



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, MARCH 14, 2022**

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Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, March 14, 2022 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, February 28, 2022 <i>That the Minutes of the Regular Meeting of Council held Monday, February 28, 2022 be adopted as presented.</i>	P. 1-7
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**3. DELEGATIONS**

3.1		
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS/POLICIES**

5.1	CAO Report – Bursary Policy Update <i>THAT, Council approves the updated Annual Grade 12 Graduation Policy #C-04-2021 as presented.</i>	P. 8-9
5.2	CFO Report – Asset Management Policy Update <i>THAT, Council approves the updated Asset Management Policy.</i>	P. 10-13

**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – Appointment of Election Officials	P. 14



	<i>THAT, Council appoints Daniela Dyck as the Chief Election Officer and Kristine Hardy as the Deputy Chief Election Officer for the 2022 General Local Election.</i>	
6.2	CAO Report – 2022 Strategic Plan Update <i>THAT, Council approves the updated 2022 Strategic Plan presented.</i>	P. 15-41
<b>FOR INFORMATION</b>		
6.3	CAO Report – Planning Session	P. 42-43

**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	Skeetchsen Indian Band – Request for a Letter of Support for Shelter Funding Request <i>Motion Required</i>	P. 44-45
7.2	South Cariboo E. Fry Society – Request for Grant in Aid and donation of Family Swim Pass for Easter Scavenger Hunt <i>Motion Required</i>	P. 46-47
<b>FOR INFORMATION</b>		
7.3	City of Maple Ridge – Letter to Minister Dix regarding Vaccine Restrictions in Recreation <i>Motion Required</i>	P. 48
7.4	BC Hydro Southern Interior Community Relations 2021 Annual Report	P. 49-62
7.5	Girl Guides of Canada – Thank you for participating in Lighting Up Blue campaign	P. 63
7.6	Interior Health News Release – Temporary Service Changes at Ashcroft Emergency Department	P. 64
7.7	MIABC – Announcement of new CEO	P. 65
7.8	MLA Jackie Tegart – Copy of letter to Minister Conroy re: Changes to BC’s Wildfire and Forest Management Practices	P. 66-67
7.9	School District No. 74 – Employee Vaccination Policy	P. 68
7.	Cathy Peters, Script Presentation to Federal Justice Committee re Prostitution in Canada	P. 69-72
7.10	Gambling Awareness Week March 20-26, 222	P. 73-74
7.11	Flip Chart Correspondence	P. 75

**8. UNFINISHED BUSINESS**

8.1	Task Manager	P. 76
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	AVFD Sustainability Working Group Notes – March 9, 2022	P. 77-78
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**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 79-80
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<i>THAT, Council adjourn to a closed meeting under Section 90.1(c) labour relations or other employee relations.</i>	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE  
AT 6:00 PM ON MONDAY, FEBRUARY 28, 2022

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**PRESENT:** Mayor, Barbara Roden  
Councillor, Marilyn Anderson  
Councillor, Jonah Anstett  
Councillor, Nadine Davenport  
Councillor, Deb Tuohey

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

Media – 1  
Public – 1

**EXCUSED:**

**CALL TO ORDER**

Mayor Roden called the Regular Meeting of Council for Monday, February 28, 2022 to order at 6:02 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S Anstett / Tuohey**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, February 14, 2022 be adopted as presented.*

CARRIED – Unanimous – R-2022-43

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Monday, 2022 <b>M/S Tuohey / Davenport</b> <i>That the Minutes of the Regular Meeting of Council held Monday, February 14, 2022 be adopted as presented.</i>	CARRIED Unanimous R-2022-44

**3. DELEGATIONS**

3.1	N/A	
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Gloria Mertens – TNRD Area I

2.1 Minutes - Strat Plan Update – Query, are the policies mentioned in the Planning Session available online

Query – Typically how often are strategic plans developed and how what is the duration of the plans?

Lift Station #1 – Question in regards to the size of the building (why so large)?

Fire Hall Renovation – clarification requested regarding timeline, will this become a phased approach?

Roadway improvements, pathways for walking and cyclists – query if this is on the project list

Speeding concerns – Can Bylaw help with this?

Bylaw – uninsured vehicles on boulevard concern

Meeting schedule – Community Forum clarification requested

Health Care System – suggestion to forward a resolution to SILGA or UBCM to advocate for better health care in Ashcroft.

**5. BYLAWS/POLICIES**

5.1	Bylaw No. 848, Village of Ashcroft Fire Department Regulation Bylaw, 2022 Cnclr. Anstett recused at 6:24 returning to Council Chambers at 6:25 <b>M/S Anderson / Tuohy</b> <i>THAT, Bylaw No. 848, Village of Ashcroft Fire Department Regulation Bylaw, 2022 be adopted.</i>	CARRIED Unanimous R-2022-45
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**6. STAFF REPORTS**

REQUEST FOR DECISION		
6.1	N/A	

FOR INFORMATION		
6.2	CFO Report – Project Financial Update <b>M/S Roden / Anderson</b> <i>THAT, the CFO Report – Project Financial Update be received for information.</i>	CARRIED Unanimous R-2022-46
6.3	BEO Report – BEO Summary Update for Council <b>M/S Roden / Anstett</b> <i>THAT, the BEO Summary Update for Council be received for information.</i>	CARREID Unanimous R-2022-47

**7. CORRESPONDENCE**

FOR ACTION		
7.1	SILGA – Request for donation of Gift Baskets for SILGA Convention <b>M/S Roden / Anstett</b> <i>THAT, Council approves staff to assemble an Ashcroft themed basket not to exceed \$100 for donation to the SILGA Convention.</i>	CARRIED Unanimous R-2022-48

<b>FOR INFORMATION</b>		
7.2	Village of Chase – Support for BC Wildfires Petition – District of Lillooet	
7.3	Office of the Premier – New Release: New Ministers appointed for land stewardship, municipal affairs	
7.4	NDIT 2022 Grant Writing Support Approval Letter – Project No. 7896 20	
7.5	NDIT 2021 Business Façade Improvement Program – Project No. 7060 40	
7.6	BC Transit 2022 Budget Day and Service Plan	
7.7	Information Flip Chart	
	<b>M/S Anstett / Anderson</b> <i>THAT, the Correspondence Information items be received and filed.</i>	CARRIED Unanimous R-2022-49

#### **8. UNFINISHED BUSINESS**

8.1	Task Manager <b>M/S Anstett / Anderson</b> <i>THAT, the Task Manager Motions List be received and filed.</i>	CARRIED Unanimous R-2022-50
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#### **9. NEW BUSINESS**

9.1	N/A	
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#### **10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	N/A	
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#### **11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohey	
	<b>M/S Anstett / Davenport</b> <i>THAT, Mayor Roden’s report be received and filed</i>	CARRIED Unanimous R-2022-51

