



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, DECEMBER 11, 2017

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**PRESENT:** Mayor John c. (Jack) Jeyes  
Councillor Helen A. Kormendy  
Councillor Doreen E. Lambert  
Councillor Barbara H. Roden  
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Wayne Robinson, Deputy Corporate Officer

Press and Public

**1. CALL TO ORDER**

Mayor Jeyes called the meeting to order at 4:30 pm.

**2. MINUTES**

**2.1. Minutes of the Committee of the Whole Meeting of Council held on Monday, November 27, 2017**

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Mayor Jeyes declared the minutes adopted as presented.

**2.2. Minutes of the Regular Meeting of Council held on Monday, October 17, 2017**

Mayor Jeyes declared the minutes adopted as presented.

**3. DELEGATIONS**

**3.1. Ms. Debra Arnott, Community Futures Sun Country – Update on Wildfire Recovery Support Programs**

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Ms. Arnott advised Council that Community Futures has obtained funding to hire three ambassadors who will work in different regions of their service area. The ambassadors have received training and will be working with businesses to complete funding applications and insurance forms. Ms. Arnott advised that many business owners are feeling overwhelmed and unable to complete all of the paper work so the ambassadors will take some of the pressure off of them. She also provided information on a funding program through Western Diversification. Ms. Arnott advised that the programs that Community Futures is providing are directed towards business recovery and do not overlap with the various programs being administered through the regional district. She advised she would report back to Council on a regular basis with updates. Council thanked her for her dedication to our local businesses.

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**3.2. Mr. Lewis Kinvig, President, TCMHA – Update on Canucks Learn to Play Weekend**

Mr. Kinvig provided Council with an update on the recent Canucks Learn to Play weekend at Drylands Arena. He advised that when they were approached by the Canucks organization they partnered with the South Cariboo Elizabeth Fry Society and were able to raise over \$3300 and a truckload of food for the food bank. The public support was excellent with over 300 people attending the major midget and the charity games. Mr. Kinvig has had requests to consider hosting a major midget and charity game every season. Council was shown two videos that were made during the weekend, one by Hockey Canada and one by the Canucks organization. Council congratulated Mr. Kinvig on the successful weekend.

**4. CORRESPONDENCE**

**4.1. BC/Yukon Command, Royal Canadian Legion- Military Service Recognition Book**

**M/S Councillor Roden / Councillor Lambert**

“That the Village purchase a 1/10 page advertisement in the 2018 Military Service Recognition Book at a cost of \$275.”

**Carried. (01-12-17)**

**4.2. District of Sicamous – Prevention of Quagga and Zebra Mussels**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft send a letter of support to the Minister of Environment and Climate Change Strategy expressing our concerns relating to the spread of the Quagga and Zebra Mussels in our waterways.”

**Carried. (02-12-17)**

**5. UNFINISHED BUSINESS**

5.1. None

**6. NEW BUSINESS**

**6.1. South Cariboo Minor Soccer Association – Parking during Soccer Tournament**

**M/S Councillor Kormendy / Councillor Roden**

“That the Village of Ashcroft provide the South Cariboo Minor Soccer Association with the contact information for the vacant lot across Elm Street from the soccer fields and advise them that as a condition of the park rental for tournaments they will be required to arrange for off street parking to relieve the traffic congestion and reduce the potential for an accident.”

**Carried. (03-12-17)**

**6.2. 2018 Road Trip Adventure – Rogers Radio – Summer Promotional Opportunity**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft participate in the Rogers Radio Road Trip Adventure for 2018 in the amount of \$2,530 plus tax plus the additional items required to make the package attractive to the grand prize winners.”

**Carried. (04-12-17)**

**6.3. Thompson Rivers University Student Union Presentation – Request for Letter of Support for Review of Funding Formula**

”That the Village of Ashcroft provide a letter to Thompson Rivers University Students’ Union supporting their request to the Provincial Government to carry out a full re-evaluation of the current funding formula for the university.”

**Carried. (05-12-17)**

**6.4. Village of Ashcroft Fees and Charges Bylaw – Recommendation for bylaw update**

**M/S Councillor Roden / Councillor Lambert**

“That Staff be directed to prepare a new fees and charges bylaw with the fees for various permits updated as outlined in the staff memo dated December 5, 2017.”

**Carried. (06-12-17)**

**6.5. Historic Plaque Program – Application for Historic Plaque at 504 Bancroft Street**

**M/S Councillor Roden / Councillor Lambert**

“That Staff be directed to contact the owners of 504 Bancroft Street and advise them that we are unable to approve the installation of an historic plaque on their home at this time however we thank them for their interest in the program.”

**Carried. (07-12-17)**

**7. BYLAWS**

**7.1. Introduction and First Three Readings**

7.1.1. None

**7.2. Reconsideration and Final Adoption**

7.2.1. None

**8. INFORMATION CORRESPONDENCE**

**8.1. Information Correspondence Listing for December 11, 2017**

**M/S Councillor Trill / Councillor Roden**

“That the information correspondence listing for December 11, 2017 be received and filed.”

**Carried. (08-12-17)**

**9. REPORTS**

**Council Reports**

**9.1. Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

No report

**9.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

Mayor Jeyes advised the next meeting is Wednesday, December 13, 2017 at the Cache Creek Village Office.

**9.3. Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

No report

**9.4. Gold Country Communities Society – Councillor Trill & Councillor Roden**

Mayor Jeyes advised that he had attended the meeting and has requested staff to look into the Bead Trail program and bring a report back to Council. Councillor Roden advised that GCCS has launched and Excellence in Gold Country promotional program.

**9.5. TNRD – Mayor Jeyes & Councillor Kormendy**

No report

**9.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden advised that the CCCTA has unveiled a large (50' x 8') mural at the Vancouver Convention Centre promoting the area.

**9.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

Council reviewed the News – Update from School District No. 74 (Gold Trail)

**9.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**

Council was advised that the annual Santa Parade was well attended by members of the public and that there were over a dozen floats entered. Councillor Kormendy enjoyed riding in the new dump truck.

**9.9. Historic Hat Creek– Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised that the Annual General Meeting is on December 13, 2017.

**9.10. Heritage – Councillor Roden & Councillor Kormendy**

No report

**9.11. Transit – Councillor Kormendy & Councillor Roden**

No report

**9.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**

No report.

**9.13. Seniors’ Liaison – Councillor Lambert & Councillor Roden**

The Seniors Christmas Luncheon is on Thursday and Councillor Kormendy will attend as Deputy Mayor.

**9.14. Communities in Bloom – Councillor Trill & Councillor Roden**

No report

**9.15. Health Care – Mayor Jeyes & Councillor Lambert**

No report

**9.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert**

Mayor Jeyes reported on his attendance at the Japanese Consulate in honour of the Emperor’s birthday. It was reported that the Emperor has announced he will be abdicating in 2019.

**9.17. Other**

**M/S Councillor Roden / Councillor Trill**

“That Council receive the verbal and written reports as presented.”

**Carried. (09-12-17)**

**9.18. Administration**

**Chief Administrative Officer**

**9.18.1. Verbal update on status of Village of Ashcroft Website**

The Chief Administrative Officer advised Council that the company that currently hosts our website appears to have gone out of businesses. As we have lost the support service we are now looking at developing a website in house. The Chief Financial Officer advised that he and the Deputy Corporate Officer were working on the basic structure but we may require some assistance for some of the final work including ensuring that the site is compatible with various devices.

9.18.2. The Chief Administrative Officer advised that Ms. Marina Papais would like to meet with Council on Thursday, December 14 in the morning. Council advised they were available at 9:15 am.

**Chief Financial Officer**

**9.18.3. Discontinuation of Monthly Financial Statements – Approval to Use Business Intelligence (On-Line) Reports**

**M/S Councillor Roden / Councillor Kormendy**

“That Council approves having the monthly financial reports presented in the form of web based Business Intelligence reports provided that Council is notified via email when the statements are updated and further that printed copies of the statements are no longer required.”

**Carried. (10-12-17)**

**10. INCAMERA**

**10.1. Section 90.1.(k) – A matter involving negotiations and related discussions for a proposed municipal service**

**M/S Councillor Roden / Councillor Trill**

“That the Regular Meeting of Council move in-camera to discuss an item under Section 90.1(k) of the Community Charter at 5:41 pm.”

**Carried. (11-12-17)**

**11. TERMINATION**

**M/S Councillor Roden / Councillor Lambert**

“That the Regular Meeting of Council terminate at 6:29 pm.”

**Carried.**

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**John C. (Jack) Jeyes, Mayor**

Certified to be a true and correct copy of the Minutes of the Regular Meeting of Council held Monday, December 11, 2017.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw