



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY OCTOBER 28, 2019**

In compliance with the Village of Ashcroft Audio and Video Recording of Council Meetings Policy # A-01-2019 this is to advise that permission has been granted to the HUB Online Network to record and live stream today's Council meeting. Those present in the gallery that do not wish to be recorded, you may move to another seat at this time. The Village asks that the HUB Online Network be respectful of those participants not wishing to be recorded. Hub Online Network, you may begin recording now.

1. CALL TO ORDER

2. MINUTES

- 2.1. Minutes of the Regular Meeting of Council held Monday September 9, 2019 P. 1-5
- 2.2. Minutes of the Special Meeting of Council held Friday September 20, 2019 P. 6-8
- 2.3. Minutes of the Committee of the Whole Meeting held Monday September 30, 2019 P. 9-10
- 2.4. Minutes of the Special Meeting of Council held Wednesday October 2, 2019 P. 11-12
- 2.5. Minutes of the Committee of the Whole Planning Session held Tuesday October 15, 2019 P. 13-14

3. DELEGATIONS

- 3.1. N/A

4. CORRESPONDENCE

- 4.1. European Collard Doves – For information P. 15
- 4.2. Despot Family – Thank you – For information P. 16
- 4.3. UBCM Convention – Thank you - For information P. 17
- 4.4. Vivian McLean – UBCM Report – For information P. 18-19
- 4.5. Information Correspondence Listing for October 28, 2019 P. 20

5. UNFINISHED BUSINESS

- 5.1. Actionable Motions List – September 2019 P. 21
 - 5.2. Pathways to Wellness – Evans Road Walking Path P. 22-25
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6. **NEW BUSINESS**
- 6.1. Parking Safety Concern at Ranch Road P. 26-28
- 6.2. Ashcroft Fire Rescue – Request for Donation of Ice Time at Drylands Arena P. 29
- 6.3. Healthcare Wellness Coalition – Invitation to meet P. 30-37
- 6.4. Charge North EV Charging Station Initiative – Possible collaboration for Level 3 Charger P. 38-42
7. **BYLAWS**
- 7.1. N/A
8. **COUNCIL REPORTS**
- 8.1 **MAYOR RODEN**
- Friends of Historic Hat Creek Society – Press Release P. 43-44
- TNRD – The Current P. 45-46
- TNRD – Press Release Steam Locomotive 2141 Virtual Reality Experience P. 47-48
- UBCM Report
- 8.2 **COUNCILLOR ANDERSON**
- 8.3 **COUNCILLOR ANSTETT**
- 8.4 **COUNCILLOR DAVENPORT**
- 8.5 **COUNCILLOR TUOHEY**
- CiB – 5 Blooms Press Release P. 52-53
9. **CHIEF ADMINISTRATIVE OFFICER REPORTS**
- 9.1. None
10. **CHIEF FINANCIAL OFFICER REPORTS**
- 10.1 Approval of 2018 Audited Financial Statements P. 54
- 10.2 Applying WTP Remaining Grant Funds to River Intake Upgrades & Backup Generator P. 55-72
11. **DEPUTY CORPORATE OFFICER REPORTS**
- 11.1. Legacy Park – End of Season Report P. 73-74
- 11.2. Pool – End of Season Report P. 75
- 11.3. Visitor Info Centre – End of Season Report P. 76
12. **QUESTION PERIOD**

13. INCAMERA

- 13.1.** Motion to move in-camera to discuss an item under the Community Charter Section 90.1 (c) personnel and (g) litigation.

14. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY SEPTEMBER 9, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson (arrived late)
Councillor Nadine Davenport
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
S. Daniela Dyck, Deputy Corporate Officer

Media & Public

EXCUSED: Councillor Jonah Anstett

1. **CALL TO ORDER**

Mayor Roden welcomed Ashcroft's new Chief Administrative Officer Anne Yanciw to the Village and called the Regular Meeting of Council to order at 4:30 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting held Monday August 26, 2019**

Mayor Roden declared the Minutes of the Committee of the Whole meeting of Council held on Monday August 26, 2019 adopted as presented.

2.2. **Minutes of the Regular Meeting of Council held Monday August 26, 2019**

Mayor Roden declared the Minutes of the Regular Meeting of Council held on Monday August 26, 2019 adopted as presented.

3. **DELEGATIONS**

3.1. NONE

4. **CORRESPONDENCE**

4.1. **Rotary Ashcroft / Cache Creek - Japanese Canadian Mosaics Unveiling Celebration - Request for use of facilities, equipment, staff assistance and bus costs. M/S Tuohey / Davenport**

"That Council approve the Ashcroft/Cache Creek Rotary Clubs request to provide at no cost: use of Heritage Park and the Ashcroft Community Hall, sound system, staff assistance to set up and take down chairs at Heritage Park, and further that Council cover the cost of the Special Transit bus."

CARRIED. (01-09-19)

4.2. HUB Online Network – Videographer Services

- For information only

M/S Tuohey / Roden

"That the HUB Online Network videographer services be received and filed."

CARRIED. (02-09-19)

4.3 Information Correspondence Listing for August 26, 2019

M/S Davenport / Tuohey

"That the Information Correspondence Listing for August 26, 2019 be received and filed."

CARRIED. (03-09-2019)

5. UNFINISHED BUSINESS

5.1. Actionable Motions List - August 2019

M/S Roden / Davenport

"That the Actionable Motions List for August 2019 be received and filed."

CARRIED. (04-09-19)

6. NEW BUSINESS

6.1. Audio and Video Recording of Council Meetings Policy

- For consideration and adoption

M/S Roden / Tuohey

"That Council adopt the Audio and Video Recording of Council Meetings Policy as amended."

CARRIED. (05-09-19)

6.2 Economic Development and Tourism Strategy

- Consultant Appointment

M/S Tuohey / Davenport

"That Council approves staff to enter into a contract with EDCD Consulting not to exceed \$35,000 for the development of an Economic Development and Tourism Strategy for the Village of Ashcroft, and further that Council support the project throughout its duration."

CARRIED. (06-09-19)

6.3 Pathways to Wellness – Evans Rd. Walking Path

- For information only

M/S Tuohey / Davenport

"That the Pathways to Wellness Evans Rd. walking path report be received for information only."

CARRIED. (07-09-19)

6.4 WSP – Consulting

- CN Railway Cessation Project

M/S Roden / Davenport

"That the WSP Consulting CN Railway Cessation Project be received for information only."

CARRIED. (08-09-19)

7. BYLAWS

7.1. Introduction and First 3 Readings

7.1.1. N/A

7.2. Reconsideration and Final Adoption

7.2.1 Bylaw No. 832, 2019 – Dog Control and Pound Operation

M/S Tuohey / Davenport

"That Council adopt the Village of Ashcroft Dog Control and Pound Operation Bylaw No. 832, 2019."

CARRIED. (09-09-19)

7.2.2 Bylaw No. 833, 2019 – Consolidated Fees and Charges

M/S Roden / Davenport

"That Council adopt the Village of Ashcroft Consolidated Fees and Charges Bylaw No. 833, 2019."

CARRIED. (10-09-19)

8. REPORTS

Mandatory Committees

8.1 a) Finance Committee

Mayor Roden, Councillor Anderson, Councillor Davenport

No Report

8.2 Council/Community Committee Reports

a) Tourism & Economic Development

Councillor Davenport & Councillor Anstett

Councillor Davenport expressed her support for the Ec Dev and Tourism Strategy and is looking forward to be involved in the process.

b) Heritage

Councillor Tuohey & Mayor Roden

Discussions with Museum Curator Kathy Paulos, regarding fixing up the inside of the Old Fire Hall. Story boards are ordered, would like to move forward with the project.

8.3 Appointment Liaison to External Boards and Organizations

a) Northern Development Initiative Trust

Councillor Anderson Alternate – Councillor Anstett

Next meeting scheduled for September 17, 2019 in 100 Mile House, Councillor Anderson to attend.

b) Gold Country Communities Society

Mayor Roden Alternate – Councillor Davenport

No Report

- c) **Historic Hat Creek**
Mayor Roden No Alternate permitted
RFP's submitted by proponents were successful. Ministry to meet with the Board of Directors later this month.
- d) **Cache Creek Environmental Assessment**
Mayor Roden Alternate – Councillor Tuohey
No Report
- e) **Thompson-Nicola Regional District**
Mayor Roden Alternate – Councillor Anstett
Campbell Hill scheduled to open this year.
- f) **Transit**
Councillor Anstett Alternate – Councillor Davenport
Councillor Davenport and CAO Yanciw to attend quarterly meeting in Clinton September 10th.
- g) **Communities in Bloom**
Councillor Tuohey Alternate – Mayor Roden
Next meeting in October, thank you card being sent to citizen that picks up garbage to keep community clean.
- h) **Health Care**
Councillor Anderson Alternate – Councillor Tuohey
WHAC next meeting Monday September 16 at 2:00 pm
Interior Health is scheduling a Public Meeting to discuss Health concerns and have requested potential dates.
Mayor Roden referenced a letter from IH indicating status que for ED for 2019.
- i) **Seniors' Liaison**
Councillor Anstett Alternate – Councillor Tuohey
Meeting next week, Councillor Tuohey to attend.

8.4 **Other:**
Honor Ranch grand opening October 5, 2019 – a facility to support first responders

Motion to receive both verbal and written reports

M/S Tuohey / Davenport

"That the verbal and written reports be received and filed."

CARRIED. (11-09-19)

9. CHIEF ADMINISTRATIVE OFFICER REPORTS

9.1. Professional Development Financial Support Endorsement

Scholarship application to UBCM

M/S Davenport / Roden

"That Council endorses the CAO Application for UBCM scholarship funding to attend the MATI *The Successful CAO* course in November, 2019."

CARRIED. (12-09-19)

10. CHIEF FINANCIAL OFFICER REPORTS

10.1 Financial Update

CFO Bhalla presented Council with the current financial update. The presentation included budget review, highlights and financial strategies, specifically paying out long term debt to increase annual cash flow and reduce interest costs. CFO Bhalla indicated that the Village is in a position to reduce debt while maintaining adequate cash flow. This would save the Village approximately \$120,000 / year.

11. DEPUTY CORPORATE OFFICER REPORTS

11.1. None

12. QUESTION PERIOD

- Comment inviting Council to walk the proposed pathway site at Evans Road prior to considering the Letter of Support request;
- Query wondering if the Financial Report was available on the Website;
- Question regarding Councillor Anstett's absence;
- Clarification regarding legal status of Evans Road from previous meeting minutes;
- Ec. Dev and Tourism Strategy clarification;
- WSP - CN Cessation Project clarification;
- Pathway to Wellness report clarification;
- Question regarding the new Dog Control and Pound Operations Bylaw;
- Consolidate Fees and Charges Bylaw clarification;
- CAO away on courses clarification.

13. IN-CAMERA

M/S Roden / Davenport

13.1. Motion to move in-camera to discuss an item under the Community Charter Section 90.1 (c) Personnel and (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection 2.

CARRIED. (13-09-19)

14. TERMINATION

M/S Roden / Davenport

"That the Regular Meeting of Council for September 9, 2019 be terminated at 7:05 pm."

CARRIED. (14-09-19)

**Certified to be a true copy of
The Regular Meeting of Council held
Monday, September 9, 2019.**

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

/sdd



THE CORPORATION OF THE VILLAGE OF ASHCROFT
SPECIAL COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON FRIDAY, SEPTEMBER 20, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Nadine Davenport
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
S. Daniela Dyck, Deputy Corporate Officer

Public

EXCUSED: Councillor Jonah Anstett

1. CALL TO ORDER

Mayor Roden called the Special Meeting of Council to order at 4:30 pm

2. ADOPTION OF THE AGENDA

Addition of late item – Road closure request for First Responder Mosaic Unveiling request to be added as item 3.6 under New Business.

M/S B Roden / D Tuohey

“That the Agenda for the Special Meeting of Council for September 20, 2019 be adopted as amended.”

(SM-01-09-19)

CARRIED

3. NEW BUSINESS

3.1. Yellowhead Community Services – Proposed Daycare in Ashcroft, Letter of Support Request

M/S D Tuohey / M Anderson

“That the Village of Ashcroft provide a letter of support to Yellowhead Community Services for their proposed Daycare in Ashcroft initiative.”

(SM-02-09-19)

CARRIED

3.2. Thompson Nicola Film Commission – Tourism Vignette Ashcroft Market Fest

M/S B Roden / N Davenport

“That the collaboration and funding support request from the TNRD Film Commission be received and filed.”

(SM-03-09-19)

CARRIED

- 3.3. Koppers – Halloween Skate, Request for free use of the Arena
M/S M Anderson / N Davenport
“That Council approves Koppers request for a free Drylands Arena use to host the annual Halloween Skate.”
(SM-04-09-19) CARRIED
- 3.4. Community Wildfire Resilience Planning Workshop – Kelowna October 25, 2019
M/S D Tuohey / N Davenport
“That Council approve the CAO, Fire Chief and one Council Member to attend the Community Wildfire Resilience Planning Workshop in Kelowna on October 25, 2019”
(SM-05-09-19) CARRIED
- M/S B Roden / D Tuohey**
“That the Council Annual Remuneration Policy No. 1.6 be waived and that travel expenses for the Community Wildfire Resilience Planning Workshop be covered with reserve funds.”
(SM-06-09-19) CARRIED
- 3.5. Curling Rink – Facility Review
 Mayor Roden proposed that prior to moving one of the recommendations, Council consider a 4th Option:
 To meet with members of the Curling Club and have dialogue with the facility users prior to making a decision regarding the facility.
M/S M Anderson / N Davenport
“That staff schedule a meeting with Council and representatives from the Ashcroft and District Curling Club to discuss facility use prior to making a decision regarding the Curling Club facility.”
(SM-07-09-19) CARRIED
 Councillor D Tuohey recorded as not in favour.
- 3.6. Mosaic Unveiling – Road Closure
M/S M Anderson / N Davenport
“That Council approve the temporary closure of: Railway Ave. between 2nd and 3rd Street, and the laneway behind the Firehall for participant and spectator safety during the unveiling of the First Responders Mosaic.”
(SM-08-09-19) CARRIED
4. **QUESTION PERIOD**
- Request to schedule the Council meeting with the Curling Club the week following UBCM
 - Comment: Curling Club facility report cost estimates seem to be inflated.
5. **TERMINATION**
M/S M Anderson / N Davenport
“That the Special Meeting of Council be adjourned at 4:48 pm.”
(SM-09-09-19) CARRIED

Certified to be a true copy of
The Special Meeting of Council held
Friday September 20, 2019.

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

AY/sdd



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 5:00 PM ON MONDAY, SEPTEMBER 30, 2019

1. **CALL TO ORDER**

Mayor Roden called the meeting to order at 5:02 pm

2. **ADOPTION OF THE AGENDA**

M/S Roden / Tuohey

"That the Committee of the Whole Meeting Agenda be adopted as presented."

CARRIED

3. **PRESENTATIONS**

3.1. **EDCD Consulting – Presentation of Economic Development and Tourism Strategy
Process - 5:00 – 7:00 pm**

EDCD Consulting, Colleen Bond and Dale Wheeldon provided an overview of the process to develop the Ec. Dev. and Tourism Strategy, stating there are 4 key components to develop a successful strategy.

1. Stakeholder and Community Engagement:

Dale and Colleen will be in Ashcroft the week of Sept. 30- Oct. 4 This is considered a critical piece of the plan and they will meet one-on-one with business owners/managers, host four (4) focus group sessions and two (2) community consultation sessions.

2. Strength, Weakness, Opportunity, Threat (SWOT) Analysis: Council participated in a SWOT exercise.

3. Follow up – Implementation will include step by step strategies including timelines and budget. Consultants will follow up with the community to ensure the implementation of the plan is successful.

4. Lasting Relationship – ongoing relationship between consultants and VOA
In order to have a successful strategy Council and to move Economic and Tourism development forward, was asked to consider "12 Things":

1. Community and Economic Development should be considered as "together";

2. Understand what Ec. Dev. staff does and have a working structure;

3. Ec. Dev. Plan and strategy should be in place;

4. Be realistic about community readiness;

5. Understand regional and local assets;

6. Develop partnerships;

7. Foundation pieces in place eg: Ec. Dev. website;

8. Engage with existing business;

9. Foster an entrepreneurial environment;

10. Use tourism assets;

11. Celebrate small wins;

12. Measure your success.

3.2. Curling Club – Informal discussion with Curling Club members regarding facility use
7:00 PM –

- CAO Yanciw explained that Council is not able to make a decision at a COTW meeting, however, Council may choose to bring a recommendation forward at the next Council meeting.
- CFO Bhalla provided account balance for the Capital Asset Reserve Fund (CARF) = \$55,000
- Chiller options:
 1. \$15,000 to complete a full assessment
 2. Replace \$65,000 - \$80,000
- WorkSafe needs to complete their assessment of the facility
 - WorkSafe could shut the facility down, however, they tend to provide timelines for required repairs
 - Stantec report seems inflated, cost is for a very high level of service.
- If Council chooses to close the facility, the building still requires maintenance.
- Both parties need to be realistic about the costs of bringing the building into compliance.
- It was estimated by the Curling Club that they could contribute maximum of \$2,000 towards maintenance annually
- Local business sponsorship has been used in the past as a revenue source
- VOA will contact TNRD Area "I" Director Rice and request financial support from his discretionary Gas Tax funds.
- Develop maintenance list at lease development phase, include beginning of season walk through with CC and establish items to be completed by the end of season facility walk through.
- Set targets that satisfy both parties
- Move forward with a positive collaborative relationship
- CC willing to promote in hopes of attracting more curlers, increase catchment area – look outside of Ashcroft
- Measure success at the end of the season
- After Council decision is made, develop lease agreement if required.
- Multi year lease was suggested
- CC urged Council to make the decision sooner than later so that they could plan for the season.

4. TERMINATION

M/S Roden / Anderson

"That the Committee of the Whole meeting on September 30, 2019 be terminated at 8:05 pm."

CARRIED

**Certified to be a true and correct copy of the
Committee of the Whole Minutes of Council
held Monday, September 30, 2019.**

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

AY/sdd



THE CORPORATION OF THE VILLAGE OF ASHCROFT
SPECIAL COUNCIL MEETING MINUTES
TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 9:00 AM ON WEDNESDAY, OCTOBER 2, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Nadine Davenport
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
S. Daniela Dyck, Deputy Corporate Officer

Public

EXCUSED: Councillor Jonah Anstett

1. CALL TO ORDER

Mayor Roden called the Special Meeting of Council to order at 9:00 am

2. ADOPTION OF THE AGENDA

M/S Roden / Tuohey

"That the October 2, 2019 Agenda for the Special Meeting of Council be adopted as presented."
(SM-01-10-19) CARRIED

3. NEW BUSINESS

3.1. Curling Rink – Facility Repairs and Use for 2019/20

M/S Roden / Tuohey

"That Council authorize the replacement of the pressure vessel and the immediate repairs identified in the BCA and that funds be allocated from the Capital Asset Replacement Fund and Capital Asset Reserve Fund."
(SM-02-10-2019) CARRIED

M/S Roden / Tuohey

"That Council direct staff to approach Director Rice, TNRD Area "I" and apply for financial assistance through his discretionary Gas Tax funds."
(03-10-2019) CARRIED

4. QUESTION PERIOD

- Comment thanking Council for their support.
- Clarification requested in regard to who will be responsible for the chiller replacement.

5. **TERMINATION**

M/S Roden / Anderson

"That the October 2, 2019 Special Meeting of Council be terminated at 9:05 am."

(SM-04-10-19)

CARRIED

Certified to be a true copy of
The Special Meeting of Council held
Wednesday October 2, 2019.

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

AY/sdd



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMITTEE OF THE WHOLE
PLANNING SESSION
MINUTES

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 3:00 PM ON TUESDAY, OCTOBER 15, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer

Public

EXCUSED: S. Daniela Dyck, Deputy Corporate Officer

1. **CALL TO ORDER**

Mayor Roden called the Committee of the Whole Planning Session meeting of Council to order at 3:00 pm.

2. **ADOPTION OF THE AGENDA**

M/S Tuohey / Davenport

"That the Agenda for the October 15, 2019 Committee of the Whole Planning Session be adopted as presented."

CARRIED

3. **DISCUSSION ITEMS:**

CAO, Anne Yanciw presented Council with a Power Point presentation providing Council with updates regarding:

1. OCP & Strategic Priorities Update:
 - Evacuation routes,
 - Subdivision Servicing Bylaw,
 - Portable Digital sign
2. Current Projects Update:
 - 1479 Government Street subdivision application
 - Water Treatment Plant -- substantial completion
 - Ec. Dev. & Tourism
 - Sign Bylaw
 - Curling Facility deficiencies
 - Pump Chamber option
 - Back up generator for Pump Station 2

- HARS project
 - Land Tenure for Mesa Vista Reservoir
 - Whistle Cessation project at Old Cariboo Road
3. Service Delivery:
- Waiting for Grants
 - Hot Tub at Pool
 - Lift Station 1
 - Waiting for Community or Developer:
 - Off Leash Dog Park
 - Riverhill Estates
 - Inland Terminal
 - Asking and Planning
 - Grade Separation
 - Twinning North Ashcroft Reservoir
 - SROW for North Ashcroft Reservoir
4. Meeting Legislation:
- Current Projects:
 - Asset Management Implementation Tools
 - Housing Needs Assessment
 - Respectful Workplace
 - Cannabis Legislation
 - Emerging Requirements:
 - Climate Change Mitigation
 - Accessibility
 - First Nations Relationships
5. Next Steps:
- Council reviewed the Mission, Vision & Values
 - Council confirmed agreement of priorities
 - Discussed the format for the Nov. 14. 2019 Community Forum
 - Council participated in a First Nations History activity

4. **TERMINATION**

Mayor Roden adjourned the meeting at 5:10 pm.

Certified to be a true and correct copy of the
Committee of the Whole Minutes of Council
held Tuesday October 15, 2019.

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

AY/sdd

admin

From: [REDACTED]
Sent: September 13, 2019 8:52 AM
To: admin@ashcroftbc.ca
Subject: New Entry: Contact from Website

Follow Up Flag: Follow up
Flag Status: Flagged

Name

[REDACTED]

Email

[REDACTED]

Comment or Message

Hello i am writing this email to ask for help in removing the European collared doves from Ashcroft. These birds sit outside of my window for 365 days a year and constantly cry into my apartment from 5 am to 8 pm. I am sick and mentally exhausted from their constant torture, they do not move they sit there all year round and multiply, I often find myself fantasizing about how to destroy them but only in ways that could potentially be a danger to the public so I restrain from taking action however its becoming more difficult. I beg of you to help in this matter of my sanity. Please and thank you for your understanding

Please at least acknowledge the situation and ask others how they feel about these nuisance birds

Sent from Yahoo! Mail

admin

From: Mark Despot <admin@ashcroftbc.ca>
Sent: October 7, 2019 9:04 AM
To: admin@ashcroftbc.ca
Subject: New Entry: Contact from Website

Name

Mark Despot

Email

despotmc@gmail.com

Comment or Message

Hello my name is Mark Despot nephew of the late James Despot,
Could this note please be directed toward the Honorable Mayor and also Village Counsel. I
would like to take this opportunity to thank everyone involved in replacing the sitting
bench in honor of my uncle, James Despot, from the high school to the downtown area.
James was a very important and giving person to many people, not only in your
community but very much to all of us as a family and our friends around us.
He is missed but the memorial in his name has now found a good spot in the center of his
community.

THANK-YOU so very much for your help co-operation and understanding

Mark Despot

Castlegar BC

Sent from Village of Ashcroft

September 30, 2019

Mayor Barbara Roden
Village of Ashcroft
601 Bancroft Street
Ashcroft, BC V0K 1A0

RE: 2019 UBCM Convention

Dear Mayor Roden,

On behalf of the UBCM Executive and membership, I would like to express our appreciation for your presentation and participation as part of the 2019 Small Talk Forum.

UBCM sincerely appreciates the time and effort you devoted to making this an educational session for our membership.

In appreciation of your contribution, UBCM has made a donation to the Cariboo Friendship Society. This charity offers holistic services to citizens, such as social service programs, recreation and cultural activities, education, and housing support.

Thank you very much for your support and involvement in the UBCM Convention.

Sincerely,



Bhar Sihota
UBCM Policy Analyst



To Whom It May Concern,

A couple of weeks ago, I was granted the honour of attending the 2019 Union of British Columbia Municipalities convention. This opportunity was made available to me through sponsorship from my hometown, the Village of Ashcroft, and the Southern Interior Local Government Association.

My learning journey began even before the convention did, as I set out on the four-hour drive from Ashcroft to Vancouver on that Sunday afternoon with the Ashcroft mayor, Barbara Roden. We conversed on a wide range of topics, from 1950s films to social justice issues to the possibility of implementing an electric vehicle charging station in Ashcroft. I appreciate that the convention gave me the chance to not only network with municipal politicians and administrative staff from all over BC but also to bond more with my own community's council and CAO.

The first forum I attended was about emergency preparedness, modifications that will occur in our emergency system and why they're being implemented. I was excited to see this topic being addressed, as I was a witness to the take-off of the Elephant Hill Fire in 2017. Having been in Ashcroft at the time, I observed firsthand how quickly communication and organization can crumble when electricity, cell service, and water supplies are limited or non-existent. The lack of procedure in my community made it difficult to respond to the disaster, and many other municipalities in BC have faced similar situations over the past couple of years. I hope that emergency preparedness and disaster prevention are topics of continued research and education through all levels of government.

Another very eye-opening part of the convention was being able to meet with Ministers. Between the Village of Ashcroft and SILGA, I was given many opportunities to be a part of these surprisingly intimate meetings. Short as they were, I also learned a lot from them, including how demanding a career in politics can be. Having the opportunity to meet with the Premier, John Horgan, was an amazing moment as well, and one I'm sure I won't forget. Throughout both the SILGA luncheon and the SILGA meeting with Mr. Horgan, he offered an abundance of advice to us. He spoke especially about the importance of working with and asking for help from those around us - whether or not they're in the Opposition - which I think is a very valuable and applicable ability to develop for everyday life. The biggest lesson that I was repeatedly reminded of at the event was that no matter what someone's views are or what their age is, they have something to teach you. Almost anything can be a learning experience once you open your mind to it, and I tried very hard to do so.

At the UBCM, I learned about the ways in which communities are combating climate change and hunger, tsunamis and housing crises, declining economies and so much more. Furthermore, I was able to have some freedom in what I learned, which I think was a really special part of the trip. I was able to learn about things I'm passionate about from politicians who care just as much, which was incredibly encouraging to see. I think a lot of youth from small towns feel a disconnect from the government,

having the impression that our voices can't make a change and that our views lack representation in politics. However, I was so inspired to hear some of the speeches at UBCM prove that mindset wrong. Especially around the topic of our climate crisis, I heard several elected officials say things along the lines of, "We can't leave this problem for our children and future generations. Instead, we need to take action now." That was definitely one of the things I was most delighted and touched to hear. The world is changing, and with that, so must our priorities. As one of said youths, I feel much more at peace knowing that even though we can't cast our votes or speak at the UBCM yet, there are governmental parties who are doing their part to speak for all of the people in their areas with great thoughtfulness.

I met so many wonderful people who are motivated to change their communities for the better, whatever that looks like for them. Although each area is different, it's astounding how many of us share similar struggles and can therefore help one another by sharing our stories. A great number of people seemed very happy to see youth engaging in this educational process as well, which I found very moving.

Overall, the UBCM was a truly invaluable experience that left a large impression upon me. I look forward to the day that I'll see some of the resolutions put forward at the 2019 UBCM AGM be implemented into legislation and remember that small places can have a big impact.

Thank you so much for reading this, and to SILGA and The Village of Ashcroft, thank you for the spectacular educational experience. Whether or not I pursue politics as a career, it will always be a topic that I deeply care about.

