, ALAIN	Issued	51	C	646.50
33726	29-Apr-2016	MSPL15	MEDICAL SERVICES PLAN OF B C	Issued	51	C	1,669.00
33727	29-Apr-2016	PBCR15	PACIFIC BLUE CROSS	Issued	51	C	5,118.70
33728	29-Apr-2016	PFCL15	PURITY FEED CO LTD	Issued	51	C	519.46
33729	29-Apr-2016	RODB15	RODEN, BARBARA	Issued	51	C	415.70
33730	29-Apr-2016	SDIS15	SCHOOL DISTRICT NO 74 (GOLD TRAIL)	Issued	51	C	403.50
33731	29-Apr-2016	TMOB15	TELUS MOBILITY (BC)	Issued	51	C	122.82
33732	29-Apr-2016	USLT15	URBAN SYSTEMS LTD	Issued	51	C	9,917.82
33733	29-Apr-2016	VHCS15	VAN HOUTTE COFFEE SERVICES INC.	Issued	51	C	146.00
33734	29-Apr-2016	WRAA15	WINDING RIVERS ARTS & PERFORMANCE S	Issued	51	C	500.00
33735	29-Apr-2016	WURT15	WURTH CANADA LTD	Issued	51	C	166.04
33736	29-Apr-2016	WWLT15	WAYNE'S WRENCH LTD.	Issued	51	C	1,534.56
33737	02-May-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	53	C	12,068.85
00155-0001	04-May-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	54	E	6,649.92

Total Computer Paid :	38,158.10	Total EFT PAP :	6,649.92	Total Paid :	44,808.02
Total Manually Paid :	0.00	Total EFT File :	0.00		

28 Total No. Of Cheque(s) ...



APR 26 2016

Ref: 112526

Dear Mayor:

As you know, approximately 18 million overnight visitors vacation in British Columbia (BC) each year, contributing over \$14 billion in revenue annually to the provincial economy. Tourism touches every part of our province and has become one of BC's leading business sectors.

The BC visitor economy comprises more than 19,200 tourism-related businesses that employ more than 127,000 people. To celebrate Tourism Week and acknowledge the operators, employees, suppliers, destination marketing organizations and other stakeholders who contribute to the industry, we are inviting mayors from every community to become official tourism ambassadors for a day on Monday, May 30, 2016.

This initiative is part of a concerted effort to showcase local tourism products and experiences, and demonstrate that tourism matters to residents in communities across the province.

We encourage you to select a local visitor centre, major attraction, resort, gift shop, transit hub or another high-profile location to work alongside staff and volunteers to meet with and service visitors to your community for one hour that day. You may also want to consider a promotion for visitors and locals that includes prizes such as attraction tickets or giveaways such as pins, coffee or items that represent your region.

To engage local media as part of the initiative, the Tourism Industry Association of BC has developed a template with key messaging on the BC visitor economy. You will need to augment the release with information about your community's tourism services, attractions, amenities, development plans, key performance indicators and other news on the benefits your local visitor economy generates for citizens.

.../2

Page 2

We sincerely hope that you will be a part of this unique and exciting endeavour. Thank you for helping to build tourism into one of BC's leading and sustainable industries, and for supporting Tourism Week, May 29 to June 4, 2016.

Sincerely,

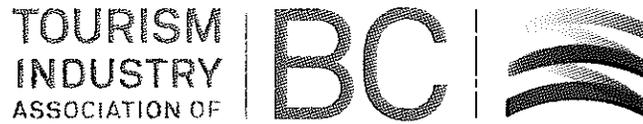


Shirley Bond
Minister of Jobs, Tourism and Skills Training
and Minister Responsible for Labour



Walt Judas
Chief Executive Officer
Tourism Industry Association of BC

Attachments



NATIONAL TOURISM WEEK – MAY 29 TO JUNE 4, 2016

Tourism – By the Numbers

- Globally, tourism accounts for 1 out of every 11 jobs and generates US\$1.5 trillion in exports.
- In Canada, tourism generated \$88.5 billion in economic activity and fostered 628,000 jobs in 2013.
- Tourism in BC contributed \$7.1 billion in GDP in 2014 to the provincial economy, a 4.5% increase over 2013. Tourism GDP grew more rapidly than that of the whole B.C. economy, which grew 2.8% in 2014.
- In 2014, the BC tourism industry generated \$14.6 billion in revenue, a 5.1% increase over 2013, and a 37.7% increase from 2004.
- In 2014, tourism contributed more to GDP than the forestry, agriculture and fish primary resource industries.
- In 2014, 127,500 people were employed in BC tourism-related businesses, a 2.2% increase over 2013 and an 18.4% increase since 2004. BC is home to over 19,000 tourism businesses.
- A total of 4.9 million international visitors came to B.C. in 2015 – 359,750 more people compared to 2014, up 7.9% over 2014.
- British Columbia experienced increases in visitation from all markets in 2015.

More provincial statistics on tourism industry performance can be found at:
www.destinationbc.ca/Research/Industry-Performance.aspx

Key Points

- Tourism is a key economic driver in BC
- Tourism is a growing industry - there has been an increase in visitors, in number of businesses and number of people employed in tourism.
- Tourism has the ability to connect different parts of a community, relying on the cooperation of local government, entrepreneurs, non-profit organizations and private citizens alike. Working together to offer a positive experience to visitors usually includes steps to beautify a community and often leads to increased community pride.
- Tourism and economic development go hand in hand. Tourism depends upon and grows the same essential ingredients that make our communities desirable. Things like quality of life and extended infrastructure. Tourism talks the same talk with economic development efforts to attract investment, stimulate jobs, draw new residents and showcase our region to others. Tourism links directly to sectors and industries such as agriculture, construction and transportation.
- Size/importance/economic value of tourism to <Community Name>.
- #BCTourismMatters (*please share this hashtag to help us build interest in our online conversations*)

Follow TIABC on social media ([Instagram](#), [Facebook](#), [LinkedIn](#) and [Twitter](#)) and share Tourism Week stories.

Visit the TIABC website – www.TIABC.ca - for more information on the tourism industry, our advocacy efforts and our communications.

The Tourism Industry Association of BC (TIABC) advocates for the interests of British Columbia's \$14 billion+ visitor economy. As a not-for-profit trade association, TIABC works collaboratively with its members – private sector tourism businesses, industry associations and destination marketing organizations – to ensure the best working environment for a competitive tourism industry.

Please see the following page for a sample News Release for your community to use to promote National Tourism Week.

NEWS RELEASE

For Immediate Release

May 27, 2016

<Community Name> Celebrates Tourism Week

<Community, BC:> <Community Name> is joining dozens of communities, cities and regions around British Columbia to recognize National Tourism Week- May 29 to June 4.

BC's visitor economy has been one of the province's top performing business sectors over the past two years, expanding faster than the economy at large and outpacing traditional sectors such as agriculture and fishing.

Mayor <Name> will recognize the achievements of tourism operators, employees, destination marketing organizations and other stakeholders by personally welcoming guests to {visitor venue} on Monday, May 30^h from {time}. The mayor will also give away a {community visitor prize package} to a lucky visitor at the conclusion of {his/her} shift as a visitor counsellor.

In 2015, {community} generated some (xxx) visitors who experienced everything from (activity to activity). The economic impact to (community) is estimated to be \$_____

Sample Community Mayor quote: *"Our community has enjoyed another banner year. Tourism represents \$_ to the region; We welcome over x number of visitors each year; Our community is home to over x tourism businesses that offer authentic/remarkable experiences. Tourism is an important piece/critical piece of our economy that requires professional marketing expertise managed by our local Destination Marketing Organization Tourism <Name>."*

While the BC tourism industry experienced both summer and winter seasons of record setting numbers last year, the trend is continuing as businesses and destinations across BC have already enjoyed a busy first quarter and are anticipating more record results this summer. Operators and communities around BC are sharing their Tourism Week celebrations on social media using the hashtag #BCTourismMatters.

Walt Judas, TIABC CEO

"The Tourism Industry Association of BC (TIABC) is excited to be celebrating National Tourism Week with our member partners across this province. While TIABC continues to advocate for the interests of BC's \$14.6 billion industry, we also take the opportunity to celebrate the tremendous success and importance of the visitor economy to our province. Wishing all of British Columbia a fantastic National Tourism Week because #BCTourismMatters."

Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour-
"British Columbia is experiencing incredible growth in tourism. We saw a 7.9% increase in international tourists as 4.9 million international visitors came to our province in 2015. With a strong U.S. dollar, many British Columbians are also opting to experience B.C.'s world-class

tourism through a staycation and exploring BC. It is indeed a time to celebrate Tourism Week in Canada and such an important industry that's helping B.C. be an economic leader in Canada."



Where History Meets Adventure

The Corporation of the Village of Clinton
1423 Cariboo Hwy. PO Box 309
Clinton, B.C. V0K 1K0
TELEPHONE: 250-459-2261
FAX: 250-459-2227
Email: admin@village.clinton.bc.ca

Mayor Jack Jayes and Council
Village of Ashcroft
PO Box 129
Ashcroft, BC, V0K 1A0

April 20, 2016

Dear Mayor Jayes and Council,

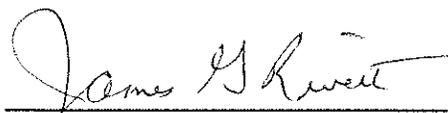
RE: 2016 CLINTON ANNUAL PARADE

On behalf of the Village of Clinton and the Parade committee, I am writing to invite you to participate in our annual Western Heritage Parade which will be held in Clinton on Saturday, May 28th, 2016. This year the organization of the parade is being coordinated by Wayne Griffith, the 2016 Parade Committee and the Village of Clinton.

The Parade begins at 11:00 am on May 28th; participants should arrive at the Parade marshalling area on Bell Street at approximately 9:30 am. Please let us know if you require transportation in the parade. For rodeo fans, the May Ball Rodeo action begins at 1:00 pm at the Rodeo Grounds south of town.

Please RSVP by May 9th, 2016. I look forward to seeing you at the Parade.

Sincerely


James Rivett, Mayor

RECEIVED

APR 26 2016

The Corporation
Village of Ashcroft

CLINTON PARADE COMMITTEE

PO BOX 73 CLINTON, BC V0K 1K0

Fax 250-459-2227 or

Contact: Wayne Griffith 250-459-2737, email: waynegriffith@xplornet.com

Parade Entry Form

Categories

Non-Profit Organization – Youth

Non-Profit Organization – Adult

Best Bike, 4 Wheeler or Wagon

Most Original

Best Auto

Commercial

Out of Town

Best Costume

Equestrian

Bands/Musicians

Name: _____

Address: _____

Phone#: _____ Category: _____

Please Register before **May 14, 2016**

Parade Date: **May 28, 2016**

Please meet at south end of town on Cariboo Ave. @ 9:45 am.

Parade starts at 11:00 am

Mail: PO Box 309, Clinton, BC V0K1K0

Fax: 250-459-2227

email: waynegriffith@xplornet.com

Entry forms can be picked up and dropped off at: Integris Credit Union, Village Office, Clinton Coffee House or Cariboo Lodge Restaurant.

Entries to be judged must be present by 9:45 am to have their floats judged. The Parade Marshall will assign each participant their position in the parade.

All entries are welcome, the Parade theme for this year is "WHERE HISTORY MEETS ADVENTURE" we ask that all participants clearly display who you are and where you are from.

INDEMNITY AGREEMENT: The undersigned agree to indemnity, hold harmless and defend any action against the Spirit of Clinton Committee, the Clinton Parade Committee, and the Corporation of the Village of Clinton from and against all liabilities whatsoever arising out of its participation in the Clinton Parade.

