



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, APRIL 24, 2023

Please be advised that the HUB Online Network will record and broadcast or live stream today’s Council meeting.

**CALL TO ORDER**

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, April, 24, 2023 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Tuesday, April 11, 2023 <b>M/S</b> <i>THAT, the Minutes of the Regular Meeting of Council held Tuesday, April 24, 2023 be adopted as presented.</i>	P. 1-3
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**3. DELEGATIONS**

3.1	Deb Tedford, President – Thompson View Manor Society (TMVS) – Invitation to present to Council and Update on the expansion of TVMS	P. 4-5
3.2	Kat Chatten, Desert Mesa Club Member – Regional Chamber of Commerce	P. 6

**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS/POLICIES**

5.1	Bylaw No. 860 – Village of Ashcroft Financial Plan, 2023 <b>M/S</b> <i>THAT, Village of Ashcroft Financial Plan Bylaw No. 860, 2023, be read a first, second and third time.</i>	P. 7-10
5.2	Bylaw No. 861 – Village of Ashcroft Tax Rates, 2023 <b>M/S</b> <i>THAT, Village of Ashcroft Tax Rates Bylaw No. 861, 2023, be read a first, second and third time.</i>	P. 11-12



5.3	CFO Report – Bylaw No. 862 – Growing Communities Reserve Fund Establishment Bylaw, 2023 <b>M/S</b> <i>THAT, Growing Communities Reserve Fund Establishment Bylaw, 2023, be read a first, second and third time.</i>	P. 13-18
5.4	CAO Report – Bylaw No.863 – Village of Ashcroft Outdoor Burning Amendment Bylaw, 2023 <b>M/S</b> <i>THAT, Village of Ashcroft Outdoor Burning Amendment Bylaw No. 863, 2023 be read a first, second and third time.</i>	P. 19-22

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CFO Report – Approval of 2022 Audited Financial Statements <b>M/S</b> <i>THAT, Council approve the 2022 Audited Financial Statements as presented.</i>	P. 23-55
6.2		
<b>FOR INFORMATION</b>		
6.3		

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Jessica Clement, on behalf of the Ashcroft & Area Community Resources Society – Request to Declare Emergency Preparedness Week in the Village of Ashcroft May1-5, 2023 <b>M/S</b>	P. 56
<b>FOR INFORMATION</b>		
7.	School District 74 – News Release: Principal Merke	P. 57
7.	Tree Workshop – April 25 <sup>th</sup> at the Ashcroft HUB	P. 58
7.	Information Correspondence Flip Chart	P. 59

**8. UNFINISHED BUSINESS**

8.1	Task Manager – Motion Tracker	P. 60
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	EDTC Report – Visitor Information Booth <b>M/S</b> <i>THAT, Council approves changing the location of the VIC from the booth at Heritage Park to the lobby of the Ashcroft Museum.</i>	P. 61
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**11. COUNCIL REPORTS**

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement – Report	P. 62
11.4	Councillor Davenport	
11.5	Councillor Lambert	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT  
6:00 PM ON TUESDAY, APRIL 11, 2023

**PRESENT:** Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Jessica Clement  
Councillor, Nadine Davenport  
Councillor, Doreen Lambert

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media – 1  
Public – 1

**EXCUSED:**

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Tuesday April 11, 2023, to order at 6:00 pm

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Anstett / Davenport**

*THAT, the Agenda for the Regular Meeting of Council held on Tuesday, April 11, 2023 be adopted as amended. CARRIED. Unanimously. R-2023-45*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, March 27, 2023 <b>M/S Clement / Lambert</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, March 27, 2023 be adopted as amended.</i>	CARRIED Unanimously R-2023-46

**3. DELEGATIONS**

3.1		

**4. PUBLIC INPUT**



All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

Cam Tedford – Railway Ave

Requested clarification regarding public input, specifically the public's ability to speak to any item not just items on the agenda as per the previous meeting.

Reminded Council of the COTW and Regular Meeting Question Period process prior to the adoption of the current Council Procedures Bylaw

Encouraged Council to reconsider opportunity for the public to speak to any item during question period.

**5. BYLAWS/POLICIES**

5.1		
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – Grant In Aid Requests i) South Cariboo Elizabeth Fry Society – Grant In Aid Request for Annual Easter Scavenger Hunt and Donation of a Family Season Pool Pass ii) Desert Mesa Lions – Grant In Aid Request for Annual Ashcroft & District Fall Fair <b>M/S Clement / Davenport</b> <i>THAT, Council approves the Elizabeth Fry Society and Fall Fair grant in aid funding requests as presented.</i>	CARRIED Unanimously R-2023-47
<b>FOR INFORMATION</b>		
6.2		

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	UBCM President Jen Ford – Ministry of Housing would like to invite willing local governments to provide a list of municipally owned land that could potentially be used for housing – Deadline July 31 <sup>st</sup> , 2023 <b>M/S Roden / Clement</b> <i>THAT, the Village of Ashcroft respond to the Minister of Housing's request by forwarding contact information for the Thompson View Manor Society as they are working on increasing housing capacity at their site.</i>	CARRIED Unanimously R-2023-48
<b>FOR INFORMATION</b>		
7.2	Letter from the President, British Columbia Rural Health Network – Rural Health Matters, April 2023 Edition	
7.3	Information Correspondence Flip Chart HUB is part of the Community Response network and will be hosting workshops to stop abuse and neglect	
	Receive Items 7.2 - 7.3 for Information	



**8. UNFINISHED BUSINESS**

8.1	Task Manager – Motion Tracker – Receive for Information	
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1		
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**11. COUNCIL REPORTS**

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report – commented on how interesting and educational the Fire Department exercise was to watch. Receive for Information	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<b>M/S Roden / Clement</b> <i>THAT, Council move to a Closed Meeting under the Community Charter Section 90.1(g) litigation or potential litigation affecting the municipality.</i>	<b>CARRIED Unanimously R-2023-49</b>
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Tuesday April 11, 2023, at 7:30 pm.

Certified to be a true and copy of the Minutes for the Regular Meeting of Council held Tuesday, April 11, 2023.

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor

**From:** Deborah Tedford <[dbx.ashcroft@gmail.com](mailto:dbx.ashcroft@gmail.com)>  
**Sent:** Monday, April 3, 2023 8:28 AM  
**To:** Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)>  
**Subject:** Re: Invitation to Present to Council

Good morning!

Please - let's bump to April 24th.

Thanks!

Deb

On Apr 3, 2023, at 8:26 AM, Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)> wrote:

Hi Deb, are you still prepared to be a delegation at the April 11<sup>th</sup> Council meeting? April 10<sup>th</sup> is a stat for us.... If you prefer we can bump it to April 24<sup>th</sup>. Please let me know asap.

Thanks  
Daniela

**From:** Deborah Tedford <[dbx.ashcroft@gmail.com](mailto:dbx.ashcroft@gmail.com)>  
**Sent:** Friday, February 24, 2023 8:36 AM  
**To:** Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)>  
**Subject:** Re: Invitation to Present to Council

Thank you Daniela!

Yes, I would be pleased to make a short presentation at a Council meeting.

My preference would be April 10th ... as then I may have updated news re: BC Housing Call for Proposals. I am ever the optimist. lol

Or - if more convenient for you ... perhaps March 27th.

Please let me know what is most suitable for your process.

Thank you for this opportunity.

Deb Tedford  
Chair  
Thompson View Manor Society

On Feb 23, 2023, at 10:53 AM, Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)> wrote:

Hi Deb,

I hope this email finds you well.

At the February 13, 2023 Regular meeting of Council, Council was intrigued by the TVMS's plans to expand the facility. It was suggested that an invitation be extended to you to come to a future Council meeting as a delegation and present your exciting project to Council.

If you are willing to join Council for a future meeting, please respond to this email and I will coordinate the delegation. I look forward to your reply.

My best  
Daniela

*Daniela Dyck  
Chief Administrative Officer*

Village of Ashcroft  
PO Box 129  
Ashcroft, BC V0K 1A0  
Phone: (250)453-9161  
[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)

<image001.png>

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## INFORMATION FOR DELEGATIONS

In order to appear before Council as a delegation, please take the time to complete this form. It will help you in providing Council and staff with an overview of your presentation and the key points you wish to bring to their attention. We ask that you keep your presentation to a MAXIMUM of ten (10) minutes so that there will be a reasonable amount of time for Council to address any questions that may arise.

1. Name of Organization or Group (if applicable): Desert Mesa Club
2. Name(s) and title(s) of Person(s) making presentation: \_\_\_\_\_  
Kat Chatten, Desert Mesa Club Member
3. The topic of your presentation: Regional Chamber of Commerce
4. What are you seeking from Council as a result of your delegation's presentation? (i.e. funding, a letter of support, a change in a bylaw or policy, to provide information only):

The Desert Mesa Club is beginning the process to form a Regional Chamber of Commerce that will include Cache Creek, Ashcroft, and Clinton with the opportunity for other communities to join. Our Chamber will facilitate tourism promotion for the area (attend tradeshow, promote local events, produce social media campaigns, etc), workshops and training opportunities in conjunction with local organizations, networking events (fam tours, a recognition award evening, business after business events, etc.), and various other roles. We would like to present to mayor and council information on the Chamber and provide an opportunity for feedback and input on this new venture.

5. If you or your group are seeking some form of financial assistance, please explain why you feel that the Village should be funding your request:

No financial request

6. If seeking financial assistance please attach a budget for your project and expected sources of revenue.
7. If you require a power-point projector or other presentation tool, please advise staff in advance. Paper copies of your presentation should be brought as back up in case of system failure.
8. If you have additional printed materials that you would like Council to read as support for your presentation, please have 7 copies delivered to the office NO LATER THAN the Thursday morning prior to your date of presentation. This will ensure that all Council members receive your materials prior to the meeting and can be better informed as to the background of your presentation.
9. Date requested to make presentation: April 24<sup>th</sup>, 2023 \_\_\_\_\_  
Alternate date (if necessary): April 11<sup>th</sup>, 2023 \_\_\_\_\_
10. You should not expect a decision from Council the same night as your presentation unless it is a time sensitive item.

Thank you for taking the time to prepare yourself and Council members for your presentation. This form and attachments can be dropped off at the Village Office or emailed to [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**BYLAW NO. 860**

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Being a bylaw for the Corporation of the Village of Ashcroft to adopt the Five Year Financial Plan commencing the year 2023.

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The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Five Year Financial Plan Bylaw No. 860, 2023."
2. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw are hereby adopted and are the Five Year Financial Plan of the Village of Ashcroft commencing January 1<sup>st</sup>, 2023.

READ A FIRST TIME THIS                      24<sup>th</sup>                      DAY OF                      April                      , 2023

READ A SECOND TIME THIS                      24<sup>th</sup>                      DAY OF                      April                      , 2023

READ A THIRD TIME THIS                      24<sup>th</sup>                      DAY OF                      April                      , 2023

RECONSIDERED AND ADOPTED THIS                      DAY OF                      May                      , 2023

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Barbara Roden, Mayor

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Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy  
of Bylaw No.860 as adopted by Council.

