



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, NOVEMBER 22, 2021**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, November 22, 2021 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, November 8, 2021 <i>"That the Minutes of the Regular Meeting of Council held Monday, November 8, 2021 be adopted as presented."</i>	P. 1-5

**3. DELEGATIONS**

3.1	Healthcare & Wellness Coalition for Ashcroft and Area	P. 6
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS**

5.1	Outdoor Burning Bylaw No. 849, 2021 <i>That, Outdoor Bylaw No. 849, 2021 be introduced and given first reading.</i>	P. 7-15
5.2	Business Licence Bylaw No. 850, 2021 <i>That, Business Licence Bylaw No. 850, 2021 be introduced and given first two readings.</i>	P. 16-35

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>
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6.1	CFO Report – Economic Analysis of Proposed Water Service Agreement to AIB <i>That, providing water from the Village of Ashcroft’s Water Treatment Plant to AIB must remain cost neutral for the taxpayers of the Village, and that, AIB must assume all costs associated to provide water to AIB and further that, the Village agrees to charge for water based on volume metered as it exits the Village boundaries at cost (zero profit margins).</i>	P. 36-37
<b>FOR INFORMATION</b>		
6.2		

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	Healthcare & Wellness Coalition for Ashcroft and Area – Request for Letter of Support <i>Motion Required</i>	P. 38
7.2	Lavinia Rojas – Seeking Support for a Petition to Federal Government regarding Fireworks <i>Motion Required</i>	P. 39
7.3	Provincial Command – Royal Canadian Legion 17 <sup>th</sup> Annual Military Service Recognition Book – Request for Support by purchasing another business card advertisement for 2022 <i>Motion Required</i>	P. 40-43
7.4	Gold Country Communities Society – Shop Local BC Grant Letter of Support Request <i>Motion Required</i>	P. 44
<b>FOR INFORMATION</b>		
7.5	School District No. 74 – Co-Chairs Re-Elected for the Board of Education	P. 45
7.6	School District No. 74 – The Board Bulletin – November 2, 2021	P. 46
7.7	CN – CN Signs the “Business Ambition for 1.5°C” and Joins the “Race to Zero” Campaign	P. 47-49
7.8	Community Futures Press Release – Deb Arnott Retirement	P. 50-51
7.9	Ministry of Municipal Affairs – Letter to Attendees of October 2021 Regional Meetings with Minister Josie Osborne and UBCM President Laurey-Anne Roodenburg	P. 52-57
7.10	Minister of Health Response to July 6 Letter regarding Urgent and Primary Care Centre in the Village of Ashcroft	P. 58
7.11	Minister of Finance Follow Up to 2021 UBCM Convention Meeting	P. 59-60
7.12	Flip Chart	P. 61

## 8. UNFINISHED BUSINESS

8.1	Task Manager	P. 62
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## 9. NEW BUSINESS

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1		

**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 63-64
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 6:00 PM ON MONDAY, NOVEMBER 8, 2021**

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**PRESENT:** Mayor, Barbara Roden  
 Councillor, Marilyn Anderson  
 Councillor, Jonah Anstett – via Zoom  
 Councillor, Nadine Davenport  
 Councillor, Deb Tuohey  
 CAO, Daniela Dyck  
 CFO, Yogi Bhalla  
 DPW, Brian Bennewith

Media – 2  
 Public – 1

**EXCUSED**

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday November 8, 2021 to order at 6:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items  
 Motion to adopt the Agenda as presented or as amended*

**M/S Roden / Davenport**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, November 8, 2021 be adopted as amended with the addition of the Board of Education invitation to meet to be added under section 9.1 New Business.*

CARRIED – R-2021-247

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, October 25, 2021 <b>M/S Davenport / Tuohey</b> <i>“That the Minutes of the Regular Meeting of Council held Monday, October 25, 2021 be adopted as presented.”</i>	CARRIED Unanimous R-2021-248



**3. DELEGATIONS**

3.1		
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**4. PUBLIC INPUT**

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

Gloria Mertens TNRD Area I:

- 2.1 Minutes – Mayors Report – TNRD Vaccination query
- 6.2 ALC Exclusion – Is there public access to Elephant Hill Park through public land? Trails Master Plan may address this.
- 7.1 Senior Housing – Encourages Council to send letter of support and discuss other housing issues in the community.
- 7.3 Avoid Frailty – Provided background information and clarification received from Tracy, author of the request – proposed centre will be based out of TRU and work with community to fill gap in services. There will be virtual programming through TRU as well as one on one with six proposed centers in the region.
- 7.4 CleanBC Road Map – Query reason for the Province suspending the CARIP Program – does the VOA have any initiatives to reduce greenhouse gas emissions and increase walkability, bike paths, EV Charging etc.
- 7.7 Bill 26 – Comments regarding VOA public posting place
- 10.1 Community Garden – Comment regarding height of garden boxes and fencing
- 10.4 FD Bylaw – when will the draft bylaw be available to the public and query why the new Constitution is being reviewed?
- 11.1 Query regarding vaccine roundtable and vaccination requirements at the TNRD and VOA.

**5. BYLAWS**

5.1		
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**6. STAFF REPORTS**

REQUEST FOR DECISION		
6.1		
FOR INFORMATION		
6.2	CAO Report – Agricultural Land Commission Exclusion Application <b>M/S Tuohey / Anderson</b> <i>That, the CAO Report – Agricultural Land Commission Exclusion Application be received for information.</i>	CARRIED Unanimous R-2021-249

**7. CORRESPONDENCE**

FOR ACTION		
7.1	Thompson View Manor Society – Request Input for Additional Housing for Seniors	CARRIED

	<b>M/S Roden / Tuohey</b> <i>That Council direct staff to forward a copy of Housing Needs Assessment and schedule a meeting with representatives from the Thompson View Manor Society.</i>	Unanimous R-2021-250
7.2	Ashcroft & Area Community Resources Society – Grant Application for Christmas Hampers <b>M/S Anderson / Davenport</b> <i>That, a Grant in Aid for \$500 be provided to the Ashcroft &amp; Area Community Resources Society for the Christmas Hamper Drive.</i>	CARRIED Unanimous R-2021-251
7.3	Avoid Frailty Regional Centre on Healthy Aging Summary – Letter of Support <b>M/S Roden / Tuohey</b> <i>That Council direct staff to send a Letter of Support modeled after the letter in the agenda.</i>	CARRIED Unanimous R-2021-252
<b>FOR INFORMATION</b>		
7.4	Hon. Josie Osborne, Minister of Municipal Affairs – CleanBC Roadmap to 2030	
7.5	The Royal Canadian Legion – Thank you for your support	
7.6	Sunvalley News Launches Online Community TV Channel	
7.7	Ministry of Municipal Affairs – Bill 26 – Amendments to various sections in the Community Charter, Local Government Act, Islands Trust Act, Vancouver Charter, Municipal Replotting Act, Powell River Incorporation Act, Cultus Lake Park Act, University Endowment Land Act, and the Municipalities Enabling and Validating Act (No.4)	
7.8	CN and Progress Rail Advance Sustainability Efforts with a Renewable Fuels Partnership – News Release	
7.9	CN Advances Sustainability Efforts with WABTEC'S Battery-Electric Locomotive	
7.10	School District No. 74 - Letter to Rights-Holders and Partners – Re: K-12 Vaccination Framework	
7.11	Flip Chart	
	<b>M/S Anderson / Davenport</b> <i>That, the information correspondence items be received and filed.</i>	CARRIED Unanimous R-2021-253

## 8. UNFINISHED BUSINESS

8.1	Task Manager <b>M/S Roden / Anstett</b> <i>That, the Task Manager be received for information.</i>	CARRIED Unanimous R-2021-254
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## 9. NEW BUSINESS

9.1	Board of Education – Invitation to Meet M/S Roden / Anderson <i>That, Council direct staff to arrange a meeting between Council and the SD #74 Board of Education.</i>	CARRIED Unanimous R-2021-255
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	Community Garden – Heritage Park and Tree Assessment Working Group Notes – October 28, 2021 <b>M/S Anstett / Tuohey</b> <i>That, the meeting notes for the Community Garden – Heritage Park and Tree Assessment Working Group be received and filed.</i>	CARRIED Unanimous R-2021-256
10.2	Potable Water to Ashcroft Indian Band Working Group Notes – October 28, 2021 <b>M/S Anderson / Anstett</b> <i>That, the meeting notes for the Potable Water to Ashcroft Indian Band Working Group be received and filed.</i> <b>M/S Anstett / Anderson</b> <i>Recommendations:</i> 1. <i>That, Council direct staff to invite MP Brad Vis to a meeting and include him in the AIB water discussions.</i> <b>M/S Roden / Anderson</b> 2. <i>That, Council direct staff to research and prepare a report that includes, costs, actuals, risk and options to be brought back to the next Council meeting for consideration.</i>	CARRIED Unanimous R-2021-257  CARRIED Unanimous R-2021-258  CARRIED Unanimous R-2021-259
10.3	Storm Drainage / Run Off – Asset Management Working Group Notes – November 3, 2021 <b>M/S Roden / Davenport</b> <i>That, the meeting notes for the Storm Drainage / Run Off – Asset Management Working Group be received and filed.</i>	CARRIED Unanimous R-2021-260
10.4	AVFD – Sustainability Working Group Notes – November 3, 2021 <b>M/S Davenport / Tuohey</b> <i>That, the meeting notes for the AVFD – Sustainability Working Group be received and filed.</i>	CARRIED Unanimous R-2021-261

**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report <b>M/S Anstett / Anderson</b> <i>That, the Mayors Report be received for information.</i>	CARRIED Unanimous R-2021-262
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

**M/S Anderson / Davenport**

That, the Regular Meeting of Council for Monday November 8, 2021 be adjourned at 6:26 pm.  
CARRIED – Unanimous – R-2021- 263

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday November 8, 2021

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor

## INFORMATION FOR DELEGATIONS

In order to appear before Council as a delegation, please take the time to complete this form. It will help you in providing Council and staff with an overview of your presentation and the key points you wish to bring to their attention. We ask that you keep your presentation to a MAXIMUM of ten (10) minutes so that there will be a reasonable amount of time for Council to address any questions that may arise. Delegations are generally scheduled for Committee of the Whole meetings that are held on the 4<sup>th</sup> Monday of the month, however exceptions are reviewed on a case by case basis.

1. Name of Organization or Group (if applicable): \_\_\_\_\_
2. Name(s) and title(s) of Person(s) making presentation: \_\_\_\_\_  
\_\_\_\_\_
3. The topic of your presentation: \_\_\_\_\_  
\_\_\_\_\_
4. What are you seeking from Council as a result of your delegation's presentation? (i.e. funding, a letter of support, a change in a bylaw or policy, to provide information only):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. If you or your group are seeking some form of financial assistance, please explain why you feel that the Village should be funding your request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. If seeking financial assistance please attach a budget for your project and expected sources of revenue.
7. If you require a power-point projector or other presentation tool, please advise staff in advance. Paper copies of your presentation should be brought as back up in case of system failure.
8. If you have additional printed materials that you would like Council to read as support for your presentation, please have 7 copies delivered to the office NO LATER THAN the Thursday morning prior to your date of presentation. This will ensure that all Council members receive your materials prior to the meeting and can be better informed as to the background of your presentation.
9. Date requested to make presentation: \_\_\_\_\_  
Alternate date (if necessary): \_\_\_\_\_
10. You should not expect a decision from Council the same night as your presentation unless it is a time sensitive item.

Thank you for taking the time to prepare yourself and Council members for your presentation. This form and attachments can be dropped off at the Village Office or emailed to [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**BYLAW NO. 849**

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A bylaw to regulate outdoor burning within the boundaries of the Village of Ashcroft.

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WHEREAS a municipal council may, by bylaw, regulate or prohibit the release of effluvia that is liable to foul or contaminate the atmosphere pursuant to Section 64(c), under the authority of Section 8(3)(h), of the Community Charter.

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, ENACTS AS FOLLOWS:

- 1) That this Bylaw may be cited as “Village of Ashcroft Outdoor Burning Bylaw No. 849, 2021”.
- 2) That the “Village of Ashcroft Outdoor Burning Bylaw No. 811, 2017”, and all amendments thereto, are hereby repealed.

**Interpretation**

- 3) In this Bylaw, unless the context otherwise requires,
  - a) “Village” means the Village of Ashcroft;
  - b) “Outdoor burning” means the burning of any material outside of an enclosed building;
  - c) “Portable burning device” means a device, either manufactured or homemade for the purpose of containing or facilitating the combustion of any material or fuel;
  - d) “Permit” means a permit issued by the Corporate Officer or designate in accordance with the provisions of this Bylaw.
  - e) “Household” means a dwelling or property that contains one or more people or family units.
  - f) “Fire Chief” means the Village Fire Chief or designate, as appointed by Village Council.
  - g) “Applicant” means the owner of a property, or the tenant named on the current lease for that property who is applying for a permit.

**Prohibition**

- 4) All outdoor burning of any combustible material or combination of materials by any person is prohibited within the municipal boundaries of the Village.

**Exceptions**

- 5) Notwithstanding Section 4, the following is permitted within the Village boundaries:
  - a) Interface burning to prevent the spread of fire. This burning shall be permitted only on prior approval of the Corporate Officer by recommendation of the Fire Chief, or designate, and the Ministry of Forests; and shall be supervised by the Fire Chief or his designate and conducted by the Fire Department or Public Works.
  - i) Only natural fuels may be burned.

- ii) Burn piles must be located at a distance of 50 meters from any structure or as designated at the discretion of the Fire Chief.
- b) Fire Department training exercises on the approval of Council.
- c) Burning lawfully conducted as part of a farm operation pursuant to the provisions of the *Farm Practices Protection (Right to Farm) Act*.
- d) Outdoor use of BBQ's or smokers that burn briquettes, charcoal, wood chips, propane or natural gas, for the purpose of cooking or preserving food.
- e) Outdoor use of portable burning devices that operate with propane or natural gas for the purposes of warmth and ambiance, subject to the following provisions:
  - i) the device shall be situated at least 3 meters from any buildings, items constructed of wood, trees, and shrubs;
  - ii) no device shall be operated under trees, branches, or wires;
  - iii) the device shall be operated on a durable, non-combustible surface; and
  - iv) a person must adhere to the protective measures described in Section 11(g) of this bylaw.
- f) An outdoor campfire defined as an open fire that burns seasoned firewood in a fire pit. Fire size must be no larger than 0.5 m in height and 0.5 m in width and is used for recreational purposes, cooking or by a First Nation for a ceremonial purpose.
  - i) Fire pits shall be located no closer than 3 meters from a neighboring property or combustible materials.
  - ii) Fire pits shall be a ring made of non-combustible materials that must be at least three metres from any buildings, property lines and anything flammable, like trees, be less than 60 centimetres high, and one metre wide, have enclosed sides made of brick, concrete or heavy-gauge metal, have a mesh screen to stop sparks on top. Fire pits must be inspected and approved by the Bylaw Enforcement Officer, Fire Chief or designate.
  - iii) Campfires are permitted all year around unless a campfire ban has been implemented by the Village or the Ministry of Forests.
  - iv) The campfire pit must be on mineral soil and have a fuel break around the firepit. This area must be cleared of debris and anything combustible. It needs to be wide enough to stop the spread of the fire. A rock ring around the fire can also help prevent it from spreading.

### **Permits**

- 6) Permits are issued from the Village office and are valid only during the date, time and location specified on the permit.
- 7) A permit shall not be transferable.
- 8) The Corporate Officer or designate has the sole authority to issue or deny a permit. The decision of the Corporate Officer will be based on the provisions contained within this Bylaw, consultation with the Fire Chief and the prevailing current conditions as declared by the Ministry of Forests, Lands, and Natural Resources Kamloops Fire Zone, and its successors; the decision made by the Corporate Officer is final and is not open to reconsideration.
- 9) The procedure to obtain a permit is as follows:
  - a) All persons wanting a burning permit for Campfires, Ceremonial or Religious Events must complete the application located within Schedule "B" or "C", which ever is relevant of this bylaw prior to igniting any fires.
  - b) The Fire Department or Public Works wanting a burning permit for Interface Fuel Reduction must complete the application located within Schedule "D" of this bylaw, not less than 7 days prior to the proposed date for interface fuel reduction.

- 10) All persons approved for a permit for either Campfires, Ceremonial and Religious Events or Interface Fuel Reduction are bound by the terms and conditions found within Schedule “B” and Schedule “C” respectively, of this bylaw.

**Offence/Penalties**

- 11) This bylaw is enforceable by any members of the RCMP, the Village Fire Chief, and any member of staff designated by Council. The aforementioned has the authority to enter onto private property as per the provisions contained in the Community Charter, Section 16(6)(a) and as amended.
- 12) Any person who contravenes any provision of the Bylaw, shall be deemed to be guilty of an infraction of the Bylaw and upon summary conviction, is liable to a fine not less than One Hundred Dollars (\$100.00) nor more than the maximum penalty provided under the Offence Act, and as amended.
- 13) All persons shall be liable to pay all Charge Out Fees as outlined in Schedule “A” of this Bylaw; and the Village shall be able to recover from such persons all costs as a debt owing to the municipality under the authority provided by the Community Charter Section 17 and as amended, where any person:
- a) fails to obtain a Permit required under this bylaw; or
  - b) obtains a Permit as provided for in the Bylaw but fails to follow the provisions of the Bylaw and those conditions outlined on the Permit or the Bylaw; or
  - c) contravenes any provision of this Bylaw; or
  - d) allows a fire to spread beyond the control of the person or another emergency results therefrom.

READ A FIRST TIME THIS	22 <sup>nd</sup>	DAY OF	November	, 2021
REA A SECOND TIME THIS	22 <sup>nd</sup>	DAY OF	November	, 2021
READ A THIRD TIME THIS		DAY OF		, 2021
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2021

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Barbara Roden, Mayor

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Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy  
of Bylaw No. 849 as adopted by Council.

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Daniela Dyck Chief Administrative Officer

**VILLAGE OF ASHCROFT  
BYLAW NO. 849  
SCHEDULE "A"**

Charge Out Fees

The following rates for services for manpower, vehicles and equipment shall be recoverable by the Village for violations of 301(2) and 701 and for equipment call-outs by the Province of British Columbia. Call-out rates for manpower by the Province of British Columbia shall be as negotiated with the Village.

Manpower

Minimum two (2) hour call out for each firefighter at the rate of pay assigned to him or her, or for more than two (2) hour duration, the number of hours worked for each firefighter at the hourly rate of pay assigned to him or her, to equal the costs as paid out by the Village.

Vehicles Per Hour Rate

Equipment	Active	Standby
Engines,	\$500.00	\$250.00
Rescue Vehicle – R1	\$450.00	\$225.00

Equipment

At replacement costs.



# VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,  
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

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**Bylaw No. 849  
SCHEDULE "B"  
Village of Ashcroft  
Ashcroft Volunteer Fire Department**

## Campfire Permit

Applicant: (Please Print) \_\_\_\_\_

Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Firepit Inspection: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Firepit Meets Bylaw Requirements:  Yes  No

***Please see reverse for Conditions and Applicants Signature***

**Campfire Permit Approved  Yes  No**

\_\_\_\_\_  
**Corporate Officer or designate**

**VILLAGE OF ASHCROFT  
BYLAW NO. 849  
SCHEDULE "B"**

**PLEASE READ CAREFULLY AND INITIAL EACH ITEM.**

**By agreeing to these conditions and registering your residential property, you the permit holder are acknowledging that you have read, understood, and will abide by the rules and regulations of this permit.**

**Persons who do not comply with Section 11.1 (b) of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2021 may be subject to a fine as per Schedule "A" of this Bylaw.**

1.  Only clean, seasoned firewood - (NO lumber, plywood, leaves, yard waste, construction material waste, tree, hedge or grass clippings) is permitted to be burned.
2.  Campfires must be on the registered property and are to be no larger than ½ metre in diameter or height.
3.  The permit holder shall have an adult (19 yrs or older) in attendance until the fire is completely extinguished and is responsible for damages caused by the fire to the other person(s) and or property.
4.  The permit holder is responsible for ensuring the campfire is continuously supervised and controlled by a competent adult equipped with and knowledgeable in the use of extinguishing equipment and materials.
5.  A water supply must be provided with the ability to completely extinguish the fire.
6.  Winds must be less than 15km an hour. NOTE: At 15 km leaves and twigs are constantly moving and a light flag is extended. At 19 km dust rises from dry ground.
7.  Burning shall be conducted a minimum of 3m (10 ft.) away from dry grass, underbrush, standing or felled timber, buildings and other combustible material. Smoke from the campfire must not create a nuisance to other persons in the vicinity.
8.  Must be contained within a fire pit, constructed on mineral soil and within an acceptable outdoor burning appliance as defined in this bylaw. Fire pit must be inspected and approved by the Bylaw Enforcement Officer, Fire Chief or designate.
9.  This permit may be cancelled by the Fire Chief or Corporate Officer at any time.
10.  Violation of this permit, by the PERMIT HOLDER constitutes a violation of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2021. The PERMIT HOLDER may be liable for costs associated to a fire department response as per Schedule "A" of this bylaw.
11.  A copy of this permit must be available for viewing by the Fire Chief or designate and Bylaw Enforcement Officer on request.

**Please be advised; if and when an open fire ban for the Village of Ashcroft boundaries occurs, you will be notified by email. At that time your campfire permit will be under suspension until further notice. Failure to comply with this prohibition and restrictions may result in a fine for each individual on scene**

\_\_\_\_\_  
Signature of Permit Holder

\_\_\_\_\_  
Date



# VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,  
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

**Bylaw No. 849  
SCHEDULE "C"  
Village of Ashcroft  
Ashcroft Volunteer Fire Department**

## **Burning Permit – Ceremonial and Religious Events**

Applicant: (Please Print) \_\_\_\_\_

Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Burn: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Location: \_\_\_\_\_

Purpose: \_\_\_\_\_

Fire Department Conditions: \_\_\_\_\_

\_\_\_\_\_

*Please see reverse for Conditions and Applicants Signature*

**Burning Permit Approved**

Yes     No

\_\_\_\_\_  
**Corporate Officer or designate**

**VILLAGE OF ASHCROFT  
BYLAW NO. 849  
SCHEDULE "C"**

1. An Open Burning Permit is for community events or rituals and is subject to the approval of the Corporate Officer or his designate.
2. Open burning is only permitted on private property unless through consent of Council. No Village property may be used other than by the Village of Ashcroft or its agent.
3. Open burning is to be carried out by the property owner, tenant or an agent acting on behalf of the property owner. The owner/occupant or agent accepts all responsibility for any liability as a result of the fire.
4. Any person who causes or through inadvertence, allows a fire to get beyond control and requires the assistance of the Ashcroft Volunteer Fire Department personnel shall be liable to a charge at cost for such assistance as specified in Schedule "A" of Bylaw No. 811.
5. A competent person shall be in control of the fire until extinguishment.
6. Adequate appliances, equipment and personnel shall be provided by the permit holder so as to prevent the fire from getting beyond control.
7. Fires are to be extinguished or not started when wind and weather conditions are such that the fire becomes a hazard or creates a nuisance to surrounding properties.
8. Neighbors of adjoining properties are to be notified by the permit holder as to the times of the burn.
9. Conditions of fire:
  - a) Fire area to be no larger than half metre by half metre.
  - b) Fire to be kept a minimum of 3 metres to any house, tree, shrub or other combustible material.
  - c) No burning in barrels or other appliances, the fire is to be on the bare ground in a shallow pit.
  - e) Only seasoned wood, ceremonial branches/herbs or charcoal to be burned.

**This permit can be revoked at any time with or without cause by  
The Village of Ashcroft Corporate Officer, Fire Chief or Designate**

I have read and fully understand the provisions of this permit and agree to all conditions.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_



# VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,  
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

**Bylaw No. 849  
SCHEDULE "D"  
Village of Ashcroft  
Ashcroft Volunteer Fire Department**

## Burning Permit – Interface Fuel Reduction

Location of Proposed Fuel Reduction \_\_\_\_\_  
(please attach map or sketch of property & highlight area to be burned)

Nearest Civic Address: \_\_\_\_\_

Dates (7 day window) from: \_\_\_\_\_ To: \_\_\_\_\_

Purpose: \_\_\_\_\_

Ignition method: \_\_\_\_\_

Method to control height of flames:  
\_\_\_\_\_  
\_\_\_\_\_

Resources to limit/prevent escape of fire: \_\_\_\_\_

Is there a fuel break in place? \_\_\_\_\_

How will adjacent property owners be notified? \_\_\_\_\_

***Please see reverse for Conditions and Applicants Signature***

Fire Chief's conditions/comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Corporate Officer or designate**

\_\_\_\_\_  
**Date**



VILLAGE OF ASHCROFT

BUSINESS LICENCE BYLAW NO. 850, 2021

---

A BYLAW TO PROVIDE FOR A SYSTEM OF BUSINESS LICENCING  
IN THE VILLAGE OF ASHCROFT

---

WHEREAS Council may provide for a system of licences, permits and approvals in relation to businesses;

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft in open meeting assembled ENACTS AS FOLLOWS:

**1. DEFINITIONS**

1.1 For the purpose of this bylaw, the following definitions shall apply:

**Amusement** means a business that offers entertainment, recreation, games, or contests of any description.

**Applicant** means a person who applies for a Licence or renewal of a Licence pursuant to this bylaw.

**Application** means the Village of Ashcroft Business Licence Application.

**Bed & Breakfast extends to include "AirBnB"** means a boarding, lodging or rooming house completely enclosed within a building used for residential purposes, which includes breakfast provided on the premises.