Michelle Allen

From: BCA Local Government, BCA:EX <localgovernment@bcassessment.ca>
Sent: Tuesday, April 19, 2016 3:21 PM
Subject: UBCM 2016 Convention – Meeting Invitation

BC ASSESSMENT

Toll Free: 1-866-valueBC (825-8322)
Fax: 1-855-995-6209
Click “Contact us” at bcassessment.ca

April 19, 2016

RE: UBCM 2016 Convention – Meeting Invitation

BC Assessment is a proud supporter of the Union of British Columbia Municipalities. We are looking forward to once again participating in the annual UBCM Convention Trade Show, and hope you will stop by our exhibitor booth.

As part of our focus to continually improve our communications and collaboration with local governments, this year, in addition to connecting with delegates and responding to questions at our booth, we would like to offer you the opportunity to engage in a more in-depth and personalized discussion with us.

If you would like to discuss a specific assessment topic, we would be happy to schedule a one-on-one meeting at the 2016 UBCM Convention. Please contact [BCA Communications](#) by Friday, May 27, 2016 or call [Stephanie Pound](#) at 1-866-valueBC (825-8322) ext 00223 to reserve a meeting. Closer to the UBCM Convention date, we will confirm the meeting time and location.

We look forward to connecting with you in September.

Sincerely,

Michael Spatharakis BA, AACI, P.App
Manager, Local Government Customers

michael.spatharakis@bcassessment.ca
T 1-866-valueBC (825-8322) x 00498 | C 250-208-3508
400 – 3450 Uptown Blvd. | Victoria, BC V8Z 0B9 | bcassessment.ca

BC ASSESSMENT     





THOMPSON REGIONAL HOSPITAL DISTRICT

#300 - 465 Victoria Street
Kamloops, British Columbia V2C 2A9

Telephone (250) 377-8673
Fax (250) 372-5048

April 25, 2016

To: Administrators of TRHD Member Municipalities
Royal Inland Hospital Foundation
Nicola Valley Health Care Endowment Foundation
Venture Kamloops Red Carpet Program
Liz Marsland, Leader of Talent Acquisition, Interior Health Authority

To Our Regional Partners in Health Care and Regional Wellbeing:

Re: TRHD Medical Professional Recruitment Fund Pilot Project

I am pleased to announce a pilot project initiated by the Thompson Regional Hospital District (TRHD) Chair and Board to support the recruitment of medical professionals to our region - the **TRHD Medical Professional Recruitment Fund Pilot Project** (TRHD MPR Fund). The TRHD Board has decided to embark on this project as the Board heard from Interior Health Authority (IHA), the Royal Inland Hospital (RIH) Foundation, and the Venture Kamloops Red Carpet Program that communities are often seeking financial assistance for medical professional recruitment visits.

In many cases, the existing recruitment programs cover many costs associated with a medical professional's first visit to a community, but there are gaps in funding to support second and third community visits. The TRHD MPR Fund has been designed specifically to fill the identified gaps and further enhance our region's ability to attract medical professionals to the TRHD. We hope that with the funds provided through the TRHD MPR Fund, medical professionals will have an even greater opportunity to see the beauty, vibrancy, and excellent quality of life experienced in our communities.

Program Details

The TRHD Board will be operating this program for one year (April 1, 2016 to March 31, 2017), with an assessment in the spring of 2017 to see if the program was effective and should continue. The TRHD MPR has a total program cap of \$30,000 with a \$500 expenditure cap per visiting professional. Small gifts and expenses associated with visiting a community that are not eligible under existing recruitment programs are eligible for reimbursement through the TRHD MPR Fund. Examples of such eligible items include:

- Accommodation / hotel rooms
- Meals
- Gift baskets / welcome baskets
- Tickets to community events
- Flower arrangements
- Short term vehicle rentals
- Passes to recreational facilities (ie. lift passes, golf passes, rafting trip, rec centre passes)

Who can submit a claim

Applications must be submitted through TRHD member municipalities and/or a formal Foundation (individual community members cannot submit claims).

Dates of eligible expenses

Expenses as of April 1, 2016 are eligible.

Should the total program cap of \$30,000 be reached prior to March 31, 2017, your organization will be notified.

How to submit an expense claim

- Expense claim forms (the form is attached to this letter) are to be submitted to myself (Sukh Gill), CAO of the TRHD, for approval and reimbursement on a quarterly basis (claims to be submitted by June 30, September 30, December 31, 2016 and March 31, 2017)
- Expense claim forms must be accompanied by original, detailed receipts
- Expense claim forms and receipts may be submitted electronically or via paper copy to the contact info included on the expense claim form
- If you have any questions about the eligibility of an item, please contact me at sgill@tnrd.ca or 250-377-7055 at any time, as expenditures will not be automatically approved
- Please keep in mind that a summary of expenditures will be provided to the TRHD Board for their review and consideration for continuation of the program

If you have any questions about this program or the attached claim form, please contact myself at sgill@tnrd.ca or 250-377-7055 or my Executive Assistant, Becky Blixrud at 250-377-7052 or bblixrud@tnrd.ca for assistance.

In the Spirit of Wellbeing and Cooperation,


Sukh Gill, CAO

Encl.

cc: TRHD Board of Directors

RECEIVED

MAY - 3 2016

The Corporation
Village of Ashcroft



**TRHD Medical Professional Recruitment Fund
Expense Claim Form**

Name of Municipality/Foundation: _____

Name of Medical Professional: _____

Occupation of Medical Professional: _____

Dates of Visit to Community: _____

Description of Expenses	Amount Expended
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL: _____

(Please note reimbursement will not exceed \$500 per medical professional)

Please briefly note if other contributions towards this professional's visit were provided by the Interior Health Authority, a Foundation, a community group, or individual persons. Attach additional pages if necessary. *The TRHD Medical Professional Recruitment Fund is intended to complement existing recruitment efforts; To effectively analyze the success of this pilot project, it is important for the TRHD to understand what resources communities are currently utilizing in recruitment practices.*

*Please submit this form to:
 The Attention of **Sukh Gill, CAO**
 Thompson Regional Hospital District
 #300-465 Victoria Street, Kamloops, BC V2C 2A9
 OR to sgill@tnrd.ca
 Please call 250-377-7055 for questions or clarifications.*

 Signature of Authorized Personnel
 for the Organization Claiming Reimbursement

By signing this form, you are indicating: (a) that these expenditures were made in compliance with the purpose and intent of the TRHD Medical Professional Recruitment Fund; and (b) these expenses have not been and will not be submitted to other funding agencies for reimbursement



711 Hill St., Ashcroft, BC V0K 1A0
Email: ashcrofthub@gmail.com
Phone: 250-453-9177

April 29, 2016

Mayor & Council,
Ashcroft, BC V0K 1A0

Via email: jjeyes@ashcroftbc.ca; amertens@ashcroftbc.ca ; broden@ashcroftbc.ca ;
dlambert@ashcroftbc.ca; atrill@ashcroftbc.ca ;admin@ashcroftbc.ca ;

Dear Mayor & Council,

Re: Aqua Fit Program for Seniors

The Ashcroft HUB is an enterprising non-profit society which exists for the purpose of community wellness, recreation & the arts. Thanks to partners such as the Ashcroft Village, the HUB has been literally a "hub" of activity & we are growing daily. The HUB offers and has partnered to bring a wide array of services & events for all ages to our community, such as fitness classes & clubs, art classes & camps, specialty training, workshops & more!

This summer we would like to provide Seniors with the opportunity to move in water by offering aqua fit at the Ashcroft Pool. Water has hydrostatic benefits which improve mobility, strength, balance & health for all and especially for Seniors & those with disabilities. Administration has been kindly working with us to arrange 2 hours per week from June through August for the Aqua Program. The Ashcroft HUB is working to create partnerships to raise the funds required to rent the space at the pool for a summer aqua program & to this end, I am writing to ask if you would consider partnering with us to provide this service. The rate for renting a one hour time block at the Ashcroft pool is \$100/hour, and with a total of 26 hours, the cost for the summer program is \$2,600. Whatever support you could provide to offset costs to make offering this program possible, would be appreciated. I look forward to hearing from you.

Sincerely,

Vicky Trill
Executive Director

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: May 3, 2016

SUBJECT: COMMUNITY GARDEN AND PUBLIC PRODUCE PROJECTS

Background

Council has advised that they wish to pursue the development of a community garden in the downtown area and have identified a village owned lot that can be used as a pilot plot.

Discussion

Councillor Roden and the CAO met with Yoriko Susanj to discuss a potential partnership with the South Cariboo Elizabeth Fry Society (SCEFS). Ms. Susanj advised that SCEFS are very excited to see this project within the community and she would be pleased to bring it before her board. A general outline of how the project could develop was discussed and is outlined below.

SCEFS would like to partner with the Village to develop this lot into a community garden where residents would pay a nominal fee for a specified section of raised beds. SCEFS would like to work with the school to have the wood working class build the raised beds and perhaps start some seedlings. They would also be applying for grant funding and seeking donations to cover the cost of fencing and other items. The Village would be responsible for installing a stand pipe as a source of water for the gardens. These projects have been very successful in other communities and would allow some of our residents the opportunity to raise their own vegetables. It is expected that the Village's involvement would be minimal with SCEFS being responsible for the ongoing operation and maintenance. A formal agreement would be drawn up between the Village and SCEFS prior to further development at the site.

During these discussions Ms. Susanj advised that SCEFS would like the Village's permission to develop a public produce area in the gravel area on the riverside of their office (formerly a playground area for the daycare). SCEFS would like to install a short piece of fencing to separate the grass area from the gravel area, install a gate in the existing fence and have a number of raised beds installed within this area. As with other public produce projects each bed would then be planted with one type of plant (i.e.: carrots in one, tomatoes in another bed, etc.) and any member of the public would then be allowed to assist with the maintenance. When the crops were ready to harvest the produce would be available to members of the public and the excess would be donated to the food bank. SCEFS has indicated that they will apply for funding to cover the costs of fencing, beds and plants and will use donations when they are available. The Foreman has advised that minor changes to the irrigation system will be required to accommodate this project and the village crew would be tasked to carry these out.

Notice has been given to those who have been storing items on the future community garden lot requesting that they remove their items by the end of May. Administration has discussed both projects with the Foreman and we see no barriers that would prohibit the development of these gardens.

Recommendation

Administration recommends that the Village of Ashcroft enter into two agreements with the South Cariboo Elizabeth Fry Society to develop a community garden on the southerly 50 feet of Lot 11, Block 15, Plan 189 and a public produce garden on land behind their office at 601 Bancroft Street.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: April 29, 2016

SUBJECT: VILLAGE OF ASHCROFT/BC TRANSIT ANNUAL OPERATING AGREEMENT

Background

The Village of Ashcroft and the Village of Clinton operate a local transit service in partnership with BC Transit and Yellowhead Community Services (YCS). The Village of Ashcroft is the signatory on the partnership agreement with BC Transit and YCS and we have a second funding agreement with the Village of Clinton. The Villages have agreed to maintain the local service for 5 years, 2013 – 2017 after which time it will be reviewed.

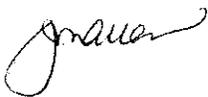
Discussion

The agreement between the three partners, Village of Ashcroft – BC Transit – YCS, is renewed on an annual basis. The agreement is for the period April 1, 2016 to March 31, 2017. The Village is very pleased with the services provided by YCS and we believe that the service is operating efficiently and cost effectively. The annual operating agreement includes a projected budget and Administration believes that the system will operate within the funding provided by the Village of Clinton and the Village of Ashcroft.

Recommendation

Administration is seeking authorization to sign the Annual Operating Agreement with BC Transit and Yellowhead Community Services for the period April 1, 2016 to March 31, 2017.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Yoginder Bhalla, CFO

DATE: May 3, 2016

SUBJECT: 2016-2020 FINANCIAL PLAN & TAX LEVY

Background

In accordance with Section 166 of the Community Charter the Village must prepare a five year financial plan and tax levy bylaw on an annual basis and undertake a process of public consultation with the community before final adoption.

Discussion

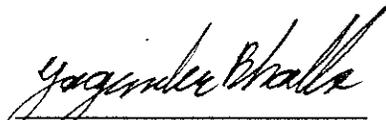
Initial discussions regarding the preparation of the five year financial plan with a focus on the 2016 budget took place in February and March of 2016. The final figures for December 31, 2015 alongside proposed budget for 2016 as well as requests/commitments from Public Works were reviewed and Council presented several items they wished to have addressed. I have summarized key areas that were discussed.

1. General Operating Fund Revenues
 - a. 2.5% Increase in tax rates
A proposed increase in tax rates of 2.5% for all classes. This follows the council strategy of moderately increasing taxes to keep up with the inflation in village expenses.
 - b. Small Community Grants
We anticipate the Small Community Grant from the provincial government will be \$407,000 as per the letter from Minister Fassbender dated October 28th, 2015.
 - c. Transfer in from Surplus
\$123,280 is budgeted to be transferred in from surplus to cover the shortfall in the budget.
2. Project Priorities. After discussion and careful consideration, council prioritized projects and repairs as critical for 2016 totaling \$255,163 across the organization. This is a positive step as it highlights the fact the village is investing proactively in the community while keeping overall costs under control.
3. Water Treatment Plant: The 5 year plan and budget reflect the schedule of work being carried on and its financial implications, both in terms of progressive borrowing and in terms of grant received from senior government.
4. Fire Truck: The fire truck is scheduled to be completed and advances paid for a total cost of \$421,558.

Recommendation

The detailed budget for the first year of the five year financial plan was prepared and presented to the council for the first three readings and was then presented to the community on May 2, 2016. Administration is now seeking final adoption.

Respectfully submitted,



Yoginder (Yogi) Bhalla, CFO

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 804

Being a bylaw for the Corporation of the Village of Ashcroft to adopt the Five Year Financial Plan commencing the year 2016.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Five Year Financial Plan Bylaw No. 804, 2016."
2. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw are hereby adopted and are the Five Year Financial Plan of the Village of Ashcroft commencing January 1st, 2016.

READ A FIRST TIME THIS	25 th	DAY OF	April	, 2016
READ A SECOND TIME THIS	25 th	DAY OF	April	, 2016
READ A THIRD TIME THIS	25 th	DAY OF	April	, 2016
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2016

John C. (Jack) Jeyes, Mayor

J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No.804 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

YSB/kw

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 804 - SCHEDULE "A"

FIVE YEAR FINANCIAL PLAN 2016 - 2020

	<i>Year 1</i> 2016	<i>Year 2</i> 2017	<i>Year 3</i> 2018	<i>Year 4</i> 2019	<i>Year 5</i> 2020
Revenues					
Property Taxes	1,161,257	1,190,288	1,220,046	1,250,547	1,281,810
Parcel Taxes	168,500	241,561	241,561	241,561	241,561
Fees and Charges					
Sales of Services	213,925	214,300	216,001	216,001	216,001
Other					
User Fees	531,000	597,900	673,560	759,167	856,072
Borrowing Proceeds - MFA	238,846	1,981,559	579,753	0	0
Other Revenue					
Interest	46,000	45,481	46,000	46,000	46,000
Grants/Other Gov'ts.	1,523,570	4,962,288	2,158,676	999,170	999,170
Other	77,250	77,000	77,000	77,000	77,000
Services to Other Gov'ts.	10,000	9,420	9,420	9,420	9,420
Transfers from Funds					
Reserve Funds	0	0	0	0	0
DCC	285,170	285,650	285,650	285,650	285,650
Accumulated Surplus	123,280	12,957	111,157	76,404	3,440
Total Revenue	4,378,798	9,618,404	5,618,822	3,960,920	4,016,124
Expenses					
Debt Interest	5,900	123,332	123,082	122,832	122,832
Debt Principal	18,550	98,979	99,229	99,479	99,479
Capital Expenditure	846,600	5,944,677	1,739,259	0	0
Deficiency	0	0	0	0	0
Other Municipal Purposes					
General Municipal	1,893,622	1,893,623	1,929,504	1,959,945	1,991,148
Fire Protection	117,173	117,173	117,173	117,173	117,173
Water	363,946	375,466	535,466	555,466	545,466
Sewer	321,628	400,171	400,171	400,171	400,171
Transfer to	0	0	0	0	0
Reserve Funds	526,209	379,333	389,288	420,204	430,760
Amortization Expense	285,170	285,650	285,650	285,650	285,650
Accumulated Surplus	0	0	0	0	23,445
Total Expenses	4,378,798	9,618,404	5,618,822	3,960,920	4,016,124

**Village of Ashcroft
2016-2020 Financial Plan
Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 804**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Ashcroft (Town) is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2016. Property taxes form the greatest proportion of revenue. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult to fund on a user-pay basis. These include services such as general administration, fire protection, police services, bylaw enforcement and street lighting.

User fees and charges form the second largest portion of planned revenue. Many services can be measured and charged on a user basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- Over the next five years, the Village of Ashcroft will balance the proportion of revenue that is received from user fees and charges with the projected funds operations require.

Policies

- The Village will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: Sources of Revenue

Revenue Sources	% of Total Revenue	Dollar Value
Property Taxes	27%*	\$ 1,161,257
Parcel Taxes	4%	\$ 168,500
Sales of Service	17%	\$ 744,925
Grants/Transfers	38%	\$ 1,656,850
Borrowing Proceeds	5%	\$ 238,846
Other Sources	9%	\$ 408,420
Total	100%	\$ 4,378,798

* contains 15% (\$168,227) Capital Replacement Reserve funds

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as

this class also forms the largest portion of the assessment base and consumes the majority of Town services.

Objectives

- Maintain the property tax rate as low as possible while still providing for future needs.

