



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JULY 25, 2016

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**PRESENT:** Mayor John C. (Jack) Jeyes  
Councillor Doreen E. Lambert  
Councillor Barbara H. Roden  
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Ethan Anderson, Deputy Corporate Officer

Press and Public

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting of Council held on Monday, June 27, 2016**

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Mayor Jeyes declared the minutes of the Committee of the Whole Meeting of Council held on Monday, June 27, 2016 adopted as presented.

2.2. **Minutes of the Regular Meeting of Council held on Monday, June 27, 2016**

Mayor Jeyes declared the minutes of the Regular Meeting of Council held on Monday, June 27, 2016 adopted as presented.

2.3. **Minutes of the Special Meeting of Council held on Wednesday, June 29, 2016**

Mayor Jeyes declared the minutes of the Special Meeting of Council held on Wednesday, June 29, 2016 adopted as presented.

2.4. **Minutes of the Special Meeting of Council held on Thursday, July 7, 2016**

Mayor Jeyes declared the minutes of the Special Meeting of Council held on Thursday, July 7, 2016 adopted as presented.

3. **DELEGATIONS**

3.1. None

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**4. ACCOUNTS PAYABLE**

**4.1. Accounts Payable Listing for the period ending July 19, 2016**

**M/S Councillor Roden / Councillor Lambert**

“That the accounts payable listing for the period ending July 19, 2016 be received and filed.”

**Carried. (01-07-16)**

**5. CORRESPONDENCE**

**5.1. Public Health, Interior Health – Request to use Community Hall, Annual Flu Clinic, November 1, 2016**

**M/S Councillor Roden / Councillor Lambert**

“That the Village provide the use of the Ashcroft Community Hall to Interior Health for their Annual Flu Clinic on November 1, 2016 and further that a copy of their insurance be provided.”

**Carried. (02-07-16)**

**5.2. Bonaparte Watershed Stewardship Society – River’s Day Event, Cache Creek Park, September 24, 2016**

**M/S Councillor Roden / Councillor Trill**

“That the Village send a letter to the Bonaparte Watershed Stewardship Society thanking them for the invitation and advising that some members of Council expect to attend the event.”

**Carried. (03-07-16)**

**5.3. Cameron & Deborah Tedford – Request Use of Heritage Park for 2016 Terry Fox Run, Sunday, September 18, 2016**

**M/S Councillor Roden / Councillor Trill**

“That the Village donate the use of the gazebo at Heritage Place Park for the Terry Fox Run on Sunday, September 18, 2016.”

**Carried. (04-07-16)**

**5.4. BC Hydro – Invitation to meet during 2016 UBCM Convention**

**M/S Councillor Roden / Councillor Lambert**

“That the invitation from BC Hydro to meet during the 2016 UBCM Convention be received and filed.”

**Carried. (05-07-16)**

**5.5. Mayor Marg Lampman, District of Lillooet – VIA Rail Passenger Service**

**M/S Councillor Roden / Councillor Trill**

“That Mayor Lampman be advised that a Village representative is willing to meet with her and other interested parties during the UBCM Convention to discuss the reinstatement of VIA Rail Service to the Lillooet area.”

**Carried. (06-07-16)**

**5.6. Ashcroft & District Health Care Auxiliary – Request use of Lady Minto Meeting Room from November 14-25, 2016**

**M/S Councillor Lambert / Councillor Trill**

“That the Village provide the use of the Lady Minto Meeting Room to the Ashcroft & District Health Care Auxiliary for their annual Christmas Sale for the period November 14 – 25, 2016.”

**Carried. (07-07-16)**

**5.7. David Durksen – Letter of Support to Interior Health to have Ashcroft as part of the online records program**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft send a letter to Interior Health requesting that the Ashcroft community be included in the next roll out of the MyHealthPortal program.”

**Carried. (08-07-16)**

**6. UNFINISHED BUSINESS**

6.1. None

**7. NEW BUSINESS**

**7.1. Memo from Chief Administrative Officer – Councillor Trill to attend 2016 UBCM Convention**

**M/S Councillor Roden / Councillor Lambert**

“That Councillor Trill be authorized to attend the 2016 UBCM Convention in Victoria on September 26 – 30, 2016.”

**Carried. (09-07-16)**

**7.2. Memo from Chief Administrative Officer – Rental of Storefront for Public Information Sessions**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft not proceed with renting a storefront in relation to the water treatment plant project.”

**Carried. (10-07-16)**

**7.3. Memo from Chief Administrative Officer – Moonlight Movie Night in Ashcroft Pool Park, Wednesday, August 24, 2016**

**M/S Councillor Roden / Councillor Trill**

“That the Village allow Moonlight Movie Night to be held in the Ashcroft Pool Park on August 24, 2016 subject to liability insurance and clean up requirements.”

**Carried. (11-07-16)**

**7.4. Memo from Chief Administrative Officer – Repairs/Upgrades to Old Fire Hall**

**M/S Councillor Roden / Councillor Trill**

“That Staff be directed to obtain quotes for repairing the damaged and weathered original wood siding and repainting the old fire hall.”

**Carried. (12-07-16)**

**7.5. Memo from Chief Administrative Officer – Sale of Surplus Fire Department Compressor and Scott Air Tanks**

**M/S Councillor Lambert / Councillor Roden**

“That the Village of Ashcroft sell the surplus air compressor and SCOTT air packs to the Black Pool Fire Department for \$2,500 plus applicable taxes, and further that the Black Pool department is responsible for the moving and reinstallation of the equipment.”

**Carried. (13-07-16)**

**7.6. Memo from Chief Administrative Officer – Encroachment of private buildings onto Village property**

**M/S Councillor Roden / Councillor Trill**

“That the memo from the Chief Administrative Officer outlining the process involved when a private building is encroaching onto village property be received and filed.”

**Carried. (14-07-16)**

**7.7. Memo from Chief Administrative Officer – Ashcroft Board of Variance Appointees**

**M/S Councillor Roden / Councillor Lambert**

“That the Village place an advertisement in the Ashcroft Journal and on our website inviting interested parties to apply for an appointment to the Ashcroft Board of Variance by submitting their names and a brief resume to the Village office.”

**Carried. (15-07-16)**

**7.8. Memo from Chief Administrative Officer – Rotary & Lions Clubs Proposal for Harmony Bell Project**

**M/S Councillor Roden / Councillor Lambert**

“That staff investigate possible locations on village property for the location and development of the Harmony Bell Project.”

**Carried. (16-07-16)**

**M/S Councillor Roden / Councillor Trill**

“That the Village provide a letter of support in principal to the Ashcroft/Cache Creek Rotary Club and the Ashcroft & District Lions Club for inclusion as part of their funding application for the Harmony Bell Project.”

**Carried. (17-07-16)**

**7.9. Memo from Chief Administrative Officer – Predesign State for Water Treatment Plant Project**

**M/S Councillor Roden / Councillor Trill**

“That Council approve the predesign work program for the water treatment plant project and further that Urban Systems Ltd. be authorized to proceed with the work program as outlined.”

**Carried. (18-07-16)**

**8. BYLAWS**

**8.1. Introduction and First Three Readings**

**8.1.1. None**

**8.2. Reconsideration and Final Adoption**

**8.2.1. Bylaw No. 806, "Freedom of Information Bylaw No. 806, 2016"**

**M/S Councillor Roden / Councillor Lambert**

"That Bylaw No. 806, cited as "Freedom of Information Bylaw No. 806, 2016" be reconsidered and adopted."

**Carried. (19-07-16)**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for July 25, 2016**

**M/S Councillor Roden / Councillor Lambert**

"That the information correspondence listing for July 25, 2016 be received and filed."

**Carried. (20-07-16)**

**10. REPORTS**

**Council Reports**

**10.1. Finance Committee – Mayor Jeyes & Councillor Roden**

**Motion to Receive and File May 2016 Financial Statements**

**M/S Councillor Roden / Mayor Jeyes**

"That the Financial Statement for May 2016 be received and filed."

**Carried. (21-07-16)**

Mayor Jeyes advised that the Finance Committee had met with the Chief Financial Officer and the Village was on budget and in good financial position.

**10.2. Cache Creek Environmental Assessment Committee –Mayor Jeyes**

No report.

**10.3. Northern Development Initiative Trust – Councillor Trill**

No report.

**10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert**

No report.

**10.5. TNRD – Mayor Jeyes & Councillor Roden**

Council reviewed The Current – Highlights of the Board of Directors' Meeting held Thursday, July 14, 2016

**10.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden advised that the Visitors' Centre has had over 300 visitors during July. Comments regarding the relocation of the Centre to Heritage Place Park are positive.

**10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

No report.

**10.8. Economic Development & Chamber of Commerce - Mayor Jeyes**

Council reviewed the report from Councillor Roden regarding the potential economic development activity – "QuestUpon".

**M/S Councillor Roden / Councillor Lambert**

"That staff contact QuestUpon for more information regarding the development of an historic walk along Railway Avenue and the adjacent area."

**Carried. (22-07-16)**

**M/S Mayor Jeyes / Councillor Lambert**

"That Councillor Roden be appointed to the Economic Development Committee to fill the vacancy created with the resignation of Councillor Mertens."

**Carried. (23-07-16)**

**10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

No report.

**10.10. Heritage – Councillor Roden**

Council was advised that attendance at the Ashcroft Museum is up considerably from 2015. The visitor's centre and the museum are successfully cross referencing tourists to our community.

**10.11. Transit –Councillor Roden**

Councillor Roden advised that Cache Creek is not considering rejoining the local para-transit committee at this time.

**10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden**

Councillor Trill advised that numbers at the festival were lower than in the past however the number of children participating in the TRYathlon was a great success.

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill**

No report.

**10.14. Communities in Bloom – Councillor Lambert & Councillor Trill**

Councillor Lambert advised that the committee felt that the Village showed well and there were very pleased with the tour that they provided for the judges. The main comments from the judges were centered around Urban Forestry.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

Council reviewed the minutes of the WHAC meeting held on July 18, 2016.

**10.16. Bifuka Sister City Relationship**

No report.

**10.17. Other**

**Report from Councillor Roden – BDO Educational Session, Friday, July 8, 2016 in Kamloops**

**Ashcroft Volunteer Fire Department – Monthly Reports for April, May & June 2016**

Council reviewed the above reports as presented.

**M/S Councillor Roden / Councillor Lambert**

“That Council receive the verbal and written reports as presented.”

**Carried. (24-07-16)**

**10.18. Administration**

**Chief Administrative Officer**

10.18.1. None

**Chief Financial Officer**

10.18.2. None

**11. INCAMERA**

**11.1. Community Charter Section 90.1.(a) Personnel Issue**

**M/S Councillor Trill / Councillor Roden**

“That Council move to an In-Camera meeting to discuss an item under Section 90.1.(a) of the Community Charter at 8:27 pm.”

**Carried. (25-07-16)**

12. **TERMINATION**

**M/S Councillor Roden / Councillor Lambert**

“That the regular meeting of council terminate at 8:41 pm.”

**Carried. (26-07-16)**

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**John C. (Jack) Jeyes, Mayor**

Certified to be a true and correct copy  
of the Minutes of the Regular Meeting  
of Council held Monday, July 25, 2016.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw