



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, APRIL 22, 2024

Please be advised that the HUB Online Network will record and broadcast or live stream today’s Council meeting.

CALL TO ORDER

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, April 8, 2024 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, April 8, 2024 be adopted as presented.</i>	P. 1-5
2.2	Minutes of the Community Forum held Monday, April 8, 2024 M/S <i>THAT, the Minutes of the Community Forum held Monday, April 8, 2024 be adopted as presented.</i>	P. 6-8

3. DELEGATIONS

3.1		
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS/POLICIES

5.1	Five Year Financial Plan Bylaw No. 867, 2024 M/S <i>THAT, the Five Year Financial Plan Bylaw No. 867, 2024 be introduced and read a first time by title only.</i> M/S <i>THAT, the Five Year Financial Plan Bylaw No. 867, 2024 be read a second time.</i> M/S <i>THAT, the Five Year Financial Plan Bylaw No. 867 be read a third time.</i>	P. 9-12
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5.2	<p>Tax Rates Bylaw No. 868, 2024 M/S <i>THAT, the Tax Rates Bylaw No. 868 be introduced and read a first time by title only.</i></p> <p>M/S <i>THAT, the Tax Rates Bylaw No. 868 be read a second time.</i></p> <p>M/S <i>THAT, the Tax Rates Bylaw No. 868 be read a third time.</i></p>	P. 13-14
5.3	<p>CAO Report – Fees and Charges Bylaw No. 869, 2024 Purpose: Request approval of Bylaw No. 869, 2024 to align fees and charges for cemetery services and development services closer to the actual costs.</p> <p>Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 M/S <i>THAT, Village of Ashcroft Fees and Charges Bylaw No. 869 be introduced and read a first time by title only.</i></p> <p>M/S <i>THAT, Village of Ashcroft Fees and Charges Bylaw No. 869 be read a second time.</i></p> <p>M/S <i>THAT, Village of Ashcroft Fees and Charges Bylaw No. 869 be read a third time.</i></p>	P. 15-32

6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	<p>CAO Report – Communities in Bloom - Update 2024 Season Purpose: Provide Council with an update in regards to the Ashcroft Communities in Bloom Society and the upcoming planting season.</p> <p>M/S <i>THAT, the Village of Ashcroft make a request to the Ashcroft Communities in Bloom Society to return the balance of funds remaining in the CiB account to the Village at the end of the 2024 season;</i></p> <p>Alternate:</p> <p>M/S <i>THAT, the Village of Ashcroft supports the Communities in Bloom ongoing efforts for 2025 and onward to plant the flower beds at the Old Fire Hall until the remaining funds are spent with a caveat that an annual expense report be submitted to the Village.</i></p>	P. 33-34

6.2	EDTC Report – Rebranding Initiative Purpose: To seek Council’s approval for the Economic Development & Tourism Working Group to commence the Branding exercise identified by Council as a strategic priority. M/S <i>THAT, Council tasks the Economic Development & Tourism Working Group to execute the Branding exercise outlined in the 2024-2026 Strategic Plan for the Village of Ashcroft.</i>	P. 35
FOR INFORMATION		
6.		

7. CORRESPONDENCE

FOR ACTION		
7.1	Hiroko Kanamaru, Bobby Nishiguchi & Alice Durksen – Repair of Japanese Mural in Heritage Park M/S	P. 36
7.2	Bonaparte Watershed Stewardship Society – Request for Letter of Support M/S	P. 37-38
FOR INFORMATION		
7.3	Hon. Ravi Kahlon, Minister of Housing – New Legislation Bill 16	P. 39-41
7.4	Interior Health – Launch of spring COVID-19 Vaccine Boosters marks the end of respiratory illness season	P. 42-43
7.5	School District 74 – April 2024 Board Bulletin	P. 44-45
7.6	NDIT – Approval Letter for 2024 Economic Development Capacity Building program to support Economic Development & Tourism Coordinator position wage	P. 46
7.7	District of North Vancouver – Support for Resolution re Black Bear Cub Conflict Response	P. 47

8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker For Information	P. 48
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1		
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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1		
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE
AT 6:00 PM ON MONDAY, APRIL 8, 2024**

PRESENT: Mayor, Barbara Roden
 Councillor, Jonah Anstett
 Councillor, Jessica Clement
 Councillor, Nadine Davenport
 Councillor, Doreen Lambert

CAO, Daniela Dyck
 CFO, Yogi Bhalla
 DPW, Brian Bennewith

EXCUSED:

Media – 1
 Public – 3

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday April 8, 2024 to order at 6:05 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

M/S Clement / Anstett

That the Agenda for the Regular Meeting of Council for Monday April 8, 2024 be adopted as amended to include a road closure request from the Ashcroft Farmers Market and Artisan Co-Op for consideration under Action Correspondence.

CARRIED. Unanimous R-2024-59

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday March 25, 2024 M/S Davenport / Lambert <i>THAT, the Minutes of the Regular Meeting of Council held Monday, March 25, 2024, be adopted as amended.</i> 11.5 clarify that meetings were the same week	CARRIED Unanimous R-2024-60
2.2	Minutes of the Public Meeting held Wednesday, March 27, 2024 M/S Anstett / Davenport <i>THAT, the Minutes of the Public Meeting of Council held Wednesday, March 27, 2024, be adopted as amended.</i> Potable water typo “can to can’t” Correct names: Maryanne Simpson, Andrew Cumblidge	CARRIED Unanimous R-2024-61

	Exception of the cemetery high winds off the river and exposure cause it to burn very quickly. Post to LED, newsletter, social media, website etc.	
6.3	<p>CFO Report – S.168 Council Remuneration & Expenses Purpose: To provide Council and the public with the legislated Council remuneration and expenses report as per Community Charter S. 168.</p> <p>M/S Clement /Anstett <i>THAT, Council approves the Council Remuneration and Expenses report as presented.</i></p>	CARRIED Unanimous R-2024-64
FOR INFORMATION		
6.4	<p>CAO Report – Farmer’s Market Update Purpose: To provide Council with a summary of the meeting between the business owners and the Farmers Market organizers which addressed the concerns raised regarding access and safety during the farmers market road closures.</p> <p>Comment - Nice to see that the parties were able to resolve the issue.</p>	
6.5	<p>CFO Report – 1st Quarter Finance Update Purpose: To provide Council with a first quarter financial update summary.</p> <p>Question - When will property taxes be billed out? - early June</p>	
6.6	<p>DPW Report – 1st Quarter Public Works Update Purpose: To provide Council with a first quarter update from the Public Works department</p> <p>Question – When minor hockey cancels do they pay for ice time – if they provide one week notice then they don’t, if less then they are billed for ice time. Question - Lift station –Is there a local contractor that can complete the warranty work? No, needs to be completed by original contractor. Comment - Sweeper is almost finished sweeping the community. Question - Status of lifeguard applications? Not going well.</p>	
6.7	<p>BEO Report – 1st Quarter Bylaw Enforcement Update Purpose: To provide Council with detail updates and status of the bylaw files for the first quarter of 2024</p>	
6.8	<p>EDT Report – 1st Quarter Economic Development & Tourism Quarterly Update Purpose: To provide Council with a status update regarding Economic Development & Tourism position Question - ETA of the website? On hold until Branding is completed. Question – clarification “landing site” - webpage</p>	

7. CORRESPONDENCE

FOR ACTION		
7.1	Ministry of Agriculture and Food – A Presentation on Land Use Planning for Agriculture Invitation: Presentations to be held either virtually or in-person between April 2024 to June 2024 Purpose: Is Council inclined to invite the Ministry of Agriculture and Food to make a presentation? Not at this time	
Late Item	Ashcroft Farmers Market and Artisan Co-op – Railway Ave. Street Closure Request Purpose: Request Council approval to close Railway Ave on Sunday between 6 th and 7 th Street from 7:45 am – 2:00 pm beginning May 12 th to October 13, 2024. M/S Davenport / Anstett <i>THAT, Council approves the Ashcroft Farmers Market and Artisans Co-op’s request for the road closure of Railway Ave. on Sundays between 6th and 7th Street from 7:45 am – 2:00 pm beginning May 12th and ending October 13, 2024.</i> Letter to be sent advising commercial transport companies	CARRIED Unanimous R-2024-65
FOR INFORMATION		
7.2	Town of Osoyoos – Letter re: Resolution Legislative Changes	
7.3	Interior Health Newsletter – Pregnancy Triage Clinic expands Services for Kamloops Residents	
7.4	CN Right-Of-Way Notice of Annual Vegetation Management	
7.5	Ashcroft Art Club Annual Show and Sale April 19-21, 2024 Comments: Opening night is adults only on April 19 th Many new artists exhibiting this year DSCS also has student art on display	
7.6	Bonaparte First Nation Press Release: Bonaparte First Nation (St’uxwtews Pesuten Heritage Society) awarded contract for Hat Creek Ranch and McAbee Fossil Beds effective April 2024 – March 31, 2030	
7.7	School District No.74 (Gold Trail) – News Release: Ernie Gran Appointed as Secretary-Treasurer	
7.8	NDIT – Community Marketing Grant #9060-40 Approval Letter	

8. UNFINISHED BUSINESS

8.1	Task Manager – Motion Tracker <i>For Information</i>	
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9. NEW BUSINESS

9.1		
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Street Safety Working Group Notes – March 28, 2024 <i>For Information</i>	
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11. COUNCIL REPORTS

11.1	Mayor Roden Attended the Strategic Planning session for the Film Commission. Session focused on maximizing the potential in the area to enhance filming in the region. Thursday attended TRU: Premier Eby announcing: 1. Wildfire Training Centre - recommendation from Premiers taskforce on emergencies.	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	M/S Roden / Clement <i>THAT, Council moves to a Closed Meeting to discuss an item under the Community Charter Section 90.1(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.</i>	CARRIED Unanimous R-2024-66
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1		
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday April 8, 2024, at 7:09 pm.

Certified to be a true and correct copy of the Minutes of the Regular Meeting of Council held Monday, April 8, 2024.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor



THE CORPORATION OF THE VILLAGE OF ASHCROFT

COMMUNITY FORUM

MINUTES

FOR MONDAY, APRIL 8, 2024 at 5:00 PM

PRESENT: Mayor, Barbara Roden
Councillor, Jonah Anstett
Councillor, Jessie Clement
Councillor, Nadine Davenport
Councillor, Doreen Lambert

CAO, Daniela Dyck
CFO, Yogi Bhalla
DPW, Brian Bennewith

EXCUSED:

MEDIA:

PUBLIC: 3

1. CALL TO ORDER

Mayor Roden called the Community Forum for the Village of Ashcroft on Monday April 8, 2024 to order at 5:01 pm

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

2. ADDITIONS TO or DELETIONS FROM THE AGENDA

3. PRESENTATION OF THE 2024 BUDGET

CFO Bhalla – Financial and Budget Power Point presentation

CFO Bhalla noted this is the initial presentation of the budget to the public after having reviewed the process line by line with Council.

Cost pressures

Inflation is at 2.9%

Fortis and Hydro increases are significant

Carbon tax

Supply chain issues continue to delay items

Solid waste fees have increased

Work safe and Insurance increases

Despite rising costs Ashcroft is proposing a 3.5% property tax increase

Utilities will remain status quo



CFO Bhalla provided a breakdown of the taxation formula.

VOA assessment is down an average of 8% overall

Village portion of taxes is about 50%, meaning 50% of taxation collected remains with the village the other portions are forwarded to other levels of government

CFO Bhalla noted Ashcroft does not have any control of over other levels of government taxation increases

Major and Ongoing Projects

- Lift Station - waiting backup generation
- Fira Hall – final stages
- FireSmart – awaiting grant
- Tanker replacement
- Economic Development ad Grant writer
- Inter Community bylaw Officer
- LGCAP – Local Government Caron Action Plan
- North Ashcroft Reservoir

Breakdown of Critical Priorities

Critical costs – this year 1,477,000

Capital Works Funds received – 1,070,000

CFO Bhalla discussed each critical priority and the allocated funds for each project

Question – Is there budget allocation for sidewalk repairs/development - Yes as part of the roads budget O&M

Question – Clarification lighting expenses – pertains to LED change over in public buildings

Question – Is there road resurfacing and pothole repair allocation – Yes included in the Roads O&M budget

Comment – Halogen lights repair needed at Arena – Work order has been issued, waiting for electricians to schedule the work.

Working Groups

Overview provided of current Working Groups

Question – Who are the members of the WG's – WG's are changing with the adoption of the new Strategic Plan, generally 2 members of Council, 2 staff and invited guests from the public when needed

Project Ranking is determined through several meetings with Council staff and community

This year's allocation is 2.15 M

Financial position

- Debt free
- Book value of assets cost is approx. 3M replacement value is over 65M
- Asset Management
- Looking at all our asset holistically
- Planning disciplinary action to control costs - transfer ROI's and market Change taxation to reserves



- Excess funds in treasuries will be transferred to road reserves
- LGCAP, Complete Communities funds moved to electrification of fleet

CFO Bhalla – summed up the presentation explaining the next session will be a more formal presentation of the proposed budget as per legislated requirements and invited questions.

4. **PUBLIC COMMENTS / QUESTIONS**

- How are critical priorities identified? – In consultation with department heads, Council, staff and the public.
- Is there signage allocation in the budget? Clarification provided regarding the O&M budget which includes items such as new signs.
- How can the public suggest the implementation of new bylaws or policies? – Reach out to a member of Council or staff. Alternately the new Policy Review Committee may be a good avenue.
- Can the public fundraise for signs as an example and request they be installed on village property? Yes, but it is best to consult with the village prior to commencing.
- Is camping permitted in the village. _ No but bylaw is ambiguous and needs clear language.

5. **TERMINATION**

Mayor Roden adjourned the Community Forum for Monday April 8, 2024 at 5:58 pm.

Certified to be a true and correct copy of
the Minutes of the Community Forum
held Monday, April 8, 2024.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 867

Being a bylaw for the Corporation of the Village of Ashcroft to adopt the Five Year Financial Plan commencing the year 2024.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Five Year Financial Plan Bylaw No. 867, 2024."
2. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw are hereby adopted and are the Five Year Financial Plan of the Village of Ashcroft commencing January 1st, 2024.

READ A FIRST TIME THIS 22nd DAY OF April , 2024

READ A SECOND TIME THIS 22nd DAY OF April , 2024

READ A THIRD TIME THIS 22nd DAY OF April , 2024

RECONSIDERED AND ADOPTED THIS DAY OF May , 2024

Barbara Roden, Mayor

Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy
of Bylaw No.867 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

YSB/kw

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 867 - SCHEDULE "A"

FIVE YEAR FINANCIAL PLAN 2024 - 2028

	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Revenues					
Property Taxes	1,736,690	1,780,107	1,824,610	1,870,225	1,916,981
Parcel Taxes	166,000	166,000	166,000	166,000	166,000
Fees and Charges					
Sales of Services	316,800	326,800	326,800	326,800	326,800
Other					
User Fees	995,000	1,010,000	1,010,000	1,010,000	1,010,000
Borrowing Proceeds - MFA	0	0	0	0	0
Other Revenue					
Interest	114,000	114,000	114,000	114,000	114,000
Grants/Other Gov'ts.	1,767,167	850,000	850,000	850,000	850,000
Other	120,432	101,000	101,000	101,000	101,000
Services to Other Gov'ts.	30,000	30,000	30,000	30,000	30,000
Transfers from Funds					
Reserve Funds	0	0	0	0	0
DCC	0	0	0	0	0
Transfer form Equity	662,000	662,000	662,000	662,000	662,000
Accumulated Surplus	0	0	0	0	0
Total Revenue	5,908,089	5,039,907	5,084,410	5,130,025	5,176,781
Expenses					
Debt Interest	0	0	0	0	0
Debt Principal	0	0	0	0	0
Capital Expenditure	2,268,000	1,425,831	1,455,136	1,455,465	1,403,747
Deficiency	0	0	0	0	0
Other Municipal Purposes	0	0	0	0	0
General Municipal	1,332,005	1,365,305	1,399,438	1,434,424	1,470,284
Fire Protection	165,196	170,000	175,000	180,000	185,000
Water	591,359	600,000	600,000	600,000	600,000
Sewer	500,065	505,000	505,000	505,000	505,000
Transfer to	0	0	0	0	0
Reserve Funds	389,464	311,771	287,836	293,137	350,749
Amortization Expense	662,000	662,000	662,000	662,000	662,000
Accumulated Surplus	0	0	0	0	0
Total Expenses	5,908,089	5,039,907	5,084,410	5,130,025	5,176,781

**Village of Ashcroft
2024-2028 Financial Plan
Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 867**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Ashcroft (Town) is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024. Property taxes form the greatest proportion of revenue. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult to fund on a user-pay basis. These include services such as general administration, fire protection, police services, bylaw enforcement and street lighting.

