



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 8, 2024**

Please be advised that the HUB Online Network will record and broadcast or live stream today’s Council meeting.

**CALL TO ORDER**

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**2. MINUTES**

2.1	<b>Minutes of the Regular Meeting of Council held Monday, December 11, 2023</b> M/S <i>That the Minutes of the Regular Meeting of Council held Monday, December 11, 2023 be adopted as presented.</i>	P. 1-4

**3. DELEGATIONS**

3.1	<b>Joris Ekering, Rotary Club – Spring Parade in Ashcroft April 20, 2024 – Railway Avenue South End to 3<sup>rd</sup> Street</b>	P. 5
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS/POLICIES**

5.1		
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	<b>CAO Report – FireSmart Application to UBCM</b> M/S <i>THAT, Council supports the submission of a grant application to UBCM under the Community Resiliency Investment Program – 2024 FireSmart Community Funding stream in the amount of \$200,000 and further that Council supports the program throughout its duration.</i>	P. 6-13

6.2	<b>CAO Report – Strategic Priorities</b> M/S <i>THAT, Council select up to ten (10) items to be deemed Strategic Priorities to form part of the 2024-2026 Village of Ashcroft Strategic Plan.</i> ALTERNATE MOTION: <i>THAT, Council directs staff to schedule a Committee of the Whole meeting to discuss Strategic Planning priorities.</i>	P. 14-18
6.3	<b>CAO Report – Ashcroft-Cache Creek Seniors Request review of the electrical bill for Seniors’ Centre</b> M/S <i>THAT, Council supports the Seniors’ request to reduce the BC Hydro charges for their portion of the building from 43.1% to 25%.</i>	P. 19-20
<b>FOR INFORMATION</b>		
6.4	<b>Fire Chief Report – Calls for Service 2023</b>	P. 21-23

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	<b>SILGA – 2024 Call for Nominations</b> M/S	P. 24-25
7.2	<b>SILGA – 2024 Call for Resolutions</b> M/S <u>For Information</u> <i>The Para Transit Committee made a recommendation in the Minutes from their Nov. 22, 2023 meeting asking Council to advocate for a fairer distribution of cost increases between communities and BC Transit. The most recent increase to the budget is 14% for municipalities and 3.3% for the province, which could make future service delivery unaffordable.</i>	P. 26-27
7.3	<b>SILGA – 2024 Constitution Amendments</b> M/S	P. 28
7.4	<b>157<sup>th</sup> Clinton Annual Ball – Invitation to Mayor Roden</b> M/S	P. 29
<b>FOR INFORMATION</b>		
7.5	<b>BC Rural Health Network – Resignation of Vice President, Colin Moss</b>	P. 30
7.6	<b>TNRD and TRHD Board Meeting Highlights for December 14 &amp; 15, 2023</b>	P. 31-32
7.7	<b>Ministry of Housing – Funding Allocation of the Capacity Funding for the Village of Ashcroft</b> The Village of Ashcroft will receive \$157,476 by the end of January. Funding may be used to update OCP, Zoning and Building Bylaws among other development streamlining initiatives.	P. 33-34
7.8	<b>Province Honours People providing Extraordinary Community Service</b> Ashcroft’s Vivian Edwards is one of this years’ recipients!	P. 35-36
7.9	<b>TNRD Press Release – TNRD Board Approves 2024 Capital Plan</b>	P. 37-38



**8. UNFINISHED BUSINESS**

8.1	Task Manager – Motion Tracker	P. 39-40
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	EDT Report – Business Walk Report	P. 41-42
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**11. COUNCIL REPORTS**

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert – Report	P. 43

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	M/S <i>That Council move to a Closed Meeting to discuss an item under the Community Charter Section 90.1(g) litigation or potential litigation affecting the municipality.</i>	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT  
6:00 PM ON MONDAY, DECEMBER 11, 2023**

**PRESENT:** Mayor, Barbara Roden  
Councillor, Jessica Clement  
Councillor, Doreen Lambert

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

**EXCUSED:** Councillor, Anstett  
Councillor, Davenport

Media –  
Public – 1

**CALL TO ORDER**

Mayor Roden called the regular Meeting for Monday, December 11, 2023, to order at 6:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**2. MINUTES**

2.1	<b>Minutes of the Regular Meeting of Council held Monday, November 27, 2023</b> M/S Lambert / Clement <i>THAT, the Minutes of the Regular Meeting of Council held Monday, November 27, 2023 be adopted as presented.</i>	CARRIED. Unanimously. R-2023-173

**3. DELEGATIONS**

3.1		
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

No questions were received from the public.



**5. BYLAWS/POLICIES**

5.1	<p><b>Bylaw No. 866 – Village of Ashcroft Consolidated Fees and Charges Amendment Bylaw, 2023</b>  M/S Roden / Lambert  <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be introduced and read a first time by title only.</i></p> <p>M/S Clement / Lambert  <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a second time.</i></p> <p>M/S Lambert / Clement  <i>THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a third time.</i></p>	<p>CARRIED. Unanimously. R-2023-174</p> <p>CARRIED. Unanimously. R-2023-175</p> <p>CARRIED. Unanimously. R-2023-176</p>
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	<p><b>CAO Report – Mutual Aid Agreement – District of Logan Lake</b>  M/S Clement / Lambert  <i>THAT, Council supports entering into a Mutual Aid Agreement with the District of Logan Lake for both community’s mutual benefit to assist each other in the sharing of supplies, equipment, or other resources to meet service requirements in emergency and non-emergency situations as amended.</i>  Logan Lake requests that the clause “all equipment rates include an operator” be removed in regard to this agreement.  It was noted that perhaps Ashcroft should consider a similar agreement with Cache Creek.  Some minor edits and typos were also noted.</p>	<p>CARRIED. Unanimously. R-2023-177</p>
6.2	<p><b>CAO Report – Mesa Park Grant Funding</b>  M/S Clement / Lambert  <i>THAT, Council supports a grant application in the amount of \$997,316.86 to be submitted to Employment and Social Development Canada under the Enabling Accessibility Fund (mid size projects stream) to revitalize Mesa Park into a fully accessible and inclusive space; and that Council is committed to leverage the project costs by 35% as per the program requirements and further that Council will support the project throughout its duration.</i>  (\$349,000.00)  Council wondered when the grant funding would be announced.  Anticipated announcement will be in August 2024.</p>	<p>CARRIED. Unanimously. R-2023-178</p>
<b>FOR INFORMATION</b>		
6.		

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	<p><b>Laureen Adrakar, Manager, Leasing &amp; Property Management – Real Estate BC Liquor Distribution Branch – Request for two 15-20 minute parking spaces in front of the Liquor Store</b> M/S Roden / Clement <i>THAT, Council refers the request for time limited parking spaces in front of the BC Liquor Store to the soon to be established Streets and Speed Signs Working Group.</i> Discussion Time limit parking is permitted but designated store parking is not on public roads. Consider alternate solutions such as angle parking and one way street designation.</p>	CARRIED. Unanimously. R-2023-179
<b>FOR INFORMATION</b>		
7.2	<b>Art Guite Consulting, Agent for BC Ministry of Forests – A Draft Pest Management Plan (PMP) for Provincial Public (Crown) Lands in Southern and Coastal BC – Multi-agency Pest Management Plan (PMP) for Invasive Plant Management</b>	
7.3	<b>TNRD Press Release – Seeking Advisory Committee Appointees for Input on Land Use</b>	
7.4	<b>City of Victoria – Council Resolution: Red Light and Speed Cameras</b>	
7.5	<p><b>Ministry of Forests – Apportionment decision for the Kamloops Timber Supply Area and Rationale as the Minister of Forests</b> This timber apportionment may result in our request to apply for a Community Forest being denied.</p>	

**8. UNFINISHED BUSINESS**

8.1	<b>Task Manager – Motion Tracker</b>	
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	<b>Economic Development &amp; Tourism Working Group Notes - November 8, 2023</b>	
10.2	<p><b>Para Transit Meeting Minutes – November 22, 2023</b> Discussion regarding cost increases of the service and ridership promotion Encouraged Council to lobby the Minister at UBCM Mail drops, and community representative to attend service groups in each community to build awareness of the service which may result in an increase in ridership.</p>	
10.3	<b>Accessibility Advisory Committee Minutes – November 28, 2023</b>	



**11. COUNCIL REPORTS**

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1		
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Monday, December 11, 2023, at 6:24 pm.

Certified to be a true and correct copy of the Minutes of the Regular Meeting of Council held Monday, December 11, 2023.

\_\_\_\_\_  
Daniela Dyck,  
Chief Administrative Officer

\_\_\_\_\_  
Barbara Roden,  
Mayor

## INFORMATION FOR DELEGATIONS

In order to appear before Council as a delegation, please take the time to complete this form. It will help you in providing Council and staff with an overview of your presentation and the key points you wish to bring to their attention. We ask that you keep your presentation to a MAXIMUM of ten (10) minutes so that there will be a reasonable amount of time for Council to address any questions that may arise.

1. Name of Organization or Group (if applicable): ROTARY CLUB
2. Name(s) and title(s) of Person(s) making presentation: JORIS EKERING
3. The topic of your presentation: SPRING PARADE APRIL 20 '24  
RAILWAY AVE SOUTH END TO 3<sup>rd</sup>
4. What are you seeking from Council as a result of your delegation's presentation? (i.e. funding, a letter of support, a change in a bylaw or policy, to provide information only):  
STREET CLEANING  
BARRIERS
5. If you or your group are seeking some form of financial assistance, please explain why you feel that the Village should be funding your request:  
N/A
6. If seeking financial assistance please attach a budget for your project and expected sources of revenue.
7. If you require a power-point projector or other presentation tool, please advise staff in advance. Paper copies of your presentation should be brought as back up in case of system failure.
8. If you have additional printed materials that you would like Council to read as support for your presentation, please have 7 copies delivered to the office NO LATER THAN the Thursday morning prior to your date of presentation. This will ensure that all Council members receive your materials prior to the meeting and can be better informed as to the background of your presentation.
9. Date requested to make presentation: JAN 8 2024  
 Alternate date (if necessary): \_\_\_\_\_
10. You should not expect a decision from Council the same night as your presentation unless it is a time sensitive item.

Thank you for taking the time to prepare yourself and Council members for your presentation. This form and attachments can be dropped off at the Village Office or emailed to [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)



**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** January 8, 2024,  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** FireSmart Application to UBCM

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**RECOMMENDATION**

*THAT, Council supports the submission of a grant application to UBCM under the Community Resiliency Investment Program – 2024 FireSmart Community Funding stream in the amount of \$200,000 and further that Council supports the program throughout its duration.*

**Prepared by:**



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Daniela Dyck,  
Chief Administrative Officer

**PURPOSE:**

This report is to consider the following:

1. Applying to UBCM for FireSmart funding under the Community Resiliency Investment Fund and the Funds requirements.

**DISCUSSION:**

The FireSmart Community Funding and Supports program provides funding to First Nations and local governments in BC to increase community resiliency by undertaking community based FireSmart planning and activities that reduce the community's risk from wildfire.

New in 2024 - Base funding is scaled to offer eligible applicants with lower risk of wildfire, generally demonstrated by Wildland Urban Interface (WUI) Risk Class 4 and 5, to apply for up to \$100,000 per year, and applicants with a higher risk of wildfire, generally demonstrated by WUI Risk Class 1 to 3, to apply for up to \$200,000 per year. **Ashcroft is in a Class 1 WUI polygon area and is eligible to apply for grant funding up to \$200,000.**

Also new in 2024 – To qualify for funding, all applicants are required to have a FireSmart Position, participate in a Community FireSmart and Resiliency Committee, and have an acceptable Community Wildfire Resilience Plan or Community Wildfire Protection Plan.

This application is a direct result of Councils meeting with the Minister of Forestry's staff at UBCM. At that time, Council lobbied the Ministry for better funding opportunities to implement WUI fire mitigation strategies resulting in a meeting between the Mayor, village staff and staff from the Kamloops Forest District as a first step in urban interface wildfire mitigation.

As this is the Ashcroft's first application to the FireSmart program we are restricted to apply for the following:

1. FireSmart Position(s) that support the below activities.
2. Community FireSmart and Resiliency Committee (either initiating a CFRC or participating in an existing one)
3. CWRP Development
4. General FireSmart Education (as outlined in Section 2 of Table 1 of the "2024 FCFS – Program and Application Guide")
5. Attending the Wildfire Resiliency and Training Summit

**BACKGROUND:**

Safeguarding the community from wildland urban interface fire risk is priority concern for Council. As a first step, a wildfire protection study was conducted after the 2021 Tremont Creek Wildfire which identified risk reduction strategies for Ashcroft. In addition, to gain momentum and build resident awareness FireSmart literature was made available to residents to increase fire mitigation efforts on private property.

Initially, implementation of the FireSmart program was to be a Fire Department driven process; however, it is difficult implement such a comprehensive program with a volunteer department. Council has lobbied higher levels of government for better access to funding for implementation of risk reduction initiatives. The new guidelines for FireSmart funding somewhat meet Council's request of made at UBCM and the inclusion to fund a position to coordinate the FireSmart program addresses staff capacity to implement the program.

The recent house fires that claimed two homes on Western Avenue, raised many concerns and were a catalyst for the removal of cedar trees for some property owners and have driven others to take a careful look at their own properties through the lens of fire mitigation. With spring and summer around the corner, and the region still in drought conditions time is of the essence to implement a FireSmart program.

**SUMMARY:**

Staff is requesting Council support to apply for \$200,000 to UBCM's FireSmart grant funding stream. The funding will be used to contract a FireSmart Coordinator who will be responsible for implementing the program, establishing, or participating in a regional Community FireSmart Resiliency Committee, developing the Community Wildfire Protection/Resiliency Plan, develop a public education program and engage with the community to deliver it. Other items funded include literature, banners, tents (for events such as Farmers Market) posters, and advertising etc.

**Strategic/Municipal Objectives**

Community Resilience and Safety

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

Draft Application (less worksheet, as this is not accessible until the application is submitted on the online portal)

# Community Resiliency Investment Program

## 2024 FireSmart Community Funding and Supports

### Application Form

The 2024 FireSmart Community Funding and Supports program will have an open intake. Funding permitting, eligible applicants can submit one application between October 1, 2023 and September 30, 2024.

Please complete and return the application form in advance of the deadline. All questions must be answered by typing directly in this form. **As all questions are reviewed and scored as part of the adjudication process, please do not leave any questions blank.**

If you have any questions, contact [cri@ubcm.ca](mailto:cri@ubcm.ca) or (604) 270-8226 ext. 220.

SECTION 1: Applicant Information	Application #:
Name of Local Government or First Nation: Village of Ashcroft	Complete Mailing Address: PO Box 129 Ashcroft BC V0K 1A0
Contact Person*: Daniela Dyck	Position: Chief Administrative Officer
Phone: 250-453-9161	E-mail: <a href="mailto:cao@ashcroftbc.ca">cao@ashcroftbc.ca</a>
Secondary Contact Person*: Yogi Bhalla	Position: Chief Financial Officer
Phone: 250-453-9161	E-mail: <a href="mailto:cfo@ashcroftbc.ca">cfo@ashcroftbc.ca</a>

\* Contact person must be an authorized representative of the applicant (i.e. staff member or elected official).

<p><b>SECTION 2: Type of Application</b> – Please identify the type of application you are submitting and provide the required information. Refer to Section 4 in the <a href="#">Program and Application Guide</a> for eligibility.</p>
<p><b>1. Type of Application</b> (select one only):</p> <p><u>First Nation</u> applicants and <u>municipalities</u> must choose to apply either as a single applicant (i.e. no sub-applicants) or as either a primary or sub-applicant in a regional project:</p> <p><input checked="" type="checkbox"/> Single applicant (i.e. no sub-applicants)</p> <p><input type="checkbox"/> Primary applicant in a regional application. Please list all of sub-applicants included in this application:</p> <p><u>Regional Districts</u> must choose to apply as a:</p> <p><input type="checkbox"/> Single applicant (i.e. no sub-applicants) with or without electoral area(s).</p> <p><input type="checkbox"/> Primary applicant in a regional application. Please list all of sub-applicants included in this application:</p> <p><input type="checkbox"/> Primary applicant in a regional application with electoral area(s). Please list all of sub-applicants and electoral areas included in this application:</p>

**2. Rationale for Regional Projects** (only). Please provide a rationale for submitting a regional project application and describe how this approach will support cost-efficiencies in the total funding request.