Sincerely,

Vivian McLean

**INFORMATION CORRESPONDENCE
FOR THE OCTOBER 28, 2019 COUNCIL MEETING**

BCSPCA

- Science and Policy Newsletter

Interior Health – News Release

- Two New Depots Open to Allow People to Donate Milk for Vulnerable Babies

Office of the Seniors Advocate of British Columbia

- Significant increases in Funded Care Hours in 2018/2019

Interior Health – Healthy Communities Newsletter

- News Release – Principal Appointment at Cache Creek Elementary School

Honourable Katrine Conroy, Minister of Children and Family Development

- Proclaim October as Foster Family Month

Province of BC – Liquor and Cannabis Regulation Branch

- Cannabis promotion in liquor-licensed establishments and at events held under a special event permit
- Cannabis Retail Store Product Menus and Online Sales

Province of BC/Interior Health

- Public Service Announcement for those receiving Needle-Free Filler Treatments

BC Cattlemen's Association

- Request to Improve High-Speed Internet in Rural Communities

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

- Old Growth Strategic Review

/nc

Actionable Motion and Task List Tracker

Sep-19

Motion No.	Motion	Staff Respon	Comments	Due Date	Status
01-09-19	"That Council approve the Ashcroft/Cache Creek Rotary Clubs request to provide at no cost: use of Heritage Park and the Ashcroft Community Hall, sound system, staff assistance to set up and take down chairs at Heritage Park, and further that Council cover the cost of the Special Transit bus."	PCO	send letter to notify Rotary Club, advise PW of shift.	asap	complete
06-09-19	"That Council approves staff to enter into a contract with EDCD Consulting not to exceed \$35,000 for the development of an Economic Development and Tourism Strategy for the Village of Ashcroft, and further that Council support the project throughout its duration."	DCO	draft and sign contract	asap	complete
SM-02-09-19	"That the Village of Ashcroft provide a letter of support to Yellowhead Community Services for their proposed Daycar in Ashcroft initiative."	DCO	Draft and forward letter of support	asap	complete
SM-04-09-19	"That Council approves Koppers request for a free Drylands Arena use to host the annual Halloween Skate"	BCO/Kris	Advise Koppers of approval and schedule Arena	asap	complete
SM-07-09-19	"That staff schedule a meeting with Council and representatives from the Ashcroft and District Curling Club to discuss facility use prior to making a decision regarding the Curling Club facility."	CAO/MCO	Meeting scheduled for Sept 30 @ 7:00 pm	asap	complete
SM-02-10-19	"That Council authorize the replacement of the pressure vessel and the immediate repairs identified in the BCA and that funds be allocated from the Capital Asset Replacement Fund and Capital Asset Reserve Fund."	CAO/CFO/P W/F	Waiting for 2 of 3 quotes as per the Procurement Policy	asap	in-progress
SM-03-10-19	"That Council direct staff to approach Director Rice, TNRD Area "I" and apply for financial assistance through his discretionary Gas Tax Funds"	CAO	Dir. Rice has been contacted, he will take a report to the TNRD Board for expenditure approval. Dir. Rice has allocated up to \$30,000		complete

Staff Report to Council

DATE: October 21, 2019
TO: Chief Administrative Officer
FROM: Daniela Dyck, Deputy Corporate Officer
SUBJECT: Walking Path at Evans Road

Background

At the August 26, 2019 COTW meeting, Jim Duncan addressed Council on behalf of the Pathways to Wellness ad hoc task force in regard to the potential development of a walking path along Evans Road the presentation included a petition signed by community members, surrounding area residents and the traveling public in support of the path. Mr. Duncan asked for two (2) resolutions of Council:

1. "That Council directs staff to forward a Letter of Support to the ad hoc task force Pathways to Wellness approving in principle the objectives of the project and providing in-kind donations that would allow the project to move forward."
2. "That Council directs staff to research, prepare a report and report back to Council on the process of how to acquire Provincial land along Evans Rd. for the purpose of creating a natural park and accessing the river for the general public."

Discussion

The Evans Rd. pathway has been brought to Council in previous years for consideration; however, documentation to support the first proposal was not found, as such, this memo considers various issues.

Prior to making a decision regarding the proposed pathway along Evans Rd., Council should consider trails and pathways holistically. There are several issues that Council should consider:

1. The proposed walking path is identified in the OCP as being in a designated Riparian Development Permit Area (DPA). Sections 20.1.4c Development Permit Triggers and 20.1.6 Guidelines clearly demonstrate the Local Government Act's requirement to protect riparian areas. In order to move forward with a DPA a qualified environmental professional must carry out an assessment of the proposed development in accordance with the Riparian Areas Regulation of the Fish Protection Act; however, on November 1, 2019 the BC Riparian Areas Regulation (RAR) will become the Riparian Areas Protection Regulation (RAPR). The Riparian Areas Regulation is being amended to;
 - provide improved oversight for the ministry,
 - incorporate training requirements, and
 - provide additional detail and rigour in the application of regulatory standards.

2. It appears that Evans Road has the required road allowance for current and future industrial traffic allowing for a safe pedestrian pathway in compliance with Federal and Provincial regulations. In the BC Land Use Operational Policy – Roadways the road allowance width is 20 metres plus 3 metres beyond cuts and fills.
3. Creating a barrier with no-posts may not meet pedestrian safety or liability standards. Pedestrian safety is the highest priority in all pathway and trail development. As Ashcroft's insurance provider, the Municipal Insurance Association of BC (MIA) should be consulted for liability purposes to conduct a risk assessment and determine the safety of all pathway users from industrial traffic and possible falls down the embankment.
4. Identified in the OCP as a moderate priority, is the development of a Trails Master Plan. Generally, a Trails Master Plan is developed prior to building walking paths and trails, the plan considers the community and surrounding areas, identifies existing trails, GPS's potential trails and trail heads as well as identifying risk and liabilities. Often the plan includes phases for trail and pathway construction, and is a requirement for grant funding assistance to construct trails and pathways. During the development of the plan, the consultant could be asked to consider the viability of the Evans Road pathway.
5. The development of trails and pathways in rural communities are recreational benefits and may positively impact Ashcroft's ability to attract and retain residents. Trails can help to encourage protection and conservation of natural resources/assets and many trails can provide links to historic and cultural sites. Trails and pathways are also used for purposes other than recreation and can play a role in connecting the community by providing transportation alternatives. Trails can have a significant economic impact by attracting tourism as well as providing recreational opportunities for a healthy lifestyle.
6. The first resolution proposed by Mr. Duncan suggests Council to provide in-kind donations that would allow the project to move forward. Clarification regarding "in-kind donations" is required. Both Administrative and Public Works staff are at capacity implementing the current projects and strategic priorities.
7. If the pathway is constructed, ongoing maintenance was raised as a concern. The Public Works department does not have the capacity to maintain trails and pathways at the existing staffing levels or the current budget.

Conclusion

The Evans Road walking path is not identified for Council support or development in the Strategic Plan, OCP or Annual Report. Mr. Duncan is asking for a letter of support, in-kind donations and for staff to research the proposal. Staff present the following options and considerations for Council's review:

Option 1:

"That Council endorse Mr. Duncan's request regarding the Evans Road walking path concept and provide a letter of support in principal, request clarification of "in-kind" donations and direct staff to complete the requested research."

Option 2:

"That Council include at the 2020 Budget discussions, consideration of a Trails Master Plan that could identify feasible trails and pathways for the development of a trail and walking path network in the Village of Ashcroft."

Option 3:

"That Council decline Mr. Duncan's request due to the protection of riparian areas in the Official Community Plan, pedestrian safety and liability standards."

Recommendation

Staff recommends Option 2:

"That Council include at the 2020 Budget discussions, consideration of a Trails Master Plan that could identify feasible trails and pathways for the development of a trail and walking path system in the Village of Ashcroft."

Respectfully submitted,



S. Daniela Dyck,
Deputy Corporate Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer



From: Gloria Mertens <admin@ashcroftbc.ca>
Sent: October 9, 2019 10:39 AM
To: admin@ashcroftbc.ca
Subject: New Entry: Contact from Website

Name

Gloria Mertens

Email

[REDACTED]

Comment or Message

[REDACTED]
[REDACTED]

Ashcroft, BC V0K 1A0

October 10, 2019

Village of Ashcroft

PO Box 129

Ashcroft, BC. V0K 1A0

Dear Village of Ashcroft Mayor and Council:

I wish to bring forward a safety concern with respect to the parking of motor vehicles in front of residences. Although there does not seem to be any traffic bylaw infraction, I hope that staff and Council will consider my concern seriously, take the time to investigate, and act decisively.

I do a lot of walking around the Village of Ashcroft. The town does not have a good network of sidewalks and so I must walk often on the gravel portion of streets in residential areas. Many times vehicles are parked along the streets and obstruct my view as I negotiate around them, sometimes even into lanes of traffic. This is especially more difficult when I am walking with another person, but I have noticed others so encumbered when walking with their pets on leashes, with mothers having more than one child, or teachers leading classes of students.

Of particular concern are those residents along Ranch Road who park in the 'designated' Safe Pathway to School zone, and specifically the resident of 433 Ranch Road. This resident's truck is parked regularly on the pathway, and I notice now that other residents have also started to do so, presumably because there is no penalty or consequence for such action. As this resident's property abuts the west driveway into and out of the school, even during the summer months this is an issue when people are accessing the playground, the field or the tennis courts.

A couple of years ago when the Village painted the white line on the side of Ranch Road to designate a safe walking pathway for students, I imagine that it was presumed that common courtesy and sense would prevail: residents along the road would understand that the entire gravel area boulevard should remain clear, much as if a sidewalk were built. Unfortunately, this does not seem to be the case.

My letter of concern is formal written documentation of this issue, which has actually persisted for years, and proof that you are aware of the compromised safety of students, residents and visitors. I hope that staff and Council will write a polite letter requesting the cooperation of residents along Ranch Road to consider the safety of others by not parking anywhere on the 'designated' pathway. I also believe that Council should review the bylaw and make appropriate amendments forbidding the parking of vehicles on sidewalks or designated pathways.

I look forward to your response.

Sincerely,
Gloria Mertens





ASHCROFT FIRE RESCUE

PHONE: 250-453-2233 FAX: 250-453-2260 Fire Dept. Cell 250-457-0470
EMERGENCY ONLY: 911

PO BOX 129
ASHCROFT, BC V0K 1A0

EMAIL: afd1@telus.net

OFFICE OF THE FIRE CHIEF

September 30, 2019

RE: Letter of request for donation of ice time at The Drylands Arena

Dear Mayor and Council:

Ashcroft Fire Rescue, in conjunction with Ashcroft RCMP detachment, our local BCAS, and Cache Creek Fire are holding a charity hockey game. We are asking for a donation of ice time, from 6-8pm on January 11, 2020.

This will be a fun-filled comedy evening among all the first responders. The proceeds from this event will be put towards purchases of smoke detector/carbon monoxide detectors for low income households in the Ashcroft and Cache Creek communities.

On behalf of all first responders, I personally thank you for your consideration.

Kindest regards,

Joshua White
Fire Chief/Local Assistant to the Fire Commissioner's Office of BC
Ashcroft Fire Rescue



The Editor of the Ashcroft Journal
Adrian Dix, MLA Minister of Health
Interior Health CEO and Director Susan Brown
Berni Easson, Health Services Administrator, Thompson
Cariboo Rural Clinical Operations, Interior Health

Interior Health West Lisa Zetes-Zanatta, Executive
Director
Mayor and Council of Cache Creek, Clinton and Ashcroft
TNRD Directors Area E, I, J
Dr. Doug Cochrane, Interior Health Board Chair

To all those concerned

In May more than 2,000 community members signed a petition prompted by a critically low level of nursing staff. In part it said:

- We need IH to work collaboratively with our Health Care Coalition (WHAC) to find a new health care model that suits our unique rural catchment area.
- It is only by prioritizing recruitment of Nursing, Laboratory and Imaging staff, and of course physicians into a 7 day a week model that consistent and sustainable health care will be achieved to meet our urgent current and essential future emergency / healthcare needs.

Attrition due to retirements was not a surprise, but rather there was no recruitment to fill those vacant posts as they came up until we reached this unsustainable level of nurses. We have tracked the lack of postings for vacant positions and talked with prospective nurses who were told the healthcare model was changing soon, but the communities needed to be notified first. In the meantime, large amounts of money was and is spent on agency nurses to fill vacant shifts. Once our petition highlighted the problem, there was a few postings that finally were put up and even an offer of a bonus for the vacancies.

An effort was made by Interior Health and Division of Family Practice to create a Healthcare Area planning table, despite us raising the flags, we were not invited, and fortunately we were provided a seat by Ashcroft Mayor and Council. Four meetings occurred in quick succession with a variety of agendas.

We feel there was a lack of transparency in some of the agenda items, and have now lost faith in the ability of this group to find a model of healthcare which improves our current situation.

The final result of this table at the August 26th meeting was to leave our model as it was in May. Friday 1800 to Monday 0800. No stat holiday coverage.

It is important to note that IH, Bev Grossler said at the August 12th meeting, ***the current model of all week ends is not sustainable from a staffing perspective, nor reflect a provincial or national model of ER service delivery.***

To our surprise the day after this final meeting, postings of vacant RN positions were removed, the nurses were called and told they were reducing staffing to a weekend only model which included a very poor option for positions and rotations. Nurses waiting to hear about being hired were told, there was nothing available but a part time weekend only rotation for 9 months. ***None of this planning was disclosed at our meeting August 26th.***

We agree with the Grossler statement above, and it also doesn't support the physicians currently here to provide good service to the community members.

We believe that with the current budget for emergency services in the Ashcroft Health Site, that we can collaborate to create a 7 day per week model that creates a consistent and sustainable model for our communities, creates attractive recruitment and retention strategies for nurses, physicians, lab and x-ray. Reduces pressures on other emergency services and ambulance service by looking after our own communities. And reflects the words of Interior Health

Every Person Matters.