User fees and charges form the second largest portion of planned revenue. Many services can be measured and charged on a user basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- Over the next five years, the Village of Ashcroft will balance the proportion of revenue that is received from user fees and charges with the projected funds operations require.

Policies

- The Village will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: Sources of Revenue

Revenue Sources	% of Total Revenue	Dollar Value
Property Taxes *	29%	\$ 1,736,690
Parcel Taxes	3%	\$ 166,000
Sales of Service	22%	\$ 1,311,800
Grants/Transfers	42%	\$ 2,459,167
Borrowing Proceeds	0%	\$ -
Other Sources	4%	\$ 234,432
Total	100%	\$ 5,908,089

* contains \$251,719 Capital Replacement Reserve funds

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Town services.

Objectives

- Maintain the property tax rate as low as possible while still providing for future needs.

Policies

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help offset tax increases while providing more revenue for the Village.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village of Ashcroft’s tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	50%	\$ 867,776
Utilities (2)	9%	\$ 157,397
Light Industrial (5)	16%	\$ 270,301
Business and Other (6)*	24%	\$ 422,168
Recreation/Non-profit (8)	0%	\$ 723
Farmland (9)	1%	\$ 18,325
Total	100%	\$ 1,736,690

Permissive Tax Exemptions

- The Annual Municipal Report for 2023 contains a list of permissive exemptions granted for the taxation year and the amount of revenue foregone. The list demonstrates the policy of council that permissive exemptions are granted to not-for-profit institutions that form a valuable part of our community. These include religious institutions and some recreational facilities and service organizations.

Objective

- To ensure permissive tax exemptions are utilized to maximize the benefit to the municipality and citizens.

Policy

- To maintain permissive exemptions for religious institutions, recreational facilities, and service organizations.

Capital Asset Reserve

- In 2011 the Village recognized the need to accumulate funds to pay for future replacement of infrastructure. Accordingly, a separate tax was established and funds collected are accounted for separately from general municipal taxes.

Objective

- To establish a reserve to fund future infrastructure replacement.

Policy

- To supplement revenues from government grants wherever possible to lessen the amount of funds utilized from the reserve fund.
- To seek out projects which will reduce the operating costs of the Village enabling them to repay funds back into the reserve over time.

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 868

Being a bylaw for the levying of rates for municipal, hospital, and regional district purposes for the year 2023.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2024:
 - a. For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general and municipal purposes, rates appearing in column "A" of the schedule attached hereto and forming a part hereof.
 - b. For capital asset reserve purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of the schedule attached hereto and forming a part hereof.
 - c. For hospital purposes on the assessed value of land and improvements taxable for hospital district purposes, rates appearing in column "C" of the schedule attached hereto and forming a part hereof.
 - d. For Thompson-Nicola Regional District purposes on the assessed value of land and improvements for hospital district purposes, rates appearing in column "E" of the schedule attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rates Bylaw No. 868, 2024".

READ A FIRST TIME THIS 22nd DAY OF April, 2024

READ A SECOND TIME THIS 22nd DAY OF April, 2024

READ A THIRD TIME THIS 22nd DAY OF April, 2024

RECONSIDERED AND ADOPTED THIS DAY OF May, 2024

Barbara Roden, Mayor

Certified to be a true and correct copy of Bylaw No. 868 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

Daniela Dyck, Chief Administrative Officer

YSB/kw

BYLAW NO. 868

SCHEDULE A - TAX RATES 2024

Property Class	Tax Rates (dollars of tax per \$1000 taxable value)					
	A General Municipal	B Capital Reserve	C Regional Hospital District	D Improvement District	E Regional District	F Specified Area
1. Residential	2.7697	0.4888	0.3051		0.6406	0.0000
2. Utility	27.4235	4.8403	1.0678		2.2420	0.0000
2. Utility (Tax Limit Area)	2.6321	0.4646	1.0678		2.2420	0.0000
5. Light Industry	16.6570	2.9400	1.0373		2.1779	0.0000
6. Business	11.2365	1.9832	0.7475		1.5694	0.0000
8. Rec/Non Profit	5.2023	0.9182	0.3051		0.6406	0.0000
9. Farm	11.5578	2.0400	0.3051		0.6406	0.0000

TO: Mayor and Council
FROM: Daniela Dyck, CAO
SUBJECT: Fees and Charges Bylaw No. 869, 2024

MEETING DATE: April 22, 2024

RECOMMENDATION:

THAT, Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 be introduced and read a first time by title only;

THAT, Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 be read a second time;

THAT, Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 be read a third time.

PURPOSE:

Request approval of Bylaw No. 869, 2024 to align fees and charges for cemetery services and development services closer to the actual costs.

Respectfully Submitted by:



Daniela Dyck,
Chief Administrative Officer

BACKGROUND:

The Fees and Charges Bylaw undergoes periodic updates or amendments to ensure that the fees levied align with the costs incurred by the Village.

DISCUSSION:

Administration recommends adopting a new Fees and Charges Bylaw instead of amending it to streamline costs passed on to consumers by the village. Recently, in light of inflation, it was observed that our cemetery fees no longer cover the costs of supplies or services. Consequently, staff has scrutinized all expenses and proposes an updated fee schedule, "H." Our aim is never to profit from services rendered; however, purchasers should cover costs for merchandise. Fees for services like grave site preparation may have some flexibility depending on conditions and equipment requirements.

Additionally, schedule "L", fees for Development and Subdivision are also slated for an increase. Presently, the fees collected fail to cover the time of the Approving Officer, necessary legal reviews, support from the TNRD Planning Department, or required advertising. The proposed fees aim for cost recovery rather than profit margins.

CONCLUSION:

In conclusion, the proposed adoption of a new Fees and Charges Bylaw reflects a proactive approach to addressing the evolving financial landscape, ensuring that costs incurred by the village are appropriately streamlined for consumers. By revising fee schedules for cemetery services and development activities, we aim to maintain financial sustainability while upholding our commitment to transparent and equitable cost recovery practices. This forward-thinking strategy aligns with our dedication to responsible fiscal management and providing essential services to our community.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

Village of Ashcroft Fees and Charges Bylaw No. 869, 2024

THE CORPORATION OF THE VILLAGE OF ASHCROFT

FEES AND CHARGES BYLAW NO. 869, 2024

A bylaw for the charging of rates for goods and services in the Village of Ashcroft

WHEREAS the Council of the Village of Ashcroft wishes to charge fees in accordance with Section 194 of the *Community Charter*; a Council may impose fees with respect to all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements;

- (1) **NOW THEREFORE** the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:
- (2) This Bylaw may be cited as “Village of Ashcroft Fees and Charges Bylaw No. 869, 2024”.
- (3) The Village of Ashcroft Fees and Charges Bylaw No. 869, 2024 shall impose the fees and charges as specified in the Schedules “A” through “M” and forming part of this Bylaw;

Schedule “A” Administration and Miscellaneous Fees
Schedule “B” Ashcroft Swimming Pool Rental Rates
Schedule “C” Drylands Arena Rental Rates
Schedule “D” Parks Rental Rates
Schedule “E” Ashcroft Community Hall Rental Rates
Schedule “F” Ashcroft Museum Research Fees
Schedule “G” Dog Control and Pound Operation Fees
Schedule “H” Cemetery Fees
Schedule “I” Water Fees
Schedule “J” Sewer Fees
Schedule “K” Solid Waste Collection Fees
Schedule “L” Development and Subdivision Fees
Schedule “M” Public Works Equipment Rates

- (4) That any charge is subject to discount by the Chief Administration Officer up to \$250 per instance. Any discount over \$250 requires a resolution of Council.
- (5) The Chief Administrative Officer or designate may recover any recreation fees or charges for different business activities affecting property or recreation.
- (6) Upon adoption, this bylaw repeals the Village of Ashcroft Consolidated Fees and Charges Bylaws No. 808 and 858, and Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw No 866, in their entirety.
- (7) If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

(8) This bylaw will take affect at adoption.

READ A FIRST TIME THIS	DAY OF	, 2024
READ A SECOND TIME THIS	DAY OF	, 2024
READ A THIRD TIME THIS	DAY OF	, 2024
ADOPTED THIS	DAY OF	, 2024

Daniela Dyck, Chief Administrative Officer

Barbara Roden, Mayor

Certified to be a true and correct copy of
Bylaw No. 869 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

Schedule "A"**Administration and Miscellaneous Fees**

Rates include GST

Administration	Unit of Charge	Rate
NSF Cheque Service Charge		\$ 25.00
Property Tax Certificate Request		\$ 25.00
Building Information Request (BIR)	Per Request	\$ 75.00
Routinely Releasable Information	\$25.00/ first 30 minutes and \$12.50 per every ¼ hour afterwards)	\$50.00/hour
Photocopies		
Greyscale 8.5x11 per copy	Per page	.50
Greyscale 8.5x14 per copy	Per page	.50
Greyscale 11x17 per copy	Per page	1.00
Colour 8.5x11 per copy	Per page	1.00
Colour 8.5x14 per copy	Per page	1.25
Colour 11x17 per copy	Per page	2.00
Bulk copying may be negotiated		
Faxes and Scans, per page		.50
Other Services		
Official Community Plan	Per Document	\$ 10.00
Zoning Bylaw -photocopy	Per Document	\$ 10.00
Subdivision Servicing & Development Bylaw	Per Document	\$ 10.00
Reprinted Tax/Utility Bills or Business License	Per Document	\$ 5.00
Business License Listing	Per Document	\$ 5.00
Village Pins	Each	\$ 1.00

Schedule "B"
Ashcroft Swimming Pool – Rental Rates
Rates include GST

Classification	Time Period	Rate	2023
Infant	N/A	Free	Free
Child	Public Swim	\$2.00	\$2.50
	Season Pass	\$40.00	\$50.00
	Punch Card*	\$20.00	\$30.00
Youth OR Senior Citizen OR Disabled Persons	Public Swim	\$2.50	\$3.00
	Season Pass	\$45.00	\$55.00
	Punch Card*	\$25.00	\$36.00
Adult	Public Swim	\$3.00	\$4.00
	Season Pass	\$60.00	\$75.00
	Punch Card*	\$30.00	\$48.00
Family	Public Swim	\$10.00	\$15.00
	Season Pass	\$140.00	\$175.00
Group Rental Rate (includes 2 Lifeguards)	Per hour	\$125.00	\$150.00
Aqua Fit	Per Class		\$5.00
	Punch Card**		\$60.00
SWIMMING LESSONS			
Preschool Level	Per level	\$40.00	\$50.00
Level 1-5	Per level	\$40.00	\$50.00
Level 6-10	Per level	\$45.00	\$60.00
Private Lessons per student	Per Hour	\$10.00	\$20.00
Bronze Cross	Per level	\$150.00	\$150.00
Bronze Medallion	Per level	\$150.00	\$150.00
Bronze Cross and Bronze Medallion		\$250.00	\$250.00

* = 14 Sessions for the price of 12

** = 2 free classes

Schedule "C"
Drylands Arena – Rental Rates
Rates include GST

Classification	Time Period	Rate	2023
Infant	N/A	Free	Free
Child	Public Skate	\$1.50	\$2.50
	Season Pass	\$20.00	\$30.00
Youth OR Senior Citizen OR Disabled Persons	Public Skate	\$2.50	\$3.50
	Season Pass	\$40.00	\$50.00
Adult	Public Skate	\$3.00	\$4.00
	Season Pass	\$60.00	\$70.00
Family	Public Skate	\$10.00	\$10.00
	Season Pass	\$100.00	\$100.00
Drop-in Hockey /person		\$5.00	\$7.00
Mom & Tots Skating		\$2.50	
Sticks & Pucks	Per user	\$3.00	

Classification	Definition	Rate (per hour)	2023
Minor (Use of Ice)	Rentals where the majority of users are 18 years or younger	\$60.00	\$65.00
Adult (Use of Ice)	Rentals where the majority of users are 19 years or older	\$100.00	\$100.00
Ice Time Cancellation For Seasonal Ice Bookings	50% of fees refunded with minimum 2-week cancellation notice. If less than 2 week notice - no refund		
Minor (Dry Floor)	Rentals where the majority of users are 18 years or younger	\$30.00	\$30.00
Adult (Dry Floor)	Rentals where the majority of users are 19 years or older	\$40.00	\$40.00

Classification	Definition	Rate
Minor Special Events (Ice Use)	Rentals where the majority of users are 18 years or younger. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$325.00 8 Hours - \$400.00 12 Hours - \$575.00 16 Hours – \$725.00 Weekend - \$1500.00
Adult Special Events (Ice Use)	Rentals where the majority of users are 19 years or older. These events could include tournaments, fundraising, exhibition games, etc.	6 Hours - \$575.00 8 Hours - \$750.00 12 Hours - \$1100.00 16 Hours – \$1325.00 Weekend - \$2250.00
Special Events (Dry Floor) - Regular *	This covers a 3-day period - one day to setup, one day for event and one day for takedown. Beyond 3 days, \$50 will be charged per day	\$700.00
Special Events (Dry Floor) - Non- Profit*		\$300.00
Other Charges	Damage Deposit	\$500.00

Lounge Rental

Per hour	\$10.00
Per Day – tournament	\$30.00
Per 2 Days – tournament	\$50.00
Per 3 Days – tournament	\$75.00

Non-Resident Users

Ice users who do not physically reside within the boundaries of the Village of Ashcroft will be charged \$30.00 per person per season to a maximum of \$100.00 per family to use the Drylands Arena. Family rate applies to a maximum of five persons of an immediate family who all reside at the same physical address. These funds will be collected by their respective organization and remitted to the Village of Ashcroft along with a listing of their registered members. The payment and listing must be received by the Village by November 15th in each year.

Schedule "D"
Parks – Rental Rates
Rates include GST

Annual Fees

Classification	Rates (per Year)
All Users before 17:00 hours	Free
Minor – 18 years old and younger after 17:00 hours	\$3.00 per player
Adult – 19 years old and older after 17:00 hours	\$6.00 per player

Tournament Fees

Classification	Rates (per Day)
Minor – Up to 16 teams	\$55.00
Minor – Over 16 teams	\$110.00
Adult – Up to 16 teams	\$110.00
Adult – Over 16 teams	\$220.00

Base Use Deposit
 Per set = \$200.00 per use

Damage/Clean Up Deposit
 Per Tournament = \$300.00

Legacy Park

Classification	Rates
RV Sites	\$35.00 / night
Weekly RV Site Rate	\$190.00
Monthly RV Site Rate (max 50% capacity)	\$750.00
Tenting Sites	\$20.00 / night
Sani Dump	\$5.00 /use

Schedule "E"
Ashcroft Community Hall – Rental Rates
Rates include GST

Type of Use	Time Period	Rate
Kitchen	Per Day	\$10.00
Not-for-Profit Use	Hourly	\$5.00
	Per Day	\$40.00
Commercial/Private Use – Adult Aged	Hourly	\$10.00
	Per Day	\$80.00
Hall Cleaning Fee*	Hourly	\$50.00

* = If complaint is received or public works does a random facility cleanliness inspection and cleaning is required, the last facility users will be invoiced accordingly.
 During winter months and inclement weather throughout the year, floors must be swept and mopped after each use.
 Facility users are required to clean the hall as per the user agreement.

Schedule "F"
Ashcroft Museum – Research Fees
Rates include GST

Classification	Unit of Charge	Rate
Research	\$25.00/first 30 minutes and \$12.50 per every ¼ hour afterwards	\$50.00/hour
Photocopying	Per Page	\$0.50
Digital Imaging	Personal	\$15.00
	Commercial	\$30.00

Schedule "G"
Dog Control and Pound Operation Fees
Rates include GST

Annual License Fee	Rate
Each Altered Dog	\$10.00
Each Unaltered Dog	\$30.00
Dangerous Dog	\$100.00
Replacement of lost or damaged tag	\$5.00
Kennel	\$150.00
Surcharge applied after February 28 each calendar year	\$5.00
Impound Fees	
For seizing and impounding any LICENSED dog	
Seized and returned immediately to the owner	\$10.00
First Impoundment	\$25.00
Second Impoundment	\$50.00
Third Impoundment	\$100.00
Fourth and subsequent impoundments	\$200.00
Daily boarding fee	\$10.00
For seizing and impounding any UNLICENSED dog	
First impoundment	\$50.00
Daily boarding fee	\$10.00
Dog license (must purchase upon return of animal)	See appropriate fee above
For seizing and impounding any DANGEROUS dog	
Each offence	\$200.00
Daily boarding fee	\$10.00
If unlicensed, Dangerous dog license must be purchased upon return of animal	\$100.00
Animal Adoption	
Animal adoption fee	\$100.00

Schedule “H”
Cemetery Fees
Rates include GST

Grave Space	Rate	New Rate
Adult size grave space – resident (includes \$125.00 to Care)	\$500.00	\$500.00
Adult size grave space – non-resident (includes \$250.00 to Care)	\$1000.00	\$1000.00
Cremated Remains – resident (includes \$50.00 to Care)	\$200.00	\$200.00
Cremated Remains – non-resident (includes \$100.00 to Care)	\$400.00	\$400.00
Columbarium Space		
Niche – resident (includes \$250.00 to Care)	\$1000.00	\$1000.00
Niche – non-resident (includes \$375.00 to Care)	\$1500.00	\$1500.00
Services		
Opening and closing for Burial - Adult size	\$350.00	\$500.00 (actual cost \$1000)
Opening and closing - Cremated Remains	\$150.00	\$250.00 (actual cost \$500)
After Hours Burials		
Burials after 3:30 pm Monday – Friday – regular fee plus	\$200.00	\$350.00
Burials on Saturday, Sunday or Statutory Holiday – regular fee plus	\$200.00	\$500.00
Transfer of License		
Transfer of License (resident to non-resident)	\$200.00	\$200.00
Transfer of License (all other)	\$75.00	\$75.00
Memorial Installation		
Single: (30cm x 50 cm); (20 cm x 28 cm); (30 cm x 60 cm); (includes \$25.00 to Care)	\$100.00	\$150.00
Double: (45 cm – 75 cm); (includes \$50.00 to Care)	\$200.00	\$250.00
Engraving and handling of niche plates (includes \$62.50 to Care)	\$250.00	\$350.00
Grave Liners		
Full size grave (concrete)	\$500.00	\$800.00 (actual cost)
Full size grave (poly)		\$625.00 (actual cost)
Cremated Remains (poly)	\$150.00	\$150.00

Schedule "I"
Water Fees
Rates include GST

Category	2019	2020 Subsequent	2023
Single Family Dwelling	\$478.00	\$550.00	\$550.00
Multi Family Dwelling – per single unit	\$478.00	\$550.00	\$550.00
Mobile Home	\$478.00	\$550.00	\$550.00
Hotel (including restaurant, beer parkour, rooms, lounge)	\$5750.00	\$6613.00	\$6613.00
Restaurant 1-20 seats	\$687.00	\$790.00	\$700.00
Restaurant 21-50 seats	\$1542.00	\$1773.00	\$1500.00
Restaurant 51+ seats			\$3000.00
Licensed Lounge	\$1542.00	\$1773.00	\$1773.00
Laundromat, Per Washer	\$205.00	\$236.00	\$236.00
Service Station	\$514.00	\$591.00	\$591.00
Clinic / Train Station	\$1199.00	\$1379.00	\$1379.00
Commercial 1-2 Washrooms	\$478.00	\$550.00	\$550.00
Post Office	\$925.00	\$1064.00	\$1064.00
Supermarket	\$1542.00	\$1773.00	\$1773.00
Church / Community Hall	\$478.00	\$550.00	\$550.00
School, Per Classroom	\$478.00	\$550.00	\$550.00
Hospital, Per Bed	\$478.00	\$550.00	\$550.00
Industrial Plant 1-2 Washrooms	\$3018.00	\$3471.00	\$3471.00
RCMP Station	\$3085.00	\$3548.00	\$3548.00
Curling Rink	\$478.00	\$550.00	\$550.00
Racquet and Leisure Centre	\$3596.00	\$4135.00	\$4135.00
Courthouse	\$3104.00	\$3570.00	\$3570.00
Unspecified, 1-2 Washrooms	\$478.00	\$550.00	\$550.00
Irrigation	\$4349.00	\$5001.00	\$5001.00
Drip Irrigation	\$2130.00	\$2450.00	\$2450.00
Car Wash	\$1677.00	\$1929.00	\$700.00/bay
Water on/off for repair	\$50.00	\$50.00	\$50.00
Cross Connection Turn on Fee	\$200.00	\$200.00	\$200.00
Third Party Purchase of Bulk Water	\$75.00 fixed rate and \$1.00 /m3 of water purchased	\$75.00 fixed rate and \$1.00 /m3 of water purchased	No Bulk Water Sales
Application for Connection to Village Water Supply (if the Village has put in the connection)	\$1500.00 minimum fee	\$1500.00 minimum fee	\$1500.00 minimum fee

Schedule “J”
Sewer Fees
Rates include GST

Category	2020	2021 Subsequent	2023 Subsequent
Single Family Dwelling	\$458.00	\$504.00	\$504.00
Multi Family Dwelling – per single unit	\$458.00	\$504.00	\$504.00
Mobile Home	\$458.00	\$504.00	\$504.00
Hotel (including restaurant, beer parlour, rooms, lounge)	\$2103.00	\$2313.00	\$2313.00
Restaurant 1-20 seats	\$715.00	\$787.00	\$700.00
Restaurant 21-50 seats	\$1659.00	\$1825.00	\$1500.00
Restaurant 51+ seats			\$3000.00
Licensed Lounge	\$1659.00	\$1825.00	\$1825.00
Laundromat, Per Washer	\$201.00	\$221.00	\$221.00
Service Station	\$458.00	\$504.00	\$504.00
Clinic / Train Station	\$458.00	\$504.00	\$504.00
Commercial 1-2 Washrooms	\$458.00	\$504.00	\$504.00
Post Office	\$458.00	\$504.00	\$504.00
Supermarket	\$1144.00	\$1258.00	\$1258.00
Church / Community Hall	\$246.00	\$271.00	\$271.00
School, Per Classroom	\$458.00	\$504.00	\$504.00
Hospital, Per Bed	\$458.00	\$504.00	\$504.00
Industrial Plant 1-2 Washrooms	\$916.00	\$1008.00	\$1008.00
RCMP Station	\$916.00	\$1008.00	\$1008.00
Curling Rink	\$458.00	\$504.00	\$504.00
Racquet and Leisure Centre	\$2859.00	\$3145.00	\$3145.00
Courthouse	\$2973.00	\$3270.00	\$3270.00
Unspecified, 1-2 Washrooms	\$458.00	\$504.00	\$504.00
Car Wash	\$1605.00	\$1766.00	\$600.00/bay
Sewer Disconnection/Re-connection	Actual cost	Actual cost	Actual cost
Video or Snake Sewer lines on Private Property			\$125/hr

Schedule “L”
Development and Subdivision Fees
Rates include GST

Category	RATE	NEW RATE
Variance Permit Application	\$300.00	\$300.00
Temporary Use Permit	\$250.00	\$250.00
Official Community Plan Amendment (OCP)	\$800.00	\$1000.00
Zoning Bylaw Amendment	\$800.00	\$1000.00
Development Permit	\$500.00	\$500.00
If OCP and Zoning Amendments are in tandem, combined fee	\$1000.00	\$1800.00
Subdivision Application Fees		
Preliminary Layout Approval (PLA):		
First Parcel	\$250.00	\$350.00
Subsequent Parcels	\$100.00	\$150.00
Final Plan Examination Fees:		
Base Fee	\$250.00	\$500.00
Final Plan or Document Re-signing	\$100.00	\$250.00
Subdivision Application Fees (STRATA)		
Form “P” Approval	\$100.00	\$350.00
Phased Strata Approval – application fee for each phase	\$250.00	\$350.00
Form “Q” – per each additional Strata lot	\$100.00	\$150.00
Bare Land Strata – application fee	\$250.00	\$350.00
- Per each Strata lot created	\$100.00	\$150.00
Strata Conversion - application fee	\$250.00	\$350.00
- Each Strata unit created	\$100.00	\$150.00
Form or Document Re-signing	\$100.00	\$150.00
Submission of a Contaminated Site Profile form	\$100.00	\$150.00
Preliminary Layout Approval Renewal	\$100.00	\$150.00

