



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON TUESDAY, NOVEMBER 14, 2017**

1. CALL TO ORDER

2. MINUTES

- 2.1.** Minutes of the Committee of the Whole Meeting of Council held on Monday, October 23, 2017 **P. 1-2**
- 2.2.** Minutes of the Regular Meeting of Council held on Monday, October 23, 2017 **P. 3-9**

3. DELEGATIONS

- 3.1.** None

4. ACCOUNTS PAYABLE

- 4.1.** Accounts Payable Listing for the period ending November 7, 2017 **P. 10-11**

5. CORRESPONDENCE

- 5.1.** The Salish Sea
- Recognition of December 11th – A Day For Our Common Future **P. 12**
- 5.2.** Local Government Leadership Academy
- 2018 Leadership Forum, January 31 – February 2, 2018 **P. 13-14**
- 5.3.** Clinton Annual Ball
- Invitation to purchase Tickets for 151st Annual Ball, May 19, 2018 **P. 15**
- 5.4.** Jackie Tegart, MLA, Fraser-Nicola
- Information enclosing FireSmart Brochures **P. 16**
- 5.5.** BC Community Achievement Awards
- Nomination Deadline, January 15, 2018 **P. 17-18**
- 5.6.** Hon. Melanie Marks, Minister of Advanced Education, Skills and Training
- Follow up to meeting during 2017 UBCM Convention **P. 19-20**
- 5.7.** Ashcroft & Area Community Resource Society
- Request for Donations for 2017 Christmas Hampers **P. 21**
- 5.8.** Hon. Katrine Conroy, Minister of Children and Family Development
- November is Adoption Awareness Month in BC **P. 22**
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6. UNFINISHED BUSINESS

- 6.1. Village of Ashcroft Finance Committee
- Proposed Terms of Reference for Council's approval P. 23-25

7. NEW BUSINESS

- 7.1. Buy Local! Buy Fresh!
- Invitation to Participate in 2018 Program P. 26-27
- 7.2. Northern Development Initiative Trust
- Request for appointment to Cariboo Chilcotin/Lillooet Regional Advisory Committee and 2018 meeting schedule P. 28-30
- 7.3. Annual Approval of 2018 Council Meeting Dates P. 31-32
- 7.4. NDIT Economic Development Capacity Building Grant
- Authorization to submit grant application for 2018 program P. 33
- 7.5. NDIT Love Ashcroft Program
- Authorization to submit grant application for 2018 program P. 34
- 7.6. NDIT Business Façade Improvement Program
- Authorization to submit grant application for 2018 program P. 35
- 7.7. UBCM Long Term Infrastructure and Asset Management Plan
- Request to apply for project extension to June 30, 2018 P. 36
- 7.8. Proposal for Emergency Responder Mosaic
- Installed on side of Fire Hall P. 37-38
- 7.9. Ashcroft Navy League
- Request for Grant-In-Aid P. 39-41

8. BYLAWS

8.1. Introduction and First Three Readings

- 8.1.1. None

8.2. Reconsideration and Final Adoption

- 8.2.1. Bylaw No. 814, cited as Village of Ashcroft Waste Removal and Disposal Bylaw No. 814, 2017. P. 42-43

9. INFORMATION CORRESPONDENCE

- 9.1. Information Correspondence Listing for November 14, 2017 P. 44

10. **REPORTS**

Council Reports

- 10.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**
- 10.2. **Cache Creek Environmental Assessment Committee –Mayor Jeyes & Councillor Kormendy**
- 10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**
- 10.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**
- 10.5. **TNRD – Mayor Jeyes & Councillor Lambert**
- 10.6. **Tourism – Councillor Roden & Councillor Lambert**
- 10.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**
- 10.8. **Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**
- 10.9. **Historic Hat Creek– Mayor Jeyes & Councillor Trill**
- 10.10. **Heritage – Councillor Roden & Councillor Kormendy**
- 10.11. **Transit – Councillor Kormendy & Councillor Roden**
- 10.12. **Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**
- 10.13. **Seniors’ Liaison – Councillor Lambert & Councillor Roden**
- 10.14. **Communities in Bloom – Councillor Trill & Councillor Roden**
- 10.15. **Health Care – Mayor Jeyes & Councillor Lambert**
- 10.16. **Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert**
- 10.17. **Other**

Ashcroft Museum Annual Report for 2017 – Highlights and Attendance figures **P. 45-48**
(Motion to receive both verbal and written reports)

10.18. **Administration**

Chief Administrative Officer

- 10.18.1. Summary of meetings held during UBCM Convention, September 25-30, 2017 **P. 49-52**
- 10.18.2. Notes of the Community Forum held on Thursday, November 2, 2017 **P. 53-56**

Chief Financial Officer

10.18.3. None

11. **INCAMERA**

11.1. Section 90.1.(i) – A matter that requires legal advice prior to a decision

12. **TERMINATION**

THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, OCTOBER 23, 2017**

PRESENT: Mayor John (C.) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor W. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Wayne Robinson, Deputy Corporate Officer

Press

EXCUSED: Yoginder Bhalla, Chief Financial Officer

1. CALL TO ORDER

Mayor Jeyes called the meeting to order at 6:00 pm.

2. PRESENTATIONS

2.1. Sgt. Kat Thain, NCO i/c, Ashcroft RCMP Detachment – Quarterly Update

Sgt. Thain provided Council with information on the number of files and types of cases the detachment has handled from July – September 2017. She advised that the number of files is on track with previous years but considers the cases to be more serious and therefore take longer to process. She advised that the number of collisions over \$1,000 tend to be accidents in parking lots, the number of drug offences has increased but the members are being more pro-active, there are a large number of abandoned 9-1-1 calls but most of them are pocket dials of people travelling through. She discussed the challenges with Mental Health issues and seeking help for people who fall in this category. Sgt. Thain advised that there will be changes when cannabis becomes legal however no one has seen the new laws and therefore it is impossible to predict what the impact on the policing force will be. There is lots of dialogue taking place within the RCMP so that they are ready when the new laws are passed. Council thanked Sgt. Thain for the informative report.

2.2. Ms. Berni Easson and Kerry McLean-Small, Interior Health – Update on local hospital operations

Ms. Easson and Ms. McLean-Small provided information on the impact the recent wildfires had on area of Interior Health (IH). 19 Interior Health sites were closed or evacuated during the wildfires and all of them fell within Ms. Easson's jurisdiction. Council was advised that IH has the largest population of seniors within the Province and the focus is on home care in order to free up hospital beds. Other statistics that were provided include surgical wait time goals were met with no more than 5% waiting more than 40 weeks, this goal has been dropped to 26 weeks. There are 31 IH communities with Community Paramedics and this

program is expected to expand. IH has a Healthy Living Coordinator, Jenny Green, who oversees a number of partnerships to provide a range of services. Council thanked the ladies for their presentation and service during this past summer.

2.3. Ms. Elsy LePage, Quality Control Manager & Dave Rhodes, Local Foreman, Interior Roads – Semi Annual Update, Winger Preparedness Program

Ms. LePage introduced Mr. Rhodes and outlined his responsibilities at the local office. Council was advised that Interior Roads are ready for winter with their crews scheduled for 24/7 coverage. They have most of the winter equipment ready and they have some sand on hand. Council was advised that Interior Roads will be using salt and a salt brine for anti-icing purposes. The brine is able to melt snow that is on the roads as well as keep snow from accumulating. It was a difficult summer for the contractor and they are only now completing some of their regular summer tasks such as shouldering and ditching. When comments/complaints are received regarding signage the situation is investigated and a report is submitted to the Ministry. If they agree then the signage will be modified. Council thanked them for the informative presentation.

2.4. Ms. Andrea Walker, CIB Chairperson – Presentation of 2017 Certificate and Update on CIB Symposium

Ms. Walker provided a summary of the Committee's activities this past year as well as the impact the Elephant Hill fire had on the judges' visit. The judges saw the community pull together and work through all of the different challenges. Ms. Walker attended the annual symposium in Ottawa and advised that the Village was awarded a Heritage Conservation Award. In addition, the Village scored the highest with improvements noted in every category. She advised that the committee would be meeting with staff to discuss the one remaining area of Heritage Place Park, the water wheel and pond, and establish a work program. She presented Mayor Jeyes with the Heritage Award. Council thanked her and her committee for their continued service to the community.

3. TERMINATION

M/S Councillor Trill / Councillor Roden

"That the Committee of the Whole Meeting terminate at 7:07 pm.

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
Of the Minutes of the Committee of the Whole
Meeting of Council held Monday, October 23, 2017.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

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OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, OCTOBER 23, 2017

PRESENT: Mayor John (C.) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor W. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Wayne Robinson, Deputy Corporate Officer

Press

EXCUSED: Yoginder Bhalla, Chief Financial Officer

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:10 pm

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, September 11, 2017**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None.

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending October 18, 2017**

M/S Councillor Roden / Councillor Trill

"That the Accounts Payable listing for the period ending October 18, 2017 be received and filed."

Carried. (01-10-17)

5. CORRESPONDENCE

5.1. Desert Sands Community School Parent Advisory Council – Requests for improvements to Ranch Road

M/S Councillor Roden / Councillor Trill

“That the Village of Ashcroft thanks them for their letter and advise that we will be monitoring the parking along Ranch Road and further that their concerns were discussed during our recent meeting with the Board of Education.

Carried. (02-10-17)

5.2. Thompson Nicola Regional District – Invitation to 2018 TMRD Regional Solid Waste Management Plan Presentation

M/S Councillor Roden / Councillor Lambert

“That the Invitation to the 2018 TNRD Regional Solid Waste Management Plan Presentation be received and filed.

Carried. (03-10-17)

5.3. Thompson Rivers University Board of Governors – TRU Classes offered in Ashcroft and Closure of Ashcroft Office

M/S Councillor Kormendy / Councillor Roden

“That the letter from the Thompson Rivers University Board of Governors regarding the classes offered in Ashcroft be received and filed.”

Carried. (04-10-17)

M/S Councillor Roden / Councillor Kormendy

“That the Village of Ashcroft send a response to the Thompson Rivers University Board of Governors thanking them for their response and requesting more information regarding the process and promotion of classes that are considered and offered out of the Ashcroft office.”

Carried. (05-10-17)

5.4. Hon. Katrine Conroy, Minister of Children and Family Development – October is Foster Family Month

M/S Councillor Roden / Councillor Kormendy

“That the correspondence from the Minister of Children and Family Development advising that October is Foster Family Month be received and filed.”

Carried. (06-10-17)

6. **UNFINISHED BUSINESS**

6.1. **Off Leash Dog Park Select Committee – Proposed Brochure**

M/S Councillor Kormendy / Councillor Roden

“That the Village of Ashcroft provide 300 copies of the Proposed Brochure to the Off Lease Dog Park Select Committee for distribution and discussion purposes.”

Carried. (07-10-17)

7. **NEW BUSINESS**

7.1. **Waiver of Property Tax Penalties Due to Wildfires**

M/S Councillor Roden / Councillor Kormendy

“That staff prepare a report and forward it to the Minister of Community, Sport and Cultural Development requesting authorization to write off the outstanding penalties under Section 781 of the *Local Government Act* on 45 properties where the owners paid their taxes between the period July 16 and August 25 due to the disruption caused by the wildfires.

Carried. (08-10-17)

Councillor Roden declared a conflict of interest and recused herself from the meeting at 7:46 pm

7.2. **Winding Rivers Arts & Performance Society – Request for Grant in Aid, Production Costs for Anne of Green Gables**

M/S Councillor Kormendy / Councillor Lambert

“That the Village provide a Grant in Aid in the amount of \$500 to the Winding Rivers Arts and Performance Society to assist with the production costs of Anne of Green Gables.”

Carried. (09-10-17)

Councillor Roden returned to the meeting at 7:49 pm.

7.3. **Ashcroft Clinton Para Transit System – Vehicle Replacement Reserve Fund, application of funds towards lease fees**

M/S Councillor Kormendy / Councillor Roden

“That the Village of Ashcroft agrees to apply \$25,000 per year for the 2018/19 and 2019/20 fiscal years from the BC Transit Capital Vehicle Replacement Reserve subject to the Village of Clinton concurring and further that the staff report dated October 19, 2017 be forwarded to the Village of Clinton for their review and comment.”

Carried. (10-10-17)

8. **BYLAWS**

8.1. **Introduction and First Three Readings**

8.1.1. **Bylaw No. 814, "Solid Waste Collection Bylaw Amendment, 2017"**

M/S Councillor Roden / Councillor Lambert

"That Bylaw No. 814, cited as Solid Waste Collection Bylaw Amendment, 2017 be introduced and given first three readings."

Carried. (11-10-17)

8.2. **Reconsideration and Final Adoption**

8.2.1. None

9. **INFORMATION CORRESPONDENCE**

9.1. **Information Correspondence Listing for October 23, 2017**

M/S Councillor Roden / Councillor Kormendy

"That the information correspondence for the period ending October 23, 2017 be received and filed."

Carried. (12-10-17)

10. **REPORTS**

Council Reports

10.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

M/S Councillor Roden / Councillor Lambert

"That the Financial Statements for the periods ending July 31, August 31 and September 30, 2017 be received and presented."

Carried. (13-10-17)

10.2. **Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

Mayor Jeyes advised that the next meeting was October 24, 2017 at the Cache Creek Village Office.

10.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

No report.

10.4. Gold Country Communities Society – Councillor Trill & Councillor Roden

No report.

10.5. TNRD – Mayor Jeyes & Councillor Lambert

Council reviewed The Current – Highlights of the Board of Directors' Meeting held September 21, 2017, The Current – Highlights of the Board of Directors' Meeting held October 12, 2017, the Thompson Nicola Film Commission Update and the Summary of Wildfire Damage/Structure Loss during 2017 Wildfires

10.6. Tourism – Councillor Roden & Councillor Lambert

Councillor Roden advised Council that the Cariboo Chilcotin Coast Tourist Association had advised that the Semlin Valley Golf Course was the only business in our area that closed due to the wildfires however a number of other area businesses are hoping to make it through the winter. All local businesses reported a significant decrease during the 5 week period following the wildfires.

10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes

Council reviewed the News Update for September 2017 and The Board Bulletin – Highlights of the Board of Education Meeting October 3, 2017

10.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes

No report.

10.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill

Mayor Jeyes reported that Historic Hat Creek had very poor attendance during the summer however their tourism numbers for September were above average. The plans to expand the campground area are progressing

10.10. Heritage – Councillor Roden & Councillor Kormendy

No report.

10.11. Transit – Councillor Kormendy & Councillor Roden

No report.

10.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

No report however Councillor Trill suggested that the name of the committee be changed to reflect the current event more accurately.

10.13. Seniors' Liaison – Councillor Lambert & Councillor Roden

Councillor Lambert reminded Council that the Fall Bazaar would be held on Saturday, October 28, 2017.

10.14. Communities in Bloom – Councillor Trill & Councillor Roden

No report.

10.15. Health Care – Mayor Jeyes & Councillor Lambert

Council appreciated the presentation from Interior Health representatives during the Committee of the Whole meeting held earlier this evening.

10.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

No report.

10.17. Other

M/S Councillor Roden / Councillor Kormendy

“That Council receive the verbal and written reports as presented.”

Carried. (13-10-17)

10.18. Administration

Chief Administrative Officer

10.18.1. None

Chief Financial Officer

10.18.2. None

11. INCAMERA

11.1. Section 90.1.(e) – A matter of the acquisition, disposition or expropriate of lands or improvements and Section 90.1.(i) – Legal advice

M/S Councillor Trill / Councillor Roden

“That the meeting move In-Camera to discuss items under Section 90.1(e) and 90.1 (i) of the *Community Charter* at 8:23 pm.”

Carried. (14-10-17)

12. **TERMINATION**

M/S Councillor Kormendy / Councillor Trill

“That the regular meeting of council terminate at 9:12 pm.”

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
Of the Minutes of the Regular Meeting of
Council held Monday, October 23, 2017.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

Cheque Register-Summary-Bank



Date : Nov 08, 2017

Time : 5:20 pm

Supplier : 150M15 To ZWP15
 Cheque Dt. : 19-Oct-2017 To 08-Nov-2017
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
35374	20-Oct-2017	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	133	C	625.00
35375	20-Oct-2017	AIEH15	AIE, HEATHER R AND AIE, STEVEN	Issued	133	C	180.00
35376	20-Oct-2017	CPCO15	CANADA POST CORPORATION	Issued	133	C	189.82
35377	20-Oct-2017	HVLD15	HVL DISTRIBUTION	Issued	133	C	139.96
35378	20-Oct-2017	IVLT15	INTERIOR VAULT LTD.	Issued	133	C	63.00
35379	20-Oct-2017	JEYJ16	JEYES, JOHN C	Issued	133	C	80.00
35380	20-Oct-2017	KMST15	KMS TOOLS AND EQUIPMENT	Issued	133	C	39.15
35381	20-Oct-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	133	C	16.81
35382	20-Oct-2017	MTSI15	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	133	C	409.50
35383	20-Oct-2017	TSCE15	THE SIGN CELLAR	Issued	133	C	33.60
35384	20-Oct-2017	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	133	C	450.00
35385	27-Oct-2017	ALSE15	ALS ENVIRONMENTAL	Issued	138	C	116.92
35386	27-Oct-2017	APAH15	ASHCROFT PLUMBING & HEATING 94	Issued	138	C	766.50
35387	27-Oct-2017	BCOC15	BC ONE CALL LIMITED	Issued	138	C	37.80
35388	27-Oct-2017	CLAU15	CANADIAN LINEN AND UNIFORM SERVICES	Issued	138	C	32.95
35389	27-Oct-2017	CSSY15	CHUBB EDWARDS	Issued	138	C	124.11
35390	27-Oct-2017	CFUE15	COLUMBIA FUELS	Issued	138	C	2,922.81
35391	27-Oct-2017	FOBC15	FORTIS BC -NATURAL GAS	Issued	138	C	1,552.02
35392	27-Oct-2017	IMED15	IRIDIA MEDICAL	Issued	138	C	1,039.85
35393	27-Oct-2017	IRLT15	IRL - COOKSON INTERNATIONAL TRUCK CEN	Issued	138	C	58.85
35394	27-Oct-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	138	C	225.23
35395	27-Oct-2017	MFCR15	MINISTER OF FINANCE CARBON MEASUREM	Issued	138	C	315.00
35396	27-Oct-2017	PBCR15	PACIFIC BLUE CROSS	Issued	138	C	5,460.34
35397	27-Oct-2017	PCFA15	PETTY CASH FUND - ADMINISTRATION	Issued	138	C	145.70
35398	27-Oct-2017	QGLT15	QUALITY GLASS TIRECRAFT	Issued	138	C	5,579.51
35399	27-Oct-2017	RODB15	RODEN, BARBARA	Issued	138	C	1,375.52
35400	27-Oct-2017	TMOB15	TELUS MOBILITY (BC)	Issued	138	C	241.43
35401	27-Oct-2017	TNRD15	THOMPSON NICOLA REGIONAL DISTRICT	Issued	138	C	848.00
35402	27-Oct-2017	USLT15	URBAN SYSTEMS LTD	Issued	138	C	29,953.12
35403	27-Oct-2017	WHIJ15	WHITE, JOSH	Issued	138	C	200.00
35404	27-Oct-2017	WRAA15	WINDING RIVERS ARTS & PERFORMANCE S	Issued	138	C	500.00
35405	31-Oct-2017	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	144	C	8,304.75
35406	01-Nov-2017	ALLM15	ALLEN, MICHELLE	Issued	146	C	143.00
35407	01-Nov-2017	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	146	C	1,512.92
35408	01-Nov-2017	BCTR15	BC TRANSIT	Issued	146	C	9,052.00
35409	01-Nov-2017	CUPE15	C.U.P.E. LOCAL 900	Issued	146	C	546.05
35410	01-Nov-2017	CLAU15	CANADIAN LINEN AND UNIFORM SERVICES	Issued	146	C	32.95
35411	01-Nov-2017	CFUE15	COLUMBIA FUELS	Issued	146	C	398.80
35412	01-Nov-2017	KTJT15	KAL TIRE O/A JUNCTION TIRE	Issued	146	C	2,978.95
35413	01-Nov-2017	KCCE15	KAMLOOPS COMPUTER CENTRE	Issued	146	C	53.21
35414	01-Nov-2017	MCSY15	MASCON CABLE SYSTEMS	Issued	146	C	24.59
35415	01-Nov-2017	MSPL15	MEDICAL SERVICES PLAN OF B C	Issued	146	C	1,725.00
35416	01-Nov-2017	SIDR15	SIDWELL, ROBERT	Issued	146	C	194.42
35417	01-Nov-2017	TCBC15	TELUS COMMUNICATIONS INC.	Issued	146	C	2,452.73
35418	07-Nov-2017	ACEC15	A.C.E. COURIER SERVICES	Issued	147	C	55.15
35419	07-Nov-2017	AEMM15	AIE EDWIN or MARLOW MEGAN	Issued	147	C	625.00
35420	07-Nov-2017	ALLM15	ALLEN, MICHELLE	Issued	147	C	182.88
35421	07-Nov-2017	ALSE15	ALS ENVIRONMENTAL	Issued	147	C	126.11
35422	07-Nov-2017	AIBC15	ASHCROFT BUILDING CENTRE & FEED	Issued	147	C	783.67
35423	07-Nov-2017	ACCS15	ASHCROFT CACHE CREEK SENIORS' CENTR	Issued	147	C	745.50
35424	07-Nov-2017	CPCO15	CANADA POST CORPORATION	Issued	147	C	189.82
35425	07-Nov-2017	CESE15	CARO ANALYTICAL SERVICES	Issued	147	C	527.94
35426	07-Nov-2017	CINT15	CINTAS CANADA LIMITED	Issued	147	C	107.07
35427	07-Nov-2017	DHRA15	DESERT HILLS RANCH	Issued	147	C	3,152.00

