



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, SEPTEMBER 26, 2022

Please be advised that the HUB Online Network will record and broadcast or live stream today’s Council meeting.

**CALL TO ORDER**

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, September 26, 2022 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, August 22, 2022 <b>M/S</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, August 22, 2022 be adopted as presented.</i>	P. 1-6
2.2	Minutes of the Special Meeting of Council held Thursday, September 22, 2022 <b>M/S</b> <i>THAT, the Minutes of the Special Meeting of Council held Thursday, September 22, 2022 be adopted as presented.</i>	P. 7-8

**3. DELEGATIONS**

3.1	Via Zoom – Paul Adams and Colin Moss, BC Rural Health Network (BCRHN) – Rural Health Care Crisis – Video Link providing information to support the Village joining BCRHN	P. 9-10
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS/POLICIES**

5.1	Bylaw No. 856, Village of Ashcroft Council Procedure Amendment Bylaw, 2022 <b>M/S</b> <i>THAT, Bylaw No. 856, Village of Ashcroft Council Procedure Amendment Bylaw, 2022 be read a third time.</i>	P. 11
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – 124 – 3 <sup>rd</sup> Street Delegation Report <b>M/S</b> <i>THAT, Council approves the construction of a sidewalk at 124 3<sup>rd</sup> Street with two driveway access points one single and one double drop down to provide vehicle access in the spring of 2023 or as public works schedule allows; and that Mr. van Beers be notified in writing.</i>	P. 12-14
6.2	CAO Report – Fire Hall Renovation <b>M/S</b> <i>THAT, Council approves the budget increase of the Fire Hall Renovation project budget from \$688,000 to \$1.2 Million as per the TriCity Canada Inc. quote.</i>	P. 15-35
<b>FOR INFORMATION</b>		
6.	NONE	

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Ashcroft & Area Community Resource Society – Grant-In-Aid Request for Christmas Hamper Program <b>M/S</b> <i>THAT,</i>	P. 36-39
7.2	WRAPS – Grant In Aid Extension Request <b>M/S</b> <i>THAT,</i>	P. 40
7.3	Ashcroft HUB Society – Request for Letter of Support <b>M/S</b> <i>THAT,</i>	P. 41
<b>FOR INFORMATION</b>		
7.	Thank you for hosting the HARS Session	P. 42-43
7.	CN Rail – CN in your Community 2022 ( <i>Report in office</i> )	P. 44
7.	Thank you from Terry Fox Run Organizers	P. 45-46
7.	Flip Chart Correspondence - none	
	<b>M/S</b> <i>THAT, the information Correspondence items be received and filed.</i>	

**8. UNFINISHED BUSINESS**

8.1	Task Manager – Motion Tracker <b>M/S</b> <i>THAT, the Task Manager be received and filed.</i>	P. 47
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**



10.1	EDTC Report – Update on Summer Programs <b>M/S</b> <i>THAT, the Economic Development &amp; Tourism Coordinator report be received and filed.</i>	P. 48
10.2	EDTC Report – Visitor Information Booth & Statistics <b>M/S</b> <i>THAT, the Economic Development &amp; Tourism Coordinator report be received for information.</i>	P. 49-52

**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 53-56
11.2	Councillor Anderson	
11.3	Councillor Anstett – Report	P. 57-58
11.4	Councillor Davenport - Report	P. 59-61
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**MINUTES**

**FOR THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, AUGUST 22, 2022**

**PRESENT:** Mayor, Barbara Roden  
 Councillor, Jonah Anstett  
 Councillor, Nadine Davenport  
 Councillor, Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
 Yoginder Bhalla, Chief Financial Officer  
 Brian Bennewith, Director of Public Works

Media – 1  
 Public – 6

**EXCUSED:** Councillor, Marilyn Anderson

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday August 22, 2022 to order at 6:00PM. *“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Roden / Tuohey**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, August 22, 2022 be adopted as amended to include two items under Action Correspondence: item 7.3 Letter of Support Request from the Equality Project and item 7.4 Invitation to Attend the Cariboo Chilcotin Coast Tourism Association AGM in November.*

CARRIED – Unanimous – R-2022-198

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, July 25, 2022 <b>M/S Jonah / Davenport</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, July 25, 2022 be adopted as amended.</i> <i>Edit Barn Dance under Public Input as follows:</i> <ul style="list-style-type: none"> <li>• Barn dance – Clarification requested in regards to business operations during the event.</li> </ul>	CARRIED Unanimous R-2022-199
2.2	Minutes of the Public Hearing held Monday, July 25, 2022 <b>M/S Davenport / Tuohey</b> <i>THAT, the Minutes of the Public Hearing held Monday, July 25, 2022 be adopted as presented.</i>	CARRIED Unanimous R-2022-200

**3. DELEGATIONS**

<p>3.1</p>	<p>John van Beers, Parking Access to his property at 124 3<sup>rd</sup> Street Mr. Van Beers</p> <ul style="list-style-type: none"> <li>• Owns property directly across from the liquor store</li> <li>• Would like to know what the Village position is in regards to parking in front of his property</li> <li>• Parking is required for his business use</li> <li>• Mr. Van Beers has reminded people that park in front of his property not to block access, this has led to confrontations</li> <li>• RCMP has been involved</li> <li>• RCMP consulted with village in regards to the parking incidents and Mr. Van Beers was advised by RCMP of the conversation</li> <li>• Feels that the village is not supportive of the situation</li> <li>• Mr. Van Beers has met with senior staff at the office and at his property to discuss his concerns</li> <li>• A draft Agreement was forwarded to Mr. Van Beers as a solution to construct a sidewalk with driveway access (1 single, 1 double drop down)</li> <li>• Mr. Van Beers feels parking is not adequate under the proposed agreement and is not what he believes was agreed to</li> <li>• Historically the property was a gas station, car dealership, garage</li> <li>• Mayor Roden clarified that the Village is proposing a sidewalk to be constructed with 1 single access to parking (former Seeds of Tyme building) and one double access at the garage</li> <li>• Mr. Van Beers noted his previously proposed idea to paint no parking on road in front of his property</li> <li>• Requests the Village forward their position in writing</li> </ul> <p>Questions</p> <ul style="list-style-type: none"> <li>• Query in regards to signing of the draft agreement</li> <li>• Query in regards to current business license status</li> </ul>
<p>3.2</p>	<p>RCMP, Cpl. Lepine - Quarterly update Ashcroft Detachment:</p> <ul style="list-style-type: none"> <li>• Traffic enforcement increase since March 2022 (beginning of RCMP fiscal year)</li> <li>• 121 motoring public excluding highway patrol in detachment coverage area</li> <li>• 2 new recruits</li> <li>• Areas of note in the community Elm St, stop sign at Government, stop sign at Ranch, Mesa Vista 30km zone</li> <li>• Calls for service 1196 compared to last year 1326 at the same time</li> <li>• Last year's calls for service may have generated more files</li> <li>• COVID restrictions across the province had a higher call volume</li> <li>• Charges to date going forward to crown 38 – 46 last year at the same time</li> <li>• Have been operating at a deficit for some time will be fully staffed this fall</li> <li>• Corp. Benfeld joining team from Lillooet, 4 Constables, 3 traffic members and Commander Lepine</li> <li>• Traffic members do not do any other police work, they do provide some assistance but mostly deal with motoring public</li> <li>• Detachment is in planning for the fall and cooler weather conditions</li> <li>• Working and planning on homelessness issues (Ashcroft does have a small homeless population) Would like to work with partners to get ahead of the homeless situation</li> </ul>

	<ul style="list-style-type: none"> <li>• Would like to see working towards permanent residency as long-term solution for homelessness</li> <li>• Lower income housing landlord tenant issues have seen an increase in calls for service</li> <li>• Congratulated the organizers of the music in the park</li> <li>• A few concerns of underage drinking</li> <li>• Should have had an increased RCMP presence, if this becomes a recurring event RCMP will have more involvement</li> <li>• Homeless population is minimal, concern that a current proposed project may attract an influx that we don't have the resources to manage</li> <li>• RCMP want to ensure homeless population health and safety</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Mayor Roden thanked Corp. Lepine for his attendance</li> <li>• Asked how long he will remain as team leader in Ashcroft</li> <li>• Comment that Heritage Park seems to be getting vandalized by youth - RCMP is aware of the concern</li> </ul>
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Mr. Van Beers 124 – 3<sup>rd</sup> Street Ashcroft

- Comment in regards to a non-agenda item

**5. BYLAWS/POLICIES**

5.1	<p>Bylaw No. 854 – Village of Ashcroft Zoning Amendment Bylaw, 2022  <b>M/S Anstett / Davenport</b>  <i>THAT, Bylaw No. 854, Village of Ashcroft Zoning Amendment Bylaw, 2022 be ADOPTED.</i></p>	CARRIED Unanimous R-2022-201
5.2	<p>Bylaw No. 855 – Village of Ashcroft OCP Amendment Bylaw, 2022  <b>M/S Davenport / Anstett</b>  <i>THAT, Bylaw No. 855, Village of Ashcroft OCP Amendment Bylaw, 2022 be ADOPTED.</i></p>	CARRIED Unanimous R-2022-202
5.3	<p>Bylaw No. 856 – Village of Ashcroft Council Procedure Amendment Bylaw, 2022  <b>M/S Davenport / Tuohey</b>  <i>That, Bylaw No 856, Village of Ashcroft Council Procedure Amendment Bylaw, 2022 be given first and second reading.</i></p>	CARRIED Unanimous R-2022-203

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	<p>CAO, Daniela Dyck, Emergency Response and Evacuation Plan Report  <b>M/S Anstett / Tuohey</b>  <i>THAT, Council deem Strategic Priority #1 complete and that the Working Group for the Emergency Response and Evacuation Plan be disbanded.</i></p>	CARRIED Unanimous R-2022-204

6.2	<p>CAO, Daniela Dyck, Community Garden – Heritage Park Report  <b>M/S Anstett / Davenport</b>  <i>THAT, Council deem Strategic Priority #6 complete and that the Working Group for the Community Garden and Heritage Park and Tree assessment be disbanded.</i>            Staff presented a 3D video prepared by Sirocco Landscape Design to present the working group vision of the front end of Heritage Park revitalization.</p>	<p>CARRIED            Unanimous            R-2022-205</p>
<b>FOR INFORMATION</b>		
6.3	<p>CFO, Yogi Bhalla, Verbal Financial Update            CFO Bhalla highlighted each account providing explanations for any variances</p> <ul style="list-style-type: none"> <li>• Half way through the year, financials are on target</li> <li>• Worked very hard to keep tax increase at 2.5%</li> </ul> <p>Revenues:</p> <ul style="list-style-type: none"> <li>• New market changes has increased taxation revenues (this is based on new construction)</li> <li>• Positive balances in all revenue accounts</li> </ul> <p>Sewer:</p> <ul style="list-style-type: none"> <li>• Lift station costs show the account in the negative, as grant funds are received the account will balance (lift station is 100% grant funded)</li> <li>• DPW gave a brief update in regards to Lift Station 1               <ul style="list-style-type: none"> <li>○ Generator issues are being sorted out (generator seems to start up at random)</li> <li>○ Kiosk wrap needs cooler weather to complete installation</li> <li>○ Pump capacity issues - engineers are looking to ensure we meet our current and future growth needs</li> </ul> </li> </ul> <p>Water:</p> <ul style="list-style-type: none"> <li>• Expense accounts are in a positive position</li> <li>• Budget includes the new membrane increase which filled the existing trains</li> <li>• Revenue side – water bills meet the expense need</li> </ul> <p>Projects:</p> <ul style="list-style-type: none"> <li>• Projects are coming to conclusion, working groups are beginning to wrap up</li> <li>• Hot tub contractor is expected in Ashcroft in September after pool closes</li> <li>• Tax season went without issue, moving toward tax sale deadlines, letters are being sent to delinquent property owners, but things look good</li> <li>• EV Charging due to be installed this fall ongoing project since previous council</li> </ul> <p><b>M/S Roden / Tuohey</b>  <i>THAT, the quarterly financial report be received for information.</i></p>	<p>CARRIED            Unanimous            R-2022-206</p>

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	<p>Resolution in support of Rail Safety Week  <b>M/S Roden / Tuohey</b></p>	<p>CARRIED            Unanimous</p>

	<i>It is hereby <b>RESOLVED</b> that the Village of Ashcroft support national Rail Safety Week to be held from September 19 to 25, 2022.</i>	R-2022-207
7.2	WRAPS – Request for a Grant in Aid in support of a Fall Production Mayor Roden declared herself in a conflict as she is on the WRAPS board and recused herself at 7:07 pm returning at 7:10 pm. Council was advised that the Conditional Grant in Aid budget is allocated; however, there are some remaining funds available in the Unconditional Grant in Aid budget for 2022 that could be accessed. <b>M/S Anstett / Davenport</b> <i>THAT, Council approves the Grant in Aid request from WRAPS in the amount of \$500.</i>	CARRIED Unanimous R-2022-208
7.3	The Equality Project – Request for Letter of Support <b>M/S Roden / Anstett</b> <i>THAT, Council defers a decision and invite Director Magwood to present to Council and answer Council’s concerns.</i> It was noted that a Special Meeting of Council may be required if the request is time sensitive due to grant application intake deadline.	CARRIED Unanimous R-2022-209
7.4	Cariboo Chilcotin Coast Tourism Association – Invitation to attend AGM in November <b>M/S Roden / Davenport</b> <i>THAT, Ashcroft’s EDT Margaret Moreira be approved to attend the CCCTA 2022 AGM.</i>	CARRIED Unanimous R-2022-210
<b>FOR INFORMATION</b>		
7.5	Virtual Townhall Meeting August 31 <sup>st</sup> 2022	
7.6	Breaking Barriers together Association Letter	
7.7	Valerie Freestone Letter – Rainbow Crosswalk	
7.8	Michelle Cooper – Saving Lives	
7.9	Derrick Waldman – Emergency Services Situation	
7.10	Flip Chart Correspondence	
7.11	<b>M/S Tuohey / Anstett</b> <i>THAT, the Information Correspondence items be received and filed.</i> Mayor Roden and Councillor Tuohey commented in support of the rainbow crosswalk.	CARRIED Unanimous R-2022-211

**8. UNFINISHED BUSINESS**

8.1	Task Manager – Motion Tracker <b>M/S Anstett / Davenport</b> <i>THAT, the Task Manager be received and filed.</i>	CARRIED Unanimous R-2022-212
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	Minutes of the quarterly Transit Meeting August 17, 2022 <b>M/S Tuohey / Davenport</b> <i>THAT, the Minutes of the Quarterly Transit Meeting for August 17, 2022 be received and filed.</i>	CARRIED Unanimous R-2022-213
10.2	Minutes from Economic Development & Tourism Meeting July 6, 2022 <b>M/S Tuohey / Anstett</b>	CARRIED



	<p><i>THAT, the Minutes from the Economic Development &amp; Tourism Meeting for July 6, 2022 be received and filed.</i></p> <p>Invite EDT to next meeting to present the Ashcroft commercial ads</p>	<p>Unanimous R-2022-214</p>
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**11. COUNCIL REPORTS**

11.1	<p>Mayor Roden – Report Mayor Roden provided a brief update in regards to the TNRD Board meeting held in the area the previous week highlighting the Honor Ranch, Library, Eco Depot, HUB Question is regards to Esther Darlington’s Art at the Library - art work not to leave the premises or be relocated -TNRD is aware and has a plan in place to rotate artwork.</p>	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey - Report	
	<p><b>M/S Anstett / Davenport</b> <i>THAT, Mayor Roden and Councillor Touhey’s Council Reports be received and filed.</i></p>	<p>CARRIED Unanimous R-2022-215</p>

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

**M/S Roden / Davenport**

*THAT, the Regular Council Meeting for Monday August 22, 2022 be adjourned at 7:21 pm.*

CARRIED – Unanimous – R-2022-2016

Certified to be a true copy of the Minutes for the Regular Meeting of Council held Monday August 22, 2022.

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor



THE CORPORATION OF THE VILLAGE OF ASHCROFT

SPECIAL COUNCIL MEETING

MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 9:00 AM ON THURSDAY, SEPTEMBER 22, 2022

PRESENT: Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Nadine Davenport  
Councillor, Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer

Media - 0

EXCUSED: Councillor, Marilyn Anderson

**1. CALL TO ORDER**

Mayor Roden called the Special Meeting of Council to order for Thursday September 22, 2022 at 9:05 am.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**2. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Tuohey / Anstett**

*THAT, the Agenda for the Special Meeting of Council held on Thursday, September 22, 2022 be adopted as presented.*

*CARRIED – Unanimous – S-2022-04*

**3. MINUTES**

All Minutes are adopted at a Regular Meeting of Council.

**4. DELEGATIONS**

4.1	NONE	
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**5. PUBLIC COMMENTS / QUESTIONS**

**6. DISCUSSION ITEMS**

5.1	Kandi-Lee Crook-Smith, VP of DSCS – Request to Close Railway Avenue for Truth and Reconciliation Walk <b>M/S Tuohey / Anstett</b> <i>THAT, Council approves the closure of Railway Avenue on September 29, 2022 from 10:00 am to 11:00 am for the purpose of</i>	CARRIED Unanimous S-2022-05
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	<i>the Desert Sands Community School students Truth and Reconciliation walk.</i>	
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**7. BYLAWS FOR DISCUSSION**

6.1	NONE	
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**8. STAFF REPORTS**

7.1	NONE	
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**9. CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

9.1		
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**10. TERMINATION**

**M/S Davenport / Anstett**

*THAT, the Special Meeting of Council for September 22, 2022 be adjourned at 9:08 am.*

CARRIED – Unanimous – S-2022-06

Certified to be a true copy of the  
Minutes for the Special Meeting of  
Council held Thursday Sept. 22, 2022

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor

## INFORMATION FOR DELEGATIONS

In order to appear before Council as a delegation, please take the time to complete this form. It will help you in providing Council and staff with an overview of your presentation and the key points you wish to bring to their attention. We ask that you keep your presentation to a MAXIMUM of ten (10) minutes so that there will be a reasonable amount of time for Council to address any questions that may arise. Delegations are generally scheduled for Committee of the Whole meetings that are held on the 4<sup>th</sup> Monday of the month, however exceptions are reviewed on a case by case basis.

1. Name of Organization or Group (if applicable): \_\_\_\_\_
2. Name(s) and title(s) of Person(s) making presentation: \_\_\_\_\_  
\_\_\_\_\_
3. The topic of your presentation: \_\_\_\_\_  
\_\_\_\_\_
4. What are you seeking from Council as a result of your delegation's presentation? (i.e. funding, a letter of support, a change in a bylaw or policy, to provide information only):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. If you or your group are seeking some form of financial assistance, please explain why you feel that the Village should be funding your request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. If seeking financial assistance please attach a budget for your project and expected sources of revenue.
7. If you require a power-point projector or other presentation tool, please advise staff in advance. Paper copies of your presentation should be brought as back up in case of system failure.
8. If you have additional printed materials that you would like Council to read as support for your presentation, please have 7 copies delivered to the office NO LATER THAN the Thursday morning prior to your date of presentation. This will ensure that all Council members receive your materials prior to the meeting and can be better informed as to the background of your presentation.
9. Date requested to make presentation: \_\_\_\_\_  
Alternate date (if necessary): \_\_\_\_\_
10. You should not expect a decision from Council the same night as your presentation unless it is a time sensitive item.

Thank you for taking the time to prepare yourself and Council members for your presentation. This form and attachments can be dropped off at the Village Office or emailed to [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

**From:** [paul.bcrhn@gmail.com](mailto:paul.bcrhn@gmail.com) [<mailto:paul.bcrhn@gmail.com>]

**Sent:** September 2, 2022 10:32 AM

**To:** Maike Mayden <[admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)>

**Subject:** Rural Health Care Crisis - Request to Meet

Attn: CAO

Dear Mayor and Council,

The BC Rural Health Network (BCRHN) represents the health interests of rural residents across BC. We seek to include the voice of Ashcroft in our united voice for action on the healthcare crisis in rural BC. We need your help!

We would request a meeting with the council of Ashcroft at your earliest convenience to explain our organization and request the membership of Ashcroft. We would request a 15-minute audience with council via video link where we can provide a slide presentation on our organization and why Ashcroft should join us.

The benefit of membership is the consolidation of the rural voice on their health and the amplification of our voice to authorities. The BCRHN relies on your voice to provide insight into your community's concerns. This allows us to consolidate and amplify the local unique needs and positive initiatives of rural communities to provincial authorities. The BCRHN is a political organization with charitable status. Our purpose is to inform decision makers, policy makers, and rural citizens by providing accurate, science-based, current information on rural health issues in BC. The membership fee is small (and if a hurdle can be waived;) including the voice of Ashcroft would be an asset to rural wellbeing.

If you will be attending the UBCM meeting in Whistler, we hope you have an opportunity to talk with our representatives, Colin Moss, and Leonard Casley from New Denver, who sit on the BCRHN Board of Directors. We believe a rural caucus on rural healthcare is forming at UBCM and we would like to engage with as many communities as possible.

We have several meetings scheduled across party lines with the leaders on healthcare and rural initiatives over the next month. We would like to bring your voice to those and other meetings.

Our website is serving as a "one stop shop" for rural residents on all health-related news and resources. If you haven't been by, please take a look <https://bcruralhealth.org/>. Our membership form can be accessed [here](#).

Please consider this a formal request to meet with the Ashcroft council. We would appreciate acknowledgement of receipt via return email.

We realize that elections are upon us, and that life is very busy at the moment, however the healthcare situation in BC has become a crisis for rural communities and we need to act now!

We hope you will join us!

Yours in health and wellness,

Paul

**Paul Adams || Administrator || BC Rural Health Network ||**

1-250-295-5436

<https://bcruralhealth.org/> || [paul.adams@bcruralhealth.org](mailto:paul.adams@bcruralhealth.org) || [LinkedIn](#)

*The BCRHN is the healthcare voice of the rural residents of British Columbia and seeks better health outcomes for all people, through solutions-based approaches with governments, and information provision to residents.*

**P** Please consider the environment before printing this e-mail.

This e-mail contains information which may be confidential. The information contained in this e-mail and any attachments is intended only for the person(s) or entity named in the message. Any disclosure, copying, distribution or use of the contents of this e-mail and any attachments, without the consent of such person(s) or entity, is prohibited. If you are not the intended recipient, please immediately notify Paul Adams by reply e-mail or by telephone, delete this message and any attachments and destroy any copies.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**BYLAW NO. 856**

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A bylaw for the Village of Ashcroft to amend the Village of Ashcroft Council Procedure Bylaw No. 834, 2020.

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The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Village of Ashcroft Council Procedure Amendment Bylaw No.856, 2022”.
2. Section 20 (1) of Bylaw No. 834, 2020 be amended as follows:

That Section 20 (1) “Following a general local election, the first Council meeting must be held on the first Monday in November in the year of the election” be stricken and replaced with:

“Following a general local election, the first Council meeting must be held on the first Tuesday in November in the year of the election.”

READ A FIRST TIME THIS	22 <sup>nd</sup>	DAY OF	August	, 2022
READ A SECOND TIME THIS	22 <sup>nd</sup>	DAY OF	August	, 2022
PUBLIC NOTICE PROVIDED TO THE ELECTORS THIS		DAY OF		, 2022
READ A THIRD TIME THIS		DAY OF		, 2022
ADOPTED THIS		DAY OF		, 2022

Certified to be a true and correct copy of the Council Procedure Amendment Bylaw No. 856, 2022 as adopted by Council.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** September 26, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** **Proposed Sidewalk at 124 – 3<sup>rd</sup> Street**

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### Purpose

To request Council direction in regards to the parking concerns at 124 – 3<sup>rd</sup> Street.

### Recommendation

*THAT, Council approves the construction of a sidewalk at 124 3<sup>rd</sup> Street with two driveway access points one single and one double drop down to provide vehicle access in the spring of 2023 or as public works schedule allows; and that Mr. van Beers be notified in writing.*

### Alternatives

### Discussion

At the August 22 Regular Meeting of Council Mr. van Beers addressed Council as a delegation to seek clarification in regards to the proposed sidewalk with driveway access at his property located at 124, 3<sup>rd</sup> Street in Ashcroft.

### Background:

Mr. van Beers has visited the Village office several times to raise his concerns in regards to the public parking vehicles in front of his property blocking him in while the owners shop at one of the businesses across the street. Mr. van Beers states if the situation continues to escalate someone may get hurt. In order to mitigate risk to the public and Mr. van Beers the Director of Public Works Brian Bennewith and I visited the property to gain a better understanding of the situation and discuss solutions.

There are several factors to consider:

1. Mr. van Beers and his tenants park several vehicles on the property between the garage and commercial building adjacent to Railway Ave.
2. Not all vehicles are insured or running and the vehicles are encroaching on Village property.
3. The garage structure was a gas station with unrestricted road access leading Mr. van Beers to believe that access is grandfathered.
4. Mr. van Beers states the garage is not operating as a business due to fire damage. It appears that the garage has not had a business license for years; however, he would like to keep the classification for property resale purposes.
5. The former Seeds of Tyme building is not operating in a commercial capacity. Bylaw permits commercial space on the ground floor and residences are only permitted on the top floor.
6. Public parking is not clearly identified at Mr. van Beers property leaving some members of the public to park where they see fit and at times blocking access or egress from the property.
7. Mr. van Beers proposed painting “no parking” on the Village roadway fronting his property; however, this is not acceptable to the Village.
8. RCMP have been involved in altercations at the property and have visited the Village office to voice concerns in hopes of resolving the issue.
9. Having been made aware of the potential risk to public safety, the Village has a duty of care to resolve the situation.

**Issue:**

We met with Mr. van Beers several times in an effort to find a solution, the last time being November 2021. The Village proposed a sidewalk be constructed with a single drop-down driveway access for the commercial building adjacent to Railway Ave. and a double drop down to provide access to the two-bay garage. It was agreed the Village would cover the cost of the survey and sidewalk construction. An agreement was drafted as noted above and forwarded to Mr. van Beers for signature. In the meantime, the Village hired a surveyor to identify lot lines and mark corner pegs determining actual property lines. Mr. van Beers has not signed the agreement stating he believes the verbal agreement reached includes installation of the sidewalk with both drop downs as double access points to his property. As such Mr. van Beers addressed Council as a delegation to seek clarity from Council.

**Legislation:**

In regards to the roadways in Ashcroft, the Village governs the use of all of its roadways pursuant to the Community Charter (Division 5). Property owners have no greater right to access or use the roadway/sidewalk/parking spaces in front of their property than any other resident. The Village can install sidewalks and curbs on village roadways as we see fit, we do not need consent from property owners that front the roadway. The property owner will need access, best practice is to consult with the property owner; however ultimately it is the Village's decision in regards to access.

**Conclusion:**

Council is tasked with determining next steps and how the Village will proceed to resolve the issue. Staff recommends that the Village construct a sidewalk with two driveway access points one single and one double drop down to provide vehicle access. Further, if Council continues to allow parked vehicles at 124 3<sup>rd</sup> Street to encroach on Village property, an Encroachment Agreement should be in place.

**Strategic/Municipal Objectives**

Community Safety

**Legislative Authority**

Community Charter

**Financial Implications**

Estimate \$15,000

**Attachment Listing**

Draft Agreement

Respectfully Submitted by:



Daniela Dyck,  
Chief Administrative Officer



November 5, 2021

File: 164.000

John Van Beers  
Box 445  
Ashcroft, BC V0K 1A0

Dear Mr. Van Beers,

**RE: Parking Concerns at 124 - 3<sup>rd</sup> Street**

Thank you for meeting with the Director of Public Works, Brian Bennewith and I on Monday November 1, 2021 to discuss, clarify and mutually find a solution to the parking concerns at your property located at 124 - 3<sup>rd</sup> Street in Ashcroft. This letter will confirm our mutually agreed upon solution to mitigate the parking issue.

It is mutually agreed by the Village of Ashcroft and Mr. John Van Beers that:

1. The Village will have the property surveyed to determine Village road allowance and lot lines.
2. The Village will extend the sidewalk and curbing from Railway Ave. along 124 – 3<sup>rd</sup> Street with a single driveway access drop down at the building fronting Railway Ave and a double driveway access drop down in front of the commercially zoned garage also located on the property. The survey and construction expense will be paid by the Village of Ashcroft.
3. The sidewalk and curbing will extend from Railway Ave to the lane way on 3<sup>rd</sup> Street and will develop limited off street parking fronting 124 – 3<sup>rd</sup> Street.
4. The Village will direct the Bylaw Enforcement Officer to monitor the location for residents parking vehicles and blocking either of the above-mentioned driveway access, once the ticketing bylaw is enacted, the BEO may ticket repeat offenders. The Village Bylaw enforcement strategy is to promote voluntary bylaw compliance through conversation and education prior to ticketing.
5. If needed, the Village and Mr. Van Beers may enter into an encroachment agreement after the sidewalk and curbing is installed. This agreement will form part of the property file.
6. Mr. Van Beers agrees to lawful means to address future parking issues until the sidewalk and curbing is installed in the spring of 2022.
7. The Village will forward a copy of this agreement to the Ashcroft Detachment of the RCMP.

Signed this \_\_\_\_\_ day of November, 2021

\_\_\_\_\_  
John Van Beers  
Property Owner

\_\_\_\_\_  
Daniela Dyck, CAO  
Village of Ashcroft

**“Wellness Awaits You”**

**[www.ashcroftbc.ca](http://www.ashcroftbc.ca)**

P.O. Box 129  
Ashcroft, BC, V0K 1A0

Bus: (250) 453-9161  
Fax: (250) 453-9664

Email: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** September 26, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Fire Hall Renovation – Budget Increase

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### **Purpose**

To advise Council of the latest cost estimates for the Fire Hall renovation and request approval of the budget increase.

### **Recommendation**

*THAT, Council approves the budget increase of the Fire Hall Renovation project budget from \$688,000 to \$1.2 Million as per the TriCity Canada Inc. quote.*

### **Alternatives**

### **Discussion**

The Village was approved for \$688,000 in grant funding to renovate and enlarge the Fire Hall. Due to the inflationary environment, supply chain and COVID the cost estimates have increased substantially.

Much of the renovation at the Fire Hall is due to WCB and Safety code requirements and should not be delayed. Staff has reviewed budgets and reserve accounts and are confident that the additional funds are available to move the project forward.

Additional funds will be transferred from surplus, capital reserve and gas tax funds as needed. Contractor is available to begin the project at Council approval.

### **Strategic/Municipal Objectives**

Protective Services

### **Legislative Authority**

### **Financial Implications**

Budget increase of \$512,000

### **Attachment Listing**

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### **Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer



PROJECT Name: Ashcroft Firehall Reno. & Add.

Updated: 11-JUN-22

Lot Size: N/A

Duration: 5

Months

Existing

PROJECT #: Bid Tender RFP #2021-12  
December 1st, 2021

OWNER: Village of Ashcroft Phone # 250-483-9161

Total Gross SQFT

Basement/Parkade Footprint

Gross Occupied area

Commercial

TENDER AUTHORITY: Shauna Noyes - Architect Phone # 240-573-3457

Parking Area

Total Concrete Shell

PROJECT MANAGER: Dan Hicks Phone # 778-242-0423

Total Framing

Units

CSI CODE	EXPENSE CATEGORY	UNITS	QTY	RATE	SUM	SECTION TOTAL	% Budget
01	General Conditions					\$ 89,000.00	4.64%
01.01.20	M Cost of Plans/Blueprints		1.00	\$ 250.00	\$ 250.00		
01.03.10	S Professional Fees	See Division 37			\$ -		
01.20.10	I Project Management Labour	Per Month	5.00	\$ 4,600.00	\$ 23,000.00		Site/Office one day per week- includes Site super when needed
01.20.20	S Project Management Expenses	Per Month	5.00	\$ 700.00	\$ 3,500.00		Fuel/Car
01.20.30	L Other Management Labour	Per Month *3		\$ -	\$ -		
01.20.40	L Courier	Per Month *3		\$ -	\$ -		
01.30.10	L Supervision Labour	Per Month	0.00	\$ -	\$ -		
01.30.15	L Superintendent Expenses	Per Month	0.00	\$ -	\$ -		
01.30.30	L Site Cleanup Labour	Budget	1.00	\$ 1,500.00	\$ 1,500.00		
01.30.40	O Project Safety / First Aid Labour	Per Month	1.00	\$ 4,000.00	\$ 4,000.00		Temp power panel-3 months
01.50.10	O Temp Facilities / Utilities	Budget	1.00	\$ 2,500.00	\$ 2,500.00		
01.50.20	O Mobilization	Budget	1.00	\$ 2,500.00	\$ 2,500.00		
01.50.40	O First Aid Supplies / safety sign	Per Month	5.00	\$ 250.00	\$ 1,250.00		
01.50.70	O Garbage Disposal	Budget	5.00	\$ 500.00	\$ 2,500.00		
01.60.10	O Small Tools Rentals/Purchases	Per Month	1.00	\$ 1,000.00	\$ 1,000.00		
01.60.30	E Special Tool/Equipment Rentals	** Hoisting	1.00	\$ 5,000.00	\$ 5,000.00		Included scaffolding around mast+ craning joists
01.70.10	S Site Security Costs	Budget	5.00	\$ 500.00	\$ 2,500.00		Fencing
01.70.20	B Final Cleaning	Per Sq Ft	4,000.00	\$ 0.85	\$ 3,400.00		
02	Sitework					\$ 6,000.00	0.88%
02.10.00	L Removal existing infrastructure	to include in Div. 31	1.00	\$ -	\$ -		
02.10.10	L Demolition Labour	Budget	1.00	\$ -	\$ -		Item 1, 2, 14, 15, 17, 18, 20, 27
02.10.20	L Hazardous Material Removal						Excluded, no asbestos removal included
02.10.30	L Demolition Subcontractor- All Labour-	AFCG	1.00	\$ 6,000.00	\$ 6,000.00		Item 8, 27, 38, 39
03	CONCRETE					\$ 34,150.00	3.88%
03.10.10	S Concrete Formwork Sub	AFCG	1.00	\$ 34,150.00	\$ 34,150.00		Item 38, 40, F1
03.20.30	S Concrete Reinforcement Sub	AFCG	0.00	\$ -	\$ -		INC 078020
03.30.10	M Ready Mixed Concrete	AFCG	0.00	\$ -	\$ -		INC 075021
03.50.10	S Concrete Finish	AFCG	0.00	\$ -	\$ -		INC 075022
03.70.40	S Concrete Culling and Coring	AFCG	0.00	\$ -	\$ -		
03.70.60	E Concrete Pumping	AFCG	0.00	\$ -	\$ -		Item 39, 40, F1
04	Masonry					\$ 8,000.00	0.79%
04.10.10	S Unit Masonry	Robinson	25.00	\$ 320.00	\$ 8,000.00		
05	Metals / Steel					\$ 1,500.00	0.13%
05.20.20	B Misc Metals	Budget	1.00	\$ 1,500.00	\$ 1,500.00		Brackets hanging Exhaust Vent System > truck bay + supports mast siding and birchouse
06	Wood & Carpentry					\$ 126,731.00	10.92%
06.10.10	L Rough Carpentry Labour	Budget	1.00	\$ 5,000.00	\$ 5,000.00		Item 1, 2, 15, 20, 24, 36, canopy, mast
06.10.15	M General Building Materials	Budget	1.00	\$ 10,000.00	\$ 10,000.00		Item 1, 15, 20, 24, 38, canopy, mast+ diverse
06.10.20	M Framing Sub	AFCG	1.00	\$ 83,131.00	\$ 83,131.00		Item W1, W3, W4, W5, R1 (6,040 SqFt of framing area)
06.10.40	M Framing Package	Budget	0.00	\$ -	\$ -		Item W1, W3, W4, W5, R1
06.10.55	M T-J Web Trusses	Per Sq Ft	0.00	\$ -	\$ -		Item R1
06.20.10	S Finish Carpentry Sub	Budget	1.00	\$ 15,600.00	\$ 15,600.00		Item 1, 3, 5, 6, 16, 19, 24, 26, 29, 30, 31, 33, 34, 36, 47, 50, 51
06.20.30	M General Finish Materials	Budget	1.00	\$ 4,500.00	\$ 4,500.00		Item 3, 5, 6, 8, 16, 34, 36, 50
06.40.10	M Common Millwork	Budget	1.00	\$ -	\$ -		
06.40.30	b Residential Cabinets	LS Budget	1.00	\$ 7,500.00	\$ 7,500.00		Item 19
06.40.50	M Countertops	LS Budget	1.00	\$ 3,850.00	\$ 3,850.00		Item 16, 19, 29
07	Therm/Insulation Protection					\$ 141,420.00	10.81%
07.10.20	S Damproofing	Per Sq Ft Wall	166.00	\$ -	\$ -		Item F1
07.10.21	S Vapour Barrier under Slab & Roof	Per Sq Ft	4,000.00	\$ -	\$ -		Item F1, R1, 39, 40
07.20.10	S Insulation & Vapor Barriers	AFCG	1.00	\$ 20,000.00	\$ 20,000.00		Item 3, 20, W1-5, R1, F1
07.40.10	S Complete Exterior Finish Sub & Incl. Flashing & Siding	AFCG	1.00	\$ 81,000.00	\$ 81,000.00		Item Exterior, Mast related to Hard panels & wood trims item 1, 8, 35, Bay Truck
07.40.10	S Soffits	Per Sq Ft	30.00	\$ -	\$ -		Item Canopy
07.50.10	B Shingles & Roof Tiles	Per Sq Ft	60.00	\$ -	\$ -		Item Canopy
07.50.20	B Torch on Roofing Incl. Flashing	AFCG	1.00	\$ 30,420.00	\$ 30,420.00		Item F1
07.50.25	S Concrete finishing with sealer	Per Sq Ft	760.00	\$ -	\$ -		Item F1
07.50.40	S Sheet Metal Cladding	Per Sq Ft	1,520.00	\$ -	\$ -		Item Exterior, W5
08	OPENINGS					\$ 21,843.00	1.87%
08.10.10	M Metal Doors & Frames	SMT	1.00	\$ 8,667.00	\$ 8,667.00		Item 1, 34, 35, 36 (4 single + 2 double Ext. Insulated 36") + (3 single + 1 double 45 Min. Fire Rated 36")
08.10.30	M Wood Doors & Frames	SMT	1.00	\$ 1,241.00	\$ 1,241.00		Item 3 (4 single 36")
08.10.40	M Residential Int Prehung Doors	LS Budget	4.00	\$ 250.00	\$ 1,000.00		Item 50-30
08.10.40	M Residential Int Bi-Fold or Pocket Doors	Each	2.00	\$ 135.00	\$ 270.00		Item 28, 29, 24' Not shown in Key notes > janitor sink closet
08.10.40	B Barn Sliding Doors	Each	1.00	\$ 1,100.00	\$ 1,100.00		Item 24 10F1
08.10.50	S Overhead & Special Doors	Parkade		\$ -	\$ -		
08.10.70	S Finish Hardware	SMT	1.00	\$ 7,915.00	\$ 7,915.00		Item 1, 3, 24, 28, 34, 35, 36, 50
08.40.50	S Glazing/Mirrors	common	1.00	\$ 250.00	\$ 250.00		Item 28
08.40.10	M Aluminum Storefront & Framing	LS Budget	1.00	\$ 1,500.00	\$ 1,500.00		Item 8
09	FINISHES					\$ 110,640.00	9.67%
09.20.10	S Light Gauge Metal Framing Systems	Inc Div 09 20 30		\$ -	\$ -		
09.20.20	S Heavy Gauge Metal Framing Systems	Sq Ft of Wall		\$ -	\$ -		
09.20.30	S Gypsum Wallboard	AFCG	1.00	\$ 44,100.00	\$ 44,100.00		Item 1, 20, 37, W1-5 (6,030 Sq Ft Drywalled finish)
09.20.30	S Repair walls	Budget	1.00	\$ 2,500.00	\$ 2,500.00		Item 2, 5, 19
09.20.50	S Suspended Acoustic Ceilings	Per Sq Ft	3,500.00	\$ 7.00	\$ 24,500.00		Item 7 Estimated Cost/Ft
09.80.10	S Flooring	Per Sq Ft Floor	3,200.00	\$ 7.00	\$ 22,400.00		Item 4, 38 Estimated Cost/Ft
09.80.10	S Repair and leveling floors	Budget	1.00	\$ 3,500.00	\$ 3,500.00		Item 4, 5, 27, 28, 38
09.80.40	S Ceramic & Quartz Tile	Per Sq Ft	182.00	\$ 20.00	\$ 3,640.00		Item 19, 42, 43 Included FRP
09.80.10	S Paint & Wall Coverings	LS Budget	1.00	\$ 10,000.00	\$ 10,000.00		Item 1, 3, 5, 16, 20, 34, 35, 36, 37, 50, W1-5 (11,610 SqFt painted surface)
10	INTERIORS					\$ 18,937.00	1.65%
10.10.20	M Toilet Partitions & Shower kits complete	SMT	1.00	\$ 6,915.00	\$ 6,915.00		Item 25, 30, 31
10.10.60	M Shelving Systems	Budget	1.00	\$ 450.00	\$ 450.00		Item 6, 51
10.10.80	M Washroom Accessories	Budget	1.00	\$ 2,400.00	\$ 2,400.00		Item 26, 30, 31
10.10.90	M Lockers	SMT	1.00	\$ 9,172.00	\$ 9,172.00		Item 47
11	EQUIPMENT					\$ 1,200.00	0.10%
11.10.20	M Residential Equipment	LS Budget	1.00	\$ 1,200.00	\$ 1,200.00		Item 21, 22
12	MECHANICAL, HVAC					\$ 188,108.00	16.89%
12.10.10	S Mechanical - Complete Division	Plumbing/HVAC	1.00	\$ 168,108.00	\$ 168,108.00		Item 1, 12, 13, 19, 21, 22, 25, 27, 28, 29, 30, 31, 32, 33, 42, 43, 44, 45, 49, 52, R1 (excl.Truck Bay Exhaust Syst)
12.10.10	S Sprinklers	Per Unit		\$ -	\$ -		Excluded
13	ELECTRICAL					\$ 270,190.00	23.81%
13.10.10	S Electrical - Complete Division	Howell	1.00	\$ 270,190.00	\$ 270,190.00		Item 9, 10, 13, 19, 21, 22, 32, 32, 48, 51, 52 (includes Generator inclusive \$119,000)
13.10.40	M Light Fixtures			\$ -	\$ -		Included
13.10.10	S Communications/Security System			\$ -	\$ -		Excluded
13.10.10	S Fire Alarm Systems			\$ -	\$ -		Excluded
14	Earthwork					\$ 28,750.00	2.51%
14.10.10	L Earthwork & Sitework Labour	AFCG	1.00	\$ 28,750.00	\$ 28,750.00		Item F1
14.10.20	E Bulk Excavating & Trucking	Per M3	30.00	\$ -	\$ -		Item F1
14.10.30	E General Excavating	Per Hour	24.00	\$ -	\$ -		Item F1
14.10.80	E Gravel and Aggregates	Mon	75.00	\$ -	\$ -		Item F1
15	MEASUREMENTS					\$ 3,000.00	0.26%
15.10.20	S Meter Improvements	Fencing	1.00	\$ 3,000.00	\$ 3,000.00		Item 41, 53
16	UTILITIES					\$ -	0.00%
16.10.10	B Onsite Sanitary, Storm, & Water Services	LS Budget		\$ -	\$ -		
16.10.15	O Offsite Civil Connections In Div 37)			\$ -	\$ -		
17	APPROVAL COSTS					\$ -	0.00%
17.10.05	O Approval Costs	N/A		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.10	O Demolition Permit	N/A		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.10	O Earthworks Permit	N/A		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.10	O Building Permit	Take Off		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.20	O Development Permit	LS		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.30	O City Connect/Water/Sewer/Storm	LS		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.40	O Street Development Servicing	LS		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.50	O Dev Cost Charges - Residential	N/A		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.60	O Development Cost Charges Commercial	N/A		\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.70	O Hydro/Gas/Cable Connect Fees			\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
17.10.70	O Relocate Hydro Lines			\$ -	\$ -		If applicable. To be paid by Village of Ashcroft
18	PROFESSIONAL & DESIGN COSTS					\$ 49,800.00	4.37%
18.10.10	O Design Fees - Approved		1.00	\$ 40,000.00	\$ 40,000.00		Permitting Drawings and Design/Build
18.20.10	O Architects - Inspections		5.00	\$ 1,000.00	\$ 5,000.00		
18.20.20	O Structural Engineering - Inspections		2.00	\$ 1,000.00	\$ 2,000.00		
18.20.30	O Geotechnical		1.00	\$ 1,000.00	\$ 1,000.00		
18.30.40	O Concrete testing	per 300m3	2.00	\$ 750.00	\$ 1,500.00		
19	RISK MANAGEMENT COSTS					\$ -	0.00%
19.50.40	O Bonding	Per M		\$ -	\$ -		Excluded
19.50.50	O Liability Insurance	Per M	0.75	\$ -	\$ -		
19.50.60	O Builders Risk Insurance	PerM Per Mth	2.70	\$ -	\$ -		COC NOT INCLUDED
19.50.70	O Home Warranty / HPO Enrollment	N/A	0.00	\$ -	\$ -		
20	OVERHEAD					\$ 50,000.00	4.37%
20.20.10	O Allowances	Class C Estimate	Contingency		\$ 50,000.00		Unforeseen
20.20.10	O Allowances				\$ -		
<b>Total Direct Project Costs</b>						<b>\$ 1,089,870.00</b>	
<b>Construction Mgmt Fee</b>						<b>5.00%</b>	<b>Fixed (portion of) \$ 54,493.7</b>

PROJECT Name:

Ashcroft Firehall Reno. & Add.

Based on Issued for RFP Drawings - Dated: 30/11/2022
Updated to January 14th, 2022

Lot Size N/A
Duration Existing
Sq Ft Months



PROJECT #:

Bid Tender RFP #2021-12
December 1st, 2021

OWNER:

Village of Ashcroft

Phone # 250-453-9161

TENDER AUTHORITY:

Shauna Noyes - Architect
Daniella Dyck - Village of Ashcroft

Phone # 240-673-3457

PROJECT MANAGER:

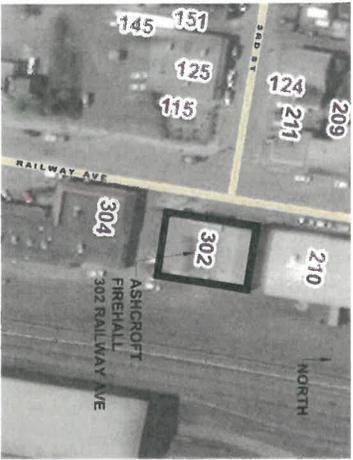
Robbert de Jonge

Phone # 250-503-6015

Total Gross SQFT
Basement/Parkade Footprint
Gross Occupied area
Commercial
Parking Area
Total Concrete Shell
Total Framing
Units

Table with columns: CSI CODE, EXPENSE CATEGORY, UNITS, QTY, RATE, SUM, SECTION TOTAL, % Budget. Rows include various construction items like concrete, masonry, carpentry, etc.

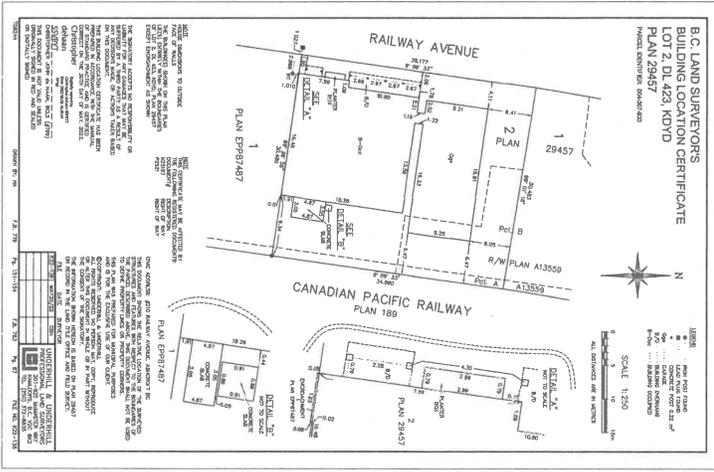
37 20 90	U	Unit Engineer			\$	-		
37 20 70	O	Landscape Architect	Budget		\$	-		
37 20 80	O	Legal Land Surveyor			\$	-		
37 20 80	O	Other Consultants			\$	-		
37 20 81	O	Code Consultant		1.00	\$	1,000.00	\$	1,000.00
37 20 82	O	Fire Code Engineer	N/A		\$	-		
37 20 83	O	Environmental Consultant	IBI		\$	-		
37 20 84	O	Envelope Consultant	N/A	1.00	\$	1,000.00	\$	1,000.00
37 20 85	O	LEED	N/A		\$	-		
37 20 86	O	Fire Planning Consultant	N/A		\$	-		
37 20 20	O	Blueprint and Printing Costs	N/A		\$	-		
37 20 30	O	Rendertings	N/A		\$	-		
37 20 40	O	Concrete Testing	per 300m3		\$	-		
<b>DIV 37 50 Risk Management Costs</b>								
37 50 40	O	Services	Per M		\$	-		0.95%
37 50 50	O	Liability Insurance	Per M	0.75	\$	-		Excluded
37 50 60	O	Builders Risk Insurance	PerM Per Mth	2.70	\$	-		
37 50 70	O	Home Warranty / HPO Enrollment	N/A	Per Unit	0.00	\$	-	
<b>DIV 38 Overhead</b>								
38 20 10	O	Allowances	Class C Estimate	Contingency	\$	15,000.00		1.70%
38 20 10	O	Allowances		\$ 35,250.00	\$	-		Unforeseen
<b>Total Direct Project Costs</b>								
						\$	840,831.70	
					Construction Mgmt Fee	5.00%	Fixed (portion of)	\$ 42,041.59 4.76%
							<b>Build Budget (ex GST)</b>	<b>\$ 882,873.29 100.00%</b>



1 LOCATION PLAN  
A1.0 NOT TO SCALE

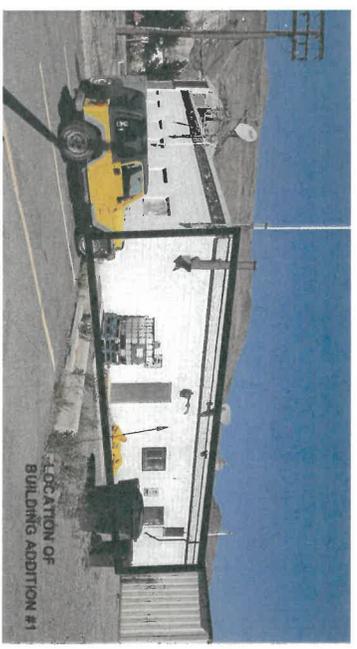


2 HISTORIC FIREHALL  
A1.0 NOT TO SCALE

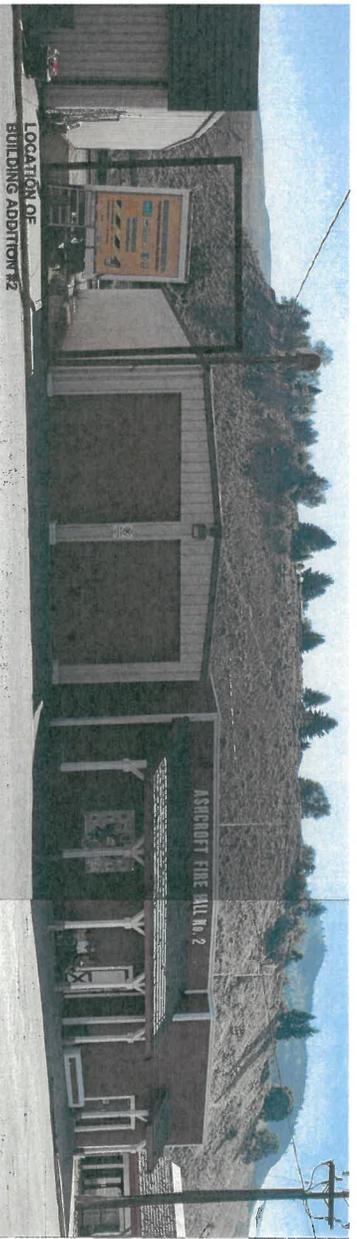


# ASHCROFT FIREHALL RENOVATION & ADDITION

- SCOPE OF WORK INCLUDES:
1. INTERIOR RENOVATION OF EXISTING BUILDING
  2. TWO NEW ADDITIONS, INCLUDING CIVIL SITE WORKS, SERVICES, EXCAVATIONS, FOUNDATIONS, WALL, FLOOR & ROOF ASSEMBLY.
  3. NEW ADDITION BUILDING ENVELOPE ENERGY EFFICIENCY REQUIREMENTS TO BCBC PART 9
  4. EXTERIOR RENOVATIONS OF EXISTING BUILDING



3 LOCATION OF REAR ADDITION  
A1.0 NOT TO SCALE



4 EXISTING BUILDING STREET FRONT  
A1.0 NOT TO SCALE

<b>SHAUNA NOTES ARCHITECT INC.</b> ABC INC. LEED AP 2932 PINNACLAN PROTOHARD RD PINNACLAN LAKE, B.C. V0E 3E1 P. 250-573-3457 C. 250-579-7138 info@shaunainc.com		Permit Seal 		Consultant:	
THIS DRAWING IS THE PROPERTY OF SHAUNA NOTES ARCHITECT AND MAY NOT BE ALTERED OR REPRODUCED WITHOUT WRITTEN PERMISSION. THE GENERAL CONTRACTOR SHALL VERIFY ALL INFORMATION AND CONDITIONS OF ANY INSURANCES PRIOR TO PROCEEDING WITH WORK. THIS DRAWING IS NOT TO BE SCALED.					
Issue No.	Date	Description	Revisions No.	Date	Description
1	2021-11-30	Issued for RFP	1	2022-05-13	Add non-combustible wall type
2	2022-03-24	Issued for Pricing	2		
3	2022-04-13	Issued for Building Permit	3		
4	2022-08-13	Re-issued for Building Permit			
5					

Project: VILLAGE OF ASHCROFT FIREHALL RENOVATION & ADDITION

Drawing Name: INFORMATION SCOPE OF WORK KEY NOTES KEY PLAN EXISTING PHOTOS

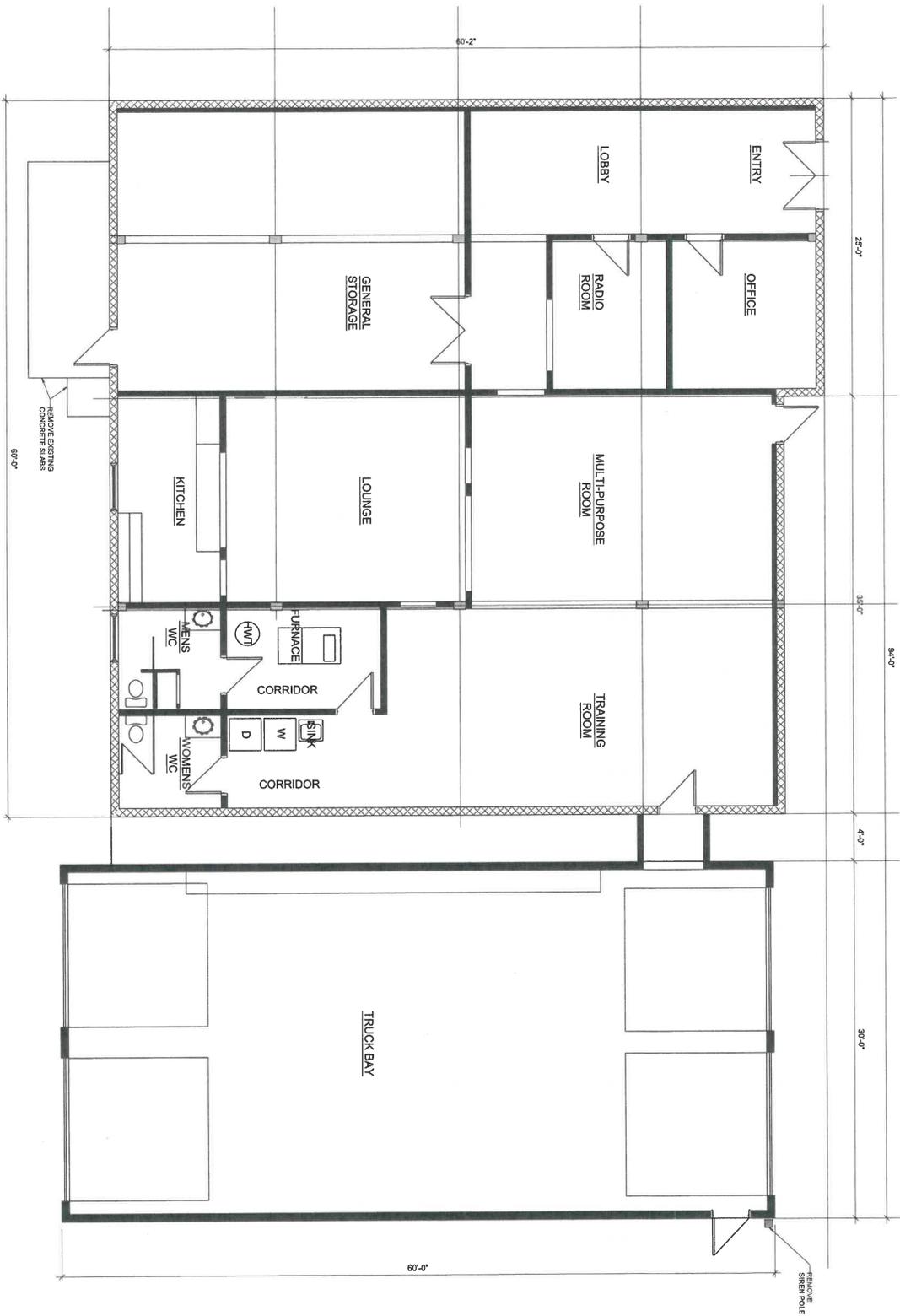
Designed By: SN  
 Reviewed By: SN  
 Drawn By: SN

Project No. 2621-08  
 Scale: As Shown

Drawing No. **A1.0**







1 EXISTING MAIN FLOOR PLAN  
SCALE: 1/4" = 1'-0"

**SHALUNA NOYES ARCHITECT INC.**  
 ABC MRAC LEED AP  
 2832 PINEAPPLE PRITCHARD RD  
 PLYMOUTH LAKE, B.C. V6E 3E1  
 C. 250.378.7198  
 E. shnoyes@shlna.net



Permitted:  
 Consultant:

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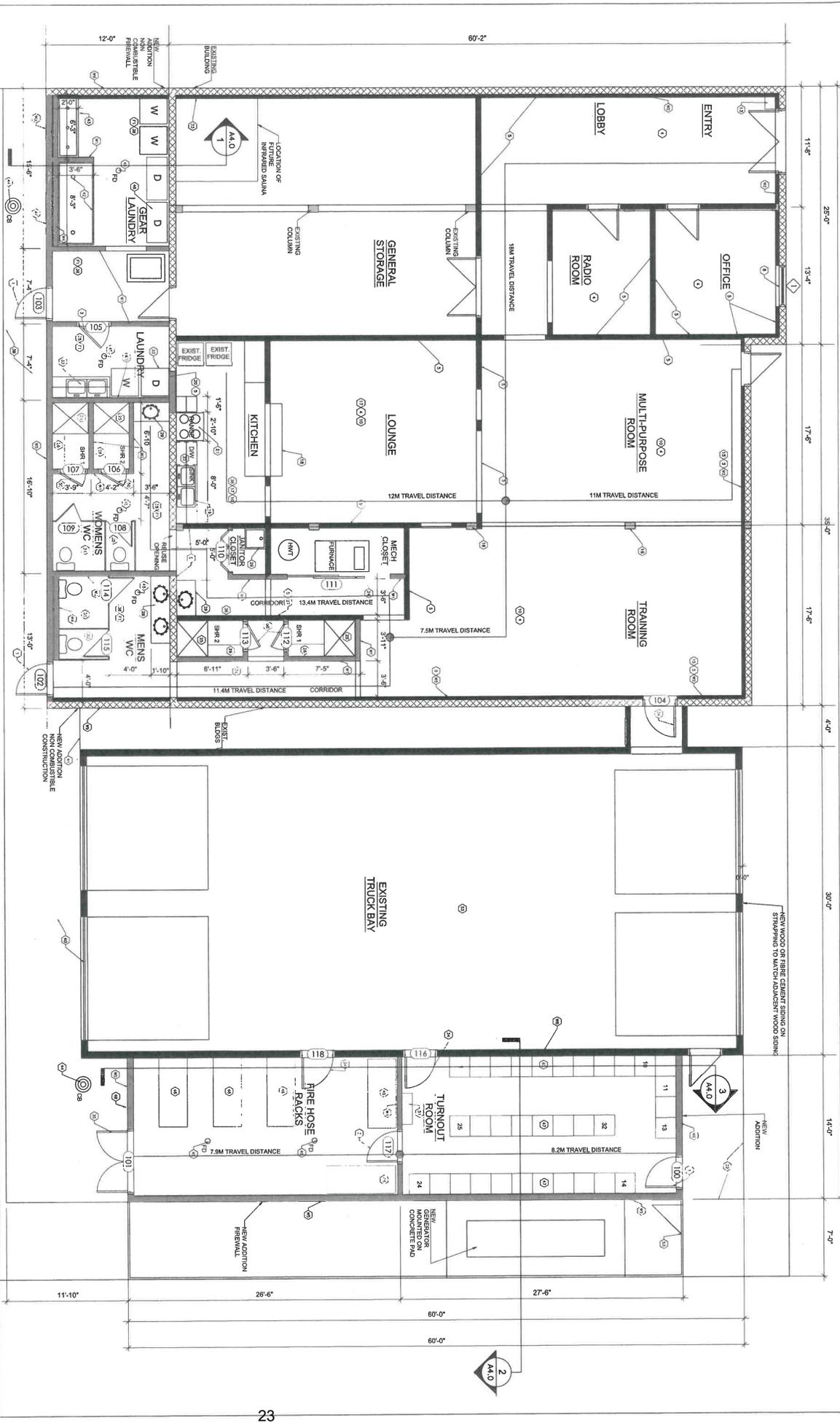
Issue No.	Date	Description	Revisions No.	Date	Description
1	2021-09-01	Issued for Design Review	1	2022-06-13	Add non-combustible wall type
2	2021-11-30	Issued for RFP	2		
3	2022-03-04	Issued for Pricing	3		
4	2022-04-13	Issued for Building Permit			
5	2022-05-12	Re-issued for Building Permit			

Project: VILLAGE OF ASHCROFT  
 FIREHALL  
 RENOVATION &  
 ADDITION

Drawing Name: EXISTING  
 MAIN FLOOR PLAN

Designed By: SN  
 Reviewed By: SN  
 Drawn By: SN  
 Project No. 2021-08  
 Scale: As Shown

A2.0



**SHAUNA NOTES ARCHITECT INC.**  
 ABC BRUNN, LEED AP  
 2832 PINEAVAL/PITCHARD RD  
 PLYMOUTH LAKE, B.C. V0E 3E1  
 P: 250.573.3457  
 E: shayna@shaunai.net

Permit Seal  
 Consultant:  
 THIS DRAWING IS THE PROPERTY OF SHAUNA NOTES ARCHITECT AND MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT WRITTEN PERMISSION. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF THE EXISTING BUILDING AND NOTIFY THE ARCHITECT OF ANY DISCREPANCIES. ALL DIMENSIONS AND NOTATIONS ARE IN CONFORMANCE TO THE BRITISH COLUMBIA BUILDING CODE 2012. THIS DRAWING IS NOT TO BE SCALED.

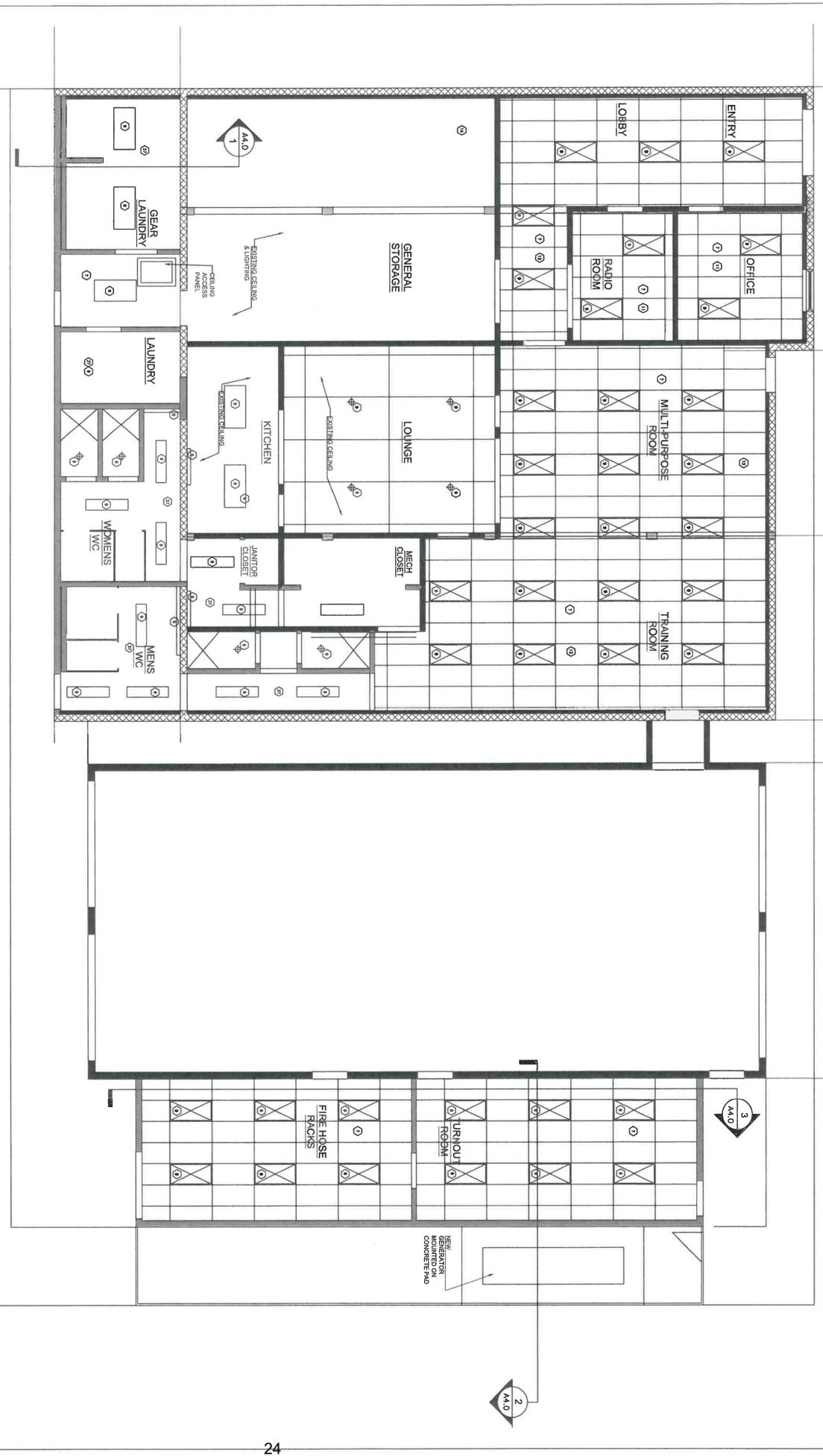
Issue No.	Date	Description
1.	2021-09-01	Issued for Design Review
2.	2021-05-16	Revised for Design Review
3.	2021-11-30	Issued for RFP
4.	2022-03-04	Issued for Phasing
5.	2022-04-13	Issued for Building Permit
6.	2022-05-13	Revised for Building Permit

Revisions No.	Date	Description
1.	2021-08-16	Garage Laundry Added
2.	2022-03-04	Revised for Phasing
3.	2022-06-13	Add non-combustible wall type

Project: **VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION**

Drawing Name: **PROPOSED MAIN FLOOR PLAN**

Designed By: SN	Drawing No. <b>A2.1</b>
Reviewed By: SN	Project No. 2021-08
Drawn By: SN	Scale: As Shown



**SHAUNA NOTES ARCHITECT INC.**  
 ABC INC. LEED AP  
 2832 PINEAPPLE GROVE RD  
 PINEAPPLE LAKE, B.C. V0E 3E1  
 P: 250-573-3347  
 F: 250-573-3348  
 E: shaunay@shauna.net

Permit/Seal: [Professional Seal]

Consultant:

THIS DRAWING IS THE PROPERTY OF SHAUNA NOTES ARCHITECT AND MAY NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION. THE GENERAL CONTRACTOR SHALL VERIFY ALL NOTICES OF THE ARCHITECT OF ANY DISCREPANCIES AND TO CONTACT THE ARCHITECT IMMEDIATELY TO THE BRITISH COLUMBIA BUILDING CODE 2012. THIS DRAWING IS NOT TO BE SCALED.

Issue	No.	Date	Description
1	2022-03-04	Issued for Planning Permission	
2	2022-04-13	Re-issued for Building Permit	
3	2022-05-13	Re-issued for Building Permit	
4			
5			

Revisions	No.	Date	Description
1	2022-05-13	Issue for Building Permit	
2	2022-05-16	Add non-combustible wall type	
3	2021-08-16		
4			
5			

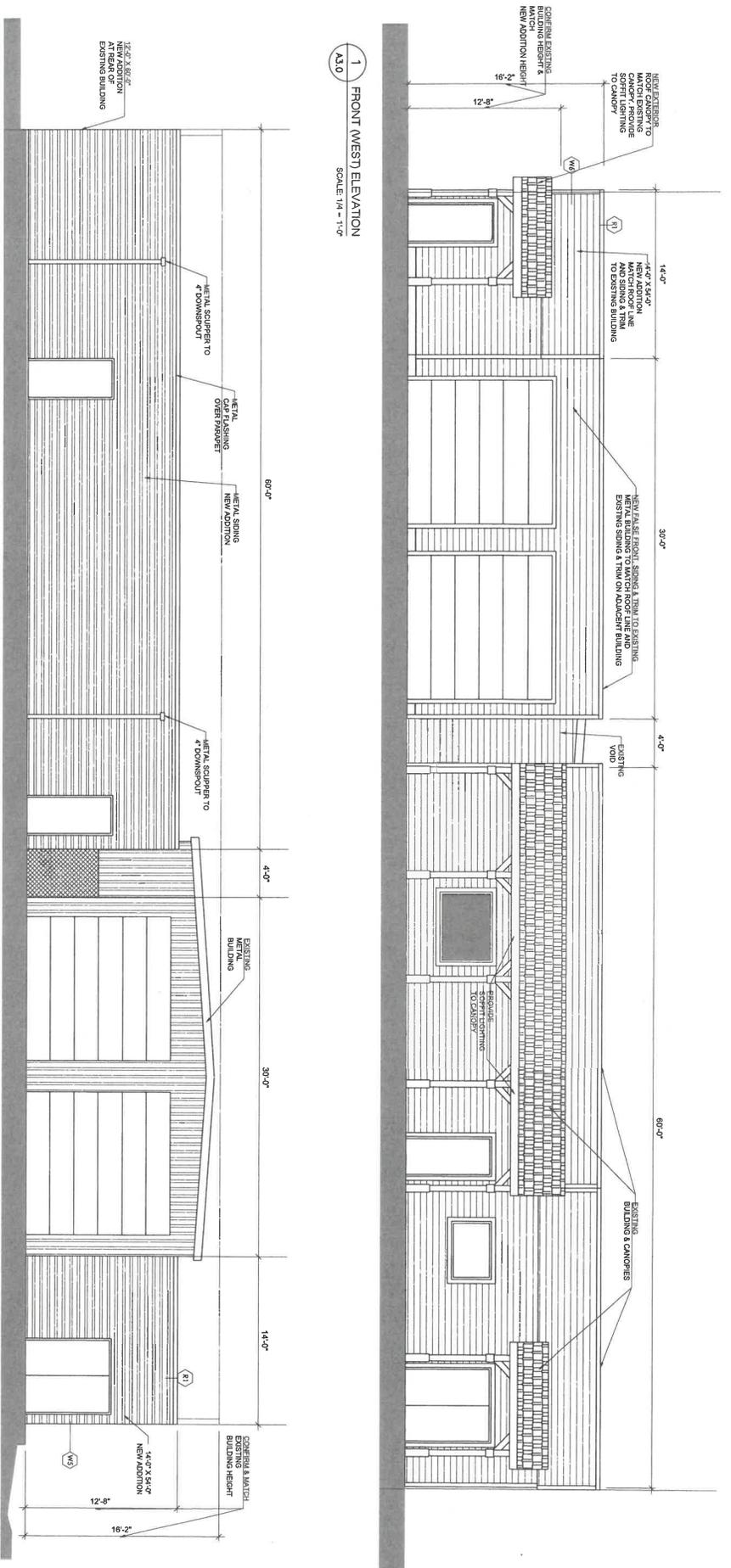
Project: VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION

Drawing Name: REFLECTED CEILING PLAN

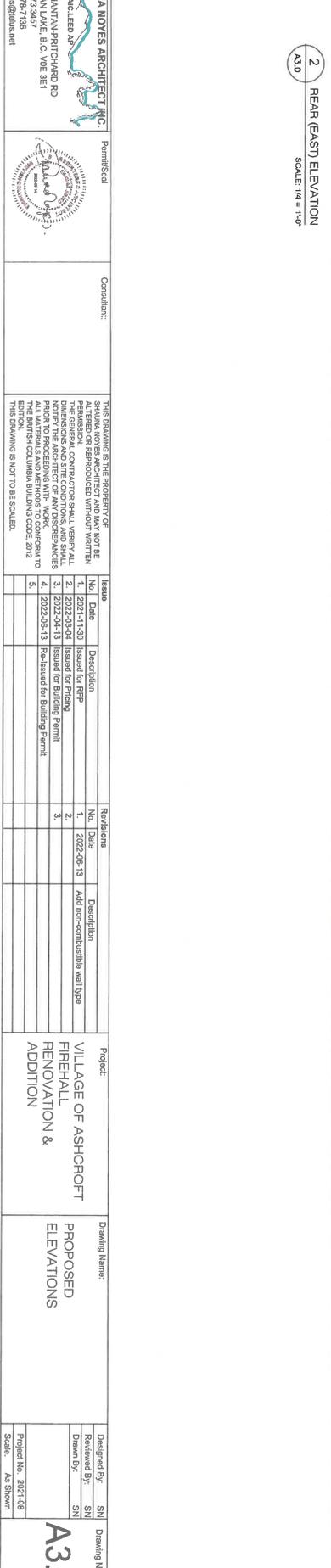
Designed By: SN  
 Reviewed By: SN  
 Drawn By: SN  
 Project No. 2021-08  
 Scale: As Shown

Drawing No. **A2.2**

1 FRONT (WEST) ELEVATION  
SCALE: 1/4" = 1'-0"



2 REAR (EAST) ELEVATION  
SCALE: 1/4" = 1'-0"



**SHAYMA VOYES ARCHITECT INC.**  
ABC WALK, LEED AP  
2832 PLYMOUTH PRITCHARD RD  
PLYMOUTH LAKE, B.C. V8E 3E1  
P: 250-573-3457  
E: shayma@shayma.net



Permitted  
Consultant:

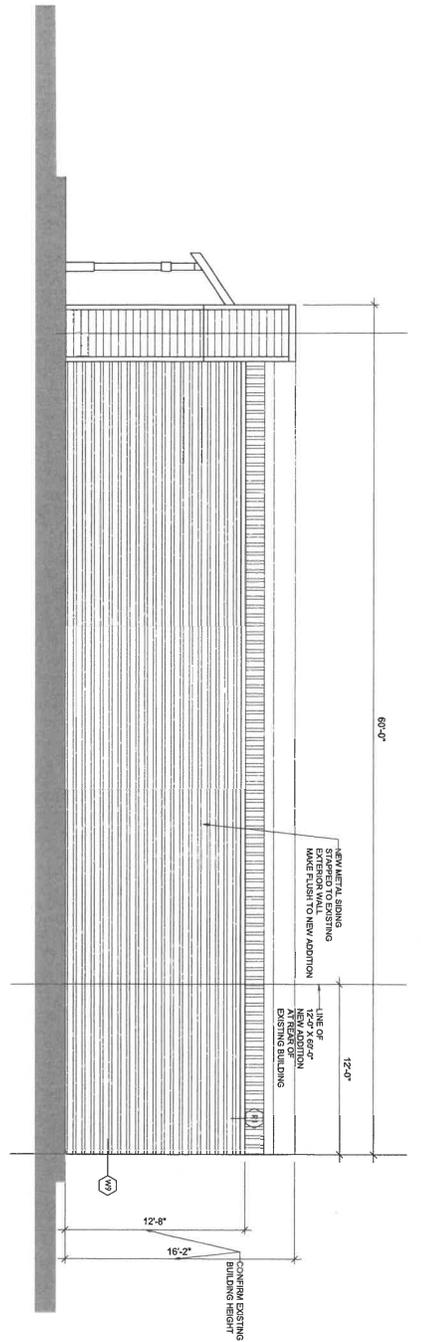
THIS DRAWING IS THE PROPERTY OF SHAYMA VOYES ARCHITECT AND MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF SHAYMA VOYES ARCHITECT. THE GENERAL CONTRACTOR SHALL VERIFY ALL NOTATION AND DIMENSIONS OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH WORK. PERMISSION TO REPRODUCE THIS DRAWING IS LIMITED TO THE BRITISH COLUMBIA BUILDING CODE 2012. THIS DRAWING IS NOT TO BE SCALED.

Issue No.	Date	Description	Revisions No.	Date	Description
1.	2022-11-30	Issued for RFP	1.	2022-05-13	Add non-combustible wall type
2.	2022-03-04	Issued for RFP	2.		
3.	2022-04-13	Issued for Building Permit	3.		
4.	2022-05-13	Re-issued for Building Permit			
5.					

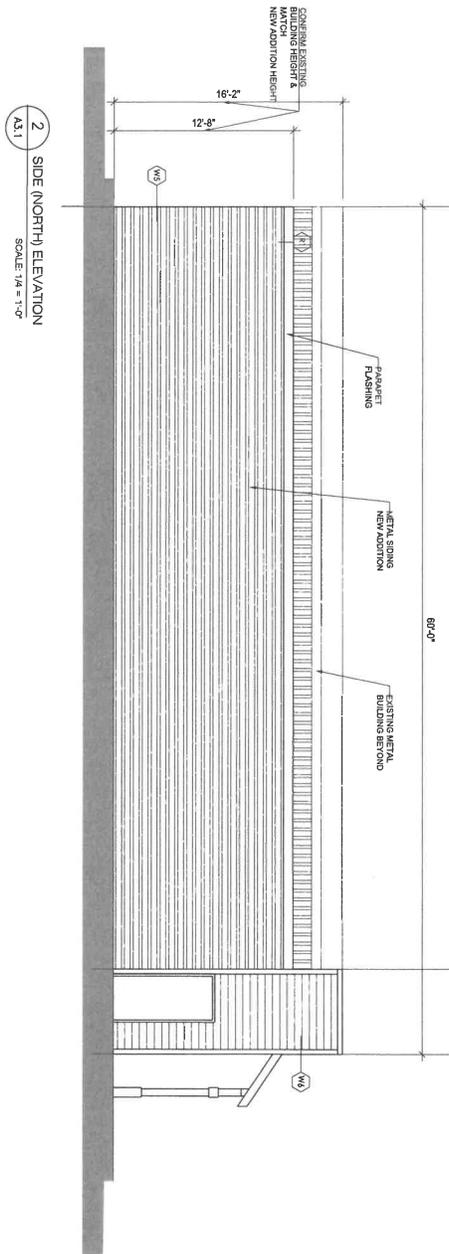
Project: VILLAGE OF ASHROFT  
FIREHALL  
RENOVATION &  
ADDITION

Drawing Name: PROPOSED  
ELEVATIONS

Designed By: SN  
Reviewed By: SN  
Drawn By: SN  
Project No: 2021-08  
Scale: As Shown  
Drawing No: A3.0



1 SIDE (SOUTH) ELEVATION  
SCALE: 1/4" = 1'-0"



2 SIDE (NORTH) ELEVATION  
SCALE: 1/4" = 1'-0"

**SHAUNA NOTES ARCHITECT INC.**  
ABC BRAC, LEED AP  
2832 PINNACLES PRITCHARD RD  
PINNACLES LAKE, B.C. V0E 3E1  
P: 250-573-3457  
F: 250-573-3458  
E: shaun@shauna.net

Permit Seal: [Seal of Shauna Notes Architect Inc. No. 2022-06-13]

Consultant: [Blank]

THIS DRAWING IS THE PROPERTY OF SHAUNA NOTES ARCHITECT AND MAY NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION. THE GENERAL CONTRACTOR SHALL VERIFY ALL NOTICES AND CONDITIONS OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH WORK. THIS DRAWING IS NOT TO BE SCALED.

