



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 4:30 PM ON TUESDAY, OCTOBER 13, 2020**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*"THAT the Agenda for the Regular Meeting of Council held on Tuesday, October 13, 2020 be adopted as presented."*

**2. MINUTES**

3.1	Minutes of the Regular Meeting of Council held Monday, September 14, 2020 <i>"That the Minutes of the Regular Meeting of Council held Monday, September 20, 2020 be adopted as presented."</i>	<b>P. 1-6</b>
3.2	Minutes of the Special Meeting of Council held Monday, September 30, 2020 <i>"That the Minutes of the Special Meeting of Council held Monday, September 30, 2020 be adopted as presented."</i>	<b>P. 7-9</b>

**3. DELEGATIONS**

4.1		
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS**

5.1		
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	DPW – Chipper Report and Quotes <i>Motion Required</i>	<b>P. 10-12</b>
<b>FOR INFORMATION</b>		
6.2	CFO – Tax Sale Report	<b>P. 13</b>
6.3	DPW – Project Updates	<b>P. 14-15</b>



**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Gold Trail Trustee Elected to Branch President	<b>P. 16</b>
<b>FOR INFORMATION</b>		
7.2	Letter from MP, Brad Vis to Minister Wilkinson re Extensive Flooding along the Bonaparte River and Reply	<b>P. 17- 20</b>
7.3	Ombudsman Quarterly Report	<b>P. 21-24</b>
7.4	LCRB Policy Directive 20-26 and 20-27	<b>P. 25-26</b>
7.5	Provincial Director of Child Welfare – Foster Family Month	<b>P. 27-28</b>
7.6	Information Correspondence List – Flip Chart	<b>P. 29</b>
7.7	The Current – TNRD Board Highlights September 17, 2020	<b>P. 30</b>

**8. UNFINISHED BUSINESS**

8.1	Motion and Task Tracker	<b>P. 31-33</b>
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	EDT Steering Committee	<b>P. 34-36</b>
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**11. COUNCIL REPORTS**

11.1	Mayor Roden	<b>P. 37-40</b>
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	Section (d) Security of Municipal Property	
12.2	Section (g) Potential Litigation	

**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY SEPTEMBER 14, 2020

PRESENT: Mayor Barbara Roden  
 Councillor Marilyn Anderson  
 Councillor Jonah Anstett – via Video  
 Councillor Nadine Davenport  
 Councillor Debra Tuohey  
 Daniela Dyck, Chief Administrative Officer  
 Yoginder Bhalla, Chief Financial Officer  
 Brian Bennewith, Director of Public Works

Media - 2  
 Public - 4

EXCUSED: N/A

Prior to the meeting, Mayor Roden advised that the HUB Online Network will be recording the meeting and post to the HON you tube channel.

**CALL TO ORDER**

Mayor Roden called the meeting to order at 4:32 pm

1. **ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*  
*Motion to adopt the Agenda as presented or as amended*

1.1	<b>M/S Roden / Tuohey</b> <i>“That the Agenda for the Regular Meeting of Council held on Monday September 14, 2020 be adopted as presented.”</i>	CARRIED Unanimous R-2020-206
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CARRIED – Unanimous R-2020-206

2. **MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday August 24th, 2020 <b>M/S Davenport/Anderson</b> <i>“That the Minutes of the Regular Meeting of Council held Monday, August 24th 2020 be adopted as presented.”</i>	CARRIED Unanimous R-2020-207
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3. **DELEGATIONS**

3.1	Vicky Trill - Ashcroft HUB Society	
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	<p>Ms. Trill provided Council with a review of the HUB Mission and Vision statements and an update of activities since the COVID outbreak.</p> <p>Purpose of the HUB: to continue to keep the building open and use it for the community;</p> <p>Vision by providing programs wellness, recreation and art opportunities will help to keep residents in rural communities;</p> <p>The new terminology depicting pandemic survival as a business or non profit is "pivot". How do we pivot our operations to survive? We have done this multiple times, Coquihalla, Wildfire and now COVID. Zoom is a prime example of societal pivot;</p> <p>Overall HUB has done well, working towards a common goal, HUB is the glues and brings community and ideas together;</p> <p>COVID 19 Support Group emerged as a service to support community members at risk or in need;</p> <p>Program is being recognized provincially and may be used as a model province wide;</p> <p>Lots of things happening at the HUB</p> <p>Reason for presentation is to request two letters of support:</p> <ol style="list-style-type: none"> <li>1. Letter of support - New roof - Infrastructure grant; and</li> <li>2. General letter of support for other generic grant applications.</li> </ol> <p>Council thanked Ms. Trill for her presentation and expressed their support and appreciation for the HUB.</p>	
3.2	<p>Martina Duncan – St. Alban’s Anglican Church</p> <p>Soups On – Community Ministry;</p> <p>Member of the HUB support group;</p> <p>Pivot – adapted program to provide bag with goodies and voucher for local restaurant to those accessing the program;</p> <p>Program maintains weekly connection with vulnerable citizens and the new COVID structure supports local businesses;</p> <p>Some sponsors are ATL, E-Fry – looking for more sponsorship;</p> <p>Is requesting a 500 Grant In Aid in support of the program</p> <p>Handing out 30 – 40 vouchers \$10 each, needs sponsors and support</p> <p>Averages \$400 / week</p> <p>Questions:</p> <p>In regard to the social aspect of the program, are people continuing to connect with each other through the program?</p> <p>Consider hybrid model?</p> <p>Ms. Duncan stated that they will have to adapt the program as the weather changes.</p>	
3.3	<p>Robert Landucci – Government Street</p> <p>Santo Talarico representing the Landucci’s as an investment partner in the joint venture on the Government Street development provided a brief overview of the project and culvert issue.</p> <p>Developers here to answer any questions that Council has that may be adding to the delay the project.</p> <p>Need to set a clear and concise budget and is asking for clarity in regard to the required “study”</p> <p>Developers not prepared to move forward if any portion of the study is charged to the developer;</p> <p>Developers state that MOTI –</p> <p>Not prepared to move to the study phase</p> <p>Questions:</p>	

	<p>Initial issue is culvert size proposing          First lot development includes          Engineers have requested blueprints from MOTI information is vague          We have LIDAR info from Province and are working on moving this project forward</p>	
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question*

**Media:**

*Clarification what is:*

*MOTI – Ministry of Transportation and Infrastructure*

*LiDAR – Light Detection and Ranging*

**TNRD Area “I”:**

*In regard to Government Street, do we have storm sewer in North Ashcroft? DPW Provided clarification*

*Who will assume the liability of the storm water run off?*

*What is the cost for developing the Sign Bylaw? Staff to provide information*

*Question in regards to protest signs on private property.*

*Annual Report:*

- *Projects for Development talk about three major developments in 2019, Porter subdivision, Government Street subdivision what is third – ATL expansion*
- *ATL – standing committee remove*
- *Council appointments and participation*
- *Check numbers of staff*
- *Challenged that the BI report was only on agenda from September onward - CFO responded stating this was previously presented in closed meetings*
- *Suggestion to include a legend with the Grants & Applications table*
- *Further comments were provided in writing*

*Comment in regards to PW Road patching*

*EDTC – Committee Why two reps from Sun Country, Terms of Reference states 1 – shadowing exclusive for intern*

*Under Mayors report – McAbee trail development timeline – when will the public be able to walk the trail.*

**5. BYLAWS**

5.1	<p>Sign Bylaw No. 840          M/S Roden / Anderson  <i>“That Council endorse 1st and 2nd Reading of the Village of Ashcroft Sign Bylaw No. 840 as amended.”</i>          Discussion:          SANDWICH BOARDS allow with seating          Changeable copy sign- display does not change more than once every 10 minutes – why ie: temperature sign          Temp signs pg 6 – amend 8.2 real estate signs include for properties directing people to an out of the way property for sale on a through fair          Pg. 7 - Location – prohibited poles ---- clarify does this echo language from the pole owner (Hydro/Telus)?          Strike 16 and 17          Stabilize sandwich boards</p>	<p><b>CARRIED          Unanimous          R-2020-208</b></p>
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	Check with consultants: New building does not have to go through the permitting process, <i>Also clarify glossary, why are animated and back lit signs prohibited?</i>	
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## 6. STAFF REPORTS

<b>REQUEST FOR DECISION</b>		
6.1	2019 Annual Report <b>M/S Roden / Tuohey</b> <i>"That Council endorse the 2019 Village of Ashcroft Annual Report as amended."</i>	CARRIED Unanimous R-2020-209
6.2	EBCM Funding for Bylaw Officer <b>M/S Roden / Anderson</b> <i>"That Council direct staff to gauge the current interest of Clinton and/or Cache Creek in a shared community bylaw officer. If neighbouring communities are uninterested, staff recommend that Ashcroft draft a plan for how a bylaw officer would be utilized solely within the Village. If one or both neighbouring communities are interested, staff recommend that this partnership and funding be pursued."</i>	CARRIED Unanimous R-2020-2010
<b>FOR INFORMATION</b>		
6.3	Public Works Report – Summer Update	
6.4	Legacy Park – August Update	

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	Christopher Dow – Request to Consider Mandatory Masks <b>M/S Roden / Davenport</b> <i>"That staff send a reply letter to Mr. Dow explaining that the Village takes direction from the PHO."</i>	CARRIED Unanimous R-2020-2011
7.2	Ned Hodaly – Prioritization of Rural Connectivity Across Canada <b>M/S Roden / Tuohey</b> <i>"That Council send letter to the Prime Minister's office regarding connectivity as per the template provided."</i>	CARRIED Unanimous R-2020-2012
7.3	St. Alban's Anglican Church – Grant in Aid Request <b>M/S Tuohey / Anderson</b> <i>"That Council approve St. Albans Grant in Aid request for \$500 in support of the Soups On program."</i>	CARRIED Unanimous R-2020-2013
7.4	Sage Sound Singers – Grant In Aid Request <i>Applicant has been advised max aid is \$500.00</i> <b>M/S Anderson / Davenport</b> <i>"That Council approve the \$500 Grant in Aid request from Sage Sound Singers to produce the annual Christmas Concert virtually."</i>	CARRIED Unanimous R-2020-2014
<b>FOR INFORMATION</b>		
7.5	Interior Health – New Phone Numbers Launched to Improve Access to Community Care	
7.6	Gold Trail School District - Update on Lytton K-12 Renovation Project	
7.7	Kamloops & District Real Estate Association –Sales Figures	
7.8	TNRD – Improving Rural Internet Connectivity	

7.9	TELUS Business - Upcoming changes to Analog Private Line Services	
7.10	Information Correspondence Listing	
	<b>M/S Tuohey / Davenport</b> <i>"That the information items for the September 24<sup>th</sup> Regula Meeting of Council be received and information."</i>	CARRIED Unanimous R-2020-2015

## 8. UNFINISHED BUSINESS

8.1	Motion and Task Tracker	
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## 9. NEW BUSINESS

9.1	HUB Letter of support <b>M/S Roden / Tuohey</b> <i>"That two letters of support be sent to the HUB; one in support of Infrastructure funding application the other for generic grant application."</i>	CARRIED Unanimous R-2020-2016
	Landucci Government Street Development <b>M/S Roden / Anderson</b> <i>"That Council direct staff to provide a report to Council in regards to the requested study and proportional costs to be charged back to the developer; and further, if necessary, a Special Meeting be scheduled to address this in a timely manner."</i>	CARRIED Unanimous R-2020-2017

## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	<i>EDT Steering Committee</i> <b>M/S Roden / Davenport</b> <i>"That Council approve the EDT Committee Terms of Reference, Code of Conduct and Confidentiality Agreement as presented."</i>	CARRIED Unanimous R-2020-2018
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## 11. COUNCIL REPORTS

11.1	Mayor Roden – Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett – ATL WG – All members shortlisted what the working will be working towards: <ul style="list-style-type: none"> <li>• Enhanced walking trails in conjunction with proposed VOA Trail Master Plan</li> <li>• Walking trail along Evans Rd</li> <li>• Alternative access to slough- CN rep at the most recent meeting regarding trespassing and crossing rail lines anything on, under or supporting the bridge is trespassing</li> <li>• Alternative river access and recreation in the area – boat launch area</li> <li>• WG does not make the decisions they merely make recommendations to ATL</li> <li>• WG Does not endorse the Slough Society</li> <li>• Will bring final detailed report at next Council meeting</li> </ul> Question:	



	Has any consideration been given to collaborate with AIB and provide access to muscle beach?	
11.4	Councillor Davenport	
11.5	Councillor Tuohey – CIB no meetings due to COVID-19 Deadheading weekly, some volunteers are helping with deadheading planters in the community; Would be nice to have more helpers.	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion required to move to a Closed Meeting*

**M/S Roden / Davenport**

12.1	<i>Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1 (c) labour relations, (g) litigation, and (i) legal advice.</i>	CARRIED Unanimous R-2020-2019
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

**M/S Roden / Anstett**

*“That the Regular Meeting of Council be adjourned at 7:00 pm.”*

CARRIED – Unanimously – R-2020-2020

Certified to be a true copy of the Minutes for the Regular Meeting of Council held Monday September 14, 2020.

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden, MAYOR



THE CORPORATION OF THE VILLAGE OF ASHCROFT

SPECIAL COUNCIL MEETING

MINUTES

FOR Wednesday September 30, 2020 at 9:30 AM

PRESENT: Mayor Barbara Roden  
 Councillor Marilyn Anderson  
 Councillor Jonah Anstett  
 Councillor Nadine Davenport  
 Councillor Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
 Yoginder Bhalla, Chief Financial Officer

Media - 1  
 Public - 1

EXCUSED: Brian Bennewith, Director of Public Works

Prior to the meeting, Mayor Roden advised that the HUB Online Network will be recording the meeting and post to the HON you tube channel.

1. **CALL TO ORDER**

Mayor Roden called the meeting to order at 9:30 am

2. **ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Roden / Anderson**

“That the agenda for the Special Meeting of Council on Wednesday September 30, 2020 be adopted as amended with the addition of LCRB Temporary Expanded Service Area and Councillor Anderson’s Reports to be considered under Late Items.”

CARRIED – Unanimous – S-2020-17

3. **MINUTES**

All Minutes are adopted at a Regular Meeting of Council

4. **DELEGATIONS**

4.1	NONE	
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5. **PUBLIC INPUT / QUESTIONS**

No questions from the gallery

6. **LATE ITEMS**

6.1	<b>Temporary Expanded Patio Area (TESA) LCRB</b> <i>Councillor Davenport recused herself stating as a licensee holder of the TESA she was in conflict.</i>	
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	<b>M/S Touhey / Anstett</b> “That Council support the Liquor and Cannabis Regulation Branch’s extension of the Temporary Expanded Service Area licenses to October 31, 2021.”	CARRIED Unanimous S-2020-18
6.2	<b>Councillor Anderson – Report</b> <i>For Information</i>	

**7. BYLAWS FOR DISCUSSION**

7.1	N/A	
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**8. STAFF REPORTS**

8.1	<b>Government Street Development</b> <b>M/S Anderson / Tuohey</b> <b>Discussion:</b> <i>Council noted:</i> <ul style="list-style-type: none"> <li>• <i>The issue has been ongoing for many months and Council does not wish to hinder development;</i></li> <li>• <i>Climate change is certainly a contributor to the issue;</i></li> <li>• <i>Village must follow through with their due diligence to ensure public and property safety;</i></li> <li>• <i>Proposed cost to developer appears to be reasonable;</i></li> <li>• <i>Accessing available funding is ongoing.</i></li> </ul> “That Council resolve to undertake and complete the storm run off calculations if funding is secured and any proportionate costs not covered by grant funding be charged back to the developer.”	CARRIED Unanimous S-2020-19
8.2	<b>Bylaw Enforcement Officer</b> <i>Council noted:</i> <ul style="list-style-type: none"> <li>• <i>The need for Bylaw Enforcement is increasing;</i></li> <li>• <i>A similar initiative was attempted in 2013 using the Commissionaires;</i></li> <li>• <i>All communities are willing to explore this opportunity.</i></li> </ul> <b>M/S Tuohey / Davenport</b> “That Council appoint Councillor Anderson to the Inter-Community Bylaw Enforcement Officer Working Group, and further that Councillor Davenport be appointed as the alternate.”	CARRIED Unanimous S-2020-20

**9. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

9.1	M/S Roden / Anderson That Council move to Closed meeting under the Community Charter Section 90.1 (d)	CARRIED Unanimous S-2020-21
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**10. TERMINATION**

**M/S Roden / Anstett**

“That the Special Meeting of Council be adjourned at 10:54 AM

CARRIED – Unanimous – S-2020-22



Certified to be a true copy of the  
Minutes for the Special Meeting of  
Council held Wednesday September 30, 2020.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
MAYOR

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** October 13, 2020  
**FROM:** Brian Bennewith, Director of Public Works  
**SUBJECT:** Chipper Costs

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### Purpose

To provide Council with average cost for purchasing a Chipper.

### Recommendation

It is my recommendation that we do not proceed with the purchase of a chipper and that Council receive this report for information.

### Alternatives

1. Continue current practice of conducting Fall and Spring clean-up hauling yard waste to the TNRD site for chipping and recycling.
2. Do not continue with Fall and Spring clean-up.

### Discussion

The initial cost of the purchase ranges from \$27,000 - \$35,000, plus insurance, storage and maintenance are added to the basic annual cost, in addition the chipper would be hauled to individual locations or PW staff have to bulk haul the yard waste to our shop area and manually feed the yard waste into the chipper, this will be very labour intensive. The cost of all this is in excess of the current \$20 per load we are charged to haul our recyclable waste from our Spring and Fall pick-ups. The average Fall clean-up is about 22 loads x 2 per year x \$20 per load equals \$880. If we took in our operational cost plus the fee charges, I would think it will still be under the labour cost to chip the material alone.

### Strategic/Municipal Objectives

To become a greener community by chipping and recycling the end material

### Legislative Authority

N/A

### Financial Implications

Higher operational cost on top of the purchase price

### Attachment Listing

2 references cost

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**Prepared by:**

Brian Bennewith,  
Director of Public Works

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer



h Columbia > Kamloops > Cars & Vehicles > Heavy Equipment > Heavy Equipment in Kamloops > Ad ID 1521513352

# 2004 Brush Bandit chipper

\$27,000.00

Posted 22 days ago  
Kamloops, BC V2B 8N4



**M** matt

Owner

1 listing

avg reply

reply rate

2 yrs  
on Kijiji

Year: 2004

## Description

2004 Brush Bandit 150 Chipper. Only 292 hours in very very good condition. Pre computer engines and controls. Four cylinder turbo charged John Deere diesel engine. Very good tires. Runs awesome and chips well. \$27000 obo



# Bandit 90XP Chipper

\$31,000 ~~\$35,000~~

Listed over a week ago in Kamloops, BC

**Send seller a message**

Hi Rob, is this still available?

**Send**



Message



Save



Share



More

**Seller Information**

[See Profile](#)

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** October 10, 2020  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Tax Sale

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**Purpose**

To provide property tax sale information to Council.

**Recommendation**

NA

**Alternatives**

N/A

**Discussion**

The tax sale was initially scheduled for September 28<sup>th</sup>, 2020 as per Section 645 of the Local Government Act. It was adjourned until October 5<sup>th</sup> due to collection difficulties. Another advertisement was put out in the Ashcroft Journal and our web site was updated to attract potential bidders.

On October 5<sup>th</sup>, at 10:00 a.m. at the Community Hall the properties were offered for sale at public auction. The auction proceeded smoothly with a preamble presented by the Collector which clearly laid out the rules of the auction. All properties were sold over the minimum upset price which is set by legislation as the taxes owing and some itemized amounts.

The Tingle Street Apartments were sold for \$339,000 while the Racquetball court was sold for \$50,000. Notification to current owners and registration of notice tax sale at LTSA will occur next week.

As per the Local Government Act, the current owners have one full year to redeem their property for the upset amount and interest accrued on the final bids. If the property is not redeemed in the redemption period, the property ownership then changes to the new owners. Development of the properties is not allowed by the tax sale registrants until ownership transfers.

**Strategic/Municipal Objectives**

Financial Stewardship

**Legislative Authority**

NA

**Financial Implications**

Collection of taxes owing

**Attachment Listing**

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**Prepared by:**



Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** October 13, 2020  
**FROM:** Brian Bennewith, Director of Public Works  
**SUBJECT:** Project Updates

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### Purpose

To provide Council with a brief status update for ongoing projects.

### Recommendation

For Information Only

### Alternatives

N/A

### Discussion

#### **Curling Club:**

The Curling Club Ice plant has been installed and is operational. Dwight Hodder and Jim Duncan where given an over view of the plant's operation and orientation by Norlock Refrigeration. Technical Safety was on site to do an inspection with two upgrades still required: 1) Safety door with panic hardware to be installed to the exterior exit, 2) a Freon alarm detector with read out display near entrance door as you enter the ice plant room.

Both these items are being addressed, approximate cost of \$8,000. Items from WorkSafe BC's report are being addressed by the curling club members. The WorkSafe report also identified the need for an Asbestos Assessment of the building as a precaution in case Village employee's or contractors have to perform work in the building. We are looking at having several of our buildings assessed to meet this requirement.

#### **Hot Tub:**

A submission was sent to the Engineering Department of Interior Health for the installation of a 12-person fiberglass Hot Tub. At this point, we are waiting for a response and a permit allowing us to proceed and put together our requirement for tender. If we have not had a response by end of October, I will follow up to see what stage our application is at. It is my understanding there is a back log due to the COVID shut down earlier this year.

#### **Pool Roof:**

Clark Roofing has finished 95% of this project with some flashing work still needing to be done. We are also having them do additional flashing work where the solar terminates at the sleeper and additional caulking on all accessible bolts to ensure the roof is as weather tight as possible. This additional work will cost \$1850.

#### **Water Intake:**

Urban Systems has almost completed the design for this project and we hope that it will be out for tender by end of October.

**Lift Station # 1**

Urban Systems has completed pre design and we have had a site meeting with the engineers. With the information gathered from the site meeting, they are finalizing the design to put out for tender, which we anticipate to post by the end of October

**Sand Separators:**

This package has been put together and has been put out for Request for Quotation, closing date was October 9th but a contractor asked for a two-day extension which was granted.

As soon as this is received, Urban Systems will compile all quotes and schedule a meeting with the Village to review received quotes.

**Generator# 2 Water Pump Station:**

Site work and concrete pad was poured, Generator has been placed and most of the wiring has been done, expect this project to be completed in next couple weeks.

**STP:**

Cover-all was installed to protect BIO solids from getting to much moister content to meet regulations. SCATA system was installed, ongoing now will be adding more of our operational system for better operator control.

**Strategic/Municipal Objectives**

Strategic Initiatives

**Legislative Authority**

N/A

**Financial Implications**

As per budget

**Attachment Listing**

N/A

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Prepared by:

Brian Bennewith,  
Director of Public Works

Approved for submission to Council:



Daniela Dyck,  
Chief Administrative Officer

# School District No. 74 (Gold Trail)

PO Box 250, Ashcroft, BC V0K 1A0  
Phone: 250 453 9101 FAX: 250 984 0772  
[www.sd74.bc.ca](http://www.sd74.bc.ca)



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**REVISED**

## **NEWS RELEASE**

### **Gold Trail Trustee Elected to Branch President**

The Gold Trail Board of Education congratulates Trustee Vicky Trill on her recent election as President of the Thompson Okanagan Branch of the British Columbia School Trustees Association (BCSTA). The Thompson Okanagan Branch is comprised of nine districts who work together to promote effective trusteeship and discuss matters of mutual concern and interest in education.

Co-Chair Nancy Rempel who has held the President position for the last two years, will now fill the role of Past President for a one-year term. Co-Chair Rempel was acknowledged at the meeting for her exemplary work on behalf of the Branch.

**October 7, 2020**

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*Gold Trail respectfully acknowledges that the land on which we gather is the unceded and traditional territory of the Nlaka'pamux, St'at'imc and Secwépemc First Peoples.*



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Brad Vis*

Member of Parliament  
Mission–Matsqui–Fraser Canyon

August 18, 2020

The Honourable Jonathan Wilkinson, P.C., M.P.  
Minister of Environment & Climate Change

Via email: [ec.ministre-minister.ec@canada.ca](mailto:ec.ministre-minister.ec@canada.ca)

**Re: Extensive Flooding along the Bonaparte River, B.C.**

Dear Minister Wilkinson:

Every year the Bonaparte River in the B.C. Interior places an increasing number of properties under evacuation alert, many succumbing to the threat of flood. This year nearly 200 homes were placed under evacuation alert in Cache Creek, some escalating to an evacuation order or “shelter in place” because access roads had been washed away.

Constituents of Cache Creek, Ashcroft and Bonaparte Indian Band are raising their plight to all levels of government to save their homes, farms, and businesses. Entire bridges are being swept away leaving residents to scramble to repair their own access to properties. Residents and business owners are caught in a flood without the support of flood mitigation infrastructure and are currently being penalized under the B.C. Water Sustainability Act in attempts to build up the land to protect their homes, properties and livelihoods. In a flood constituent should not have to choose between losing their property or paying a heavy fine. All levels of government must work together collectively to develop a flood mitigation strategy that delivers the best outcome possible for residents. This should be partnered with a comprehensive fish and wildlife habitat conservation plan including considerations for protecting steelhead trout which are on the precipice of extinction.

Ottawa  
Room 570, Valour Building, Ottawa, Ontario K1A 0A6  
Tel.: 613-992-1248 Fax.: 613-992-1298

*Constituency Office*

#7 - 32650 Logan Avenue, Mission, British Columbia, V2V 6C7  
Tel.: 604-814-5710 Fax: 604-814-5714

17  
Brad.Vis@parl.gc.ca

Flood mitigation along the Bonaparte River is crucial as surrounding communities continue to grow. The full magnitude of the impact of the Elephant Hills wildfire spanning 191,865 hectares in 2017 is still to be seen, however it is suggested the fire resulted in major loss of soil retention. Coupled with severe flooding, the Bonaparte is quickly creating new channels adding to the imminent loss of property.

It is clear a concrete plan is needed to address the impacts of flooding experienced by communities along the Bonaparte; to ensure the safety of residents, protect their land, homes and businesses and to conserve the vital watershed and salmon habitat.

I look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Vis', with a stylized flourish at the end.

Brad Vis  
Member of Parliament  
Mission-Matsqui-Fraser Canyon

CC: Santo Talarico, Mayor, Village of Cache Creek

Barbara Roden, Mayor, Village of Ashcroft

Randy Porter, Chief, Bonaparte Indian Band

Jackie Tegart, M.L.A., Fraser-Nicola

Department of Oceans & Fisheries

Bonaparte Watershed Stewardship Society



**SEP 28 2020**

Mr. Brad Vis, M.P.  
Mission – Matsqui – Fraser Canyon  
House of Commons  
Ottawa ON K1A 0A6

Dear Mr. Vis:

Thank you for your letter of August 18, 2020, concerning the flooding along the Bonaparte River in British Columbia, and the situation facing the constituents of Cache Creek, Ashcroft, and the Bonaparte Indian Band.

Multiple levels of government have roles and responsibilities with respect to water levels and flows in Canada. The provinces and territories have primary responsibility for most areas of water management and protection, including flood forecasting and mapping. For its part, the federal government is responsible for domestic and international transboundary water management.

To facilitate collaboration with provinces and territories, Environment and Climate Change Canada's National Hydrological Service has established ministerial hydrometric agreements to manage Canada's water monitoring network, and monitors water levels and flows through a partnership with all provinces and territories. Real-time water level data is provided to partners in order to support provincial and territorial water management, flood response measures, and decision making. Through the provision of this data, the National Hydrological Service encourages local and regional governments and emergency management organizations to prepare for a full range of water levels in all planning, design, response and permitting actions.

In 2018, the Government of Canada invested \$89.7 million over five years to strengthen infrastructure and capacity building within the National Hydrological Service. This includes a \$6.5-million investment to enhance prediction efforts in partnership with provincial and territorial flood agencies.

British Columbia's Ministry of Forests, Lands, Natural Resource Operations and Rural Development has authority over the *Water Sustainability Act*, wildlife habitat, and provincial wildfires. As such, you may wish to share your concerns with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, at [flnr.minister@gov.bc.ca](mailto:flnr.minister@gov.bc.ca).

.../2

With respect to fish habitat conservation plans and, in particular, steelhead trout, these issues fall under the purview of Fisheries and Oceans Canada. Therefore, I am forwarding a copy of your correspondence to the Honourable Bernadette Jordan, Minister of Fisheries, Oceans and the Canadian Coast Guard, for consideration.

I trust that this information is helpful in responding to your constituents. Please accept my best regards.

Sincerely,



The Honourable Jonathan Wilkinson, P.C., M.P.

c.c.: The Honourable Bernadette Jordan, P.C., M.P.



The Office of the  
**Ombudsperson**

2nd floor – 947 Fort Street  
PO Box 9039 STN PROV GOVT  
Victoria BC V8W 9A5

[www.bcombudsperson.ca](http://www.bcombudsperson.ca)

General Inquiries: 250-387-5855  
Toll-Free: 1-800-567-3247  
Fax: 250-387-0198

Her Worship Barbara Roden  
Mayor  
Village of Ashcroft  
PO Box 129  
ASHCROFT BC V0K 1A0

August 28, 2020

Dear Mayor Roden,

**RE: Quarterly Reports: January 1 – March 31, 2020 and April 1 – June 30, 2020**

This package of documents details the complaint files the Office of the Ombudsperson closed for **the Village of Ashcroft** over two quarters: January 1 – March 31, 2020 and April 1 – June 30, 2020. In recognition of the unprecedented pressures created by the COVID-19 pandemic the reports for the January 1 – March 31, 2020 were not sent according to our usual timeline, but are included here.

These packages do not include information about complaint files that are currently open with our office. As required by the *Ombudsperson Act*, these reports provide information about the complaint files we closed regarding your organization within the last two quarters, including both files we investigated and files we closed without investigation. No action is required on your part, however we hope that you will find this information useful and share it within your organization.

Enclosed you will find detailed reports containing the following:

- The number of files our office closed in the last two quarters regarding your organization and the category under which these files were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under his or her jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- If applicable, copies of all closing summaries from investigated files that were closed during the last two quarters. Our office produces closing summaries for *investigated* files only, and not for enquiries or those we choose not to investigate. These summaries provide an overview of the complaint received, our investigation and the outcome.
- If applicable, a summary of the topics identified in all complaints that were closed in the last two quarters for your organization. Our office tracks the topics of complaints we investigate and those we close without investigation (we do not track this information for enquiries). We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization



B.C.'s independent voice for Fairness



and/or sector. Because complaints are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If you have questions about our quarterly reports, or if you would like to sign up for our mailing list to be notified of educational opportunities provided by our Prevention Initiatives Team, please contact us at 250-508-2950 or [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca).

Yours sincerely,

Jay Chalke  
Ombudsperson  
Province of British Columbia

Enclosures





Quarterly report for Village of Ashcroft for January 1 – March 31, 2020

Type of complaint closure	# closed
Enquiries – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as <i>Enquiries</i> to distinguish them from <i>Complaints</i> , which are requests that our office conduct an investigation.	1
Complaints with No Investigation – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the <i>Ombudsperson Act</i> . We also have discretion to decline to investigate for other reasons specified in the <i>Ombudsperson Act</i> .	0
Early Resolution Investigations – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review.	0
Complaint Investigations – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the <i>Ombudsperson Act</i> .	Total: 0
<i>Reason for closing an Investigation:</i>	
Pre-empted by existing statutory right of appeal, objection or review.	0
Investigation ceased with no formal findings under the <i>Ombudsperson Act</i> .	
More than one year between event and complaint	0
<b>Insufficient personal interest</b>	0
Available remedy	0
F frivolous/vexatious/trivial matter	0
Can consider without further investigation	0
No benefit to complainant or person aggrieved	0
Complaint abandoned	0
Complaint withdrawn	0
Complaint settled in consultation with the authority - When an investigation leads us to conclude that action is required to resolve the complaint, we try to achieve that resolution by obtaining the voluntary agreement of the authority to settle the complaint. This allows matters to be resolved fairly for the complainant and authority without requiring a formal finding of maladministration.	0
Complaint substantiated with formal findings under the <i>Ombudsperson Act</i> .	0
Complaint not substantiated under the <i>Ombudsperson Act</i> .	0
Ombudsperson Initiated Investigations – The Ombudsperson has the authority to initiate investigations independently from our process for responding to complaints from the public. These investigations may be ceased at the discretion of the Ombudsperson or concluded with formal findings and recommendations.	0

For more detailed information about the complaint closing categories used by our office, please see our glossary of terms at: <https://www.bcombudsperson.ca/resources/information-public-bodies/fairness-quick-tips>. To obtain a more detailed breakdown of the complaints closed for your authority for the quarter, please contact us at [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca).

The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.

If you would like more information on the types of complaints we receive, please contact our Prevention Initiatives Team: email us at [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca) or call us at 250-508-2950.

### Sector-Specific Complaint Topics - All Local Government

Business Licensing	5	3%
Bylaw Enforcement	59	33%
Council Member Conduct (incl. Conflict of Interest)	3	2%
Official Community Plan/Zoning/Development	35	20%
Fees/Charges (incl. Taxes)	11	6%
Open Meetings	1	1%
Procurement	4	2%
Services (incl. Garbage, Sewer, Water)	20	11%
Response to Damages Claim	3	2%
Other	36	20%

### General Complaint Topics - All Local Government

Decision/Outcome - Disagreement with	88	37%
Accessibility	1	0%
Delay	8	3%
Administrative error	6	3%
Treatment by staff	12	5%
Communication	34	14%
Process/Procedure	63	27%
Complaint/Review/Appeals Process	15	6%
Employment/Labour Relations	4	2%
Other	6	3%

## Kris Woodworth

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**From:** LCRB Liquor Policy LCRB:EX <LCRBLiquorPolicy@gov.bc.ca>  
**Sent:** September 18, 2020 12:16 PM  
**Subject:** Policy Directive 20-26 and Policy Directive 20-27 – Extensions of Temporary Expanded Service Area (TESA) authorizations and LP FP off-site sales authorizations

Hello,

I'm writing to announce Policy Directive 20-26 and Policy Directive 20-27.

To continue to support the hospitality industry in maintaining their operations while complying with the orders of the Provincial Health Officer related to the COVID-19 pandemic, the Province has made amendments to the Liquor Control and Licensing Regulation to allow for the extension of existing Temporary Expanded Service Area (TESA) authorizations.

Originally, all existing TESA authorizations were set to expire on October 31, 2020. However, through [Policy Directive 20-26](#), the Liquor and Cannabis Regulation Branch (LCRB) is announcing the intention to extend TESA authorizations until **October 31, 2021**.

The LCRB will be reaching out to local governments to confirm their support for the extension of approved TESA authorizations in their jurisdiction prior to extensions being granted. If concerns related to public safety and public interest are raised regarding TESA authorizations or the operation of particular TESAs, the LCRB will work with licensees and local governments to ensure TESAs operate in a manner that balances the interests of licensees, municipalities and the general public.

To limit the risk of disruptions for licensees, local governments **must confirm their support or objection for extension of TESA authorizations in their jurisdiction with the LCRB by October 16, 2020**. To do so, please email [LCRBLiquorPolicy@gov.bc.ca](mailto:LCRBLiquorPolicy@gov.bc.ca). Providing confirmation as soon as possible will ensure licensees time to prepare for continuing or changing operational requirements for fall and winter.

If the local government is supportive, the LCRB will reissue authorization letters to existing TESAs automatically extending the expiry date of their authorizations before October 31, 2020. There will be no application or fee required for this extension.

Unless a new authorization letter has been issued, existing TESAs will expire on October 31, 2020.

Approved and extended TESA authorizations must remain in compliance with local bylaws and requirements. All other requirements relating to TESA authorizations remain the same.

If at any time local government bylaws or requirements change and prevent the operation of TESAs in a jurisdiction, we ask that local governments advise the LCRB by emailing the address below.

Licensees who have not yet submitted a TESA authorization application can do so by visiting the [online licensing application portal](#) up to October 31, 2021.

Local governments will continue to have two options for new approvals of TESA authorizations for liquor primary and manufacturer licensees:

- Pre-approval to cover all liquor primary and manufacturer establishments within their jurisdiction who may apply for an expanded service area; or
- Review/approval of all individual applications of all liquor primary and manufacturer expansions prior to licensees submitting their completed application package to the LCRB.

**Note:** Since food primary establishments are not generally required to obtain local government approval to expand their service areas, the LCRB will continue to process food primary requests for expanded service areas without requiring prior local government approval.

In addition to the above, Policy Directive 20-27 replaces Policy Directive 20-19 and extends the temporary authorization for food primary and liquor primary licensees to sell and deliver packaged liquor to patrons with the purchase of a meal for off-site consumption until **March 31, 2021**.

This will continue to provide increased opportunities to generate revenue for the hospitality industry while helping vulnerable British Columbians continue to observe physical distancing guidelines.

As always, the LCRB is committed to continuing to support licensees through this challenging time. If you have any questions about this policy, please email [LCRBLiquorPolicy@gov.bc.ca](mailto:LCRBLiquorPolicy@gov.bc.ca).

These authorizations will be reviewed as the provincial health context changes.

Sincerely,

Mary Sue Maloughney  
Assistant Deputy Minister and General Manager  
Liquor and Cannabis Regulation Branch

## Kris Woodworth

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**From:** MCF Info MCF:EX <MCF.Info@gov.bc.ca>  
**Sent:** October 1, 2020 10:33 AM  
**To:** Kris Woodworth  
**Subject:** E-mail from Cory Heavener, Provincial Director of Child Welfare

VIA E-MAIL  
Ref: 244644

Her Worship Mayor Barbara Roden and Council  
Village of Ashcroft  
E-mail: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

Dear Mayor Roden and Council:

What a year so far! With a global pandemic being the centre of attention for most of this year, I am happy to move the focus back to a familiar month of gratitude. I am pleased to announce that October will once again be declared Foster Family Month in British Columbia. It is my particular honour this year to celebrate the 30th year of Foster Family Month proclamations. Some members of your community have been foster parents for those 30 years, and some are brand new. All are critically important to the health and safety of our province's most vulnerable children.

As the Provincial Director of Child Welfare, I am pleased to acknowledge, with deep gratitude, the many caregivers who have given their time and love to raising young people in British Columbia. This month, we recognize their dedication to improving the lives of those children who need them, and who may continue to need them as they grow.

This year has been challenging, both globally and provincially. I know that the pandemic has been difficult for most British Columbians, and most certainly for these caregivers, who have taken on the additional challenge of conducting visits with social workers and families virtually. Last year, Government announced an increase to the Family Care Rate in February, and although this will have helped to lessen the stress of this year for caregivers, we know there is more work to do. The pandemic has shown us that we need to continue being creative in finding solutions to support caregivers, children, and families.

Please join me in celebrating October as Foster Family Month to show those in your community how important the role of a caregiver is. Please make time to honour the incredible individuals and households who are dedicated around the clock to ensure children and youth in care are safe and cared for. Although the global pandemic has halted in-person festivities, I invite you to find new ways to champion and promote the hard work of these caregivers in your community.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing the extended family and foster caregivers in your community.

Sincerely,

Cory Heavener  
Provincial Director of Child Welfare

*Sent on behalf of the Provincial Director by:*



**Client Relations Branch**  
Executive Operations  
Ministry of Children and Family Development

**This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: [MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca).**

## **INFORMATION CORRESPONDENCE – FLIP CHART**

### **October 13, 2020 – Regular Council Meeting**

#### Interior Health

- Healthy Communities September 2020 Newsletter
- Temporary Traffic Pattern change for RIH Patients
- RIH Patient Care Tower reaches Topping Off milestone
- Interior Health tackling COVID-19, then and now
- COVID-19 exposure at Cold Water pub in Merritt
- Interior Health declares Okanagan Correctional Centre related outbreak over

#### School District No. 74 Gold Trail

- The Board Bulletin

#### City of New Westminster, Office of the Mayor

- Universal access to no-cost prescription contraception

#### Kamloops & District Real Estate Association (KADREA)

- The hot summer real estate market persists, as sales numbers continue to climb in the Kamloops region



**THOMPSON-NICOLA**  
REGIONAL DISTRICT  
The Region of BC's Best

## THE CURRENT | TNRD BOARD HIGHLIGHTS

Highlights from the Thompson-Nicola Regional District [Board of Directors' Meeting of September 17, 2020](#)

The TNRD Board of Directors held its regular Board Meeting in-person at the Valley First Lounge of the Sandman Centre in Kamloops with social distancing guidelines and safe meeting protocols in place. A full recording of the meeting can be viewed [here](#).

### 70 Mile House Community Hall Renovations

The Board approved that a contract for \$349,984.80 be awarded to N&H Contracting Ltd. for Phase 1 renovations to the 70 Mile House Community Hall. The improvements to the hall will include refurbishing and re-thinking exterior logs, mobility-friendly access improvements, crawl space damp proofing, insulation upgrades, and general improvements throughout the facility including new floors and paint.

### Gas Tax Funds

The Board approved the following requests for Federal Gas Tax Funds:

- **\$35,000** to fund accessibility improvements for the Clinton Library. Renovations will begin late September, 2020 to improve accessibility for those using wheelchairs and other equipment.
- **\$130,000** to fund the construction of four new Pickleball Courts in the City of Merritt.
- **\$130,000** to fund eligible capital improvement projects to the Nicola Valley Rodeo Association facilities in Merritt.
- **\$40,000** to fund a portion of the roof replacement project for the Merritt Curling Club building.

### Board Meeting Livestreaming

The Board approved the TNRD to resume its livestreaming of regular Board Meetings while they are being held at the Sandman Centre. A review of the TNRD's meeting room facilities is also underway, which will include the technical requirements and costs to livestream meetings held in the Civic Building at 465 Victoria Street.

**The next Regular Board Meeting is on October 15, 2020 at 1:15 pm.**

Click [here](#) to view The Current on our website.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website: [www.tnrd.ca](http://www.tnrd.ca)



MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton  
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "I" "J" "L" "M" "N" "O" "P"

Actionable Motion and Task List Tracker - 2020

Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2020 MOTIONS</b>					
R-2020-29	"That a meeting between Council and the Curling Club be scheduled."	DPW	Meeting to be scheduled once repairs are underway to update the CC meeting was held with staff Spet. 11, 2020		Complete
R-2020-86	"That Council defer the Outdoor Burning Bylaw Report until the COVID-19 pandemic is over and public is able to attend scheduled Council meetings."	CAO	Bring back to Council after COVID-19 orders are lifted to include public input		on temporary hold
R-2020-87	"That Council moves option 1 status quo for this year Direction to staff - Look at chipper costs, or bringing chipping company in. consider a regional initiative with the TNRD."	DPW	Research and request estimates. Used chipper located,		in-progress
R-2020-136	"That Council direct staff to move forward with the implementation of the three preferred communication methods."	CAO	Draft Social Media Policy completed, participated Voyent Alert demo, contract and quotes are received.		Complete
R-2020-159	"That the Mayor and Chief Administrative Officer be authorized to execute the Section 219 'no disturbance' covenant on behalf of the Village of Ashcroft for rezoning application RZ-20-01"	CAO	Ongoing, waiting for property owners lawyers to forward covenant for signatures		in-progress
R-2020-160	"That Council approve staff to research and develop an updated Business License Bylaw for the Village of Ashcroft and bring it back to Council for consideration."	CAO/ Intern/AA	Research is underway prior to drafting Bylaw		in-progress

R-2020-172	"That Council approve the Asset Management Project Resolution as attached and approve the letter of commitment for collaborative work on Asset Management with Cache Creek."	CFO			Complete
R-2020-173	"That Council direct staff to request meetings with the Agricultural Land Commission (ALC), BC Hydro and Ministry of Municipal Affairs and Housing (MMAH) the week prior to the UBCM Convention."	CAO			Complete
R-2020-174	"That Council approve Village of Ashcroft Asset Management Program be considered for Union of BC Municipalities 2020 Community Excellence Awards."	CFO			Complete
R-2020-175	"That the Village of Ashcroft continue with the regular scheduled Tax Sale for 2020."	CFO			in-progress
R-2020-177	"That Council defer the Mosaic Card request to the Economic Development and Tourism Committee for future consideration."	CAO	Letter sent advising Marina of deferral to EDTC		Complete
R-2020-178	"That any Council member attending please contact the CAO for registration by August 1, 2020."	Council / CAO	CAO To register Council members		Complete
R-2020-179	"That a letter be sent to Ms. Murraray advising that the Village encourages other forms of payments but will accept cash transactions."	CAO			Complete
R-2020-180	"That Council approve the South Cariboo Sportsmen Association Grant in Aid request for \$500."	CAO	Letter sent advising organization of approval		Complete
R-2020-181	"That staff contact CN to see if any of this funding has been allocated to the crossing at Old Cariboo Road."	CAO			Complete
R-2020-182	"That Council send a letter of congratulations to Clinton's new CAO Mr. Daly."	CAO			Complete
R-2020-191	"That Council approve the Encroachment Agreement request for 711 Brink Lane, that all legal and filling costs be expensed to the property owner, and further that the Mayor and CAO be approved to sign the agreement."	CAO	Letter sent to Fulton requesting the documents be drawn up. Property owner notified.		in-progress

R-2020-192	"That Council approve water treatment separator design, tender and install."	CFO			in-progress
R-2020-193	That Council approve payment of both fire and WTP debt."	CFO			in-progress
R-2020-195	"That Council endorse the Drylands Arena re-opening plan as presented."	DPW/CAO/ Intern	Minor Hockey notified. Develop detailed COVID-19 facility plan		in-progress
R-2020-196	"That Council accept the terms of the TNRD Building Inspection Contract renewal for a three-year term commencing January 1, 2021 and concluding December 31, 2023; and further that the Mayor and CAO be approved to sign the contract."	CAO	Print copies/signatures/forward to TNRD		complete
R-2020-198	"That Council send a letter to the Federal Government advocating for the implementation of the proposed national pharmacare program."	Intern			in-progress
R-2020-199	"That Council adopt this Resolution and support national Rail Safety Week to be held from September 21 to 27, 2020"	Intern			Complete
R-2020-201	"That the EDT Committee Terms of Reference, Code of Conduct and Confidentiality Agreement	EDT/CAO	Bring back to Council at the September 14th meeting		Complete
R-2020-202	That Council endorse the EDT Committee request to allocate up to \$5000 for Radio Ads."	EDT/CFO	EDT to move forward with this initiative		Complete



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**MINUTES OF THE ECONOMIC DEVELOPMENT & TOURISM STEERING COMMITTEE**

**MEETING HELD IN COUNCIL CHAMBERS**

**AT 7:00 PM ON WEDNESDAY, SEPTEMBER 16, 2020**

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**PRESENT:**

Margaret Moreira, EDTC Village of Ashcroft  
 Barbara Roden, Mayor, Village of Ashcroft  
 Barry Tripp – Manager, Legacy Park  
 Jessica Clement – Representative from WRAPS and The HUB Online Network  
 Harp Dawar – Manager, Chevron KFC  
 Marilyn Anderson, Councillor, Village of Ashcroft  
 Marshal Kraus – Business Development Officer Intern, Community Futures  
 Andrea Walker – Chair, Communities in Bloom

Public-1

**Via Zoom**

Kathy Paulos – Curator, Ashcroft Museum

**EXCUSED:**

Ogesh Chand – Owner/Operator, Grand Central Restaurant  
 Deb Arnott – General Manager, Community Futures  
 Trish Schatchel-Executive Director, South Cariboo Elizabeth Fry Society

**CALL TO ORDER**

EDT called the meeting to order at 7:04 p.m.

1. **ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S Clement/Roden**

*“THAT the agenda for the EDT Steering Committee held on Wednesday, Sept 16, 2020 be adopted as presented.”*

2. **MINUTES**

2.1	Minutes of the EDT Steering Committee meeting held Wednesday Aug 19, 2020 <b>M/S Tripp/Walker</b> <i>“That the Minutes of the EDT Steering Committee meeting held Wednesday, Aug 19, 2020 be adopted as presented.”</i>	<b>CARRIED          UNANIMOUSLY          EDTC-2020-0</b>
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3. **DELEGATIONS**



3.1	N/A	
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. DISCUSSION ITEMS**

FOR ACTION		
5.1	NDIT Grant <b>M/S Tripp/Dawar</b> "That the EDTC apply for funding for the creation/printing of Visitor Guide and two promotional videos to be submitted by October 31 <sup>st</sup> deadline."	<b>CARRIED UNANIMOUSLY</b> EDTC-2020-11
5.2		
FOR INFORMATION		
5.3	Land Options: Committee suggested EDTC add buildings options to the report.	Receive and file
5.4	Love Ashcroft: no updates	Receive and file
5.5	Ashcroft Ranch re: sign; EDTC to contact ranch and request permission to access sign.	Receive and file
5.6	Visitor Guide: Continue to request quotes for printing and design.	Receive and file
5.7	BCEDA Workshop: Workshop has been scheduled for October 14, 2020. Details to follow once received from BCEDA.	Receive and file
5.8	Radio Ads: EDTC stated that ads are getting noticed and that a report would be sent with the final invoice from Stingray.	Receive and file
5.9	Promo Video <b>M/S Tripp/Anderson</b> "That the EDTC commission Mastermind Studios to create a fall video with a maximum budget of \$4,000."	<b>CARRIED UNANIMOUSLY</b> EDTC-2020-12
5.10	Hwy Signage: EDTC to continue to gather quotes and information regarding placing a new billboard on Crown Land between Cache Creek and Junction of Hwy #1 & 97C	Receive and file
5.11	Sign Bylaw Draft and Sign Bylaw Agreement Draft Committee member stated that "document is currently under review by council"	Receive and file

**6. NEW BUSINESS**

FOR ACTION		
6.1		
FOR INFORMATION		
6.2	Community Profile:	Receive and file



	"Committee recommended updating existing Investment Profile"	

7. **CORRESPONDENCE**

7.1		
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8. **RECOMMENDATIONS TO COUNCIL:**

*"That Council endorse the EDT Committee request to allocate up to \$4000 for a second Promotional Video."*

9. **ADJOURNMENT**

**M/S Tripp/Anderson**

*"That the meeting of the EDT Committee be adjourned at 8:10 pm"*

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** October 13, 2020  
**TO:** Council  
**FROM:** Mayor Roden

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**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate:**

Heritage  
 Communities in Bloom (CiB)

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**September 14: Meeting with Minister of Housing**

Along with CAO Dyck, MLA Jackie Tegart, and members of council, met (virtually) with Minister of Municipal Affairs and Housing Selina Robinson to discuss the proposed twinning of the North Ashcroft reservoir, the need to expand the membrane filtration at the water treatment plant, and the issues surrounding the land on which the current reservoir sits, which is on private land that is part of the Agricultural Land Reserve.

**September 15: Meeting with Agricultural Land Commission**

Along with CAO Dyck and members of council, met (virtually) with the Agricultural Land Commission, to discuss the issues surrounding the North Ashcroft reservoir and the need to have it removed from the ALR once the Village has purchased the property. We were assured that upon providing them with the required information, including detailed mapping (which we can supply), the process should be fairly straightforward and not take longer than 60 days or so.

**September 16: Historic Hat Creek board meeting**

The 'shopping experience' at the gift shop, which saw people able to book their own private shopping trip there, continued to attract people, although not as many as had been hoped. Sales were approximately \$5,000-worth of merchandise. Painting was carried out at four cabins—which also had new decks and wider stairs installed—and at the historic roadhouse. The Bonaparte Band hopes to take more interest in being part of the site in some capacity.

**September 16: EDT steering committee meeting**

- The committee discussed applying for matching funds from Northern Development Initiative Trust to have more promotional materials (such as a booklet about Ashcroft and more promotional videos) prepared.
- The committee liked the idea of more videos, with a less specific theme than the hotel-centred first one, and which showcase Ashcroft in all four seasons.

- Various land options around the Village, for different developments, were discussed, as a way of identifying properties that could be available to developers.
- Chevron/KFC and the Ashcroft Motel have jointly replaced the old, rundown sign advertising the River Inn that stood on Highway 1 just north of Ashcroft Manor near Cornwall Road. The new sign is much more attractive.
- The committee discussed possibilities for an updated Investment Ready Profile and Community Profile for Ashcroft.

#### **September 17: TNRD board meeting**

- There was discussion of the correspondence policy and the way correspondence directed to the Chair and/or Board are handled, and of the disclosure policy, which deals with the way TNRD employees raise concerns and how those concerns are handled and to whom they are directed.
- It was decided to begin livestreaming TNRD board meetings, which are currently filmed and then uploaded after the meeting for public viewing.
- Building Permit Activity highlights included the fact that the value of all building permits issued in Ashcroft in 2020 totals \$2.9 million, most of which is industrial. For the TNRD overall: 'Commercial building activity showed slight improvement in August but remains substantially lower than 2019 levels. Industrial building activity continues to exceed 2019 values, supported by earlier industrial development within the Village of Ashcroft. Overall construction activity to this date is approximately 5% - 8% lower than 2019 levels, based on numbers of issued Building Permits and associated construction values.'
- TNRD directors were invited, after the meeting, to sign a construction beam at the new Patient Care Tower at Royal Inland Tower, which will be lifted into place marking the end of one phase of construction and the beginning of the next. The tower is scheduled to open in summer 2022.

#### **September 21: Gold Country Communities Society board meeting**

- Directors reported on activity in their communities.
- Geocaching continues to attract hundreds of people to the area and the caches are being maintained and stocked. Several major geocaching activities in B.C. and Washington state have been rescheduled to 2021.
- GCCS is working on the Art Route Blue initiative, which saw a new artwork unveiled in Ashcroft. The Sunflower Project was a success, with free sunflowers planted by people and businesses throughout the region.
- The Visitor Guide will be available in digital format via an enhanced and redesigned website.
- The trail map is in production and will soon be going to print.

#### **September 21: Municipal Insurance Association of BC AGM**

This virtual meeting took place the day before UBCM. There was discussion around dealing with potential claims arising from COVID-19 and COVID-19 related matters and how these might impact local governments.

### **September 22–24: Union of BC Municipalities conference and AGM**

This year's UBCM was virtual from start to finish. Voting went smoothly, for the most part, but attendees from around the province reported issues, at various times, accessing the live programming due to lack of reliable/fast Internet. The program suffered slightly from the snap election call the day before the conference started, which meant that planned participation by government ministers and staff in some sessions did not take place. One workshop—on homelessness and issues surrounding it—was cancelled altogether, while one looking at the implications of the sudden provincial election was added on the opening day. Despite some streamlining to the resolution session, more than 100 resolutions were still left undiscussed and not voted on. These will now be forwarded to the UBCM executive, who will decide on the action to be taken on them.

Personal highlights were the election plenary, a transit discussion, the keynote address by Margaret Atwood, and Ashcroft receiving an Honourable Mention in the Excellence in Asset Management category of the Community Excellence Awards.

### **September 25: Radio interview**

Interview with CBC Radio in Kamloops about the possibility of joining with Cache Creek and Clinton to hire a bylaw officer serving all three communities.

### **September 25: Health care planning table meeting**

- Flu shot information is coming. Interior Health is not holding its usual clinics this year, meaning pharmacies will be the primary source of flu shots for most people. IH is working with pharmacies to help facilitate this.
- An Expression of Interest in becoming a Primary Care Network will be worked on between Ashcroft, Lytton, Lillooet, and Merritt, with a goal of having it completed by December 2020. It was noted that the work will involve a lot of partners with varying needs and challenges.
- The Ashcroft Family Medical Practice is currently operating with two physicians (Dr. Adetola and Dr. Adeosun) following Dr. Akinkunmi's abrupt departure, six months into his three-year return of service agreement after completing the Practice Ready Assessment program. I spoke with Lisa Zetes-Zanatta, executive director at IH, privately after the meeting regarding concerns about his departure, what it means for the clinic, and the possibility of applying for another physician from the PRA program.

### **September 29: SILGA AGM**

This year's Southern Interior Local Government Association AGM—postponed from April—was very short, featuring only ratification of the budget, voting on directors at large (Kamloops councillor Bill Sarai and Logan Lake mayor Robin Smith were both re-elected), and discussion about the potential vacancy if Summerland mayor Toni Boot—running as an NDP candidate in the provincial election—is successful. A planned presentation by Minister of Municipal Affairs and Housing Selina Robinson was cancelled due to the election call.

**September 30: Meeting with Green Party candidate**

Met with Fraser-Nicola Green Party candidate Jonah Timms to discuss issues and challenges facing Ashcroft and the area that are within the purview of the provincial government.

**October 6: Radio interview**

Interview with Radio NL in Kamloops about various things going on in Ashcroft, including our recent UBCM Community Excellence Awards success, asset management, a joint bylaw officer with Cache Creek and Clinton, paying off outstanding debt, and the possibility of a film shooting at the Ashcroft HUB for two weeks later this year.

**October 8: Meeting with Ashcroft CO**

Met with Sgt. Darren Angman, the new Ashcroft RCMP detachment commander, about policing issues in the community and plans moving forward for reporting to council and finding out what the Village's policing priorities are. Sgt. Angman also discussed the possibility of lobbying for a different structure at the Ashcroft detachment which would make it more attractive for members looking to transfer. He noted that the detachment would be more than happy to assist Ashcroft with bylaw enforcement, noting that they receive 2–3 calls per week about bylaw infractions, particularly pertaining to vehicles parked illegally/dangerously.

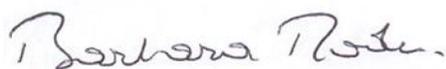
**October 8: Housing discussion**

Spoke with Trish Schachtel, executive director of the South Cariboo Elizabeth Fry Society, about possibilities/potential for new housing in the area. We discussed different types of housing (affordable, low income, assisted living, seniors), the availability of suitable land, available funding from agencies such as BC Housing for consultants, and the need for people representing different local organisations who want to see more housing to get together and start discussing ideas. I suggested inviting Judy Hampton, of the Clinton and District Assisted Living Society, to speak with the group about what she and her organisation encountered in their 11-year battle to get seniors' housing built in Clinton.

**October 9: Meeting with NDP candidate**

Met with Fraser-Nicola NDP candidate Aaron Sumexheltza to discuss issues and challenges facing Ashcroft and the area that are within the purview of the provincial government.

Respectfully submitted,



Barbara Roden, Mayor