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Daniela Dyck, Chief Administrative Officer

/YSB

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**BYLAW NO. 860 - SCHEDULE "A"**

**FIVE YEAR FINANCIAL PLAN 2023 - 2027**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Revenues</b>					
Property Taxes	1,539,972	1,578,471	1,617,933	1,658,381	1,699,841
Parcel Taxes	166,000	166,000	166,000	166,000	166,000
Fees and Charges					
Sales of Services	326,800	326,800	326,800	326,800	326,800
Other					
User Fees	995,000	995,000	995,000	995,000	995,000
Borrowing Proceeds - MFA	0	0	0	0	0
Other Revenue					
Interest	94,000	115,000	115,000	115,000	115,000
Grants/Other Gov'ts.	3,039,942	850,000	850,000	850,000	850,000
Other	115,432	101,000	101,000	101,000	101,000
Services to Other Gov'ts.	30,000	30,000	30,000	30,000	30,000
Transfers from Funds					
Reserve Funds	0	0	0	0	0
DCC	0	0	0	0	0
Transfer form Equity	606,959	589,000	589,000	589,000	589,000
Accumulated Surplus	374,608	0	0	0	0
<b>Total Revenue</b>	<b>7,288,713</b>	<b>4,751,271</b>	<b>4,790,733</b>	<b>4,831,181</b>	<b>4,872,641</b>
<b>Expenses</b>					
Debt Interest	0	0	0	0	0
Debt Principal	0	0	0	0	0
Capital Expenditure	2,880,000	321,300	270,397	246,607	170,043
Deficiency	0	0	0	0	0
Other Municipal Purposes	0	0	0	0	0
General Municipal	2,311,505	2,300,000	2,357,500	2,416,438	2,476,848
Fire Protection	195,196	195,000	195,000	195,000	195,000
Water	558,859	500,000	556,800	556,800	556,800
Sewer	432,065	440,000	440,000	440,000	440,000
Transfer to	0	0	0	0	0
Reserve Funds	304,129	405,971	382,036	387,337	444,949
Amortization Expense	606,959	589,000	589,000	589,000	589,000
Accumulated Surplus	0	0	0	0	0
<b>Total Expenses</b>	<b>7,288,713</b>	<b>4,751,271</b>	<b>4,790,733</b>	<b>4,831,181</b>	<b>4,872,641</b>

**Village of Ashcroft  
2023-2027 Financial Plan  
Statement of Objectives and Policies  
Schedule 'B' of Bylaw No. 860**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Ashcroft (Town) is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**Funding Sources**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2023. Property taxes form the greatest proportion of revenue. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult to fund on a user-pay basis. These include services such as general administration, fire protection, police services, bylaw enforcement and street lighting.

User fees and charges form the second largest portion of planned revenue. Many services can be measured and charged on a user basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

**Objective**

- Over the next five years, the Village of Ashcroft will balance the proportion of revenue that is received from user fees and charges with the projected funds operations require.

**Policies**

- The Village will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

**Table 1: Sources of Revenue**

Revenue Sources	% of Total Revenue	Dollar Value
Property Taxes *	21%	\$ 1,539,972
Parcel Taxes	2%	\$ 166,000
Sales of Service	18%	\$ 1,321,800
Grants/Transfers	56%	\$ 4,051,509
Borrowing Proceeds	0%	\$ -
Other Sources	3%	\$ 209,432
<b>Total</b>	<b>100%</b>	<b>\$ 7,288,713</b>

\* contains \$223,694 Capital Replacement Reserve funds

**Distribution of Property Tax Rates**

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Town services.

**Objectives**

- Maintain the property tax rate as low as possible while still providing for future needs.

**Policies**

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. New investment from these areas will help offset tax increases while providing more revenue for the Village.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village of Ashcroft’s tax burden relative to other municipalities in British Columbia.

**Table 2: Distribution of Property Tax Rates**

<b>Property Class</b>	<b>% of Total Property Taxation</b>	<b>Dollar Value</b>
Residential (1)	54%	\$ 834,923
Utilities (2)	10%	\$ 156,393
Light Industrial (5)	7%	\$ 107,353
Business and Other (6)*	27%	\$ 422,898
Recreation/Non-profit (8)	0%	\$ 698
Farmland (9)	1%	\$ 17,707
<b>Total</b>	<b>100%</b>	<b>\$ 1,539,972</b>

**Permissive Tax Exemptions**

- The Annual Municipal Report for 2022 contains a list of permissive exemptions granted for the taxation year and the amount of revenue foregone. The list demonstrates the policy of council that permissive exemptions are granted to not-for-profit institutions that form a valuable part of our community. These include religious institutions and some recreational facilities and service organizations.

**Objective**

- To ensure permissive tax exemptions are utilized to maximize the benefit to the municipality and citizens.

**Policy**

- To maintain permissive exemptions for religious institutions, recreational facilities, and service organizations.

**Capital Asset Reserve**

- In 2011 the Village recognized the need to accumulate funds to pay for future replacement of infrastructure. Accordingly, a separate tax was established and funds collected are accounted for separately from general municipal taxes.

**Objective**

- To establish a reserve to fund future infrastructure replacement.

**Policy**

- To supplement revenues from government grants wherever possible to lessen the amount of funds utilized from the reserve fund.
- To seek out projects which will reduce the operating costs of the Village enabling them to repay funds back into the reserve over time.

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 861

Being a bylaw for the levying of rates for municipal, hospital, and regional district purposes for the year 2023.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2023:
  - a. For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general and municipal purposes, rates appearing in column "A" of the schedule attached hereto and forming a part hereof.
  - b. For capital asset reserve purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of the schedule attached hereto and forming a part hereof.
  - c. For hospital purposes on the assessed value of land and improvements taxable for hospital district purposes, rates appearing in column "C" of the schedule attached hereto and forming a part hereof.
  - d. For Thompson-Nicola Regional District purposes on the assessed value of land and improvements for hospital district purposes, rates appearing in column "E" of the schedule attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rates Bylaw No. 861, 2023".

READ A FIRST TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A SECOND TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A THIRD TIME THIS 24<sup>th</sup> DAY OF April , 2023

RECONSIDERED AND ADOPTED THIS DAY OF May , 2023

Barbara Roden, Mayor

Certified to be a true and correct copy of Bylaw No. 861 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

Daniela Dyck, Chief Administrative Officer

YSB/kw

**BYLAW NO. 861**

**SCHEDULE A - TAX RATES 2023**

Property Class	Tax Rates (dollars of tax per \$1000 taxable value)					
	A General Municipal	B Capital Reserve	C Regional Hospital District	D Improvement District	E Regional District	F Specified Area
1. Residential	2.4814	0.4380	0.2990		0.6228	0.0000
2. Utility	28.6617	5.0588	1.0464		2.1797	0.0000
2. Utility (Tax Limit Area)	2.9144	0.5144	1.0464		2.1797	0.0000
5. Light Industry	16.8902	2.9811	1.0165		2.1174	0.0000
6. Business	12.0129	2.1203	0.7325		1.5258	0.0000
8. Rec/Non Profit	5.7800	1.0202	0.2990		0.6228	0.0000
9. Farm	11.2011	1.9770	0.2990		0.6228	0.0000

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** April 24, 2023  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Establish Growing Communities Reserve Fund

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### **Purpose**

To have first three readings of the Bylaw 862 to establish the Growing Communities Reserve Fund

### **Recommendation**

First three readings of Bylaw 862.

### **Alternatives**

NA

### **Discussion**

The provincial government provided Ashcroft \$1,076,000 grant under the Growing Communities Fund with provision that funds be placed into a segregated reserve fund established by bylaw under section 188 of the Community Charter. To ensure transparency Ashcroft will be required to annually report how it spends the funds, very similar to the reporting requirements for Covid funds.

### **Strategic/Municipal Objectives**

Financial stewardship

### **Legislative Authority**

NA

### **Financial Implications**

NA

### **Attachment Listing**

Letter from Ministry of Municipal Affairs.

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**Prepared by:**



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Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



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Daniela Dyck,  
Chief Administrative Officer





March 16, 2023

Ref: 271994

Their Worship Mayor Barbara Roden  
Village of Ashcroft  
PO Box 129  
Ashcroft BC V0K 1A0

Dear Mayor Roden:

The population of B.C. has increased consistently over the past decade and is projected to keep growing in the next 10 years. The provincial government understands the need to facilitate greater housing supply for our growing population. The province will support local governments in addressing the multiple funding and financing constraints to aid in the construction of infrastructure and amenities for all B.C. communities. Local governments' investment in core community infrastructure and amenities increases the amount of land that is ready to be developed to a higher density.

The Government of B.C. has invested considerable resources in infrastructure and amenities in the past 10 years and has strategically leveraged federal funding to that effect. More than \$1.6 billion in federal and provincial funding have been invested in our communities since 2018 through the Investing in Canada Infrastructure Program. However, as there is still more to be done for infrastructure and amenities, the provincial government is pleased to provide the **Growing Communities Fund (GCF)** for local governments province-wide.

As a one-time grant, the GCF will provide up to \$1 billion through direct grants to local governments to support all B.C. communities, with a focus on those communities that need to increase the pace and scale of housing supply. The principal objective of the GCF is to increase the local housing supply with investments in community infrastructure and amenities. Municipalities are encouraged to work closely with adjacent local First Nations, in recognition of the *Declaration on the Rights of Indigenous Peoples Act*, as this collaboration strengthens our communities and regions.

The funding provided through the GCF should be limited to one-off costs needed to build required infrastructure and amenities rather than funding ongoing or operational activities. These funds are to be incremental to currently planned investments and should accelerate the delivery of capital projects. Eligible costs are as follows:

- Public drinking water supply, treatment facilities and water distribution;
- Local portion of affordable/attainable housing developments;

.../2

- Childcare facilities;
- Municipal or regional capital projects that service, directly or indirectly, neighbouring First Nation communities;
- Wastewater conveyance and treatment facilities;
- Storm water management;
- Solid waste management infrastructure;
- Public safety/emergency management equipment and facilities not funded by senior level government;
- Local road improvements and upgrades;
- Sidewalks, curbing and lighting;
- Active transportation amenities not funded by senior level government;
- Improvements that facilitate transit service;
- Natural hazard mitigation;
- Park additions/maintenance/upgrades including washrooms/meeting space and other amenities; and
- Recreation-related amenities.

Further to the above-noted capital costs, one-off costs can include:

- Costs of feasibility studies (including infrastructure capacity assessment); other early-stage development work; costs of designing, tendering and acquiring land (where it is wholly required for eligible infrastructure projects); constructing eligible infrastructure projects; and, in limited situations, non-capital administrative costs where these are necessary, for example adding staff capacity related to development or to establish complementary financing for local government owned infrastructure or amenities.

I am pleased to advise you that the Village of Ashcroft is the recipient of a \$1,076,000 grant under the Growing Communities Fund. This amount will be directly transferred to your local government by March 31, 2023.

Under part 7 of the Local Government Grants Regulations, the amount of the grant to each local government is set by the Minister of Municipal Affairs. The determination of this amount was based on a formula that applies to all municipalities.

This formula is based on three components: a flat funding amount, an “adjusted population” amount and a “population growth” amount. The flat amount is \$500,000. The “adjusted population” amount is \$365 per adjusted population. The population adjustment ensures smaller municipalities get a higher per capita share of funding despite larger municipalities receiving more funding in absolute dollars. The “population growth” amount is \$1,000 per capita population growth between 2016 and 2021.

.../3

System Fee

As a condition of this funding, the grant must be placed in a segregated reserve fund established by bylaw under section 188 of the *Community Charter* for the Capital and Planning purposes of the GCF. This fund must be separate from other existing reserve funds. To ensure full transparency regarding the use of funds, your local government will be required to annually report on how it spends this grant. This will be part of the annual financial reporting required under section 167 of the *Community Charter*. Your local government will provide a schedule to the audited financial statements respecting the amount of funding received, the use of those funds and the year-end balance of unused funds. Your local government must continue to annually report on the use of grant money until the funds are fully drawn down.

Further to the financial reporting, an annual report that identifies work-related Housing Needs Reports and pre-zoning requirements, as applicable, is required. The province also encourages highlighting projects that align with provincial priorities such as CleanBC and childcare; as well as those that align with the province's Environmental, Social and Governance framework for capital projects.

Finally, requirements will include parameters for public recognition of the funding related to projects. The province must be consulted prior to any proactive media events or news releases related to the project. Funded projects must also acknowledge the province's contribution through temporary and permanent on-site signage. The provincial government anticipates that the funds will be expended within approximately five years of receipt.

If you have any questions or comments regarding this letter, please feel free to contact the Local Government Infrastructure and Finance Branch by email at: [LGIF@gov.bc.ca](mailto:LGIF@gov.bc.ca). Further information on the program will be available on the following webpage:  
<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/grants/bc-growing-communities-fund>.

The province welcomes this opportunity to support the growth of the supply of housing throughout British Columbia. We believe that this funding will contribute to the capacity of B.C. local governments to provide critical services as our province and economy grows.

Sincerely,



Anne Kang  
Minister

pc: Daniela Dyck, Chief Administrative Officer, Village of Ashcroft  
Yoginder Bhalla, Chief Financial Officer, Village of Ashcroft

**Attachment with Example Calculation for a Municipality with 15,000 People**

Population Range	From	To	Adjustment Factor
1. Very Small	0	2,000	100%
2. Small	2,001	5,000	80%
3. Small-Med	5,001	10,000	60%
4. Medium	10,001	20,000	40%
5. Large-Med	20,001	40,000	20%
6. Large	40,001	150,000	10%
7. Very Large	150,001	900,000	5%

To illustrate, for a city of 15,000 people, the adjusted population is:

- For this first 2,000 residents, adjustment of 100% =  $2,000 \times 100\% = 2,000$
- For the next 3,000 (up to 5,000), adjustment of 80% =  $3,000 \times 80\% = 2,400$
- For the next 5,000 (up to 10,000), adjustment of 60% =  $5,000 \times 60\% = 3,000$
- For the last 5,000 (up to 15,000), adjustment of 40% =  $5,000 \times 40\% = 2,000$

Thus, the city of 15,000 people has an adjusted population of 9,400 (=2,000 + 2,400 + 3,000 + 2,000).

If the city grew by 4,500 people between 2016-2021, the total grant amount is calculated as follows:

Component	Calculation	Result
Flat Funding	\$500,000	\$500,000
Adjusted Population	= $9,400 \times \$365$	\$3,431,000
Population Growth	= $4,500 \times \$1,000$	\$4,500,000
<b>Total Grant</b>		<b>\$8,431,000</b>

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 862

A bylaw to establish the Growing Communities Reserve Fund under section 188 of the Community Charter.

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. Transfer GCF funds received in the amount of \$1,076,000 to the Growing Communities Reserve Fund.
2. Spend monies on eligible projects defined in the letter from Minister of Municipal Affairs dated March 16, 2023.
3. Report annually on spending of the grant, as part of the annual financial report under section 167 of the Community Charter.
4. This bylaw may be cited as "Growing Communities Reserve Fund Establishment Bylaw No. 862, 2023".

READ A FIRST TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A SECOND TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A THIRD TIME THIS 24<sup>th</sup> DAY OF April , 2023

RECONSIDERED AND ADOPTED THIS DAY OF May , 2023

Barbara Roden, Mayor

Certified to be a true and correct copy of Bylaw No. 862 as adopted by Council.

Daniela Dyck, Chief Administrative Officer

Daniela Dyck, Chief Administrative Officer

/ysb

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** April 24, 2023  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Amend Outdoor Burning Bylaw No. 849, 2022

---

### **Purpose**

To amend the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022 to include a schedule for campfire pit inspection renewals.

### **Recommendation**

*THAT, Council approves first, second and third reading of the Village of Ashcroft Outdoor Burning Amendment Bylaw No. 863, 2023, as presented.*

### **Alternatives**

NA

### **Discussion**

This is the first year for campfire pit permit renewals and the Inter-Community Bylaw Enforcement Officer (BEO) is recommending that a schedule for permit renewals be added to Bylaw No. 849, 2022.

The BEO suggests renewing the permit requires less time and a less stringent process as the pit was previously inspected and approved. The renewals are for a matter of record and to ensure the pit continues to meet bylaw requirements for safety.

### **Strategic/Municipal Objectives**

Bylaw Compliance  
Public Safety

### **Legislative Authority**

NA

### **Financial Implications**

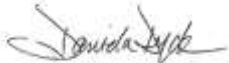
NA

### **Attachment Listing**

Amendment Bylaw No. 863, 2023

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**Respectfully Submitted By:**



---

Daniela Dyck,  
Chief Administrative Officer

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**BYLAW NO. 863, 2023**

---

A bylaw to amend the Corporation of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022

---

The Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “The Village of Ashcroft Outdoor Burning Amendment Bylaw No. 863, 2023.”
2. Bylaw No. 849, 2022 is amended as follows:
  - a) The addition of Schedule “E” Campfire Permit Renewal

READ A FIRST TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A SECOND TIME THIS 24<sup>th</sup> DAY OF April , 2023

READ A THIRD TIME THIS 24<sup>th</sup> DAY OF April , 2023

RECONSIDERED AND ADOPTED THIS DAY OF , 2023

---

Barbara Roden,  
Mayor

---

Daniela Dyck,  
Chief Administrative Officer

Certified to be a true and correct copy  
of Bylaw No. 863, 2023 as adopted by  
Council.

---

Daniela Dyck,  
Chief Administrative Officer



# VILLAGE OF ASHCROFT

601 Bancroft Street, PO Box 129,  
Ashcroft, BC V0K 1A0

PHONE: (250) 453-9161 / FAX: (250) 453-9664

EMAIL: admin@ashcroftbc.ca WEBSITE: www.ashcroftbc.ca

**Bylaw No. 849  
SCHEDULE "E"  
Village of Ashcroft**

## Campfire Permit - Renewal

Applicant: (Please Print) \_\_\_\_\_

Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: Home/Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Firepit's Last Inspection: \_\_\_\_\_

Date of Current Inspection; \_\_\_\_\_ Inspected By: \_\_\_\_\_

Firepit Meets Bylaw Requirements:  Yes  No

***Please see reverse for Conditions and Applicants Signature***

**Campfire Permit Renewal Approved  Yes  No**

\_\_\_\_\_  
**Corporate Officer or designate**

\_\_\_\_\_  
**Date of Issue**

**All campfire permits expire December 31<sup>st</sup> each calendar year, please contact the Village office for renewals.**



**VILLAGE OF ASHCROFT  
BYLAW NO. 849  
SCHEDULE "E"**

**PLEASE READ CAREFULLY AND INITIAL EACH ITEM.**

**By agreeing to these conditions and registering your residential property, you the permit holder are acknowledging that you have read, understood, and will abide by the rules and regulations of this permit.**

**Persons who do not comply with Section 11.1 (b) of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022 may be subject to a fine as per Schedule "A" of this Bylaw.**

1.  Only clean, seasoned firewood - (NO lumber, plywood, leaves, yard waste, construction material waste, plastic, tree, hedge or grass clippings) is permitted to be burned.
2.  Campfires must be on the registered property and are to be no larger than ½ metre in diameter or height.
3.  The permit holder shall have an adult (19 yrs or older) in attendance until the fire is completely extinguished and is responsible for damages caused by the fire to the other person(s) and or property.
4.  The permit holder is responsible for ensuring the campfire is continuously supervised and controlled by a competent adult equipped with and knowledgeable in the use of extinguishing equipment and materials.
5.  A water supply must be provided with the ability to completely extinguish the fire.
6.  Winds must be less than 15km an hour. NOTE: At 15 km leaves and twigs are constantly moving and a light flag is extended. At 19 km dust rises from dry ground.
7.  Burning shall be conducted a minimum of 3m (10 ft.) away from dry grass, underbrush, standing or felled timber, buildings and other combustible material. Smoke from the campfire must not create a nuisance to other persons in the vicinity.
8.  Must be contained within a fire pit, constructed on mineral soil and within an acceptable outdoor burning appliance as defined in this bylaw. Fire pit must be inspected and approved by the Bylaw Enforcement Officer, Fire Chief or designate.
9.  This permit may be cancelled by the Fire Chief or Corporate Officer at any time.
10.  Violation of this permit, by the PERMIT HOLDER constitutes a violation of the Village of Ashcroft Outdoor Burning Bylaw No. 849, 2022. The PERMIT HOLDER may be liable for costs associated to a fire department response as per Schedule "A" of this bylaw.
11.  A copy of this permit must be available for viewing by the Fire Chief or designate and Bylaw Enforcement Officer on request.

**Please be advised; if and when an open fire ban for the Village of Ashcroft boundaries occurs, you will be notified by email. At that time your campfire permit will be under suspension until further notice. Failure to comply with this prohibition and restrictions may result in a fine for each individual on scene. **Permit expires December 31<sup>st</sup> each calendar year.****

\_\_\_\_\_  
Signature of Permit Holder

\_\_\_\_\_  
Date

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** April 24, 2023  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Approval of Audited Statements

---

**Purpose**

To approve audited financial statements for 2022.

**Recommendation**

Approve audited statements.

**Alternatives**

NA

**Discussion**

The audited statements were presented to council and the public on March 27, 2023, with a clean audit opinion.

**Strategic/Municipal Objectives**

Financial stewardship

**Legislative Authority**

NA

**Financial Implications**

NA

**Attachment Listing**

Audited Statements

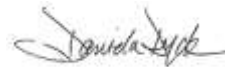
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**Prepared by:**



Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**FINANCIAL STATEMENTS**

**December 31, 2022**

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

INDEPENDENT AUDITOR'S REPORT

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

CONSOLIDATED STATEMENT OF ACCUMULATED SURPLUS

CONSOLIDATED STATEMENT OF OPERATIONS

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

CONSOLIDATED STATEMENT OF CASH FLOWS

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

APPENDIX 1

STATEMENT OF FINANCIAL ACTIVITIES - SEGMENTED

APPENDIX 2

**SUPPLEMENTARY INFORMATION:**

**FUND STATEMENTS:**

GENERAL REVENUE FUND

SCHEDULES 1 - 3

WATER REVENUE FUND

SCHEDULES 4 - 5

SEWER REVENUE FUND

SCHEDULES 6 - 7

STATUTORY RESERVE FUNDS

SCHEDULE 8

**COVID-19 SAFE RESTART GRANTS FOR LOCAL GOVERNMENTS:**

STATEMENT OF GRANT EXPENDITURES

SCHEDULE 9

## MANAGEMENT'S RESPONSIBILITY FOR REPORTING

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

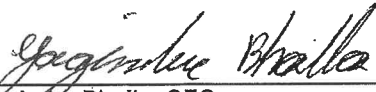
The Village maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Village's assets are appropriately accounted for and adequately safeguarded.

The Village Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements.

The Audit Committee reviews the Village's consolidated financial statements and recommends their approval to Village Council. The Audit Committee meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the consolidated financial statements and the external auditors' report. The Mayor and Council take this information into consideration when approving the consolidated financial statements for issuance to the residents. The Mayor and Council also consider the engagement of the external auditors.

The consolidated financial statements have been audited by Grant Thornton LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers. Grant Thornton LLP has full access to the Council and management.

On behalf of The Corporation of the Village of Ashcroft

  
\_\_\_\_\_  
Yoginder Bhalla, CFO

03/27/2023  
Date

## INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council,  
THE CORPORATION OF THE VILLAGE OF ASHCROFT

### **Opinion**

We have audited the accompanying consolidated financial statements of THE CORPORATION OF THE VILLAGE OF ASHCROFT (the Village), which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statement of accumulated surplus, consolidated statement of operations, consolidated statement of change in net financial assets and consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of THE CORPORATION OF THE VILLAGE OF ASHCROFT as at December 31, 2022, and the results of its consolidated operations, consolidated changes in its net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Other Matter**

We draw attention to the fact the supplementary information included in Schedules 1 through 9 do not form part of the financial statements. We have not audited or reviewed this supplementary information and, accordingly, we do not express an opinion, a review conclusion or any other form of assurance on this supplementary information.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Grant Thornton LLP*

Chartered Professional Accountants

Kamloops, Canada  
March 27, 2023

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
December 31, 2022

<b>FINANCIAL ASSETS</b>	<b>2022</b>	<b>2021</b>
Cash and cash equivalents (Note 4)	\$ 1,383,062	\$ 1,076,605
Restricted cash and cash equivalents (Note 4)	3,391,818	3,024,821
Accounts receivable (Note 5)	447,120	657,809
Taxes and utilities receivable	<u>257,833</u>	<u>193,407</u>
	<u><b>5,479,833</b></u>	<u><b>4,952,642</b></u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	615,074	541,374
Deferred revenue (Note 6)	<u>7,167</u>	<u>240,747</u>
	<u><b>622,241</b></u>	<u><b>782,121</b></u>
<b>NET FINANCIAL ASSETS</b>	<u><b>4,857,592</b></u>	<u><b>4,170,521</b></u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Note 7)	17,649,825	17,102,225
Prepaid expenses	<u>48,792</u>	<u>33,958</u>
	<u><b>17,698,617</b></u>	<u><b>17,136,183</b></u>
<b>ACCUMULATED SURPLUS (Note 8)</b>	<u><b>\$ 22,556,209</b></u>	<u><b>\$ 21,306,704</b></u>

COMMITMENTS AND CONTINGENCIES (Note 9)

APPROVED ON BEHALF OF MAYOR AND COUNCIL:


---

Yoginder Bhalla, CFO

See accompanying notes to financial statements.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
CONSOLIDATED STATEMENT OF ACCUMULATED SURPLUS  
Year ended December 31, 2022**

---

	<b>2022</b>	2021
ACCUMULATED SURPLUS, beginning of year	<b>\$ 21,306,704</b>	\$ 19,863,904
ANNUAL SURPLUS	<u><b>1,249,505</b></u>	<u>1,442,800</u>
ACCUMULATED SURPLUS, end of year	<u><b>\$ 22,556,209</b></u>	<u>\$ 21,306,704</u>

See accompanying notes to financial statements.



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**CONSOLIDATED STATEMENT OF OPERATIONS**  
Year ended December 31, 2022

	Budget (Note 14)	2022	2021
<b>REVENUES:</b>			
Municipal taxation (Note 11)	\$ 1,551,784	<b>\$ 1,708,939</b>	\$ 1,521,930
Sales of services	1,252,080	<b>1,283,021</b>	1,357,164
Government transfers (Note 12)	2,117,000	<b>1,890,446</b>	2,058,671
Licenses, permits, penalties and fines	118,150	<b>267,377</b>	230,743
	<u>5,039,014</u>	<u><b>5,149,783</b></u>	<u>5,168,508</u>
<b>EXPENSES:</b>			
General government services	534,487	<b>605,006</b>	650,445
Protective services	161,382	<b>195,138</b>	218,257
Transportation services	669,134	<b>695,143</b>	643,895
Environmental and public health services	310,535	<b>284,344</b>	278,372
Recreational and cultural services	704,537	<b>863,101</b>	759,152
Water and sewer services	1,243,431	<b>1,257,546</b>	1,175,587
	<u>3,623,506</u>	<u><b>3,900,278</b></u>	<u>3,725,708</u>
<b>ANNUAL SURPLUS</b>	<b>\$ 1,415,508</b>	<b>\$ 1,249,505</b>	<b>\$ 1,442,800</b>

See accompanying notes to financial statements.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS  
Year ended December 31, 2022**

	Budget	2022	2021
ANNUAL SURPLUS	\$ 1,415,508	<b>\$ 1,249,505</b>	\$ 1,442,800
Acquisition of tangible capital assets	(2,812,000)	<b>(1,161,195)</b>	(2,444,573)
Amortization of tangible capital assets	564,000	<b>613,595</b>	577,111
Change in prepaid expenses	<u>-</u>	<u><b>(14,834)</b></u>	<u>(9,417)</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	(832,492)	<b>687,071</b>	(434,079)
NET FINANCIAL ASSETS, beginning of year	<u>4,170,521</u>	<u><b>4,170,521</b></u>	<u>4,604,600</u>
NET FINANCIAL ASSETS, end of year	<u>\$ 3,338,029</u>	<u><b>\$ 4,857,592</b></u>	<u>\$ 4,170,521</u>

See accompanying notes to financial statements.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
CONSOLIDATED STATEMENT OF CASH FLOWS  
Year ended December 31, 2022**

	<b>2022</b>	2021
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Annual surplus	\$ 1,249,505	\$ 1,442,800
Non-cash changes to operations:		
Amortization	613,595	577,111
(Increase) decrease in:		
Accounts receivable	210,689	(184,209)
Taxes and utilities receivable	(64,426)	(30,777)
Prepaid expenses	(14,834)	(9,417)
Increase (decrease) in:		
Accounts payable	73,700	114,807
Tax sale proceeds payable	-	(283,958)
Deferred revenue	(233,580)	216,946
Cash flows from operations	<u>1,834,649</u>	<u>1,843,303</u>
<b>CASH FLOWS FROM CAPITAL ACTIVITIES:</b>		
Acquisition of tangible capital assets	<u>(1,161,195)</u>	<u>(2,444,573)</u>
Cash flows used in capital	<u>(1,161,195)</u>	<u>(2,444,573)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Statutory reserve fund	(230,601)	152,921
Reserve for future expenditures	(136,396)	273,262
Cash flows from (used in) investing	<u>(366,997)</u>	<u>426,183</u>
<b>INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>306,457</b>	<b>(175,087)</b>
<b>CASH AND CASH EQUIVALENTS, beginning of year</b>	<u><b>1,076,605</b></u>	<u>1,251,692</u>
<b>CASH AND CASH EQUIVALENTS, end of year</b>	<u><b>\$ 1,383,062</b></u>	<u><b>\$ 1,076,605</b></u>

See accompanying notes to financial statements.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 1. ENTITY:**

The Corporation of the Village of Ashcroft was incorporated in 1952 under the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to the residents of the incorporated area. These services include administrative, protective, transportation, environmental, recreational, water, sewer and fiscal services.

**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES:**

Basis of Presentation:

The consolidated financial statements are the responsibility of management and prepared in accordance with Canadian public sector accounting standards (PSAS). The preparation of these consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods. These consolidated financial statements include the operations of the General, Water, Sewer, and Reserve Funds.

Basis of Accounting:

The resources and operations of the Village have been separated for accounting and financial reporting purposes into four funds. Each fund is treated as a separate entity which is identified in its statements of financial position and where applicable, its statements of operations and accumulated surplus. Fund statements are presented as supplementary information to the consolidated financial statements.

- a) **General Revenue Fund:**  
The purpose of the General Revenue Fund is to reflect the operating activities, administration, protection, transportation, environmental & public health, and recreation and cultural services functions of the Village.
- b) **Water Revenue Fund:**  
The purpose of the Water Revenue Fund is to reflect the operating activities related to the treatment and distribution of water throughout the Village.
- c) **Sewer Revenue Fund:**  
The purpose of the Sewer Revenue Fund is to reflect the operating activities related to the treatment of sewage and transportation network of sewer mains and pump stations.
- d) **Reserve Funds:**  
Under the Community Charter of British Columbia, the Council may, by bylaw, establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, the Council may, by bylaw, transfer all or part of the amount to another reserve fund.

Principles of Consolidation:

The consolidated financial statements include the accounts of all funds of the Village. Interfund balances and transactions have been eliminated.

Cash and Cash Equivalents:

The Village's cash and cash equivalents and pooled bond funds are recorded at cost, which approximates market value. Short-term investments are held with the Municipal Finance Authority and are held in short term bonds and a money market fund.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (continued):**

Non-financial Assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the Change in Net Financial Assets for the year.

a) **Tangible Capital Assets:**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Major Asset Category

Buildings	20 to 70 years
Machinery and equipment	5 to 25 years
Pool, arena and other facilities	50 to 100 years
Roads	25 to 75 years
Storm sewer	100 years
Plants and facilities	20 to 70 years
Underground networks	100 years

The Village reviews the useful lives and the carrying values of its tangible capital assets at least annually or more frequently if events or changes in circumstances indicate that the assets might be impaired, by reference to the assets' contribution to the Village's ability to provide services. When assets no longer have any long-term service potential to the Village, the assets are considered to be impaired. An impairment loss is measured at the amount by which the carrying amount of the assets exceeds their fair value, which is estimated as the expected service potential of the assets.

b) **Contributions of Tangible Capital Assets:**

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt.

c) **Leases:**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Revenue Recognition:

Taxation for municipal purposes is recorded as revenue in the period the taxes are levied. Interest is recorded on the accrual basis and is recognized when earned. Grants, contributions and other amounts received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work or for the purchase of tangible capital assets is recorded as revenue in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired. All other sources of revenue are recorded as services are provided.

Government Transfers:

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (continued):**

Municipal Pension Plan:

The Village's pension plan follows the guidelines of the Municipal Pension Plan which is administered by the Province of British Columbia for all British Columbia municipalities. The Village and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers is responsible for administering the plan, including investment assets and administration of benefits. The plan is a multi-employer defined benefit plan. See Note 9 for further details.

Expense Recognition:

Expenses are recorded on the accrual basis and are recognized as they are incurred as a result of the receipt of goods and services or the creation of a legal obligation to pay.

Use of Estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. A significant area requiring management estimates includes the useful life of tangible capital assets. Management reviews these estimates on a periodic basis and, where necessary, makes adjustments prospectively.

Contaminated Sites:

Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made. The Village has not recognized any liabilities for remediation of contaminated sites.

Accrual Method:

The accrual method is used in accounting for all funds.

Segment disclosure

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. The revenues and expenses that are directly attributable to a particular segment are allocated to that segment. Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis.

The segments are as follows:

Government Services – Mayor & Council, Finance, and Human Resources:

The Departments within General Government Services are responsible for adopting bylaws; adopting administrative policy; levying taxes; acquiring, disposing and managing Village assets; ensuring effective financial management; monitoring performance and ensuring that high quality service standards are met.

Protective Services – Fire Protection:

Fire Protection includes all of the operating activities for fire prevention and suppression.

Transportation Services - Public Transit and Street Maintenance:

Public Transit and Street Maintenance involve the repair and maintenance of the road network and traffic services.

Environmental and Public Health Services - Waste Management:

Waste Management includes all of the revenue and expenses related to the collection and disposal of solid waste and community development, tourism and promotional activities.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (continued):**

**Recreational and Cultural Services - Parks, Recreation and Culture:**

The Parks, Recreation and Culture Department is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities, and cultural services.

**Water Services - Water Department:**

The Water Department includes all the operating activities related to the treatment and distribution of water throughout the Village.

**Sewer Services - Sewer Department:**

The Sewer Department operates network sewer mains and pump stations.

**Reserve Funds - Statutory Reserve Funds:**

The Statutory Reserve Fund is comprised of the machinery and equipment replacement reserve and capital works reserve.

**NOTE 3. FUTURE ACCOUNTING CHANGES**

PS 3280 Asset retirement obligations

This section revises and replaces the existing Section PS 3270 Solid Waste Landfill Closure and Post-Closure Liability. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

PS 3400 Revenues

This section establishes standards on how to account for and report on revenue. This section applies to fiscal years beginning on or after April 1, 2023, with early adoption permitted.

PS 3160 Public private partnerships

This section establishes standards on how to account for and report on public private partnerships. This section applies to fiscal years beginning on or after April 1, 2023, with early adoption permitted.

PS 3450 Financial instruments

This section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted. Adoption of this standard requires corresponding adoption of PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation and PS 3041 Portfolio Investments in the same fiscal period.

PS 1201 Financial Statement Presentation

This section revises the general reporting principles and standards for the disclosure of information in the financial statements. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

PS 2601 Financial Currency Translation

This section revises and replaces the existing Section PS 2600 Foreign Currency Translation. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

PS 3041 Portfolio investments

This section revises and replaces the existing Section PS 3040 Portfolio Investments. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

<b>NOTE 4. CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AND CASH EQUIVALENTS:</b>	<b>2022</b>	<b>2021</b>
Statutory Reserve Fund	\$ 2,331,387	\$ 2,100,786
Reserve for future expenditures	<u>1,060,431</u>	<u>924,035</u>
Restricted cash and cash equivalents	<b>3,391,818</b>	3,024,821
Unrestricted cash and cash equivalents	<u>1,383,062</u>	<u>1,076,605</u>
	<b><u>\$ 4,774,880</u></b>	<b><u>\$ 4,101,426</u></b>
Consists of:		
Cash	\$ 3,174,150	\$ 2,531,095
Investments in pooled money market funds (Market Value: \$1,600,730)	<u>1,600,730</u>	<u>1,570,331</u>
	<b><u>\$ 4,774,880</u></b>	<b><u>\$ 4,101,426</u></b>
<b>NOTE 5. ACCOUNTS RECEIVABLE:</b>	<b>2022</b>	<b>2021</b>
Province of BC - Sewer Treatment Plant grant	\$ 80,738	\$ 273,590
Province of BC - Hot Tub Replacement grant	<u>112,386</u>	<u>15,365</u>
Other	<u>253,996</u>	<u>368,854</u>
	<b><u>\$ 447,120</u></b>	<b><u>\$ 657,809</u></b>
<b>NOTE 6. DEFERRED REVENUE:</b>	<b>2022</b>	<b>2021</b>
Federal Gas Tax Agreement - Community Works Fund:		
Opening balance of unspent funds	\$ 11,352	\$ 11,301
Add: Amount received during the year	<u>126,451</u>	<u>247,186</u>
Interest earned	<u>245</u>	<u>51</u>
Less: Revenue recognized during the year	<u>(138,048)</u>	<u>(247,186)</u>
Closing balance of unspent funds	<u>-</u>	<u>11,352</u>
Other Funding:		
Interior Health - Heat Alert & Response Planning Project:		
Opening balance unspent funds	<u>12,500</u>	12,500
Less: Revenue recognized during the year	<u>(12,500)</u>	<u>-</u>
Closing balance of unspent funds	<u>-</u>	<u>12,500</u>
Sewer Revenue - Rural and Northern Communities Program:		
Opening balance of unspent funds	<u>216,895</u>	-
Add: Amount received during the year	<u>-</u>	<u>417,379</u>
Less: Revenue recognized during the year	<u>(209,728)</u>	<u>(200,484)</u>
Closing balance of unspent funds	<u>7,167</u>	<u>216,895</u>
<b>Total</b>	<b><u>\$ 7,167</u></b>	<b><u>\$ 240,747</u></b>



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

**NOTE 6. DEFERRED REVENUE (continued):**

**a) Community Works Fund:**

Community Works funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the local government and the Union of British Columbia Municipalities. Community Works funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

**b) Other Funding:**

Other funding has been deferred until related expenses are incurred.

**c) Rural and Northern Communities Program:**

Clean Water and Wastewater funding is provided jointly by the Government of Canada and the Province of British Columbia. The use of the funding is established by a funding agreement between the local government and the Union of British Columbia Municipalities. Clean Water and Wastewater funding may be used towards eligible costs of the lift station replacement project as specified in the funding agreements.

**NOTE 7. TANGIBLE CAPITAL ASSETS:**

	<b>2022</b>	<b>2021</b>
Tangible capital assets consist of the following:		
Land	\$ 600,280	\$ 600,280
Pool, arena and other facilities	1,392,138	1,096,522
Buildings	662,492	695,438
Machinery and equipment	1,181,315	1,250,238
Roads	440,184	487,804
Storm sewer	356,981	362,226
Plants and facilities	12,119,146	11,690,538
Underground networks	897,289	919,179
	<b>\$ 17,649,825</b>	<b>\$ 17,102,225</b>

For additional information, see the Consolidated Schedule of Tangible Capital Assets (Appendix 1).

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

**NOTE 8. ACCUMULATED SURPLUS:**

**2022**                      **2021**

Accumulated surplus consists of individual fund surpluses and reserves as follows:

Surplus from operations	<u>\$ 1,514,566</u>	<u>\$ 1,179,658</u>
Invested in tangible capital assets	<u>17,649,825</u>	<u>17,102,225</u>
Statutory reserve funds:		
Capital works reserve	2,164,371	1,936,297
Machinery and equipment replacement reserve	<u>167,016</u>	<u>164,489</u>
	<u>2,331,387</u>	<u>2,100,786</u>
Reserves for future expenditure:		
General	363,309	363,309
Fire department	387	385
Roads	58,866	57,622
Transit	95,357	94,256
Water	66,504	66,504
Sewer	<u>476,008</u>	<u>341,959</u>
	<u>1,060,431</u>	<u>924,035</u>
	<u>\$ 22,556,209</u>	<u>\$ 21,306,704</u>

**NOTE 9. COMMITMENTS AND CONTINGENCIES:**

a) Operation and Maintenance Agreement:

The Village has an operating lease for a photocopier and maintenance agreements for the water treatment plant and sewer treatment plant.

Future minimum monthly payments as at December 31, 2022, are as follows:

2023	\$	44,331	
2024		4,237	
2025		4,237	
2026		4,237	
		<u>57,042</u>	
		<u>\$ 57,042</u>	

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 9. COMMITMENTS AND CONTINGENCIES (continued):**

- b) The employer and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2022, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$100,674 (2021 - \$100,982) for employer contributions to the plan in 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

- c) The Village was approved for a Rural and Northern Communities Program grant in the prior year for the replacement of a sewer lift station. The total project is expected to cost \$1.38 million over five years, with the grant from the Province covering 2/5 of the amount and a grant from Canada covering 3/5 of the amount for a total of \$1.38 million. Total costs on this project to the year-end date are \$1,109,471. Total amounts received as revenue from the grant to the year-end date are \$1,105,556.
- d) The Village was approved for an Investing in Canada Infrastructure Program grant in the current year for the retrofit of the Ashcroft Fire Department Hall. The total project is expected to cost \$688,609 over three years, with the grant covering 100% of the amount. Total costs on this project to the year-end date are \$46,698. Total amounts received as revenue from the grant to the year end date are \$39,313.
- e) The Village was approved for an Investing in Canada Infrastructure Program grant in the current year for the Ashcroft Hot Tub Replacement project. The total project is expected to cost \$174,200 over five years, with the grant covering 73.33% of the amount. Total costs on this project to the year-end date are \$197,816. Total amounts received as revenue from the grant to the year-end date are \$127,752. Additional project costs are to be covered by Village sources.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

**NOTE 10. PERPETUAL CARE TRUST FUND:**

The Village operates a cemetery in accordance with the Cemetery and Funeral Services Act. The Village is required to maintain a trust fund which is not included in these consolidated financial statements. Details of the trust funds are as follows:

	<b>2022</b>	<b>2021</b>
BALANCE, beginning of year	\$ 66,157	\$ 64,054
Add:		
Proceeds from sale of plots and monuments	2,518	1,821
Interest earned	<u>1,427</u>	<u>282</u>
 BALANCE, end of year	 <u>\$ 70,102</u>	 <u>\$ 66,157</u>
 The perpetual care trust fund is represented by:		
Cash and short-term investments	\$ 70,384	\$ 66,439
Due to (from) General Revenue Fund	<u>(282)</u>	<u>(282)</u>
	 <u>\$ 70,102</u>	 <u>\$ 66,157</u>

**NOTE 11. TAXATION REVENUE:**

The Village is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	<b>2022</b>	<b>2021</b>
Tax collected:		
General purposes	\$ 1,708,939	\$ 1,521,930
Collections for other governments	<u>1,228,330</u>	<u>1,099,856</u>
	<u>2,937,269</u>	<u>2,621,786</u>
 Less transfers to other governments:		
Province of BC - school taxes	762,741	686,154
Thompson-Nicola Regional District	243,476	211,814
Thompson Regional Hospital District	117,492	105,131
Municipal Finance Authority	69	51
BC Assessment Authority	14,777	12,901
Policing	<u>89,775</u>	<u>83,805</u>
	<u>1,228,330</u>	<u>1,099,856</u>
	 <u>\$ 1,708,939</u>	 <u>\$ 1,521,930</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

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**NOTE 12. GOVERNMENT TRANSFERS:**

Government transfers are a major source of transfers to the Village. Government transfers received are for completed projects that meet the required criteria as set out by the Government body providing the funding. Government transfers do not include grants in lieu of taxes received from the Federal and Provincial governments. In 2022 the Village received and recorded as revenue the following transfers:

	<b>2022</b>	2021
Operating transfers:		
Federal	\$ 248,228	\$ 299,754
Provincial	718,324	688,574
Other governments	<u>395,013</u>	<u>315,353</u>
	<u><b>1,361,565</b></u>	<u>1,303,681</u>
Capital transfers:		
Provincial	<u>528,880</u>	<u>754,990</u>
	<u><b>\$ 1,890,445</b></u>	<u><b>\$ 2,058,671</b></u>

**NOTE 13. CASH FLOW INFORMATION:**

During the year, the Village received \$104,314 (2021 - \$31,240) in interest income.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**  
**December 31, 2022**

**NOTE 14. BUDGET:**

The Financial Plan Bylaw adopted by Council included capital transactions such as acquisition of tangible capital assets, borrowing proceeds for the purchase of capital assets, and debt principal repayments. In addition, internal transfers between services, transfers to reserves, and transfers from surplus were included.

These capital transactions and transfers have been removed from the Financial Plan and presented as the budget in these Financial Statements as follows:

	Financial Plan Bylaw	Adjustments for capital transactions and transfers	Budget
<b>REVENUES:</b>			
Municipal taxation	\$ 1,551,784	\$ -	\$ 1,551,784
Sales of services	1,252,080	-	1,252,080
Government grants	2,117,000	-	2,117,000
Borrowings, licenses, permits, penalties and fines	118,150	-	118,150
Transfer from Surplus	694,684	(694,684)	-
	<u>5,733,698</u>	<u>(694,684)</u>	<u>5,039,014</u>
<b>EXPENSES:</b>			
General government services	534,487	-	534,487
Protective services	161,382	-	161,382
Transportation services	669,134	-	669,134
Environmental and public health services	310,535	-	310,535
Recreational and cultural services	704,537	-	704,537
Water and sewer services	1,243,431	-	1,243,431
Acquisition of tangible capital assets	1,779,200	(1,779,200)	-
Transfer to reserves	330,992	(330,992)	-
	<u>5,733,698</u>	<u>(2,110,192)</u>	<u>3,623,506</u>
<b>ANNUAL SURPLUS</b>	<u>\$ -</u>	<u>\$ 1,415,508</u>	<u>\$ 1,415,508</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS**  
 Year ended December 31, 2022

	General							Water			Sewer			Totals	
	Land	Pool, Arena and Other	Buildings	Machinery & Equipment	Roads	Storm Sewer	Plants & Facilities	Underground Networks	Plants & Facilities	Underground Networks	2021	2022	Totals		
<b>Cost</b>															
Balance, beginning of year	\$ 600,280	\$ 2,421,682	\$ 2,125,482	\$ 2,923,787	\$ 7,356,470	\$ 530,323	\$ 11,270,781	\$ 1,321,839	\$ 3,221,339	\$ 771,997	\$ 32,543,980	\$ 30,147,407			
Add: Additions during the year	-	347,088	-	59,336	-	-	170,923	-	583,848	-	1,161,195	2,444,573			
Transfers	-	-	-	-	-	-	-	-	-	-	-	-			
Less: Disposals during the year	-	-	-	-	-	-	-	-	-	-	-	(48,000)			
Balance, end of year	600,280	2,768,770	2,125,482	2,983,123	7,356,470	530,323	11,441,704	1,321,839	3,805,187	771,997	33,705,175	32,543,980			
<b>Accumulated amortization</b>															
Balance, beginning of year	-	1,325,160	1,430,044	1,673,549	6,868,666	168,087	1,818,500	730,963	983,082	443,694	15,441,755	14,912,644			
Add: Amortization	-	51,472	32,946	128,259	47,620	5,245	257,142	14,170	69,021	7,720	613,695	577,111			
Less: Disposals during the year	-	-	-	-	-	-	-	-	-	-	-	(48,000)			
Balance, end of year	-	1,376,632	1,462,990	1,801,808	6,916,286	173,342	2,075,642	745,133	1,052,103	451,414	16,055,350	15,441,755			
<b>Net Book Value of Tangible Capital Assets</b>	\$ 600,280	\$ 1,392,138	\$ 662,492	\$ 1,181,315	\$ 440,184	\$ 356,981	\$ 9,366,062	\$ 576,706	\$ 2,753,084	\$ 320,583	\$ 17,649,825	\$ 17,102,225			

Included in Pool, Arena and Other (General) is \$244,514 (2021 - \$87,623) of tangible capital assets under construction. These assets have not been amortized.  
 Included in Plants & Facilities (Water) is \$Nil (2021 - \$323,979) of tangible capital assets under construction. These assets have not been amortized.  
 Included in Plants & Facilities (Sewer) is \$1,109,471 (2021 - \$587,662) of tangible capital assets under construction. These assets have not been amortized.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
STATEMENT OF FINANCIAL ACTIVITIES - SEGMENTED  
Year ended December 31, 2022**

	Government Services	Protective Services	Transportation Services	Environmental & Public Health Services	Recreational & Cultural Services	Water Services	Sewer Services	Reserve Funds	Total 2022	Total 2021
<b>REVENUES:</b>										
Municipal taxation	\$ 1,543,323	\$ -	\$ -	\$ -	\$ -	\$ 83,459	\$ 82,157	\$ -	\$ 1,708,939	\$ 1,521,930
Sales of services	12,506	1,159	-	125,743	142,138	546,570	454,905	-	1,283,021	1,357,164
Government transfers	826,395	33,493	2,110	361,520	-	138,047	528,880	-	1,890,445	2,058,671
Borrowings, licenses, permits, penalties and fines	24,434	-	-	-	-	-	2,190	-	26,624	19,866
Interest income	79,773	-	-	-	-	11,416	762	12,363	104,314	31,726
Donations and miscellaneous	111,792	2,315	-	-	18,840	3,493	-	-	136,440	179,151
	<u>2,598,223</u>	<u>36,967</u>	<u>2,110</u>	<u>487,263</u>	<u>160,978</u>	<u>782,985</u>	<u>1,068,894</u>	<u>12,363</u>	<u>5,149,783</u>	<u>5,168,508</u>
<b>EXPENSES:</b>										
Consulting and professional (recovery)	43,905	(19,357)	-	55,562	-	-	12,893	-	93,003	70,959
Grants	5,986	-	-	-	-	-	-	-	5,986	4,400
Insurance	21,817	2,610	323	-	20,644	31,317	10,461	-	87,172	85,701
Interest	-	-	(67)	-	-	-	-	-	-	-
Office and administration	159,540	-	-	4,423	456	4,338	3,000	-	171,690	255,808
Amortization	265,542	-	-	-	-	271,312	76,741	-	613,595	577,109
Repairs and maintenance	18,833	-	126,134	111,869	127,632	168,382	80,237	-	633,107	503,543
Salaries and benefits	650,483	43,478	387,680	60,441	437,477	78,857	96,063	-	1,754,479	1,632,517
Supplies and materials	-	127,987	98,279	(459)	7,937	3,752	667	-	238,163	289,680
Utilities and telephone	15,680	12,160	45,438	-	99,733	96,845	33,577	-	303,433	305,991
Overhead allocations	(576,780)	28,260	37,356	52,488	169,572	132,948	156,156	-	-	-
	<u>605,006</u>	<u>195,138</u>	<u>695,143</u>	<u>284,344</u>	<u>863,451</u>	<u>787,751</u>	<u>469,795</u>	<u>-</u>	<u>3,900,628</u>	<u>3,725,708</u>
<b>EXCESS (DEFICIENCY) REVENUES OVER EXPENSES</b>	1,993,217	(158,171)	(693,033)	202,919	(702,473)	(4,766)	599,099	12,363	1,249,155	1,442,800
<b>INTERFUND TRANSFERS</b>	(1,568,996)	158,171	693,033	(202,919)	702,473	-	-	218,238	-	-
<b>ANNUAL SURPLUS</b>	\$ 424,221	\$ -	\$ -	\$ -	\$ -	\$ (4,766)	\$ 599,099	\$ 230,601	\$ 1,249,155	\$ 1,442,800



**THE CORPORATION OF THE VILLAGE OF ASHCROFT  
STATEMENT OF FINANCIAL ACTIVITIES - SEGMENTED  
Year ended December 31, 2021**

	Government Services	Protective Services	Transportation Services	Environmental & Public Health Services	Recreational & Cultural Services	Water Services	Sewer Services	Reserve Funds	Total 2021
<b>REVENUES:</b>									
Municipal taxation	\$ 1,356,314	\$ -	\$ -	\$ -	\$ -	\$ 83,459	\$ 82,157	\$ -	\$ 1,521,930
Sales of services	21,810	113,199	-	128,526	103,398	539,376	450,855	-	1,357,164
Government grants	739,823	28,000	1,319	287,353	-	496,630	505,546	-	2,058,671
Borrowings, licenses, permits, penalties and fines	19,866	-	-	-	-	-	-	-	19,866
Interest income	17,762	-	-	-	-	6,648	425	6,891	31,726
Donations and miscellaneous	152,658	843	-	-	14,057	3,483	8,110	-	179,151
	<u>2,308,233</u>	<u>142,042</u>	<u>1,319</u>	<u>415,879</u>	<u>117,455</u>	<u>1,129,596</u>	<u>1,047,093</u>	<u>6,891</u>	<u>5,169,508</u>
<b>EXPENSES:</b>									
Consulting and professional (recovery)	18,113	(15,428)	-	59,124	-	-	9,150	-	70,959
Grants	4,400	-	-	-	-	-	-	-	4,400
Insurance	25,998	2,768	362	-	19,049	28,150	9,374	-	85,701
Interest	-	-	-	-	-	-	-	-	-
Office and administration	245,828	320	34	4,709	618	4,299	-	-	255,808
Amortization	252,634	-	-	-	-	251,902	72,573	-	577,109
Repairs and maintenance	34,551	-	82,889	97,540	61,461	153,642	73,460	-	503,543
Salaries and benefits	606,253	28,306	343,640	63,731	428,320	86,740	75,527	-	1,632,517
Supplies and materials	-	164,593	118,408	2,712	3,316	651	-	-	289,680
Utilities and telephone	18,121	10,628	70,554	-	83,032	92,006	31,650	-	305,991
Overhead allocations	(555,612)	27,228	28,008	50,556	163,356	131,256	155,208	-	-
	<u>650,286</u>	<u>218,415</u>	<u>643,895</u>	<u>278,372</u>	<u>759,152</u>	<u>748,646</u>	<u>426,942</u>	<u>-</u>	<u>3,725,708</u>
<b>EXCESS (DEFICIENCY)</b>									
REVENUES OVER EXPENSES	1,657,947	(76,373)	(642,576)	137,507	(641,697)	380,950	620,151	6,891	1,442,800
<b>INTERFUND TRANSFERS</b>									
	(1,063,327)	76,373	642,576	(137,507)	641,697	-	-	(159,812)	-
<b>ANNUAL SURPLUS</b>	<u>\$ 594,620</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 380,950</u>	<u>\$ 620,151</u>	<u>\$ (152,921)</u>	<u>\$ 1,442,800</u>

See accompanying notes to financial statements.

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**GENERAL REVENUE FUND**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2022**  
*(Unaudited)*

<b>FINANCIAL ASSETS</b>	<b>2022</b>	2021
Cash	<u>\$ 3,174,150</u>	<u>\$ 2,531,095</u>
Investments in pooled money market funds	<u>327,413</u>	<u>321,195</u>
Receivables:		
Taxes and utilities	<u>257,833</u>	193,407
General	<u>366,382</u>	<u>384,219</u>
	<u>624,215</u>	<u>577,626</u>
	<u>4,125,778</u>	<u>3,429,916</u>
 <b>LIABILITIES</b>		
Accounts payable and accrued liabilities	<u>368,550</u>	284,579
Accrued wages and employee benefits	<u>246,919</u>	257,191
Deferred revenue	-	23,852
Due to (from) Own Funds:		
Water Revenue Fund	<u>340,656</u>	273,295
Sewer Revenue Fund	<u>431,850</u>	340,289
Machinery and Equipment Replacement Reserve Fund	<u>33,968</u>	33,968
Perpetual Care Trust Fund	<u>(282)</u>	(282)
Capital Works Reserve Fund	<u>1,646,440</u>	<u>1,428,202</u>
	<u>3,068,101</u>	<u>2,641,094</u>
 <b>NET FINANCIAL ASSETS</b>	<u>1,057,677</u>	<u>788,822</u>
 <b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets	<u>4,633,390</u>	4,492,508
Prepaid expenses	<u>48,792</u>	<u>33,958</u>
	<u>4,682,182</u>	<u>4,526,466</u>
 <b>ACCUMULATED SURPLUS</b>	<u>\$ 5,739,859</u>	<u>\$ 5,315,288</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**GENERAL REVENUE FUND**  
**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**  
**Year ended December 31, 2022**  
*(Unaudited)*

	Budget	2022	2021
<b>REVENUES:</b>			
Municipal taxation	\$ 1,385,784	\$ 1,543,323	\$ 1,356,314
Sales of services	263,080	281,546	366,933
Government transfers:			
Unconditional transfers from Provincial Government	460,000	565,704	433,000
Unconditional transfers from Local Government	295,000	361,520	287,353
Conditional transfers from regional and other governments	992,000	296,295	336,142
Borrowings, licenses, permits, penalties and fines:			
Professional and business licenses	10,000	10,140	9,810
Other	700	2,315	843
Animal violation	150	-	-
Interest received	30,000	79,773	17,762
Penalties and interest on taxes	12,500	24,434	19,866
Rentals	12,000	15,861	13,089
Donations and other	33,000	104,630	42,670
Tax sale fees	500	-	101,147
	<u>3,494,714</u>	<u>3,285,541</u>	<u>2,984,929</u>
<b>EXPENSES (Schedule 3)</b>	<u>2,380,075</u>	<u>2,642,732</u>	<u>2,550,121</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	1,114,639	642,809	434,808
<b>TRANSFER TO STATUTORY RESERVE FUNDS</b>	<u>(196,943)</u>	<u>(218,238)</u>	<u>159,812</u>
<b>ANNUAL SURPLUS</b>	917,696	424,571	594,620
<b>ACCUMULATED SURPLUS, beginning of year</b>	<u>5,315,288</u>	<u>5,315,288</u>	<u>4,720,668</u>
<b>ACCUMULATED SURPLUS, end of year</b>	<u>\$ 6,232,984</u>	<u>\$ 5,739,859</u>	<u>\$ 5,315,288</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**GENERAL REVENUE FUND**  
**STATEMENT OF EXPENSES**  
Year ended December 31, 2022  
*(Unaudited)*

	Budget	2022	2021
<b>General Government Services:</b>			
Legislative Expense:			
Council indemnities and expenses	\$ 50,000	\$ 47,835	\$ 47,835
General Administration Expenses:			
Office	52,000	53,438	51,863
Building operation and maintenance	32,500	31,330	29,226
Legal and professional	42,000	43,905	18,113
Salaries and employee benefits	589,250	650,483	606,253
Other General Government Expenses:			
Amortization	240,000	265,542	252,634
Asset management program	2,500	3,506	37,203
Travel	5,000	4,365	111
Insurance	26,000	21,817	25,998
Election and referendum	12,500	8,286	-
Grants to organizations	10,908	5,986	4,400
Sundry	47,600	45,243	39,096
Tax sale	1,000	50	93,325
Less amounts transferred to other services	(576,771)	(576,780)	(555,612)
	<u>534,487</u>	<u>605,006</u>	<u>650,445</u>
<b>Protective Services:</b>			
Administration	30,454	26,838	26,427
Volunteer stipends and benefits	37,600	39,181	36,016
Building operation and maintenance	10,700	12,161	10,628
Equipment	45,700	41,906	52,565
Emergency measures	1,200	26,016	70,618
Building inspection	4,414	4,414	4,414
Animal pest control	1,500	364	1,509
Bylaw officer (recovery)	10,000	17,280	(7,506)
Sundry	19,814	26,978	23,586
	<u>161,382</u>	<u>195,138</u>	<u>218,257</u>
<b>Transportation Services:</b>			
Administration	328,234	365,535	310,344
Equipment operation and maintenance	49,000	90,165	110,075
Building operation and maintenance	57,000	59,390	63,876
Road and street maintenance	165,000	103,959	102,875
Street lighting	56,000	49,969	47,767
Traffic services	11,900	26,125	8,958
Sundry	2,000	-	-
	<u>669,134</u>	<u>695,143</u>	<u>643,895</u>
<b>Environmental and Public Health Services:</b>			
Garbage and waste collection	144,262	152,805	144,729
Cemetery	21,027	20,847	18,680
Planning and zoning	1,000	-	-
Community development	93,200	82,034	86,928
Natural resource development	8,796	8,083	7,773
Tourism and promotion	3,000	-	-
Sundry	39,250	20,575	20,262
	<u>310,535</u>	<u>284,344</u>	<u>278,372</u>
<b>Recreational and Cultural Services:</b>			
Administration	269,321	303,355	272,591
Community hall	17,400	13,618	10,533
Lady Minto building	21,410	19,026	18,200
Swimming pool	112,070	158,227	163,669
Arena	121,600	186,701	132,462
Parks and playgrounds	96,500	129,123	94,909
Historic sites	5,613	2,245	8,578
Museum	55,623	40,979	49,329
Curling club	5,000	10,177	8,881
Community garden (recovery)	-	(350)	-
	<u>704,537</u>	<u>863,101</u>	<u>759,152</u>
<b>TOTAL EXPENSES</b>	<b>\$ 2,380,075</b>	<b>\$ 2,642,732</b>	<b>\$ 2,550,121</b>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**WATER REVENUE FUND**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2022**  
*(Unaudited)*

<b>FINANCIAL ASSETS</b>	<b>2022</b>	<b>2021</b>
Investments in pooled money market funds	\$ 582,232	\$ 571,176
Due from Own Funds:		
General Revenue Fund	<u>340,656</u>	<u>273,295</u>
	<b>922,888</b>	<b>844,471</b>
 <b>LIABILITIES</b>		
Accounts Payable	<u>-</u>	<u>-</u>
<b>NET FINANCIAL ASSETS</b>	<b>922,888</b>	<b>844,471</b>
Tangible capital assets	<u>9,942,770</u>	<u>10,043,158</u>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 10,865,658</b>	<b>\$ 10,887,629</b>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**WATER REVENUE FUND**  
**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**  
Year ended December 31, 2022  
*(Unaudited)*

	Budget	2022	2021
<b>REVENUES:</b>			
Municipal taxation - water levy	\$ 83,500	\$ 83,459	\$ 83,459
Sale of services	539,000	546,570	539,376
Government transfers	120,000	138,047	496,630
Other revenues	16,300	14,909	10,130
	<u>758,800</u>	<u>782,985</u>	<u>1,129,595</u>
<b>EXPENSES:</b>			
Maintenance and administration	517,980	533,644	496,743
Amortization	251,000	271,312	251,902
	<u>768,980</u>	<u>804,956</u>	<u>748,645</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	(10,180)	(21,971)	380,950
<b>ACCUMULATED SURPLUS, beginning of year</b>	<u>10,887,629</u>	<u>10,887,629</u>	<u>10,506,679</u>
<b>ACCUMULATED SURPLUS, end of year</b>	<u>\$ 10,877,449</u>	<u>\$ 10,865,658</u>	<u>\$ 10,887,629</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**SEWER REVENUE FUND**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2022**  
*(Unaudited)*

<b>FINANCIAL ASSETS</b>	<b>2022</b>	2021
Investments in pooled money market funds	\$ 40,106	\$ 39,345
Account receivable	80,738	273,590
Due from Own Funds: General Revenue Fund	<u>431,850</u>	<u>340,289</u>
	<b>552,694</b>	653,224
 <b>LIABILITIES</b>		
Deferred revenue	<u>7,167</u>	<u>216,895</u>
<b>NET FINANCIAL ASSETS</b>	<b>545,527</b>	436,329
Tangible capital assets	<u>3,073,667</u>	<u>2,566,561</u>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 3,619,194</b>	<b>\$ 3,002,890</b>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**SEWER REVENUE FUND**  
**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**  
**Year ended December 31, 2022**  
*(Unaudited)*

	Budget	2022	2021
<b>REVENUES:</b>			
Municipal taxation - sewer levy	\$ 82,500	\$ 82,157	\$ 82,157
Sale of services	450,000	<b>454,905</b>	450,855
Government transfers	250,000	<b>528,880</b>	505,546
Other revenues	3,000	<b>2,952</b>	8,535
	<u>785,500</u>	<u><b>1,068,894</b></u>	<u>1,047,093</u>
<b>EXPENSES:</b>			
Maintenance and administration	401,451	<b>375,849</b>	354,369
Amortization	73,000	<b>76,741</b>	72,573
	<u>474,451</u>	<u><b>452,590</b></u>	<u>426,942</u>
<b>ANNUAL SURPLUS</b>	311,049	<b>616,304</b>	620,151
<b>ACCUMULATED SURPLUS, beginning of year</b>	<u>3,002,890</u>	<u><b>3,002,890</b></u>	<u>2,382,739</u>
<b>ACCUMULATED SURPLUS, end of year</b>	<u>\$ 3,313,939</u>	<u><b>\$ 3,619,194</b></u>	<u>\$ 3,002,890</u>