Healthcare Wellness Coalition

We would like to invite

Interior Health West Lisa Zetes-Zanatta, Executive Director
Interior Health Bernadine Easson
Mayor and Council of Cache Creek, Clinton and Ashcroft
TNRD Directors Area E, I, A

To meet at our table in collaboration and consultation to discuss in earnest a 7 day per week healthcare model which includes emergency services, and is consistent and sustainable.

In collaboration
Healthcare and Wellness Coalition (formerly WHAC)



Mail: PO Box 1095, Ashcroft, BC V0K 1A0
Email: srcorn@telus.net
Phone: 250-457-3044



Four full time, 2 half time, one vacation relief



Three full time, 2 half time, one vacation relief



Two full time, 2 half time, one vacation relief



Two full time, 2 half time, no vacation relief



One full time, 2 half time, no vacation relief



One full time, 1 half time, no vacation relief

December 2014 The staffing model was changed to this for nurses – the budget for this still remains to this day.

1 Full time RN retired in the spring of 2017. The job was posted as a full time vacancy in 2017. **This position was not filled and was not reposted.**

1 Full time RN retired on July 1, 2019. The job was posted as a **part time** position in May 2018. -Reason, given by the employer in May 2018, for changing the posting to part time - *changing to a 5-2 model (Mon- Fri open, closed on weekends and Stat holidays) in the fall of 2018. The rotation was not changed to a 5-2 model. This position was not filled and was not reposted.*

The part time vacation relief position has been vacant since Jan 2019, as the nurse is on leave until Jan 2020. The job was posted on Dec 1, 2019. **This position has not been filled and remains posted.**

1 Full time RN retired in June 2019. The job was posted as a full time vacancy on May 25, 2019. *Subsequently it had a \$10,000 signing bonus attached to it, but apparently this bonus does not apply if you are already an employee of iHA. This position was not filled and was removed from the external post in Sept 2019.*

◆ 1 Half time RN resigned on June 14, 2019. **The job has never been posted.** There is a casual job posting.

ices provided by the RN in the ER during the week, that are pre-booked include blood transfusions, Phlebotomies, Iron infusions, other medication infusions, IV tapy, cast removal, suture removal, wound care.

doctor must be available in the clinic to provide care should there be a complication with the pre-booked treatment.

osies and other minor procedures can be booked to be done by the doctor when RN is available.

doctor in the clinic can send patients to the RN in ER with orders for

laboring/treatment for a variety of conditions which may present to them in the clinic such as The doctors working in the clinic can bring patients seen at the clinic : day for treatment for a variety of things.... ie.: incision and drainage of an abscess, cast application, sutures.... If there is no nurse, the patient is sent to the hospital generally RIH.

his work was completed during the week using the staffing model shown on the previous page. Budget was still intact.



Four Part time positions
 1 Part time (0.923 FTE) position
 3 Part time (0.61 FTE) positions

August 2019

It has come to our attention that IH has proposed a new RN rotation.



Remember we still only have two nurses currently employed for the roles.

The proposed model is a 4 week rotation. It provides RN staff on Friday during the day, on weekends when the ER is open, 3 out of 4 Mondays, and 1 out of 4 Thursdays. This leaves no RN during the week for 3 or 4 consecutive days each week to provide clinical services.
 The proposed rotation has all nursing staff working 3 weekends in a row, with the 4th weekend off.

And the budget from 2014 will be used somewhere else, not Ashcroft.

Having no RN during the week hampers the ability to provide timely care to our community, to book procedures/treatments.
 Examples:

- I go to the doctor - I have a sore arm - xray is done and I have a fracture that needs a cast. There is no RN working... The doc cannot apply the cast here... I am referred to Kamloops for cast application.
- I have an infection and require daily IV therapy as an outpatient for a few days. There is no RN working... I am referred to Kamloops for IV therapy until there is an RN available in Ashcroft.

May 2019 we asked Interior Health to look at 7 day per week coverage to make nursing positions that were attractive, Emergency was closing because nobody would pick up the weekend work.

The Decline of Emergency services in Ashcroft, BC

e of ER Service Reduction in Ashcroft Related to Physician Availability

I Dec 15 2008 the Ashcroft ER was open 24/7, staffed with 2 RN's 24/7.

W T F S S

2008- 3 doctors resigned and closed the downtown clinic, One doctor was recruited and opened the new clinic at the health site. ER open Tuesday 8 AM to Wed 8AM and Friday 6 PM to Monday 8 AM extended to stat as appropriate.

M T W T F S S

35

A physician arrived. ER service was increased to Tuesday 8 AM – Thursday 8 AM(48 hrs per week) Weekend service was provided by our 2 doctors and locums from Friday 6PM to Saturday 8 AM. Stat holidays were covered.

M T W T F S S

By the end of 2012 1 physician resigns leaving 1 physician. ER service was decreased to Wednesday 8 AM –Thursday 8 AM hrs per week closed on most weekends. (No weekend locum coverage)

M T W T F S S

- ER service was increased to Monday – Thursday 8 AM to 6 PM (40 hrs per week) with the weekday ER provided by our 1 doctor and the locum doctors working in the medical clinic. Weekend coverage by locum mal. Community had to check a calendar to find out hours on weekends.

M	T	W	T	F	S	S

2013- Two physicians arrived. Total of 3 physicians. ER service remained Monday - Thursday 8 AM to 6 PM coverage was minimal. Community had to check a calendar to find out hours on weekends.

M	T	W	T	F	S	S

13- Weekday ER service was increased to Monday 0800 hrs- Friday 1800 hrs (50 hrs per week) and weekend was reinstated to Friday 6 PM to Monday 8 AM. Stat holidays were covered. Weekend coverage was provided by our 3 doctors and locum coverage.

- one physician left. 2 doctors remained. ER service unchanged. Weekend coverage was provided by our 2 and locum coverage.

M	T	W	T	F	S	S

2015 – one physician left

2015- ER service was decreased to Monday – Thursday- 9 AM to 12 noon. Weekend coverage remained the same. Friday 6 pm - Monday 8 AM. Stats were covered.

2015- ER service was reduced to weekends only from Friday 6 PM - Mon 8 AM Stats were covered.

2015- Stat holiday coverage ceased- the 1 remaining doctor could not work the Remembrance Day stat in the middle of the week and there was no locum coverage for the 1 day, so IH advised if coverage was not available for that day, we would not be open on any Stats.

2016- A physician resigns and 2 arrive No change in ER service.

2017- One physician arrived Total of 3 physicians, one on maternity leave covered by a locum. No change in service.

2019 – One physician resigns. 2 physicians remain in Ashcroft.

M	T	W	T	F	S	S
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

change in ER service.

Remaining ER challenges are due to the lack of recruiting of nurses, and filling vacancies.

Village of Ashcroft Council
via Council Agenda Package

October 7, 2019

Hello Village of Ashcroft Council,

I am the project manager for **Charge North** – the electric vehicle charging station network that is underway on behalf of six regional districts in central and northern BC, and their respective 43 municipalities, including yours!

With just over one year of work under our belt, there has been a lot of momentum including:

- Working with BC Hydro and the Ministry of Transportation and Infrastructure on their Level 3 station (30 – 40 minutes to charge a car) installation in Charge North communities
- Grant applications with CleanBC and Northern Development Initiatives Trust for Level 2 stations (4 – 6 hours to charge a car) in 28 Charge North communities
- Project Updates (Fall 2019 attached) and a Top EV Myths brochure (attached) available for local governments to display/distribute locally. Please contact me for a print ready file if interested.
- Quarterly Advisory Committee meetings with representatives from each of the six regional districts
- Ongoing outreach with communities, stakeholders and Charge North car dealers

I am happy to answer any questions or receive comments from Councillors, Directors or staff by email at jkeyes@communityenergy.bc.ca.

Sincerely,



Janice Keyes
Senior Manager, Community Energy Engagement, Community Energy Association
Consultant to Charge North Partners





EV Travel for Central and Northern BC

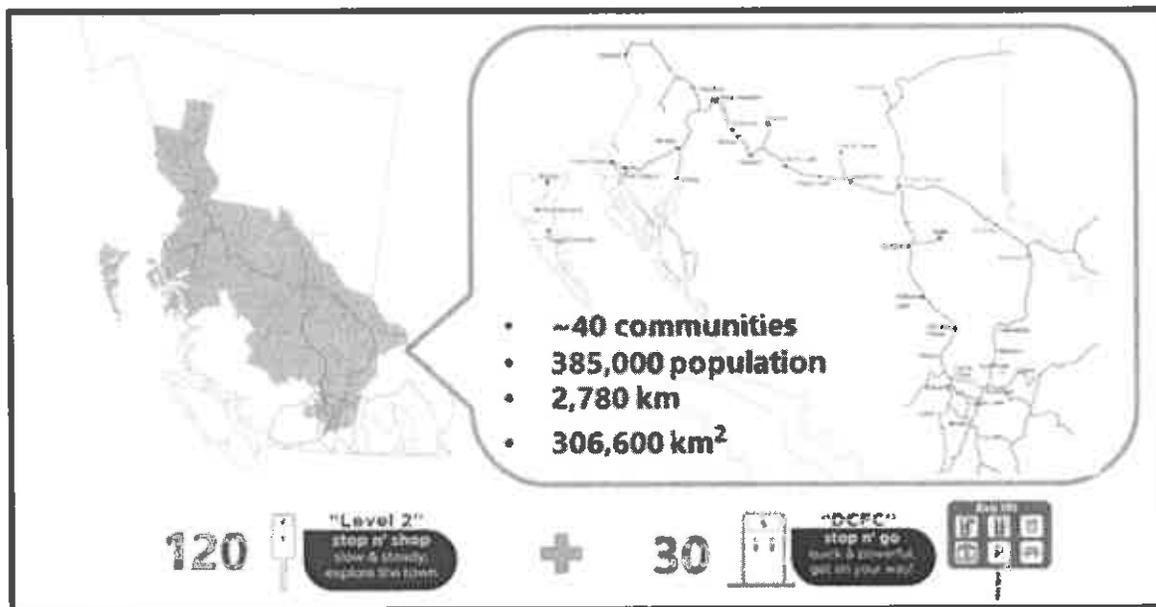
Charge North is a community-led initiative to develop an electric vehicle (EV) charging network to facilitate travel to and within central and northern BC. This collaborative project is directed by six regional governments and engages 43 local governments from south of Kamloops to Haida Gwaii, connecting over 2,780 kms of highway for rural EV travel. Charge North is facilitated by the Community Energy Association on behalf of an Advisory Committee made up of representatives from each regional district and the Northern BC Tourism Association.

The project builds upon lessons learned from both Accelerate Kootenays and Peaks to Prairies EV projects, both community-driven approaches to electrifying rural areas, but takes into account the unique context of central and northern BC to ensure maximum benefits for drivers, residents and communities.

Charge North also complements the Province of BC's CleanBC Plan, launched in December 2018, which will require 100% of vehicles sold in BC to be zero-emission by 2040.

Building the Network

Charge North is working closely with BC Hydro and the Ministry of Transportation and Infrastructure to develop a charging network that supports safe and reliable EV travel with approximately 120 Level 2 stations and 30 Level 3 Direct Current Fast Charging (DCFC) stations. Both Level 2 and DCFC stations are necessary to create a robust rural EV network. DCFC stations are critical to facilitating corridor travel - EV travel to and within the region - while Level 2 stations can direct how and where visitors spend their time and money while in a community.



It is exciting to see three new Level 3 stations at 70 Mile House, Cache Creek and Clinton up and running as of July 2019, as part of BC Hydro's Phase 3 construction.

Project Timeline and Future Deployment



- 
New MOTI Stations
 Summer 2019
 4 rest areas on Highways 5 and 97C
- 
BC Hydro
 By fall 2019
 10 DCFC stations along Highways 5 and 97
 from Kamloops to Prince George
- 
MOTI - Next Phase
 5 rest areas along Highway 16 and 97
- 
BC Hydro - Next Phase
 When funding is secured, approximately 10 DCFC
 stations primarily along Highway 16
- 
Charge North - Level 2 stations
 When funding is secured, starting with 50 Level 2 stations in
 28 communities

New (and more!) EVs coming soon to a highway near you

As of the first quarter of 2019, there were over 20,000 EVs in BC, representing almost 5% of all new car sales in BC. The Province of BC has created targets to further support accelerated EV adoption. December 2018 saw the release of the CleanBC Plan with its ultimate goal to accomplish 75% of the Province's 2030 GHG reduction goal, followed in May 2019 by the Zero-Emissions Vehicle Act (ZEVA). The ZEV Act sets a new zero-emission vehicle (ZEV) target for new light-duty passenger vehicle sales in B.C.

- 10 % will be zero-emission vehicles by 2025
- 30 % by 2030
- 100 % by 2040

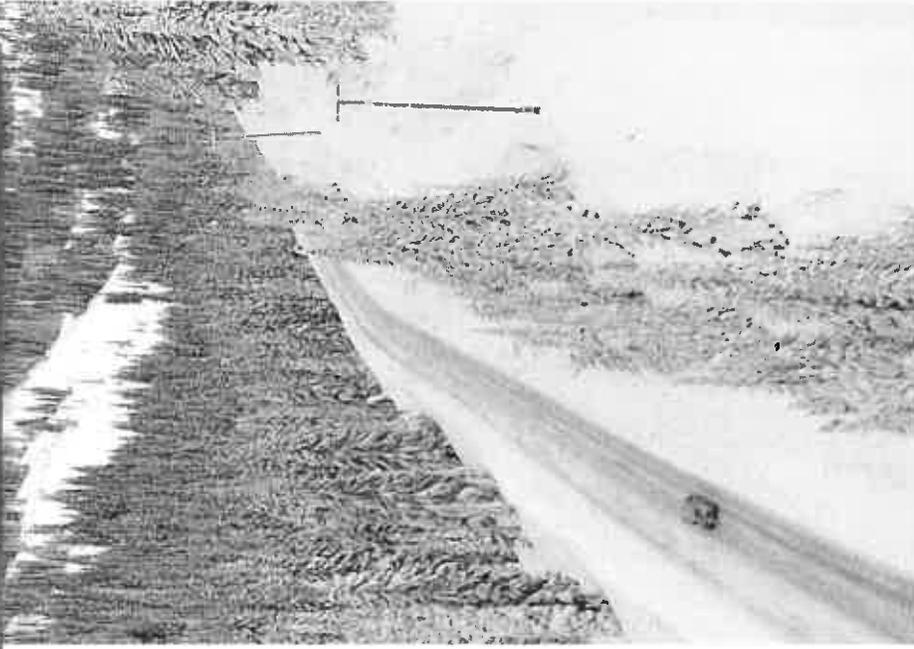


Project Partners

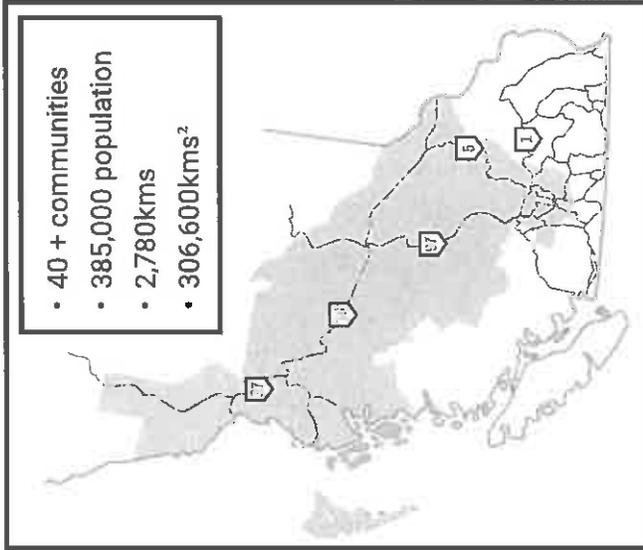
The following organizations proudly support Charge North: The Federation of Canadian Municipalities' Municipal Climate Innovation Program (MCIP) and six Regional Districts - North Coast, Kitimat-Stikine, Bulkley-Nechako, Fraser-Fort George, Cariboo, and Thompson-Nicola. For more information, please contact Janice Keyes with the Community Energy Association at jkeyes@communityenergy.bc.ca or 604-628-7076, ext. 705.



Electric Vehicle Travel from Trails to Trees to Seas.



The Charge North project area:



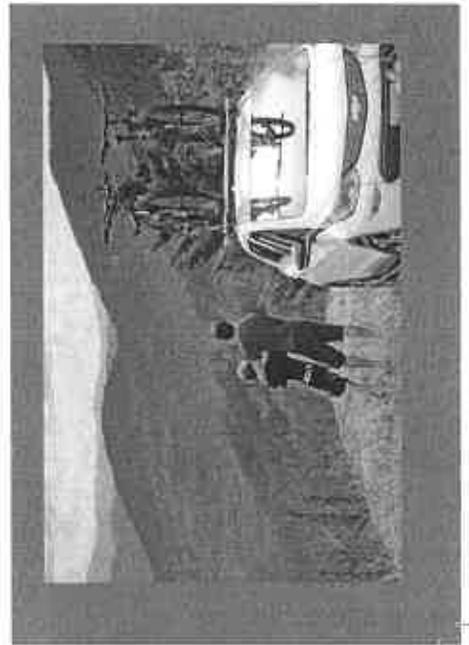
As an EV owner, you can expect:

A fuller wallet: By filling up with electricity instead of gas, you could save \$1,200 a year - and that isn't even including maintenance savings!

Less maintenance: Since an EV has no engine, it has much fewer moving parts. This means comparatively little maintenance overall - no oil changes or maintenance costs for exhaust systems.

A better drive: No gas engine means no noise and no gears means instant acceleration - get ready to belt out some tunes and glide down some scenic highways.

Adventures! Whether you are in search of mountains, trails, or rivers, the BC charging station network will connect you to your favourite spots - north, east, south, west.



For more information, please contact Janice Keyes with Community Energy Association: jkeyes@communityenergy.bc.ca / 604-628-7076 x705.



TOP EV MYTHS

Myth 1: There is nowhere to charge an EV.

A robust EV charging station network will soon connect south of Kamloops to Prince George and out to Haida Gwaii covering almost 2,800kms of highway. By fall 2019, there will be approximately 20 new BC Fast Charging stations installed by BC Hydro and the Ministry of Transportation and Infrastructure, and more in the planning stages for 2020. And with a growing Level 2 network throughout the region, you can soon travel with quick stops to top up, or longer stops to enjoy a town. Charging infrastructure is also growing rapidly across BC, in Alberta and throughout the USA.

Myth 2: Leaving an EV plugged in all night will be really expensive.

Charging an EV at home will cost you about \$2.40 per 100km. For many people, even in rural areas, a day's worth of driving is less than 100km, so an average charge overnight may be even less.

Myth 3: EVs don't work well on mountain highways.

On the contrary! If you've ever enjoyed the vistas along a mountain highway, imagine the experience when there is no engine or acceleration noise to interrupt! A couple other reasons your EV is meant for rural highways:

No gears = instant acceleration
Regenerative braking = less use of brakes during descents

Myth 4: EVs are luxury cars.

While that may have been true a couple years ago, the retail price of EVs are dropping rapidly, as are the variety of models available. With annual savings in fuel and maintenance, the overall cost of an EV is much lower.

Check out PlugInBC.ca to find the latest information on rebates and incentives for EVs in BC.

Myth 5: Electric vehicles don't work in cold weather.

EVs work fine in cold weather. It's true that because the drive battery is used to heat and cool the cabin, your EV's range will be reduced in very cold or very hot weather. However, there are several ways to mitigate the loss of driving range in extreme cold. For example, you can preheat your vehicle while it is plugged into the grid. You can also equip your EV with snow/stud tires just like your gas car. EV station locations in the Charge North network will be planned with local geography and climate in mind.

Myth 6: Charging with electricity is inconvenient.

Plug in at night, just like you do your cell phone, and you'll be charged and ready each morning. Most EV drivers say their electric car is significantly more convenient to use than their gas car's.

Friends of Historic Hat Creek Ranch Society
Seeks Stability and Certainty from BC Heritage Branch Over Historic Site Operations
FOR IMMEDIATE RELEASE
October 22, 2019

HAT CREEK RANCH, B.C.: The future of the Historic Hat Creek Ranch site rests in the next decision made by the BC Heritage Branch (BCHB) of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

The Friends of Historic Hat Creek Ranch Society (FHHCRS), a local Society that has operated the site for the last 16 years, was unsuccessful in the request for proposal (RFP) process issued by the BCHB and the RFP was deemed “cancelled” by the provincial government after reviewing applications for site operations from both the Bonaparte Indian Band and the FHHCRS.

It was determined that neither applicant met the RFP criteria and the now cancelled process has created an uncertain future for the Society and the site operations. Currently, the FHHCRS functions under a legal agreement with the Province of BC to provide local citizens and tourists with the opportunity to explore the rich history of the area as the site is located on one of the few sections of the original Cariboo Wagon Road.

“We’ve been offered a one-year conditional extension to the existing site management agreement,” said FHHCRS board chair Robert Sharkey. “With the tourism industry generally operating in two to three-year time horizons for bookings, we’ve suffered over \$200,000 in lost bookings because we couldn’t commit to taking reservations. This entire process has left our Society in a state of uncertainty, making the future of the site unstable and has been very hard on our 40+ staff and their families. We are not certain how we will retain staff for next season.”

The BC Heritage Branch is offering a one-year conditional agreement for the 2020 season, an offer the FHHCRS board has concerns with because of the uncertainty and viability of such an arrangement. Long-time board member and former Ashcroft mayor, Jack Jeyes, said the Society is open to negotiation.

“A multi-year agreement would allow our Society to move forward with certainty. That’s just basic business,” said Jeyes. “A lot of our local business depends on tour buses and they plan ahead. With this current situation, we haven’t been able to provide them with information or sign contracts moving forward. It will hurt the bottom line. Our Society is open to conditions in the agreement but at the same time, the conditions need to have objective metrics and well-defined outcomes so everyone in this province knows what and where the goalposts are.”

The FHHCRS has presented a counter proposal to the BC Heritage Branch for consideration. Sharkey points out the site isn’t Crown land but is owned by the citizens of BC.

“Everyone in the province has a vested interest in what happens here, and our proposal contains some elements that will remove uncertainty and give us stability—the main request being a five-year agreement,” said Sharkey. “As the Society that has operated the site for the past 16 years, we need certainty and stability to staff and operate properly. We are seeking a standard five-year agreement to be the site manager just like Barkerville Historic Town & Park and Historic Yale. This 2019 season is a perfect example of why one-year agreements don’t work. We’re not just saying it could be damaging—we know it’s damaging based on the last year.”

The FHHCRS board consists of directors elected from and by the members of the Society, and appointed directors from area communities and regional districts, including the Bonaparte Indian Band. The members see value in maintaining the operation of the site and the economic benefit the operation brings to the region.

“All the communities in the surrounding area benefit through jobs or by the tourism the site brings to the area,” remarked Jeyes. “The site is important to our communities and in the past 16 years that our Society has been operating it, the site has improved to the point where it’s a very successful operation. We’ve been successful in securing grants to hire local carpenters who had lost their jobs to learn how to maintain historical buildings, which provided them with new skills and allowed us to repair buildings to the required historical standards.”

Jeyes said the FHHCRS is open to an amicable agreement so the site continues to operate and provide economic benefit and development to the community.

“We are invested in the successful, long-term operation of the site, in the maintenance of historical buildings, and the representation of what life was like in the area. We’re positive the site can continue to do its part in positively contributing to the local economy.”

For Media Interview Requests:

Aleece Laird, Amplify Consulting Inc.

aleece@amplifyinc.ca



THOMPSON-NICOLA REGIONAL DISTRICT

Highlights from the Thompson-Nicola Regional District Board of Directors' Meeting of September 19, 2019

The Current

September 23, 2019

Delegation from the Cariboo Chilcotin Coast Tourism Association

The Board received a presentation from Jolene Lammers, Destination Development Coordinator for the Cariboo Chilcotin Coast Tourism Association. Ms. Lammers provided information on the association's Regional Destination Development Strategy which was developed to enhance tourism in the Cariboo Chilcotin Coast region over the next 10 years and beyond. The association has requested a letter of support from the TNRD Board of Directors which can be read [here](#).

Delegation from the Ministry of Transportation and Infrastructure

Graham Gielens, Manager of Roadside Development with the Ministry of Transportation and Infrastructure gave an update on the TNRD pilot program for invasive plant treatment on Crown land in the region. The program began in 2017 and targets invasive plant species that are growing in known infestation areas. Mr. Gielens discussed the successes and the challenges that they've experienced with running the pilot so far. He also answered questions from the Board about expanding treatment to secondary roads and other areas of the region.

Cherry Creek Amendment Bylaws Adopted

Cherry Creek-Savona Official Community Plan Amendment Bylaw No. 2688 and Zoning Amendment Bylaw No. 2689 were adopted by the Board. Both bylaws concern properties at 4796 and 4836 Trans-Canada Highway in Cherry Creek. Bylaw 2688 amends the OCP by shifting land designations to match the current parcel boundaries, and Bylaw 2689 allows for rezoning to enable the reconstruction of a two family dwelling that was lost in a fire in 2018. Read the report [here](#).

New Business

Director Schaffer addressed the Board with some concerns that she and Director Watson received at a publicly organized meeting in Clearwater held on September 11th, 2019. The meeting was arranged in protest to the TNRD's Bylaw 2400, specifically around the use of RVs as a permanent or temporary residence on private property. The Board made a motion to move this discussion to the Electoral Area Directors meeting on October 17th, 2019 and directed staff to gather information on the issue. TNRD residents will be invited to provide feedback on the matter by way of a survey in advance of the meeting.

South Green Lake Fire Hall

The Board approved \$55,000 to fund energy efficiency upgrades to the South Green Lake Fire Hall. The Board also approved the transfer of title for property at 520 Green Lake Road South from the South Green Lake Volunteer Fire Department Society to the Thompson-Nicola Regional District. The process is the result of a public ascent process held in June 2019 which includes the transfer of all assets, including the title on all vehicles and land. Read the report [here](#).

The next Regular Board Meeting is on October 17th, 2019 at 1:15 pm.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website:



PRESS RELEASE

EXPERIENCE STEAM LOCOMOTIVE 2141 IN VIRTUAL REALITY FOR THE FIRST TIME

Kamloops, BC—October 16th, 2019— the Thompson-Nicola Regional District, in partnership with the Arc/k Project, invites you to see a unique perspective of a beloved local cultural heritage institution through a new interactive virtual reality (VR) experience.

Please join us on October 17th at 4:00 pm in the atrium of the TNRD's Civic Building (Kamloops Library) to celebrate the launch of this project showcasing the Kamloops Heritage Railway's Steam Locomotive 2141 in previously unprecedented detail. Attendees will have an opportunity to step inside a 10-minute, full immersion experience on a first-come, first-serve basis.

Kamloops Heritage Railway Society Vice President Nicholas Adams states that, "We're now able to take a historic artifact and preserve it for future generations to interact with using modern technology. This is a tool our society can utilize for many different opportunities in which the physical engine would not be suitable, including cinematic and educational purposes. We appreciate the hard work the Arc/k project team contributed in preserving our one-of-a-kind steam engine."

In early 2016, the Arc/k Project partnered with the City of Kamloops, the Kamloops Heritage Railway Society, the Secwépemc Museum & Heritage Park and Thompson-Nicola Film Commission to conduct photogrammetry – the process of taking thousands of photographs and then rendering them into 3D to produce VR tours. For example, more than 18,000 photographs of Steam Locomotive 2141 were taken to complete production! The result is a truly immersive experience providing a tour of Steam Locomotive 2141.

"We're thrilled to be a partner in this important historical project, and I hope to see more of our region's cultural artefacts and features be preserved through the advancement of technology," says Director Ken Gillis, Chair of the TNRD Board. "I encourage people to take advantage of this experience while it's here and see all the detail that's been captured over the years."

The goals of this project were to:

1. Digitally preserve culture and heritage experiences, attractions and artefacts being threatened by weather, age, vandalism or fire;

- MORE -

MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "I" "J" "L" "M" "N" "O" "P"

2. Build awareness of cultural and heritage attractions available in the City of Kamloops and at the Secwépemc Museum;
3. Offer unique new experiences to patrons to increase visitation; and
4. Provide education and training opportunities to empower Kamloops Heritage Railway staff and volunteers to photograph and render their own VR experiences.

In 2016, the Arc/k Project was a non-profit and philanthropic start-up that paid for the complex photography and rendering of VR experiences in exchange for demonstrating their abilities. Since then, Arc/k Project has done important work with Dr. Amr Al-Azm from Shawnee University to digitally preserve important archaeological sites in Syria which were targeted for destruction by the ISIS terrorist group as part of its Wahhabism campaign to obliterate heritage, antiquities and ancient places like the 2,000 year old city of Palmyra.

Arc/k Project is currently working in conjunction with nonprofit group IAM Venezuela in order to preserve endangered sites and public art in digital 3D while that nation's severe economic and political crises makes virtually any public art object a target for theft and or vandalism. Arc/k is also working to develop groundbreaking tools with the intention of digitally documenting Belize's stressed coral reefs to generate a 3D benchmark that will track the effects of humans and climate change on the reef's health.

Reserve your opportunity to experience Steam Locomotive 2141, along with Icelandic glaciers and the city of Palmyra in Syria, by booking a timeslot on the following dates:

- **Kamloops**

Friday, October 25	1:00 – 4:00 pm
Thursday, October 31	1:30 – 4:30 pm
- **North Kamloops**

Tuesday, October 22	11:30 am – 1:30 pm
Wednesday, October 30	2:00 pm – 4:00 pm

The Secwépemc Museum pit-house VR experience is no longer available.

For more information on the Arc/k Project visit <https://arck-project.org/>. To register, call the Kamloops Library at 250-372-5145 or North Kamloops Library at 250-554-1124.

Media contacts:

Scott Purdy
 Director of Operations
 The Arc/k Project
 Tel: 323-785-4816
 Email: scott.purdy@arck-project.org

Victoria Weller
 Film Commissioner
 Thompson-Nicola
 Regional District
 Tel.: 250-377-8673
 Email: vweller@tnrd.ca

Stirling Prentice
 Manager of Discovery and
 Support Services
 Thompson-Nicola
 Regional District
 Tel.: 250-377-8673
 Email: sprentice@tnrd.ca



UBCM 2019 Report
Mayor Barbara Roden

Monday, Sept. 23

Breakfast with Kleo Landucci (Ashcroft Terminal). Discussed future plans and ongoing issues, including the high cost of doing the provincially-mandated archaeological reports and studies at the site.

Prioritizing Emergency Management (9 a.m. to noon). The session looked at how local governments are working with other orders of government to seek improvements in disaster management. Some of the emergency management initiatives currently underway were discussed, including the province's 9-1-1 service, which will be changing to "Next Generation" (NG) 9-1-1 by the end of 2020 and will incorporate new features, such as the ability to text 9-1-1. Interesting overview of the last three wildfire/flood seasons, and information about upcoming changes to the Emergency Protection Act, which will incorporate lessons learned in 2017 and 2018. The importance of business continuity is one lesson learned. The proposed revised Act will be open for stakeholder input for three months starting in late October, 2019.

B.C. Mayors' Caucus (1:30 to 4:30 p.m.): My first time there, and had to leave after half an hour because of the Minister meeting with Adrian Dix. The session is billed as an opportunity for mayors to get together and discuss common concerns, but what I saw of it was a presentation that was of little relevance to Ashcroft.

Minister Meeting: Claire Trevenna, Minister of Transportation. We had three main areas to discuss: the safety of the intersection at Highway 1 and Cornwall Road by the Travel Centre; a grade separation on the CP mainline at one of the crossings within the Village; and secondary access/egress routes in and out of the Village. Trevenna responded that as far as Highway 1/Cornwall Road goes, the Ministry has a long-term plan, but will be mitigating the area short-term with an overhead beacon. The grade separation is part of an ongoing trade network study, and when the Village has a report on potential alternative access/egress routes for Ashcroft neighbourhoods, we need to discuss with MoTI how these routes align with existing roads and highways.

Tools, Funding and Resources for Local Governments (1:30 to 4:30 pm). After the meeting with Dix I went to this rather than back to the mayor's caucus. It's a drop-in session with more than two dozen organizations represented, each at their own table with information, so that participants can concentrate on the organizations that are important to them and their community. Interesting information from Communities in Bloom, Invasive Plant Council of BC, Fraser Basin Council, NDI, EMBC, and more.

Tuesday, Sept. 24

Small Talk Forum (9 a.m. to noon). An opportunity for small communities (population less than 5,000) to meet and listen to success stories and presentations from like-sized communities around the province. Had to leave in the middle for a Minister meeting (see below), but was particularly struck by the Harvest Hut story from Enderby. The Harvest Hut is a place where people can take their excess fruit, vegetables, and herbs so that others who want/need these items can have them, thus improving food security, reducing waste, and creating healthy eating option.

When a call for presentations at the Small Talk Forum went out, I proposed that the Village of Ashcroft make a presentation about the need for improved and increased cellphone coverage throughout B.C., and the idea that in the meantime signage might be erected to alert the travelling public about long stretches of highway with little or no cellphone coverage. The proposal was accepted and I made a 10-minute presentation, which appeared to be very well-received.

Minister Meeting: Adrian Dix, Minister of Health. We discussed with Minister Dix the concerns in the community about the unexpected closures of the Emergency Department earlier this year, the eroding of health care services in Ashcroft, the problems around staffing, and the anxiety, frustration, and stress this was causing, Dix said he planned a visit to Ashcroft Hospital within the next two weeks [he was in Ashcroft on Oct. 1].

BC Assessment Authority meeting: An opportunity to meet with BCAA and find out more about how properties are evaluated, why a property might suddenly shoot up in value, and more.

Municipal Insurance Association of B.C. Member Orientation and AGM (4 to 6 p.m.). There were reports and resolutions, all handled very efficiently. I had previously been asked – as a new voting delegate for MIABC – to talk to them about an MIABC service that the Village had found useful, and I was able to talk about the Loss Control Inspection Program, a complimentary risk control survey which the Village used to have the MIABC’s loss control inspector come and look over the playground equipment in the Pool Park to identify possible hazards, and changes we could make to improve the safety for children using the playground, then get a full report showing what steps we needed to take. The report is in the MIABC Board Highlights for Fall 2019.

Wednesday, Sept. 25

Convention Opening Session, Annual Meeting, Keynote Address (Peter Mansbridge), Address by Green Party Leader Andrew Weaver (8:30 to 10:40 a.m.)

Resolution session (ongoing through Friday, Sept. 27). The resolutions are the key reason for the UBCM convention and AGM existing, and delegates need to make every effort to attend: not only to support resolutions from your own community and those around you, and to find out what is on the minds of other communities, but to make your voice heard. I cannot remember ever seeing so many resolutions specifically about climate change, and this is, I think, the shape of things to come. Also, while the time allotted to discussion of resolutions has not changed in the time I have been attending UBCM, the number of resolutions needing debate has increased dramatically, meaning that some 100 resolutions did not reach the floor for discussion/voting.

Meeting with Kleo Landucci (Ashcroft Terminal) and CAO Anne Yanciw. As the Vancouver office of the Ashcroft Terminal is directly across the street from where we were staying at the Coast Coal Harbour, it was an ideal opportunity for CAO Anne Yanciw to meet with Kleo Landucci of the Ashcroft Terminal and learn more about the Terminal.

Cabinet Town Halls: Strong Community Infrastructure (3 to 4:15 p.m.). The Health, Transportation, Education, and Municipal Affairs ministers were on hand to (supposedly) take questions from delegates. Instead, they all spent a lot of time talking about what great jobs their ministries’ had all done. When I was finally able to direct a question to Minister Trevenna about highway signage warning travellers of little or no cellphone coverage she gave a wonderful answer, but

to a question I hadn't asked. The session does get marks for unexpected comedy relief, when a councillor from the City of Surrey begged the province not to forget his municipality: "Surrey is losing out."

Thursday, Sept. 26

Resolutions session

Workshops: Let's Not WASTE Time (2:30 to 4:30 p.m.).

Meeting with Asst. Deputy Minister Matt Austin, Heritage Branch. I, along with several other local government officials who are part of the board of the Friends of Historic Hat Creek Ranch, met with Austin to discuss the future of Historic Hat Creek, which is uncertain. The Heritage Branch is asking for more First Nations—specifically Bonaparte Band—input at the site, and this is proving to be challenging. Austin indicated that the Heritage Branch would be willing to facilitate meetings between the Bonaparte Band and the Friends.

Friday, Sept. 27

Resolutions session.

Closing remarks by Premier John Horgan

Networking events attended

Craft Cannabis reception (Sept. 23); Small Talk lunch and UBCM reception (Sept. 24); SILGA lunch and Trade Show reception, B.C. government reception, CUPE BC reception (Sept. 25); Delegates' lunch (Sept. 26); Liberal Party caucus breakfast (Sept. 27).

SILGA student

Thank you to the Southern Interior Local Government Association for allowing us to bring Ashcroft Grade 12 student Vivian McLean with us to UBCM 2019. Vivian was selected as one of four SILGA students to attend UBCM this year, with SILGA paying \$2,000 toward each student's expenses and their local governments paying the rest. It was wonderful to drive down to UBCM with Vivian and talk with her about a number of things, and it was wonderful to give her the opportunity to see government at work and meet so many people.

From: Communities in Bloom / Collectivités en fleurs <bloom@cib-cef.com>
Sent: September 28, 2019 2:07 PM
To: admin@ashcroftbc.ca
Subject: 2019 CiB Press Release - Ashcroft BC

[View in a browser](#)

[Version web](#)



Village of Ashcroft, British Columbia

Communities in Bloom - 2019 National & International Edition

5 Blooms – Bronze Street Banners

PRESS RELEASE: FOR IMMEDIATE RELEASE

YARMOUTH, Nova Scotia, September 28th, 2019 —

The Village of Ashcroft received a 5 Blooms – Bronze rating and a special mention for *Street Banners* during the 2019 National/International Symposium and Awards Ceremonies in Yarmouth, Nova Scotia. The Village of Ashcroft participated in the Class of Champions - Small category along with Hanna AB; Indian Head SK and Kinistino SK.

Over the summer, trained volunteer judges travelled to participating communities to evaluate the overall contributions of municipal council and departments; industry; businesses and the private sector – including volunteer efforts – in regards to the following criteria: Tidiness, Environmental Action, Heritage Conservation, Urban Forestry, Landscape and Floral Displays.

Following their evaluation, volunteer judges Berta Briggs and Larry Hall wrote:

“Ashcroft is described as an arid oasis on the banks of the Thompson River in central British Columbia. As a small village, Ashcroft works hard to distinguish itself as a friendly community with a human touch. The amazing mosaics that are distributed throughout the village reflect the cultural and natural heritage of the area; they are beginning to define the village as a very artistic community. The Ashcroft Communities in Bloom encourages this homey, artistic theme by organizing the street banners. Community groups are invited to send representatives with a design idea to paint the street banners. The volunteers come together for two evenings to paint their design

on the banners – one night for each side. This community building activity produces all the required banners which are carefully hung with Village staff assistance to grace the streets of Ashcroft for 2 years.”

Within the actual context of climate changes and environmental concerns, communities involved in the program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society.

For a complete list of the results and the electronic copy of the Communities in Bloom magazine, please visit www.communitiesinbloom.ca

About Communities in Bloom

Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program, with focus on the enhancement of green spaces. The pride, sense of community and feeling of accomplishment generated through participation are visible in communities across Canada. For more information about Communities in Bloom, visit www.communitiesinbloom.ca

Communities are evaluated using a “bloom” rating determined by the total score of the evaluation:

0 to 55%=1 Bloom 56 to 63%=2 Blooms 64 to 72%=3 Blooms
73 to 81%=4 Blooms 82% and over=5 Blooms

There are four (4) levels of 5 Blooms exclusive to the National and International Edition:
5 Blooms: 82 to 83.9% Bronze: 84 to 86.9% Silver: 87 to 89.9% Gold: 90% and over

- 30 -

Thank You to our National Sponsors and Partners

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Village of Ashcroft
Mrs. Andrea Walker

Communities in Bloom National Office
Sonia Parrino

MEMO TO: Mayor Roden and Council
MEMO FROM: Yoginder (Yogi) Bhalla, Chief Financial Officer
DATE: September 30th, 2019
SUBJECT: Approval of 2018 Audited Financial Statements

Background

The audited financial statements were presented to the finance committee on March 20th, 2019. The committee met the auditor and reviewed the financial statements and the audit. Unfortunately, staff overlooked bringing forward the financials for approval to the next council meeting.

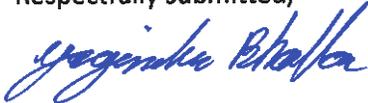
Discussion

The village obtained a clean audit and the financial statements for 2018 were found to be free of material misstatement by the auditors.

Recommendation

That Council approve the 2018 Audited Financial Statements as presented.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer

MEMO TO: Mayor Roden & Council

MEMO FROM: Yoginder Bhalla, Chief Financial Officer

DATE: October 7th, 2019

SUBJECT: Applying WTP Remaining Grant Funds to River Intake Upgrades & Backup Generator

Background

The Water Treatment Plant project is in the final stages, where we are working through the deficiency list. The project is anticipated to conclude approximately \$800,000 under budget. I have spoken to the province and they are supportive of us applying remaining funds to projects that enhance or increase resilience of the potable water system. This would allow us to avail of the 2/3 grant funding available under the Building Canada Fund. The province is also amenable to extending the deadline of the project to March 31, 2021 which would enable us to complete the additional projects.

Discussion

There are two projects that fit the funding criteria and are of critical importance.

1. River Intake Project: Over the last few years pump failures have compromised the supply of water to the village and put it in a risky position of having pumps not accessible due to high water levels in the river. During the failures the village has relied on a single pump whose failure would have jeopardized the village water supply until the river was accessible again, necessitating an emergency intake system.