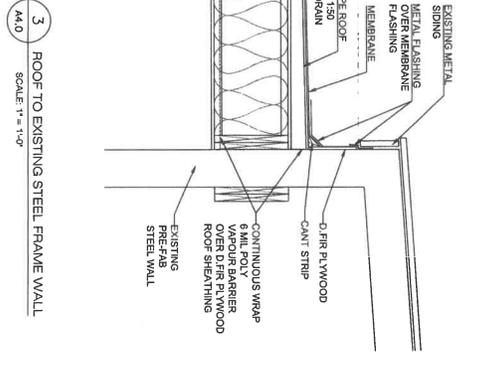
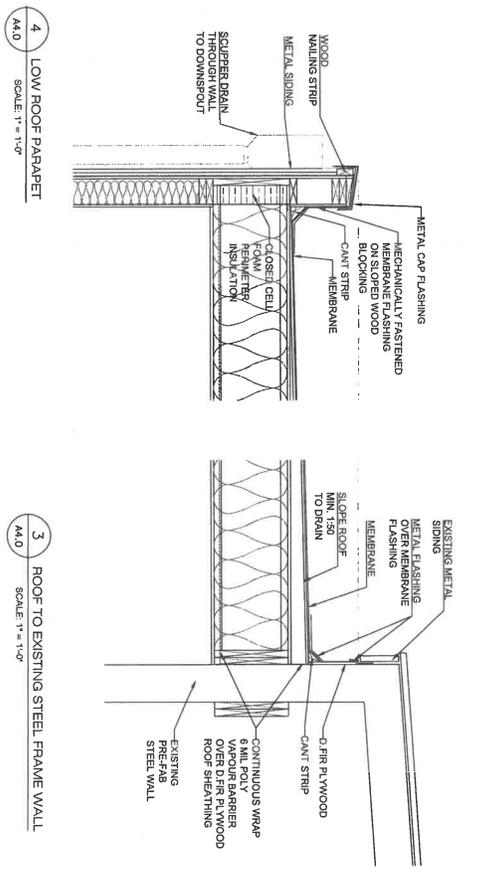
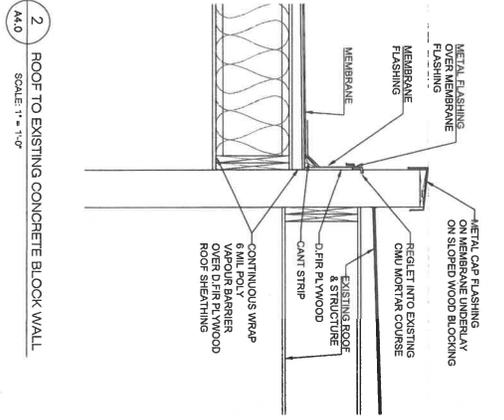
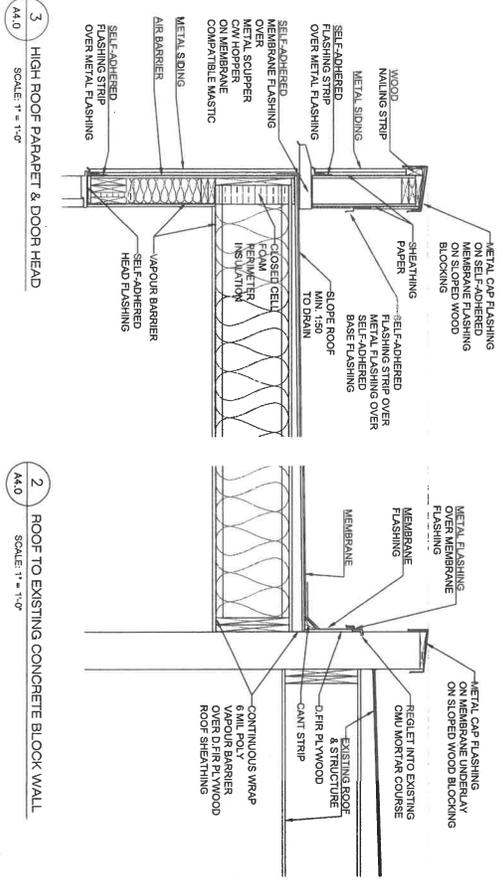
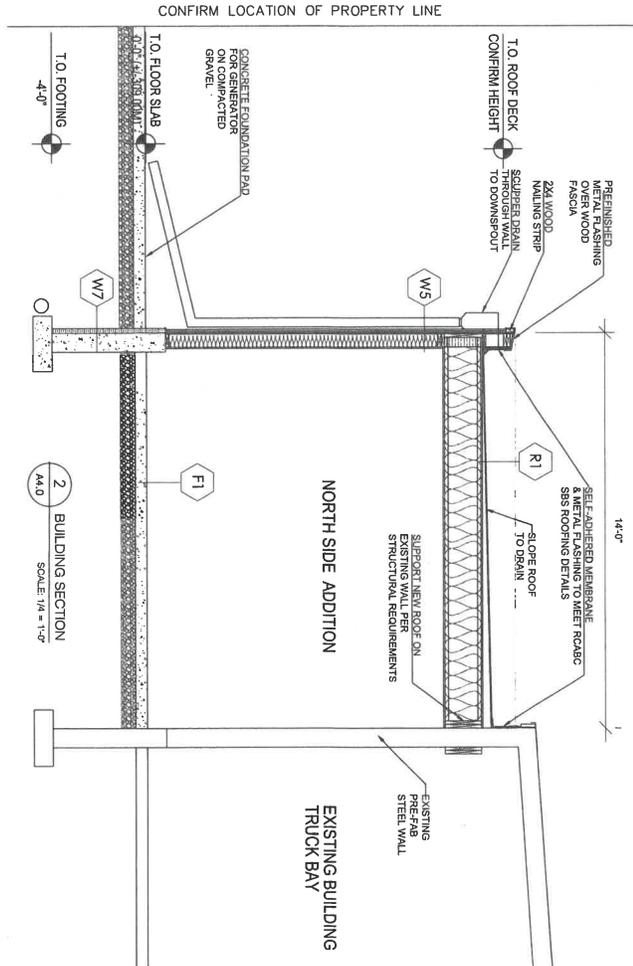
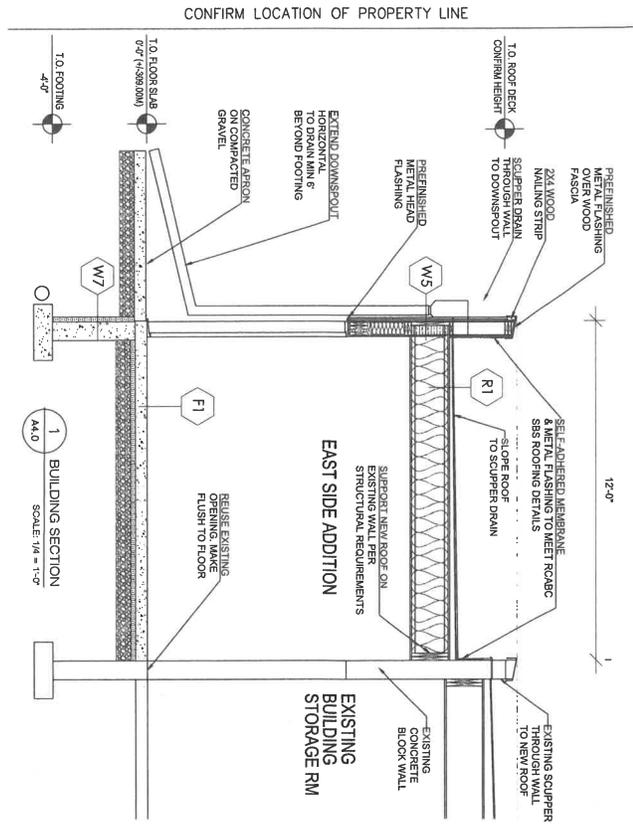
Issue No.	Date	Description	Revisions No.	Date	Description
1.	2022-06-13	Issued for Pricing	1.	2022-06-13	Add non-combustible wall type
2.	2022-06-13	Re-issued for Building Permit	2.		
3.	2022-06-13	Re-issued for Building Permit	3.		
4.					
5.					

Project: VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION

Drawing Name: PROPOSED ELEVATIONS

Designed By: SN  
 Drawn By: SN  
 Checked By: SN  
 Scale: AS Shown

Project No: 2022-08  
 Drawing No: **A3.0**



**SHAUNA NOYES ARCHITECT INC.**  
 ABC MUSIC LEAF LN  
 2832 PLYMOUTH PITCHWOOD RD  
 PLYMOUTH LAKE, B.C. V8E 3E1  
 P: 250.573.5457  
 E: shn@shn.com

Permitted Seal  
 Consultant

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Rev.	Date	Description	By	Date	Description
1	2022-04-04	Issued for Pricing			
2	2022-04-13	Issued for Building Permit			
3	2022-05-13	Revised for Building Permit			
4					
5					

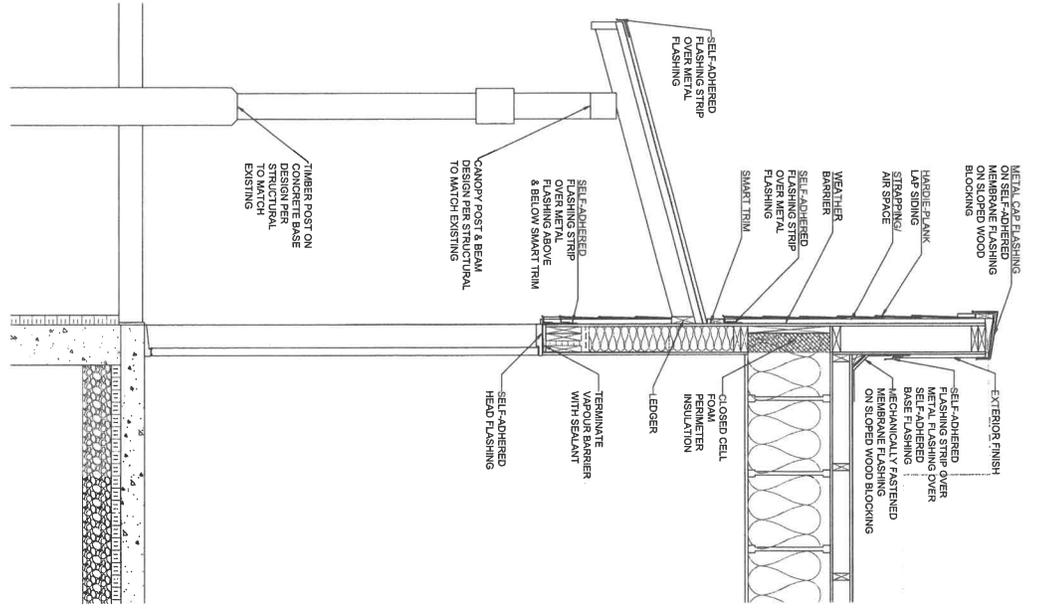
Project: **VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION**

Drawing Name: **BUILDING SECTIONS & DETAILS**

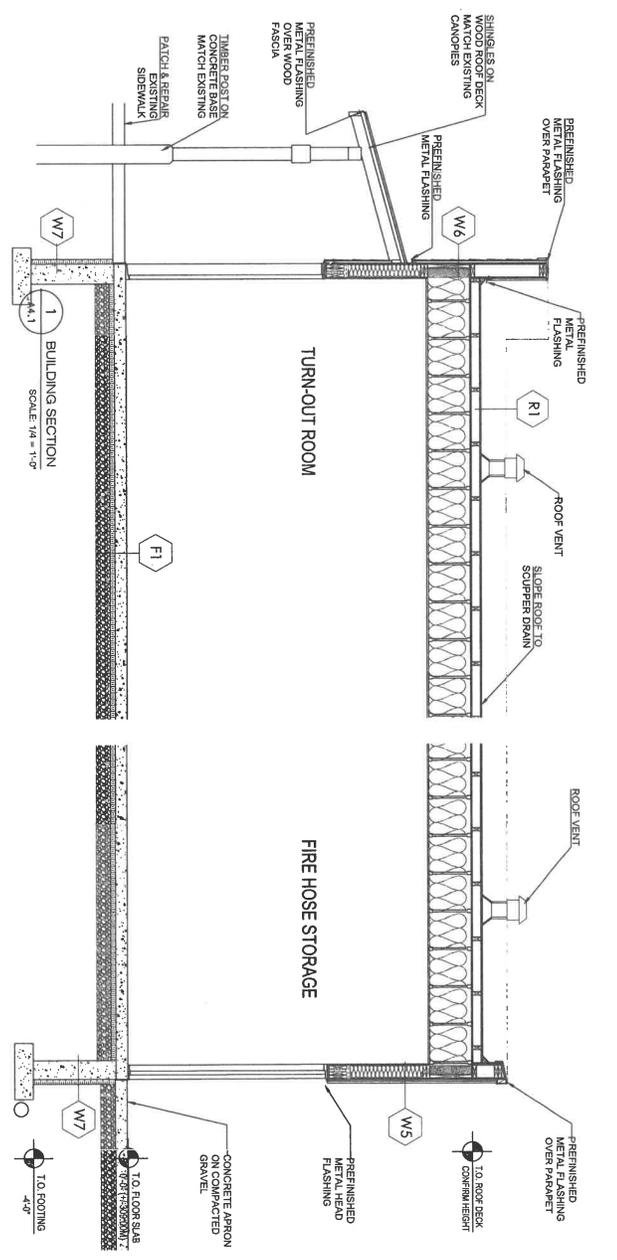
Designed By: SN  
 Revised By: SN  
 Drawn By: SN

Drawing No: **A4.0**

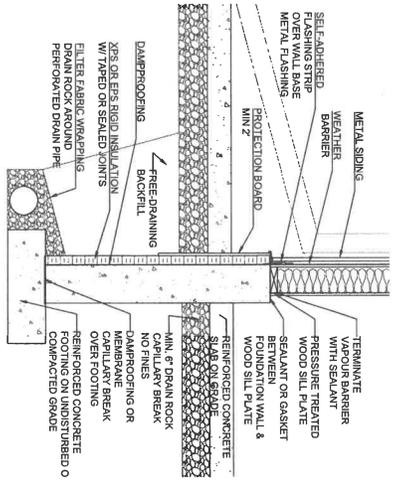
Project No. 2021-08  
 Scale: As Shown



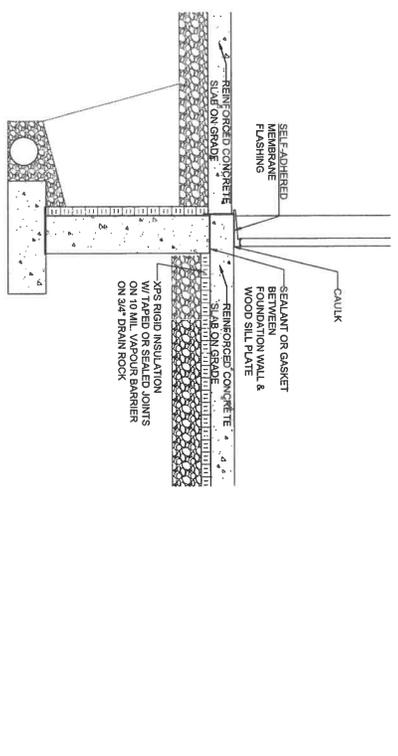
2 ROOF CANOPY TO WALL  
SCALE: 1" = 1'-0"



3 WALL BASE TO FOUNDATION  
SCALE: 1" = 1'-0"



4 EXTERIOR DOOR SILL TO FOUNDATION  
SCALE: 1" = 1'-0"



**SHAUNA NOTES ARCHITECT INC.**  
ABC BRACLEED AP  
2832 PINEAUNT PRITCHARD RD  
PINEAUNT LAKE, B.C. V0E 3E1  
P: 250-573-3457  
E: shna@shaunainc.com

Permit/Seal  
Consultant:  
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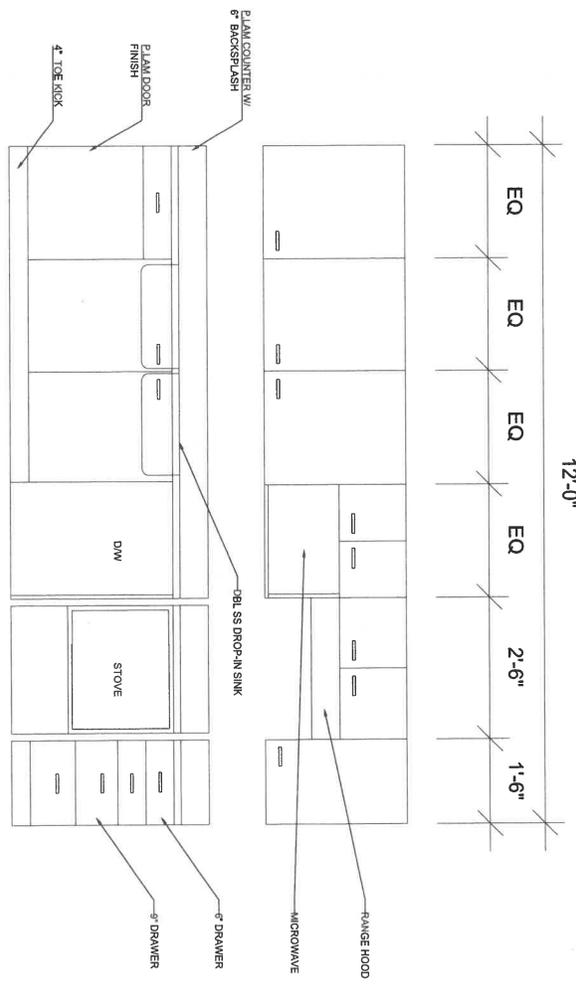
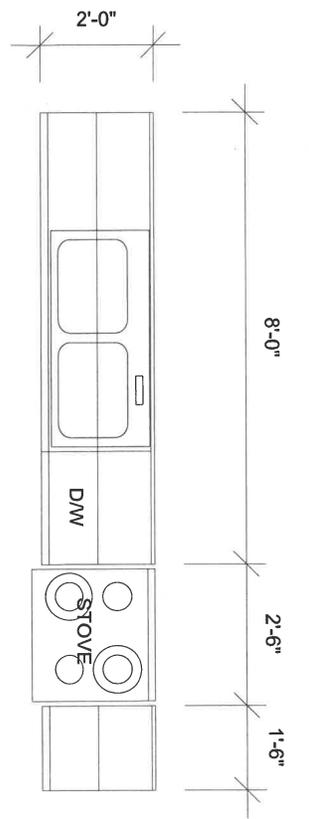
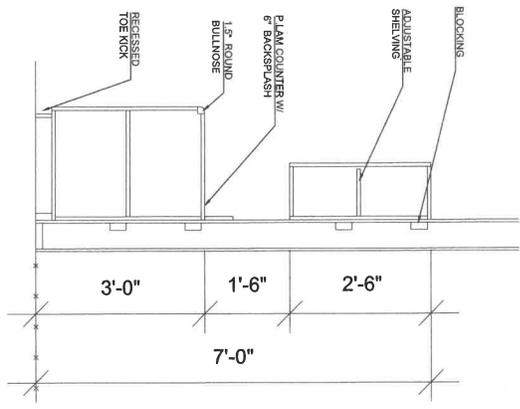
Issue No.	Date	Description	Revisions	No.	Date	Description
1	2022-03-04	Issued for Pricing	1	2022-06-13	Add non-combustible wall type	
2	2022-04-13	Issued for Building Permit	2			
3	2022-06-13	Revised for Building Permit	3			
4						
5						

Project: VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION

Drawing Name: BUILDING SECTIONS & DETAILS

Designed By: SN  
Reviewed By: SN  
Drawn By: SN  
Project No: 2021-08  
Scale: As Shown

**A4.1**



7 MILLWORK DETAILS  
SCALE: 1" = 1'-0"

SHAIJUNA NOYES ARCHITECT INC.  
ABC MRAC LEED AP  
2832 PINEAPPLE PRITCHARD RD  
PUNANTAN LAKE, B.C. V0E 3E1  
P: 250-513-3457  
E: shajuna@shaijuna.net



Permit/Seal  
Consultant:

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Issue No.	Date	Description	Revisions No.	Date	Description
1.	2022-03-04	Issued for Pricing Permit	1.	2022-06-13	Add non-combustible wall type
2.	2022-04-13	Issued for Building Permit	2.		
3.	2022-05-13	Re-issued for Building Permit	3.		
4.					
5.					