**Business Name** means the name that a business uses to identify, promote or advertise the business, or under which the business is carried on.

**Bylaw Officer** means Bylaw Enforcement Officer, RCMP Constable or other person appointed by the Village to enforce the Village's bylaws.

**Community Charter** means the Community Charter, SBC 2003, c.26 as amended.

**Construction and Development** means a business involving the construction, development, maintenance, servicing, testing or repair of building, structures, utilities or land.

**Contractor** means a business that:

- (a) is involved in construction, development, maintenance, servicing, testing or repair of building, structures, utilities or land;

**Corporate Officer** means the Corporate Officer of the Village.

**Council** means the Municipal Council of the Village.

**Door to Door Sales** means a business involving selling, soliciting or canvassing door to door for the promotion of any product, service, contract, event or other work.

**Fire Chief** means the Fire Chief of Ashcroft Fire Rescue, and any person designated by the Council to perform fire safety inspections within the Village.

**Food and Beverage** means a business primarily involving the preparation or service of food and beverages, but does not include a business that holds a liquor primary licence as per the *Liquor Control and Licensing Act*, R.S.B.C. 1996, c. 267, as amended from time to time.

**Health Officer** means a health officer within the meaning of the *Public Health Act*, SBC 2008, c.28, as amended.

**Home Occupation** means a business that is undertaken inside a residential building, or accessory residential building.

**Licence** means a current business licence issued pursuant to this Bylaw.

**Licence Fee** means the annual licence fee payable by a business under this bylaw, as set out in Schedule "A" of this bylaw.

**Licence Holder** means a person who has been issued a Licence pursuant to this bylaw.

**Licence Inspector** means a person appointed by Council to enforce and administer this bylaw.

**Liquor Establishment** includes a business that involves the sale of liquor, under a liquor licence pursuant to the *Liquor Control and Licencing* but does not include a Food and Beverage Business.

**Mobile Vending** means a Mobile Vendor who operates at a fixed location or mobile location on a street, park or public place.

**Mobile Vendor** means a person who:

- (a) sells or offers for sale Food and Beverages, merchandise, or services from:
  - (i) a motor vehicle or trailer, as defined and licenced under the *Motor Vehicle Act*;
  - or
  - (ii) a pedal-powered unit designed for highway travel; or
- (b) advertises or takes orders for goods and services.

**Non-Resident Business** means a business which:

- (a) is not a Resident Business; but
- (b) is carried on within the Village, or with respect to which any work or service is performed within the Village.

**Premises** includes stores, offices, warehouses, factories, buildings, houses, enclosures, yards or other places occupied, or capable of being occupied, by a business for the purpose of carrying on a business.

**Professional** means a person who as a condition precedent to providing a service, must be licenced or hold other statutory authorization as set out in and regulated by a statute of the Provincial Government such as

- (a) Accountant (CGA, CMA, CPA or CA);
- (b) Agrologist;
- (c) Appraiser;

- (d) Architect;
- (e) Barrister & Solicitor;
- (f) Chiropractor;
- (g) Dentist, Dental Surgeon or Orthodontist;
- (h) Engineer;
- (i) Insurance Adjuster;
- (j) Insurance Agent;
- (k) Investment/Securities Agent;
- (l) Land Surveyor;
- (m) Massage Therapist;
- (n) Notary Public;
- (o) Optometrist;
- (p) Osteopath;
- (q) Physician & Surgeon (General Practitioner or Specialist);
- (r) Physiotherapist;
- (s) Podiatrist;
- (t) Psychiatrist;
- (u) Psychologist;
- (v) Real Estate or Land Agent; or
- (w) Veterinarian.

**Provincial Government** means the government of the Province of British Columbia.

**Public, Farmer or Flea Market** means a temporary or seasonal market for the display and sale of home crafted products, farm produce or products, gently used items, in an open air or indoor venue.

**Resident Business** means a business carried on in or from Premises within the Village.

**Second Hand Dealer** includes a business that purchases or receives used or second hand goods.

**Short Term Vacation/ Room Rental** means the rental of a dwelling unit or room for a period of less than 30 consecutive days.

**Special Event** includes a business involving a short term or temporary event, Amusement, performance, concert, exhibition, entertainment or concessions that, does not exceed seven (7) days within the calendar year, except as provided otherwise in the bylaw such as:

- (a) associated retail sales;
- (b) auction;
- (c) Trade Show;
- (d) flea market;
- (e) craft fair;
- (f) circus; or
- (g) carnival.

**Trade Show** means an event involving organization a group of more than five (5) merchants to gather in one location or building to offer or promote sales, such as the sale of goods, wares, merchandise, services, products or concepts.

**Village** means the Village of Ashcroft.

**Zoning Bylaw** means the Village Zoning Bylaw No. 823, as amended from time to time.

- 1.2 All definitions contained in the Zoning Bylaw shall apply to this Bylaw in the same manner as if they were set out in this Bylaw.
- 1.3 A Bylaw Officer is deemed to be a peace officer in the course of their duties.

## 2. REQUIREMENTS FOR A BUSINESS LICENCE

- 2.1 Except as otherwise provided in this Bylaw, the application for a licence and the licence issued thereafter shall be in the form prescribed by the Village.
- 2.2 The following types of businesses do not require a Licence:
- (a) yard or garage sales
  - (b) fundraising activities held by educational organizations, churches, sports teams, or associations;
  - (c) an activity undertaken by or on behalf of the Provincial Government, federal government or a corporation or agency of the government;
  - (d) a person who conducts a program or course on behalf of the Village;
  - (e) the operation of a utility by a provincial or federal ministry or provincial or federal crown corporation or agency;
  - (f) a performance, concert, exhibition, or entertainment that the net proceeds are given to a charitable purpose;
  - (g) a Non Resident Business within one of the following categories:
    - (i) commercial travellers selling goods, wares or merchandise to merchants within the Village for resale by those merchants;
    - (ii) operators of vehicle, other than Passenger Vehicle for Hire, who pick up persons or items within the Village to transport outside the Village or drop off persons or items from outside of the Village within the Village or both;
    - (iii) operator of a Passenger Vehicle for Hire who only discharges persons within the Village; (iv) operator of a retail business which is delivering or picking up items sold by the retail business; (v) a wholesaler, manufacturer or processor delivering items to merchants in the Village; or (vi) a person who practises a profession which is governed by its own legislation and does not carry on business in the Village;
    - (iv) operator of a retail business which is delivering or picking up items sold by the retail business;
    - (v) a wholesaler, manufacturer or processor delivering items to merchants in the Village; or
    - (vi) a person who practices a profession which is governed by its own legislation and does not carry-on business in the Village more than 30 days accumulatively within a calendar year.
- 2.3 A person who carries on the same business in or from more than 1 Premises in the Village must obtain and maintain separate Licences for each of the Premises used in the business.
- 2.4 A person who carries on more than 1 business at 1 Premise must obtain and maintain separate Licences in respect of each business.
- 2.5 If more than 1 Professional provides services within the same Premises, each Professional must have a separate Licence.
- 2.6 A person shall not advertise, solicit or promote a business that is conducted within the Village without first obtaining a Licence for that business.



### **Fire Inspections**

- 2.7 Fire inspections are mandatory for every new business and will be carried out by the Local Assistant Fire Commissioner (LAFC) of Ashcroft Fire Rescue.
- 2.8 All businesses are required to have a fire inspection carried out by the Local Assistant Fire Commissioner (LAFC) of Ashcroft Fire Rescue every two years at their own expense.
- 2.9 Cost per fire inspection is \$50.00.

### 3. AUTHORITY OF LICENCE INSPECTOR

#### General Authority

- 3.1 The Licence Inspector may grant, issue, amend, cancel, refuse or renew a Licence pursuant to this bylaw.
- 3.2 Upon receiving a complete application for a Licence, the Licence Inspector may issue or renew the Licence if satisfied that the following requirements have been met:
- (a) the Applicant has paid the applicable fee for the Licence;
  - (b) the Applicant is in compliance with the requirements of the Village's bylaws;
  - (c) the Applicant can produce certificates or letters of approval issued by the Health Officer, Fire Department or by any other public official that the business and the Premises on which the business is located;
    - (i) have received any inspections or approval required under statute or regulation;
    - and
    - (ii) otherwise complies with the requirements of the status or regulation;
  - (d) if applicable, the Premises in or upon which the Applicant proposes to carry on any business meets the standards set in the Village's bylaws or applicable provincial acts and regulations.
- 3.3 The Licence Inspector may approve the content and form of any application, form or document used to administer this bylaw.
- 3.4 The following persons may enter, at any reasonable time, any property or Premises, or other place in respect of which a Licence may be or has been granted pursuant to this bylaw to ascertain whether there is compliance with the provisions of this bylaw or any other related bylaw in relation to the business or the Premises:
- (a) the Licence Inspector;
  - (b) a Bylaw Officer;
  - (c) a Peace Officer;
  - (d) a Health Officer;
  - (e) the RCMP;
  - (f) a Building Inspector;
  - (g) a member of the Village's fire department; or
  - (h) a person who, in the opinion of the Licence Inspector, would have the knowledge, skill or the expertise relevant and necessary to make a determination as to matters pertaining to the business at issue.
- 3.5 The following persons may enforce the provisions of this bylaw:  
the Licence Inspector;
- (a) a Bylaw Officer;
  - (b) a Building Inspector;
  - (c) the Fire Chief;
  - (d) a person designated by Council to perform fire safety inspections;
  - (e) the Chief Administrative Officer or their designate.
- 3.6 A Licence Holder shall immediately notify the Licence Inspector of the suspension or cancellation of a certificate or letter of approval which has previously been given to the Licence Inspector.

### **Refusal, Suspension, Cancellation or Revocation of a Licence**

- 3.7 The Licence Inspector may refuse an application for a Licence in any specific case, provided that the Licence Inspector:
- (a) does not unreasonably refuse the application; and
  - (b) gives written reasons for the refusal upon request by the Applicant.
- 3.8 The Licence Inspector may cancel a Licence for the following reasons:
- (a) failure to pay the fee or any other charges;
  - (b) the business is no longer in operations;
  - (c) the Licence Holder requests the cancellation, in writing; or
  - (d) the Licence Holder fails to renew the Licence.
- 3.9 The Licence Inspector may, for reasonable cause, do the following:
- (a) suspend a Licence for any length of time;
  - (b) impose additional conditions on the Licence that relate to the reasons for the suspension and that will apply after the suspension; or
  - (c) revoke a Licence.
- 3.10 If the Licence Inspector intends to take any of the actions listed in sections 3.7, 3.8 or 3.9, the Licence Inspector must do the following:
- (a) notify the Licence Holder of the intended action and the date on which the intended action will take place;
  - (b) notify the Licence Holder that the business must cease operation as of the date of the written notice;
  - (c) give written reasons for the intended action;
  - (d) give the Licence Holder a copy of any written material relied upon by the Licence Inspector to take the intended action; and
  - (e) provide instructions to the Applicant on the steps to take in order to remove the refusal, cancellation or suspension of the Licence.
- 3.11 Without limiting what constitutes reasonable cause, any of the following circumstance may constitute reasonable cause:
- (a) the Licence Holder fails to comply with this bylaw or a term or condition of the Licence;
  - (b) the Licence Holder is convicted of an indictable offence in Canada which relates to the nature of the business or in respect of the business;
  - (c) the Licence Holder is convicted of an offence under any of the Village's bylaws or has been convicted of an offence under a provincial or federal enactment in respect of the business or Premises for which the Licence was issued;
  - (d) the Licence Holder ceases to meet the lawful requirements to carry on the business or with respect to the Premises, for which the Licence was issued;
  - (e) the Licence holder, in the opinion of the Licence Inspector, has engaged in serious misconduct which warrants the suspension or revocation of the Licence if the misconduct is:
    - (i) with respect to the business; or
    - (ii) in or with respect to the Premises named in the Licence; or
- 3.12 A person shall not carry on a business for which a Licence is required during a period of suspension of the Licence.