A chamber designed outside the river would allow for access to the pumps and eliminate this risk of accessibility. Furthermore, due to the changing nature of our climate the window to access the river has become more unpredictable, thereby increasing our risk in this regard. The cost of the project is estimated at \$833,000 including contingency.

2. Backup generator for Pump Station#2 Mesa Vista Zone 2. This project allows for uninterrupted supply of power to the pump station. The controls for reservoir levels are fed through this pump station and in a power out situation the challenges of keeping the reservoirs topped up are exacerbated due to the location of the controls. ICI estimates the cost of the project to be in the range of \$99,000 to \$104,000.

The total of the two projects is \$937,000 which exceeds the remaining room in the WTP project by \$137,000. Reports from Urban Systems and ICI are attached. The shortfall would be covered by the gas tax funds to be received in 2020 or the capital asset reserves as needed.

Recommendation

That Council approves proceeding with the River Intake Upgrades & Backup Generator to take advantage of the remaining grant to fund two critical pieces of Village water infrastructure.

Respectfully submitted,

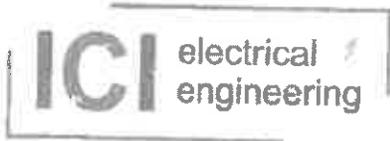


Yoginder (Yogi) Bhalla
Chief Financial Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer



PROJECT:	18304	DATE:	20190610	PREPARED BY:	YG
SUBJECT:	Booster Station Back-up Power Assessment			REVISION:	2
CHECKED:	SRB	DATE CHECKED:	20190610	PAGE:	1 of 3

Village of Ashcroft – Booster Station Back-up Power Assessment

ICI performed a site visit to the Mesa Vista Booster Station (Zone 2) and the Zone 3 Booster Station in the Village of Ashcroft to assess the possibility of integrating a back-up generator to each station. From the site visit, photos gathered from this site visit, and discussions with Dan Wadge of Associated Electrical, ICI has sized a generator for each system.

Permanent on-site generation was reviewed along with a portable generator solution. A permanent solution provides an automatic switch over in the event of a power outage, allowing Village resources to be available for other systems or emergencies. A portable solution requires having an appropriately sized generator ready at all times, and the personnel available to deliver and connect it as well as monitor it. Additionally, if there is only one generator, this will need to be transported back and forth to each site to fill the respective reservoirs. Lastly, portable generators often cost more than a permanent back-up generator, and still require similar switching equipment and electrical work at each station.

This report provides the system summary and a cost estimate for a permanent solution at each station.

Mesa Vista (Zone 2) Booster Station

This booster station consists of a 600/347V 3ph overhead service to a 400A distribution center in the existing old reservoir roundhouse, which sub-feeds the booster station (pumphouse). A second 120/240V 1ph, 60A service is provided directly from the same BC Hydro utility pole to the pumphouse. Inside the old reservoir roundhouse is the 600/347V electrical equipment, including an integral transformer and 120V panel that sub-feeds power to the Zone 1 Reservoir.

Inside the pumphouse there are two 30hp booster pumps on soft-starts, and one 30hp pump with an across the line starter. The two 30hp pumps run primarily with the third pump only operating when one of the two main pumps is out of service. Additional loads add up to approximately 8kW in lighting and heat.

In the event of a blackout there is currently no back-up power to the Zone 2 Booster Station. The new water treatment plant being constructed adjacent to the existing river pump station will rely on the controls (level) from the Zone 1 Reservoir to operate. If a power outage occurs at the Zone 2 Booster Station, the Zone 1 Reservoir will not have any power and therefore the entire Village of Ashcroft water system will not be operational.

Description of work and options;

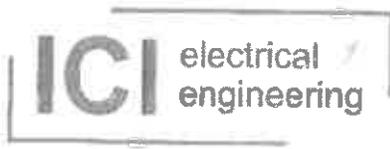
Zone 2 Booster Station: Option 1 as shown in single line diagram, a new automatic transfer switch (ATS) mounted on the building wall shall be connected by cable lugs to the load side of BCH Meter located inside an existing MCC and that required complete shutdown of the facility with coordination with BCH and availability of temporary power supply. The incoming cable lugs from ATS to the existing MCC shall be through top entry depending on the existing MCC bus configuration which required site visit. This method will possibly require recertification of the MCC to meet CSA standards and due to the age, it may not pass inspection.

FILE: <https://icieng.app.box.com/file/415348633595>

TEMPLATE: <https://icieng.app.box.com/file/223129553678>

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PROJECT: 18304	DATE: 20190610	PREPARED BY: YG
SUBJECT: Booster Station Back-up Power Assessment		REVISION: 2
CHECKED: SRB	DATE CHECKED: 20190610	PAGE: 3 of 3

Zone 3 Booster Station

This booster station pumps potable water to the Zone 3 reservoir. There are two 50hp pumps on soft-starts fed at 600V and one 25hp with an across the line starter fed from a 120/208V 75KVA transformer. This booster station is controlled from the level in the Zone 3 reservoir.

Description of work and options;

Zone 3 Booster Station: A new ATS shall be connected as shown in single line diagram.

Ashcroft Booster Station Back Up Power - Zone 3 Booster
 18304
 Date: 10-June-2019
 Revision: Yak Goc, P.Eng.
 Checked: Sean Bouchard, P.Eng.

Item	No. Units	Unit Price	Material Total	Labour Hours	Total Hours	Cost per hour	Labour Total	Total
Electrical Distribution Equipment								
	3	1,000.00	3,000.00	18.0	18.0	250.00	4,500.00	7,500.00
	1	2,000.00	2,000.00	12.0	12.0	250.00	3,000.00	5,000.00
	1	2,000.00	2,000.00	12.0	12.0	250.00	3,000.00	5,000.00
	1	5,000.00	5,000.00	36.0	36.0	250.00	9,000.00	14,000.00
Generator								87,120.00
	1	5,000.00	5,000.00	36.0	36.0	250.00	9,000.00	14,000.00
	1	2,000.00	2,000.00	12.0	12.0	250.00	3,000.00	5,000.00
								87,060.00

Subtotal	\$87,120.00
Engineering (10%)	\$8,712.00
Contingency (10%)	\$8,712.00
Total	\$104,544.00

A 150kW generator is recommended for the Zone 3 Booster Station to provide back-up power in the event of a power outage. Refer to the attached single line diagram and detailed cost estimate for this work. With engineering and contingency, it is estimated that this work will require approximately \$108,000.

Prepared by: **Yak Goc, P.Eng.**

Signed:

Dated: **20190610**

FILE: <https://icieng.app.box.com/file/416642693598>

TEMPLATE: <https://icieng.app.box.com/file/223121555978>

ICI ELECTRICAL ENGINEERING
 200-1425 PEARSON PLACE, KAMLOOPS, BC, CANADA • V1S 1J9 • 1-888-372-1486 • 250-372-1486 • www.icieng.com

REVISES	DATE	BY	
DESIGN/PROJECT			
DATE			
BY			
REVISIONS			
NO.	DESCRIPTION	DATE	BY
1			
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ICB electrical engineering

THE COMPANIES OF THE VILLAGE OF ASHCROFT

VILLAGE OF ASHCROFT

ZONE 2 BOOSTER STATION BACK-UP POWER OPTION #1 & OPTION #2

PROJECT NO. 18204

SHEET 1 of 2

DATE 11/21/11

BY EBT

SCALE N.T.S.

USER TO
DRAW BY
DATE CHECKED BY
CHK. SRS
SCALE N.T.S.

The Companies of the Village of Ashcroft

VILLAGE OF ASHCROFT

ZONE 2 BOOSTER STATION BACK-UP POWER OPTION #1 & OPTION #2

PROJECT NO. 18204

SHEET 1 of 2

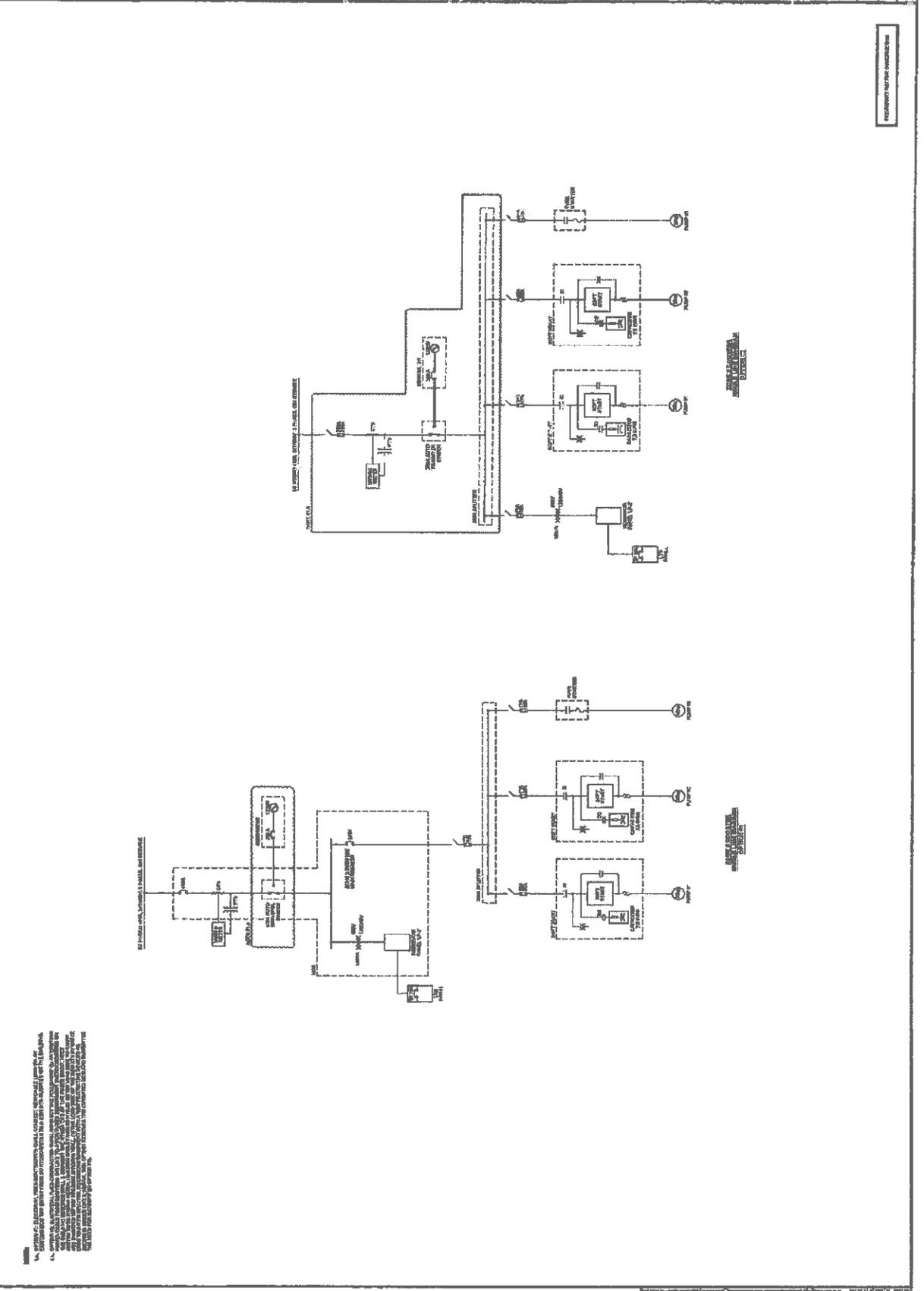
DATE 11/21/11

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CHK. SRS
SCALE N.T.S.

The Companies of the Village of Ashcroft



ICB electrical engineering

THE COMPANIES OF THE VILLAGE OF ASHCROFT

VILLAGE OF ASHCROFT

ZONE 2 BOOSTER STATION BACK-UP POWER OPTION #1 & OPTION #2

PROJECT NO. 18204

SHEET 1 of 2

DATE 11/21/11

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The Companies of the Village of Ashcroft

VILLAGE OF ASHCROFT

ZONE 2 BOOSTER STATION BACK-UP POWER OPTION #1 & OPTION #2

PROJECT NO. 18204

SHEET 1 of 2

DATE 11/21/11

BY EBT

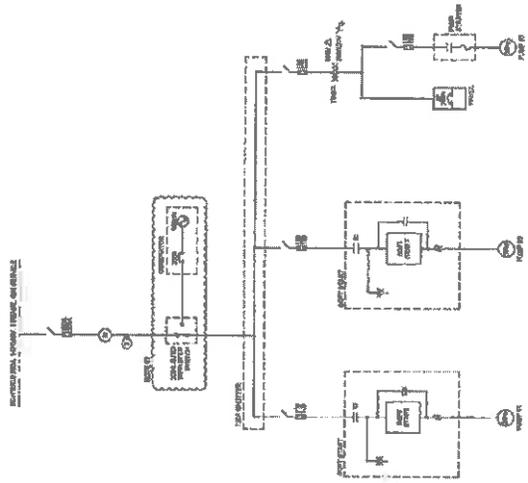
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The Companies of the Village of Ashcroft

VILLAGE OF ASHCROFT

NOTES:
 1. ELECTRICAL AND MECHANICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL MECHANICAL CODE (NMC) AS APPLICABLE.



DATE: 10/10/2018

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMITS	
2	ISSUED FOR CONSTRUCTION	
3	ISSUED FOR AS-BUILT	

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NO.	DESCRIPTION	DATE
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3	ISSUED FOR AS-BUILT	

DESIGNER	IC
CHECKER	DK
DATE	10/10/2018
CHK.	gpb
SCALE	1/1" = 1'-0"

The Corporation of the Village of Ashcroft

VILLAGE OF ASHCROFT

ZONE 3 BOOSTER STATION BACK-UP POWER

PROJECT NO.	14304
SHEET	2 OF 2
DRAWN BY	EDZ
DATE	10/10/2018
SCALE	1/1" = 1'-0"

ISSUED FOR PERMITS

VIA EMAIL



September 25, 2019

File: 1093.0041.03-R

VIA EMAIL: anne@ashcroftbc.ca

Village of Ashcroft
P.O. Box 129
Ashcroft B.C. V0K 1A0

Attention: Anne Yanciw, Chief Administrative Officer

RE: RIVER INTAKE UPGRADES – FINAL REPORT

As requested, we have prepared a brief report summarizing the upgrades required to the existing river intakes for the Village's water supply.