Cheque Register-Summary-Bank



Date : Nov 08, 2017

Time : 5:20 pm

Supplier : 150M15 To ZWP15
 Cheque Dt. : 19-Oct-2017 To 08-Nov-2017
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 INTERIOR SAVINGS CU ACCT #014-260-4							
35428	07-Nov-2017	FOBC15	FORTIS BC -NATURAL GAS	Issued	147	C	77.08
35429	07-Nov-2017	FSCI15	FOUR STAR COMMUNICATIONS INC	Issued	147	C	190.00
35430	07-Nov-2017	GPAW15	GUARDIAN PEST & WEED SOLUTIONS	Issued	147	C	220.50
35431	07-Nov-2017	GICO15	GUILLEVIN INTERNATIONAL CO	Issued	147	C	989.36
35432	07-Nov-2017	HEAI15	HEATHER INGLIS	Issued	147	C	50.00
35433	07-Nov-2017	ICBC15	INSURANCE CORPORATION OF BC	Issued	147	C	291.00
35434	07-Nov-2017	JEYJ16	JEYES, JOHN C	Issued	147	C	188.00
35435	07-Nov-2017	KCIN15	KAMLOOPS COMMUNICATIONS INC.	Issued	147	C	16.80
35436	07-Nov-2017	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	147	C	201.59
35437	07-Nov-2017	LTAS15	LAND TITLE AND SURVEY AUTHORITY OF BC	Issued	147	C	12.88
35438	07-Nov-2017	MTSI15	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	147	C	409.50
35439	07-Nov-2017	NSAS15	NGN SALES & SERVICE	Issued	147	C	229.53
35440	07-Nov-2017	RJAM15	RJAMES WESTERN STAR FREIGHTLINER	Issued	147	C	658.23
35441	07-Nov-2017	ROBW15	ROBINSON, WAYNE	Issued	147	C	638.20
35442	07-Nov-2017	SMAR15	SAFETY MART FOODS	Issued	147	C	65.05
35443	07-Nov-2017	UPSC15	UPS CANADA	Issued	147	C	63.37
35444	07-Nov-2017	USLT15	URBAN SYSTEMS LTD	Issued	147	C	2,515.01
35445	07-Nov-2017	WHIJ16	WHITE JOSH OR GOODVIN TOVA	Issued	147	C	450.00
00199-0001	01-Nov-2017	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	145	E	6,347.11
Total Computer Paid :		94,903.11	Total EFT PAP :		6,347.11	Total Paid : 101,250.22	
Total Manually Paid :		0.00	Total EFT File :		0.00		

73 Total No. Of Cheque(s) ...



To: Mayors & Councils, and Regional Directors in the Province of BC

re: A Grande Finale for 2017,
...Sustainable Development, & Our Local & World Heritage

October 27, 2017

Dear Mayor & Councils, and Regional Directors,

We have two requests which would greatly benefit from your personal consideration ...and your formal support as representatives of local government in British Columbia.

1) Recognition for December 11th, A Day For Our Common Future, this year being the 30th anniversary of the Brundtland Report's presentation to the United Nations. The BC Government, and many local governments have supported this designation since 2012.

<http://viccs.vcn.bc.ca/all-nations-and-peoples-proclamation-a-day-for-our-common-future/>

2) Praise and recognition of the 41 UNESCO World Heritage Site applications submitted in 2017, from across Canada; Minister McKenna to announce ten successful bids this December.

<http://salishseatrust.ca/2016/10/31/updating-canadas-tentative-list-for-world-heritage-sites/>

As 2017 comes to an end we find a wonderful opportunity before us, a chance to provide leadership and commitment to the very best our communities, province and country have to offer. And as respected and honourable representatives of local government - Mayors & Council Members and Directors in the Province of BC, we are then approaching you - to champion the spirit and strength that vitalizes and runs throughout our communities in British Columbia, and Canada.

In the near future, over the next month, we hope you might then find a chance to support the 30th anniversary of UNCED and sustainable development. And as you debate our legacy, and future, please consider support for UNESCO and our rich cultural and natural World Heritage ...in your neighbourhoods and regions, and across our great province and country.

Additional information is available, at your request. As non-profit organizations we are working together to encourage efforts locally which reflect national and global goals. These requests highlight new and ongoing work in the community of communities that is B.C. and Canada, and the benefits that follow from such initiatives.

Thank you for your time and consideration.

Laurie Gourlay
Interim Director, Salish Sea Trust
President, V.I. Coast & Conservation Society

*c.c. - MP Rachel Blaney, MP, North Island - Powell River,
sponsor of House of Commons Salish Sea World Heritage Petition E-1269

Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1
250.722.3444, <SalishSeaTrust@shaw.ca> (www.salishseatrust.ca)



**LEADING TO THE FINISH:
REFLECTIONS ON
A TERM IN OFFICE**

**Local Government Leadership Academy
2018 Leadership Forum
January 31-February 2, 2018
Radisson Hotel Vancouver Airport
8181 Cambie Rd, Richmond, BC**

Conference Focus

The theme of the LGLA's 2018 province-wide Leadership Forum is *Leading to the Finish: Reflections on a Term in Office*. Delegates will attend and participate in a range of sessions looking back at the current term of office and ahead to both the legacy left behind and the years to come.

Concurrent sessions will be offered in the following three streams on the main day of the Forum:

- 1) **Overcoming Challenges:** taking a look at some of the key challenges faced by local governments and individual elected officials over the current term.
- 2) **Moving Forward:** exploring how things are changing and how we can draw on the experiences of the current term in office to move forward with purpose and intention.
- 3) **Celebrating Achievements:** taking a moment to appreciate some of the recent successes and achievements of communities around the province.

In addition, in the full forum agenda delegates can expect an engaging keynote, lively plenary panel discussions, interactive and practical take-away sessions, and networking opportunities. Please see below for agenda and program details.

Who Should Attend?

Since its inception in 2007, this annual conference has been well-received by elected officials and senior administrators from local governments and First Nations communities across BC. All those with an interest in leadership at the local level will benefit from attendance, including those working towards an LGLA Certificate in Local Government Leadership.

Electoral Area Directors attending the EA Forum hosted by UBCM January 30-31, 2018 – also at the Radisson – should consider taking in both events. More information on this partner event is available through UBCM at www.ubcm.ca/EN/main/services/events/ea_directors_forum.html.

Local Government Leadership Academy

The mission of the Local Government Leadership Academy is to provide local government and First Nations elected officials and senior administrators with comprehensive, timely and dedicated leadership development opportunities in the interest of improving governance at the local level. Visit our website to learn more about the LGLA and certification opportunities: lgla.ca.

Event Information

Visit the LGLA website for a full agenda, all event details, and regular updates:

<http://lgla.ca/events/2018-lgla-leadership-forum/>

Registration Fee: \$325 + GST (until January 5) | \$350 + GST (from January 6-17)

The registration fee covers the cost of the conference, the opening reception, two breakfasts, lunch on day two and refreshment breaks.

Register online at: www.civicinfo.bc.ca/event/2018/LGLA-LeadershipForum

*Registration deadline is **January 17, 2018**. Full refund up to and including January 19, but not afterward. Substitutions allowed.*

For more information see lgl.ca or contact LGLA Program Manager, Errin Morrison, at emorrison@lgl.ca or 778-800-9952 (ext. 101).

Location and Accommodations:

A block of rooms has been set aside for forum delegates at a rate of \$135 per night at the Radisson Hotel Vancouver Airport in Richmond. Be sure to ask for the UBCM/LGLA group rate in order to reserve a spot at the discounted price. Please reserve online at www.radisson.com/LGLALeadership2018 or contact the hotel via phone or email:

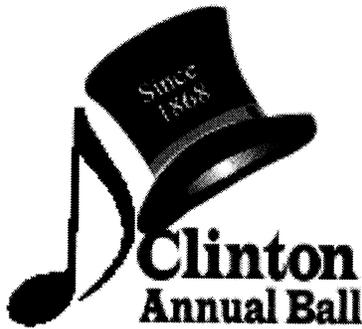
Radisson Hotel Vancouver Airport

8181 Cambie Rd, Richmond, BC

Call Direct: 604-276-8384 (ask for UBCM/LGLA group rate)

Call Toll Free: 1-800-333-3333 (ask for UBCM/LGLA group rate)

Email: reservations@radissonvancouver.com (ask for UBCM/LGLA group rate)



PO Box 185
Clinton BC V0K 1K0
Phone (250) 459-2312
Email: clintonannualball@clintonannualball.com
Website: www.clintonannualball.com

October 26, 2017

Mayor Jack Jeyes
Village of Ashcroft
PO Box 129
Ashcroft BC V0K 1A0

Dear Mayor Jeyes:

RE: Invitation to the 151st Clinton Annual Ball

The 151st Clinton Annual Ball will be held on Saturday, May 19th, 2018. In 2018 the Annual Ball returns to the Clinton Memorial Hall to celebrate the beginning of the Ball's next one hundred and fifty years.

The Annual Ball Committee is planning another fabulous evening of dining, entertainment and dancing and we are looking forward to taking advantage of the improved acoustics and stage in the Hall.

The Annual Ball Committee would be delighted to have you and your guests join us again for this special occasion. Tickets are \$75 each and can be obtained by calling 250-459-7069 or emailing tickets@clintonannualball.com. As only a limited number of tickets are still available, if you are able to attend we would appreciate knowing at your earliest convenience how many tickets you require.

We look forward to seeing you at the Ball!

Sincerely,

Clare Warner, Chair
Clinton Annual Ball Committee

RECEIVED

NOV - 2 2017

The Corporation
Village of Ashcroft



Legislative Office:
East Annex, Parliament Buildings
Victoria, B.C. V8V 1X4
Phone: 250 952-7616
Fax: 250 952-7263

**Province of
British Columbia**
Legislative Assembly

Jackie Tegart, M.L.A.
Fraser-Nicola

Constituency Office:
405 Railway Avenue
PO Box 279
Ashcroft, B.C. V0K 1A0
Phone: 250 453-9726
Fax: 250 453-9765
e-mail: jackie.tegart.mla@leg.bc.ca

November 3, 2017

Village of Ashcroft
PO Box 129, 601 Bancroft Street
Ashcroft, BC V0K 1A0

Dear Mayor and Council:

Due to the wildfires, this summer was a devastating one for our province, and especially for residents in Fraser Nicola.

In order to prevent or mitigate interface fires in future years, it is important for individuals and communities to reduce their vulnerability. We can do this by taking steps to become fire smart. To that end, I am pleased to provide you with two FireSmart Brochures:

- Becoming a Recognized FireSmart Community, and
- FireSmart Guide to Landscaping

I hope that these brochures will help start the conversation and provide ideas that can be implemented to better prepare your community. Additional brochures are available through Partners in Protection. If I can be of any further assistance in this regard, please contact me.