Schedule "M"
Public Works Equipment Fees

Category	RATE
Cat 430E Backhoe	\$105.00 / HR
CAT Front End Loader	\$85.00 / HR
CAT 1404 Grader	\$125.00 / HR
Single Axle Dump Truck	\$70.00 / HR
John Deere W/Flail Mower	\$80.00 / HR
Elgin Sweeper	\$160.00 / HR
Pick Up Truck W/Operator	\$65.00 / HR
Water Tanker	\$65.00 / HR
Compressor Hourly	\$45.00 / HR
Compressor Per Day	\$125.00
Tamper VR12	\$20.00 / HR
Vibrator Roller	\$60.00 / HR
Sewer Flusher	\$75.00 / HR
Kubota (Sidewalk Snow Removal)	\$50.00/Incident
Labourer	\$40.00 / HR
Foreman (Crew Leader)	\$50.00 / HR

CONDITIONS

- All rentals are for a minimum of one (1) hour and invoiced in ½ hour increments thereafter.
- All equipment rates include an operator except the Tamper & Vibrator Roller.
- 5% Administration Fee added to all invoicing.
- 5% GST applicable

TO: Mayor and Council

MEETING DATE: April 22, 2024

FROM: Daniela Dyck, CAO

SUBJECT: Communities in Bloom – Update 2024 Season

RECOMMENDATION:

THAT, the Village of Ashcroft make a request to the Ashcroft Communities in Bloom Society to return the balance of funds remaining in the CiB account to the Village at the end of the 2024 season;

Alternate:

THAT, the Village of Ashcroft supports the Communities in Blooms ongoing efforts for 2025 and onward to plant the flower beds at the Old Fire Hall until the remaining funds are spent with a caveat that an annual expense report be submitted to the Village.

PURPOSE:

Provide Council with an update in regards to the Ashcroft Communities' in Bloom Society and the upcoming planting season.

Respectfully Submitted by:



Daniela Dyck,
Chief Administrative Officer

BACKGROUND:

In the past, the Ashcroft Communities' in Bloom Society (CiB) has received an unconditional grant in aid from the Village, with a maximum amount of \$5000. This grant supports their programs aimed at beautifying the community, which includes tasks such as preparing and planting planters throughout the community.

DISCUSSION:

I recently had a discussion with the Chair of CiB Andrea Walker, who informed me that CiB, for practical purposes, is no longer functioning as an active organization. However, Ms. Walker has assured us that for the upcoming 2024 planting season, volunteers have been coordinated to carry out the usual planting and beautification efforts.

Flowers have already been ordered, and there are sufficient funds in the CiB account, eliminating the need for a grant in aid.

Looking ahead to 2025, the Village will take on the responsibility of planting all planters on village property, except for the planter at the Old Fire Hall. Ms. Walker has lovingly tended to this planter for many years and wishes to continue doing so, at least for the time being. However, it's important to note that business owners with planters will be informed that 2024 marks the final year of CiB's free planting services. Going forward, they will need to assume responsibility for their own planters.

Ms. Walker proposed that in 2025, the situation be monitored, and if business owners fail to plant their own planters, consideration should be given to either selling or relocating them.

Lastly, there's the matter of the remaining funds in the CiB account. Historically, the Village has been the primary contributor to this account, with CiB providing financial statements, budgets, and year-end reports. Now that the committee is inactive, the question arises: should these funds remain in the CiB account for future projects such as Ms. Walker's planting of the Old Fire Hall flower beds, or should they be returned to the Village, and Ms. Walker provided with a budget for the planters?

CONCLUSION:

In conclusion, as we move forward, the Village must adapt to the changes brought about by the inactive status of the Ashcroft Communities' in Bloom Society. Taking on the responsibility of planting village property planters signals a new phase in community beautification. Business owners are urged to assume responsibility for their planters. The fate of remaining CiB funds requires careful consideration for future projects. By working together, we can ensure Ashcroft's continued beauty and vibrancy.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: April 22, 2024
FROM: Margaret Moreira, Economic Development & Tourism Coordinator
SUBJECT: Rebranding Initiative

RECOMMENDATION

THAT Council tasks the Economic Development & Tourism Working Group to execute the Branding exercise outlined in the 2024-2026 Strategic Plan for the Village of Ashcroft.

Purpose

To seek Councils approval for the Economic Development & Tourism Working Group to commence the Branding exercise identified by Council as a strategic priority.

Prepared by:



Margaret Moreira,
Economic Development & Tourism Coordinator,

Approved for submission to Council:



Daniela Dyck,
Chief Administrative Officer

Discussion

The Economic Development & Tourism Working Group is eager to spearhead the Branding exercise outlined in the 2024 – 2026 Strategic Plan. This strategic priority aligns closely with our ongoing and proposed initiatives. In addition, the timing of the branding exercise is crucial, as it directly impacts our ability to move certain projects forward. Notably, we have engaged the services of the graphic designer responsible for the Experience Ashcroft Pocket Guide and the new Art/History Walking Tour, this designer is currently working on the website upgrade. Given our established rapport with this designer, transitioning to the branding exercise would be seamless and cost effective.

Being mindful of Council's directive to prioritize extensive community engagement throughout the branding process, the working group is committed to placing community input at the forefront. This emphasis on gathering input from Ashcroft residents will be pivotal in ensuring that the resulting brand truly represents Ashcroft's unique identity. By actively involving the community in this way, we anticipate fostering a strong sense of support and ownership for the project and developed brand among residents, Council and staff, ultimately enhancing the brands success and impact within the community.

Strategic/Municipal Objectives

2024-2026 Strategic Plan: Goal 1-Governance, Public-Inter-Governmental Engagement

Legislative Authority

Financial Implications

Budget line item (partial grant funding)

Attachment Listing

April 7, 2024

Mayor and Council,
Village of Ashcroft

Dear Mayor and Council,

We are concerned that the mural in Heritage Park gifted to the Village of Ashcroft by our sister city, Bifuka, Japan is in a state of disrepair. In the early days of our sister city agreement, which was signed in 1994, there were a number of exchange visits by councils and students from Bifuka and Ashcroft as well as the school for Japanese students set up by Aki Kanamaru in 1996 at our local high school.

Our mural came as a response to the earlier mural that was painted in Bifuka by Jo Petty and Royden Josephson and a group of Ashcroft High School students in 1997. Our mural, painted in 2000 depicts an important heritage site close to Bifuka and was painted by artists Kazuhiko Nagaki and Mrs. Hiroko Tosaka and a number of Bifuka and Ashcroft high school students.

During the summer of 2013, Mr. Nagaki returned to Ashcroft to touch up the mural and planned to visit again in 2020 to make sure it was holding up well, but Covid prevented him doing so. Also, over time the material given to paint the mural in Bifuka broke down and Royden Josephson and Jo Petty returned there in 2015 to paint a new Ashcroft mural. Sadly, Mr. Nagaki became ill and later died in 2022 before he was able to return to Ashcroft.

In order to properly honour the City of Bifuka's gift to us we need to inform Bifuka City that repairs are needed on our mural. We need to include suggestions of what we can do to repair it and to ask them for suggestions for coming to a plan of action for the repair. We look forward to discussing with Council about how Ashcroft can assist with the repair of the mural.

Yours truly,



Bobby Mishiguchi



Hiroko Kanamaru



Alice Durksen

From: Allen Midgley <caribooal@gmail.com>

Sent: Wednesday, April 17, 2024 3:29 PM

To: Damian Couture <cao@cachecreek.ca>; Courtney Dash <admin@ashcroftbc.ca>; Village of Clinton <admin@village.clinton.bc.ca>; Tricia Thorpe <director.tthorpe@tnrd.ca>; Jim Smith <director.jsmith@tnrd.ca>

Subject: Fwd: Invitation to Stage 2 for 2024-172

Good afternoon,

I am asking if you could give the Bonaparte Watershed Stewardship Society a letter of support for this this stage two of the grant application we have applied for from the real estate foundation to help retain water in our upper water shed with installation of beaver analogs over a two year time frame. If you email me your support as soon as possible I can get it to Kayla by the 22nd to be complete by the 24th as required.

See 2nd stage application request below here.

Al Midgley
President
Bonaparte Watershed Stewardship Society
Box 767
Cache Creek BC
V0K 1H0
778 207 7468
caribooal@gmail.com



Real Estate Foundation of BC
460-355 Burrard St
Vancouver, BC, V6C 2G8

604-688-6800
grants@refbc.ca
refbc.ca

Thank you for submitting a Stage 1 grant application to the Real Estate Foundation of BC. **We are pleased to invite a Stage 2 grant application from Bonaparte Watershed Stewardship Society for your project Cache Creek and Bonaparte Watersheds Restoration and Stewardship Initiative for up to \$150,000.00 over 24 months.**

Our reference number for this project is application # **2024-172**; please quote this in all future correspondence.

The Stage 2 application is due by 5:00pm on Wednesday, April 24th. Your application will be presented for a funding decision by the end of June.

The Stage 2 process is an opportunity to provide more detailed information on your proposal. A [Word template of the Stage 2 Application Form](#) is available for you to preview and draft responses to copy/paste into the online form.

You will be asked to:

1. **Provide a project budget**, (template [here](#)) identifying all sources of revenue for the project (confirmed and pending) and outlining your high level expenditures and where you propose to allocate REFBC funds.
2. **Articulate key project deliverables** (products, processes, activities, major tasks or milestones in your project plan).
3. **Reflect on how your project may advance the principles of UNDRIP** (the United Nations Declaration on the Rights of Indigenous Peoples).

You will also have the opportunity to **submit any supplementary documents or files** you feel strengthen your application. Letters of Support from partners or others in the community are not mandatory, but if you wish to submit these, they can be copies of emails, or letters addressed to other funders.

Hedy Rubin, Grants Program Manager (hedy@refbc.ca | (604) 343-2630 or 1-866-912-6800 ext 102), will be managing your file and will be in touch if there is any specific feedback from the review committee that you may wish to incorporate in your Stage 2 submission.

Please reply all to confirm as soon as possible if you are keen to pursue a Stage 2 application.

Stage 2 Application Process

Your custom Stage 2 Application link is

<https://www.tfaforms.com/5117157?id=a0aJR00009m4x0YAA&signature=m0QJxILGb%2FiTqxBgIF1%2BcTRuDRoyYX3qpHIHo70LiTI%3D>

Do not share this link with anyone outside your organization or project team. We also recommend that only one person be designated to complete the online form at a time. You may wish to use the Word template for team collaboration on the submission.

If you run into any technical issues with the online form, please email grants@refbc.ca or call (604) 343-2629.

Congratulations on making our shortlist during a very competitive grants intake! We can't wait to read more details about your project in Stage 2 of our process.

Sincerely,

The REFBC Grants Team



BRITISH COLUMBIA

VIA EMAIL

Ref: 66489

April 8, 2024

Their Worship Barbara Roden
Mayor of the Village of Ashcroft
Email: broden@ashcroftbc.ca

Dear Mayor Barbara Roden:

On April 5, 2024, I introduced new legislation, Bill 16, intended to support local governments in their efforts to build more affordable and liveable communities. The proposed legislation strengthens the shift towards pro-active zoning by providing local governments with new authorities to secure affordable housing units and site-level infrastructure in new developments and to enable municipalities to adopt bylaws to help tenants facing eviction from redevelopment.

These changes are part of the broader set of local government changes that started in fall 2023 with Bills 44, 46 and 47 to help get more housing built faster while enabling updated and new tools to effectively fund the costs of infrastructure and amenities to support increased housing supply and growth. Those changes will result in fewer site-by-site rezonings, which many local governments currently rely on to secure key outcomes such as affordable housing, tenant protections, and site-level infrastructure. If passed, Bill 16 will provide authorities to local governments to secure these outcomes within a pro-active zoning framework.

Bill 16 will establish a new **Inclusionary Zoning** tool that allows local governments to require affordable housing in new development without relying on the rezoning process and to accept cash-in-lieu of affordable housing or affordable units on a different site by agreement. Local governments will need to undertake a financial feasibility analysis and consultation when developing Inclusionary Zoning bylaws to ensure that enough density is provided to offset the costs of providing affordable housing. They will also need to report annually on the outcomes of Inclusionary Zoning bylaws for transparency and to support provincial monitoring of implementation.

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**Office of the
Minister of Housing**

Website:
www.gov.bc.ca/housing

Mailing Address:
PO Box 9074 Stn Prov Govt
Victoria BC V8W 9E9
Phone: 236 478-3970

Location:
Parliament Buildings
Victoria BC V8V 1X4
Email: HOUS.Minister@gov.bc.ca

The **Density Bonus** tool will be updated to clarify how it is used and to help ensure it works effectively with Inclusionary Zoning. Financial feasibility analysis and consultation will now be required to ensure that Density Bonus provisions are achievable and calibrated to local conditions. The proposed legislation clarifies that local governments can accept cash-in-lieu of affordable units and/or units on a different site. It also clarifies use of Density Bonus authorities in Transit-Oriented Areas (TOAs).

By mid-2025 (or a later date prescribed by regulation) local governments will be required to update all existing density bonus bylaws to comply with the new legislation, and density bonus authorities will only be able to be used above the minimum allowable densities in TOAs.

Bill 16 will also provide municipalities with the authority to develop **Tenant Protection Bylaws** that are implemented at the development permit stage. Municipalities will be able to withhold development permits until owners meet the conditions of the tenant protection bylaws. In addition, municipalities will be able to request information about the effect of proposed redevelopments on tenants, which will give municipalities more data to design tenant protection bylaws.

Lastly, Bill 16 proposes new authorities for local governments to secure site-level infrastructure to service new development without relying on the rezoning process. These changes will give local governments clearer authority to require **works and services** for infill developments (i.e. at the building permit stage). As well, the legislation provides local governments with an expanded list of works and services they can require, including, for example, benches, street lamps, parklets, and sustainable design features like rain gardens. Local governments will also be able to require developments provide land adjacent to developments for new or upgraded roads without subdivision to support alternative transportation, accessibility and safety (such as wider sidewalks, bike lanes, and street trees). The legislation also gives local governments a new authority to define and require **Transportation Demand Management** measures within new developments, which can include, for example, charging stations or secure bicycle parking facilities.

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Their Worship Barbara Roden
Page 3

If Bill 16 is passed, local governments can use the capacity funding distributed in January to adopt these new tools.

The Province will continue to engage and collaborate with local governments to support implementation of the new legislative tools and requirements. Later this year, we will provide guidance for adoption of the new authorities: Inclusionary Zoning and Density Bonus, Works and Services and Transportation Demand Management, and Tenant Protection Bylaws. In the coming months, we will also be providing further guidance to support the implementation of the fall 2023 legislation, including guidance on the Interim Housing Needs Reports and comprehensive guidance on the development finance tools.

I appreciate all the work being undertaken to transition to a pro-active zoning planning framework and to help get more homes built for British Columbians.

Sincerely,



Ravi Kahlon
Minister of housing

pc: The Honourable Anne Kang, Minister of Municipal Affairs
Teri Collins, Deputy Minister, Ministry of Housing
Okenge Yuma Morisho, Deputy Minister, Ministry of Municipal Affairs
Bindi Sawchuk, Assistant Deputy Minister, Ministry of Housing
Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs
Daniela Dyck, City Manager/CAO (daniela@ashcroftbc.ca, cao@ashcroftbc.ca)

Links:

Local Government Housing Initiatives Webpage: [Local government housing initiatives - Province of British Columbia](#)

Bill 16 Announcement: <https://news.gov.bc.ca/releases/2024HOUS0049-000471>

Launch of spring COVID-19 vaccine boosters marks end of respiratory illness season

April 8, 2024

Starting Monday, April 8, 2024, people in British Columbia will have access to a free spring COVID-19 vaccine booster to maintain and extend protection for themselves and their loved ones against serious illnesses from COVID-19.

The spring COVID-19 booster will be available throughout the province at pharmacies, regional health-authority clinics, some primary-care offices, and community health centres. This spring vaccine remains free and available for everyone six months and older.

Given the decreased rates of viral respiratory infections in the community, additional infection prevention and control measures implemented in fall 2023 in health-care settings are no longer required at all times. People are still encouraged to wear masks in health-care settings as appropriate, to continue to cover coughs and stay away from others when feeling sick. Health-care workers will continue to wear appropriate personal protective equipment, such as masks and respirators, in accordance with their point-of-care risk assessments.

While the peak of the respiratory illness season has passed, the SARS CoV-2 virus continues to circulate at lower levels in the community. The protection from infection that COVID-19 vaccines provide decreases over time, particularly in older people, so a spring COVID-19 vaccine booster will ensure people stay protected.

Aligned with advice from the National Advisory Committee on Immunization, B.C. health officials recommend the following people consider receiving an additional dose of the XBB.1.5 COVID-19 vaccine:

- Adults 65 and older
- Indigenous adults 55 and older
- Adult residents of long-term care homes and assisted-living facilities (including those awaiting placement)
- Individuals six months and older who have been diagnosed as clinically extremely vulnerable (a CEV 1 or CEV 2 condition)

B.C.'s COVID-19 spring program is focused on providing vaccines to those most at risk of severe COVID-19 illness or complications, and people who have not yet received an updated vaccine dose. However, anyone who feels they would benefit from an additional dose of the XBB.1.5 COVID-19 vaccine can contact the call centre at [1 833 838-2323](tel:18338382323) to book an appointment or walk into a pharmacy where the vaccine is available. Vaccine appointment capacity is available in all regions.

The 2023-24 respiratory illness immunization campaign was launched to the general population on Oct. 10, 2023. As of end of day March 31, 2024, B.C. had administered 1,457,246 doses of COVID-19 vaccines and 1,562,023 doses of influenza vaccines.

Quick Facts:

- Invitations will start going out on Monday, April 8, 2024; reminders will be sent out to those who have not yet received an XBB.1.5 dose and to those who fit the listed categories.
- There are approximately 3.9 million people in B.C. who have not received a COVID-19 XBB.1.5 vaccine.
- B.C. has more than 900,000 doses of Moderna and Pfizer COVID-19 vaccines (adult, infant and pediatric) in stock and approximately 13,000 doses of the Novavax COVID-19 vaccine in stock for those requiring a non-mRNA vaccine.

Learn More:

People who want a notification to book an appointment, or who are not yet registered, are encouraged to do so by visiting: <https://www2.gov.bc.ca/gov/content/covid-19/vaccine/register>

For more information about the COVID-19 vaccine,

visit: <https://www2.gov.bc.ca/gov/content/covid-19/vaccine/register#howto>

[Read the original release on BC Gov News](#)

SD#74 BOARD BULLETIN



APRIL 2024

Board of Education

Valerie Adrian, Trustee – Rural Area B

Larry Casper, Co-Chair – Rural Area A

Jordan Lawrence, Trustee – Rural Area C

Carmen Ranta, Co-Chair – Rural Area D

John Roberge, Trustee – Village of Ashcroft

Orra Storkan, Trustee – District of Lillooet

Connor Thomas, Trustee – Rural Area E



The Board of Education is inviting feedback from the public regarding the draft 2024-2025 budget. Feedback will be shared with the Board at its May 7 Open Meeting. Budget information can be found on the District Website www.sd74.bc.ca. To provide feedback please submit your response via the online survey.

Board Policies

The Board of Education is responsible for developing and implementing policies for the District. Regular policy review and revision are an important part of a policy development and management plan, and something that the Board remains focused on to ensure policies remain accurate and relevant. At its April 7 Board Meeting, the Board approved eight policy amendments. To view these, and a complete list of current policies, please visit the website using the link below:

<https://sd74.civicweb.net/filepro/documents/9/>



Board Welcomes New Trustee

At its April 2 Board of Education Meeting, Connor Thomas took his oath of office and joined the Board. The Board extends a warm welcome to Connor and look forward to working with him. **Watch for Connor's bio and picture next month!**



Bringing Outdoor Learning into the Classroom: The land came to the classroom in the first week back in school after spring break when chicks and a rescue chicken were brought in for a visit to Sara Ferguson's Kindergarten classroom at Cayoosh Elementary School. These young learners got to meet chicks and a chicken from the farm of our Seamless Day Kindergarten staff member's farm, Denika Hoegler. Learning about how chicks grow and how farmers take care of the chicks from egg to chicken piqued the curiosity of the children. Students were very gentle and respectful of the feathered friends brought into their classroom and they had many questions about their visitors! The activity promotes compassion, curiosity, and experiential learning.

Michelle Stoney, Artist in Residence: Starting April 2, 2024, Desert Sands Community School has been sponsoring Michelle Stoney, as an artist in residence. Michelle was raised in the Gitksan territory, in the house of Delgamuukw and graduated from Emily Carr University. She is an gifted acrylic painter, jeweler, sculptor and muralist. During her two week residence at DSCS, she is working with all students, kindergarten through grade 12, to complete a Northwest Coast Formline inspired piece of art. She will also be working with small groups of art-focused high school students to complete a mural on the exterior of the school. This is an amazing opportunity to expose our students to accomplished artists and role models.





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Prince George, BC V2L 3L2
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Fax: 250-561-2563

info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

April 16, 2024

Village of Ashcroft
PO Box 129
Ashcroft, BC V0K 1A0

Attention: Mayor Barbara Roden

**Subject: 2024 Economic Development Capacity Building
Northern Development Project Number 9136 20**

Thank you for your application to the 2024 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to \$50,000 to support wages for the Economic Development & Tourism Coordinator position.

Any changes to the budget require prior approval from Northern Development before proceeding.

Funding under this program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is due by February 28, 2025. Reporting materials can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/.

The Northern Development Board wants to see the Village of Ashcroft reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,
Northern Development Initiative Trust

c: Daniela Dyck, Chief Administrative Officer, Village of Ashcroft
Margaret Moreira, Economic Development and Tourism Coordinator, Village of Ashcroft

April 16, 2024

To British Columbia Municipalities

Dear Mayor and Members of Council:

Re: Support for Resolution Black Bear Cub Conflict Response by British Columbia Conservation Officer Service

At it's Regular Meeting held on Monday, February 26, 2024 the District of North Vancouver Council unanimously passed the following motion:

RECOMMENDATION:

THAT the Union of British Columbia Municipalities resolution Black Bear Cub Conflict Response by British Columbia Conservation Officer Service is supported for Lower Mainland Local Government Association consideration:

WHEREAS *the British Columbia Conservation Officer Service currently can independently decide how to handle black bears and cubs in conflict situations, without the oversight of an independent external public board;*

AND WHEREAS *there is no mandate for orphaned black bear cubs to be taken to a Wildlife Sanctuary for health assessment and treatment by a qualified wildlife veterinarian, and be the sole authority to perform a humane euthanasia of black bear cubs if needed.*

THEREFORE BE IT RESOLVED *that the Union of British Columbia Municipalities request the Province of British Columbia to initiate changes to the British Columbia Conservation Officer Service, Human-Black Bear (Single) Conflict Response Guideline, to include a review of actions through an independent civilian-led oversight board, orphaned bear cubs to be transported to a wildlife sanctuary for health assessment of cubs by qualified wildlife veterinarian, for treatment or euthanasia, and an audit done by the Solicitor General on the British Columbia Conservation Officer Service actions, policies and procedures.*

We are anticipating that this will be considered at the upcoming Lower Mainland Local Government Association's Annual Conference, and we would appreciate your support.

Sincerely,



Mayor Mike Little

APRIL

Motion No.	Motion	Staff Responsible	Comments	Time line	Status
2024 MOTIONS					
R-2024-62	THAT, Council direct staff to assemble an “Explore Ashcroft” basket with local and artisan items Friendly amendment – Include a succulent xeriscape item	CAO	CAO to put together		in-progress
R-2024-63	THAT, on May 1st the Village of Ashcroft move directly to a stage 2 watering restrictions	CAO/EA/EDT	LED/Mailout/Social Media/Website		completed
R-2024-65	THAT, Council approves the Ashcroft Farmers Market and Artisans Co-op’s request for the road closure of Railway Ave. on Sundays between 6th and 7th Street from 7:45 am – 2:00 pm beginning May 12th and ending October 13, 2024.	CAO	Notify Farmers Market of approval for road closure for Railway Ave.		completed