### Reconsideration of the Decision

- 3.13 An Applicant or a Licence Holder whose Licence is subject to an action under sections 3.7, 3.8 or 3.9 may appeal to Council to reconsider the decision of the Licence Inspector and must:
- (a) given written notice to the Corporate Officer of their intention to appeal the decision of the Licence Inspector within 10 business days from the date the action takes effect; and
  - (b) state in a concise manner the grounds upon which the appeal is based.
- 3.14 Upon receiving notice of the appeal under section 3.13, the Corporate Officer will refer the matter to Council and set the time and place for the hearing of the appeal.
- 3.15 Upon receiving an appeal for reconsideration, Council may
- (a) require any additional information that may be relevant;
  - (b) hear from the Licence Holder whose Licence is subject to an action under sections 3.7, 3.8 or 3.9; and
  - (c) hear from any other person whom Council considers may have information that is relevant to the decision.
- 3.16 Council may do any of the following with regards to an action taken under sections 3.7, 3.8 or 3.9:
- (a) confirm the decision of the Licence Inspector;
  - (b) vary the decision of the Licence Inspector;
  - (c) set aside the decision of the Licence Inspector; or
  - (d) impose additional terms, conditions, restrictions or requirements on the Licence that Council deems appropriate;
- 3.17 A Licence Holder shall:
- (a) not carry on a business for which a Licence is required by this bylaw during the period stipulated by the Licence Inspector under section 5.4 regarding the Licence; and
  - (b) comply with any term, condition, restriction or requirement imposed by the Licence Inspector or by Council pursuant to the business.

#### 4. APPLICATION FOR A BUSINESS LICENCE

- 4.1 In order to obtain a Licence, an Applicant must:
- (a) complete the application for a Licence provided by the Village;
  - (b) sign the application;
  - (c) submit the application to the Village or the Licence Inspector; and
  - (d) pay the application Licence Fee.
- 4.2 An Applicant must provide the following information as part of the application:
- (a) detailed description of the business;
  - (b) Business Name;
  - (c) address and phone number of the business;
  - (d) full legal name, full address and phone number of the Applicant;
  - (e) floor area in square metres which is occupied by the business; and
  - (f) any other information the Licence Inspector may require.
- 4.3 An Applicant may be required to:
- (a) undergo a criminal record search by the RCMP for any convictions or outstanding charges that are relevant to carrying on the business in a lawful manner; and
  - (b) pay any fees associated with the criminal record search.
- 4.4 If a partnership or firm carries on a business, then the partnership or firm is deemed to be in compliance with this bylaw, if one of the partners or members of the firm is the Applicant and makes the application in the name of the partnership or firm.
- 4.5 An Applicant and a Licence Holder must:
- (a) ensure that the information required for a Licence application is current, complete and accurate; and
  - (b) notify promptly the Licence Inspector of any errors, omissions or representations that may appear on the application.
- 4.6 A Licence Holder must promptly notify the Licence Inspector of any changes to the information on the application for which a Licence was issued.
- 4.7 A Licence is not valid until it has been issued by the Licence Inspector, and the Applicant has paid the Licence Fee in full.

## 5. CONDITIONS OF THE LICENCE

- 5.1 Only a person named in the Licence may carry on the business described in the Licence and only at the Premises or location described in the Licence. The licence is not transferrable.
- 5.2 This Bylaw does not create any duty of care whatsoever on the part of the Village, its elected and appointed officials, employees or agents in respect of:
- (a) the review of an application for a Licence;
  - (b) the issuance of a Business Licence;
  - (c) the inspection of Premises by the Licence Inspector or any other official, employee or agent of the Village; or
  - (d) the enforcement of this Bylaw.
- 5.3 The Village does not, by issuing a Licence, acknowledge, represent or warrant that the business, applicant, licence holder or the premises comply with the bylaws of the Village or with any other regulations or standards.

### Posting of the Licence

- 5.4 A Licence Holder must, at all times,
- (a) post the Licence in a conspicuous place on the Premises for which the Licence is issued; or
  - (b) carry the Licence with the person who is engaged in business within the Village, if Licence:
    - (i) is issued to a Non Resident Business;
    - (ii) is issued to a Business which is mobile in nature.

### Duration of the Licence

- 5.5 The licensing year shall be from January 1 to December 31, unless otherwise specified in this bylaw.
- 5.6 Despite section 5.4, the following types of businesses may obtain a Licence for the following durations:
- (a) a performance, concert, exhibition or entertainment function for up to a maximum of 7 days; or
  - (b) a Mobile Vending business for up to one year.

### Fees

- 5.7 A person shall pay the fees set out in Schedule A of this bylaw in order to apply for or to renew a Licence.
- 5.8 An Applicant who has completed an application that has been refused by the Licence Inspector is entitled to a refund of 50% fees charged for that application, if the refund is applied for within 20 days after the date the application is refused.

- 5.9 After June 30<sup>th</sup> in any year, a new licence Applicant may pay a pro-rated Licence Fee of 50% in the first year of operation of the business in the following circumstances:
- (a) the Applicant applies for a Licence; and
  - (b) the Licence Inspector grants the Licence.

### **Changes to the Business Licence**

- 5.10 A Licence Holder must notify the Licence Inspector within 5 business days of any change to the business including but not limited to change:
- (a) in the location of Premises;
  - (b) to the Business Name;
  - (c) to the ownership of the business;
  - (d) to close the business;
  - (e) to the category of business;
  - (f) to the existing liquor licence or addition of a liquor licence to the existing business;
  - (g) to the details provided in the application;
  - (h) to any term or condition on which the Licence was issued; or
  - (i) that would increase the fee for the business.
- 5.11 For certainty, if a fee for a business is based on a variable factor such as:
- (a) floor area or ground area;
  - (b) number of persons employed;
  - (c) number of machines, appliances or rental units; or
  - (d) some other factor used in the business, then the Licence Holder who changes the variable factor upon which the fee is based shall notify the Licence Inspector within 5 business days of the change and pay any additional fee as a result of the change.
- 5.12 The powers, conditions, requirements and procedures relating to the granting or refusal of a Licence shall apply to any application for change to a Licence.
- 5.13 A Licence Holder must not relocate the business from the Premises specified in the Licence without written approval of the Licence Inspector.
- 5.14 A Licence is not transferable to a new owner of an existing business.

### **Licence Renewal**

- 5.15 A Licence Holder must ensure the Licence is renewed for each year that the Licence Holder carries on the business.
- 5.16 A Licence Holder must submit the applicable fee to the Licence Inspector prior to February 15<sup>th</sup>.
- 5.17 The receipt of Licence shall be confirmation that the Licence has been renewed.
- 5.18 If a Licence Holder fails to pay the Licence Fee by February 15<sup>th</sup>, the Licence Holder must pay the Licence Fee and the penalty set out in Schedule A.

## 6. ADDITIONAL REQUIREMENTS FOR SPECIFIC BUSINESSES

### Home Occupation

- 6.1 The Licence Holder for a Home Occupation must comply with the following requirements:
- (a) not stop or park or permit the stopping or parking at the Premises of:
    - (i) more than 1 Service or Delivery Vehicle, at any one time; or
    - (ii) more than 3 Service or Delivery vehicles during any 24-hour period.
  - (ii) and any other bylaw requirements according to Zoning Bylaw No. 823, 2018 and amendments.

### Mobile Vending

- 6.2 A Licence Holder for Mobile Vending must comply with the following requirements:
- (a) provide a copy of any contract or agreement with the Village when requested by the Licence Inspector;
  - (b) hold a valid permit issued by a Health Officer for the sale of Food and Beverages;
  - (c) not operate from or on any Village owned property or highway unless the Licence Holder has permission from the Council;
  - (d) not operate from or on any Village owned park or playground unless the Licence Holder has written permission the Council;
  - (e) not operate from or on any School District owned property unless the Licence Holder has written permission from School District No. 74 (Gold Trail);
  - (f) when at a residential, business or construction site, not park or stop the vending unit:
    - (i) on the travelled portion of the highway; and
    - (ii) not for longer than 15 minutes at any one location
  - (g) have proof of the following levels of insurance in being place:
    - (i) motor vehicle liability with a minimum coverage of \$2,000,000.00; and
    - (ii) comprehensive public liability and property damage insurance with a minimum coverage of \$2,000,000.00;
  - (h) include the Village as an additional insured on any insurance policy for the types of insurance mentioned in subsection (g);
    - (i) provide garbage collection containers and keep the area around the vending unit free from garbage arising from the business;
  - (j) keep the vending unit staffed at all times, when operating on a site; and
  - (k) remove the vending unit from the location when the vending unit is not staffed.

### Second Hand Dealer

- 6.4 The Licence Holder for a Second Hand Dealer must comply with the following requirements:
- (a) permit any of the others listed in section 3.4 and 3.5 to inspect the Premises at any time;
  - (b) keep on the Premises a Register which is available for inspection at any time; written in ink and in English and includes the following details:
    - (i) a full and complete description including the make, model and serial number of any goods, items or articles received by the Licence Holder;
    - (ii) the price paid by the Licence Holder for the goods, items or articles;
    - (iii) date and hour when the Licence Holder Purchased or received the goods, items or articles;
    - (iv) the name and residential address and description of the person from whom the Licence Holder Purchased or received the goods, items or articles;

- (v) confirmation, by means of Picture Identification, of the identity of the person from whom the Licence Holder Purchased or received the goods, items or articles; and
- (vi) a copy of the Picture Identification used to confirm the identity of the person from whom the Licence Holder Purchased or received the goods, items or articles;

6.5 The Licence Holder for a Second Hand Dealer must not do the following:

- (a) Purchase or receive any goods, items or articles from a person who is under the age of 18;
- (b) Purchase or receive a good, item or article which has had the serial number removed;
- (c) prior to the expiry of 30 days from the date of Purchase or receipt or from the date of any agreement do any of the following to the goods, items or articles Purchased or received by the Licence Holder:
  - (i) alter;
  - (ii) repair;
  - (iii) dispose of;
  - (iv) part with in any manner; or
  - (v) remove from the Premises.

**Special Events**

6.6 The Licence Holder for a Special Event must comply with the following requirements:

- (a) have written authorization from the owner of the Premises on which the Special Event will be held;
- (b) have proof of the following levels of insurance being in place:
  - (i) commercial general liability with a minimum coverage of \$5,000,000.00 per incident; and
  - (ii) motor vehicle liability with a minimum coverage of \$2,000,000.00
- (c) include the Village of Ashcroft as an additional insured on any insurance policy for the types of insurance mentioned in subsection (b);
- (d) ensure that the all machines, rides and equipment used by the public at the Special Event conforms to the safety requirements of the Safety Standards Act;
- (e) ensure that all elevating devices have identification label required by the Safety Standards Act visibly attached as required; and
- (f) hold a valid permit issued by a Health Officer for the sale of Food and Beverages.

**7. ADMINISTRATION AND ENFORCEMENT**

- 7.1 Gender specific terms include both genders and corporations.
- 7.2 Words in the singular include the plural and words in the plural include the singular.
- 7.3 A person must not interfere with, obstruct or impede a person listed in section 3.4 in carrying out his duties under the bylaw.
- 7.4 A person who:
  - (a) contravenes or violates any of the provisions of this bylaw;
  - (b) suffers or permits any act to be done in violation of this bylaw; or
  - (c) refuses or neglects to do anything required to be done by any provision of this bylaw
- 7.5 Each day that an offence continues shall constitute a separate offence.
- 7.6 This by-law may be cited as Business Licence Bylaw No. 850, 2021.
- 7.7 The Village of Ashcroft Business Licence Bylaw No. 630, 1996 and its amendments are hereby repealed.

READ A FIRST TIME THIS	DAY OF	, 2021
READ A SECOND TIME THIS	DAY OF	, 2022
PUBLIC HEARING HELD THIS	DAY OF	, 2022
READ A THIRD TIME THIS	DAY OF	, 2022
RECONSIDERED AND ADOPTED THIS	DAY OF	, 2022

---

Barbara Roden, Mayor

---

Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy of  
 Village of Ashcroft Business Licence Bylaw No. 850, 2021,  
 as adopted by Council.

---

Daniela Dyck, Chief Administrative Officer

/kh





VILLAGE OF ASHCROFT  
BUSINESS LICENCE APPLICATION

1. **APPLICATION**

- NEW** Business Licence Application
- CHANGE** of existing Business Licence
  - Location     Name     Ownership     Type

2. **GENERAL INFORMATION**

(a) Business Name and Address

Business Name: \_\_\_\_\_  
 Business Location Address: \_\_\_\_\_  
 Business Mailing Address, if different: \_\_\_\_\_  
 Business Telephone Number: \_\_\_\_\_

(b) Owners Information

Full Legal Name of Business Owner: \_\_\_\_\_  
 Address of Business Owner: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Alternate Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

(c) Agent or Manager Information

*[Business Agent or Manager contact information, if different from above]*

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Alternate Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

(d) Business Information

Description of Business Activity:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Number of persons working in the business:    Owner(s): \_\_\_\_\_    Employee(s): \_\_\_\_\_

(e) Business Licence Changes

The Business Licence is being changed as follows:

- New Location of Business Premises: \_\_\_\_\_
- New Business Name: \_\_\_\_\_
- New Type of Business: \_\_\_\_\_
- New Terms or Conditions of Business Licence: \_\_\_\_\_

**3. Home Based Business**

***[If you are applying for a Home Based Business Licence, you must read and sign this declaration.]***

Home Based Business must comply with the following regulations:

1. No outdoor storage of material associated with the home based business is permitted.
2. No more than one (1) Identification Sign for home occupations is permitted with a maximum size of 1.0 m<sup>2</sup> in an R1 and RR1 zone.
3. The home occupation shall be carried out wholly within a dwelling or permitted accessory building.
4. No retail sales other than the sale of goods produced on the premises is permitted.
5. A home based business may not include the following in an R1 Zone:
  - a. Stables, kennels or animal breeding operations
  - b. Restaurants
  - c. Parking or storage of commercial, industrial or construction equipment and material
  - d. Vehicle or equipment repair and maintenance
  - e. Metal fabricating
  - f. Heavy/Light manufacturing

I agree to abide by the above regulations regarding my home based business.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**OFFICE USE ONLY**

Business Classification	_____	Copy to Building Inspector	_____
Present Zoning	_____	Building inspection completed	_____
OCP Designation	_____	Fire safety inspection completed	_____
No. of off-street parking spaces required	_____	No. of off-street parking spaces provided	_____
Is proposed use permitted?	_____	Change in Occupancy?	_____
New Construction?	_____	Approved by Health Authority?	_____
Copy to CFO (Utilities)	_____	Receipt No.	_____
<b>Yearly Fee</b>	_____	<b>Business Licence No.</b>	_____

COMMENTS:

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Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

CAO \_\_\_\_\_

CFO \_\_\_\_\_

BEO \_\_\_\_\_

Signature: \_\_\_\_\_

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** November 22, 2021  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Economic Analysis of Proposed Water Service Agreement to AIB

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### **Purpose**

Provide Council with an evaluation report in regards to the proposed initiative of providing Ashcroft Indian Band with Village water from a financial perspective.

### **Recommendation**

*That, providing water from the Village of Ashcroft's Water Treatment Plant to AIB must remain cost neutral for the taxpayers of the Village, and that, AIB must assume all costs associated to provide water to AIB and further that, the Village agrees to charge for water based on volume metered as it exits the Village boundaries at cost (zero profit margins).*

### **Alternatives**

N/A

### **Discussion**

As CFO it is my duty to take a narrow perspective exclusively focussed on the financial impact of this decision to the taxpayers of the Village. This matter could have an impact on the provision of water at reasonable costs to the residents of the Village of Ashcroft.

## **Inflationary Environment**

We have entered a period of inflationary economics and a significant portion of our costs are rising quickly including energy costs that are slated to rise as much as 50%. Despite this the Village has worked hard to minimize tax increases and has limited our annual increase to 2.5% over the last five years. We realize that a significant proportion of the Village are seniors who are on a fixed income and Council and staff work hard to manage the Village resources prudently while maintaining our infrastructure and setting aside reserves. We are in an enviable position of being one of the very few municipalities which has built a new Water Treatment Plant to Canada Drinking Water Standards significantly under budget while balancing utility rates to fully cover our costs of providing water and sewer services.

## **Federal Funding vs Small Rural Village**

The Village is willing to provide the water at cost without charging any profit margin. This proposal is fair based on our very limited resources as compared to the Federal Government which finances AIB.

## **Principle of Separate Governance**

The Village is governed by the Council under the Community Charter, while the AIB is governed by a federal mandate. Bylaws regulate cost charges for water to residents; if the fees charged as per bylaw do not cover actual cost of the service, the taxpayers who are the system users pay the shortfall. There is no cost recovery method included in the proposal from AIB for potential revenue shortfalls. Additionally, the Water Regulation Bylaw provides the Village an opportunity to restrict water usage when reservoir volumes are low, maintenance to water works is required, or for other reasons ie. drought or power outage. The Village bylaws have no jurisdictional authority outside the Village of Ashcroft, meaning that managing water consumption at AIB during times of implemented water restrictions in Ashcroft could present challenges.

The maximum daily demand estimates from AIB have been reduced from the an initial 10.3% to the current 7.8% of the WTP capacity, at the same time, that infrastructure at AIB has expanded. The risk of AIB exceeding their estimates of usage is better managed under contractual obligation if we are able to charge on the basis of usage and more importantly limit usage to the agreed amount at the source when the water crosses the Village boundaries. We need to avoid a situation in which AIB consumption exceeds its initial estimate, resulting in the Village of Ashcroft being unable to meet community water needs, but contractually obligated to continue supplying AIB.

## Future Infrastructure Costs

The Village has found it necessary to use all current treatment capacity at the WTP. In order to supply the AIB with water a third filtration train will need to be installed at the WTP. Without the addition of the third train the WTP does not have the capacity to supply AIB with water, therefore, AIB bares the entire cost of this third train.

## Cost of Negotiation

The Village has been negotiating this agreement since 2010 and over the course of these negotiations, we have incurred costs in time, legal and engineering fees. The legal and engineering fees alone have cost the Village nearly \$30,000 within the last 5 years. Therefore, the costs of further negotiations should be the cost of Indigenous Services Canada.

## In Summary

From a fair and equitable financial perspective:

1. The proposal must be cost neutral to the taxpayers of Village of Ashcroft.
2. The Village should charge for water based on per unit consumption which is to be metered at the point where the water exits the Village boundaries.
3. The water pumped to AIB will not exceed a mutually agreed upon volume, so as not to leave the Village vulnerable to a lack of water.
4. AIB pays the fair share of costs in proportion to their usage, based on actual metered water usage.
5. AIB pays the full cost of the third train installation.
6. All further capital investment, repairs and replacements be shared based on the proportional usage.
7. Capital reserves as required by our Asset Management mandate be proportionally contributed and set aside into reserve accounts by each community.
8. All further legal and engineering fees entailed in putting this agreement into effect be paid by ISC and no further cost be incurred by the Village.

### **Strategic/Municipal Objectives**

Prudent Financial Management

### **Legislative Authority**

Community Charter

### **Financial Implications**

Long-term financial impact

Elevated risk

### **Attachment Listing**

**Prepared by:**



Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer



November 17, 2021

Mayor and Council of  
Village of Ashcroft

Healthcare

Healthcare and Wellness Coalition (HAWC) has been acting as healthcare advocates for the entire catchment area of the Ashcroft Community Health Centre and Hospital. In addition, we continue to lobby to improve the physician recruitment and retention for the entire catchment area.

We have petitioned and lobbied government and Interior Health since 2018 to get some action to address the failing healthcare model that we currently have. We have some measured successes and work side by side with Interior Health, Division of Family Practice, and local elected councils to find ways to improve the situation.

Amid challenging world pandemics, wildfires, and global medical professional shortages, we continued to make small progress towards a new healthcare model. We set a goal to have community engagement to hear what the members of all our communities feel is working well and what we must have and what we would like to have in our healthcare model.

We reached an understanding at meetings over the summer – meeting every two weeks with IH and Division of Family Practice as a working group of the Area Healthcare Planning table to plan Focus Groups to encourage community engagement. Further discussions were with Lisa Zetes-Zanatta of Interior Health; she advised that she had approval to proceed with a joint effort to hold focus groups.

However, we are discouraged by slow progress by Interior Health and Division of Family Practice along with an unexpected absence of a key player in Interior Health. Despite these setbacks, we remain determined to take the lead in engaging our communities towards the planning of a new healthcare model with initiating focus groups and surveys.

We all feel it is important to consult with the community on such an important matter.

We are asking for the Village of Ashcroft to consider providing a letter of support and encouragement to take this next step.

We are asking for the Village of Ashcroft to join us in whatever capacity they feel appropriate in the focus group discussions. We plan to dedicate one focus group to local elected officials.

Community Health Centre Society



for Ashcroft and Area

Currently we are setting aggressive timelines to have the focus groups planned and completed by Middle of February. The information gathered will help us navigate the planning of the new Healthcare Model in the spring.

Respectfully

Sheila Corneillie  
President of HAWC  
On behalf of the Executive and Membership

Dear Mayors and members of Council of all 162 municipalities in BC.

I am writing to ask you to consider supporting a petition that calls on the federal government to take legislative action on consumer fireworks.

Each year on holidays such as Halloween and New Year's, many municipalities are stretched thin responding to calls about fireworks, even with local restrictions or bans in place. This diverts important resources away from other public safety concerns. In some cases, fireworks have been mistaken for gunfire, and I understand that there are police departments looking for ways to reduce these calls for service so that their officers can focus on the most serious public safety priorities.

Asking the federal government to take greater responsibility for consumer fireworks would help to alleviate this burden for you, as well as significantly improve the well-being of your communities.

As you may know, fireworks put the health of animals, people, and the environment at risk. They can frighten and injure pets, farm animals, and wildlife, maim and even kill people, pollute the soil and water, and cause wildfires. Restricting their use by the general public would go a long way to protecting all members of your communities.

The federal petition, available at <https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-3591>, already has significant support from British Columbians. Please consider adding your voice to this important issue.

Thank you for your time and consideration.

Lavinia Rojas

Victoria, BC

V8V 1S9



**Legion** 

[www.legionbcyukon.ca](http://www.legionbcyukon.ca)

**British Columbia / Yukon Command  
The Royal Canadian Legion**

***“Military Service Recognition Book”***

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing another **5,000 copies** of our 17th Annual **“Military Service Recognition Book”**, scheduled for release by Remembrance Day 2022, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **149 Branches and 80 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

**Thank you for your consideration and/or support.**

Sincerely,



**Val MacGregor  
President of BC/Yukon Command of The Royal Canadian Legion**



# Legion

www.legionbcyukon.ca

## British Columbia / Yukon Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

#### Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>GST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$2,071.43	+ \$103.57	= \$2,175.00
Inside Front/Back Cover (Full Colour)	\$1,833.33	+ \$91.67	= \$1,925.00
Full Colour 2-Page Spread (COLOUR)	\$3,419.05	+ \$170.95	= \$3,590.00
Full Page (Full Colour) 7" X 9.735"	\$1,709.52	+ \$85.48	= \$1,795.00
Full Page B&W 7" X 9.735"	\$1,142.86	+ \$57.14	= \$1,200.00
½ Page (Full Colour) 7" X 4.735"	\$1,000.00	+ \$50.00	= \$1,050.00
½ Page B&W 7" X 4.735"	\$685.71	+ \$34.29	= \$720.00
¼ Page (Full Colour) 3.375" X 4.735"	\$619.05	+ \$30.95	= \$650.00
¼ Page B&W 3.375" X 4.735"	\$485.71	+ \$24.29	= \$510.00
1/10 Page (Business Card-Full Colour)	\$333.33	+ \$16.67	= \$350.00
1/10 Page B&W (Business Card) 3.375" X 1.735"	\$285.71	+ \$14.29	= \$300.00

G.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command  
The Royal Canadian Legion  
(BC/Y RCL)  
(Campaign Office)  
P O Box 5555  
Vancouver, BC V6B 4B5





## BC/Yukon Command

#101 – 17618 58 Avenue  
Surrey, BC V3S 1L3  
Tel: (604) 575-8840  
Fax: (604) 575-8820  
info@legionbcyukon.ca

[legionbcyukon.ca](http://legionbcyukon.ca)

Dear Valued Supporter,

Thank you very much for your pledge of support of The BC/Yukon Royal Canadian Legion's Military Service Recognition Book Project. This annual publication recognizes the Veterans and Service Personnel of BC and the Yukon who have so honourably served our country. This keepsake book helps us to remember their selfless contributions. Your vital and generous contribution makes it possible to print 5,000 copies of this book free of charge to distribute to communities throughout BC and the Yukon.

The Royal Canadian Legion plays an active role in communities throughout BC and the Yukon. There is barely a citizen within our Command whose life isn't touched by The Royal Canadian Legion. Often times the public isn't aware of the extent of our work.

### Who we are and what do we do?

The Royal Canadian Legion receives no Government funding for our operations. We rely on our member's dues, donations from the public and in-house fundraising activities. The over 45,000 Legion members in BC/Yukon are dedicated to assisting Veterans and local communities. Here are some ways we give back:

- \$1,000,000 to sponsor the Veterans' transition and trauma counseling program at UBC for Veterans.
- The Legion has contributed to the education of over 200 rural family doctors through UBC Chair of Family Practice.
- \$250,000 commitment to providing education transition services for Veterans at BCIT.
- Over \$600,000 donated annually for Veterans' hospitals and extended care facilities.
- Over \$350,000 donated to Youth Programs, sponsoring a variety of sports teams.
- Over \$275,000 in Bursaries and Scholarships.
- Sponsor over 5,000 cubs, scouts, guides and cadet groups.
- \$25,000 donated annually to send youth athletes to National Athletic Camps.
- Over \$500,000 from poppy funds in direct assistance to Veterans and their dependents in need.

Again, we thank you for your sponsorship and support of this very important project. Consider the Legion for your charitable giving, volunteer opportunities and even for a great place to meet new friends when you join as a member of your friendly local branch!

Sincerely,

Valerie MacGregor,  
President of BC/Yukon Command of The Royal Canadian Legion

P.S. Check out our organization at [www.legionbcyukon.ca](http://www.legionbcyukon.ca)

# Join The Legion to be part of a welcoming organization:

# Where Belonging Matters

Legion Branches in 150 communities in British Columbia and the Yukon are open for new members and look forward to welcoming you! Legion membership is open to all Canadian citizens 18 and over.

If you'd like to be referred to a local Branch - call, email or go online.

Call: 604.575.8840 or 1.888.261.2211

Email: [info@legionbcyukon.ca](mailto:info@legionbcyukon.ca)

[legionbcyukon.ca](http://legionbcyukon.ca)





1095 Todd Road | PO Box 933 | Cache Creek, BC | V0K 1H0

goldcountry@telus.net | www.exploregoldcountry.com | Toll Free 1.877.453.9467 | Tel 250-457-6606

Mayor Roden and Council  
Village of Ashcroft, BC

November 16, 2021

Mayor Roden & Council

Gold Country Shop Local BC Grant letter of support request.

Gold Country Communities Society is making application to the Shop Local BC Grant. The grant is funded by the Government of Canada. The shop Local initiative provides grants for programs and campaigns that encourage Canadians to shop local, helping businesses navigate through and beyond the pandemic.

If granted the funding, Gold Country would undertake the task of creating a series of Shop Local BC Campaign videos highlighting businesses in each of the Gold Country Communities. Each video would be approximately 3 minutes in length showcasing local businesses stating that they are “Open for Business” encouraging the Shop Local motto. Gold Country would also create a Community Collective Website; a collaborative site showcasing Gold Country businesses and artisans, allowing artisans and businesses to have profiles with links to their collections. This site would be organized additionally by communities, giving further exposure to the region of Gold Country. With a shopping cart, order management capabilities, and payment processing options, this website would have added functionality allowing for automatic orders, product catalogue pages, search function, and would also host Gold Country’s own merchandise. This undertaking would create employment and shop local opportunities for those in our region.

Gold Country Communities Society works hard to secure the economic diversification of our region by making application to programs and grants such as the Shop Local BC initiative, using the funding to make creative content campaigns designed to showcase our merchants, artisans, cultures, and region. This funding would be an extra help regionally in the recovery of our area after the terrible wildfires and impacts of the Covid-19 pandemic. We are kindly asking our communities and stakeholders to support Gold Country in its application to the Shop Local BC Grant by sending us a letter of support for this application. Letters are needed as soon as possible, but no later than November 25<sup>th</sup>, 2021. Thank you, and if you have any questions at all please contact the office.

Marcie Down,

Executive Director  
Gold Country Communities Society

Ashcroft | Blue Sky Country | Bonaparte Plateau Cache Creek | Clinton  
Copper Desert Country | Lillooet | Logan Lake | Lytton

# School District No. 74 (Gold Trail)

PO Box 250, Ashcroft, BC V0K 1A0

Phone: 250 453 9101 FAX: 250 984 0772

[www.sd74.bc.ca](http://www.sd74.bc.ca)



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## NEWS RELEASE

### **Co-Chairs Re-Elected for the Board of Education**

At the November 2, 2021 Board of Education meeting, Trustees Nancy Rempel and Valerie Adrian were re-elected as Co-Chairs of the Board.

In addition, Trustee Nancy Rempel was re-elected as the BC Public School Employers' Association (BCPSEA) representative and Trustee Carmen Ranta was re-elected as the BC School Trustees Association (BCSTA) Provincial Council representative.

**08 November 2021**

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*Gold Trail respectfully acknowledges that the land on which we gather is the unceded and traditional territory of the Nlaka'pamux, St'at'imc and Secwépemc First Peoples.*



# The Board Bulletin

News from School District No. 74

## November 2, 2021

The Board of Education met at the School District office on November 2, 2021.



### K-12 Sector Guidelines for Vaccination Policies

On October 22, 2021, the Ministry of Education released the [K-12 Sector Guidelines for Vaccination Policies](#). The Board reviewed the guidelines and discussed how to proceed to determine if the board should develop a vaccination policy. The board decided to apply a decision-making framework to guide the process.

While there are a number of steps in this framework, the Board of Education has directed staff that the process should proceed in a timely manner. As the board proceeds, the discussions and decisions may occur in open or closed meetings depending on the subject matter.

The board will provide regular updates on decisions made during this process.

### Board Elections

The Board of Education held elections for Chair and Vice Chair. Nancy Rempel was elected as Board Chair and Valerie Adrian was elected as the Vice Chair. The Gold Trail Board of Education operates within a Co-Chair model which provides the opportunity to create a two-person team to provide the leadership of the Board. Nancy Rempel was also re-elected as the repre-

sentative to the BC Public School Employers' Association (BCPSEA) and Carmen Ranta was re-elected as the representative to the BC School Trustees Association (BCSTA) Provincial Council.

### Trustee Electoral Boundary Change

The Board approved to proceed with a consultation process for the proposed boundary change to Electoral Area E. Information regarding timelines and costs of an extended consultation will be brought back to the January 4, 2022 Open Board meeting.

### 2021/22 Annual Capital Bylaw

The Board approved the 2021/22 Annual Capital Bylaw representing Five-Year capital projects funded by the Ministry of Education. Projects that are supported to proceed are the Kumsheen ShchEma-meet School renovation, Lillooet Secondary School Geothermal and HVAC upgrades, Kumsheen ShchEma-meet School HVAC upgrades, George M. Murray Elementary universally accessible playground and an 80-passenger school bus.

### Statement of Financial Information (SOFI)

The Board reviewed and approved the 2020/2021 Statement of Financial Information (SOFI) which includes statements of assets, liabilities, schedules of debt, remuneration and expenses.

#### Upcoming Board Meeting

January 4, 2022 Via Zoom Webinar, time 2:00 p.m.

School District No. 74 Board of Education

Rural Area B	Valerie ADRIAN	vadrian@sd74.bc.ca
Rural Area E	Donna ALJAM	daljam@sd74.bc.ca
Rural Area A	Larry CASPER	lcasper@sd74.bc.ca
Rural Area D	Carmen RANTA	cranta@sd74.bc.ca
Rural Area C	Nancy REMPEL	nrempel@sd74.bc.ca
District of Lillooet	Orra STORKAN	ostorkan@sd74.b.ca
Village of Ashcroft	Vicky TRILL	vtroll@sd74.bc.ca

School District No. 74 (Gold Trail) PO Box 250  
400 Hollis Road, Ashcroft, BC V0K 1A0  
(250) 453-9101 Website <http://sd74.bc.ca>



## North America's Railroad

### **NEWS RELEASE**

## **CN SIGNS THE "BUSINESS AMBITION FOR 1.5°C" AND JOINS THE "RACE TO ZERO" CAMPAIGN**

***The Company commits to setting a 2050 net-zero target for its carbon emissions***

***CN's commitment is in line with the criteria and recommendations of the Science Based Targets initiative***

**Montreal, November 12, 2021** – CN (TSX: CNR) (NYSE: CNI) is proud to announce its commitment to setting a target in line with a 1.5°C scenario and to achieving net-zero carbon emissions by 2050. By doing so, CN is the first North American railroad to formally commit to having a net-zero target by joining the Business Ambition for 1.5°C and the United Nations' Race To Zero campaign.

After announcing important partnerships related to renewable fuels testing and the purchase of a battery-electric locomotive for a joint pilot last week, the Company continues to take meaningful steps towards reducing overall emissions and minimizing the impact of its operations.

"As a world-class transportation leader and trade-enabler, CN handles over C\$250 billion worth of goods and carries more than 300 million tons of cargo annually, and is proud to be moving all these products in a sustainable way. CN's pledge to net-zero carbon emissions by 2050 further builds upon our commitment to short-, medium- and long-term targets, robust and transparent climate change disclosures, and our goal to continue to lead our sector in the transition to a low-carbon economy. CN has a strong track record of fuel and carbon efficiency and, in 2020, achieved its best locomotive fuel efficiency ever – over 4% better than the previous record set in 2019 – which avoided approximately 275,000 tonnes of emissions. We will continue to decarbonize our operations and, in turn, will enable our customers to reduce their transportation supply chain emissions and support their and our growth in sustainable products and markets."

- Jean-Jacques Ruest, President and Chief Executive Officer

CN has been recognized as a leader in sustainability in the North American rail industry and has been a pioneer in the transition to a low-carbon economy, offering carbon-efficient transportation solutions to its customers. Since 1993, the Company has reduced its rail locomotive greenhouse gas (GHG) emissions intensity by 43%, thereby avoiding over 48 million tonnes of emissions. To this day, CN continues to lead the North American rail industry, consuming approximately 15% less locomotive fuel per gross ton-mile than the industry average.

“Sustainability is at the heart of how we conduct our business every day and defines our contribution to building a more sustainable future. CN recognizes the importance of collaborating with suppliers, governments, supply chain partners, academics, and cleantech providers in achieving an effective transition to net-zero emissions by 2050.”

- Janet Drysdale, Vice-President, Sustainability

In 2017, CN was amongst the first hundred companies globally to set an approved science-based target, and in 2021 it restated that target to reflect an increased level of ambition. CN recognizes the importance of mitigating and adapting its business to changing climate conditions. The Company’s Climate Action Plan and pledge to net zero both support the Paris Agreement.

In April 2021, the Science Based Targets initiative (SBTi) approved CN’s commitment to reduce scope 1 and 2 GHG emissions by 43% per million gross ton miles by 2030 from a 2019 base year, and to reduce scope 3 GHG emissions from fuel- and energy-related activities by 40% per million gross ton miles by 2030 from a 2019 base year. CN’s Climate Action Plan and 2030 target are focused on five key initiatives: investing in locomotive fleet renewals, increasing the use of fuel-efficient technologies, leveraging big data analytics, enhancing our operating practices, and expanding the use of cleaner fuels.

The Company has publicly reported its GHG emissions, climate change strategy, and year-over-year progress annually since 2009 through its CDP reports. CN’s Climate Action Plan and annual sustainability disclosures are aligned with rigorous international standards, such as the Global Reporting Initiative (GRI), the Sustainability Accounting Standards Board (SASB), the Greenhouse Gas Protocol, and the Task Force on Climate-related Financial Disclosures (TCFD). Further, CN releases its Delivering Responsibly sustainability report biennially. In 2020, the Company’s actions to reduce emissions, mitigate climate risks and to develop the low-carbon economy resulted in CN being one of only three Canadian companies listed on CDP’s prestigious Climate Change A List.

To learn more about how CN is working to build an environmentally sustainable future, please visit <https://www.cn.ca/en/delivering-responsibly/environment/>

To learn more about how CN has been recognizing and collaborating with customers and supply chain partners through the EcoConnexions Partnership Program since 2014, visit <https://www.cn.ca/en/delivering-responsibly/environment/ecoconnexions-programs/>

## About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada’s Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

To align with the most ambitious aim of the Paris Agreement and to what science dictates is necessary to reduce the destructive impact of climate change on human society and nature – to reach net-zero global emissions by 2050 at the latest in order to limit global warming to 1.5°C – CN is committing to set a long-term science-based target to reach net-zero value chain GHG emissions by no later than 2050 in line with the SBTi Net-Zero Standard, submit it for SBTi validation and publish it, all within a maximum of 24 months.

#### **About the SBTi**

SBTi is a collaboration between CDP, the United Nations Global Compact, World Resources Institute and the World Wide Fund for Nature that defines and promotes best practice in science-based target setting and independently assesses companies' targets. For more information, please refer to their website: <https://sciencebasedtargets.org/>.

-30-

#### **Contacts:**

##### **Media**

##### **Canada**

Mathieu Gaudreault

CN Media Relations

514-249-4735

[Media@cn.ca](mailto:Media@cn.ca)

##### **Investment Community**

Paul Butcher

Vice-President

Investor Relations

514-399-0052

[investor.relations@cn.ca](mailto:investor.relations@cn.ca)

## DEBRA ARNOTT TO RETIRE AS GENERAL MANAGER OF COMMUNITY FUTURES

November 15, 2021

*Call for application opens as Community Futures seeks new leader of operations*

ASHCROFT, November 15, 2021 – Debra Arnott has announced her decision to retire in 2022 as General Manager of Community Futures, providing an opportunity for a new leader.

During Arnott’s 30 year tenure, she realized several notable achievements for Community Futures, including creating new programs to meet ever-changing economic conditions, providing early support to innovative projects that have scaled provincially. Arnott’s guidance and vision leading the organization has been instrumental in positioning CF as a key collaborator and Instigator for long-lasting regional economic development, diversification, and resilience in the South-Central Interior of BC.

“Deb’s work leading CF Sun Country has been key in helping build and foster strong and lasting relations across our region and all levels of government through her flexibility and authenticity in the past three decades. I am sad to see Deb retire but know that she is leaving behind a lasting legacy within the organization of being community-oriented and future-focused “ CF Sun Country Chair Michelle Hawkins

This is an opportunity for a new leader to take the helm, enabling economic growth and sustainability in the region. The CF board has started to work on finding a replacement. Arnott will remain in place until her successor is hired and support the transition.

“It has been an incredible journey serving and living in the region. The past few years have been extremely rewarding as programs and support for small businesses were developed due to the disasters that have taken place. I have had the privilege of being surrounded by the incredible team in the CF network and have cultivated solid partnerships with all levels of government and organizations. My replacement will have a new lens with new ideas that will benefit the region, I am excited for the changes.”

“On behalf of the board, we all wish Deb the very best as she enters this new chapter of her life. She certainly leaves behind big shoes to fill and we know that the next person coming in will bring a similar commitment and values ensuring our organization continues to be community-minded, intuitive, and forward-thinking.” CF Sun Country Chair Michelle Hawkins

The posting opens on November 15, 2021

For all inquiries on the position and application process, please see posting on [www.cfsun.ca](http://www.cfsun.ca) and/or email [resume@cfsun.ca](mailto:resume@cfsun.ca)

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About Community Futures:

Community Futures is part of a national economic development program that has been supporting small business and community economic development since 1986.

Our Community Futures office is a non-profit organization guided by a volunteer board of directors and staffed with business professionals. Our volunteers and staff work with community partners to develop and implement community-based economic development strategies.

We provide a variety of different support services – including business loans, training and coaching, and access to expert resources – to people wanting to start, expand, franchise or sell a business, and to owners of small- and medium-sized businesses in the community.

We also work in partnership with other business lenders, educational institutions, not-for-profits and community governments to grow and diversify our local economy.

Community Futures is funded in western Canada by [Pacific Economic Development Canada](#)

For further information:

Debra Arnott, General Manager

250-453-9165



November 16, 2021

Ref: 268752

Mayors and Regional District Chairs of British Columbia

Attendees of October 2021 Regional Meetings with Minister Josie Osborne and UBCM President Laurey-Anne Roodenburg

Dear Mayors and Chairs,

Thank you for taking the time to join Minister Josie Osborne and UBCM President Laurey-Anne Roodenburg for the October 2021 regional meetings. Hearing from UBCM directly on some of its key interests and issues was very much appreciated. As Minister Osborne and President Roodenburg said during the call, these meetings continue to be a great opportunity to hear from you about the key issues and opportunities you are working on in your communities now and in 2022 (in addition to COVID-19).

I first wish to acknowledge the many people and communities in B.C. currently facing emergencies due to severe weather and flooding. I know that in many places you and your residents are under intense stress, facing evacuation orders and alerts and doing everything possible to stay safe. Please know that our thoughts and support are with you, along with our deep gratitude for the courage, tireless work and dedication to community demonstrated by you and your staff in this emergency situation.

There were a number of themes that came up during the meetings, including guidance regarding the implementation of vaccine mandates for local governments, local government finance review, rising infrastructure costs, and protection of old growth forests. This email provides links and resources to some of the topics raised.

## COVID-19 Update

### Federal COVID-19 proof of vaccination for travel

The Government of Canada has created a [federal COVID-19 proof of vaccination](#) document for travel within Canada and internationally. As of October 30, 2021, the federal government requires all travellers 12 years and 4 months of age and older to be fully vaccinated and show proof of vaccination to use federally regulated methods of travel. Note that BC Ferries does not require proof of vaccination.

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Ministry of Municipal Affairs    Local Government

Mailing Address:  
PO Box 9490 Stn Prov Govt  
Victoria BC V8W 9N7  
Phone: 250 356-6575  
Fax: 250 387-7973

Location:  
6th Floor, 800 Johnson Street  
Victoria BC V8W 1N3  
  
[www.gov.bc.ca/muni](http://www.gov.bc.ca/muni)

People who live in BC have 3 options to get Canada's COVID-19 proof of vaccination for travel:

- Access online through Health Gateway ([gov.bc.ca/covidtravel](http://gov.bc.ca/covidtravel))
- Request by phone ([1-833-838-2323](tel:1-833-838-2323), translators are available)
- Visit most Service BC offices (Vancouver, Burnaby and Surrey locations don't offer printed copies)

The federal government has indicated that it will allow British Columbians to use the BC Vaccine Card to travel within the country until November 30, while the national proof of vaccination is implemented.

More information is available at [gov.bc.ca/covidtravel](http://gov.bc.ca/covidtravel).

### **PHO Order on gatherings and events**

On October 25, an updated [PHO order on gatherings and events](#) was released. Under the updated order, there are no capacity restrictions for indoor or outdoor personal gatherings (unless specified in specific regional health orders).

There is no capacity limit for indoor organized gatherings, including sporting events, concerts, live theatres, movie theatres, dance and symphony events, art events, weddings, funeral receptions outside of funeral homes, and other gatherings such as parties. [Proof of vaccination](#) is required for organized gatherings for more than 50 people. The requirement that individuals must remain seated in pubs and restaurants has been removed in order to allow for more freedom of movement. Note that some organized gatherings have some capacity restrictions and seats must be provided at some events with more than 50 people.

Other public health restrictions remain in place, including [indoor mask requirements](#). Capacity limits also remain in effect where regional orders are in place, including Fraser East and part of Northern and Interior Health regions. More information on provincial and regional restrictions can be found [here](#).

Local governments are not required to obtain proof of vaccination from individuals attending meetings or engaging in essential local government business – including at council/board meetings and public hearings. This means that individuals are not required to show a vaccine card to attend these essential functions. However, local governments must continue to follow their communicable disease plans and applicable provisions of Provincial and Local Orders on Gatherings and Events to ensure health and safety in respect of meetings. In addition, the proof of vaccination requirements for many [non-essential indoor recreational activities](#) remain in place.

While capacity limits no longer apply to council/board meetings or public hearings, local governments may choose to place limits on specific spaces based on their own communicable disease plans. Local governments that place capacity limits on meeting spaces must continue to ensure they are meeting legislated open meeting requirements.

The new legislative framework providing local governments with the authority to authorize electronic regular and committee meetings in their procedure bylaws came into force on September 29. The electronic meetings framework requires local governments to provide a place for the public to attend to hear or watch meetings held electronically to support the principles of accessibility and transparency.

Local governments who want to continue to meet electronically must go through the process of amending their procedure bylaw. The ministry has produced [guidance](#) to assist local governments to understand the new rules and process for amending procedure bylaws.

Note that electronic public hearings are not the same as electronic meetings. Procedures for public hearings are not required in a local government procedure bylaw; however, those local governments that have included public hearing procedures in their procedure bylaw are encouraged to review and update it as necessary to accommodate the new authorities.

Keep watching [BC's Response to COVID-19](#) website for updates, and please encourage your residents to do the same. We will continue to work with you, so that you have the support and information you need to move forward based on the Provincial Health Officer and Medical Health Officer's most recent Orders.

#### **Vaccine mandates for local government elected officials and staff**

There is no public health order requiring proof of vaccination for employees outside of health care settings. Local governments may choose to adopt their own corporate vaccination policies for local government employees and elected officials, taking into consideration the labour and legal contexts within which they operate, including workplace safety, privacy law and employment law.

Several B.C. local governments have implemented policies for staff requiring proof of vaccination by a specific date as a condition of employment (e.g., Victoria, Kamloops, Vancouver, and the Capital Regional District). Other local governments have put in place policies recommending vaccination and in a few cases the vaccination policies implemented by council also apply to locally elected officials (e.g., Penticton). Some councils have "self-declared" that all members are vaccinated (e.g., Victoria, Saanich) where a vaccination mandate policy only applies to employees.

We welcome these employers' leadership, and I would encourage you to connect with your colleagues in communities that have implemented vaccination policies to learn more about the approach they have taken and advice they have received.

#### **2021 UBCM Convention**

Minister Osborne would like to thank the UBCM team for putting on another excellent convention this year. Key topics identified at Convention included the Financial Resiliency Report, responsible conduct, and modernizing forest practices -- which are all of interest to both the province and local governments.

Premier Horgan announced at Convention that the Province will work with UBCM to establish an MOU to review the local government finance system in BC and he has asked Minister Osborne and Minister of Finance, Selina Robinson, to direct respective ministry staff to undertake this work. Work on the MOU is underway, and we will keep you updated in the process.

### **Infrastructure Funding**

The governments of Canada and B.C. are committing up to \$270 million towards the third and final intake of the Environmental Quality (EQ) Program, under the Investing in Canada Infrastructure Program (ICIP), which was announced on October 8. Program information can be found [here](#). The third intake of the EQ Program is now open, and the **application deadline is January 26<sup>th</sup>, 2022, 4:00 pm PST**.

The Environmental Quality Program is focused on infrastructure that will support quality and management improvements for drinking water, wastewater, and stormwater. It will also support projects that remediate contaminated sites and divert solid waste from landfill. Applicants are encouraged to consider projects that add value around environmental protection, resource recovery and reuse, climate change adaptation and mitigation and energy efficiency, generation, and recovery. A water conservation plan is a requirement for any drinking water and wastewater projects.

Please email [infra@gov.bc.ca](mailto:infra@gov.bc.ca) to get connected to a program team member who can respond to your questions.

### **Municipal Affairs Statutes Amendment Act (No. 2), 2021 – Bill 26**

The Municipal Affairs Statutes Amendment Act (No. 2), 2021, [Bill 26](#), was introduced by Minister Osborne in the B.C. Legislature on October 26, 2021 and passed 3<sup>rd</sup> reading on November 3, 2021. Upon receiving Royal Assent in the coming weeks, the bill will officially come into effect. Bill 26 proposes amendments to various pieces of provincial legislation including the *Community Charter* and the *Local Government Act* among other Acts. Progress of Bill 26 in the B.C. Legislature can be tracked [here](#).

The amendments address a variety of topics including new tools to help local governments support housing supply by streamlining their development approval processes, modernized public notice requirements, the requirement for councils and boards to consider codes of conduct, and community specific amendments including allowing the dissolution of the Jumbo Glacier Mountain Resort Municipality.

Together, the changes in this bill will have meaningful impact by providing authorities that support efficient and effective local government operations. These amendments address issues not contemplated by existing legislation, and they will enable local governments to respond to circumstances in their community and provide new tools to increase the efficiency and timelines of housing development, allowing for more homes to be built, faster.

I sent a more detailed communication regarding Bill 26 to you on October 26, 2021 and a circular with further technical details on the amendments to local government Chief Administrative Officers and Corporate Officers on October 29, 2021.

If you have any questions regarding the proposed amendments to public notice provisions or the new requirement to consider a code of conduct, please contact our Governance and Structure Branch. You

can reach the Governance and Structure Branch by phone or email at: 250 387-4020 or [LGGovernance@gov.bc.ca](mailto:LGGovernance@gov.bc.ca).

If you have any questions about the proposed changes to public hearings and delegation of development variance permits, please contact our Planning and Land Use Management Branch. You can reach the Planning and Land Use Management Branch by phone or email at: 250 387- 3394 or [PLUM@gov.bc.ca](mailto:PLUM@gov.bc.ca).

### **Forestry Announcement**

On November 2, the Province [announced](#) its intention to work in partnership with First Nations to defer the harvest of ancient, rare and priority large stands of old growth within 2.6 million hectares of BC's most at risk old-growth forests.

These logging deferrals are a temporary measure – recommended by 2020's Old Growth Strategic Review – to prevent irreversible biodiversity loss while the Province, First Nations, and other partners, including local governments, develop a new approach to sustainable forest management that prioritizes ecosystem health and community prosperity throughout British Columbia.

At the same time, the Province is listening to communities, understanding their concerns, and working for them to find the best, feasible, long-term solutions. On November 8, the Minister of Forests, Lands, Natural Resource Operations and Rural Development held regional calls with local governments in forestry regions to share details of the announcement, listen to community concerns and answer questions about the deferral process.

The Province is bringing together strategically co-ordinated and comprehensive support to offset job and economic impacts that may follow the new harvest restrictions and has committed to working in collaboration with First Nations, local governments, and industry to provide people and communities affected by the upcoming temporary old-growth deferrals with a comprehensive suite of supports.

Programs include for example:

- An employment program aimed at creating short-term employment opportunities for workers
- Skills training and educational opportunities to support workers for new careers
- Supporting forestry workers 55 and older interested in bridging to retirement
- A community rapid response team that will provide in-community support and will co-ordinate with ministries and organizations to ensure supports are in place for individuals and communities
- Supports for job creation in rural British Columbia through value-added forestry and other manufacturing
- Supports for infrastructure and economic development projects that promote diversification and resilience in communities

Ministry of Forests, Lands, Natural Resource Operations and Rural Development staff will reach out to communities once specific deferrals are identified to find the best feasible solutions as the Province recognizes that local governments are important partners in sustainable forest management and will benefit from secure, innovative forestry for generations to come.

The next regional meetings with Municipal Affairs will be in December and Minister Rankin will join Minister Osborne to talk about Indigenous relationships and reconciliation. Minister Osborne's office will be in touch about the December date, time, and meeting information. If you are unable to attend the minister's meeting, please feel free to send an alternate elected official or staff member to attend on your behalf.

Sincerely,



Tara Faganello  
Assistant Deputy Minister

pc: Chief Administrative Officers  
Laurey-Anne Roodenburg, President, UBCM  
Gary Maclsaac, Executive Director, UBCM  
Nancy Taylor, Executive Director, LGMA  
Todd Pugh, Executive Director, CivicInfo BC



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Via email: c/o [cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)

Their Worship Barbara Roden  
Mayor of the Village of Ashcroft  
PO Box 129  
Ashcroft BC V0K 1A0

Dear Mayor Roden:

Thank you for your letter dated July 6, 2021, expressing your support for an Urgent and Primary Care Centre in the Village of Ashcroft. I apologize for the delay in responding.

You will be pleased to hear that there is active planning underway through the local Collaborative Services Committee (CSC) to improve primary care services in Ashcroft and that a team-based urgent and primary care centre model is being considered by partners. I also understand that the Health Advisory Wellness Coalition you reference in your letter is involved with this planning, and I encourage you and members of the Coalition to continue working closely with Interior Health and the Rural and Remote Division of Family Practice (RRDFP) in that regard.

As I am sure you are already aware, the CSC co-chairs are Ian Wood from Interior Health ([Ian.Wood@interiorhealth.ca](mailto:Ian.Wood@interiorhealth.ca)) and Christianne Kearns from RRDFP ([ckearns@divisions.bc.ca](mailto:ckearns@divisions.bc.ca)). Jason Giesbrecht ([Jason.Giesbrecht@interiorhealth.ca](mailto:Jason.Giesbrecht@interiorhealth.ca)) is Interior Health's Executive Director for Primary Care Planning and Rural/Remote Framework.

Please be assured this government is committed to working toward achieving a sustainable health care system that best supports the needs of all British Columbians. I look forward to hearing more about how the planning is progressing in Ashcroft in the months ahead.

Again, thank you for taking the time to write. I appreciate the opportunity to respond and hope you find this information helpful.

Sincerely,

A handwritten signature in blue ink, appearing to be "Adrian Dix".

Adrian Dix  
Minister



November 4, 2021

487833

Their Worship Mayor Barbara Roden  
Village of Ashcroft  
[mayor@ashcroftbc.ca](mailto:mayor@ashcroftbc.ca)

Dear Mayor Roden:

It was a pleasure to speak with you and your delegation during the 2021 UBCM Convention. I appreciated the opportunity to learn more about the challenges and opportunities in your community.

During our meeting, we discussed classification of the Village's rail terminal port. We discussed developments at the site of the terminal and the timing of their reassessments, and the need to appropriately fund the heavily used local infrastructure required to support these facilities. We also acknowledged that rail yards and inland port reloading facilities would not meet the requirements for Class 4 - Major Industry under the *Assessment Act*.

BC Assessment's framework is Province-wide; therefore, any change would have impacts across the Province. We are working with BC Assessment to review the assessment methodology of linear properties, which includes rail properties in Class 2 - Utilities. The review may address some of the revenue concerns raised by local governments.

Ashcroft can approach BC Assessment at any time to discuss the valuation of construction projects in progress. BC Assessment will continue to work with local governments to identify areas where pre-annual roll consultation processes and status updates on major valuation changes could be enhanced to better meet their needs.

As indicated during our meeting, I have asked Ministry staff to review dedicated local tax options the Village may wish to explore to support local infrastructure at this site, including tools

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used by the City of Coquitlam during my tenure there. Our staff will connect with Village staff as appropriate.

Thank you again for meeting with me at this year's convention. I appreciated the opportunity to connect with you directly and discuss issues that impact the Village of Ashcroft.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Robinson'.

Selina Robinson  
Minister

**INFORMATION CORRESPONDENCE – FLIP CHART**

**NOVEMBER 22, 2021 – REGULAR COUNCIL MEETING**

Child Sex Trafficking is Increasing – How to Stop It

Interior Health

- IH declares outbreak over at Cottonwood Long Term Care in Kelowna
- Temporary Closure of Summerland Health Centre Laboratory
- New 1-900 number expanded to improve access to Community Care
- IH evacuating Merritt clients and patients
- IH evacuating Princeton care home

CN

- CN recognized for Sustainability Leadership and Listed on the Dow Jones Sustainability World Index for 10<sup>th</sup> Straight Year

Actionable Motion and Task List Tracker - 20+A2:F1921		November			
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2020 MOTIONS</b>					
R-2020-160	"That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration."	EA	Research and draft ongoing		completed
<b>2021 MOTIONS</b>					
R-2021-80	"That Council direct staff to develop a communication strategy for public engagement and not amend Bylaw No. 834, and include a guideline of what and how information can be communicated by Council on social media."	CAO	Develop a communication strategy for public engagement including guideline for information communicated by Council on social media		in-progress
R-2021-233	That, Council direct staff to amend and consolidate the Outdoor Burning Bylaw No. 811, 2017 to allow regulated campfires within the village boundary, and that, the fees for ceremonial burning be removed, and further that, only the Fire Department and the Village is able to apply for a permit to burn fuel loads within the community.	CAO	Amend Bylaw and bring back to Council for first three readings.		completed
R-2021-250	That Council direct staff to forward a copy of Housing Needs Assessment and schedule a meeting with representatives from the Thompson View Manor Society.	EA	Send a copy of the Housing Needs Assessment and Schedule a meeting		completed
R-2021-251	That, a Grant in Aid for \$500 be provided to the Ashcroft & Area Community Resources Society for the Christmas Hamper Drive.	CFO	Send a letter advising approval of \$500 Grant-In-Aid		completed
R-2021-252	That Council direct staff to send a Letter of Support modeled after the letter in the agenda from the Avoid Frailty Regional Centre on Healthy Aging Summary	EA	Send Letter of Support		completed
R-2021-255	That, Council direct staff to arrange a meeting between Council and the SD #74 Board of Education.	CAO	A meeting be set up between Council and SD #74 Board of Education	SD #74 has been contacted and we are awaiting a reply	in-progress
R-2021-258	1.That, Council direct staff to invite MP Brad Vis to a meeting and include him in the AIB water discussions.	CAO	An invitation be sent to MP Brad Vis	MP Vis has been contacted and we are awaiting a reply	in-progress
R-2021-259	2.That, Council direct staff to research and prepare a report regarding water to AIB that includes, costs, actuals, risk and options to be brought back to the next Council meeting for consideration.	CAO/CFO	Prepare a report re: Supplying water to AIB for next Council Meeting		completed

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** November 22, 2021  
**TO:** Council  
**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
 Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
 Storm Drainage & Run Off WG  
 Trails Master Plan WG  
 Fire Department Sustainability WG

**November 8: FLNRORD meeting (TNRD)**

Stepped in for Chair Gillis to sit in on a call with Forests Minister Katrine Conroy regarding the Province's proposed changes to the harvesting of old-growth forests in B.C. Mayor Blackwell (Clearwater) and Mayor Swan (Clinton) were among those who raised concerns such as the impact on small communities, robust support for communities, and the impact on Community Forests and revenues obtained from them, which help support many small communities such as Clinton.

**November 8: Village of Lytton meeting (TNRD)**

Stepped in for Chair Gillis to attend an online meeting arranged by the Village of Lytton to discuss their draft short-term plan for Lytton and obtain feedback from residents of the Village. The meeting was also open to residents of Lytton First Nation and TNRD area 'I'.

**November 10: Trails working group meeting**

Met with consultant Tom Schoen about progress on the Trails master plan, which is being prepared and will be ready for presentation to council and the public in the New Year.

**November 10: COVID-19 Helpline group**

Discussion about the COVID-19 helpline for Ashcroft/Cache Creek residents and related matters, involving representatives from the HUB, E. Fry, Equality Project, Community Resource Society, Sage Hills Church, Ashcroft Moving Forward, Better at Home, Soup's On, Spences Bridge Community Club, BC Ambulance Service, VOA, and Village of Clinton. E. Fry is once again holding their 'Toys for Joys' and 'Santa for Seniors' campaigns; the HUB is working to get funding to take a housing plan to the next level, and is looking to implement a working group on housing; there will be a kid-friendly COVID-19 vaccination clinic for those aged 5 to 11 at the HUB on Nov. 30 from 11:30 a.m. to 6:30 p.m.; and the HUB now has the Bridging to Literacy contract from Community Futures.

**November 11: Remembrance Day service**

Participated in the Ashcroft Legion Remembrance Day service at the cenotaph.

**November 12: Housing development meeting**

Met with Al de Genova of the Honour House Society and Mike Flanagan, formerly of BC Housing, to discuss possible housing development in Ashcroft. This was a follow-up to a meeting with them earlier this summer, when we toured the community looking at potential sites.

**November 17: Interview with the *Times* of London**

Spoke with Charlie Mitchell of the *Times* about the flooding in the region and what effects it is having on the area. He had previously contacted me during the summer about the fires in the region.

**November 17: Friends of Historic Hat Creek board meeting**

Plans were made for the AGM, taking place on Dec. 1 at 3 p.m. at Cache Creek community hall. The meeting is likely to be well-attended.

**November 17: Thompson-Nicola Invasive Plant Management Committee meeting**

There was a thorough review of the season and the activities undertaken in invasive plant management throughout the TNRD, including reports of new invasive species spotted in the area. Approximately \$1.8 million was spent on invasive plant management in 2021, down slightly from 2020.

**November 17: TNRD EOC meeting**

Took part in an update from the TNRD's emergency operations centre about flooding in the area. There is no timeline for reopening either Highway 1 through the Fraser Canyon or Highway 5 (Coquihalla), both of which have sustained substantial infrastructure damage.

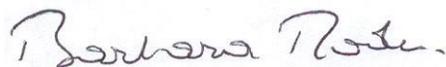
**November 18: Thompson Regional Hospital District Meeting**

The meeting took place after this report was filed. Among the items to be discussed were an Interior Health COVID-19 and immunization update and an update on clinical operations. Minor (under \$100,000) capital funding requests were considered; the only item for Ashcroft was a combi-oven with an estimated total cost of \$21,000, \$8,400 of which would be funded by the hospital district, with the balance funded by the Ministry of Health/IH.

**November 18: TNRD regular board meeting**

The meeting took place after this report was filed. There were no items on the agenda as presented that directly pertained to Ashcroft. A public hearing about proposed zoning changes to allow amusement park-type attractions at Horstings Farm Market was scheduled, and there was a recommendation to give the zoning change third reading. There was also a request that the Board approve the awarding of a contract for the design/build services of the Loon Lake Volunteer fire hall to West Alliance Construction Ltd., for a maximum price of \$1,264,120.

Respectfully submitted,



Barbara Roden,  
Mayor