Over the past two years, there have been two pump failures that have resulted in compromising the supply of water to the Village. At the time of the failures, the intakes in the river were not accessible (due to elevated river levels) and the repair had to wait until the river levels dropped. The repair window is typically December – March of each year. As a result, the Village has relied on a single pump (the system has two pumps) and had that single pump failed, in the short-term, the Village would have run out of water, until some form of an emergency pumping/intake system was assembled and installed.

Some work was undertaken to the existing intake system (new pumps and new variable frequency drives) as part of the water treatment project. At the outset of the Water Treatment Plant project, a project contingency of close to \$800,000 (approximately 10%) was established as part of the \$8.586 M project budget. This project contingency is still largely intact and could be employed to fund the proposed intake upgrades.

The final close for the funding program for the Water Treatment Plant is March 31, 2020. It is our recommendation that the Province be approached to see if there is the possibility that these funds could be used to build the proposed upgrades, assuming the final close of the program could be extended to say, March 31, 2021.

We have appreciated the opportunity to review this critical part of the Villages water infrastructure and would be pleased to meet with you to discuss any aspect of this report or related matters.

Sincerely,

URBAN SYSTEMS LTD.

Alex Harpauer, GradTech
Process/Civil Technologist

Reviewed by:

Peter Coxon, P.Eng.
Consultant

PC/crb

Enclosure

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FINAL REPORT

PREPARED FOR
Village of Ashcroft

River Intake Upgrades

September 2019 Report

URBAN
systems

200 - 286 St. Paul Street
Kamloops, BC V2C 6G4

urbansystems.ca

River Intake Upgrades

Draft Report

Client: The Village of Ashcroft
P.O. Box 129
Ashcroft, B.C. V0K 1A0

Anne Yanciw, CAO

Prepared by: Urban Systems Ltd.
200-286 St. Paul Street
Kamloops, BC V2C 6G4



Prepared by:
Alex Harpauer, GradTech



Reviewed by:
Peter Coxon, P. Eng.

Date issued: 2019-09-25

Project No.: 1093.0041.03

This report was prepared by Urban Systems Ltd. for the Village of Ashcroft. The material reflects Urban Systems Ltd.'s best judgement in light of the information available to it at the time of preparation. Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. Urban Systems Ltd. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

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Appendices

Appendix A – Preliminary Design Drawings

1.0 Introduction

The Village of Ashcroft's (Village) existing river intakes are located on the south side of the Thompson River immediately downstream of the River Pump Station. The two intakes are currently the only supply of water to the new water treatment plant. This project is a priority due to the following risks:

- During certain times of the year, the river level can be quite high; this means that the pumps would be inaccessible if there were to be a failure during high water conditions.
- Currently, the Village must hire divers in order to pull the pumps out of the river to complete regular maintenance.
- If the water level in the river were to drop below the level of the existing screens, there is no option to put a temporary pump in the river to feed the treatment plant.

Having identified the need for a new intake, the Village commissioned this study to review options for a new intake. This is a key piece of infrastructure that is required to ensure that the Village's water system continues to operate reliably.

2.0 Existing System and Infrastructure

2.1 Description

The Village of Ashcroft's river intake consists of 2 screens, each with a 50HP submersible pump, and piping up the riverbank, where they join and a common pipe runs along the south and east sides of the existing River Pump Station and then connects to the water treatment plant. Treated water is then be fed to the River Pump Station, and from there pumped to the distribution system. The east (upstream) intake was constructed as an emergency in 1999 to replace the failing infiltration gallery. The west (downstream) intake was then installed in 2004 and included a 500mm HDPE casing pipe part way up the bank, for more accessibility when water levels are high. The east intake does not include a casing pipe. Figure 2.1 shows the two existing intake pipes, including the casing on the west intake, and the pilings that the piping and screens are chained to. The exact location of the existing screens and pilings will need to be confirmed either in the detailed design phase, or by the contractor prior to construction.



Figure 2.1: Existing River Intake Piping

2.2 Reliability and Risk

There are several risks associated with the existing river intake:

1. **Pump Failure:** If there is a pump failure during high water conditions, the pumps will be inaccessible to remove for repair or replacement. This leaves the Village vulnerable to not having water to supply their distribution system.
2. **Low Water:** If river levels drop below the intake screens, there is no way to pump water to the water treatment plant. Again, this leaves the Village vulnerable to not having access to water.

3.0 Proposed System

The proposed system will consist of the following:

- Concrete Intake Valve Chamber located in the road beside the river bank, with an H20 loading rated lid
- 750mm HDPE casing from the chamber out to both existing screens
- Installation of 2 – 50 HP pumps (already owned by the Village)
- New steel discharge piping from the chamber to the intake pumps, located within HDPE casing
- Replacement of the existing steel intake screens
- Relocation of an existing catch basin
- Emergency Bypass connection for temporary bypass pumping, located beside the existing River Pump Station

3.1 Site and Chamber Configuration

The proposed Intake Valve Chamber is sited to avoid conflict with existing utilities. It is necessary that the existing system is kept operational until one intake pump is commissioned in order to maintain water supply to the Village during construction. The proposed layout is shown on C01 in Appendix A - Preliminary Design Drawings.

The proposed intake piping will tie into the existing 250mm water piping near the existing River Pump Station, after passing through the Intake Valve Chamber and the Emergency Bypass. The Intake Pump Chamber will include butterfly valves to allow for isolation of the pumps for removal and maintenance.

The proposed Emergency Bypass will include a tee complete with 2 butterfly valves and a blind flange to facilitate continued operation during low water conditions. In the event that the water level in the river drops below the intake screens and the pumps cannot run, the Village can put a temporary pump in the river and run a hose to the Emergency Bypass and maintain its ability to pump to the system.

The location of the existing screens and pilings will need to be confirmed either in the detailed design phase, or by the contractor prior to mobilizing to site.

4.0 Cost Estimate

Table 4.1 – River Intake Upgrades Capital Cost Estimate

Item	Description	Unit	Amount	Cost/Unit	Total
1.0 General Requirements					
1.1	Insurance and Bonding	LS	1	\$ 30,000	\$ 30,000
1.2	Mobilization and Demobilization	LS	1	\$ 5,000	\$ 5,000
1.3	Commissioning/Submittals	LS	1	\$ 10,000	\$ 10,000
Subtotal - General Requirements					\$ 45,000
2.0 Site Work					
2.1	Site Preparation	LS	1	\$ 10,000	\$ 10,000
2.2	Excavation and Backfilling	m3	200	\$ 45	\$ 9,000
2.3	Catch Basin and New Outlet Pipe	LS	1	\$ 8,500	\$ 8,500
2.4	Electrical Relocation	LS	1	\$ 20,000	\$ 20,000
2.5	River Pump Power	LS	1	\$ 14,000	\$ 14,000
Subtotal - General Requirements					\$ 61,500
3.0 Site Intake Screens, Piping and Casing					
3.1	Divers	LS	1	\$ 10,000	\$ 10,000
3.2	Intake Screen Tie-In	LS	1	\$ 25,000	\$ 25,000
3.3	Piping, Casing & Fittings	LS	1	\$ 277,000	\$ 277,000
3.4	Pump Installation	LS	1	\$ 5,000	\$ 5,000
3.5	Screen Replacement	LS	1	\$ 65,000	\$ 65,000
3.6	Concrete Chamber for Pump Removal	m3	20	\$ 2,100	\$ 42,000
3.7	H2O Hatches	LS	1	\$ 10,000	\$ 10,000
3.8	Butterfly Valves	LS	1	\$ 11,000	\$ 11,000
Subtotal – Intake Screens, Piping and Casing					\$ 445,000
4.0 Yard Piping					
4.1	Piping and Fittings (300mm HDPE, DR17)	LS	1	\$ 36,000	\$ 25,000
4.2	Valves	LS	1	\$ 7,000	\$ 7,000
Subtotal – Intake Screens & Piping					\$ 43,000
Subtotal - Construction					\$ 595,000
Contingency (25%)					\$ 149,000
Engineering (15%)					\$ 89,000
TOTAL					\$ 833,000

5.0 Schedule and Construction Sequencing

5.1 Sequencing

It is recommended that the proposed river intake be designed to allow the at least one of the intake pumps to remain in operation during construction. Pumping must be maintained throughout construction, outages of the existing river intake can result in high constructions costs due to temporary infrastructure and bypass pumping.

5.2 Schedule

The following project schedule is anticipated assuming the Village approves the project in the Fall of 2019. It should be noted that construction will need to be completed during low water conditions.

Table 5.1 – Proposed Project Schedule

	Task	Schedule
1	Detailed Design and Tender Specifications	Winter 2019
2	Tender Period and Award	Spring 2020
3	Construction	Winter 2020 - 2021
4	Commissioning	Winter 2021

Table 5.1 is a suggested schedule to provide a timeline for the Village's consideration. This schedule will be developed in more detail, as the project unfolds.

Appendix A

Preliminary Design Drawings

MEMO TO: Mayor Roden & Council
FROM: Daniela Dyck, Deputy Corporate Officer
DATE: October 16, 2019
SUBJECT: LEGACY PARK ACTIVITY SUMMARY

Background

This memo is to provide Council with a summary of activity from May 1 – October 14, 2019 at Legacy RV Park.

The Park opened as usual on May 1st however, we extended the days of operation by 2 weeks to see if hunters and tourists visiting Ashcroft during the beginning of October would utilize the park. A deficiencies list has been provided to the Public Works department for items to be address through operations.

Discussion

The park was relatively busy and we saw an increase in revenues even with the access issues at times due to the Water Treatment Plant construction. The new bathrooms, showers and laundry unfortunately were not open to the public this year as completion of the project was also near the end of the camping season at Legacy Park.

Revenues received:

May	\$ 5,350.00
June	\$ 6,365.00
July	\$ 5,880.00
Aug.	\$ 5,565.00
Sept.	\$ 4,910.00
Oct.	\$ 695.00
Total Gross Revenues:	\$ 28,765.00

Throughout the season, regular maintenance and repair was undertaken by the Camp Host as is required in the contract. Public Works assists when items need repairs outside of the contract.

Comments brought forward by the Camp Host:

- Good year, some full nights;
- Reservations are increasing, most guests use phone not internet booking;
- Looking forward to having the new wash house open next year;
- Some repeat customers this year;
- Include RV signage on the MOTI sign on Highway 1 at both Ashcroft intersections;
- Advertising budget to promote the RV Park – too many travelers are unaware of the RV Park and find it by chance;
- October 2 week extension was not successful, very few campers during this time, go back to closing at the end of September.
- Consider increasing the 30amp service on the top side of the park. (electrical supply has capacity);

Recommendation

For information only.

Respectfully submitted,



S. Daniela Dyck,
Deputy Corporate Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer

MEMO TO: Mayor Roden & Council
FROM: Daniela Dyck, Deputy Corporate Officer
DATE: October 18, 2019
SUBJECT: POOL END OF SEASON REPORT

Background

This memo is to provide Council with a summary of activity from May 18 – September 1, 2019 at the Ashcroft pool.

The Pool opened as usual on the Saturday of the May long weekend. Pool staffing consisted of: pool supervisor, head lifeguard, 2 swim instructors and 2 lifeguards.

A deficiencies list has been provided to the Public Works department for items to be addressed through operations.

Discussion

Comments from Pool staff include:

Easily the busiest summer for at least two years, this pool season was excellent! The busier pool season was potentially due to Cache Creek opening later as well as great weather and no smoke!

Season passes showed an increase from 54 last year to 73 this year.

Swim lessons showed a trend of younger kids being enrolled in the programs and private lessons were a very popular option.

Saturday Theme Nights were a huge success, the staff were very creative and enthusiastic in their planning and hosting the events. Only one Theme Night was rained out this year, but staff made the most of the night by hosting it at the park picnic area and pool lobby.

Looking Forward to 2020:

- If the Cache Creek pool does not open, planning needs to begin earlier in the season to accommodate school swimming lessons and potential increase in pool users;
- Consider staffing increase – current staffing levels make it challenging to monitor the lobby and have enough guards on deck;
- Update policy;
- Collaborate programming with the HUB;
- Develop Social Media presence to promote events and programs at the pool.
- The pool is a wonderful asset that pool staff feels is not being promoted to its full potential. Develop some marketing around the pool and its programs.

Recommendation

For information only.

Respectfully submitted,



S. Daniela Dyck,
Deputy Corporate Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer

MEMO TO: Mayor Roden & Council
FROM: Daniela Dyck, Deputy Corporate Officer
DATE: October 24, 2019
SUBJECT: Visitor Info Centre End of Season Report

Purpose:

This memo is to provide Council with a summary of activity for the 2019 Visitor Info Centre Season.

Background:

Usually operated by a Chamber of Commerce, the Village assumed responsibility of maintenance and oversight when the building was relocated to Heritage Park. In recent years the Centre has been operating with a minimal budget from the Village for maintenance and volunteers.

Discussion:

The 2019 season was very successful with an increase in visitors again this year:

- May – 113
- June – 273
- July – 341
- August – 437

Total visitors to stop at the Visitor Info Centre (VIC) – 1164

VIC volunteers put in many hours dedicating much of their spring and summer to greeting visitors and providing them with tourist information regarding Ashcroft. A wind-up luncheon was hosted on September 11th with all volunteers in attendance;

A list of deficiencies has been forwarded to the Public Works Department; other items brought forward for Village consideration:

- Safety concern – what to do if homeless person is “living” at Heritage Park? RCMP is not always readily available.
- Better information for local businesses – hours of operation, new restaurants/stores etc.
- Centre needs a little bigger budget for supplies

Val Parks has been the VIC coordinator in recent years, sadly she has resigned her position, the Village will be looking for new coordinator to operate the facility in 2020.

Recommendation

For information only.

Respectfully submitted,



S. Daniela Dyck,
Deputy Corporate Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer