



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY JULY 22, 2019

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**PRESENT:** Mayor Barbara Roden  
Councillor Marilyn Anderson  
Councillor Nadine Davenport  
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer  
S. Daniela Dyck, Deputy Corporate Officer

Media & Public

**EXCUSED:** Councillor Jonah Anstett  
Yoginder Bhalla, Chief Financial Officer

1. **CALL TO ORDER**  
Mayor Roden called the meeting to order at 7:02 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting of Council held Monday June 24, 2019**

Mayor Roden declared the Minutes of the Committee of the Whole meeting of Council held on Monday June 24, 2019 adopted as presented.

2.2. **Minutes of the Regular Meeting of Council held Monday June 24, 2019**

Mayor Roden declared the Minutes of the Regular Meeting of Council held on Monday June 24, 2019 adopted as presented.

2.3. **Minutes of the Special Meeting of Council held on Wednesday July 3, 2019**

Mayor Roden declared the Minutes of the Special Meeting of Council held on Wednesday July 3, 2019 adopted as presented.

3. **DELEGATIONS**

3.1. NONE

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**4. CORRESPONDENCE**

**4.1. BC Hydro – Invitation to meet at UBCM**

**M/S Councillor Tuohey / Councillor Davenport**

“That the BC Hydro invitation to meet at UBCM be received and filed.”

**CARRIED. (01-07-19)**

**4.2. Kazushi Imaizumi, Bifuka Vice Mayor – Official announcement of position**

**M/S Mayor Roden / Councillor Tuohey**

“That a letter of congratulations on the re-election be sent to Vice-Mayor Kazushi Imaizumi.”

**CARRIED. (02-07-19)**

**4.3. Historic Hat Creek Ranch – Letter of Support Request**

**M/S Councillor Anderson / Councillor Davenport**

“That a letter of support be forwarded to the Friends of Historic Hat Creek Society for their continued role of this important tourism site.”

**CARRIED. (03-07-19)**

**4.4. Gold Country Communities Society – Request for Resolution of Support**

**M/S Mayor Roden / Councillor Tuohey**

“That a letter of support be sent to Gold Country Communities Society in support of their application for seed funding to establish the proposed “Raise the Route” initiative.”

**CARRIED. (04-07-19)**

**4.5. CN Rail – Request for Resolution in Support of Rail Safety Week**

**M/S Councillor Davenport / Councillor Anderson**

“That a resolution in support of Rail Safety Week September 23 to 29, 2019 be forwarded to CN Rail.”

**CARRIED. (05-07-19)**

**4.6. Information Correspondence Listing for July 22, 2019**

**M/S Councillor Tuohey / Councillor Anderson**

“That the Information Correspondence Listing for July 22, 2019 be received and filed.”

**CARRIED. (06-07-19)**

**5. UNFINISHED BUSINESS**

**5.1. Actionable Motions List - June 2019**

**M/S Mayor Roden / Councillor Anderson**

“That the Actionable Motions List for June 2019 be received and filed.”

**CARRIED. (07-07-19)**

**6. NEW BUSINESS**

**6.1. Procurement Policy No.2019-01-F – For review and input**

**M/S Mayor Roden / Councillor Anderson**

“That the Procurement Policy No. 2019-01-F be brought back for final consideration and adoption at the August 26, 2019 regular meeting of Council.”

**CARRIED. (08-07-19)**

**6.2. Subdivision and Development Servicing Bylaw – Survey Results**

**M/S Mayor Roden / Councillor Anderson**

“That the summary of the Subdivision and Development Servicing Bylaw Survey Results be forwarded to Urban Systems Ltd. For review and consideration during the bylaw development.”

**CARRIED. (09-07-19)**

**6.3. Municipal Insurance Association BC – Annual General Meeting**

**M/S Mayor Roden / Councillor Tuohey**

“That Council appoint Mayor Roden to be the Village of Ashcroft Voting Delegate at the Municipal Insurance Association of BC AGM and that Councillor Tuohey be appointed as the alternate.”

**CARRIED. (10-07-19)**

**6.4 Water Treatment Plant – Level 3 Operator**

**M/S Councillor Tuohey / Councillor Davenport**

That Council receives the Operation and Maintenance Agreement between the Village of Ashcroft and Corix Utilities Inc. dated July 9, 2019 and further that staff investigate the current qualification process with the Environment Operators’ Certification Program to determine if smaller local governments should have a modified program for operator training.”

**CARRIED. (11-07-19)**

**6.5 Ashcroft & District Curling Club – Facility Assessments**

**M/S Mayor Roden / Councillor Anderson**

“That a copy of the final report and cost estimates be forwarded to the Ashcroft & District Curling Club once received and further that a joint meeting with Council be arranged as soon as possible thereafter.”

**CARRIED. (12-07-19)**

**6.6 Highway Concerns and Inquiries – UBCM MOTI Meeting**

**M/S Mayor Roden / Councillor Touhey**

“That the correspondence received regarding highway safety concerns be brought forward for discussion with minister Trevena during the 2019 Union of BC Municipalities convention.”

**CARRIED. (13-07-19)**

**7. BYLAWS**

**7.1. Introduction and First 2 Readings**

**7.1.1. Bylaw No. 832, 2019 Dog Control and Pound Operations**

**M/S Mayor Roden / Councillor Davenport**

“That Council approves first and second readings of the Village of Ashcroft Dog Control and Pound Operation Bylaw No. 832, 2019.”

