



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT  
6:00 PM ON MONDAY, FEBRUARY 14, 2022

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**PRESENT:** Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Nadine Davenport - zoom  
Councillor, Deb Tuohey

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media – 1  
Public – 1

**EXCUSED:** Councillor, Marilyn Anderson

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday, February 14, 2022 to order at 6:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S Tuohey / Anstett**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, February 14, 2022 be adopted as presented.*

CARRIED – Unanimous – R-2022-16

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, January 10, 2022 <b>M/S Anstett / Davenport</b> <i>THAT, the Minutes of the Regular Meeting of Council held Monday, January 10, 2022 be adopted as presented.</i>	CARRIED Unanimous R-2022-17
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**3. DELEGATIONS**

3.1	N/A	
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Gloria Mertens Area I TNRD

2.1 Minutes – Point of Information

5.1 Fire Rescue Establishing Bylaw Training and related operations

Suggestion to include LAFC in definitions

Clarification in regards to LAFC entering private property under jurisdiction having authority clause.

Business License clarification requested in regards to the differences between the old and new bylaw.

HUB Emergency Services collaboration comment regarding VOA financial support through Grant in Aid process.

6.6 North Ashcroft Reservoir – question in regards to cost of the report

Question – What volume base estimate is the village using to determine water consumption?

Question – Is Water to AIB included in the proposal?

Financial:

TNRD Forensic Audit Recommends frequent rotation of auditors – encourages Council to consider this.

Suspense account clarification requested

Land Registry expense clarification requested

**5. BYLAWS**

5.1	CAO Report – Fire Department Establishment Bylaw No. 848, 2022 Cnlr. Anstett recused himself in a conflict of interest at 6:24 returned at 6:26 <b>M/S Roden / Davenport</b> <i>THAT, third reading of the Fire Department Establishing Bylaw No. 848, 2022 be rescinded.</i>	CARRIED Unanimous R-2022-18
	<b>M/S Roden / Tuohey</b> <i>THAT, the Fire Department Establishment Bylaw No. 848, 2022 be re-read a third time as amended.</i>	CARRIED Unanimous R-2022-19
5.2	Bylaw No. 850 – Village of Ashcroft Business Licence Bylaw, 2022 <b>M/S Tuohey / Anstett</b> <i>THAT, Bylaw No. 850, cited as Village of Ashcroft Business Licence Bylaw, 2022 be adopted.</i>	CARRIED Unanimous R-2022-20

**6. STAFF REPORTS**

REQUEST FOR DECISION		
6.1	CAO Report – Wildfire Review Letter <b>M/S Anstett / Davenport</b> <i>THAT, Council approves the draft letters requesting MP, Brad Vis and MLA, Jackie Tegar to lobby for a review of the BC Wildfire and Forest Management practices as presented with their respective governments, as amended.</i>	CARRIED Unanimous R-2022-21

6.2	<p>CAO Report – UBCM Emergency Support Services (ESS) Grant Funding Application <b>M/S Anstett / Tuohey</b> <i>THAT, Council endorses the proposed collaboration between the Village of Ashcroft and the Ashcroft HUB Society to provide ESS services, and further that, Council supports the Village of Ashcroft application for Grant Funding to UBCM in the amount of \$11,128.51 to purchase the required supplies to establish the service.</i></p>	CARRIED Unanimous R-2022-22
6.3	<p>CAO Report – Railway Assessment Reclassification – Proposed Resolution to SILGA <b>M/S Anstett / Davenport</b> <i>THAT, Council for the Village of Ashcroft approve the following Resolution and submit it to the Southern Interior Local Government Association for consideration:</i></p> <p>WHEREAS land used for the purposes of extracting, storage of products, manufacturing or transporting of goods are categorized as Class 5 Light Industry in the BC Assessment Classifications Act – Prescribed Classes of Property Regulations BC Reg. 438/81 with the exception of lands used or held for the purposes of, or for purposes ancillary to, the business of transportation by railway;</p> <p>AND WHEREAS ancillary rail operations such as transloading facilities are a heavy burden on local government infrastructure through trucking activity and movement of product and require a higher level of government support including fire services:</p> <p>THEREFORE, BE IT RESOLVED THAT the Provincial Government be urged to review the Assessment Classifications in the BC Assessment Act – Prescribed Classes of Property Regulations BC Reg. 438/81 and that business for the purposes ancillary to railway operations including transloading facilities be reclassified as Class 5 Light Industry in order to create fair taxation from railway operations and further that, Section 5(e) be repealed from the Act.</p>	CARRIED Unanimous R-2022-23
6.4	<p>CAO Report – Grant in Aid Policy Review <b>M/S Tuohey / Davenport</b> <i>THAT, Council direct staff to update both Grant in Aid Policies as follows:</i> <i>Grant in Aid – Individual/Organization - update policy to include spring and fall Intake date. Application will be considered twice per year at the first meeting in March and September applications must be received by Feb 28/29<sup>th</sup> and Aug 31<sup>st</sup> to be considered; and implement a bi-annual program promotion to advise community organizations of the pending intake.</i> <i>Unconditional Grant in Aid – update policy and remove the Chamber of Commerce clause, add requirement for updated Agreements at maximum 5-year intervals and update the Communities in Bloom Grant in Aid total to \$5,500.</i></p>	CARRIED Unanimous R-2022-24

6.5	<p>CAO Report – Council Remuneration and Travel Expenses <b>M/S Anstett / Tuohey</b> <i>THAT, Council establishes a committee to review the Council Annual Remuneration Policy C-05-2021 as described in the Village of Ashcroft Indemnification and Council Remuneration Bylaw No. 824, 2018 and provide a report back for Council consideration; and further that the committee consist of the CAO, CFO, Cnlr. Tuohey and Cnlr. Davenport.</i></p>	<p>CARRIED Unanimous R-2022-25</p>
6.6	<p>CAO Report – Support for North Ashcroft Reservoir Grant Funding <b>M/S Anstett / Davenport</b> <i>THAT, staff submit an application for grant funding for the North Ashcroft Reservoir Twinning project through the Investing in Canada Infrastructure Program – Environmental Quality in the total amount of \$2,801,939.30; and THAT Council supports the project and commits to its share \$1,019,060.70 of the project, as well as cost overruns.</i></p>	<p>CARRIED Unanimous R-2022-26</p>
<b>FOR INFORMATION</b>		
6.7	<p>CAO Report – Strategic Plan Update <b>M/S Roden / Anstett</b> <i>THAT, the Strategic Plan update be received for information.</i></p>	<p>CARRIED Unanimous R-2022-27</p>
6.8	<p>CFO Report – 2021 Year End Financial Review CFO Bhalla provided a financial review of 2021 Challenging year with fires and COVID Project Cash flow 2.3 M in the bank at Jan 1 Projects are in full swing no borrowing anticipated Focus on succession planning – training for new staff and cross overs Financial leadership 2.5% consistent tax increases Utilities - no increase Asset Management GIS &amp; Database open-source development – helps us control IT costs Emergency Management - success Community engagement – increased Council engagement – working groups BI CFO Bhalla provided a BI financial update highlighting the General Operating Fund expenses, revenues, general services, recreational, environmental health services, landfill costs significant increase. Water Operating Fund Sewer Operating Fund Rule changes in Asset Retirement Obligations PSAB 3280 Legal obligation to retire or decommission an asset Must be reflected in the 2023 financial statements <b>M/S Roden / Anstett</b> <i>THAT, the Financial Report presented by CFO Bhalla be received for information.</i></p>	<p>CARRIED Unanimous R-2022-28</p>

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	<p>Ash-Creek TV Society – Grant In Aid Request  <b>M/S Anstett / Davenport</b>  <i>THAT, Council approves the Ash-Creek TV Society Grant in Aid request to repair damages sustained to equipment by vandalism in the amount of \$500.00.</i></p>	<p>CARRIED            Unanimous            R-2022-29</p>
7.2	<p>Ashcroft &amp; Area Community Resources Society – Request to use the Community Hall in December 2022 for Christmas Hampers  <b>M/S Anstett / Tuohey</b>  <i>THAT, Council supports the Ashcroft and Area Resource Society Food Hamper Drive and approves the use of the Community Hall from December 13<sup>th</sup> – 17<sup>th</sup>, 2022.</i></p>	<p>CARRIED            Unanimous            R-2022-30</p>
7.3	<p>Girl Guides of Canada – Guiding Lights Across BC – February 22, 2022  <b>M/S Roden / Tuohey</b>  <i>THAT, Council supports the Girl Guides of Canada’s - Guiding Lights Across BC initiative and that public works light up the Old Fire Hall on February 22, 2022 with blue lights.</i></p>	<p>CARRIED            Unanimous            R-2022-31</p>
7.4	<p>TNRD Regional Growth Study – Appetite for Update  <b>M/S Roden / Anstett</b>  <i>THAT, staff contact the TNRD advising: Ashcroft Council believes updating the TNRD Regional Growth Strategy is warranted in light of the changes due to the Provincially mandated Housing Needs Assessments, pandemic impacts and newly released census results.</i></p>	<p>CARRIED            Unanimous            R-2022-32</p>
7.5	<p>Village of Cumberland, Office of the Mayor – Seeking UBCM Municipalities’ Support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act  <b>M/S Tuohey / Anstett</b>  <i>THAT, the Village of Cumberland, Office of the Mayor – Seeking UBCM Municipalities’ Support for Private Members Bill C-216, Health-Based Approach to the Substance Use be received and filed.</i></p>	<p>CARRIED            Unanimous            R-2022-33</p>
7.6	<p>BC Epilepsy Society – International PURPLE Day for Epilepsy Awareness March 26, 2022 Proclamation  <b>M/S Tuohey Anstett</b>  <i>THAT, Council approves the BC Epilepsy Society request to proclaim March 26, 2022 as International PURPLE Day for Epilepsy Awareness in Ashcroft and that an article be included in the Village Newsletter to build public awareness.</i></p>	<p>CARRIED            Unanimous            R-2022-34</p>
7.7	<p>Town of Bifuka – Greetings from our Sister City, Bifuka, Japan  <b>M/S Roden / Tuohey</b>  <i>THAT, Council direct staff to send a letter of reply to Ashcroft’s Sister City, Bifuka Japan with a community update and include a copy of the new Ashcroft Pocket Guide.</i></p>	<p>CARRIED            Unanimous            R-2022-35</p>
<b>FOR INFORMATION</b>		
7.8	BC Transit COVID Update	
7.9	SILGA January 2022 Newsletter – 2022 SILGA AGM and Convention Salmon Arm, BC April 26 <sup>th</sup> – 29 <sup>th</sup>	

7.10	Ministry of Transportation and Infrastructure – Disaster Response Transportation Update	
7.11	Information Flip Chart	
	<b>M/S Anstett / Davenport</b> <i>THAT, the Information Correspondence be received and filed.</i>	CARRIED Unanimous R-2022-36

## 8. UNFINISHED BUSINESS

8.1	Council Meeting Schedule – Changes to Original Schedule <b>M/S Roden / Anstett</b> <i>THAT, Council adopt the amended Council Meeting Schedule as presented.</i>	CARRIED Unanimous R-2022-37
8.2	Task Manager <b>M/S Roden / Tuohey</b> <i>THAT, the Task Manager be received for information.</i>	CARRIED Unanimous R-2022-38

## 9. NEW BUSINESS

9.1	N/A	
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## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Trails Master Plan & Asset Management WG Notes – November 10, 2021 <b>M/S Tuohey / Anstett</b> <i>THAT, the Trails Master Plan &amp; Asset Management WG Notes be receive and filed.</i>	CARRIED Unanimous R-2022-39
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## 11. COUNCIL REPORTS

11.1	Mayor Roden – Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	
	<b>M/S Tuohey / Anstett</b> <i>THAT, the Council Reports be received and filed.</i>	CARRIED Unanimous R-2022-40

## 12. RESOLUTION TO ADJOURN TO CLOSED MEETING

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<b>M/S Roden / Davenport</b> <i>That Council adjourn to a closed meeting under Community Charter Section 90.11 the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonable by expected to harm the interests of the municipality;</i>	CARRIED Unanimous R-2022-41
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	<i>and Section 90.1 (i) discussions with municipal affairs and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [annual municipal report].</i>	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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**14. ADJOURNMENT**

**M/S Roden / Davenport**

THAT, the Regular Meeting of Council for Monday, February 14, 2022 be adjourned at 8:22 pm.

CARRIED – Unanimous – R-2022-42

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday, February 14, 2022

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Daniela Dyck  
Chief Administrative Officer

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Barbara Roden  
Mayor