Project: VILLAGE OF ASHROFT FIREHALL RENOVATION & ADDITION

Drawing Name: DETAILS

Designed By: SN  
Reviewed By: SN  
Drawn By: SN  
Project No.: 2021-08  
Scale: As Shown

A5.0

GENERAL NOTES

1. CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE GENERAL CONTRACTING SPECIFICATIONS, 2014 EDITION. ALL FOUNDATION AND STRUCTURE SHALL BE IN ACCORDANCE WITH THIS CODE.
2. DESIGN LOADS:
  - DEAD LOAD = 100 PSF
  - LIVE LOAD = 60 PSF
  - WIND LOAD = 150 PSF
  - SEISMIC LOAD = 0.20 SD

LATERAL SOIL PRESSURE

$$P = 4.13 W_0 H^2$$

WIND DESIGN LOADS

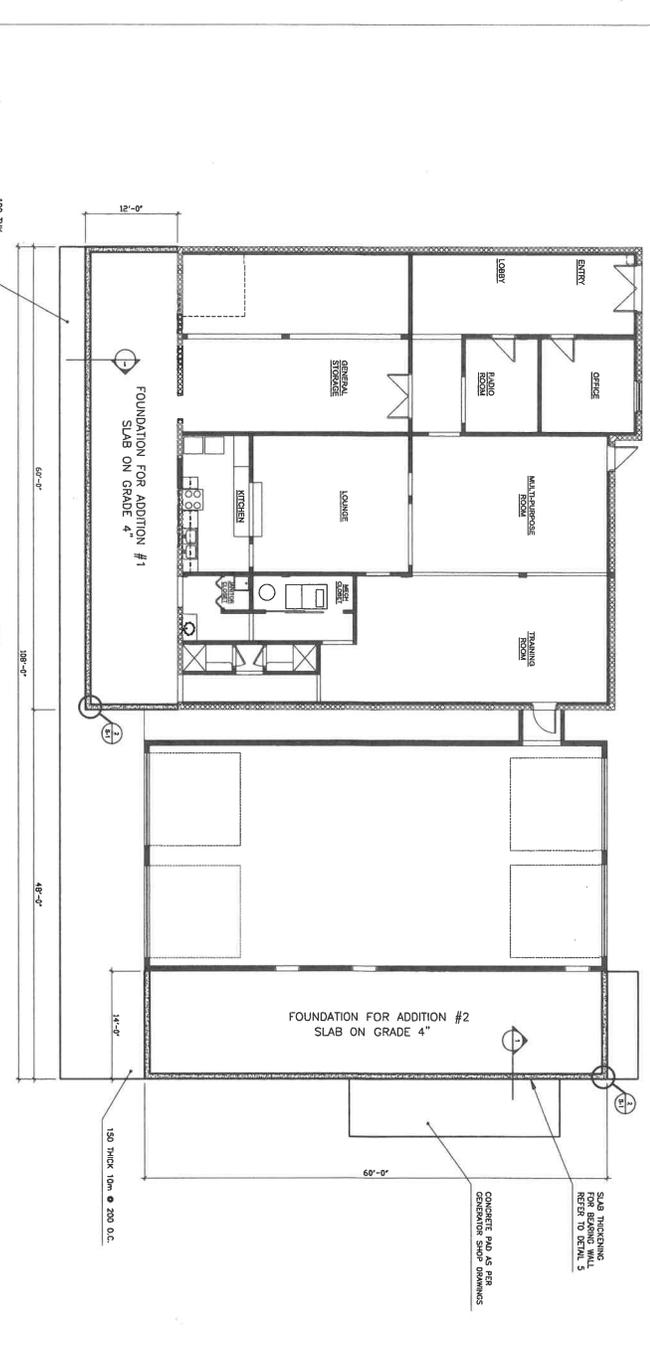
$$Q_s = 0.41 W_0$$

DESIGNED IN ACCORDANCE WITH THE SEISMICITY TO THE NATIONAL BUILDING CODE, 2010

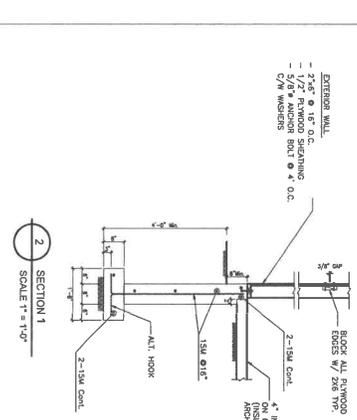
3. FOUNDATION SYSTEM:
  - REINFORCE ALL FOUNDATION BEAMS PER LIVE LOAD DISTRIBUTION OF 200#/400 AND 100#/200 PER A LIVE LOAD DISTRIBUTION OF 200#/200.
4. CONSTRUCTION SAFETY:
  - THE CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTION SAFETY AS REQUIRED BY THE OCCUPATION HEALTH AND SAFETY ACT OF THE PROVINCE OF BRITISH COLUMBIA.
5. STRUCTURAL DESIGN QUALITY:
  - THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF ALL FOUNDATION AND STRUCTURE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF ALL FOUNDATION AND STRUCTURE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF ALL FOUNDATION AND STRUCTURE.

IF IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND/OR THE OWNER TO OBTAIN THE NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE OBTAINING OF ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE OBTAINING OF ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY.

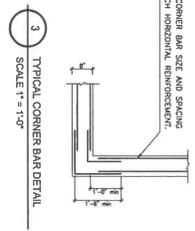
1. FOUNDATION ARE TO BE ON THE SOIL PROFILE OF SUBSTRATA 10A.
2. FILL HAS BEEN EXCAVATED FOR THE LOADS INDICATED ON THE DRAWING BASED ON AN ALLOWABLE SOIL BEARING OF 20 TON PER SQUARE FOOT.
3. ALL MATERIAL, FILL AND SUB-GRADE UNDER SLAB-ON-GRADE SHALL BE COMPACTED TO THE PROPER DENSITY AND MOISTURE CONTENT AS SPECIFIED BY THE CONSULTANT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE OBTAINING OF ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY.
4. DO NOT REMOVE VIBRATED WALLS AND LATERALLY SUPPORTED.



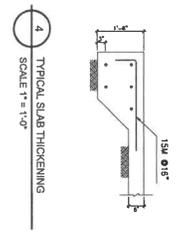
1 FOUNDATION PLAN  
SCALE 1/4" = 1'-0"



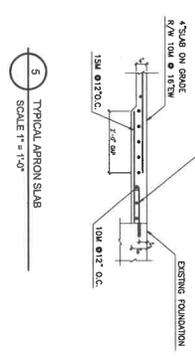
2 SECTION 1  
SCALE 1" = 1'-0"



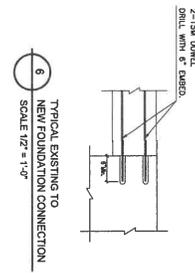
3 TYPICAL CORNER BAR DETAIL  
SCALE 1" = 1'-0"



4 TYPICAL SLAB THICKENING  
SCALE 1" = 1'-0"



5 TYPICAL APRON SLAB  
SCALE 1" = 1'-0"



6 TYPICAL EXISTING TO NEW FOUNDATION CONNECTION  
SCALE 1/2" = 1'-0"

Antoine Caron (Tony), P.Eng.,  
Senior Structural Engineer  
Managing Partner  
info@acdesignsolutions.ca  
www.acdesignsolutions.ca  
40, 24001/ Frontier Crescent SE  
Calgary AB, T4C0X4  
C:581-592-7663



EMISIONS :

NO.	DATE	REVISION	BY

PROJECT: VILLAGE OF ASHCROFT  
FIREFALL RENOVATION & ADDITION

TITLE: FOUNDATION PLANS, SECTIONS & DETAILS

SCALE: AS SHOWN

PROJECT NUMBER: S-001

DATE: 2018

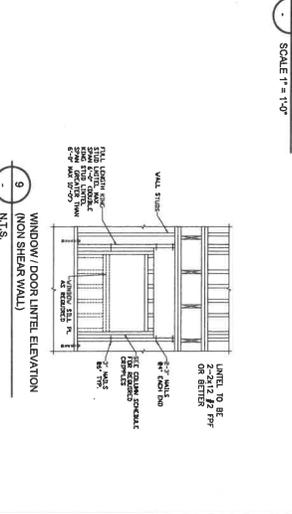
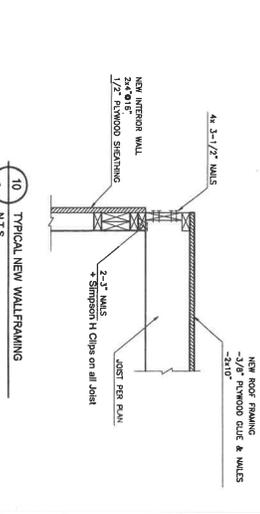
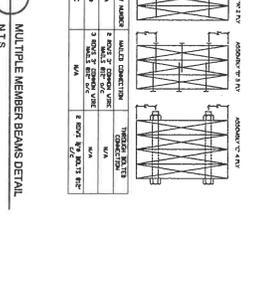
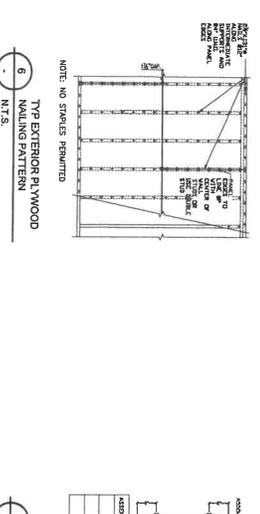
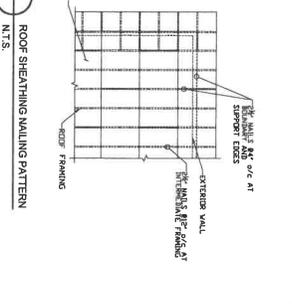
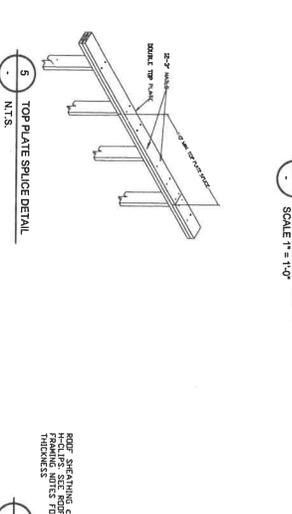
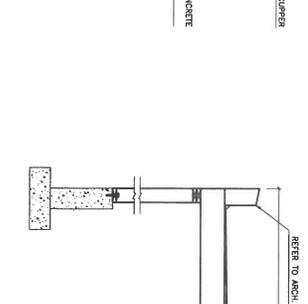
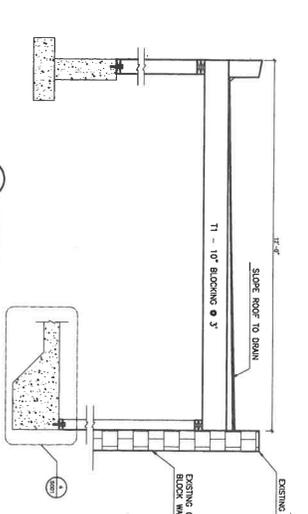
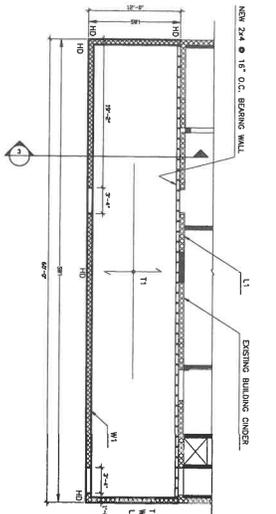
**GENERAL NOTES**

1. THE OWNER HAS REVIEWED THE EXISTING STRUCTURE AND HAS BEEN ADVISED BY A LICENSED STRUCTURAL ENGINEER THAT THE EXISTING STRUCTURE IS SOUND AND FIT FOR SERVICE. THE EXISTING STRUCTURE SHALL BE REINFORCED TO SUPPORT THE NEW ADDITION. THE EXISTING STRUCTURE SHALL BE REINFORCED TO SUPPORT THE NEW ADDITION. THE EXISTING STRUCTURE SHALL BE REINFORCED TO SUPPORT THE NEW ADDITION.
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**PROJECT**  
VILLAGE OF ASHROFT  
FIREAL RENOVATION & ADDITION

**SCALE**  
PLANS, SECTIONS & DETAILS  
AS SHOWN

**PROJECT NUMBER**  
15100

Antoine Caron (Tony), P.Eng.,  
Senior Structural Engineer  
Managing Partner  
info@adesignsolutions.ca  
www.adesignsolutions.ca  
#9, 24007 Frontier Crescent SE  
Calgary AB, T1C0X4  
C-587-892-7663

ISSUANCES:

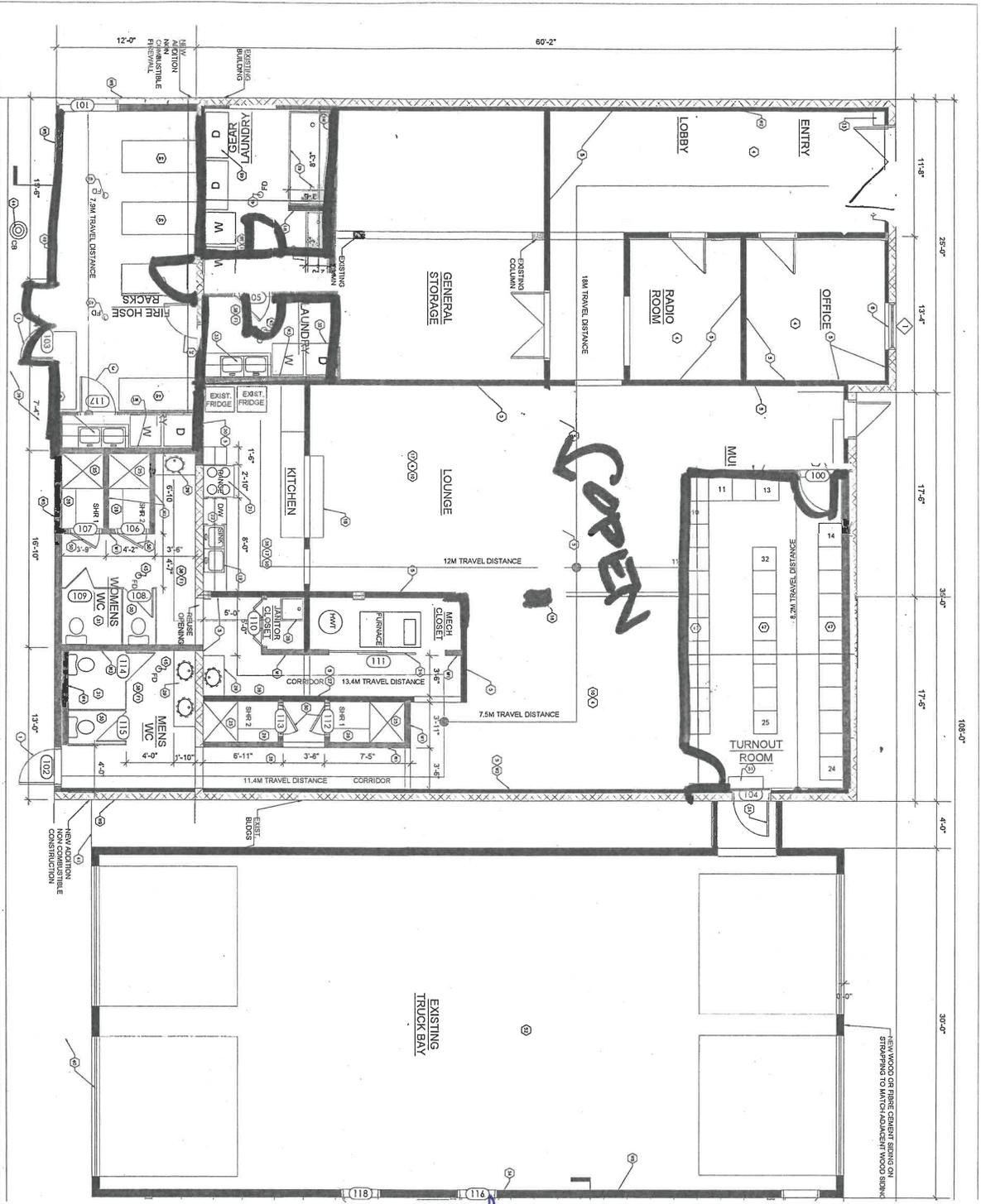
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**S-002**









**SHAIKHA NOYES ARCHITECT INC.**  
 2832 PAVANAN-RICHARD RD  
 PAVANAN LAKE, B.C. V0E 3E1  
 C: 250-376-7138  
 E: shnoyes@shawna.net

**Permitted**

**Consistent:**

THIS DRAWING IS THE PROPERTY OF SHAIKHA NOYES ARCHITECT AND MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT WRITTEN PERMISSION FROM SHAIKHA NOYES ARCHITECT. THE GENERAL CONTRACTOR SHALL VERIFY ALL INFORMATION AND NOTIFY THE ARCHITECT OF ANY DISCREPANCIES. ALL MATERIALS AND METHODS TO BE USED IN ACCORDANCE WITH THE BRITISH COLUMBIA BUILDING CODE, 2012. THIS DRAWING IS NOT TO BE SCALED.

Issue No.	Date	Description
1.	2021-09-21	Issued for Design Review
2.	2021-09-18	Issued for Design Review
3.	2021-11-30	Issued for RFP
4.	2022-03-04	Issued for Pricing
5.	2022-04-13	Issued for Building Permit
6.	2022-05-13	Revised for Building Permit

Revisions No.	Date	Description
1.	2021-09-16	Gear Laundry Added
2.	2022-03-04	Revised for Pricing
3.	2022-05-13	Add non-combustible wall type

**Project:**  
 VILLAGE OF ASHROF  
 FIREHALL  
 RENOVATION &  
 ADDITION



## Ashcroft and Area Community Resources Society

PO Box 843  
Ashcroft, British Columbia V0K 1A0

[ashcroftcrs@yahoo.com](mailto:ashcroftcrs@yahoo.com)

Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0

RE: Grant Application-Organizations

Dear Sirs,

We respectfully submit our application for assistance with our annual Christmas Hamper program together with a copy of our Balance Sheet of March 31, 2022. As we rely on the generosity of our donors, we do not prepare a formal budget for this endeavour.

Your consideration is greatly appreciated. Should further information be required please do not hesitate to contact the undersigned or our President, Esther Lang at 250 453-9085.

Sincerely,

Christine Webster

Treasurer

250 453-9534



**Village of Ashcroft  
Grant Application - Organizations**

Organization Official Name: <u>Ascroft and Area Community Resources Society</u>	
Mailing Address: <u>PO Box 843, Ashcroft, BC V0K 1A0</u>	
Phone: <u>250 453 9534</u>	Fax: _____ Email: <u>ashcroftcrs@yahoo.com</u>
Contact Person: <u>Christine Webster</u>	Title: <u>Treasurer</u>
<p>Briefly describe your organizations purpose:  A&amp;ACRS acts as a 'think tank' assessing community needs and initiating new community services. Eash Christmas the society acts as an umbrella organization to co-ordinate the Christmas Food Hamper project.</p>	
<p>Briefly describe how the requested grant money will be used:  This grant will be used to purchase supplies for Christmas Food Hampers. Many of our surrounding communities have endured wildfires, floods, evacuations and pandemic. With this in mind and the higher cost of food items, we can expect a increase in the number of individuals and families in need requesting a hamper. As much as possible we patronize our local merchants in sourcing our supplies. We are grateful for the generous support of all of our donors.</p>	
What amount of Grant-in-Aid is being requested?	\$ <u>500.</u>
Total organization operating budget for current year	\$ <u>30,000.</u>
Total budget for project the grant is being applied for	\$ <u>25,000.</u>
Did you receive a Grant-in-Aid last year?	Yes <u>X</u> No _____
If yes what was the amount of the grant?	\$ <u>500.</u>
<p>Attachments: Please provide the following to your application (if available):  Financial Statement, Current Year Budget, Project Budget</p>	
<p>Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0  Or via email to <a href="mailto:admin@ashcroftbc.ca">admin@ashcroftbc.ca</a>. Applications are reviewed by Council at the second meeting each month. Applications must be received by the second Friday of each month to be considered in that month.</p>	

**Village of Ashcroft  
Grant Application - Organizations**

**Office Use Only**

Date Application Received: \_\_\_\_\_

Application confirmed to be complete Date: \_\_\_\_\_

Checklist: Completed application form \_\_\_\_\_

Financial Statement \_\_\_\_\_

Budget for current year \_\_\_\_\_

Project Budget \_\_\_\_\_

Category: Arts & Culture \_\_\_\_\_ Sports & Recreation \_\_\_\_\_

Museum & Heritage \_\_\_\_\_ Social/Educational/Environmental/Other \_\_\_\_\_

Amount of Grant-in-Aid Applied for: \$ \_\_\_\_\_ Approved \$ \_\_\_\_\_

Denied \_\_\_\_\_

Comments:

Letter sent to applicant regarding decision Date: \_\_\_\_\_

Cheque sent to applicant if applicable Date: \_\_\_\_\_

**Ashcroft and Area Community Resources Society**  
**Balance Sheet**  
 As of 31 March 2022

3:37 PM  
 2022-04-07  
 Accrual Basis

	31 Mar 22
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	6,111.40
General Account	5,251.84
GIC1	8,476.82
GIC2	17,876.57
Hamper Account	3.30
01 · General Rewards	10.24
02 · General Shares	136.82
03 · Hamper Rewards	10.24
04 · Hamper Shares	
Total Chequing/Savings	37,877.23
Total Current Assets	37,877.23
<b>TOTAL ASSETS</b>	<b>37,877.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
30000 · Opening Balance Equity	35,816.00
Net Income	2,061.23
Total Equity	37,877.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>37,877.23</b>



PO Box 1265  
Ashcroft, BC V0K 1A0  
Phone: 250-453-2022  
windingriversarts@gmail.com  
Web: windingriversarts.ca

September 21, 2022

Village of Ashcroft  
PO Box 129  
Ashcroft, BC V0K 1A0

Dear Mayor and Council,

We would like to take this opportunity to thank you for approving the \$500 Grant in Aid to support our Fall Production.

A decision has been made to postpone the event until mid April 2023. Expenses have been incurred for the ordering of scripts, in anticipation of the performance. And the director and set designer have started their work.

May we request the Grant In Aid be extended to be used in the spring 2023, with the understanding we will not apply for support in the February 28/29 intake.

Many thanks for your consideration,

A handwritten signature in cursive script that reads "Maryann Simpson".

Maryann Simpson  
Treasurer



Sept 21, 2022

Mayor & Council  
Village of Ashcroft  
Box 129  
Ashcroft, BC V0K 1A0

Dear Mayor Roden & Council,

***Re: Request for letter of support***

The Ashcroft HUB Society is an enterprising non-profit with a mandate to contribute to the vitality of our community through wellness, recreation and the arts. Over the past 7 years, the HUB has become a well-used & relevant place for the community. The HUB board is pleased with our progress to date, and we continue to strive to understand and meet the needs of our community.

We would like to request a general letter of support of the HUB to include with upcoming grant applications. Having the support of the Village Council would go a long way in showing funders that we are an integral part of the community.

Thank you for your consideration.

Yours Truly,

Jessica Clement  
Executive Director  
On behalf of the  
Ashcroft HUB Society

Box 599, 711 Hill St., Ashcroft, BC V0K 1A0  
250-453-9177 |  
ashcrofthub@gmail.com | facebook/theashcrofthubsociety

Louise Martel et Pierre Charrier sont les cofondateurs de Nunamar. Provenant du milieu des arts et du design, ils mettent à profit leur expérience allant de l'illustration au design textile, de la photographie au travail du bois.

Leurs objets sont conçus et élaborés dans leur studio de Montréal.

*The cofounders of Nunamar, Louise Martel and Pierre Charrier, have a large experience in the arts and in design. Their expertise extends across the fields of illustration, textile design, photography and fine woodworking.*

*The pieces are created and produced in their Montreal studio.*

• BORIS •



nunamar  
AFFICHES • DÉCO

[www.nunamar.com](http://www.nunamar.com)



Dear Village of Ashcroft staff,

Thank you so very much for welcoming us to your community and for taking the time to share your work and experiences related to heat response.

We really appreciate having the opportunity to meet with you and learn from you.

Thank you!  
Meghan

Thank you!  
Melissa

Many thanks,  
Gregory  
P.S. Fantastic  
to learn  
about  
Ashcroft's  
excellent  
heat response.



[www.cn.ca](http://www.cn.ca)

Corporate Services  
Sean Finn  
Executive Vice-President Corporate Services  
and Chief Legal Officer

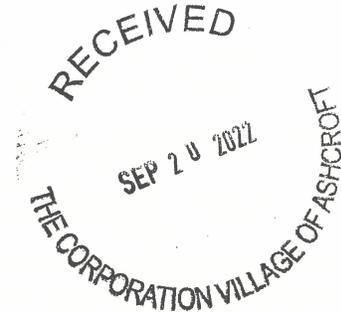
935 de La Gauchetiere Street West  
Montreal, Quebec H3B 2M9  
Canada  
Telephone: (514) 399-7091  
Facsimile: (514) 399-4854

Services corporatifs  
Vice-président exécutif Services corporatifs  
et chef de la direction des Affaires juridiques

935, rue de La Gauchetière Ouest  
Montréal (Québec) H3B 2M9  
Canada  
Téléphone : 514-399-7091  
Télécopieur : 514-399-4854

August 2, 2022

Ms. Daniela Dyck  
Chief Administrative Officer  
Village of Ashcroft  
601 Bancroft Street PO Box 129  
Ashcroft, BC V0K 1A0



Dear Ms. Dyck:

I hope this letter finds you and your family safe and healthy.

I am pleased to enclose a copy of the *CN in Your Community 2022* report. This annual report is one of the most important publications issued by CN and is sent to our stakeholders, community leaders and elected officials across North America.

In this report you will find information describing our ongoing investments in the safety and strength of communities all along our tri-coastal network. It describes our various national, regional and local initiatives and partnerships, and how we have, and can collaborate with you.

As a proud neighbour, CN is committed to closely engaging with the communities where we operate. Should you have any questions or concerns, please do not hesitate to contact me or the CN Public Affairs manager for your region. Our contact information is on page 5 of the report.

We look forward to collaborating and building stronger communities with you throughout the year.

Sincerely,

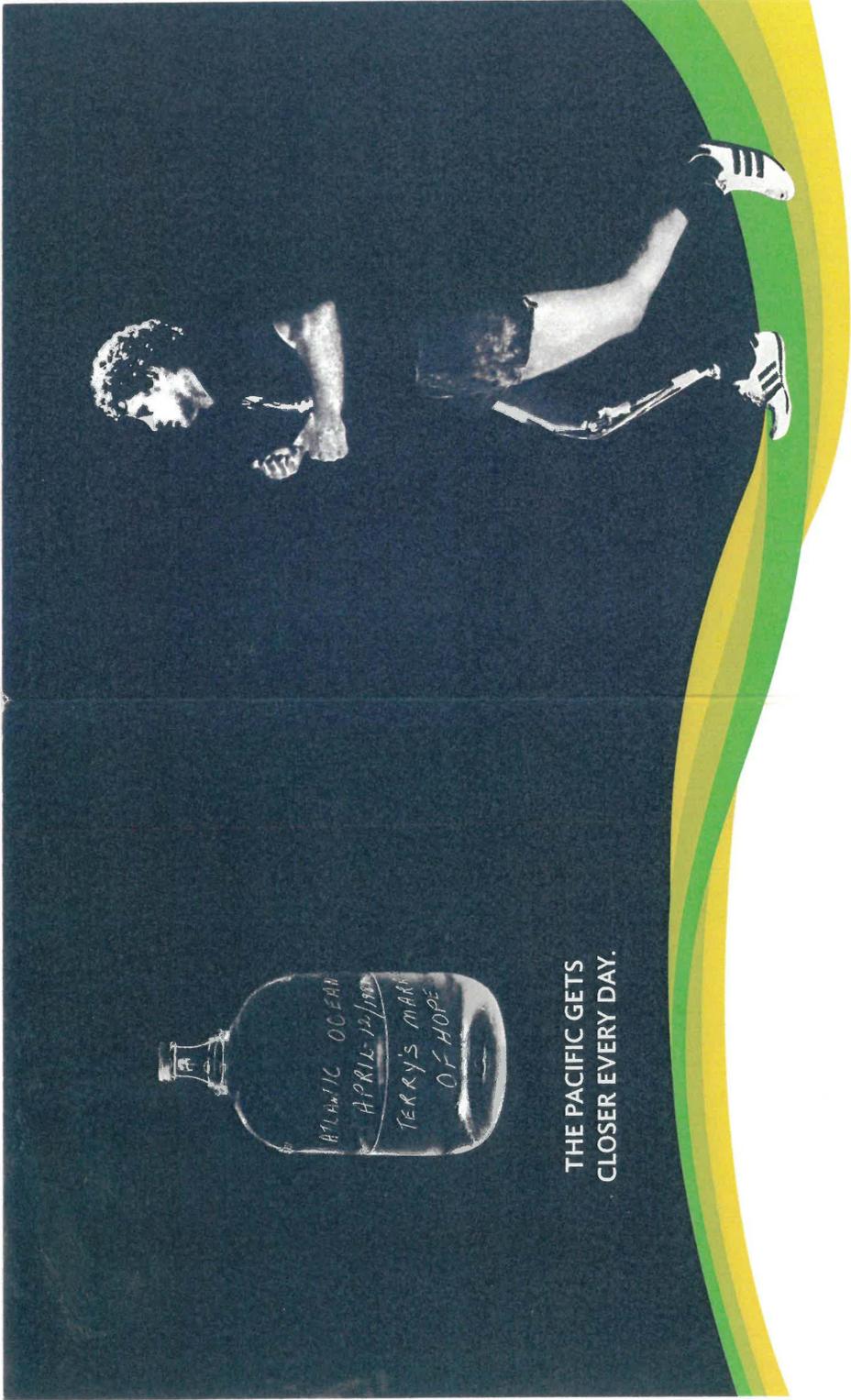
Sean Finn

Encl.: CN in Your Community 2022: Proud to Be Your Neighbour





THE PACIFIC GETS  
CLOSER EVERY DAY.



SEPT 21, 2012

ASHCROFT VILLAGE STAFF  
AND CREW  
THANK YOU FOR THE USE OF  
2 TABLES + THE HOT DOG MACHINE  
AT OUR TERRY FOX RUN.

HILDA \* RON JONES

RECEIVED  
SEP 21 2012  
THE CORPORATION VILLAGE OF ASHCROFT

August					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2022 MOTIONS</b>					
R-2022-142	THAT, Council receives the North Ashcroft Storm Drainage Study prepared by Urban Systems pending Working Group suggested changes as a drainage guide for future development in North Ashcroft; and that Twin 750mm culverts be approved by Council as a standard for development; and further that, a meeting be scheduled with MoTI to begin storm runoff from Elephant Hill Park and along Hwy 97C mitigation discussions.	CAO	Contact MoTI and schedule a meeting - left message with Leanna Innicki waiting for call back. Staff has also requested a meeting with the Minister (MOTI) at UBCM Update- sent 2nd follow up email Aug 24		in progress
R-2022-201	THAT, Bylaw No. 854, Village of Ashcroft Zoning Amendment Bylaw, 2022 be ADOPTED.	EA	Update bylaw to read adopted		in progress
R-2022-202	THAT, Bylaw No. 855, Village of Ashcroft OCP Amendment Bylaw, 2022 be ADOPTED.	EA	Update to bylaw to read adopted		completed
R-2022-203	That, Bylaw No 856, Village of Ashcroft Council Procedure Amendment Bylaw, 2022 be given first and second reading.	EA	Update bylaw to read first and second reading		completed
R-2022-207	It is hereby RESOLVED that the Village of Ashcroft support national Rail Safety Week to be held from September 19 to 25, 2022.	EA	Prepare Resolution for Mayor's signature		completed
R-2022-208	THAT, Council approves the Grant in Aid request from WRAPS in the amount of \$500.	EA/CAO	Advise WRAPS of approval via email; submit chq request to AP and send out upon completion		completed
R-2022-209	THAT, Council defers a decision and invite Director Magwood to present to Council and answer Council's concerns.	CAO	Invitation be extended to Director Magwood to present to Council on behalf of The Equality Project's request for a letter of support		completed

## REPORT TO COUNCIL – OPEN MEETING

**DATE:** September 20, 2022  
**TO:** Mayor and Council  
**FROM:** Margaret Moreira, Economic Development and Tourism Coordinator  
**SUBJECT:** Update on Summer Programs

---

**Purpose:**

To update Council on two summer programs: Summer Love Contest and Summer Night Market

**Recommendations:**

N/A

**Alternatives:**

To receive and file

**Discussion:**

Summer Love Contest:

NDIT funds were used to purchase Bluetooth speakers as a giveaway for Love Ashcroft storefront businesses. Participants could submit their valid receipts with name and phone number at each participating business. Contest ran from August 13-23. At the end of the contest, names were drawn from each business and winners contacted by business owner. There were seven lucky winners, the recorded revenues of \$7,540.08 was generated from all the participating businesses.

Summer Night Market:

A market was hosted at the Heritage Park to coincide with the Country in the Park Fundraiser event. Vendors were invited to participate via email and through social media posts. After the event a questionnaire was sent out to the participating vendors for feedback. All the vendors responded that they had a great night with very good sales. They offered a few changes/recommendations for the next market but all in all they said the event was well organized and would do it again.

**Attachment Listing:**

---

**Prepared by:**



---

Margaret Moreira,  
Economic Development and Tourism  
Coordinator

**Approved for submission to Council:**



---

Daniela Dyck,  
Chief Administrative Officer

## REPORT TO COUNCIL – OPEN MEETING

**DATE:** September 26, 2022  
**TO:** Mayor and Council  
**FROM:** Margaret Moreira, Economic Development and Tourism Coordinator  
**SUBJECT:** Visitor Information Booth Report

---

### **Purpose:**

To update Council on the success of Visitor Information Booth

### **Recommendations:**

Receive for information

### **Alternatives:**

N/A

### **Discussion:**

The Visitor Information Booth was opened on June 20<sup>th</sup> after being closed for the past two years due to COVID-19. We had six wonderful volunteers step forward to fill in shifts throughout the week. The booth was open 6-7 days a week, depending on volunteer availability and was open for 11 consecutive weeks. The booth saw a total of 432 visitors and generated \$224 in donations. The majority of the donations came from the Ashcroft swag that was available for sale at the booth. A “Thank You” lunch was held on September 8<sup>th</sup> for all the volunteers that donated their time throughout the summer. Special thanks to Cam Tedford who will continue to keep the booth open on weekends with a tentative closure for the season on Thanksgiving weekend.

### **Notable Stories:**

A family escaping the Ukraine landed in Vancouver through a work-related opportunity, they discovered Ashcroft during a weekend getaway and loved the community so much that they started looking for a house to purchase. Vancouver was not affordable for them.

Visitors had such a good time chatting with one of our volunteers that they came back with two of their friends to stay at Legacy Park and tour Ashcroft for two days.

During the Roger’s internet collapse, a few stranded tourists took advantage of their down time and enjoyed touring the community while they waited.

### **Small sample of comments from guest book:**

Lovely town - Amazing Mosaics  
Beautiful town, friendly people  
Best community park!!  
Surprisingly nice, awesome place!  
Love the mosaics  
Such a wonderful place! Magical

Pleasantly surprised by all the things to see. Loved it.  
Excellent info office!  
What a lovely, historic town! So well preserved.  
Love this town! Friendly people, beautiful park  
Absolutely the best local knowledge around! Going North to PG for school-shared market garden &  
Northern travel info with Visitor Booth

**Attachment Listing:**

Visitor Information Statistic Chart

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**Prepared by:**



---

Margaret Moreira,  
Economic Development and Tourism Coordinator

**Approved for submission to Council:**

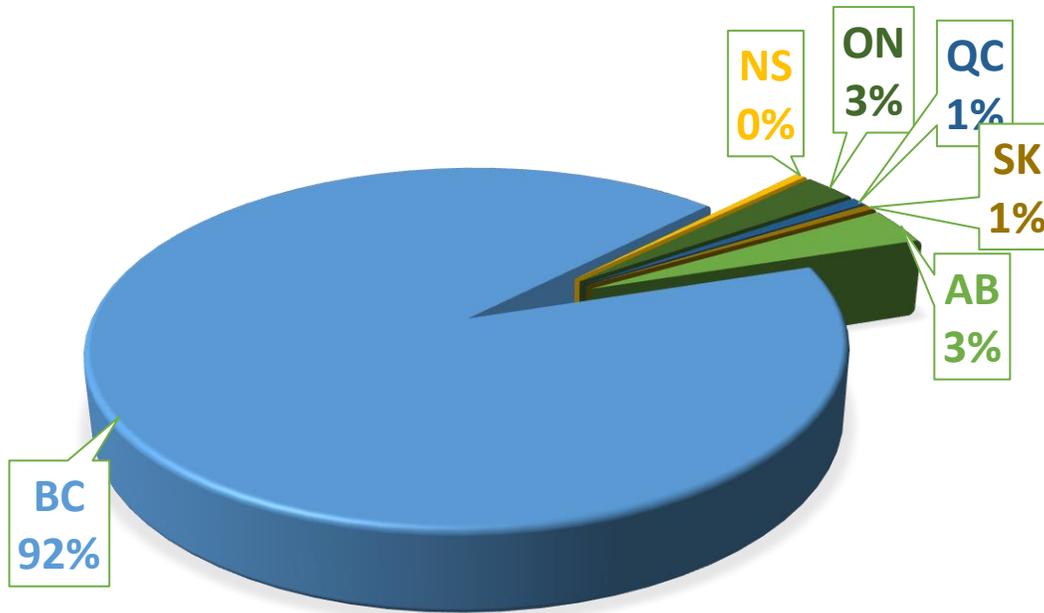


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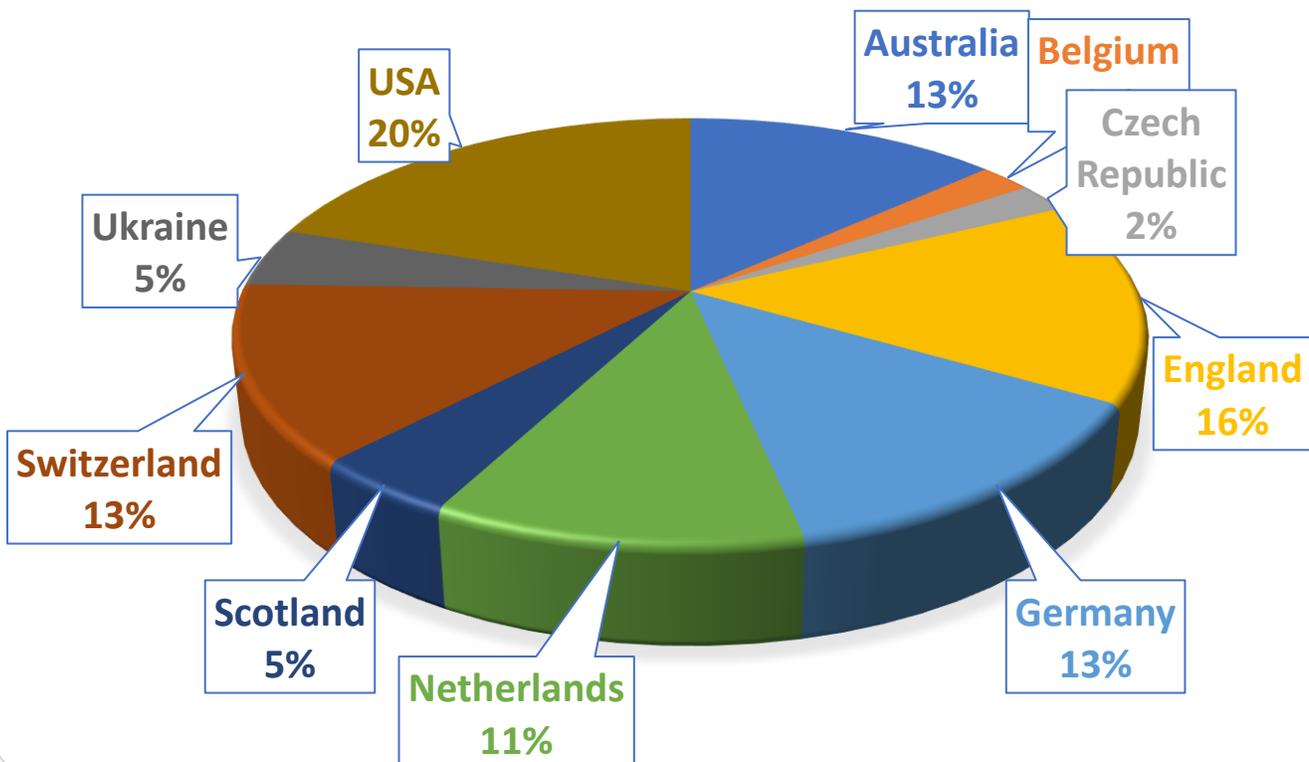
Daniela Dyck,  
Chief Administrative Officer