THE CORPORATION OF THE VILLAGE OF ASHCROFT  
 STATUTORY RESERVE FUNDS  
 STATEMENT OF FINANCIAL POSITION  
 December 31, 2022  
 (Unaudited)

FINANCIAL ASSETS	Machinery and Equipment Replacement Reserve	Capital Works Reserve	Total 2022	Total 2021
Investments in pooled money market funds	\$ 133,048	\$ 517,931	\$ 650,979	\$ 638,616
Due from General Revenue Fund	<u>33,968</u>	<u>1,646,440</u>	<u>1,680,408</u>	<u>1,462,170</u>
	<u>\$ 167,016</u>	<u>\$ 2,164,371</u>	<u>\$ 2,331,387</u>	<u>\$ 2,100,786</u>
RESERVES				
BALANCE, beginning of year	\$ 164,489	\$ 1,936,297	\$ 2,100,786	\$ 2,253,707
REVENUE: Interest earned	2,527	9,836	12,363	6,891
TRANSFERS (TO) FROM GENERAL REVENUE FUND	<u>-</u>	<u>218,238</u>	<u>218,238</u>	<u>(159,812)</u>
BALANCE, end of year	<u>\$ 167,016</u>	<u>\$ 2,164,371</u>	<u>\$ 2,331,387</u>	<u>\$ 2,100,786</u>

**THE CORPORATION OF THE VILLAGE OF ASHCROFT**  
**COVID-19 SAFE RESTART GRANTS FOR LOCAL GOVERNMENTS**  
**STATEMENT OF GRANT EXPENDITURES**  
Year ended December 31, 2022  
*(Unaudited)*

	2022	2021
<b>REVENUES:</b>		
Initial funds received	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENSES:</b>		
Additional cleaning supplies	12,000	14,618
Additional pool staff	10,000	-
Budgetary revenue shortfall - Arena Revenue	-	15,000
Budgetary revenue shortfall - Facility Rentals	-	10,000
Budgetary revenue shortfall - Legacy Park Campground	-	5,000
Budgetary revenue shortfall - Pool Revenue	10,000	10,000
Budgetary revenue shortfall - Utilities Revenue	-	6,860
Bylaw role	21,000	21,206
Computer & technology	15,000	13,840
Enhanced cleaning contracts	-	5,000
Emergency measures - preventative & operational	1,200	1,200
Increased postage for notices	-	5,000
Other costs	15,000	45,000
Protective service - Fire Hall Renovation Project	25,000	-
	<u>109,200</u>	<u>152,724</u>
<b>DEFICIT OF REVENUES OVER EXPENSES</b>	<u>(109,200)</u>	<u>(152,724)</u>
<b>FUNDS REMAINING, beginning of year</b>	<u>375,682</u>	<u>528,406</u>
<b>FUNDS REMAINING, end of year</b>	<u>\$ 266,482</u>	<u>\$ 375,682</u>

Dear Mayor and Council,

I am writing to request that the first week of May (1st to 5th, 2023) be declared as Emergency Preparedness Week in our community. As we know, emergency situations can happen at any time and being prepared can save lives and property.

By declaring this week as Emergency Preparedness Week, we can increase awareness about the importance of being prepared for any emergency. This includes natural disasters such as floods, severe weather, and wildfires, as well as man-made disasters such as power outages and chemical spills.

During this week, we will be hosting events to educate the community on emergency preparedness. Topics will include FireSmart, To-Go Bags, Mental Preparedness, and more. We would like to invite the Mayor to our event in Ashcroft to welcome everyone and talk a little about the Voyent Alert System. The Ashcroft Event will take place at the Ashcroft HUB on Wednesday, May 3rd from 10 am to noon and from 6 to 8 pm.

By taking these steps, we can help to ensure that our community is prepared for any emergency situation that may arise. I believe that by working together, we can create a safer and more resilient community.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Clement', with a large, stylized loop at the end.

Jessica Clement  
Executive Director, Ashcroft HUB  
On Behalf of the Community Resources Society



# School District No. 74 (Gold Trail)

Our Goals: Success ♦ Reconciliation ♦ Team ♦ Communication ♦ Sustainability

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## NEWS RELEASE

### **Shawn Merke Principal of Kumsheen ShchEma-meet School**

The district is pleased to share that Shawn Merke has decided to continue his leadership at Kumsheen ShchEma-meet School. After just spending a few weeks at the school, with students, staff and community, Mr. Merke has seen what a wonderful learning community KSS is and looks forward to remaining as Principal into the future.

Mr. Merke is an experienced Principal who has been a valued member of the Gold Trail team since 2018.

We are grateful to Mr. Merke and the stability this provides for everyone at Kumsheen ShchEma-meet School.

**For more information contact**

**Teresa Downs**

**Superintendent of Schools**

**Phone: 250.453.9101**

**[tdowns@sd74.bc.ca](mailto:tdowns@sd74.bc.ca)**

**14 April 2023**

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*Gold Trail respectfully acknowledges that the land on which we gather is the unceded and traditional territory of the Nlaka'pamux, St'at'imc and Secwépemc First Peoples.*

# TREE *workshop*

What kind of tree should I plant?

How, when and where should I plant it?

Featuring

Greg Houghton,  
Arborist

Tuesday April 25, 2023  
6-8 pm

At the Ashcroft HUB  
711 Hill St

\$10 per person

Want a personal session with Greg?  
There is a limited number of spaces  
available for a 50 minutes consult  
\$60 per consult.

## Ashcroft Tree Workshop

Learn about:

Tree selection

“Right tree in the right place for the right reasons”.

Know the mature-shape, spread, height.

Deciduous, evergreen.

Leaf colour, size, shape.

Flower colour, bloom time.

Fruit-colour, shape, purpose.

Bark colour, texture

Root system

Succession planting-preparing for the future

Tree pruning principles

Proper tree planting

Young tree pruning

## **INFORMATION CORRESPONDENCE – FLIP CHART**

**April 24, 2023**

### TNRD

- TNRL Recipient of One-Time Provincial Grant
- TNRD Requesting Volunteers for Accessibility Advisory Committee

### Interior Health

- Drug Alert – Entire Interior Health Region

### School District No. 74

- April 2023 Board Bulletin

Actionable Motion and Task List Tracker					
April					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2023 MOTIONS</b>					
R-2023-06	THAT, Council direct administration to contact the artists Daniel Collett and Marina Papais and request their participation through the Public Art Policy #A-01-2021 to develop a maintenance plan for art on public property.	CAO	CAO met with Daniel on Feb 23, 2023. Daniel took a copy of the Public Art Policy with him to review and detail. Daniel will schedule a future meeting (spring) to discuss policy participation.		in-progress - follow up email sent April 18, 2023 re: Copyright concerns Meeting scheduled to discuss copyright concerns
R-2023-18	THAT, Council provide a gift basket valued at \$100 with locally purchased items to raffle at the SILGA Convention.	EDTC	Local items to be purchased to fill a gift basket for SILGA		Complete
R-2023-35	THAT, Council establishes a committee of which half of its members are persons with disabilities or are individuals that support, or are from organizations that support, persons with disabilities; at least one of the members is an Indigenous person and the remainder of the committee is comprised of two Council members and two staff members.	CAO	An Accessibility Committee be established	Ad developed - to be forwarded to the Journal after Council approves the ToF	In-progress
R-2023-36	THAT, a terms of reference be developed as a guideline prior to establishing the Accessibility Committee.	CAO	A Terms of Reference Guideline be established prior to AC	Draft ToF developed and brought to COTW Apr. 24, 2023 for discussion	Complete
R-2023-41	THAT, Council approves an advertisement be placed in the newspaper and on village social media sites advising that Council is accepting applications for Board of Variance members.	CAO	Ad developed and to be placed in Journal	Ad sent to Journal for publication	Complete
R-2023-43	THAT, Council direct staff to write a letter to Highland Valley Copper (TECK), CN Rail and Trimac expressing the concerns raised to the Copper Concentrate dust in the area of Hollis Rd.; and further that the letter include reference to the requirement of a Fugitive Dust Management Plan for mining operations, request clarification if the plan includes the Hollis Rd. industrial site, and if included request a copy of the FDMP.	CAO	Letter be sent to Teck, CN Rail & Trimac		Complete
R-2023-47	THAT, Council approves the Elizabeth Fry Society and Fall Fair grant in aid funding requests as presented.	CAO	A letter be sent to E Fry Society and ADFF advising approval		Complete
R-2023-48	THAT, the Village of Ashcroft respond to the Minister of Housing's request by forwarding contact information for the Thompson View Manor Society as they are working on increasing housing capacity at their site.	CAO	An email be sent to Minister of Housing		Complete



**REPORT TO COUNCIL – OPEN MEETING**

**DATE:** April 24, 2023  
**TO:** Mayor and Council  
**FROM:** Economic Development and Tourism Coordinator  
**SUBJECT:** Visitor Information Booth

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**Purpose:**

To change location of Visitor Information Centre (VIC).

**Recommendations:**

*THAT, Council approves changing the location of the VIC from the booth at Heritage Park to the lobby of the Ashcroft Museum.*

**Alternatives:**

N/A

**Discussion:**

The Economic Development and Tourism Working Group discussed moving the VIC from the current location at the booth in Heritage Park to inside of the Ashcroft Museum. The Museum, which is staffed by a Village employee, will ensure consistent hours/days for visitors to access and provide ample space to display brochures/guides.

**Strategic Municipal Objectives:**

Economic Development and Tourism Strategy

**Financial Implications:**

**Attachment Listing:**

N/A

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**Prepared by:**

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Margaret Moreira;  
Economic Development and Tourism Coordinator

**Approved for submission to Council:**

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Daniela Dyck,  
Chief Administrative Officer



## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** April 24, 2023  
**TO:** Council  
**FROM:** Councillor Clement

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**Deputy Mayor** – November 1, 2023 – October 31, 2024

**Assigned Committees/WG:**

Finance Committee

NDIT

Health Care (HAWC)

School District No. 74

Economic Development & Tourism WG

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**Alternate:**

Gold Country Communities Society

CiB Committee

**March 28: NDIT regional meeting**

Funding was allocated; however, specifics cannot be provided until approved by the NDIT board and an official announcement made.

**April 17 - HAWC meeting**

Interior Health gave an update on doctor recruitment for the Urgent Primary Care Centre (UPCC), they are hoping 2 more doctors will be on board within the next year, but nothing concrete yet.

Respectfully submitted,

Jessica Clement,  
Councillor