Yours truly,

Jackie Tegart, MLA
Fraser Nicola

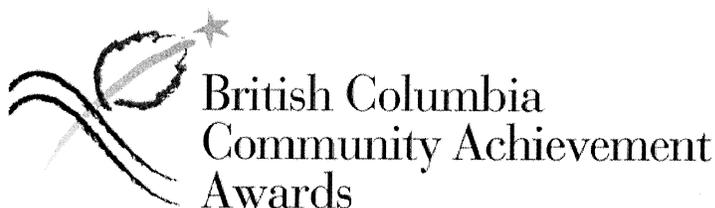
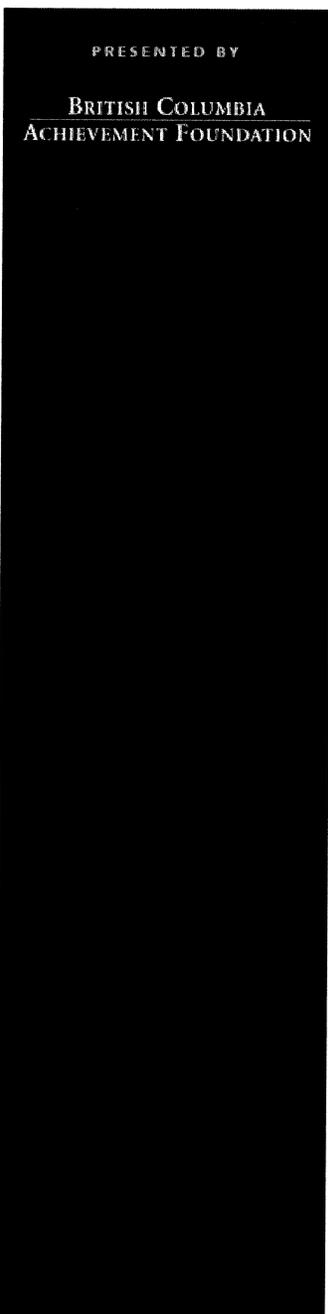
RECEIVED

NOV - 7 2017

**The Corporation
Village of Ashcroft**

BROCHURES
AVAILABLE FOR REVIEW
IN CAO OFFICE

2018 BC Community Achievement Awards - Deadline: January 15, 2018



NOMINATION DEADLINE: JANUARY 15, 2018

*Celebrating the spirit, imagination,
dedication, and outstanding contributions
of British Columbians to their communities.*

Nominate Today!

Nominate a deserving individual who raises
the quality and character of your community for a
British Columbia Community Achievement Award.

"Give back to the people who give the most in your community"



*Cultural hero, spirited,
undaunted, fearless, bold
Raising our awareness to
a higher understanding
- Robert Davidson*

We are pleased to provide updates from time to time about the BC Community Achievement Awards. If you wish to update your subscription preferences or unsubscribe, please click below.

[unsubscribe from this list](#) [update subscription preferences](#)

Our mailing address is:
British Columbia Achievement Foundation
PO Box 3663, STN Terminal
Vancouver, Bc V6N 0A2
Canada

[Add us to your address book](#)

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You are receiving this email because you on on our mailing list for the BC Community Achievement Awards.

The BC Community Achievement Awards are presented by the BC Achievement Foundation
Reg. Charity No. 89363 8106 RR0001



**BRITISH
COLUMBIA**

Our Ref. 111081

October 25, 2017

His Worship Jack Jeyes, Mayor
Village of Ashcroft
PO Box 129
Ashcroft BC V0K 1A0

Dear Mayor Jeyes:

I am writing to thank you and your delegation for taking the time to meet with me at the Union of British Columbia Municipalities Annual Convention.

Following my appointment as Minister of Advanced Education, Skills and Training, I have been looking forward to the opportunity to meet with representatives of local governments from across our province to hear about matters that are of importance to their communities.

I recognize the importance of encouraging students and youth to stay and study in rural communities.

I also understand from our meeting that you have several local employers who are looking to hire youth and who need apprentices. It is my commitment as Minister of Advanced Education, Skills and Training to work with the Minister of Education to support co-op, apprenticeship and work-experience programs for high school and undergraduate students. I have asked Ministry staff to follow up with the Industry Training Authority to look at the opportunities to support your community and local industries.

Employers may be eligible for funding support for programming through the Canada-BC Job Grant program. For further information regarding eligibility and how to apply, please visit the [Canada-BC Job Grant website](#). I have requested that Ministry staff follow up on details.

As mentioned in our meeting, your community may also be interested in WorkBC's [Find Your Fit Tour](#) program. Ms. Bindi Sawchuk, Assistant Deputy Minister of the Labour Market Information Division at the Ministry of Advanced Education, Skills and Training, has responsibility for the Find Your Fit Tour program. You may wish to contact her office at: LMIDADMO@gov.bc.ca. For further questions on post-secondary education, please contact my Assistant Deputy Minister, Mr. Jeff Vasey, at: AVED.ADMInstitutionsandPrgms@gov.bc.ca.

... /2

**Ministry of
Advanced Education,
Skills and Training**

Office of the
Minister

Mailing Address:
PO Box 9080 Stn Prov Govt
Victoria BC V8W 9E2

Location:
Parliament Buildings
Victoria

Helping people and communities to thrive and flourish is at the heart of our Government's values. Success often starts with getting the education and skills training required to acquire a good-paying job, which leaves people feeling accomplished and secure. Our Government is working hard to ensure every citizen in British Columbia can access quality, affordable and relevant education, so they can benefit from the opportunities our strong, sustainable and innovative economy provides.

I was inspired after speaking with students, faculty and staff as a result of my tour of all 25 public post-secondary institutions in British Columbia. The tour confirmed the importance of strong partnerships between post-secondary institutions, municipalities and our Government. When we work together we create an inclusive and strong society and lift each other up. We have many things in common.

Our provincial, Indigenous and local governments are strong partners who can collaborate to produce positive, meaningful change in all corners of our beautiful province.

Sincerely,



Melanie Mark
Hli Haykwhl Wii Xsgaak
Minister



OCT 31 2017

The Corporation
Village of Ashcroft

Ashcroft & Area Community Resource Society
Christmas Hamper Fund
Box 1137
Ashcroft, B.C.
VOK 1A0

October 20, 2017

Dear Friends,

Over the last several years, the Ashcroft & Area Community Resource Society (CRS) has prepared and distributed an average of 145 Christmas Food Hampers per year within Ashcroft, Cache Creek, Clinton, Spences Bridge and Walhachin.

We are asking for donations of non-perishable food items and of course, money, without which we would be unable to make sure that each hamper is generously filled. Food items will be accepted at the Community Hall in Ashcroft on December 13th, 14th and 15th between 9:00 a.m. and 12:00 noon.

Monetary donations can be mailed to the CRS Christmas Hampers, Box 1137, Ashcroft, B.C. VOK 1A0. Please make all cheques payable to: **Ashcroft & Area CRS/Christmas Hampers**. CRS will be donating any excess food items to the local food bank and if we are so fortunate to have excess dollars, they will be used by CRS for community projects in the upcoming year.

Individuals or groups may also participate more actively by volunteering to sort donations and pack Hampers from December 13th to the 15th and to make deliveries on December 16th. Every offer of vehicular help and/or personal assistance will be greatly appreciated. Please contact the CRS Christmas Hamper Committee Chair (Esther Lang - 250-453-9085) if you can volunteer in any way.

Sincerely,

Esther Lang

Esther Lang
CRS Christmas Hamper Chair
/sh

RECEIVED

OCT 24 2017

The Corporation
Village of Ashcroft

Ref: 234366

His Worship Mayor Jack Jeyes and Council
Village of Ashcroft
E-mail: admin@ashcroftbc.ca

Dear Mayor Jeyes and Council:

As the new Minister of Children and Family Development, I am honoured and delighted to proclaim November as Adoption Awareness Month. This annual proclamation offers an opportunity to celebrate the many families in the province who have opened their hearts and their homes through adoption, and to highlight the need for more families to consider adopting.

In your community and across the province, there are young people hoping for a permanent home to call their own. There are approximately 1,000 children and youth in foster care waiting for a permanent home. Some are part of a sibling group, some have special needs, and some are teens. Regardless of their personal circumstances, each and every child deserves a family to belong to, a stable place to grow up, help and guidance preparing for the challenges of adulthood, and someone to rely on for support, encouragement and love.

There are many ways to celebrate adoptive families and help raise awareness of the need for more adoptive families in British Columbia. Your council could proclaim Adoption Awareness Month in your community, you could create an adoption display in your office, use a copy of the Provincial Proclamation, invite Ministry of Children and Family Development (MCFD) Adoption Social Workers to set up an information booth, have your community newspaper feature articles on adoption and invite local adoptive parents to a "meet and greet". If you are interested in exploring these ideas please contact MCFD staff at: MCF.AdoptionsBranch@gv.bc.ca.

The Adoptive Families Association of British Columbia (AFABC) has been supporting adoptive families in British Columbia for forty years. The AFABC's representative for your area can provide you with information on events in your community and on adoption in general. Their contact information, as well as contact information for the four licensed adoption agencies in British Columbia, can be accessed at: <http://www.mcf.gov.bc.ca/adoption/index.htm>.

Last year the Ministry of Children and Family Development launched the *Adopt BC Kids* Web site; the portal allows citizens to complete an adoption application online 24/7. Since its inception, more than 340 prospective adoptive families have registered on *Adopt BC Kids* and 97 families have submitted applications to adopt. Please take a look at the site and encourage community members who are interested in adopting a child in foster care to register at www.gov.bc.ca/adoptbckids.

On behalf of the Ministry of Children and Family Development, thank you for helping us raise awareness about adoption and working with us to find homes for British Columbia's children and youth.

Sincerely,

ORIGINAL SIGNED BY

Katrine Conroy
Minister of Children and Family Development

Sent on behalf of the Minister by:



Client Relations Branch
Executive Operations
Ministry of Children and Family Development

MEMO TO: MAYOR AND COUNCIL
CC: J. MICHELLE ALLEN, CAO
MEMO FROM: YOGI BHALLA, CHIEF FINANCIAL OFFICER
DATE: NOVEMBER 6th, 2017
SUBJECT: TERMS OF REFERENCE FOR FINANCE COMMITTEE

Background

The strategic plan identified that the village needed a terms of reference for the finance committee to better define the roles and responsibilities for the councillors.

Discussion

The finance committee met on Wednesday, October 6th, 2017. The committee reviewed the Terms of Reference and the roles and responsibilities articulated in the document. The draft of the Terms of Reference is attached for the council to review.

Recommendation

The staff is seeking approval of the Terms of Reference for the Finance Committee.

Respectfully submitted,



Yoginder Bhalla
Chief Financial Officer

TERMS OF REFERENCE FOR THE FINANCE COMMITTEE

Purpose

Reporting to the Council, it is the responsibility of the Finance Committee to consider the financial implications of existing and proposed policies, programs and actions, to assess their financial impact, and to recommend to Council the measures of adjustments required to make the best use of the Village's financial resources. The Finance Committee fulfills its oversight responsibility by:

- a. Meeting quarterly to review financial statements
- b. Having Signing Authority for the Village of Ashcroft
- c. Reviewing the system of internal controls that have been established by management and Council and their adequacy to ensure that the Corporation meets its financial commitments
- d. Meeting with External Auditor as required

Composition

- i. The Committee shall be comprised of two Councillors, the Mayor and the Chief Financial Officer. No quorum is required.
- ii. Committee members shall be appointed by the Mayor
- iii. The Chair of the Committee shall be the Mayor

Duties and Responsibilities

The primary responsibility for financial reporting, information systems, risk management and internal controls of the Corporation is vested in management and is overseen by Council. The function of the Finance Committee is to assist Council in fulfilling its oversight responsibilities by reviewing:

- i. Financial Statements and Other Financial Information
 - a. The Committee will review financial statements to assess the impact of the financial statement items in relation to budget, in particular examining material departures from the budget as enumerated in the variance figures.
 - b. Review the appropriateness of accounting policies and reporting practices used by the corporation
 - c. Review any significant proposed changes in financial reporting and accounting policies and practices to be adopted by the Corporation
- ii. Risk Management, Internal Control and Information Systems

The Committee will review and obtain reasonable assurance that the risk management, internal control and information systems are operating effectively to produce accurate, appropriate and timely management and financial information. This includes:

 - a. review the Corporation's risk management controls and policies;

- b. obtain reasonable assurance that the information systems are reliable and the systems of internal controls are properly designed and effectively implemented through discussions with and reports from management and the external auditor; and
 - c. monitor compliance with statutory and regulatory obligations
 - iii. Other
 - a. review insurance coverage of significant risks and uncertainties;
 - b. review material litigation and its impact on financial reporting; and
 - c. review the terms of reference for the Committee annually and make recommendations to Council, as required.