# VISITOR INFORMATION BOOTH STATISTICS

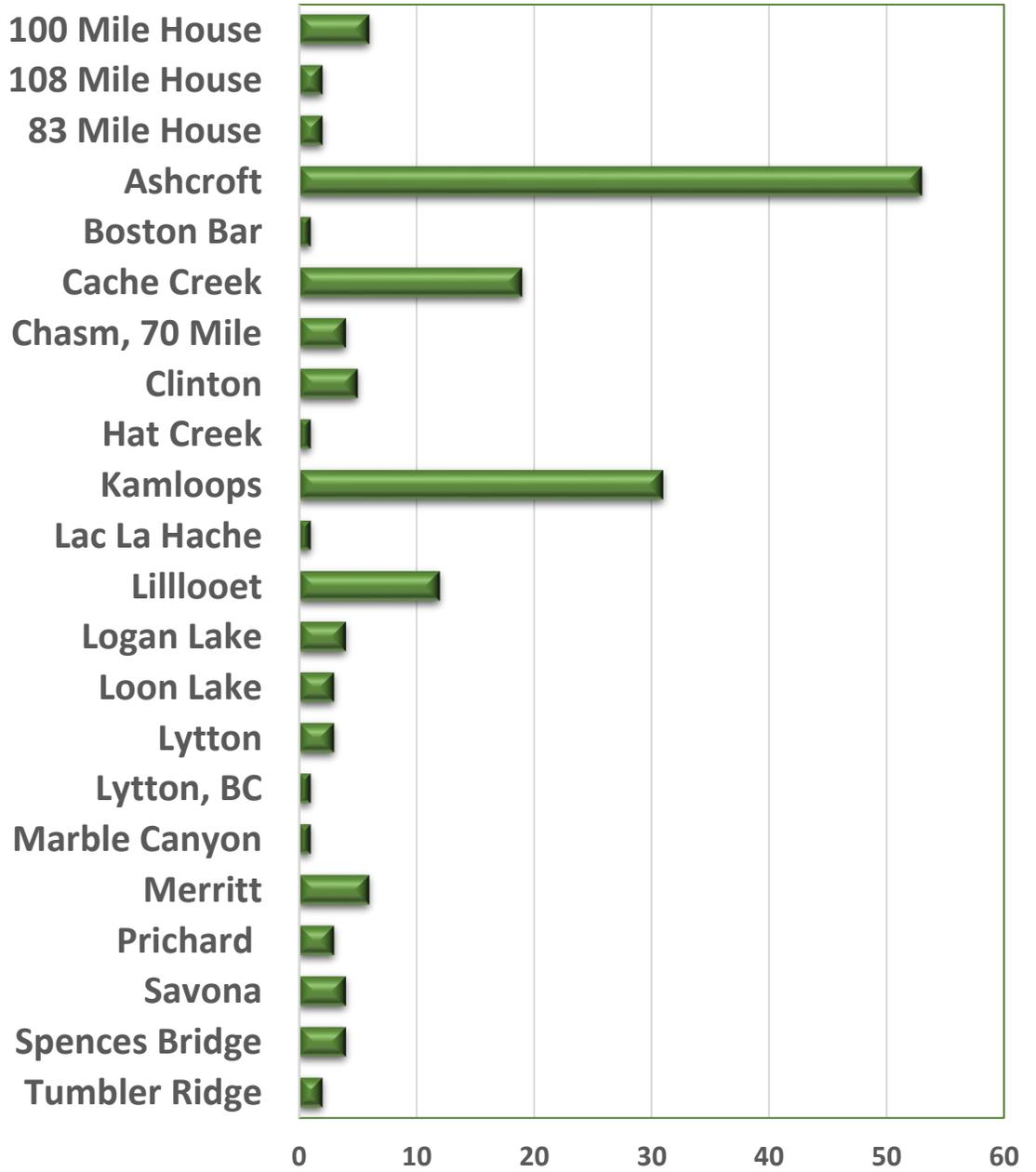
TOTAL VISITORS BY PROVINCE: 387



TOTAL VISITORS BY OTHER COUNTRY: 45



### REGIONAL VISITORS: 168



## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** September 23<sup>rd</sup>, 2022

**TO:** Council

**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
Gold Country Communities Society (GCCS)  
Historic Hat Creek Ranch  
Cache Creek Environmental Assessment  
TNRD  
Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
Storm Drainage & Run Off WG  
Trails Master Plan WG  
Fire Department Sustainability WG

**Aug. 22: Mayors' Health Care Alliance**

A group of mayors from around the province have formed an ad hoc group to discuss health care issues in our communities and how to raise awareness with the ministry and the health authorities.

**Aug. 24: Meeting with AIB**

CAO Dyck and I met with Band Administrator Jodene Blain and Urban Systems to go over terms for supplying water to the Ashcroft Band.

**Aug. 30: Meeting with developer**

Met with a developer who is interested in property in Ashcroft for building housing. Also spoke with him about the potential for a hotel: either renovating the River Inn or building a new one.

**Aug. 31: Meeting with BCEHS**

Met with Mike Michalko and Brian Silvester of BC Emergency Health Services to discuss the ambulance/paramedic situation in Ashcroft and possible changes that are in the works.

**Aug. 31: Media interviews**

Did interviews with CTV News and the Vancouver Sun about the health care/ambulance situation in Ashcroft.

**Sept. 1: TNRD CAO review sub-committee meeting**

The committee met to discuss the responses to the survey sent to board members and staff.

**Sept. 6: Mayors' Health Care Alliance**

Met to discuss strategies for getting our message across at the UBCM conference in Whistler.

**Sept. 7: Ashcroft Terminal tour**

Along with senior staff from the village and Chief White, toured the Ashcroft Terminal, including the new warehouse, to discuss the work so far, plans for the future, safety measures and precautions, and more.

**Sept. 8: TNRD CAO review sub-committee meeting**

The committee met with CAO Scott Hildebrand to discuss the results of the survey with him.

**Sept. 8: Kamloops Airport Authority Society meeting**

Among the items discussed were the Airport Improvement Fee, the progress of the work on the new runway lighting, the ongoing difficulty with a concession at the site, and passenger traffic, which is above expectations but still below pre-COVID levels.

**Sept 9: Japanese delegation**

Met with a delegation of Japanese officials, Health Canada, and Interior Health personnel to share information about the Heat Alert Response Study carried out by the Village of Ashcroft, IH, and Health Canada. The Japanese officials were interested in hearing about how small communities dealt with extreme heat, how they communicated with residents, and how they prepared for extreme heat events.

**Sept. 9: Mayors' Health Care Alliance**

Had several new members join the group in advance of UBCM.

**Sept. 17: First Responders dinner**

Attended a First Responders Appreciation dinner in Cache Creek sponsored by the Cache Creek Firefighters' Association.

**Sept. 20: Opening of new CP building**

Along with CAO Dyck and personnel from CP, attended the official opening of the new CP office/tools building on Railway Avenue.

**Sept. 21: TNRD Policy Review committee**

The committee looked at new terms of reference, and the proposed new procurement policy.

**Sept. 22: TNRD regular board meeting**

The board discussed several zoning bylaws, and gave final approval for one that allows Horsting's Farm Market north of Cache Creek to proceed with developing attractions at the site, such as a miniature railway.

**Sept. 23: Cache Creek planter judging**

Along with Mayor Swan of Clinton, took part in a fun "judging" of the many planters in Cache Creek that were planted and maintained by community members and organizations.

**Sept. 12 to 16: Union of BC Municipalities annual convention and AGM in Whistler. This was the first in-person UBCM since 2019 and was very well-attended. I have not listed many informal chat sessions, administrative sessions (i.e. AGM, voting), and resolution sessions I attended/took part in. Note: Our scheduled minister meeting with the Ministry of Health on Sept. 16 was cancelled due to Minister Dix having to leave the conference due to a family issue.**

**(UBCM) Sept. 12: Mayors' Health Care Alliance**

Met to go over health care questions to be directed to the Minister of Health.

**(UBCM) Sept. 12: Minister workshop**

Attended a workshop that had a large focus on health care. Minister Dix had a lot to say but no concrete announcements about fixing the health care system.

**(UBCM) Sept. 12: Study session on ‘Inclusive Local Governance: Diverse Voices at the Table’**

The session looked at the barriers many women, First Nations, people of colour, and LGBTQ+ people face in taking part in local government at the leadership level. A common theme was the abuse (particularly online) that many people in these groups face, which is more intense, personal, and violent than that faced by many more ‘traditional’ (i.e. white, male) politicians.

**(UBCM) Sept. 13: Minister meeting (TNRD)**

The Thompson-Nicola Invasive Plant Management Committee had requested a meeting to discuss the need for permanent, meaningful annual funding for invasive plant management within the TNRD.

**(UBCM) Sept. 13: Minister meeting (Ashcroft)**

Met with the Ministry of the Environment to talk about trails, including how to get permission to incorporate existing trails on Crown land and develop new ones.

**(UBCM) Sept. 13: Small Talk Forum**

The forum is an opportunity for representatives of small communities to get together and share common challenges, as well as celebrate successes.

**(UBCM) Sept. 13: MIABC AGM**

Attended the Municipal Insurance Association of B.C.’s AGM as a voting delegate for the Village of Ashcroft and for the TNRD. COVID-19 and extreme weather events continue to be a challenge, and cyberattacks are becoming endemic in municipalities around the world.

**(UBCM) Sept. 13: Meeting with BCEHS**

Spoke with Mike Michalko of BC Emergency Health Services about changes coming to the Ashcroft ambulance station, including the addition of a seven-day-a-week Bravo ambulance that comes with four full-time positions and will operate for 11 hours per day (previously the ambulance was staffed using an on-call system). This is in addition to the 24/7 Alpha ambulance already at the station, with eight full-time positions and an extra.

**(UBCM) Sept. 14: Minister meeting (Ashcroft)**

Met with the Parliamentary Secretary for Emergency Preparedness to discuss support for fire departments and firefighters dealing with highway rescue, particularly mental health supports for firefighters, and financial support for communities that have the responsibility for highway rescue but lack the funds for the necessary equipment.

**(UBCM) Sept. 14: Minister meeting (Ashcroft)**

Met with Ministry of Transportation staff to discuss maintenance of the drainage ditch on Highway 97C in North Ashcroft, as well as rock scaling in the bluffs on 97C between Highway 1 and the brake check.

**(UBCM) Sept. 14: Convention opening session**

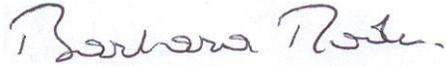
**(UBCM) Sept. 14: Cabinet Town Hall on Emergency Preparedness**

**(UBCM) Sept. 15: Workshop on ‘Modernizing B.C.’s Emergency Management Legislation’**

Learned more details about this long-awaited (since 2018) update to B.C.’s Emergency Management Legislation, which is now expected to come into effect in spring 2023. New features will include the requirement for local governments to prepare and maintain a risk assessment report regarding the hazards

within their jurisdictions, and to prepare and maintain a business continuity plan. Emergency plans must also reflect cultural safety and Indigenous knowledge.

Respectfully submitted,



Barbara Roden  
Mayor

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** September 26, 2022  
**TO:** Council  
**FROM:** Councillor Anstett

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**Deputy Mayor** – November 1, 2019 – October 31, 2020

**Assigned Committees/WG:**

Transit  
 Seniors Liaison  
 Emergency Plan Update WG  
 Storm Drainage & Run Off WG  
 North Ashcroft Reservoir WG

**Alternate:**

Northern Development Initiative Trust (NDIT)  
 TNRD

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Attended the UBCM Conference in Whistler, was first time attending UBCM the last 2 conferences have been online. Was the first in person event since COVID.

First session I attended at UBCM was Learning's from The Lytton Fire: Preventing Future Wildfire Disasters. Presenters brought up the importance of a good strong FireSmart program for communities with the Government announcing 90 million in funding to the FireSmart Programs for BC; as well as the need for the provincial BC Wildfire Services (BCWFS) to listen and actually engage Local First Nations and Knowledge keepers for specifics of the areas, lay of the land, wind changes etc.

Attending the Workshop: Reconciliation in Action. I'm looking forward to working more closely with Local First Nations in our Area to achieve this much needed transition into the future. With guidance and leadership we can work together and make things better for our communities and loved ones.

Day 2: was spent networking with other members of Council from other communities throughout BC and attending Minister meetings with Mayor and Council.

Day 3: Attended the Resolutions section of the event. This is where various communities bring issues to UBCM to bring to upper levels of government in Victoria. This is where smaller communities get a chance to bring forward their issues to the group as a whole. Listened to an address by the Minister of Municipal Affairs Nathan Cullen.

In the afternoon I attended a cabinet town hall meeting. Topic for this meeting was Emergency Preparedness and How Local Governments can access valuable resources that some communities might not have or have access too.

Day 4: I attended a workshop on Modernizing BC's Emergency Management Legislation. Learned that the government is always adapting and trying to keep up with the fast and ever changing Emergencies that we face in BC.

This Conference was to say the least a huge eye opener into what it takes to be involved on this side of the puzzle. After dealing with the boots on the ground mentality I've had over the years, I have a level of respect even though I don't always see it the way some do. I still have and will always see all aspects of what we deal with. Be it politics or be it life in general, all voices matter in Big Decisions. Thank you Ashcroft for allowing me to represent Our Community.

Respectfully submitted,

Jonah Anstett  
Councillor,

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** September 26, 2022  
**TO:** Council  
**FROM:** Councillor Davenport

**Deputy Mayor** – November 1, 2020 – October 31, 2021

<b>Assigned Committees/WG:</b>	<b>Alternate:</b>
Finance Committee	Heritage
Bylaw Enforcement Officer WG	Gold Country Communities Society (GCCS)
NDIT	Transit
Emergency Plan Update WG	
Water to AIB WG	
Fire Dept. Sustainability WG	

Post Event Report – 2022 UBCM Convention

From September 12-16, 2022 – My fellow Council colleagues Deb Tuohey, Jonah Anstett, Mayor Barbara Roden and CAO Daniela Dyck and I attended the 119th (2022) Annual UBCM Convention held in Whistler, BC

On Monday, September 12th – I attended the following sessions:

- Housing Futures, Housing Solutions

Housing affordability in these crippling times, essentially was the topic. Thoughts around creative ways to encourage housing as a part of the downtown core - is what stuck with me - retail in front and housing 3 stories uptop - if the municipality has little land to develop, encourage landowners to take advantage of building upward instead.

- Inclusive Local Governance = Diverse Voices At The Table

Very informative and empowering session. Included a moving intro speech by Hon. Nathan Cullen in regards to encouraging a 'code of conduct' policy to be adopted by all Municipal Governments.

On Tuesday, September 13th – I attended the following sessions:

- Our Council and Staff delegation met with the Environmental Ministries office to discuss the process of using existing trails and develop new trails on Crown Land. Very encouraging meeting, with a direction to move forward.

- Attended the Plenary Session on “Re-envisioning Health Care”

It was a very informative session, many communities going through the same as Ashcroft.

- Attended the Plenary Session 'Re - Imaging Tourism'

This session was an opportunity for local governments to share perspectives on the future of tourism in B.C. – what mechanisms and structures are working well, what tax-payers and residents desire from their visitor economy and how stakeholders can better align their efforts towards a sustainable, resilient, and innovative tourism. Really interesting and the interactive part using word cloud voting was super engaging and enlightening!

I left full of ideas and concepts for Ashcroft! All more important to get our Chamber of Commerce going again.

#### Small Communities Forum

This was a very emotional session , it covered - the controversial Ambulance Service Model - It seems that the same story Ashcroft has, is happening all over our Province - every rural municipality in BC has a very complicated Scheduled On-Call (SOC) model that is currently failing to deliver decent ambulance services. We also heard, the exact experience/ conversation surrounding the Volunteer Fire Department in the north part of BC. In terms of stretched to the limit outreach service calls and driver availability difficulties.

The next day, good news, but with a question of 'when', our CAO received word that our community is one of 31 communities that will be receiving more permanent full-time paramedic resources. More than half of these communities will see many of their on-call ambulances and associated paramedic positions converted to full-time regular resources. This will create more permanent jobs in these communities and will help stabilize our paramedic staffing, which in turn will improve responsiveness and emergency coverage. At the ambulance station in Ashcroft, the on-call daytime ambulance, referred to as a Kilo unit, will be converting to a fully staffed “Bravo” ambulance, which refers to its 11-hour day shift.

This new Bravo unit will operate seven days a week on a permanent basis. This conversion will result in the addition of four new permanent full-time positions in Ashcroft

Then in the evening, I attended and network with other Municipal attendees at the annual UBCM Welcome Reception held at the Whistler Convention Centre.

On Wednesday, September 14th – I attended the following sessions/meetings:

- Our Council and Staff delegation met in the morning with the Emergency Preparedness Parliament Secretary office to discuss the Ashcroft Fire Dept. and Fire Dept. equipment support and the impact to our crews with highway rescues they are doing. Productive meeting with a direction to go for both requests.

- Our Council and Staff delegation met in the afternoon with the MOTI staff office to discuss drainage along Hwy 97C, specifically the drainage ditch attended to and the rock falling onto the highway. Productive meeting.

Afternoon:

- Attended the SILGA Luncheon to network with other small community municipalities
- Listened to Address from BC’s Municipal Affairs Minister – the Hon. Nathan Cullen

On Thursday, September 15th – I attended the following sessions:

- Listened to an Address from BC’s Leader of the Official Opposition – Kevin Falcon
- Listened and Voted on 2022 Resolution Session #2
- Afternoon Clinic: Role of Local Government in Supporting Seniors

Informative – mainly about housing affordability and developments.

On Friday, September 16th – I attended the following sessions:

- Listened to an Address from BC Premier John Horgan

General Comments;

I learned a lot at UBCM 2022, certainly with a different view point than my first year on Council. Although it was very eye opening to have many municipalities going through the same tough times - many of the same but uplifting to see so many thriving. Mostly I left with - There's still lots to be done in Ashcroft.

Respectfully submitted,

Nadine Davenport,  
Councillor