**CARRIED. (14-07-19)**

**7.1.2. Bylaw No. 833, 2019 Consolidated Fees and Charges**

**M/S Councillor Davenport / Councillor Tuohey**

“That Council approves first and second readings of the Village of Ashcroft Consolidated Fees and Charges Bylaw No. 833, 2019 as amended.”

**CARRIED. (15-07-19)**

**7.2. 3<sup>rd</sup> Reading and Final Adoption**

**7.2.1 Bylaw No. 829 – Application to amend Zoning Bylaw No. 823, 2018**

**M/S Mayor Roden / Councillor Anderson**

“That Council approve 3<sup>rd</sup> Reading and Adopt Bylaw No. 829 – Application to amend Zoning Bylaw No. 823, 2018.”

**CARRIED. (16-07-19)**

**7.2.2 Bylaw No. 830 – Application to amend OCP Bylaw No. 822, 2018**

**M/S Mayor Roden / Councillor Davenport**

“That Council approve 3<sup>rd</sup> Reading and Adopt Bylaw No. 830 – Application to amend OCP Bylaw No. 822, 2018.”

**CARRIED. (17-07-19)**

**7.3 Final Adoption**

**7.3.1 Bylaw No. 831, 2019 – Permissive Exemptions**

**M/S Mayor Roden / Councillor Anderson**

“That Council adopt Bylaw No. 831, 2019 – Permissive Exemptions for a period of five years, 2020 to 2024 inclusive.”

**CARRIED. (18-07-19)**

**8. REPORTS**

**Mandatory Committees**

**8.1 a) Finance Committee**

Mayor Roden, Councillor Anderson, Councillor Davenport

No Report

## 8.2 Council/Community Committee Reports

- a) **Tourism & Economic Development**  
Councillor Davenport & Councillor Anstett  
No Report
- b) **Heritage**  
Councillor Tuohey & Mayor Roden  
No Report

## 8.3 Appointment Liaison to External Boards and Organizations

- a) **Northern Development Initiative Trust**  
Councillor Anderson Alternate – Councillor Anstett  
No Report
- b) **Gold Country Communities Society**  
Mayor Roden Alternate – Councillor Davenport  
Next meeting will discuss the Raise the Route initiative  
2017 Wildfire boards displayed
- c) **Historic Hat Creek**  
Mayor Roden No Alternate permitted  
Mayor was unable to attend the last meeting. Society is working on RFP proposal.
- d) **Cache Creek Environmental Assessment**  
Mayor Roden Alternate – Councillor Tuohey  
Meeting July 18<sup>th</sup> at Cache Creek landfill regarding remediation and discuss plans for Campbell Hill dump site. Rain has held up installation of liners. Expected opening is October 2019.
- e) **Thompson-Nicola Regional District**  
Mayor Roden Alternate – Councillor Anstett  
Mayor Roden attended the annual out of town meeting of the TNRD Board in Chase TNRD held Special COTW – Impacts to the forest industry in the region.
- f) **Transit**  
Councillor Anstett Alternate – Councillor Davenport  
Next meeting September 10, 2019
- g) **Communities in Bloom**  
Councillor Tuohey Alternate – Mayor Roden  
CiB Judges are in town July 24 & 25  
Meet and greet at Heritage Park July 24<sup>th</sup> at 6:30 – community welcome to attend. Best Street, Best 6 Gardens and Best Bloomin' Business awards will be presented.  
Next meeting - October

**h) Health Care**

Councillor Anderson Alternate – Councillor Tuohey

Liaison and Alternate unable to attend last meeting

Meeting with IH CEO Susan Brown very successful. IHA will host a public meeting in Ashcroft to discuss health care and Emergency Department closure concerns. Date to be determined.

**i) Seniors' Liaison**

Councillor Anstett Alternate – Councillor Tuohey

No Report

**8.4 Other**

**Community Thankyou BBQ**

BBQ was well attended with 168 burgers served. Kiera Boulton over \$300.00 in cash donations and 6 boxes of non-perishable food items for the Food Bank.

**Fraser Basin Council**

Hosted tour of McAbee Fossil site and the Bonaparte River Fishway, Mayor Roden and Councillor Tuohey in attendance.

**MLA Jackie Tegart**

Hosted Forestry Meeting with 7 members of the Liberal Caucus and representatives from West Fraser.

**M/S Councillor Anderson / Councillor Tuohey**

"That the verbal and written reports be received and filed."

**CARRIED. (19-07-19)**

**9. CHIEF ADMINISTRATIVE OFFICER REPORTS**

**9.1. Water Treatment Plant update:**

At commissioning stage, experiencing some minor delays; however, they will complete well within the Provinces March 31, 2020 deadline for completion

**10. CHIEF FINANCIAL OFFICER REPORTS**

**10.1** None

**11. DEPUTY CORPORATE OFFICER REPORTS**

**11.1.** None

**12. QUESTION PERIOD**

- Clarification regarding cemetery care fund.
- Clarification if the CiB Judges meet and greet is open to the public?
- Were Bylaws drafted in-house?
- Clarification regarding the route for the Gold Country "Raise the Route" initiative.

- Clarification regarding the draft Procurement Policy – Sole sourcing
- Replacement of CAO timeline

**13. INCAMERA**

13.1. N/A

**14. TERMINATION**

**M/S Councillor Tuohey / Councillor Anderson**

“That the Regular Meeting of Council terminate at 7:56 pm.”

**CARRIED.**

Certified to be a true copy of  
The Regular Meeting of Council held  
Monday, July 22, 2019.

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**Barbara Roden, Mayor**

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**S. Daniela Dyck, Deputy Corporate Officer**

/sdd