#### **12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<b>M/S Roden / Anderson</b> <i>That Council adjourn to a closed meeting under Community Charter Section 90.1(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.</i>	CARRIED Unanimous R-2022-52
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	<b>M/S Roden / Anderson</b> <i>THAT, the Motion list for the 2021 Closed Meetings of Council and the CAO report be released to the Open Meeting for February 28, 2022 as presented.</i>	CARRIED Unanimous R-2022-53
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**14. ADJOURNMENT**

**M/S Roden / Anderson**

*THAT, the Regular Meeting of Council for Monday, February 28, 2022 be adjourned at 6:46 pm.*

CARRIED – Unanimous – R-2022-54

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday, February 28, 2022

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Daniela Dyck  
Chief Administrative Officer

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Barbara Roden  
Mayor

**STAFF REPORT TO COUNCIL – CLOSED MEETING**

**DATE:** February 28, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Release of Closed Motions to the Open Meeting

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**Purpose**

Request Council approval to release 2021 Closed Meeting Minutes.

**Recommendation**

*That, the Motion list for the 2021 Closed Meetings of Council and the CAO report be released to the Open Meeting for February 28, 2022 as presented.*

**Alternatives**

N/A

**Discussion**

The Ombudsperson deems it a municipal best practice to routinely release Closed Meeting information to the public. The Village of Ashcroft has established this as a best practice and routinely releases motions to the public meeting if the motions are completed and meet releasable guidelines.

All but three actionable motions in 2021 were released throughout the year. Attached to this report is a list of all closed meeting actionable motions. The motion to remain confidential is the land acquisition motion for the North Ashcroft Reservoir property which is ongoing and has been redacted from the report. This motion will be released upon completion of the ALC exclusion, subdivision completion and completed property purchase.

**Strategic/Municipal Objectives**

**Legislative Authority**

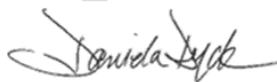
**Financial Implications**

**Attachment Listing**

Closed Meeting Motions List

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**Respectfully Prepared by:**



Daniela Dyck,  
Chief Administrative Officer

2021 CLOSED MEETING ACTIONABLE MOTIONS

Motion Number or Date	Topic of Discussion	Motion	Status	Released to Public
22-Feb-21	FN Acknowledgement	Direction to staff: Staff to contact Bonaparte FN, Cooks Ferry and AIB and ask if the bands would like to see the addition of a FN territory acknowledgment and if so, request verbiage regarding the acknowledgment		25-May-21
26-Mar-21	Community Forest - Expression of Interest & First Nation partnership consideration.	"That, Council fully supports the submission of an Expression of Interest letter to be submitted to the Ministry of Forest Land and Natural Resource Operations and Rural Development, Thompson Rivers District, indicating Ashcroft's interest in establishing a Community Forest; and further that, Council fully supports the development of a partnership with the Ashcroft Indian Band in respect to the Community Forest initiative, and include Cooks Ferry Indian Band in the Consultation."	complete	25-May-21
21-04-12	North Ashcroft Reservoir Property - Land Acquisition	████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████ ████████████████████	██████████	Not releasable
26-Apr-21	PW Succession Planning	That Council approve staff to temporarily increase the public works staffing levels from 9 to 10 employees as some PW employees' transition to retirement.	complete	25-May-21
25-May-21	Safe Restart Funding	That Council supports the Ashcroft Legion request for a one time Grant in Aid to offset the Legion Property Taxes for 2021 under the COVID-19 Restart funding in the amount of \$6356.97.	complete	25-May-21



**STAFF REPORT TO COUNCIL – OPEN MEETING**

**MEETING DATE:** March 14, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Annual Grade 12 Graduation Policy C-04-2021 - update

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**Purpose**

Request Council approval of the Annual Grade 12 Graduation Policy #C-04-2021 update

**Recommendation**

*THAT, Council approves the updated Annual Grade 12 Graduation Policy #C-04-2021 as presented.*

**Alternatives**

*THAT, Council approves the updated Annual Grade 12 Graduation Policy #C-04-2021 as amended.*

**Discussion**

Changes to the policy are highlighted in noted below for Council consideration:

- During the 2021 budget discussion Council increased the bursaries to \$500 each, one for academics and one for trade/vocational program.
- Applicants are to submit a 300 word essay with their application.
- In recent years the Village has delegated the recipient selection to a school committee, the updated policy moves the bursary recipient selection to a Village committee established by Council. Selection will be based on demonstrated need and the 300 word essay.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

Budget Item \$1000.00

**Attachment Listing**

Policy #C-04-2021

**Prepared by:**



Daniela Dyck,  
Chief Administrative Officer



## COUNCIL POLICY

<b>TITLE:</b> Village of Ashcroft Annual Grade 12 Graduation Policy		<b>POLICY #:</b> C-04-2021
<b>Authority:</b> Council		<b>Effective Date:</b> January 25, 2016 <b>Review Date:</b> Annually
<b>Issued By:</b> Kris Hardy, Executive Assistant <b>Issued Date:</b> July 13, 2021		<b>Approved By:</b> Council <b>Approved Date:</b> Revised 2021 <b>Resolution #:</b> N/A

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**PURPOSE:** To establish criteria for awarding two (2) bursaries annually to graduating students from Desert Sands Community School

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**POLICY:**

This Policy addresses criteria for awarding two (2) bursaries annually to graduating students.

The Village of Ashcroft will award two (2) bursaries annually to graduating students from Desert Sands Community School. The funds for these bursaries will be from general revenue and will be included in the annual budget.

**CRITERIA:**

1. The Village will award two (2) \$500 bursaries each year.
2. Preference will be given to one student pursuing an academic program and one student pursuing a trade or vocational program.
3. The recipients of the awards must have been residents of Ashcroft for the previous 12 month period.
4. The students must complete the general application form available through the Desert Sands Community School (DSCS) Counsellor's Office and submit a 300 word essay to the Village of Ashcroft at a date determined by the Village each year.
5. Selection of recipients shall be made by the Village of Ashcroft by May 30<sup>th</sup> each year. Selection will be based on demonstrated need and essay criteria. DSCS will be notified of the recipients by May 30<sup>th</sup> each year.
6. The cash awards will be presented by the Mayor or designate during the graduation ceremonies.
7. There are no grade requirements.
8. There is no requirement for recipients to prove registration and attendance at a post-secondary institute.

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** March 14, 2022  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Asset Management Policy Update

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**Purpose**

Bring updated policy to council

**Recommendation**

Council approve updated asset management policy.

**Alternatives**

Council suggest modifications to policy.

**Discussion**

The FCM grant requires a recently approved asset management policy. We have updated the policy to reflect ongoing work on climate resilience in particular fire and flooding.

**Strategic/Municipal Objectives**

Asset Management

**Legislative Authority**

NA

**Financial Implications**

NA

**Attachment Listing**

NA.

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**Prepared by:**



Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer



## ADMINISTRATION POLICY

<b>TITLE: Asset Management Policy</b>		<b>POLICY #: A-02-2020</b>
<b>Authority:</b> Council	<b>Effective Date:</b> February 24, 2020 <b>Review Date:</b> Annually	
<b>Issued By:</b> Yogi Bhalla, Chief Financial Officer <b>Issued Date:</b> March 14, 2022	<b>Approved By:</b> Council <b>Approved Date:</b> February 24, 2020 <b>Updated:</b> March 14, 2022 <b>Resolution #:</b>	

**PURPOSE:** To provide the framework for the development of the Village’s Asset Management capability that supports the delivery of sustainable service through the management of its assets.

**POLICY:**

Asset Management is an integrated process, bringing together skills, expertise and activities of people; with information about a community’s physical assets; and finances; so that informed decisions that support sustainable service delivery can be made (*Asset Management for Sustainable Service Delivery, A BC Framework*). It’s about being good stewards of infrastructure and community assets by making sure infrastructure is well cared for and that decisions about how to maintain and invest in infrastructure are adequately informed. The term asset management, as used in this document, is defined as “the application of sound technical, social and economic principles that considers present and future needs of users, and the service from the asset”.

The following will help guide the Village as it undertakes Asset Management:

- a) Level of Service (LOS)
  - Maintain and manage infrastructure assets at defined levels to support public safety, community well-being and community goals.
  - Monitor standards and service levels to ensure that they meet/support community and Council goals and objectives.
- b) Informed Decision Making
  - Make informed decisions, identifying all revenues and costs (including operation, maintenance, replacement and decommission) associated with infrastructure asset decisions, including additions and deletions. Tradeoffs should be articulated and evaluated, and the basis for the decision recorded.
  - Develop and maintain asset inventories of all infrastructure.
  - **Develop and maintain geographically referenced information of all infrastructure**
  - Minimize risks to users and risks associated with failure.

c) Minimum Sustainable Cost

- Establish infrastructure replacement strategies through the use of full life cycle costing principles and minimizing total life cycle costs of assets
- Plan financially for the appropriate level of maintenance of assets to deliver service levels and extend the useful life of assets.
- Plan for and provide stable long term funding to replace and/or renew and/or decommission infrastructure assets.

d) Public & Stakeholder Participation

- Report to citizens regularly on the status and performance of work related to the implementation of this asset management policy.
- Establish organizational accountability and responsibility for asset inventory, condition, use and performance.
- Regularly obtain feedback from the community regarding their priorities

e) Social & Environmental Responsibility

- Manage assets not only to achieve compliance with statutory requirements but also to achieve social and environmental goals of a healthy community, clean water, ecological health, air quality and climate resilience.
- Consider effects of climate change and strive to build resilience in particular with regards to wildfires & floods
- Recognize Natural Assets provide essential service, increase community resilience to climate change and manage them in similar manner to engineered assets to enhance sustainability.
- Where possible implement 'green building' initiatives for infrastructure to improve environmental profile and reduce carbon footprint.

f) Integration

- Integrate corporate, financial, business, technical and budgetary planning for infrastructure assets
- Where appropriate, consider and incorporate asset management in its other corporate plans.

g) Continuous Improvement

- Follow the *Asset Management for Sustainable Service Delivery: A BC Framework*
- Pursue best practices where available.

### Roles & Responsibility

While staff, public or other agencies may provide input on the nature of this policy, Council retains sole authority to approve, update, amend or rescind the policy. The responsibility of implementation is delegated to staff.

Role	Responsibility
Adopt Asset Management Policy	Council
Exercise stewardship of assets	Council, CAO, CFO
Implement Policy	CAO, Staff
Establish levels of service	Council, staff

Develop and maintain infrastructure strategies including development & service plans	CAO, Public Works, CFO
Report to citizens on status of community's infrastructure and asset management program	CFO
Ongoing review of policies, issue identification and policy updates	Council, Staff
Integrated asset management, including inventories, condition, service levels, mapping, financial plans for appropriate level of maintenance, rehabilitation, extension and decommission of assets and full life cycle costing	CFO, Public Works
Implement and maintain Geographic Information Systems and associated datasets	CFO

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**MEETING DATE:** March 14, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** **Appointment of Election Officials**

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**Purpose**

Request Council to appoint Election Officials for the 2022 Municipal Election.

**Recommendation**

*THAT, Council appoints Daniela Dyck as the Chief Election Officer and Kristine Hardy as the Deputy Chief Election Officer for the 2022 General Local Election.*

**Alternatives**

N/A

**Discussion**

General Local Elections are held on the third Saturday of October every four years, the next election is scheduled for Saturday, October 15, 2022.

Section 58 (1) of the Local Government Act states:

*“For the purposes of conducting an election, the local government must appoint a chief election officer and a deputy chief election officer.”*

Administration is requesting that Council appoint the Chief Administrative Officer as the Chief Election Officer (CEO) and the Executive Assistant as the Deputy Chief Election Officer (DCEO). The appointment of the Election Officials will dedicate staff time to the election process ensuring all election tasks are completed as required. To guide the CEO and DCEO through the election process an Election Manual has been ordered and will be received at the office once the Manual updates are completed.

**Strategic/Municipal Objectives**

**Legislative Authority**

Local Government Act

**Financial Implications**

Budget Item

**Attachment Listing**

**Prepared by:**



Daniela Dyck,  
Chief Administrative Officer

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**MEETING DATE:** March 14, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** **2022 Strategic Plan - Update**

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**Purpose**

Request Council approval of the amended 2022 Strategic Plan.

**Recommendation**

*THAT, Council approves the updated 2022 Strategic Plan presented.*

**Alternatives**

*THAT, Council approves the updated 2022 Strategic Plan as amended.*

**Discussion**

At the February 28, 2022 Planning Session, Council made following changes to the 2022 Strategic Plan:

**Priority #1:**

Include promotion of the FireSmart program as part of the Village's Emergency Response plan

**Priority #2:**

Include scheduling a meeting with the Minister at UBCM to lobby for drainage funding.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

Strategic Plan 2022

**Prepared by:**



Daniela Dyck,  
Chief Administrative Officer

VISION,  
MISSION,  
VALUES,  
STRATEGY



2021 - 2022  
STRATEGIC PLAN

Updated January 2022

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## CONTENTS

INTRODUCTION 2021-2022 STRATEGIC PLAN.....	3
OUR MISSION - Our core purpose; why we exists.....	3
OUR VISION - Where we aspire to be in the future .....	5
GUIDING PRINCIPLES.....	5
OUR ROLE IN THE COMMUNITY .....	6
WHAT IS A STRATEGIC PLAN?.....	8
PLANNING PROCESS SUMMARY .....	8
2021-2022 STRATEGIC PRIORITIES .....	10
PROJECT LIST BY STATUS OF PRIORITY .....	17
CURRENT PROJECT LIST From Annual Report.....	21
OFFICIAL COMMUNITY PLAN PROJECT LIST.....	23

## INTRODUCTION 2021-2022 STRATEGIC PLAN

The Village of Ashcroft created a Strategic Plan in 2019, which provided a framework to assist Council and staff in keeping a focused and committed approach community priorities and major projects. 2019 was a transition year for the Village of Ashcroft with the retirement of long time CAO Michelle Allen and the arrival of a new CAO.

The 2019 Strategic Plan was purposely developed to complete in 2020 enabling the new CAO and Council to undertake strategic planning initiatives. The plan identified three (3) priorities for Council and staff to undertake:

1. Update the Emergency Response and Evacuation Plan - carried over to new plan
2. Storm Drainage - evolved to include storm run off, carried over to new plan
3. Portable Digital Sign - community feedback from survey indicated this is not a community priority

In addition to above noted priorities, Council and staff strived to implement or move forward project items identified by Council during the 2019 Strategic Planning session and projects identified in the Official Community Plan.

The following information provides a recap of the strategic planning discussions and outlines new priorities and objectives. Council and staff look forward to the challenges that come with the implementation of these new projects and remain committed to ensuring the goals and projects identified by Council advances the long-term sustainability of the Village of Ashcroft.

A well-drafted strategic plan is the guiding document for any organization but especially for Council. This process allows Council to build a budget around the objectives. It ensures that Council, CAO and staff are all working towards the common goals and are not easily distracted by additional unplanned projects. The CAO will use the Strategic Plan to ensure that they are meeting the organization's goals and objectives.

## OUR MISSION - OUR CORE PURPOSE; WHY WE EXISTS

The Village of Ashcroft is a welcoming, safe and attractive community characterized by an exceptional climate and a strong sense of history and opportunity.

As stewards of the community, Village Council is committed to providing accountable leadership by addressing our fiscal reality through strategic planning and building effective relationships.

<b>BUILDING PARTNERING RELATIONSHIPS</b>	Council and staff cannot do everything alone. By initiating, nurturing and maintaining meaningful relationships with our community, our neighbours and other agencies, we can achieve common objectives and build on complementary strengths and resources.
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	<p>Council will work to build partnering relationships with:</p> <ul style="list-style-type: none"> <li>• Residents and volunteers</li> <li>• Business Community</li> <li>• Village staff</li> <li>• First Nations</li> <li>• Neighbouring Communities</li> <li>• TNRD</li> <li>• Major industry/employers</li> <li>• Senior Government</li> </ul>
<p>PROVIDING STRONG AND ACCOUNTABLE LEADERSHIP</p>	<p>One of the keys to effective leadership is to have the confidence of the community to make sound decisions on their behalf. This means maintaining the trust of the electorate by:</p> <ul style="list-style-type: none"> <li>• Ensuring transparency through open, regular communication with the community;</li> <li>• Acting responsibly to ensure delivery of services meets the needs and expectations of taxpayers;</li> <li>• Working toward consistency on our approach;</li> <li>• Keeping Ashcroft as an attractive place to live.</li> </ul>
<p>ADDRESSING OUR FISCAL REALITY</p>	<p>Balancing taxation and revenue generation with efficient operations, maintenance and service delivery costs are on-going challenges. As such, Council is looking to undertake a practical approach to ensuring fiscal responsibility while at the same time addressing necessary upgrades to Village infrastructure.</p> <p>Council will consider:</p> <ul style="list-style-type: none"> <li>• Infrastructure need and provision of services;</li> <li>• Level of service desired;</li> <li>• Taxes and user fees;</li> <li>• New sources of income (e.g. boundary expansion);</li> <li>• Alternative sources of income (e.g. grants);</li> <li>• New development</li> </ul>
<p>TAKING A PLANNED APPROACH TO OUR BUSINESS RESPONSIBILITIES</p>	<p>One of Council’s primary goals is to provide top quality services to taxpayer by setting direction and policies to assess the Village’s current finances and capital infrastructure. Given the needs and demands anticipated in the coming years, Council will undertake a business plan that includes:</p> <p><u>Management Plan</u> - reviewing current business operations and responsibilities by:</p> <ul style="list-style-type: none"> <li>• Evaluating the Village’s core business (water, sewer roads, garbage &amp; fire safety);</li> <li>• Considering new requirements as identified by other levels of government;</li> <li>• New Council initiatives (e.g. economic development);</li> <li>• Accessory business outside core responsibilities (e.g. arena, pool);</li> </ul> <p><u>Capital Infrastructure Plan</u> - developing an investment strategy by:</p> <ul style="list-style-type: none"> <li>• Assess and analyse infrastructure needs;</li> </ul>

	<ul style="list-style-type: none"> <li>• Address infrastructure upgrades required by senior government;</li> <li>• Identify capital projects;</li> <li>• Outline an affordable cost recovery strategy.</li> </ul> <p>These two plans combined, form the Village of Ashcroft’s Asset Management Plan</p>
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**OUR VISION - WHERE WE ASPIRE TO BE IN THE FUTURE<sup>1</sup>**

Ashcroft is a vibrant, active and creative community that fosters healthy well-being and a collaborative inter-generational approach to our community’s development.

**GUIDING PRINCIPLES**

“As Stewards of the Public Trust, we serve All Citizens in a fair and transparent manner through:

- Accountable Leadership
- Financial Sustainability
- Social Responsibility
- Balanced Decision Making.

We will act with Integrity, Fairness and Compassion.”

**We Will:**

- Value our Staff and invest in their development
- Plan for the maintenance and replacement of our critical infrastructure
- Manage our assets and infrastructure for today and the future
- Ensure we are fully optimizing our existing assets
- Understand the value of our natural environment and resources and make decisions consistent with these values
- Continue to pursue grants that align with our priorities
- Explore opportunities in relation to village owned lands
- Attract new residents to Ashcroft
- Attract new business/industry to Ashcroft
- Increase Tourism
- Advocate for Ashcroft with other levels of government
- Support volunteerism
- Collaborate with internal and external stakeholders
- Focus on enhancing quality of life in Ashcroft
- Explore options to diversify our funding sources
- Provide effective leadership



<sup>1</sup> Official Community Plan 2018 4.1

## OUR ROLE IN THE COMMUNITY

The idea of local government is founded on the principle that the best people to make decisions on local services and issues are locally-elected officials. Local government powers and responsibilities are outlined in the *Local Government Act* and the *Community Charter*, which are determined by the Provincial Government of British Columbia.