Accountability

The Committee shall report its discussions to Council, by distributing the notes of its meeting and where appropriate, by oral report at the next Council meeting.

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: November 7, 2017

SUBJECT: BUY LOCAL! BUY FRESH! – 2018 PROGRAM

Background

This will be the third year that the Buy Local! Buy Fresh! Program has operated in our area and the Village has been a participant in the previous two years. The maps are well received by the public and provide a great deal of information regarding where to source locally produced food, a factor that continues to become more important to residents and visitors.

Discussion

The Village has purchased the \$500 (\$600 - \$100 discount) package which includes our logo on the cover and a 1.5" x 3" ad. We have been fortunate to partner with Community Futures which has allowed us to increase the ad to a 3" x 3" size. We have used the ad to promote the Ashcroft & District Fall Fair.

As you are aware, the summer of 2017 was devastating to our area with wildfires, community evacuations and road closures. As a result tourist number were down drastically and the Fall Fair had to be cancelled. This was a disappointment to the community but everyone is looking forward to a better season for 2018.

It is my understanding that the Ashcroft & District Lions Club is still expecting to sponsor the Fall Fair however we do not have to have our final ad in for production until April 2018 so there is time to confirm this or choose another event to sponsor.

The Village is able to claim the cost of this program under the NDIT Economic Development Capacity Building Grant.

Recommendation

Administration recommends that the Village of Ashcroft participate in the 2018 Buy Local! Buy Fresh! Program by purchasing a \$500 package.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer



October 30, 2017

Attn. Mayor and Council, Village of Ashcroft
c/o Michelle Allen, CAO
PO Box 129
Ashcroft, BC. V0K 1A0

Dear Mayor and Council, Village of Ashcroft,

Buy Local BC is very pleased to announce the 3rd Annual 2018 Buy Local! Buy Fresh! Thompson Shuswap map. Let me thank everyone at Village of Ashcroft for your ongoing support of this initiative, which contributes directly to the map production budget, including coordination, design, and printing costs. We now ask for your continued support in 2018.

This direct marketing tool serves both residents and tourists alike, by connecting local farms, retailers and restaurants with consumers. This year's 2017 Thompson Shuswap map showcased over 50 participants, including 28 farms and over 20 other listings. The new map was well received in the community, proving again to be a cost effective advertising tool for participating businesses to **reach this market**. Next year's map can also benefit operators with updating customers following impacts from the devastating BC wildfires this summer. Our NEW 2018 edition again covers Kamloops to Salmon Arm, east to Sicamous, west to Ashcroft, and north to Clearwater.

Our annual campaign includes the free valley-wide printed maps showing locations of farms and advertisers, an online map and directory of participants, a parallel signage campaign for farms and food products, and the option to participate in our booth at local events this season. Our Twitter channel @BuyLocalBC continues to grow and we are always working on new short videos featuring our farmers and participants. Visit the campaign website www.buylocalbc.org for farm listings, more information and links, and new video releases. This year also marked the release of our 5th Annual Buy Local! Buy Fresh! Okanagan edition with over 75 participants!

The map showcases our region's abundance of local farms, food producers, and promotes local food businesses and events. The map is organized by location, and so it is important that the names of the districts and municipalities are included on the map. Following this model, we use the names of the regional districts to organize the farm listings, and the logos for sponsor municipalities are printed on the map cover.

Your special rate of \$600 (less \$100 discount by Feb. 5, 2018) includes the cover logo space and a 1.5"x3" ad space on the frame of the map page to promote local events or agricultural programs. We offer municipalities an extra option to sponsor a package of farm listings on behalf of their local farms. Larger ad space is also available as an option. I look forward to discussing suitable options for your district. Your sponsorship is a key component to the campaign, and I value our relationship with the Village of Ashcroft.

Registration officially ends on March 31, 2018, and the new edition launches by early July to start the 2018 season. Let me know if you have any other questions for this year. To confirm your participation for 2018, please send an email or feel free to call us at (250) 869-7248.

With thanks for your support,

Shayne Wright
Coordinator, Buy Local BC Initiative

Mail
Buy Local BC Initiative
16025 Barkley Rd
Lake Country, BC V4V1B4

Email
coordinator@buylocalbc.org
Telephone
(250) 869-7248

www.buylocalbc.org

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: November 7, 2017

SUBJECT: APPOINTMENT TO NDIT REGIONAL ADVISORY COMMITTEE

Background

The Village of Ashcroft, as a member of the Northern Development Initiative Trust, is entitled to have a representative attend Cariboo-Chilcotin/Lillooet Regional Advisory Committee meetings to advocate for our applications, to provide support for regional projects and vote on various items.

Discussion

Councillor Trill is the Village's representative on the committee. Our alternative representative is Councillor Kormendy. Generally there are 3 or 4 meetings per year, some are in person meetings held in 100 Mile House while others permit teleconferencing. Attached to this memo is a copy of the Meeting Dates for 2018 and our meetings are scheduled for January 9, March 20, June 19 and September 18.

The first committee meeting for 2018 will be held on January 9, 2018 and NDIT is seeking confirmation as to who our representative will be.

Recommendation

Administration is seeking confirmation that Councillor Trill and Councillor Kormendy will continue to be our representative and alternate on the NDIT Cariboo-Chilcotin/Lillooet Regional Advisory Committee for 2018.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Michelle Allen

From: Lori Moseley <Lori@northerndevlopment.bc.ca>
Sent: Friday, November 03, 2017 2:28 PM
To: Alice Johnston (ajohnston@cariboord.bc.ca); Andrew Young (administrator@wells.ca); Byron Johnson (bjohnson@quesnel.ca); John MacLean (jmaclean@cariboord.ca); Keir Gervais (kgervais@cachecreek.info); Kim Dressler (kdressler@williamslake.ca); Lynda Flynn (lflynn@slrd.bc.ca); Michael Roy (cao@lillooetbc.ca); Michelle Allen (michelle@ashcroftbc.ca); Milo Macdonald (mmacdonald@williamslake.ca); Monika Schitteck (cao@village.clinton.bc.ca); Randy Lambright (cao@loganlake.ca); Rebecca Anderson (cao@lytton.ca); Rhya Hartley (rhartley@quesnel.ca); Roy Scott (rscott@dist100milehouse.bc.ca); Sukhbinder Gill (sgill@tnrd.ca)
Subject: Cariboo-Chilcotin/Lillooet Regional Advisory Committee - 2018 Appointments

Good morning,

Can you please provide us with the names of your appointments and/or re-appointments and alternates (if applicable) for the Northern Development Initiative Trust Cariboo-Chilcotin/Lillooet Regional Advisory Committee for the 2018 calendar year.

It is important that you advise our office by December 11, 2017 so that we can send an agenda package to the appropriate representative prior to the first scheduled regional advisory committee meeting in January 2018. Please send your email responses to : lori@northerndevlopment.bc.ca

The first meeting of the Cariboo-Chilcotin/Lillooet Regional Advisory Committee is scheduled for January 9, 2018. At that meeting, committee members will elect a Chair and Vice Chair for the Cariboo-Chilcotin/Lillooet Regional Advisory Committee, as well as appoint two regional advisors to represent them on the Northern Development Board of Directors. The Northern Development Initiative Trust Board of Directors meeting is scheduled for Wednesday, February 21, 2018.

Many thanks and please do not hesitate to contact our office if you have any questions.

Sincerely,

Lori Moseley

Executive Coordinator

Phone 250-561-2525

lori@northerndevlopment.bc.ca



Northern Development Initiative Trust

301-1268 Fifth Avenue, Prince George BC V2L 3L2

northerndevlopment.bc.ca | lovenorthernbc.com



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Northern Development Initiative Trust 2018 Meeting Schedule

Northern Development board meetings

Cariboo-Chilcotin/Lillooet RAC meetings

Northeast RAC meetings

Northwest RAC meetings

Prince George RAC meetings

Cut-off date for receiving completed application packages for review by Northern Development board within 90 days

2018 Statutory Holidays

March 2018

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
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June 2018

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2018

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9	UBCM - Whistler						15
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

December 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2018

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				1	2	3
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18	19	20	21	22	23	24
25	26	27	28			

May 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	NCLGA - Fort Nelson		11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	FCM - Halifax		

August 2018

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2018

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

January 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	BC Natural Resource Forum		19	20		
21	22	23	24	25	26	27
28	29	30	31			

April 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	Minerals North - Houston		28	
29	30					

July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Meeting Dates - 2018

MEMO TO: Mayor Jeyes & Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: November 6, 2017
SUBJECT: 2018 SCHEDULED MEETING DATES

Background

The Community Charter requires Council to provide to the public a regular meeting schedule once a year.

Discussion

Section 127 (1) of the Community Charter states the following:

“A council must

- (a) make available to the public a schedule of the date, time and place of regular council meetings, and*
- (b) give notice of the availability of the schedule in accordance with section 94 [public notice] at least once a year”*

The Village places an advertisement in The Journal for two (2) consecutive weeks every December that outlines our various year end procedures, hours of operation, etc. We are able to meet the notice requirements for Section 127.(1) if we include a paragraph indicating that the schedule for 2018 Council meeting dates is available at the Village Office and on our website.

Generally Council for the Village of Ashcroft meets twice per month, the second Monday at 4:30 pm and the fourth Monday at 6:00 pm for a Committee of the Whole which is followed at 7:00 pm by a regular meeting. In the event that the Monday is a statutory holiday, the meeting is automatically scheduled for the next day (Tuesday).

There are some exceptions to the schedule. Due to summer vacations Council generally meets only once during July and August, these meetings are held on the fourth Mondays and are preceded by a Committee of the Whole meeting. During the month of September Council only meets once due to the Union of BC Municipality convention. During December Council only meets once, and again it is on the second Monday as Christmas generally falls very close to the fourth Monday. Council passed a policy that the first meeting in February and the first meeting in October are cancelled and a Planning Session is held in their place. These meetings have been included on the attached schedule, as have the Community Forums and the Annual Town Hall meeting.

Recommendation

Administration recommends:

- a. that Council approve the 2018 meeting schedule as presented, and
- b. that the meeting scheduled be posted on the Village of Ashcroft website, and
- c. that reference to the meeting schedule be included in the annual Christmas advertisement.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

Attach



**2018
ASHCROFT COUNCIL MEETING DATES**

DATE	COMMITTEE OF THE WHOLE	REGULAR MEETING	TOWN HALL / COMMUNITY FORUM / PLANNING SESSIONS
JAN. 8		4:30 PM	
JAN. 22	6:00 PM	7:00 PM	
FEB. 13 (Tues)			PLANNING SESSION 3:00 PM
FEB. 26	6:00 PM	7:00 PM	
MAR. 12		4:30 PM	
MAR. 26	6:00 PM	7:00 PM	
APR. 9		4:30 PM	
APR. 12 (Thurs)			COMMUNITY FORUM 7:00 PM
APR. 23	6:00 PM	7:00 PM	
MAY 7			TOWN HALL 7:00 PM
MAY 14		4:30 PM	
MAY 28	6:00 PM	7:00 PM	
JUN. 11		4:30 PM	
JUN. 25	6:00 PM	7:00 PM	
JUL. 23	6:00 PM	7:00 PM	
AUG. 27	6:00 PM	7:00 PM	
SEP. 10 - 14 UBCM CONVENTION			
SEP. 24	6:00 PM	7:00 PM	
OCT. 9 (Tues)			PLANNING SESSION 3:00 PM
OCT. 22	6:00 PM	7:00 PM	
NOV. 13 (Tues.)		4:30 PM	
NOV. 15			COMMUNITY FORUM 7:00 PM
NOV. 26	6:00 PM	7:00 PM	
DEC. 10		4:30 PM	

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Wayne Robinson, DCO

DATE: November 7, 2017

SUBJECT: NDIT Economic Development Capacity Building Grant

Background

The Northern Development Initiative Trust offers the Economic Development Capacity Building grant to local governments throughout central and northern B.C. as they pursue economic growth and diversification opportunities. \$50,000 is available through this grant each year to create additional economic development capacity. \$5,000 of this funding must be spent on collaborative economic development projects with other entities. The Village of Ashcroft has been successful when applying for this grant in previous years.

Discussion

In 2017, funding provided through this grant was used for several tourism related projects, which included: Quest Upon, Star 98.3 FM's Road Trip Adventure to Ashcroft, Gold Country Ads, and to bring Dr. Bruce Archibald to the community to speak about the McAbee Fossil beds. This grant has become an important source of funding for these types of initiatives that would otherwise have to be funded through local tax revenue.

Budget Implications

The Village is not required to contribute any funding toward this program; some Village economic development initiatives would not be able to proceed without the funding received through the Economic Development Capacity Building Grant.

Recommendation

Administration recommends that staff be authorized to submit a grant application for \$50,000 through the Economic Development Capacity Building grant from the NDIT in 2018.

Respectfully submitted:



Wayne Robinson
Deputy Corporate Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Wayne Robinson, DCO

DATE: November 7, 2017

SUBJECT: Application for funding through the NDIT to support the Love Ashcroft program

Background

The Village of Ashcroft has applied for the Love Northern BC Program (Love Ashcroft) annually over the past several years. Funding of \$1,200 is granted from the NDIT annually to administer the program. To date, there are 21 businesses subscribed to the program who each paid \$100 to join this initiative. For their fee, the businesses receive a web presence, professional photography, and are included in promotional programs administered by the 'Community Champion'. Love Ashcroft's Community Champion is the Deputy Corporate Officer, Wayne Robinson.

Discussion

In 2017, funding was used for two initiatives:

1. Purchasing card rack pamphlets to raise awareness of the program and its member businesses. The target of this promotion was summer tourists. The initiative was negatively impacted by the wildfires.
2. A buy local initiative was launched in October. Customers at participating businesses submit ballots to win three cash prizes to use at Love Ashcroft businesses. The annual funding was used to buy radio ad time on 105.9 FM, two newspaper ads, as well as fund the prizes for the contest.

Staff would like to re-apply for the 2018 program funding to continue to offer the program for businesses that have already joined the program and potentially bring other eligible businesses on board.

Budget Implications

The Village is not required to contribute any funding toward this program, therefore the Village's budget is not impacted. Staff time is required to administer this program but only sporadically.

Recommendation

Administration recommends that staff be authorized to submit a grant application for \$1,200 through the Love Ashcroft program from the NDIT in 2018.

Respectfully submitted:



Wayne Robinson
Deputy Corporate Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Wayne Robinson, DCO

DATE: November 7, 2017

SUBJECT: Application for the NDIT Business Façade Improvement Program

Background

The Northern Development Initiative Trust's (NDIT) Business Façade Improvement Program assists local businesses to make improvements to the exterior of their business building. The program offers communities up to \$20,000 to award to businesses who apply for the funding. The funding covers 50% of the business' eligible façade program improvement expenses; a maximum contribution of \$5,000 per project.

Discussion

In 2017, the Village applied for the program but only received \$10,000 due to a lack of submissions from businesses in 2016. Nature's Gifts was the only business who took part in the program for that year. Three inquiries were made about the program in 2017, only one proceeded; staff believes this was due to the unprecedented Wildfires and that improvements may go ahead in 2018.

Staff is requesting permission to apply for \$15,000 of funding through the Business Façade Improvement Program. This would allow for three businesses to receive up to \$5,000 for façade improvements. Staff believes requesting less than the full amount will make the application more likely to be successful, as the NDIT has indicated the program has been oversubscribed in previous years.

Budget Implications

The Village is not required to contribute any funding toward this program, therefore the Village's budget is not impacted. Staff time required for administering this program is insignificant and will not interfere with regular staff duties.

Recommendation

Administration recommends that staff be authorized to submit an application for \$15,000 to participate in the Business Façade Improvement Program through the NDIT.

Respectfully submitted:



Wayne Robinson
Deputy Corporate Officer

MEMO TO: MAYOR AND COUNCIL
CC: J. MICHELLE ALLEN, CAO
MEMO FROM: YOGI BHALLA, CHIEF FINANCIAL OFFICER
DATE: NOVEMBER 11, 2017
SUBJECT: REQUEST FOR EXTENSION OF ASSET MANAGEMENT GRANT UNTIL JUNE 2018

Background

Initial agreement was signed in June 2016 by UBCM for the Long-Term Infrastructure & Asset Management Plan. In November of 2016 we requested an extension to the grant to December 31, 2017.

Discussion

The work on the asset management plan is not yet completed we would like to request another extension of the grant until June 2018. Urban Systems has updated the work program to reflect some of the work completed by the village staff and has included a timeline for the project deliverables. The updated program is attached for your review.

Staff has communicated with UBCM and who have indicated that they are open to an extension of the deadline.

Recommendation

Staff recommend that the council pass a motion to request an extension of the deadline from UBCM of the Village of Ashcroft Long-Term Infrastructure & Asset Management Grant to June 30th, 2018.

Respectfully submitted,



Yoginder Bhalla
Chief Financial Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: November 7, 2017

SUBJECT: MOSAIC FOR SIDE OF ASHCROFT FIRE HALL NO. 2

Background

Administration was contacted by Marina Papais advising that she had been approached by a member of the local RCMP about creating a mosaic to honour all of the emergency responders who put their lives on hold during the Elephant Hill Fire this past summer.

Discussion

Administration had previously discussed having a mosaic created for the front of the fire hall and would encourage the fire department members to participate in the actual production of the mural. This request, brought forward by the RCMP and endorsed by the Fire Chief, would create a lasting memorial to the event.

The CAO met with the Fire Chief and we have agreed that a mosaic could be installed on the front of the fire hall (indicated on the attached photo) and the existing light fixtures could be replaced with black goose neck style of lights that would shine down onto the piece of art. This will allow additional room to install a story board with the history of the fire department and perhaps a shadow box with some firefighting equipment or photos on each side. Administration recommends the following:

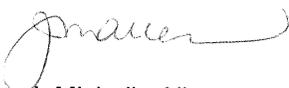
- The design include input from the fire department and the local RCMP detachment
- The design must be approved by the Village prior to the project commencing
- The piece not exceed 4' x 8' including the frame
- The piece will be mounted on the side of Ashcroft Fire Hall No. 2 in the centre span as indicated on the attached photo. The mounting will be in accordance with the specifications provided by Watson Engineering
- The light fixtures will be changed to a goose neck style that will shine down onto the artwork
- The Village will be provided with a budget to produce this piece. Covered expenses will include materials (glass, plywood, framing, grout, equipment) as well as an overhead allowance
- The budget must be approved by the Village prior to the project commencing
- Members of the fire department and the RCMP detachment must contribute to the piece

Administration advises that the costs for this project will be covered by the NDI Economic Development Capacity Building Grant.

Recommendation

Administration recommends that the Village commission a mosaic mural for the front of the Ashcroft Fire Hall No. 2 to honour the fire fighters, RCMP and other first responders who put their lives on hold to protect our community during the 2017 Elephant Hill Wildfire.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

ASHCROFT FIRE HALL NO. 2

MOSAIC

WILLIAM (1811) CAMPBELL
Grandfather

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: November 7, 2017

SUBJECT: APPLICATION FOR GRANT IN AID – ASHCROFT NAVY LEAGUE BRANCH

Background

The Ashcroft Navy League Branch has been assisting in the development and guidance of our youth for over 15 years. Many of our young residents have had the opportunity to learn skills that would not have been possible without their involvement in the cadets.

Discussion

Council had been advised that the number of cadets was dropping and it was a struggle to continue with the program. The Village has not been asked to support the cadets financially for a number of years and we have funds remaining in the grant-in-aid account.

The program is a benefit to our community and there have been cadets who have represented Ashcroft at a Provincial and/or National competition. The program promotes volunteer participation and citizen engagement. Our cadets are always available to assist our veterans when called upon.

Recommendation

Administration recommends that the Village of Ashcroft provide a 2018 Grant In Aid to the Ashcroft Navy League Branch in the amount of \$500 as requested in their letter dated November 7, 2017.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

November 07,2017



To the Village of Ashcroft Council members,

The Navy League Ashcroft Branch is requesting your consideration for the grant-in-aid of \$500.00 to help support our sea cadets.

Raising teenagers to have confidence and resilience, makes them better able to tackle difficult situations and bounce back from tough times. Also having a place where you can be yourself and have fun is hard to find. 347 Avenger is a Sea cadet corps that has been in our community for over 15 years, It's a youth organization that is free to join for children ages 12-18.

They parade weekly, every Thursday night at DSCS. They partake in many activities such as Range, seamanship competition, leadership weekends, and they have the chance to get together with other corps from the area. They help with many Friday night dinners at the legion, Remembrance Day, and Battle of Atlantic are a few places you may see our cadets. Our very own Kyla Edwards placed in the provincial sailing Regatta. From 40 sea cadets 20 are chosen, and from there the best eight are chosen to go to Kingston Ontario for the final event.

The money that the cadets fundraise for goes towards a year end trip of their choosing. Last year they went to West Edmonton mall and waterpark and stayed at the military support base located in Edmonton. They have sailing weekends at the Vernon sail centre where they are trained how to maneuver a 2-person sailboat, navigation, and other various boating techniques. There are costs associated with most of these activities.

This grant would help tremendously as Cadets is free to join, there is no cost to parents.

The parent branch and the sea cadets would like to take this opportunity to thank you for your support. Without the communities help we would not be as successful and we are so grateful to have strong role models in our community.

We would appreciate any assistance that you may be able to help us with.

If you require any further information, please do not hesitate to contact us

Yours Truly

President Ashcroft Navy League

A handwritten signature in black ink that reads "Willow Anderson". The signature is written in a cursive style with a large, stylized initial "W".

Willow Anderson

PO box 988 Ashcroft B.C V0K1A0

250-457-1075

**INFORMATION CORRESPONDENCE
FOR THE NOVEMBER 13, 2017 COUNCIL MEETING**

Citizens for Safe Technology

- Action Required: Microcell Resolution & Notice of Wireless Harm

Canadian Federation of Independent Business (CFIB)

- Release of their BC Municipal Spending Watch Report

Gold Trail School District No. 74

- News Update

Heritage BC

- Now in their 36th Year

Hockey Weekend in Ashcroft November 18-19, 2017

PRIMECorp Annual Report

Associated Engineering

- Today Publication

CHOA Journal

- Fall 2017

WoodWorks – Program of the Canadian Wood Council

- Publication

Wood Design Building

- Fall 2017

MIA

- Thirty for 30 Years

/kw

Ashcroft Museum Report: Highlights of 2017

Well it was certainly a challenging year for the museum. It began with a few electric “lighting” issues, and that caused a delay in being able to open as planned, we were able to open on April 20.

Marcie Down hosted a Heritage event in Cache Creek on April 28, and I gathered up some artifacts and a display board and attended during the afternoon and evening. It was a lot of fun and several classes from the elementary school attended. I had several of these students on a classroom visit the week before so it was nice to make that connection with them again. I also had a group of students from Kumsheen that visited the museum in May. We do not get many school classes that come into the museum, perhaps an invitation in the spring could go to the local schools. Information could include a brief history of the museum and what activities we could offer when they visit.

On May 11, I attended the annual Gold country fam tour. This year we were in Clinton area, we had tours of Reg Conn Park, Kelly Lake, and Clinton Pioneer Cemetery. After a great lunch at the Old School Bar and Grill it was time for a tour of the Museum. From there we did a walking tour, it was great to visit all the interesting shops filled with antiques. It is always wonderful to catch up with our comrades from other areas and share ideas. We haven’t hosted a fam tour in a few years so with our new Quest upon adventure, the mosaic murals and Chinese graveyard, I am hoping that we will be able to host next year or in the near future.

On May 24 I met up with Miles Marziani to test out the Quest Upon app. We spent about an hour doing the adventure and discovered a few glitches that needed to be fixed. Then on June 9th Deb Arnott and I did another trial run, we hit a few hurdles but with Miles guiding us over the phone we straightened them up and were on our way. Doing the adventure again was really good as we were able to really discover how to operate it, and give Miles feedback on the challenges we faces, Miles made a few changes to make the journey smoother.

We had two tour groups booked, the first was a group of 33 from the Shuswap which happened on Sunday June 25, this tour was handled by Breana our summer student. The other was a group of 12 University students and their teachers who were scheduled to visit the middle of August but cancelled due to highway closures, etc. (they were heading from here up to the Cariboo)

We had 95 guests the first week in July but with the fire situation our summer traffic quickly declined.

So with a quiet summer Breana and I were able to tackle some jobs that had been put on hold. We went through saved newspapers (2000-current) and clipped out important articles, filed

those and recycled the rest; organized the documents and photos on the computer so they are easier to find; and saved important files to a disc; labeled baskets; took photos of an old court book and saved those to a disc. We did a thorough cleaning of the book room in the basement and reorganized the shelves. We brain stormed ideas for future newsletters and Breana suggested that we do a mini summer camp. 4 days in August were chosen for the camp, and each day centered around a different theme that reflected the history of Ashcroft. Stories, art, scavenger hunts, and games were planned to focus on the theme. This was advertised through the Journal and posters. We had anywhere from 12 to 6 students that attended the four days with ages ranging from 5 to 12 years. The children seemed to really enjoy it and they shared ideas with us for future fun days. (gold rush, mining, etc.) Breana has a list! We would like to do this again next year.

I again had another very competent student, who had very good organization skills, and came up with some great ideas.

On Saturday August 19 we held a very successful open house. The morning began with 13 people including myself meeting at Heritage Park place to take part in the Quest Upon adventure. Most people had phones and had already downloaded the app so we were ready to go! We had a couple of participants that ran into some system problems, and I think we would have been able to sort those out with a bit more time. I think everyone enjoyed themselves and were pretty impressed with the experience. We then headed to the museum for an open house and to celebrate the Public Buildings' 100 year anniversary. We had about 25 guests including 4 special guests that came to share their knowledge – Rod Craggs and John Savage - the telegraph, and Barney Craggs and Phyllis Gray,- the telephone exchange. Breana put together a power point about the history of the building and then we had coffee, lemonade and goodies. A big thank you goes to Alice and Dave Durksen for providing the coffee

A wonderful new addition to the Museum this year was the new HVAC system! What a difference it made to the comfortable temperature and will be a huge asset to the artifacts with the consistent temperatures. We also got new lights! Our returning guests have all noticed the difference and commented on it.

Having the fire so close to us and having our close neighbours evacuated has led to a few ideas regarding our artifacts and photos. If we had 1 hour to evacuate (and if it was safe to do so) what would we take, and how would we organize that? Next year we would like to continue to scan our large selection of historical photos, and add to our photos that we already have on discs. A copy could be made for the museum and one could be stored at the village office so we would have a backup in case of photos being damaged, and we would not have to handle the photos. This will take some organizing! We are hoping also that sometime in the near future the

newspapers will be digitized; there has been some talk again about that. There is such valuable information in them and it needs to be preserved.

People continue to contribute wonderful treasures to the Museum- we added 38 items to the collection which included a 1933/34 News Years Eve poster, and a Chinese fire hose which came from the Wing wo Lung building.

The fire and then all the highway closures and smoke affected the number of our attendance particularly July and August. Attached you will find attendance numbers for the past 5 years.

Upwards and onwards for 2018!!

Sincerely,

Kathy

Year	April	May	June	July	August	September	October	TOTAL
2011	41	145	144	381	381	240	102	1434
2012	72	136	228	309	417	172	70	1403
2013	51	118	292	356	427	193	117	1554
2014	87	122	335	356	369	171	90	1530
2015	79	119	143	293	330	208	109	1281
2016	91	123	149	381	388	176	109	1417
2017	54	149	183	205	279	184	103	1157
2018								

THE VILLAGE OF ASHCROFT

SUMMARY OF MEETINGS HELD DURING THE UBCM CONVENTION SEPTEMBER 25 – 30, 2017 AT THE VANCOUVER CONVENTION CENTRE

The Village had meetings with Premier Horgan, 4 Cabinet Ministers, One Opposition Critic and BC Assessment Authority during our time at UBCM. Below is a summary of the meetings:

Meeting with Premier Horgan, Wednesday, September 27

Present: Mayor Jack Jeyes, Councillor Helen Kormendy, Councillor Barbara Roden, Councillor Alf Trill, CAO Michelle Allen and Cecelia McLean -SILGA Sponsored Student

Mayor Jeyes thanked Premier Horgan for the opportunity to meet and introduced Cecelia and explained why she was attending UBCM with us. Premier Horgan stated that he was extremely pleased to see a young person with an interest in politics and hoped that she would find the experience beneficial to her schooling and in her career.

Mayor Jeyes thanked the Premier for reaching out immediately following the outbreak of the Elephant Hill Fire. Premier Horgan advised that he had been in the area and regretted not being able to connect with Council but was being kept informed and updated on the situation. The Mayor advised that following the fire Council realized that there are a number of items that should be put in place for when the next major emergency takes place. These include backup power for the pump houses (2 x \$75,000), satellite phones, backup power for the fire hall so they can charge their radios and fill air packs, etc. There are a number of funding programs but none of them will fit our requirements. Premier Horgan advised that the Government was moving from an emergency phase to a recovery phase and would be providing as much assistance as possible. He advised that the Province had provided satellite phones to a number of communities and would look into providing Ashcroft with this item. He advised that his staff would look into funding for backup power.

Mayor Jeyes advised the Premier that the McAbee Fossil Beds are a potential economic driver for our entire area. The previous Government had declared them a heritage site and were very supportive of future development to preserve and protect the beds. Councillor Roden advised that the project has the support of the Bonaparte Indian Band. Councillor Roden will drop off copies of the business plan that the committee has developed. As the site is on the Trans-Canada Highway a left hand turn lane is an item that will be requested as the project progresses.

Mayor Jeyes brought forward the suggestion of a grade separation for the CP mainline and Highway 97C. He advised that we had spoken to Mike Lorimer in the Kamloops Office who had brought forward some preliminary suggestions. Premier Horgan replied that he could appreciate that this was a concern for the Village however there was no funding in place at the moment for a project of this scope.

Mayor Jeyes provided an update on the Ashcroft Terminal. Council inquired into the status of the Strategic Access Infrastructure study that the previous Government had committed to with a budget of \$150 - \$200,000. The Premier replied that he has not been to Ashcroft Terminal but intends to visit as soon as he can. He will have staff investigate the status of the report. He was not aware of the Inland Port conference that was being held in Calgary on October 4 & 5 but would pass the information along to staff.

Council thanked Premier Horgan for his time and thanked him for his assistance and concern during the past summer wildfires.

Meeting with Minister of Forests, Lands, Natural Resource Operations, and Rural Development, Tuesday, September 26

Present: Mayor Jack Jeyes, Councillor Helen Kormendy, Councillor Barbara Roden, Councillor Alf Trill, CAO Michelle Allen and Cecelia McLean -SILGA Sponsored Student

Minister Donaldson welcomed Council and stated that he had started as a local government representative and knows the demands on their time and thanked them for their dedicated service.

Mayor Jeyes introduced Cecelia McLean and explained why she was attending UBCM with us. Minister Donaldson welcomed her and wished her well during the convention. Mayor Jeyes introduced the McAbee Fossil Beds to the Minister and expressed the economic importance to the area. The previous Government was very supportive and declared it a heritage site. The Minister was provided with a copy of the business plan that the working group had put together that includes an interpretive centre that can be developed in stages. The ultimate goal would be to have an active working site that can educate visitors. The site has the support of the Bonaparte Indian Band.

Minister Donaldson advised Council that he had worked at Yoho National Park and appreciates the value of fossil beds. Yoho is now a UNESCO site. He assured Council that his Ministry is aware of the McAbee Fossil Beds and would continue to support it.

Meeting with Minister of Health, Wednesday, September 26

Present: Mayor Jack Jeyes, Councillor Helen Kormendy, Councillor Barbara Roden, Councillor Alf Trill, CAO Michelle Allen and Cecelia McLean -SILGA Sponsored Student

Minister Dix welcomed Council and stated that his thoughts had been with the community during the recent wildfires. He has not been able to visit Ashcroft yet but is hoping to get there soon to thank all of the Health Care workers who rose above the call of duty this past summer.

Mayor Jeyes advised we had three topics that we wished to discuss with him. First concern is with the BC Ambulance Service. He asked if the government would consider creating incentives to encourage personnel to remain within the community. Currently BCAS employees rotate in and out and there is no opportunity for the community to build a relationship or confidence in the service. The Minister advised that the model is based on a different time and economic era. Serving in a rural area is considered a "sacrifice" that is required to work into a more desired location. Government is looking into the situation and agree that there has to be a living wage paid to make it worthwhile for employees. They are also looking at expanding the Community Paramedic Program.

Second topic is Nurse Practitioners (NPs) and is the program going to be expanded in the near future. The Minister advised that the program started in 2005/06 and most of the NPs work in Kamloops. This program also requires funding changes as well as acceptance from the medical doctors who work with the NPs. A balance has to be met so that physicians work loads are acceptable but if we take too much work away they don't earn as much income and may move to another location. Retaining doctors is the ultimate goal but it is not easy as they are entrepreneurs who are able to establish their work schedules, etc.

Third topic is the current structure of Health Boards and the comment that there are no local government representatives on the boards and rural representation seems to be missing. The Minister advised that there has been recent changes to the IH board with the Chair being replaced. This is not a reflection on the individual or the quality of their service but rather a change in direction. Members on the Health Boards are Cabinet Appointments for 2 year terms. The Minister suggested forwarding to him names and

biographies of local people who are interested in serving on the IH Board so that they can be considered when the next vacancies take place.