Policies

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help offset tax increases while providing more revenue for the Village.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village of Ashcroft’s tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	61%	\$ 707,116
Utilities (2)	10%	\$ 120,618
Light Industrial (5)	0%	\$ 3,076
Business and Other (6)*	27%	\$ 316,204
Recreation/Non-profit (8)	0%	\$ 602
Farmland (9)	1%	\$ 15,419
Total	100%	\$ 1,163,034

Permissive Tax Exemptions

- The Annual Municipal Report for 2015 contains a list of permissive exemptions granted for the taxation year and the amount of revenue foregone. The list demonstrates the policy of council that permissive exemptions are granted to not-for-profit institutions that form a valuable part of our community. These include religious institutions and some recreational facilities and service organizations.

Objective

- To ensure permissive tax exemptions are utilized to maximize the benefit to the municipality and citizens.

Policy

- To maintain permissive exemptions for religious institutions, recreational facilities, and service organizations.

Capital Asset Reserve

- In 2011 the Village recognized the need to accumulate funds to pay for future replacement of infrastructure. Accordingly a separate tax was established and funds collected are accounted for separately from general municipal taxes.

Objective

- To establish a reserve to fund future infrastructure replacement.

Policy

- To supplement revenues from government grants wherever possible to lessen the amount of funds utilized from the reserve fund.
- To seek out projects which will reduce the operating costs of the Village enabling them to repay funds back into the reserve over time.

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 805

Being a bylaw for the levying of rates for municipal, hospital, and regional district purposes for the year 2016.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2016:
 - a. For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general and municipal purposes, rates appearing in column "A" of the schedule attached hereto and forming a part hereof.
 - b. For capital asset reserve purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of the schedule attached hereto and forming a part hereof.
 - c. For hospital purposes on the assessed value of land and improvements taxable for hospital district purposes, rates appearing in column "C" of the schedule attached hereto and forming a part hereof.
 - d. For Thompson-Nicola Regional District purposes on the assessed value of land and improvements for hospital district purposes, rates appearing in column "E" of the schedule attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rates Bylaw No. 805, 2016".

READ A FIRST TIME THIS 25th DAY OF April, 2016

READ A SECOND TIME THIS 25th DAY OF April, 2016

READ A THIRD TIME THIS 25th DAY OF April, 2016

RECONSIDERED AND ADOPTED THIS DAY OF, 2016

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy of Bylaw No. 805 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

J. Michelle Allen, Chief Administrative Officer

YSB/kw

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 805

SCHEDULE A - TAX RATES 2016

Property Class	Tax Rates (dollars of tax per \$1000 taxable value)					
	A General Municipal	B Capital Reserve	C Regional Hospital District	D Improvement District	E Regional District	F Specified Area
1. Residential	4.305882	0.759988	0.477429	0	1.274298	0
2. Utility	32.004090	5.648722	1.671000	0	4.460043	0
2. Utility	5.434730	0.959070	1.623257	0	4.460043	0
5. Light Industry	21.100062	3.724161	1.623257	0	4.332613	0
6. Business	17.371951	3.066149	1.169700	0	3.122030	0
8. Rec/Non Profit	8.648881	1.526528	0.477429	0	1.274298	0
9. Farm	8.951535	1.579946	0.477429	0	1.274298	0

**INFORMATION CORRESPONDENCE
FOR THE MAY 9, 2016 COUNCIL MEETING**

Sage Sound Singers Annual Spring Concert held April 30, 2016

Elections BC

- Request for support for Elections BC prepares for 41st Provincial General Election; Use of Community Halls, Election Dates and times

District of Kitimat

- C.O.R.E.Y. Motorcycle Safety GLP-M

BC Road Safety BC

- BC Communities Road Safety Survey

Heritage BC

- Annual Report 2015

Explore Gold Country

- Visitor Guide

Speaking of Children Magazine Spring 2016

/kw

MEMO TO: Mayor Jeyes and Council

MEMO FROM: Yoginder (Yogi) Bhalla, Chief Financial Officer

DATE: April 26th, 2016

SUBJECT: APPROVAL OF 2015 AUDITED FINANCIAL STATEMENTS

BACKGROUND:

The audited financial statements were presented to the finance committee on March 14th, 2016.

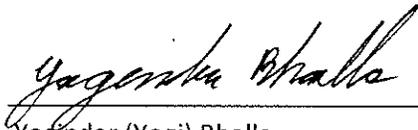
DISCUSSION:

The village obtained a clean audit and the financial statements for 2015 were found to be free of material misstatement by the auditors.

RECOMMENDATION:

That Council approve the 2015 Audited Financial Statements as presented.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer



Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of April 28, 2016

MP McLeod Updates TNRD Board

MP Cathy McLeod provided an update on the federal budget at the Board meeting. She highlighted the aspects of the budget that had the greatest impact on local governments. She also responded to questions from Directors.

Public Hearing for Land Use Contract Termination in Whitecroft

A public hearing was held for Land Use Contract Termination and Zoning Amendment Bylaw No. 2547, 2016, and the bylaw was adopted. The bylaw shifts land-use regulation from a Land Use Contract to zoning. Depending on existing use, the 73 Whitecroft properties will be zoned either R-1: Residential Single and Two Family zone; or CR-1: Country Residential zone; or AF-1: Agricultural/Forestry.

Public Hearing for Shuswap Road Property

A public hearing was held for South Thompson Valley and Pinantan Official Community Plan Amendment Bylaw No. 2568, 2016, and Zoning Amendment Bylaw No. 2569, 2016.

These bylaws, which change the permitted density of future development at 3159, 3163 and 3161 Shuswap Rd., were adopted by the Board. The applicant wishes to redesignate Lot 7 from Forestry/Grazing & Hazard Lands to Rural Residential & Hazard Lands, and to rezone the property from SH-1: Small Holding to CR-1: Country Residential to allow for subdivision of the property into five 2-acre parcels.

Projects Approved for Gas Tax Funding

The Board approved \$140,000 for the construction of an addition and front-entrance improvements at the Little Fort Community Hall located at 148 Highway 24, Little Fort, in Area "O".

- \$10,000 was provided to fund the completion of a GIS inventory and digital mapping of the Vavenby Community Water System in Area "A".
- \$5,000 was provided to fund the installation of a water meter to service the Canadian Forest Products Ltd. sawmill located at 2992 McCorvie Rd., Vavenby, in Area "A".

Creation of an Agriculture Advisory Committee

Through adoption of Bylaw 2571, the TNRD Board created an Agriculture Advisory Commission (AAC) for all Electoral Areas of the TNRD.

The AAC will be comprised of eight members appointed by the Board of Directors, and contain representatives from the following sectors: cattle, dairy, vegetable growers, farmers market, the agrologist profession, and agriculture economics/funding agencies or other agriculture sector producers.

The following matters will be referred to the AAC for their consideration and advice:

- Applications initiated under the Agricultural Land Commission (ALC) Act.

Continued on Page 2

Board of Directors

Chair: John Ranta
Village of Cache Creek

Directors

Carol Schaffer
Electoral Area "A"
(Wells Gray Country)

Willow Macdonald
Electoral Area "B"
(Thompson Headwaters)

Sally Watson
Electoral Area "E"
(Bonaparte Plateau)

Steven Rice
Electoral Area "T"
(Blue Sky Country)

Ronaye Elliott
Electoral Area "J"
(Copper Desert Country)

Ken Gillis
Electoral Area "L"
(Grasslands)

Randy Murray
Electoral Area "M"
(Beautiful Nicola Valley — North)

Herb Graham
Electoral Area "N"
(Beautiful Nicola Valley — South)

Bill Kershaw
Electoral Area "O"
(Lower North Thompson)

Mel Rothenburger
Electoral Area "P"
(Rivers and the Peaks)

Jack Jeyes
Village of Ashcroft

Virginia Smith
District of Barriere

Rick Berrigan
Village of Chase

John Harwood
District of Clearwater

Jim Rivett
Village of Clinton

Ken Christian
City of Kamloops

Tina Lange
City of Kamloops

Peter Milobar
City of Kamloops

Arjun Singh
City of Kamloops

Marg Spina
City of Kamloops

Pat Wallace
City of Kamloops

Robin Smith
District of Logan Lake

Jessoa Lightfoot
Village of Lytton

Neil Menard
City of Merritt

Al Raine
Sun Peaks Mountain Resort

Regional Solid Waste Management Plan Implementation Committee (PMAC) — Wednesday, May 11, at 10 a.m.
Emergency Management and Protective Services Committee — Wednesday, May 11, at 1:30 p.m.
Regular Board Meeting — Thursday, May 12, at 1:15 p.m.

Board of Directors

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Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of April 28, 2016

Continued from Page 1

- Zoning and other bylaws within or impacting the ALR or for agricultural uses.
- Official community plans within or impacting the ALR or for agricultural uses.
- Agricultural area plans.
- Farm "edge" policies.
- Major development proposals with potential impact on agriculture.
- Irrigation, drainage and other water management issues.
- High level solid waste management planning.
- Noxious insect and weed control regulations and programs where the TNRD is directly involved.

Assent Process to Take Place for Upper Clearwater Hall Grant-In-Aid Service

Staff were authorized to carry out a public-assent process by petition seeking approval for elimination of the Upper Clearwater Community Hall Grant-In-Aid Service. A survey was recently conducted in the Upper Clearwater area, asking if the Upper Clearwater Community Hall Grant-In-Aid Service should be eliminated. The results demonstrated a clear divide in the community concerning the situation, triggering a formal public-assent process to finally determine if the service should remain or should be eliminated. The petitions will be distributed by direct mail to each property owner with a closing date of noon on June 14, 2016. A total of 58 petitions are requested for sufficiency, with an assessment of at least \$9,879,225.

Regional Solid Waste Management Plan Implementation Committee (PMAC) — Wednesday, May 11, at 10 a.m.
Emergency Management and Protective Services Committee — Wednesday, May 11, at 1:30 p.m.
Regular Board Meeting — Thursday, May 12, at 1:15 p.m.

THE VILLAGE OF ASHCROFT

NOTES OF THE COMMUNITY FORUM HELD ON THURSDAY, APRIL 14, 2016 AT 7:00 PM IN THE ASHCROFT COMMUNITY HALL

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden
Wm. Alf Trill

Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

The Press and the Public

EXCUSED: Ethan Anderson, Deputy Corporate Officer

1. **Mayor Jeyes – Welcome & Agenda Outline**

Mayor Jeyes welcomed everyone to the meeting. Approximately 60 members of the public were present. He outlined the topics that would be discussed during the evening and advised those present that anyone who wished to speak would have to be acknowledged by the chair and state their name and street address. Speakers were limited to 5 minutes and everyone would be given the opportunity to ask their questions.

2. **Councillor Roden – Off Leash Dog Park**

Councillor Roden advised those present that Council had declined the request to develop an off leash dog park within the Ashcroft Pool Park however Administration was working with Interior Health on developing this facility on their land. The development of the park would be undertaken by a non-profit society formed by dog owners who would then enter into an agreement with IH.

Many questions were raised by the public concerning the level of involvement the Village would have and whether or not the Village should be taking on another park. Councillor Roden advised the assembly that no final decision had been made and it was not the intent to add the maintenance of another park to the duties of the public works crew.

3. **Cst. Chupik, CN Police**

Cst. Chupik advised the public that he had been invited to the meeting to provide information and clarity on the hazards of trespassing on CN property and crossing or walking along railroad tracks. He played a short video which was followed by a PowerPoint presentation.

There were questions from the public regarding crossing railroad tracks and the penalties that could be imposed. Cst. Chupik advised that he works closely with CP Police as well as the RCMP and patrols are made of the tracks in our area.

4. **Mayor Jeyes – Water Treatment Plant Upgrade and Alternative Approval Process**

Mayor Jeyes advised those present that the Village had reviewed the filtration options and had chosen a membrane filtration system for the new treatment plant. This decision was based on

tours of existing plants using direct or membrane filtration, discussion with plant operators and long term operating costs provided by the engineers.

Many members of the public voiced objections to spending money on a water treatment plant and challenged the statement that the Village would face repercussions if they chose not to proceed. A variety of questions were asked that covered the Village's choice of engineer, the legislative requirements, the level of testing that has been completed and other factors.

Mayor Jeyes advised that the Alternative Approval Process (AAP) would commence as soon as the bylaw had been approved by the Inspector of Municipalities. Once the process is approved there will be ads in the local paper and the forms will be available at the Village Office or on our website.

Many members of the public voiced displeasure with the way this process is being undertaken and challenged Council to stand up to the Province and refuse to comply with the regulations. The Mayor advised this would not happen.

5 **Councillor Roden - Community Garden**

Councillor Roden advised that the Village has identified a small village owned lot in the downtown area that they are prepared to have developed into a pilot community garden project. The Village would be seeking partners for this project and more information would be brought forward as the plans developed.

There were few comments from those present regarding this proposal.

6. **Mayor Jeyes – Water Conservation Program**

Mayor Jeyes reminded the community that watering restrictions would come into effect on May 1st with odd numbered residences watering on odd calendar days and even numbers residences watering on even calendar days.

The Village has acquired a water conservation kit that includes a water moisture meter to determine how much water was being absorbed by lawns and gardens. These kits are available for free at the Village Office with one kit per residential lot being provided.

The meeting wrapped up at 9:25 pm.



Michelle Allen,
Chief Administrative Officer

THE VILLAGE OF ASHCROFT

NOTES OF THE TOWN HALL MEETING HELD ON MONDAY, MAY 2, 2016 AT 7:00 PM IN THE
ASHCROFT COMMUNITY HALL

PRESENT: Councillor Doreen E. Lambert
Councillor Alain P. Mertens
Councillor Barbara H. Roden

Michelle Allen, Chief Administrative Officer
Ethan Anderson, Deputy Corporate Officer
Yoginder Bhalla, Chief Financial Officer

The Press and the Public

EXCUSED: Mayor John C. (Jack) Jeyes
Wm. Alf Trill

1. **Councillor Roden – Welcome & Agenda Outline**

Councillor Roden welcomed everyone to the meeting and expressed regrets from Mayor Jeyes that he was unable to attend the meeting as he was away at a Provincial Mayor's Caucus. Approximately 25 members of the public were present. She advised that the purpose of the meeting was to provide information to the public on the 2015 audited financial statements as well as the 2016 – 2020 five year financial plan. Councillor Roden outlined the process Council and staff had taken to arrive at the plan that was to be presented. In accordance with Policy 1.8 she advised those present that anyone who wished to speak would have to be acknowledged by the chair and state their name and street address. Speakers were limited to 5 minutes and everyone would be given the opportunity to ask their questions.

Councillor Roden introduced Yogi Bhalla, the Village's Chief Financial Officer who will be making the presentation.

2. **Yogi Bhalla, CFO – Presentation of 2015 Audited Statements and 5 Year Financial Plan**

Mr. Bhalla reviewed the legislation that Council must follow regarding the development and reporting of our financial statements and five year plans. He reviewed the 2015 statements and the Village's situation in 2015 compared to 2014 which indicated that the Village was in a solid financial position.

Mr. Bhalla reviewed the 5 year financial plan and outlined some of the projects that Council would be undertaking including the delivery of the new fire truck and the development of the water treatment plant. He advised that on average property taxes would be increasing by 2.5%.

Members of the public questioned Council's long term plans regarding a year round pool, developing a cemetery and if the Village was seeking funding sources such as grants from other sources rather than routinely increasing taxes. Mr. Bhalla and Councillor Roden provided the information and cautioned that long term plans take time to research and plan.

The meeting wrapped up at 9:25 pm.



Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes and Council
MEMO FROM: Yoginder (Yogi) Bhalla, Chief Financial Officer
DATE: April 29, 2016
SUBJECT: Report on council Remuneration and Expenses for 2015 as required in the Community Charter.

BACKGROUND:

Section 168 of the Community Charter states:

168. Reporting of council remuneration, expenses and contracts

168 (1) At least once a year, a council must have prepared a report separately listing the following for each council member by name:

(a) the total amount of remuneration paid to the council member for discharge of the duties of office, including any amount specified as an expense allowance;

(b) the total amount of expense payments for the council member made to the council member as reimbursement for expenses incurred by the council member or as an allowance that is not reported under paragraph (a);

(c) the total amount of any benefits, including insurance policies and policies for medical or dental services, provided to the council member or the member's dependants;

(d) any contracts reported under section 107 [*disclosure of contracts with council members and former council members*], including a general description of their nature.

(2) If applicable, the report under this section must also list contracts referred to in subsection (1) (d) for each former council member.

Discussion:

The attached report has been prepared in accordance with the Community Charter Section 168 requirements and is provided for public information.

Recommendation:

That the attached report of Council Remuneration for 2015 be approved by Council.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

Report on Council Remuneration and Expenses
 For the Fiscal Year Ended December 31, 2015
 Pursuant to the *Community Charter Section 168*:

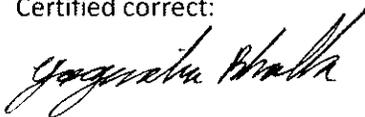
Name	Position	Remuneration	Expenses	Benefits
Jeyes, Jack	Mayor	\$ 13,542.00	\$ 7,155.21	\$ 130.00
Lambert, Doreen	Councillor	\$ 7,326.00	\$ 1,557.93	\$ 130.00
Mertens, Alain	Councillor	\$ 7,326.00	\$ 4,267.13	\$ 130.00
Roden, Barbara	Councillor	\$ 7,326.00	\$ 3,930.30	\$ 130.00
Trill, Alfred	Councillor	\$ 7,936.50	\$ 3,044.15	\$ 130.00
Total paid to Elected Officials		\$ 43,456.50	\$ 19,954.72	\$ 650.00

Notes:

1. The Benefit expense is the premiums paid for an accident insurance policy for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on:
 Monday May 09, 2016

Certified correct:



Yoginder (Yogi) Bhalla
 Chief Financial Officer