### SECTION 3: Project Summary

**3. Project Information**

A. Project Title: Ashcroft FireSmart Program

B. Proposed start and end dates. Start: March 1, 2023 End: ongoing

**4. Project Summary.** Please provide a summary of your project in 150 words or less.

To ensure community resilience and to mitigate the effect of severe weather due to climate change, the Village of Ashcroft wishes to implement a FireSmart program. To begin, a FireSmart coordinator will be hired to implement the program. The first order of business will be the development of a CWRP and complete public property FireSmart assessments. Upon the completion of public property assessments and the provision of wildfire mitigation tasks for each property, the coordinator will invite private property owners to request FireSmart assessments on their properties. The coordinator will guide village staff and property owners through the process of firesmart best practices to safeguard properties and reduce wildfire risk in the Village.

**5. Project Cost & Funding Request:**

A. Total project funding request: \$200,000.00

*Please ensure this amount matches the Total 2024 Funding Request on the Summary Tab of the Worksheet.*

B. Other funding: Have you applied for or received funding for this project from other sources? If yes, please provide details below.

No

### SECTION 4: Wildfire Risk & Additional Evidence

**6. A. WUI Wildfire Risk Class.** What is the WUI Risk Class (1 – 5) for the general area of interest of your community or proposed activities, including the WUI polygon name, from the risk class map? Refer to Appendix 2 of the [Program & Application Guide](#).

Risk Class: 1

WUI Polygon name: Cache Creek

**B. Additional Evidence.** If local assessments provide additional evidence of higher wildfire risk than the WUI Risk Class, provide specific evidence of wildfire risk (reference to specific page of a CWRP/CWPP).

**C. Risk Category** For the purpose of FireSmart Community Funding and Supports grants, identify the risk category that you are applying under:

Lower risk of wildfire (base grant of up to \$100,000 per year for up to two years)

Higher risk of wildfire (base grant of up to \$200,000 per year for up to two years)

## SECTION 5: FireSmart Components and Eligibility Criteria

**7. Progress to Date.** If you were approved for funding under previous rounds of the FireSmart Community Funding and Supports program, please indicate what activities your community has not yet completed but will be undertaking.

2021 project:

2022 project:

2023 project:

**8. Required FireSmart Components.** Starting in 2024, it will be required for all applicants to have the following FireSmart components developed/active in their community.

CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or, where applicable, BC Parks. To be considered acceptable, CWRPs must be developed in accordance with the template and guidance document and must include assessment and identification of FireSmart and fuel management priorities.

FireSmart Position: Title of position(s), length position has been in place, general duties)

Community Wildfire Resiliency Plan or CWPP (if not previously submitted to UBCM, submit plan): Type of plan and date

Community FireSmart & Resiliency Committee: Host or participant, participating agencies

If you do not have one or more of the required FireSmart components in place, please provide a clear rationale:

## SECTION 5: Engagement and Partnerships

**9. Engagement with First Nations and/or Indigenous Organizations.** In the following questions, please identify the specific bands, Treaty First Nations and/or Indigenous organizations that were engaged in advance of submitting the application as well as the specific traditional territory, reserve or other First Nations' land that may be impacted by the proposed project(s).

A. Which First Nations and/or Indigenous organizations were engaged as part of the development of this application?

Ashcroft Indian Band (AIB)

B. Which First Nations and/or Indigenous organizations will participate in the proposed activities and what specific role will they play?

AIB will be consulted on plan development and any proposed mitigation efforts. AIB and the Village of Ashcroft have an excellent relationship which is driven in part by a signed MOU which commits both parties to collaborate on various initiatives, including but not limited to economic development, shared infrastructure and services, emergency response, natural resource management and may involve joint projects. AIB has a very successful FireSmart program and the Village is eager to learn from AIB and implement recommended best

practices in regards to wildfire mitigation. A workign group will be developed to guide the FireSmart process and AIB will be invited to participate as an acitve member representing First Nations best practices for the working group.

- C. Please indicate the extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training

Council and Staff have participated in some cultural awarenss workshops but not specific safety and humility training; however, when the 2024 intake opens for funding to particiapte in courses, the Village will apply and follow through with additional traingin for COuncil and Staff to meet the requirements of this program.

*If applicable, please submit evidence of support for the proposed activities from First Nations and/or Indigenous organizations identified above. This could be in the form of a letter, email or other correspondence.*

**10. Partnerships & Collaboration.**

- A. Describe how the proposed project will contribute to a comprehensive, cooperative, and regional approach to wildfire risk reduction:

The TNRD and AIB have comprehensive FireSmart programs to educate and prepare residents, their homes and communities from wildfires. The Village of Ashcroft wishes to be as proactive and develop a FireSmart program that aligns the best practices of both the TNRD and AIB's plans. Developing a plan that aligns with these organizations will add another layer of protection to the area and will enable swift wildfire mitigation and suppression efforts in the event of an emergency. When the plans are aligned, the BCWS and other supporting agencies will have clear direction and path forward in the fight against wildfire. In addiiton, the comprehensive actions undertaken to reduce fuel in the Village will protect life and property ensuring Ashcroft's resilience.

- B. Where applicable, please describe the extent to which Provincial Crown Land Manager(s) (BC Parks, Mountain Resorts, Natural Resource District Manager and/or Recreation Sites and Trails) and/or other land managers (e.g. Indigenous Services Canada) have been advised of the proposed activities.

*If applicable, please submit evidence of support for the proposed activities from the Provincial Crown Land Manager or other land manager identified above. This could be in the form of a letter, email or other correspondence.*

**11. Additional Information.** Please share any other information you think may help support your submission.

<b>SECTION 6: Application Check List</b>	
Required Submissions	Related Attachments
<input checked="" type="checkbox"/> Application Form	<input type="checkbox"/> Completed CWRP or CWPP (if not previously submitted)
<input checked="" type="checkbox"/> Worksheet 1: Proposed FireSmart Activities	<input type="checkbox"/> Approval from SPCO (if applying for Phase 2, 3 or 4) for FireSmart structure protection equipment

	<ul style="list-style-type: none"> <li><input type="checkbox"/> List of proposed training with cost calculation and estimate for each FireSmart position</li> <li><input type="checkbox"/> Completed FireSmart Assessment(s) for eligible FireSmart Projects for Critical Infrastructure</li> <li><input type="checkbox"/> Completed FireSmart Assessment(s) for eligible FireSmart Projects for Community Assets</li> <li><input type="checkbox"/> Completed Prescription Checklist <u>and</u> FireSmart Assessment(s) for eligible FireSmart Projects for Culturally Significant Sites</li> <li><input type="checkbox"/> Completed Prescription Checklist <u>and</u> FireSmart Assessment(s) for eligible FireSmart Projects for Green Spaces</li> <li><input type="checkbox"/> In cases where critical infrastructure, community assets or culturally significant sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.</li> </ul>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Worksheet 2: Proposed Fuel Management Activities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <u>For fuel management treatment on Provincial Crown Land only</u>, an email from the Land Manager indicating information sharing with First Nations has been completed</li> <li><input type="checkbox"/> Overview map of the community, previously completed treatments, proposed treatments for this application, and planned future treatments</li> <li><input type="checkbox"/> PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the area of interest, proposed treatment units, land status and tenure overlaps</li> <li><input type="checkbox"/> If available, current wildfire threat assessment plots and/or fuel loading data and rationale for the proposed treatment unit(s)</li> <li><input type="checkbox"/> <u>For fuel management treatment only</u>, a copy of the completed, signed prescription and project spatial layer</li> <li><input type="checkbox"/> <u>For cultural burning and prescribed fire only</u>, a copy of the completed burn plan (in addition to the prescription) and project spatial layer</li> </ul>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Worksheet 3: Proposed New/Updated CWRP</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PDF map <u>and</u> Google Earth compatible KML file, at appropriate scale, outlining the area of interest and eligible WUI.</li> <li><input type="checkbox"/> In cases where the eligible WUI is outside of the AOI, confirmation that the proposed risk assessments activities are supported will be required <u>at the time of application submission</u> from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g. Indigenous Services Canada, local government) and/or First Nations (where overlap on reserves and/or traditional territories may exist).</li> </ul>

<input type="checkbox"/>	In cases where the eligible WUI includes Private Managed Forest Land (PMFL), confirmation that the proposed risk assessments activities are supported will be required <u>at the time of application submission</u> from the PMFL
<input type="checkbox"/> Worksheet 4: Additional Funding for Applicants Impacted by 2023 Wildfires	<ul style="list-style-type: none"> <li>Worksheet 4 can be submitted with the application or at a later date.</li> </ul>
<input type="checkbox"/>	Council, Board or Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
<input type="checkbox"/>	<u>For regional projects only:</u> Council, Board or Band Council resolution, from each sub-applicant that clearly states approval for the applicant to apply for, receive and manage the grant funding on their behalf.
<p>Submit the completed Application Form and all required related attachments as e-mail attachments to <a href="mailto:cri@ubcm.ca">cri@ubcm.ca</a> and note “<b>2024 CRI</b>” in the subject line. Submit your application as either a Word or PDF file(s). If you submit by e-mail, hardcopies and/or additional copies of the application are not required.</p>	

<p><b>SECTION 7: Signature</b> – Applications are required to be signed by an authorized representative of the applicant. Please note application materials may be shared with the Province of BC, First Nations’ Emergency Services Society and the BC FireSmart Committee.</p>	
<p>I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant’s jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.</p> <p>Further, for all proposed activities, I certify that, to the best of my knowledge: all proposed activities meet eligibility and funding requirements as defined in the <a href="#">2024 Program and Application Guide</a>.</p> <p>Further, for FireSmart Positions, I certify that: (1) I have read and understand the recommended Job Description(s) and (2) the primary focus of the position will be to support eligible FireSmart activities but that other activities related to emergency management (i.e. EOC, ESS, evacuations), structural fire and/or forestry (i.e. Indigenous Guardians) are eligible as no more than 20% of job duties.</p>	
Name: Daniela Dyck	Title: Chief Administrative Officer
Signature*: <i>A certified digital or original signature is required.</i>	Date:

\* Signatory must be an authorized representative of the applicant (i.e. staff member or elected official).



**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** January 8, 2024,  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Strategic Priorities

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**RECOMMENDATION**

THAT, Council select up to ten (10) items to be deemed as Strategic Priorities to form part of the 2024-2026 Village of Ashcroft Strategic Plan.

**ALTERNATE:**

THAT, Council directs staff to schedule a Committee of the Whole meeting to discuss Strategic Planning priorities.

**Prepared by:**



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Daniela Dyck,  
Chief Administrative Officer

**PURPOSE:**

This report is to consider the following:

1. Present Council with a comprehensive list of all proposed strategic priorities that received priority votes from Council, staff, and the public; and
2. Council to select up to ten (10) strategic priority goals which will form part of the 2024-2026 Strategic Plan to guide the Village of Ashcroft.

**DISCUSSION:**

Over the course of the last few months, there have been several meetings to determine strategic priorities and needs and wants for the operations of the Village of Ashcroft. These meetings included one (1) session with staff, two (2) sessions with Council and one (1) session with members of the public.

To provide Council with an operational perspective, the first session was with staff. As a group, staff members were guided by category through the daily and operations of the Village considering equipment, infrastructure, and operational needs. The complete list of strategic priorities needs/wants was then presented to Council for information and consideration prior to Council moving forward with the planning process.

Council participated in two (2) sessions of strategic planning to determine their list of proposed priorities. Initially Council reviewed the most recent Strategic Plan and assess the status of the identified priorities, some were completed while others are ongoing. When developing the Strategic Plan, Council was cautioned to keep in mind the unfinished projects as these will carry over to the new plan and impact staff and working group capacity.

Finally, the public was invited to participate in a strategic planning session in a World Café format. Staff prepared a PowerPoint presentation and categorized lists of proposed priorities determined by Council and staff. Members of the public were asked to review the suggested priorities, add new suggestions and rate suggestions in order of priority. Overall, the process was very well received by the community with over 50 members in attendance.

The following is a categorized and in order of priority (most votes by Council, public and staff) of proposed items to be considered as strategic priorities by Council:

# of Votes	Protective Services & Equipment
7	Replace Highway Rescue Truck
7	Purchase Road Patch Machine
6	Replace Loader - Asphalt
6	Purchase Wood Chipper
4	Education on Recycling -School Program
3	Replace Tender
3	Individual Sprinklers for houses (LL)
2	Wildfire Protection Unit - Sprinkler - Portable pumps/hoses
2	Garbage Truck
2	Gen Set #3 and #4
2	Gen Set Water Pump #3

# of Votes	Building & Maintenance
3	Village Office -Accessibility
2	Community Hall -Exterior holes/bugs/birds
10	Museum -Refresh Windows -Train Display
4	Old Firehall -Birdhouse Replica (Swag/Promo) -New Storyboard
4	Continue Heritage Plaque Program

# of Votes	Branding
26	Review/Update All Branding - Signs

	- Community Growth
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# of Votes	Parks & Recreation
<b>18</b>	Cemetery <ul style="list-style-type: none"> <li>- Rain Sensors (+Parks) (7)</li> <li>- Beautify Columbarium (Tress &amp; Walking Path) (4)</li> <li>- Scattering Garden (4)</li> <li>- Fence (2)</li> </ul>
<b>10</b>	Arena <ul style="list-style-type: none"> <li>-More Dressing Rooms (8)</li> <li>-Washrooms / Curtains (2)</li> </ul>
<b>9</b>	Curling Rink - Compressor
<b>7</b>	River Walk – Slough Access
<b>5</b>	Skills Park – Mesa
<b>5</b>	Heritage Park <ul style="list-style-type: none"> <li>- Small play structure</li> <li>- Caboose needs love – Safety</li> </ul>
<b>4</b>	New Pub
<b>4</b>	Accessible Downtown Trail
<b>4</b>	Safe Walking Path – Mesa to Town
<b>3</b>	Prioritize Mesa Park -Combine park and Trail
<b>2</b>	Legacy Park <ul style="list-style-type: none"> <li>-Gazebo / Firepit area (Gas)</li> </ul>
<b>2</b>	Memorial Benches – Care and Upkeep
<b>2</b>	Spray/Splash Park with separate entrance
<b>1</b>	Public washrooms at Pool Park

# of Votes	Road – Sidewalks – Utilities
<b>7</b>	CN Crossing (Old Cariboo Rd)
<b>5</b>	Purchase Asphalt Patching Machine
<b>4</b>	Sidewalk Ranch Road to DSCS
<b>2</b>	Improve Sidewalk let downs – Accessibility
<b>2</b>	Reduce Water Consumption - Meters

1	Increase Paving Budget
1	Solar Lighting for less populated streets

# of Votes	Environment / Resilience
12	Reconsider Use of Herbicides
8	Better Natural Env. - Native Plants/trees (6) - Less Cedars (2)
6	Fire Smart + CWPP
6	Water Conservation – Water Meters
6	More Solar Power
4	Run of the River
4	Increase Density to allow laneway homes
2	Fire Guard - Perimeter
2	Environmental Community
1	Lead by example
1	Collaborate with AIB

# of Votes	Administration
6	Official Community Plan & Zoning
4	Water Meters – Update Bylaw
2	Better Asset Management for road/infrastructure
2	Acknowledgement work of Administration Staff ( Health & Wellness)
1	Establish Policy Review Com.
1	Upgrade Accounting Software (cloud base)
1	Opera House (Buy & Run)

In addition to the new priorities Council will determine as strategic priorities for 2024-2026, the following carry over items will also be included in the plan:

- Water to AIB
- Finalize Trail Plan
- North Ashcroft Reservoir
- Heritage Park

In conclusion, when determining the new strategic priorities, Council must consider the VISION – which inspires the dream and the MISSION – which inspires the action to fulfill the dream. Strategic planning should include long term planning as well as short-term goals with the end result being a community that is vibrant, thriving, and provides opportunities for an improved quality of life for all. To that end, Council must consider what the future of Ashcroft looks like?

- ▶ Who will live here, will there be a population increase?
- ▶ Where will they live?
- ▶ What does development look like? (increased density, more housing, boundary expansion)
- ▶ What types of businesses will be operating, or do we want to attract?
- ▶ What services will be needed; can we maintain required services if remain status quo?
- ▶ What type of community do we want Ashcroft to be? (safe, vibrant, agricultural, industrial, commercial, artistic, environmental, adaptable, resilient etc.)

**Strategic/Municipal Objectives**

Strategic Planning

**Legislative Authority**

**Financial Implications**

To be determined

**Attachment Listing**

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** January 8, 2024,  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Seniors Request for Review of Electrical Costs

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**RECOMMENDATION**

*THAT, Council supports the Seniors request to reduce the BC Hydro charges for their portion of the building from 43.1% to 25 %.*

**Prepared by:**



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Daniela Dyck,  
Chief Administrative Officer

**PURPOSE:**

This report is to consider the following:

1. Review of BC Hydro costs for the Seniors Centre located in the Village office Building at 601 Bancroft Street.

**DISCUSSION:**

The Village office building is divided into two (2) sectors for BC Hydro services with separate metres. The Seniors and Elizabeth Fry are on one metre, while the Village office and Thrift Shop are on the other. Recently, the newly elected President for the Seniors, Ray Conway approached staff to request a reduction in BC Hydro rates citing the fees are cost prohibitive for the association and they are struggling to make ends meet. Staff advised that a letter be forwarded to Council for consideration. To that end, this request is before Council today.

**BACKGROUND:**

Currently the Seniors pay 43.1% of BC Hydro costs for their portion of the facility, this rate is based on square footage as per the rental agreement. Notably, based on a 40 hour week (5 days at 8 hours per day) the seniors use the facility 16 hours/week which calculates to 40% usage, while the E-Fry Society uses the facility 100% of the same 40 hour time frame.

In consideration of the above noted stats, administration recommends a reduction of 18.1% reducing the BC Hydro proportionate billing to 25% for the seniors and 75% for the Elizabeth Fry Society.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

Letter from the Seniors Society Executive

January 3rd, 2024

To:

The Corporation of the Village of Ashcroft and

Specifically directed to the Village Council for the January 8th meeting of Council.

Dear Mayor and Council:

We, the Executive, on behalf of our membership, would like to request a review of our electrical bill.

We are using the rental space on four days of each week and then only for four hours of those user days, amounting to 16 user hours per week, our Membership roster has been decimated by the combined forces of Covid 19, deaths, move aways and a general reluctance of the elderly to gather generated most likely from the Covid years and the inability of handicapped persons to even access the building due to the front stairs. During the days that we are there we attempt to use only one side of the lighting provided.

We would appreciate your consideration in lowering our hydro rate (we currently pay 43.1 % of the hydro bill that you receive} we struggle with these high rates, examples are presented as follows:

May-July	448.27
Mar-May	847.74
Dec-Mar	1489.31

Your consideration would be greatly appreciated.

Respectfully submitted for the Council Meeting January 8th/2024.

The Executive composed of the following:

President Ray Conway

Secretary Loraine Shwaluk

Treasurer Beverley Campbell

Immediate Past President Patricia Kilt

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** January 8, 2024,  
**FROM:** Joshua White, Fire Chief  
**SUBJECT:** Calls For Service - 2023

**RECOMMENDATION**

*For Information*

**Prepared by:**

Joshua White,  
 Fire Chief

**Approved by:**

Daniela Dyck,  
 Chief Administrative Officer

**PURPOSE:**

To provide Council with a year end report of Fire Department operations and callouts.

**CALLS FOR SERVICE:**

<b>STRUCTURE FIRE/ALARMS: 20</b>	
Structure Fire/Alarms within Village limits	19
Structure Fire/Alarm within TNRD	0
Criminal Fire Start	1
<b>WILDLANDS/GRASSFIRE: 2</b>	
Wildlands fire within village limits	1
Wildlands fire TNRD*	1
<b>RURAL RESCUE: 26 (8 fatalities)</b>	
Road Surface Rescue TNRD	19
Road Surface Rescue within the VOA	6
Rescue/Recovery within the VOA	1
<b>HAZMAT (Carbon monoxide/Ammonia/fuel spill): 4</b>	
Hazmat within Village limits	4
<b>BURNING COMPLAINTS: 3</b>	
Burning Complaints Within Village of Ashcroft	3
<b>BC AMBULANCE CALL TO GAIN ENTRY: 1</b>	
Within the Village of Ashcroft	1



LIFT ASSIST BC AMBULANCE: 6 Within the Village of Ashcroft	6
BC AMBULANCE MEDICAL :1 (Fatal 1) Within the Village of Ashcroft	1
DOWN POWER LINES: 2 Within village of Ashcroft	1
CACHE CREEK MUTUAL AID: 1 Flooding in Cache Creek, Called to Assist	1

**Total Calls for Service: 65**

There were an additional 5 Calls for Service not responded to as they were either confirmed no entrapment or confirmed fire calls out of our response area.

The 65 calls for service listed above were calls from dispatch and acted on by the fire department. It should be noted that an additional 26 calls were placed directly to the Fire Department cell phone regarding various open fire burns, burning complaints and fireworks, all 26 incidents were actioned by the Fire Chief.

This past year we also noticed an increase in back yard burns of yard waste especially in the fall, most of these burns took place in Noth Ashcroft.

It should also be noted, this year we saw a significant increase in the number of Road surface rescue calls. It was a challenging year especially with the number of fatalities the crew had to deal with. One change to our policy this past year is to automatically call out a Registered Psychologist when we have a fatality. On the training end of things to help with fatal calls, we had Will Harlock and Scott Venables, both with Kamloops Fire Rescue who ran us through a peer critical incident stress management course which was well received by the crew.

**Ashcroft Fire’s look Back on 2023.**

Going all the way back to the beginning of the year it’s very important to note in this report that Ashcroft Fire came out on top at the Guns and Hoses fundraiser hockey game. Of course, the real winner was Honor House Ranch. Yes, all of us here at AFR have really enjoyed the sweet, sweet smell of victory this past year. We can’t help ourselves, every time we see an officer in town, we just smile.

Also, at the beginning of the year Scott Venables has taken Ashcroft Fire on as our main training facilitator. Scott works for Provincial Fire and Safety. When he’s not busy working with Kamloops Fire and Rescue, he’s out here working with us. The training he brings to the department is above and beyond, because of him this past year we had big success on the fire grounds and in our rescue end of things.

In late spring Deputy Chief Greg Hiltz Represented AFR at the Fire Fit challenge down in Courteney, BC. Placing 4th in his division was just a fantastic outcome and we are proud of him. Way to go Greg!

This past summer AFR was proud to send a crew to Chase to help back fill for the community as their Fire Department was busy fighting a near by wildfire. Our crew: Captain Steven Aie, Firefighter Tyler Fitzpatrick, Deputy Chief/Administrative officer Nancy Duchaine and Lieutenant Hayden Aie. The crew represented not only AFR, but all of Ashcroft in an exemplary way.

In October, Safety Mart foods in Ashcroft gave AFR a fantastic fundraising opportunity. We sold coupon books which sold out in 7 days raising \$2000 dollars for equipment, but that's not all, an additional \$500 dollars was donated to the Fire department by Ashcroft and area residents. So many kind and generous people in and around our wonderful community.

Have we mentioned that AFR won at the police fire hockey game?

In the fall of 2023, we had Scott and Carson out for a weekend teaching forcible entry, auto-ex, and vehicle fires, because of this valuable training our new guys performed extremely well and with great confidence going to a recent highway rescue call where extraction was required.

The other large challenge we had this past year was the fire hall renovations. It's been long road, but we are beginning to see some light at the end of the tunnel. We are happy to report that normalcy is returning to the fire hall. The renos were completed enough to allow us to have our annual Christmas/year end wind down and the Kids Christmas party.

Oh, and speaking of Christmas and renovations we have this wonderful trophy in our hall that reflects the Christmas light oh so beautifully. The trophy also looks fantastic in this newly renovated hall, far better then some grungy old detachment.

Looking forward into 2024, we have our next Guns and Hoses game scheduled for January 27, 2024. Most of the crew will be completing their exterior operations course within the first quarter of the year. Sometime in January or February, Chief White will be out conducting fire inspections in the community. Once renovations are 100 percent complete, the crew at AFR is looking forward to hosting an open house with Mayor and Council, staff, and the community to come down and check out our hall. We hope to see you all there!

**Strategic/Municipal Objectives**

Protective Services

**Legislative Authority**

**Financial Implications**

As per budget

**Attachment Listing**

# *SILGA* Southern Interior Local Government Association

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December 12, 2023

**To: All SILGA Members**

**Re: SILGA Convention – Call for Nominations 2024**

As per the Constitution of the Southern Interior Local Government Association (amended 2017), the “Call for Nominations” is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2024/25 term. Elections will be held during the SILGA Convention from April 30<sup>th</sup> to May 3<sup>rd</sup>, 2024.

Offices to be filled are President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President and seven Directors. One member of the SILGA board must be an Electoral Area Director of a member Regional District. Those presently serving may run for another term if they so wish.

Excerpt from the SILGA constitution regarding new voting procedures:

7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.

7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.

7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate - of those candidates that are Electoral Area Directors of a regional district - with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral

Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

Deadline for nominations is Thursday, February 29, 2024. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Past President Lori Mindnich, Village of Lumby.

All those interested in serving are asked to contact Councillor Mindnich by email at [lorideann2@gmail.com](mailto:lorideann2@gmail.com) or at the SILGA office at 250-851-6653. All information should be forwarded to both Councillor Mindnich and the SILGA office ([yoursilga@gmail.com](mailto:yoursilga@gmail.com)).

Alison Slater  
General Manager, SILGA

December 12, 2023

To: All SILGA Members

## **Call for Resolutions for 2024 Convention**

The SILGA Annual General Meeting and Convention is scheduled to be held in Kamloops between April 30<sup>th</sup> to May 3<sup>rd</sup>, 2024. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Thursday, February 29, 2024 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2024 SILGA Convention, please forward by email your resolution to [info@silga.ca](mailto:info@silga.ca). Any background information on the resolution would be helpful. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should be relative to regional issues and should not pertain to a finite local interest.

**If you do not receive a confirmation email regarding your resolution, please contact the SILGA office at 250 851 6653.**

For information on how to properly write a resolution please refer to the UBCM website below.

<http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html>

or go to the resolutions page on the SILGA website at

<http://www.silga.ca/convention/resolutions/>

Resolutions not received by February 29th, 2024 will be considered late resolutions and must go through the following procedures to be considered at the AGM.

### Late Resolutions

(1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special

Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

- (2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.
- (3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
- (4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
- (5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
- (6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

Alison Slater  
General Manager, SILGA





PO Box 185  
Clinton BC V0K 1K0  
Phone (250) 459-2759  
Email: [clintonannualball@clintonannualball.com](mailto:clintonannualball@clintonannualball.com)  
Website: [www.clintonannualball.com](http://www.clintonannualball.com)

January 5, 2024

PO Box 129,  
Ashcroft, BC.  
V0K 1A0

Dear, Mayor Barb Roden,

RE: Invitation to the 157th Clinton Annual Ball

The 157<sup>th</sup> Clinton Annual Ball will be held on Saturday, May 18th, 2023, at the Clinton Memorial Hall.

The Annual Ball Committee is planning another fabulous evening of dining, entertainment and dancing and we are looking forward to celebrating the history of Fashion Through the Ages.

The Annual Ball Committee would be delighted to have you and your guest join us again for this special occasion; we are holding 2 tickets for you. Tickets are \$85 each and can be obtained by calling 250-459-7069 or emailing [tickets@clintonannualball.com](mailto:tickets@clintonannualball.com). As only a limited number of tickets are still available, if you can attend, we would appreciate knowing at your earliest convenience.

We look forward to seeing you at the Ball!

Sincerely,

*Charlene Boscott*

Charlene Boscott,  
Chair, Clinton Annual Ball Committee



Attn: BC Rural Health Network Members

Dear Members,

I am reaching out with a mix of emotions to announce the resignation of our esteemed Vice President, Colin Moss, from the BC Rural Health Network. This decision comes as Colin steps into a new chapter, pursuing a potential nomination as a candidate in the BC election for 2024.

Colin's departure is not just the loss of a colleague; it is bidding farewell to a dear friend and a relentless advocate for rural health. Our friendship will continue past any working relationships but he will be missed on the Board and within the organization. His decision, guided by his passion for public service, reflects the diverse paths life presents us with.

As a non-partisan organization dedicated to apolitical pursuits, we uphold a commitment to neutrality in political matters. Our governance structure and decision-making processes are firmly separated from any political affiliations or aspirations. In keeping with this ethos, Colin submitted his resignation promptly upon deciding to explore this new political avenue.

Throughout his tenure, Colin has significantly enhanced our organization. His dedication, vision, and tireless volunteerism have not only enriched rural health initiatives but have also left an indelible mark on our foundation and future direction. His legacy transcends his tenure, laying a solid groundwork for the years ahead.

Under Colin's leadership, particularly as the Chair of the Membership Committee, our network has flourished from a modest group of 10 members in 2018 to a robust community of over 100 members today. His contributions as Vice President and as a pivotal advisor to my role as President have been invaluable. His readiness to take on challenges and provide guidance has been a cornerstone of our success.

Colin, your journey with us has been one of immense impact and inspiration. While your path may be shifting, your influence within the Network remains steadfast. We extend our heartfelt gratitude for your service and wish you the very best in your future endeavors.

We eagerly anticipate our upcoming Annual General Meeting this Wednesday December 13<sup>th</sup> at 4pm and hope to have the pleasure of Colin's company as we celebrate his contributions.

Only the best,



Peggy Skelton

President, BC Rural Health Network



## THE CURRENT | TNRD BOARD HIGHLIGHTS

Highlights of the Thompson-Nicola Regional District [Board of Directors Meeting of December 14, 2023](#)

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The TNRD held its Board of Directors Meeting in the Twin Rivers Boardroom of the TNRD Civic Building in Kamloops, B.C. The meeting was held in-person and via Zoom, and a recording of the meeting was uploaded to the TNRD's YouTube channel. You can view the recording [here](#).

### **Zoning Amendment Bylaw 2826 (Blue River)**

Following a public hearing, the Board approved third reading of Zoning Amendment Bylaw 2826, affecting property at 920 and 934 Harrwood Drive located in Blue River, in Electoral Area "B" (Thompson Headwaters). This zoning amendment proposes to rezone two adjoining parcels from *R-1: Residential Single and Duplex* to *C-4: Recreational Commercial*, to allow for guest accommodation for Mike Wiegele Heli-Ski Resort in a dwelling previously used as a principal residence. Read the report [here](#).

### **Delegation: Timicw Good Earth Recycling Waste Management Facility**

The Board heard a delegation from Roy Seriosa, Economic Development Lead of the Bonaparte First Nation, with an overview of the proposed Timicw Good Earth Recycling Waste Management Facility. Following this delegation, the Board directed a number of questions to Seriosa, Rose Marie Rocca, Project Manager of the Timicw Good Earth Recycling Waste Management Facility, and Frank Antoine, Kukpi7 of the Bonaparte First Nation.

### **Board Remuneration Bylaw 2825**

The Board adopted Board Remuneration Bylaw 2835. As part of this, Bylaw 2835 now includes an updated table with remuneration figures in Clause 4, to provide greater clarity and transparency on Board of Directors remuneration. Effective January 1, 2024, Electoral Area Directors will receive an annual indemnity of \$30,206, and Municipal Directors will receive an annual indemnity of \$17,000. Additionally, the Board Chair will receive an additional annual stipend of \$28,394, and the Board Vice-Chair will receive an additional annual stipend of \$5,739. Read the report [here](#).

### **Zoning Amendment Bylaw 2834 (Pritchard)**

The Board approved first and second reading of Zoning Amendment Bylaw 2834, affecting property at 2037 Martin Prairie Road located in Pritchard, in Electoral Area "L" (Grasslands). This zoning amendment proposes to rezone the property from *RL-1: Rural* to *SH-1: Small Holding* to enable subdivision of a four-hectare parcel of land and construct a new dwelling on a separate title. The proposed zoning amendment will be brought to a public hearing in conjunction with a regular Board meeting. Read the report [here](#).

### **Provisional 2024-2028 Five-Year Financial Plan (2024 Budget)**

The Board approved the Provisional 2024-2028 Five-Year Financial Plan, with total operation expenditures in 2024 of \$64,604,819, which includes General Operating Funding of \$61,525,824 and Utilities Operating Funding of \$3,078,995. The 2024 Budget will be adopted by the Board in March 2024, which is when finalized BC Assessment data will become available. Read the report [here](#).

To continue to stay informed on the 2024 Budget process, and to find key information and infographic materials, residents are encouraged to visit: [tnrd.ca/budget2024](https://tnrd.ca/budget2024).

### **2024-2028 Five-Year Capital Plan**

The Board approved the 2024-2028 Five-Year Capital Plan, with total Capital spending in 2024 of \$11,735,901. By approving the Capital Plan prior to the start of 2024, TNRD Operations staff will be able to action projects, Tenders, and Requests for Proposals early in 2024 for large capital projects, and work to obtain best possible pricing for these projects. The Five-Year Capital Plan will be incorporated into the Five-Year Financial Plan, which will be brought to the Board for adoption on March 21, 2024. Read the report [here](#).

**The next TNRD Board Meeting is on January 18, 2024, at 1:30 pm.**

The Thompson Regional Hospital District (TRHD) held its Board Meeting in the Twin Rivers Boardroom of the TNRD Civic Building. The meeting was held in-person and via Zoom, and a recording of the meeting was uploaded to the TNRD's YouTube channel. View the recording [here](#).

**Hospital District Provisional Five-Year Plan 2024-2028 (2024 Hospital District Budget)**

The Board approved the TRHD 2024-2028 Provision Five-Year Financial Plan. In anticipation of future capital requirements, the 2024 TRHD Budget proposes a tax requisition increase of 3% in each year of the five-year plan, to allow for increased transfer to reserves to meet future capital funding requests. Read the report [here](#).

**The inaugural TRHD Board Meeting is on March 21, 2024.**

Click [here](#) to view archives of The Current.

Please note that The Current is not a substitute for the TNRD's Board meeting minutes, found on our website: [www.tnrd.ca](http://www.tnrd.ca)



MUNICIPALITIES: Ashcroft | Barriere | Cache Creek | Chase | Clearwater | Clinton  
Kamloops | Logan Lake | Lytton | Merritt | Sun Peaks

ELECTORAL AREAS: "A" "B" "E" "I" "J" "L" "M" "N" "O" "P"



VIA EMAIL

Ref: 63760

December 21, 2023

Daniela Dyck  
Chief Administrative Officer  
Village of Ashcroft  
Email: [daniela@ashcroftbc.ca](mailto:daniela@ashcroftbc.ca)

Dear Daniela Dyck:

I am writing to notify you of the funding allocation for the Village of Ashcroft from the \$51 million capacity funding for local government implementation of the legislative changes to support housing initiatives, including small-scale multi-unit housing and proactive planning, development finance, and transit-oriented development.

The Village of Ashcroft will receive \$157,476 by the end of January 2024.

The funding formula reflects the different legislative requirements for municipalities and regional districts, and that smaller communities may need more financial assistance because they have fewer resources.

The funding formula includes a base amount and a per-capita amount (based on BC Stats 2023 estimates).

- For municipalities, the base amount is \$150,000, and the per-capita amount is \$4.39.
- For regional districts, the base amount is \$80,000 and the per capita amount is \$5.80.

This funding is intended to support activities or projects local governments must undertake to meet the new legislative requirements. Examples include updates to an existing zoning bylaw, parking bylaw, Official Community Plan (OCP), Official Development Plan (ODP), Development Cost Charge (DCC) bylaw, Development Cost Levy (DCL) or

.../2

Daniela Dyck  
Page 2

Housing Needs Report (HNR), as well as the development of a new zoning bylaw, OCP, ODP, DCC, DCL or new amenity cost charge (ACC) bylaw. This funding can also be used to hire staff and/or consultants in support of these activities. More specific information on eligible projects, eligible project costs as well as the reporting requirements will be provided in the funding guidelines when the funding is distributed.

If you have any questions regarding the legislative changes or funding program, please contact Ministry of Housing staff at [PLUM@gov.bc.ca](mailto:PLUM@gov.bc.ca) or 250-387-3394.

Yours truly,



Bindi Sawchuk  
Assistant Deputy Minister  
Housing and Land Use Policy Division  
Ministry of Housing

pc: Teri Collins, Deputy Minister, Ministry of Housing  
Tracy Campbell, Executive Financial Officer, Ministry of Housing  
Kaye Krishna, Deputy Minister, Ministry of Transportation and Infrastructure  
Okenge Yuma Morisho, Deputy Minister, Ministry of Municipal Affairs  
Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs  
Kevin Volk, Assistant Deputy Minister, Ministry of Transportation and Infrastructure  
Jessica Brooks, Executive Director, Ministry of Housing  
Rebecca Penz, Director, Ministry of Housing



Province honours people providing extraordinary community service

<https://news.gov.bc.ca/30104>

Twenty-one people throughout B.C. are being honoured with the Medal of Good Citizenship (MGC) for extraordinary contributions to community life.

The medal recognizes people’s generosity, service and acts of selflessness in their local areas.

“Each one of these medal recipients has made their community a better place,” said Premier David Eby. “They have shown kindness and generosity while making sacrifices for the benefit of others. Their contributions serve as a reminder to all of what we can do in ways large and small to improve life for everyone.”

Lana Popham, Minister of Tourism, Arts, Culture and Sport, and chair of the MGC selection committee, said: “It’s an honour to recognize these unsung heroes in our communities. These people have gone out of their way to show kindness and help those in need, solely motivated by their desire to make life better for others. I extend my sincere appreciation to all of them for taking care of people and their communities.”

The 2023 MGC recipients are:

- Ruth Billmann, Cranbrook
- Joyce Bueckert, 100 Mile House
- Tim Cormode, Victoria
- Brian DeBeck, Vancouver
- Vishad Deeplaul, Coquitlam
- **Vivian Edwards, Ashcroft**
- Gail Elder, Winlaw
- Craig Evans\*, Nanaimo
- Madison Fleischer, Surrey
- Spring Hawes, Kelowna
- Brian Ironmonger\*, Elko
- Mohammad Aminul Islam, Surrey

- Talia Lorincz, Vancouver
- Navjit Moore, Burnaby
- Johannes Mulder, Hope
- David Reid\*, Squamish
- Jim Sawada, Nelson
- Rhoda Taylor, Duncan
- Andrew Tom, Smithers
- Ricky Tsang, Vancouver
- Parminder Virk, Saanich

\*posthumous appointment

Medal presentation ceremonies will be hosted throughout the province in early 2024.



## NEWS RELEASE

### TNRD Board Approves 2024 Capital Plan

**Kamloops, BC – January 4, 2024** – The Thompson-Nicola Regional District 2024-2028 Capital Plan was approved during the Board of Directors Meeting of December 14, 2023. This plan outlines capital projects that are included in the 2024 budget, and budget projections for the upcoming five years.

The 2024 Capital Plan includes spending of \$11,735,901, which is approximately \$1.1 million lower than the capital budget in 2023. Unlike the Operational Budget, the capital budget can fluctuate more significantly year over year depending on specific projects.

Funding sources for the 2024 Capital Plan include reserves (56%), grant funds (35%), borrowing (8%), and donations for the Loon Lake Fire Hall project (1%).

Separately, the 2024-2028 Utilities Capital Plan includes spending of \$4,203,293 in 2024 for water and sewer capital projects. Funding sources for TNRD Utility capital projects include grant funds (58%), and reserve funds (42%). Reserve funds for TNRD utility systems can only be contributed by utility customers and funds must stay within each specific system, which results in capital upgrades for TNRD utilities being heavily reliant on grant funding.

Significant capital projects that have been budgeted for in 2024 include:

- Pritchard Water Treatment Plant (\$6.15 million) \*
- Pritchard Wastewater Treatment Plant (\$2.15 million)
- Monte Creek Fire Hall (\$1.55 million)
- TNRD Regional Fire Departments Next-Generation 9-1-1 Upgrade (\$1.50 million)
- Lower Nicola Eco-Depot Building Rebuild and New Recycling Baler (\$960,000)
- Monte Creek Fire Hall Pumper Truck (\$700,000)
- Clearwater Library Upgrades (\$350,000)
- Smith Pioneer Park Improvements (\$290,000)
- Blackpool Fire Rescue Replacement Wildland Truck (\$250,000)

*\* \$1.41 million approved in 2024 Capital budget for Pritchard Water Treatment Plant, and \$4.74 million previously approved in 2023 Capital budget has not yet been spent.*

A number of factors determine exact timing for delivery of capital projects, and revenues for any capital projects that are not completed by the end of the calendar year are carried forward as required in the following budget year.

“The TNRD Finance Department has prepared a long-term capital plan and has significantly improved its budgeting process for Capital Planning. This transformation has drastically improved transparency and clarity for costs of services, and also provides realistic objectives for asset management planning,” said Barbara Roden, TNRD Board Chair. “With an approved Capital Plan



in place to start the new year, the TNRD can tender large capital projects as early as possible and ensure best available pricing for services.”

Further, the Provisional 2024-2028 Five-Year Financial Plan was approved by the TNRD Board at the December 14, 2023 Board Meeting. The Plan will be adopted at the Board Meeting of March 21, 2024, once revised BC Assessment values are available. To learn more about TNRD services and costs for 2024, and to find easy-to-read infographics, visit: [tnrd.ca/budget2024](https://tnrd.ca/budget2024).

**Attachments:**

- [2024-2028 TNRD Capital Plan](#)
- [2024-2028 Capital Plan Five-Year Summary](#)
- [2024 Significant Capital Project Summary \(Over \\$250,000\)](#)
- [2024 Capital Plan Spending by Department](#)

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**Media Contact:**

Colton Davies, Communications Manager  
Thompson-Nicola Regional District  
Tel.: 250 377-6299  
Email: [cdavies@tnrd.ca](mailto:cdavies@tnrd.ca)

Actionable Motion and Task List Tracker

December					
Motion No.	Motion	Staff Responsible	Comments	Time line	Status
<b>2023 MOTIONS</b>					
R-2023-06	THAT, Council direct administration to contact the artists Daniel Collett and Marina Papais and request their participation through the Public Art Policy #A-01-2021 to develop a maintenance plan for art on public property.	CAO	CAO met with Daniel on Feb 23, 2023. Daniel took a copy of the Public Art Policy with him to review and detail. Daniel will schedule a future meeting (spring) to discuss policy participation		On hold - Agreement forwarded to Artists. Artists are having a legal review of the agreement completed by their lawyer.
R-2023-72	THAT, Council direct staff to review current Cannabis legislation and bring a draft bylaw permitting the retail sale of legalized cannabis products in Ashcroft; and further that Zoning Bylaw No. 823, 2018 be amended permitting Retail Cannabis operations.	CAO	To be considered as a Zoning amendment or Bylaw update. Wait for Dstrategic Planning to be completed.	CAO phone meeting with regional Cannabis inspector. Bylaw research complete. Waiting for direction after strat planning.	On hold - till Strat Planning is complete
R-2023-166	THAT, Council issue "Notice of Intent" to consider approval of Development Variance Permit No. DVP-2023-04 for 1500 Government Street (Lot 1, District Lot 378, KDYD, Plan 6889).	CAO	To be sent with the final Neighbourhood notification in January		in-progress
R-2023-174	THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be introduced and read a first time by title only.	CAO	Update Bylaw Reading		completed
R-2023-175	THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a second time.	CAO	Update Bylaw Reading		completed
R-2023-176	THAT, Consolidated Fees and Charges Amendment Bylaw No. 866 be read a third time.	CAO	Update Bylaw Reading		completed

R-2023-177	<p>THAT, Council supports entering into a Mutual Aid Agreement with the District of Logan Lake for both community's mutual benefit to assist each other in the sharing of supplies, equipment, or other resources to meet service requirements in emergency and non-emergency situations as amended. Logan Lake requests that the clause "all equipment rates include an operator" be removed in regard to this agreement. It was noted that perhaps Ashcroft should consider a similar agreement with Cache Creek.</p> <p>Some minor edits and typos were also noted.</p>	CAO	Edit Mutual Aid to reflect motion		completed
R-2023-178	<p>THAT, Council supports a grant application in the amount of \$997,316.86 to be submitted to Employment and Social Development Canada under the Enabling Accessibility Fund (mid size projects stream) to revitalize Mesa Park into a fully accessible and inclusive space; and that Council is committed to leverage the project costs by 35% as per the program requirements and further that Council will support the project throughout its duration. (\$349,000.00)</p>	EDT/CAO	Grant Application to be submitted with certified motion		completed
R-2023-179	<p>THAT, Council refers the request for time limited parking spaces in front of the BC Liquor Store to the soon to be established Streets and Speed Signs Working Group. Time limit parking is permitted but designated store parking is not on public roads. Consider alternate solutions such as angle parking and one way street designation.</p>	CAO	An email will be sent advising the Liquor Store of Council's motion. To be referred to Streets and Speed Signs WG when it starts up in the New Year.	The WG will submit a report to Council	completed

## EDT REPORT TO COMMITTEE

**DATE:** January 8, 2024  
**TO:** Mayor and Council  
**FROM:** Margaret Moreira, Economic Development & Tourism Coordinator  
**SUBJECT:** 2023 Business Walk Summary

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### **Purpose**

To update Mayor and Council on the results from the 2023 Business Walk

### **Recommendation**

Receive for information

### **Alternatives**

N/A

### **Discussion**

EDT Working Group performed a Business Walk during BC Business Week (October 16-20). The Group created two teams; each team was given a list of businesses and a short survey. The in-person visits were a great opportunity to create a conversation between the Village and local business owners to better understand their needs. Performing a yearly business walk will assist in tracking aspects of the business environment. Analyzing trends over time can also assist in anticipating new trends and prepare for future challenges.

### **Strategic Municipal Objectives:**

Economic Development and Tourism Strategy

### **Attachment Listing**

2023 Business Walk Survey

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#### **Prepared by:**



Margaret Moreira  
Economic Development & Tourism Coordinator

#### **Approved by:**



Daniela Dyck,  
Chief Administrative Officer

# Business Walk Survey Percentage 2023

# of Business visited: 25

# of surveys completed: 21

Note: Five businesses were left a survey as owner/manager was not available for interview. Three were closed on day of survey. Returned to each one twice but still not able to do interview.

## What do you like about doing business in Ashcroft?

Availability of Local Services	Availability of Labour	Bus. Friendly Local Gov.	Clientele/Customers	Cost of Doing Business
20%	12%	44%	72%	20%

## Please rate the current state of your business over the past year.

Slow/Poor	Fair/Steady	Good/Increasing
4%	32%	44%

## Have you noticed an increase in your out-of-town customers due to recent Village Marketing Initiatives?

Yes	No
12%	40%

## What are the biggest challenges facing your business?

Financing	Finding Employees	Lack of Customers	Lack of Space	Local Property Taxes
12%	40%	16%	24%	20%

## Do you plan to retire, sell or close your business in the next 5 years?

Selling (yes)	Selling (no)	Closing (yes)	Closing (no)	Unsure
12%	44%	8%	44%	16%

## Would you participate in a Chamber of Commerce?

Yes	No	Maybe/Need more info.
48%	8%	32%

## Has the Shop Local Program impacted your business?

Yes	No	Maybe
44%	12%	8%

## Total number of employees.

Part-Time	Full-Time	Seasonal	Contract
20	54	2	4

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** January 8, 2024  
**TO:** Council  
**FROM:** Councillor Lambert

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**Deputy Mayor** – November 1, 2025 – October 31, 2026

**Assigned Committees/WG:**

Ashcroft Fire Rescue  
Communities in Bloom  
Finance Committee  
Seniors  
Water to AIB

**Alternate:**

Cache Creek Environmental Assessment  
HUB Society

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### **December 20, 2023: Ashcroft-Cache Creek Seniors**

The Ashcroft/Cache Creek seniors held a potluck luncheon on December 20th which was very well attended.

Their next meeting is January 18<sup>th</sup>, 2024.

Respectfully submitted,

Doreen Lambert,  
Councillor