Mayor Jeyes thanked the Minister for his time and invited him to come to Ashcroft whenever his schedule permitted.

Meeting with Minister of Transportation, Wednesday, September 26

Present: Mayor Jack Jeyes, Councillor Helen Kormendy, Councillor Barbara Roden, Councillor Alf Trill, CAO Michelle Allen and Cecelia McLean -SILGA Sponsored Student

Minister Trevena welcomed everyone to the meeting and was pleased to see that a young person was interested in local government.

Mayor Jeyes advised that we wished to discuss Ashcroft Terminal and in particular the status of the Strategic Access Infrastructure study that the previous government had commissioned. The Minister advised that she is very familiar with Ashcroft Terminal and has spoken to Kleo Landucci on several occasions. The Minister believes that the report will be delivered next week. She would like to tour the Ashcroft Terminal before long. She was not familiar with the Canadian Inland Port Conference being held in Calgary in October but would have her staff investigate the event.

The second topic involves a grade separation with Highway 97C and the CP Mainline. Mayor Jeyes provided background information on the proposal that was presented to the community 10 years ago and why the community did not endorse the concept, however the Village has had conversations with the Kamloops Office who have provided new concepts for consideration. As the traffic on Highway 97C increases as well a rail traffic increases a grade separation is becoming a safety requirement for our community. The Minister advised that she will have staff investigate the options.

The third topic is the intersection of Highway 97C and the Trans-Canada Highway and the number of fatal collisions that have taken place at that location. The Minister advised that staff have reviewed the situation and are recommending changes with overhead lights and more warning signs.

Mayor Jeyes thanked the Minister for her time and offered to tour Ashcroft Terminal with her when her schedule permits.

Meeting with Minister of Advanced Education, Skills and Training, Thursday, September 28

Present: Mayor Jack Jeyes, Councillor Helen Kormendy, Councillor Barbara Roden, Councillor Alf Trill, CAO Michelle Allen and Cecelia McLean -SILGA Sponsored Student

Minister Marks welcomed everyone and was especially pleased to see a student as part of our delegation.

Mayor Jeyes advised that we were here to talk about apprenticeships and how they can be structured to allow young people to obtain a trade while staying within their community. It seems that for a number of years trade programs were not promoted however we are pleased to see more apprenticeships being offered. Council would like to see expanded post-secondary programs that allow youth to stay at home while obtaining training, especially Indigenous youth. We have a number of industries within our area that could promote trades but don't seem to be doing that. Is there something that can be done to promote partnerships between industry and the Ministry of Education and her Ministry?

The Minister advised that she is an advocate for our youth and is passionate about developing programs that will allow them to succeed. She recognizes that trades are necessary for the success of a community and they need to be brought to the forefront more. She advised Council that there is a program "Find Your Fit" program is an interactive event that helps students discover BC careers. Participants can explore careers from a nurse to a technologist to a welder – getting hands-on experience at up to 16 different stations. This program tours throughout the province. Students as well as other residents can register to attend at no cost.

Mayor Jeyes thanked Minister Marks for her time.

In addition, Council met with Todd Stone, Opposition Critic of Municipal Affairs and discussed the Strategic Access Infrastructure study that his ministry had ordered prior to the election and concerns relating to the intersection of Highway 97C and Highway 1 (Boston Flats).

Council also met with representatives of BC Assessment Authority and obtained information relating to the way the former Ashcroft Elementary School (now operating as the HUB) is assessed. Council also obtained information on the methodology used to assess single family homes as well as homes with secondary suites. BCAA staff were able to provide Council with some information on trends in assessed values for rural areas as well as trends regarding which style of houses are selling. It was an informative session.



J. Michelle Allen, Chief Administrative Officer

THE VILLAGE OF ASHCROFT

NOTES OF THE COMMUNITY FORUM HELD ON THURSDAY, NOVEMBER 2, 2017 AT 7:00 PM IN
THE ASHCROFT COMMUNITY HALL

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Helen A. Kormendy
Councillor Doreen E. Lambert
Councillor Wm. Alf Trill

Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

EXCUSED: Councillor Barbara H. Roden
Wayne Robinson, Deputy Corporate Officer

The Press and the Public

1. **Mayor Jeyes – Welcome & Agenda Outline**

Mayor Jeyes welcomed everyone to the meeting. Approximately 30 members of the public were present. He outlined the topics that would be discussed during the evening. Mayor Jeyes will be the facilitator for the evening.

2. **Update on Community Emergency Preparedness**

Mayor Jeyes advised the public that the Village is continuing to gather information and costs to implement many emergency preparedness items such as backup power. Staff monitors all funding programs that are released to determine if there is an opportunity to apply for funds to assist with these costs. Council met with Premier Horgan and 4 Cabinet Ministers during UBCM to ensure that they all understand the challenges that we are facing and what type of funding we are seeking.

Deb Tuohey gave a short presentation on behalf of the Ashcroft Moving Forward Committee. She advised that the 5 member committee had recently met with TNRD and Village representatives to discuss the areas where improvements are needed during emergencies. It was agreed that the ESS program provides a wide spectrum of services and having a strong ESS committee within Ashcroft would be beneficial. She encouraged people to go on line and take the introductory ESS course (she provided labels with the link on it). As a summary there are four items that the committee wishes to see proceed with the Village:

1. Develop a data base of all the residents to be used as a call fan out in the event of an emergency. This could also be used to spread the word about important public meetings. The committee will be developing this data base.
2. Develop a Facebook page. The committee is creating this and should be live within the next few weeks.
3. Become a part of the ESS program that services Ashcroft, Cache Creek and the surrounding area.
4. Continue to work in collaboration with the Village Council on Emergency Preparedness.

In response to a question from the public the committee advised that one of their goals is to identify those that are vulnerable and provide education on how they can be prepared for the next emergency.

3. **Water Treatment Plant Update**

The public was advised that since the September 20th meeting there has been some progress. The Village has entered into the Detailed Design Stage and the general footprint of the building has been staked out at Legacy Park Campground. The new intake pumps have been ordered and we are hopeful that they will be installed in the spring, but can be installed in the fall if production is delayed. The project is on time and on budget.

A question was asked if the Village is making special provisions to ensure that local trades are part of the contract. The Mayor advised that the contract has not been drafted but this would be brought forward. A question was asked regarding what a Detailed Design Stage meant and the Mayor advised that this is when all of the final details are itemized and decisions are made prior to the contract being tendered.

4. **Ashcroft Indian Band Water Project Update**

Mayor Jeyes advised the public that this project has been in discussion for several years and we are pleased to say that we are making progress. The discussions are being held in-camera so his is limited to the amount of information he can provide however it is a positive project. This project and the Water Treatment Plan project are separate projects and it is coincidental that they are moving forward at the same time.

A question was asked if the Ashcroft Indian Band would be sourcing their water using our water treatment plant or was a second plant being built to supply their water. Mayor Jeyes confirmed that the water for the band would be treated at our plant.

A question was asked if our Water Treatment Plant was being sized to accommodate the volume that the band would require or would the Ashcroft residents be short of water. The CAO confirmed that the plant is designed with a great deal of flexibility that can meet the needs of any population increase that the Village may experience as well as increased demand from the Band.

A question was asked if the band was paying for their water and the Mayor advised that he was not at liberty to discuss that issue.

5 **2018 General Local Elections – Brief Overview**

The public was advised that the next General Local Election will take place in 2018 and new legislation has moved General Voting Day to the 3rd Saturday in October (October 20, 2018) from the historical 3rd Saturday in November. This should assist those people who wish to go away for the winter in being able to vote before they leave.

Mayor Jeyes advised that one of the conditions of running for local government is that a Campaign Financing Account must be set up at a banking institution. Currently the process is quite lengthy and Council brought forward a resolution to UBCM to have the process streamlined. This was endorsed by the membership however it is unlikely that the changes will be in place for the 2018 election.

A comment from the public was that it shouldn't take almost a year for these changes to be made.

6. **Update on UBCM Meetings with Premier and Various Cabinet Minister**

Mayor Jeyes advised that Mayor and Council had taken the opportunity to meet with Premier Horgan as well as 4 Cabinet Minister during UBCM. They brought forward a number of items including:

- Funding opportunities for backup power and emergency equipment
- The importance of the McAbee Fossil Beds for the entire region

- Concerns with Highway 97C and the CP Mainline
- Concerns with the intersection of Highway 1 and Highway 97C (Boston Flats)
- The importance of Ashcroft Terminal as an economic driver
- Incentives to encourage BC Ambulance Service personnel to move to communities on a long term basis
- Doctors and Nurse Practitioners
- The current structure of Health Boards and local representation
- Apprenticeships and programs that can encourage our young people to enter into a trade and receive their training in their home community

A question was asked about how many jobs Ashcroft Terminal provides. Mayor Jeyes explained that the Terminal itself employs approximately 15 but additional jobs are created by the customers who use their facility.

A question was asked about what Council was doing to obtain a guarantee that our hospital will not close down with the current nurses start retiring. Mayor Jeyes advised that Council has asked that question however all we are told is that is not the intention of the Government. All we can do is continue to bring our concerns forward to our MLA as well as the Minister of Health and the Premier.

7. Update on Community Survey

Mayor Jeyes provided a summary of the responses that were received on the second OCP and Zoning Bylaw surveys. A number of comments and suggestions were received on topics such as housing, environmental concerns, commercial and industrial development and other priorities.

The Mayor advised that we had not been successful in received 7 applications for the Planning Advisory Committee and to ensure the success of the project were leaving the application process open until November 30. We are seeking a cross section of the community including young families and single adults as well as the business community and those who are retired. Representatives from Urban Systems Ltd. will be at the Ashcroft HUB on November 27 – 30 and we encourage residents to stop by and discuss our future planning needs.

A question was asked about the applications that were received and what exactly was the Village looking for. The CAO advised that we were looking for a cross section and it was important to have everyone's perspective during this discussion.

A question was asked about why the OCP consultation was going forward when the committee would not be established. The Mayor replied that the planning process will go for several months so there is plenty of time for the committee to get involved.

The public questioned who would be choosing the members of the committee and were advised that it would be the consultants.

The draw was made for \$250 in local gift certificates and the winner was Jordy Flaherty.

8. Wrap up and Thank you

There were a few questions from the public including:

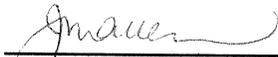
With the hillsides being burned and the threat of mud slides, etc. has any consideration been given to hydro seeding the hillsides. Mayor Jeyes advised that the TNRD had received a presentation earlier in the day and experts agree that it is better to wait a year before reseeding.

A question was asked about escape routes and muster stations in the event of a mud slide. The Mayor advised that these are still being discussed.

Councillor Trill mentioned that the meeting with Premier Horgan was very well received and he listened and understood our concerns. The Minister of Health had suggested that if there are local people willing to serve on the Health Board that their names and resumes be forwarded to him for consideration when a vacancy occurs.

Councillor Kormendy reiterated that the Village would look into being able to stipulate that local contractors are given preference in capital projects. She believes that we can do a better job at bringing concerns regarding the future of the hospital forward and ensure that it is sustainable. She encouraged residents to consider running for council and making a difference in their community.

Mayor Jeyes thanked everyone for coming. The meeting wrapped up at 7:50 pm.



Michelle Allen,
Chief Administrative Officer