### Role of Council

(1) A Council is elected to provide leadership for the good governance of the municipal district and the local community.

(2) The role of a Council includes—

- acting as a representative government by taking into account the diverse needs of the local community in decision making;
- providing leadership by establishing strategic objectives and monitoring their achievement;
- maintaining the viability of the Council by ensuring that resources are managed in a responsible and accountable manner;
- advocating the interests of the local community to other communities and governments;
- acting as a responsible partner in government by taking into account the needs of other communities;
- fostering community cohesion and encouraging active participation in civic life.

### Objectives of a Council

(1) The primary objective of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions.

(2) In seeking to achieve its primary objective, a Council must have regard to the following facilitating objectives—

- to promote the social, economic and environmental viability and sustainability of the municipal district;
- to ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community;
- to improve the overall quality of life of people in the local community;
- to promote appropriate business and employment opportunities;
- to ensure that services and facilities provided by the Council are accessible and equitable;
- to ensure the equitable imposition of rates and charges;
- to ensure transparency and accountability in Council decision making.

## Village Responsibilities

- Legislation - bylaws, policies, meetings
- Fiscal Responsibility and Management
- Protective Services (Fire Department & Emergency Planning)
- Extended Fire Protection / Fire Rescue
- Roads and Sidewalks
- Parks and Recreational Facilities
- Sewer Treatment
- Water Treatment and Distribution
- Economic Development
- Bylaw Enforcement
- Animal Control
- Transit - Ashcroft, Cache Creek, Clinton, TNRD Area E
- Asset Management
- Infrastructure Liability
- Records Management
- Planning and Land Use
- Cemetery Services
- Garbage Collection
- Accountability - transparency & public input
- Housing Needs Assessment
- Building Inspection - TNRD

## Village Optional Responsibilities

- Inter-municipal services
- Community Events
- Liaise with Societies and Associations
- Collaborate with First Nations
- Collaborate with Neighbouring Communities
- Regional District/UBCM/SILGA
- Advocate for Health Services
- Advocate for Education
- Advocate for Seniors Housing and Subsidized Housing
- Trails
- Library Services - TNRD
- Advocate for Internet/Cell Service Improvements
- Other

## WHAT IS A STRATEGIC PLAN?

A local government's strategic plan is a long-term vision of where a municipality wants to be in the future, as well as the steps it will take to get there. The strategic plan serves as the roadmap in prioritizing objectives and initiatives, as well as looking at important metrics and key performance indicators (KPI's) to ensure they are on the path to success.

**By definition:**

**Strategy:** A method or plan chosen to bring about a desired future, such as achievement of a goal or solution to a problem.

**Planning:** A basic management function involving formulation of one or more detailed plans to achieve optimum balance of needs or demands with the available resources.

**Therefore:**

**Strategic Plan:** A systematic process of envisioning a desired future, and translating this vision into broadly defined goals or objectives and the sequence of steps to achieve them using the available resources.



## PLANNING PROCESS SUMMARY

Prior to Council participation in a strategic planning session, administration coordinated a staff meeting and guided staff through the strategic planning process. Staff was provided with a basic budget presentation and was asked to consider gaps in the organization, needs and wants to meet service delivery requirements and suggest items to enhance the community quality of life. The information gathered was collected and presented to Council during their planning session.

Council and Senior Staff met on Monday October 19, 2020 to:

- Review the existing Strategic Plan;
- Review status of all current projects;
- Review list of projects identified in the 2019 Annual Report;
- Review priorities listed in the Official Community Plan;
- Review staff recommendations;
- Identify current priorities not completed and should be carried over;
- Identify gaps;
- Develop list of needs to maintain service delivery and sustainability;
- Develop list of wants for the community;
- Identify priorities.

Once Council identified the top priorities, staff was asked to research costs and develop a budget for each priority, assign status ranging from critical - low and identify potential funding sources (e.g. grants, partnerships). Council met a second time to review costs, proposed budget impacts, critical need status and funding opportunities of the identified priorities on October 26, 2020, at which time after the financial impact considerations, the top seven (7) choices were named as Strategic Priorities for 2021-2022.

The 2021 - 2022 Strategic Plan will direct and implement Council's vision to the end of Council's elected term. A well-drafted strategic plan is the guiding document for any organization but especially for Council. This process allows Council to build a budget around the objectives. It ensures that Council, CAO and staff are all working towards the common goals and are not easily distracted by additional items. The CAO will use the Strategic Plan to ensure that they are meeting the organization's goals and objectives.

Council previously identified a number of projects that they would like to see advanced. These have been listed in the 2019 Annual Report as well as priorities in the Official Community Plan. Many of these have been started and are at various stages of development. A listing of these are included as Appendix A in the 2021-2022 Strategic Plan.

In addition, priorities that have been identified in the Official Community Plan have been listed in Appendix B. These items are included so that Council and staff can watch for future funding opportunities that may relate to these projects.

To ensure fulfillment of the 2021-2022 Strategic Plan, we will:

- Develop a working group for each priority consisting of Council members, staff and when needed community experts;
- Build a communication or roll out plan;
- Provide updates to Council as milestones are achieved;
- Hold the working group members accountable;
- Review regularly.



## 2021-2022 STRATEGIC PRIORITIES

<b>PRIORITY #1</b>	<b>UPDATE EMERGENCY RESPONSE AND EVACUATION PLAN</b>		
<b>OBJECTIVE:</b>	Review the existing Emergency Response Plan (ERP) and develop a more defined/detailed document		
ESTABLISH WORKING GROUP - Members of Council, Staff and Stakeholders as needed			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	May 2021	Working Group
STEP #2	EXISTING DOCUMENT REVIEW	July 2021	Working Group/TNRD
STEP #3:	STAKEHOLDER/COMMUNITY ENGAGEMENT	March 2022	Working Group/Council
STEP #4:	DEVELOP PLAN	June 2022	Working Group
STEP #5:	REPORTING OUT/ PUBLIC EDUCATON	June 2022	Staff
STEP #6:	DETERMINE MEASURABLES	June 2022	Working Group
STEP #7:	REVIEW ANNUALLY		Staff/Council
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

Priority #1 is a carry over from the 2019-2020 Strategic Plan. Review of the current Emergency Response Plan (ERP) is underway but not completed. Emergency Response falls under the umbrella of the TNRD, the working group met with Emergency Management from TNRD to review the current plan, TNRD advised to wait for EMBC to complete updating provincial policy prior to updating Ashcroft's plans. In addition, senior staff and working group members participated in an Evacuation Planning Exercise on June 23, 2021 to determine preparedness.

The scope of this project will include:

- complete review of the current Emergency Response and Evacuation Plan - complete
- discuss findings with Emergency Coordinator from TNRD - complete
- establish guidelines for new plan - in progress (waiting for new provincial policy)
- draft new plan,
- engage with community to gain feedback,
- adopt plan.
- Promote FireSmart program

<b>PRIORITY #2</b>	<b>STORM DRAINAGE / RUN OFF</b>		
<b>OBJECTIVE:</b>	Review existing drainage concerns in North Ashcroft and develop a Storm Drainage and Run Off plan. Ongoing changes to weather patterns and recent severe storm events along with proposed development in North Ashcroft have made this a priority.		
ESTABLISH WORKING GROUP - Members of Council, Staff and Stakeholders			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	May 2021	Working Group
STEP #2:	DETERMINE AND SECURE FUNDING	September 2021	Staff
STEP #3:	SELECT ENGINEER TO COMPLETE STUDY	September 2021	Working Group
STEP #4:	DEVELOP PLAN TO MITIGATE EXISTING DRAINAGE ISSUES	March 2022	Engineer/Staff
STEP #5:	PUBLIC EDUCATION	Ongoing	Working Group
STEP #6:	SOURCE FUNDING TO INSTALL STORM DRAINAGE INFRASTRUCUTRE	December 2023	Engineer/Staff
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

Priority #2 is a carry over from the 2019-2020 Strategic Plan and has evolved to include storm run off calculations as required by the Subdivision Development and Servicing Bylaw (SDSB). An updated draft SDSB is complete and has undergone Legal review and was adopted by Council on December 14, 2020. There are two potential developments in north Ashcroft that have sparked further drainage and run off discussions. Research is underway to ensure accurate consideration of storm water flow is addressed to protect the natural environment and private property. Urban Systems is under contract to complete the study which is to be completed by spring 2022.

The scope of this project includes:

- determine approximate cost and workplan for study - complete
- apply for grant funding/budget line item if grant funding not approved - grant funding not approved
- contract engineers to undertake plan development - ongoing
- review plan and suggest edits
- finalize plan and request council approval
- Request Meeting with Minister at UBCM to lobby for drainage funding.

<b>PRIORITY #3</b>	<b>POTABLE WATER TO ASHCROFT INDIAN BAND</b>		
<b>OBJECTIVE:</b>	Collaborate with the Ashcroft Indian Band(AIB) to determine capacity and feasibility for providing water to AIB.		
ESTABLISH WORKING GROUP - Members of Council, Staff and AIB Council and Staff			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	June 2021	Working Group
STEP #2:	DETERMINE AND SECURE FUNDING	TBD	AIB
STEP #3:	WORK WITH VOA AND AIB ENGINEERS	In-progress	Working Group
STEP #4:	MITIGATE EXISTING ISSUES (North Ashcroft Reservoir)	In-progress	VOA Staff
STEP #5:	IMPLEMENT CONSTRUCTION PHASE	TBD	Working Group
STEP #6:	CONNECT HOMES ON RESERVE TO SYSTEM	TBD	AIB
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

Supplying potable water to the Ashcroft Indian Band has been a discussion between the two communities for years. The construction of the new Water Treatment Plant and subsequent phases of further development due to ongoing demand have provided an opportunity for the two communities to collaborate for the supply of water from the Village to AIB. The water treatment plant has the capacity to supply water to AIB with some minor upgrades. This project would be the first project completed since both communities signed the current Protocol Agreement.

AIB is waiting to secure funding prior to moving forward. Working Group is established and will begin work when AIB is ready to move forward.

The heat dome in 2021 demonstrated an increased demand for water in Ashcroft as a result the Village is populating the existing water filtration trains with membranes. If AIB moves forward with this initiative, a third water filtration train will be required.

Negotiations are ongoing between the Village and AIB to determine the scope, cost and conditions of the Water Supply Agreement. Water is to be sold to AIB at cost (no profit margin). Cost to the residents of Ashcroft must remain nil.

<b>PRIORITY #4</b>	<b>NORTH ASHCROFT RESERVOIR</b>		
<b>OBJECTIVE:</b>	Work with existing property owner to purchase property for the twinning of the North Ashcroft Reservoir.		
ESTABLISH WORKING GROUP - Members of Council, Staff			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	March 2021	Working Group
STEP #2:	DETERMINE BUDGET FOR LAND	July 2021	Working Group
STEP #3:	APPLY FOR ALC EXCLUSION	December 2021	Staff
STEP #4:	PURCHASE LAND	April 2022	Staff
STEP #5:	ENGAGE ENGINEERS	TBD	Working Group
STEP #6:	DEVELOP PLANS	TBD	Working Group
STEP #7:	CONSTRUCTION PHASE	TBD	Staff
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

To meet the growing demand of water supply in North Ashcroft and in consideration of possible new subdivision developments including the provision of water to the Ashcroft Indian Band, the Village has researched the prospect of twinning the existing reservoir. During a property survey, it was determined that only the original above ground reservoir is on Village land. To rectify this issue, the property owner has been contacted, land purchase discussions are underway and the property has been surveyed.

A second reservoir is required to meet the future demand for water in North Ashcroft and AIB.

The scope of this project has been broken into two phases. Phase 1:

- Request property owner permission to survey land - complete
- Present survey to property owner and agree to proposed land for subdivision - complete
- Negotiate purchase price - complete
- Apply for ALC exclusion - application submitted, waiting for approval
- Subdivide property
- Purchase property

Phase 2 - to be determined by working group

<b>PRIORITY #5</b>	<b>TRAILS MASTER PLAN</b>		
<b>OBJECTIVE:</b>	Develop a Trails Master Plan and collaborate with AIB to expand and connect our trail networks.		
ESTABLISH WORKING GROUP - Members of Council, Staff and AIB Council and Staff			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	March 2021	Staff/Council
STEP #2	SOURCE FUNDING	March 2021	Working Group
STEP #3	ENGAGE TRAIL PLANNER/BUILDER CONSULTANT	March 2021	Working Group
STEP #4:	STAKEHOLDER/COMMUNITY ENGAGEMENT	September 2021	Consultant/Working Group
STEP #5:	DEVELOP PLAN	December 2021	Consultant
STEP #6:	PRESENT DRAFT PLAN TO COMMUNITY FOR INPUT	Spring 2022	Consultant/Working Group
STEP #7:	FINALIZE PLAN	September 2022	Consultant/Council
STEP #8:	SOURCE FUNDING FOR TRAIL CONSTRUCTION	Ongoing	Staff
STEP #9:	REVIEW ANNUALLY	Ongoing	Staff/Council
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

Quality of life and providing recreational opportunities is a priority for the Village. There are many existing natural trails that resident and visitors use in the area, a Trails Master Plan will provide the means to develop trail infrastructure that is planned and connects the three distinct areas of Ashcroft with trail heads. The Ashcroft Indian Band has expressed an interest in collaborating on this priority to include linking our two communities with a walking path and link existing AIB trails into the trail network. An independent trail planner/builder will be engaged to develop the plan.

The scope of this project includes:

- Contract a consultant specializing in Trail planning and development - First Journey Trails
- Project is a budget item, grant sourcing is not required for planning
- Provide existing trail information to consultant - complete
- Consultant to engage with community members individually or in groups - complete
- Conduct Trail survey - complete
- Develop draft plan - in-progress
- Host community engagement and feedback session - to be held at draft plan presentation
- Review plan

- Finalize and approve plan

<b>PRIORITY #6</b>	<b>COMMUNITY GARDEN - HERITAGE PARK AND TREE ASSESSMENT</b>		
<b>OBJECTIVE:</b>	Develop a community garden near Heritage Park, assess Heritage Park and Trees		
ESTABLISH WORKING GROUP - Members of Council, Staff, Stakeholders as needed			
Actions:		Timeline for Completion	Primary Responsibility
STEP #1:	DETERMINE SCOPE OF THE PROJECT	April 2021	Staff/Council
STEP #2	SOURCE FUNDING	May 2021	Working Group
STEP #3	COLLABORATE / PARTNER WITH COMMUNITY GROUPS	April 2021	Working Group
STEP #4:	DEVELOP GARDEN LAYOUT/PLAN	May 2021	Working Group
STEP #5:	CONSTRUCT GARDEN - Begin	September 2021	Working Group
STEP #6:	DEVELOP GARDEN USER AGREEMENT/RULES	November 2021	Working Group
STEP #7:	COMPLETE GARDEN CONSTRUCTION	June 2022	Staff
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

The ongoing development of green space as well as the maintenance and enhancement of existing green spaces in Ashcroft is a priority for Council. Heritage Park was constructed to celebrate Ashcroft’s historical roots in recognition of Ashcroft’s 50<sup>th</sup> anniversary of incorporation. To celebrate Ashcroft’s 70<sup>th</sup> anniversary in 2022 this priority will comprehensively assess all structures and trees at Heritage Park and develop plans to construct a community garden between the park and the big blue dump truck. The scope of the garden project increased in 2021 to include a redesign of the Pond, water wheel and surrounding area.

The scope of this project includes:

- Invite CIB participation - complete
- Determine final location and size of garden - complete
- Develop concept design - complete
- Source and apply for grant funding - complete
- Develop Garden rules, policy etc. - complete
- Construct garden - in progress
- Develop concept drawing for pond and water wheel area redesign - in progress
- Source funding

<b>PRIORITY #7</b>	<b>ASHCROFT VOLUNTEER FIRE DEPARTMENT SUSTAINABILITY</b>		
<b>OBJECTIVE:</b>	Support AVFD Sustainability		
ESTABLISH WORKING GROUP - Members of Council, Staff, Fire Department members			
<b>Actions:</b>		<b>Timeline for Completion</b>	<b>Primary Responsibility</b>
STEP #1:	DETERMINE SCOPE OF THE PROJECT	May 2021	Working Group
STEP #2	UPDATE CONSTITUTION AND BYLAW	July 2021	Working Group
STEP #3	DEVELOP OPERATIONAL PROCEDURES & GUIDELINES	December 2022	Working Group
STEP #4:	DEVELOP REPORTING TEMPLATES	June 2021	Working Group
STEP #5:	SOURCE GRANT FUNDING	September 2021	Working Group
The Working Group established timelines for completion when the scope of the project was solidified; however, this is a living document which may be amended from time to time.			

The Ashcroft Volunteer Fire Department is undergoing leadership changes and retirement of long-time members leaving the department vulnerable during the transition period. New leadership approached the Village to request support as the department continues to provide fire protection and highway rescue services to the community and surrounding area. The current Constitution and Bylaw are outdated and not reflecting the current needs or actions of the department. Updating the establishing documents, developing operational procedures, guidelines and reporting templates are daunting tasks that the Fire Department members do not have the capacity to fulfill.

The working group will provide the venue for discussion and identify ways to support the Fire Department to sustainable levels.

Firehall upgrades grant successful \$688,000. Project costs are over budget, staff is working with the contractor for solutions

The scope of this project includes:

- Engage with FD and invite working group participation - ongoing
- Review and rewrite FD Constitution - complete
- Staff to update the FD Establishing Bylaw - complete
- FD and WG review FD Establishing Bylaw prior to going before Council - complete
- Source funding for Fire Hall upgrades, training, equipment etc. - complete successful
- Develop Safe Operating Procedures and Guidelines
- Establish better communications and relationship between the Village and the FD - ongoing
- Design plan for firehall upgrades - in progress
- RFP and select contractor to complete the project - in progress

PROJECT LIST BY STATUS OF PRIORITY

Area	Description	Priority	Cost	Est. Grant	Staffing	Status
Admin	Public Art Review & Policy	Critical	Staff time		Intern/CAO	Complete
Admin	Emergency Plan Update	Critical	Staff time		CFO/CAO	In Progress
Admin	Good Neighbour Bylaw	Critical	Staff time		CAO/BEO	TBD
Admin	Voyent Alert System	Critical	1,200		All Admin Staff	Complete
Collaboration	Asset management collaborative	Critical	50,000	50,000	CFO/Cache Creek	In Progress
Collaboration	AIB Water Project & Trails	Critical	30,000		CAO/CFO/DPW	In Progress
Collaboration	Intercommunity Bylaw Enforcement Officer	Critical	21,333		CAO	Established
Economic Development	Capacity Building & Ec Dev Officer	Critical	50,000	50,000	CAO/EDTC	Established
Economic Development	Business Façade	Critical	20,000	20,000	CAO/EDTC	Annual Ongoing
Economic Development	Update MOTI and Hwy. Signage	Critical	20,000.00	20,000.00	EDTC/CAO/CFO	In Progress
Economic Development	Love Ashcroft	Critical	1,200	1,200	CAO/EDTC	Annual Ongoing
Economic Development	Grant Writer	Critical	10,500	8,000	CFO	Annual Ongoing
Environment	EV Charging Lvl2 & Fast Charger	Critical	75,000	40,000	CFO/CAO	In Progress
Equipment	Sweeper -	Critical	350,000		CFO/DPW	Complete
Equipment	Front end bucket for John Deer Tractor	Critical	6,000		CFO/DPW	Complete
Fire	Fire Training/equipment	Critical	52,000	52,000	FD/CAO/CFO	In Progress
HARS	Heat Alert	Critical	25,000	25,000	CAO/EA	In Progress
Parks & Playgrounds	Legacy Park Upgrades to Sewer & Elec	Critical	100,000		CFO/DPW	Complete
Parks & Playgrounds	Update old fire hall	Critical	5,000		DPW/PW	
Parks & Playgrounds	Hot Tub	Critical	172,000	126,000	CFO/DPW/PW	In Progress
Parks & Playgrounds	Trails Master Plan	Critical	30,000		CFO	In Progress

Parks & Playgrounds	Community Garden - Fencing, soil, planters & boxes, water line	Critical	60,000	60,000	CFO/DPW/PW	In Progress
Sewage	STP Grating on Walkway	Critical	6,400		DPW/PW	Complete
Sewage	Lift station	Critical	1,380,000	1,380,000	CFO/DPW/CAO	In Progress
Subdivision	Concluding	Critical	5,000		CAO	Complete
Subdivision	Storm Sewer - Storm Run Off	Critical	80,000		CAO/CFO	In Progress
Transport	Rainbow Crosswalk	Critical	7,500		DPW/PW	Ongoing
Transport	Sidewalk access	Critical	10,000		DPW/PW	
Water	Reservoir Desert Hills property	Critical	3,821,000	2,801,939	CFO/CAO	In Progress
Water	Reservoir Ladder replacement & repairs	Critical	8,000		DPW/PW	In Progress
Water	WTP Intake project	Critical	833,000	533,333	CFO/DPW	Complete
Water	WTP Separator Project	Critical	175,000		CFO/DPW	Complete
Water	Reservoir - Survey, Land Purchase & ALC	Critical	100,000		CAO/CFO/DPW	In Progress
Buildings	Fire Hall Roof leak between truck bay and hall	High	25,000		DPW/PW	Complete
Buildings	Community Hall Signage -Mosaic	High	5,000		CAO	
Collaboration	Housing Needs Coordinator	High	7,000 VOA Contribution	50,0000	CAO/HUB/E-Fry	Ongoing
Collaboration	Service Agreements/Shared Services	High			CAO/CFO/DPW	Ongoing
Parks & Playgrounds	Tree Inventory--CIB Urban	High	-		CAO/CFO/DPW	Complete
Parks & Playgrounds	Dog Park - Hub Initiative	High	-		CAO	
Parks & Playgrounds	Evaluation of Heritage Park	High	-		DPW/PW	Complete
Transport	Road Infrastructure	High	50,000		CFO/DPW	Ongoing
Water	Rural Pump Station Upgrade Motor	High	6,000		DPW	
Water	Generators for remaining pump station	Medium	120,000		CFO/DPW	Ongoing

Cemetery	Upgrade Irrigation & beautification	Medium	60,000		DPW/PW	
Equipment	Mower	Medium	50,000		CFO/DPW	
Equipment	Loader	Medium	250,000		CFO/DPW	
Parks & Playgrounds	Pool Shade Covers	Medium	35,000		CAO/CFO/DPW	In Progress
Sewage	UV upgrades to self cleaners	Medium	50,000		CFO/DPW	
Storm drainage	Remediate flooding near fire hall	Medium	5,000		DPW/PW	Complete
Buildings	Lady Minto- Fire Alarm -pull station	Low	30,000		DPW/CFO	
Buildings	Pave Apron	Low	7,000		DPW/CFO	Complete
Buildings	Lady Minto - Automatic Door	Low	15,000		DPW/PW	
Buildings	Renovate Firehall	Low	700,000	688,000	CFO/CAO/FC	In Progress
Equipment	Electric Zamboni	Low	150,000		DPW/CFO	
Equipment	Replace Tanker & Rescue	Low	700,000		CFO/FC	
Parks & Playgrounds	Splash Park	Low	85,000		CAO/CFO/DPW	
Parks & Playgrounds	Parks and Rec Coordinator	Low	50,000		CAO/CFO/DPW	

In Progress - project is current and has staff or working group moving the project towards completion

Ongoing - project is operational or a continued service provided by the Village

Established - project is funded and service is provided

Complete - project is finalized

## STRATEGIC PLAN 2021 - 2022

VILLAGE OF ASHCROFT MAYOR AND COUNCIL  
APPROVAL

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Barbara Roden, MAYOR

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Marilyn Anderson, Councillor

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Jonah Anstett, Councillor

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Nadine Davenport, Councillor

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Deb Tuohey, Councillor

February 28, 2022

Date

Revised Feb. 28, 2020



Appendix A

## CURRENT PROJECT LIST FROM ANNUAL REPORT

<b>PROJECT NAME</b>	<b>What We Said We Would Do</b>	<b>What We Did</b>
Water Treatment Plant	<ul style="list-style-type: none"> <li>Expected to be completed by August 2019</li> <li>Commissioning to take place July 2019</li> </ul>	<ul style="list-style-type: none"> <li>Online and operational</li> <li>Project complete</li> <li>Remaining grant funding to be allocated to sand separator installation</li> </ul>
Asset Management Program	<ul style="list-style-type: none"> <li>Phase 1 completed</li> <li>Phase 2 underway</li> <li>Council and employee orientation sessions to be completed 2019/20</li> </ul>	<ul style="list-style-type: none"> <li>Phase 1 Complete</li> <li>Planning for collaborations with neighbouring communities in 2020-2021</li> </ul>
Housing Needs Assessment	<ul style="list-style-type: none"> <li>Funding applications have been submitted to UBCM and NDIT</li> <li>Funding requested - \$25,000</li> <li>Work program and budget prepared by Urban Systems Ltd.</li> <li>Work to be completed by July 15, 2020</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> <li>Implement strategies for development in 2020</li> <li>Collaborate with HUB and E-Fry to establish service</li> </ul>
Subdivision Development and Servicing Bylaw	<ul style="list-style-type: none"> <li>Currently under review</li> <li>USL and Foreman have reviewed the technical specifications</li> <li>Work to be completed by December 31, 2019</li> </ul>	<ul style="list-style-type: none"> <li>Adopted by Council</li> <li>Complete</li> </ul>
Lift Station #1 Replacement	<ul style="list-style-type: none"> <li>Village has submitted 2 applications under the Investing in Canada Infrastructure Program</li> <li>Funding awards have not yet been announced</li> <li>Project cost - \$1,380,000</li> </ul>	<ul style="list-style-type: none"> <li>Grant funding approved</li> <li>Design Complete</li> <li>Contractor hired</li> <li>Construction Sept. 2021</li> <li>Project to span 2020/2022</li> </ul>
Hot Tub Replacement	<ul style="list-style-type: none"> <li>Application under the Investing in Canada Infrastructure Program for \$175,000</li> </ul>	<ul style="list-style-type: none"> <li>Grant funding approved</li> <li>IHA review of permit</li> <li>Demolition Sept 2021</li> <li>Hot Tub install spring 2022</li> </ul>

		<ul style="list-style-type: none"> <li>Project to be completed in 2022</li> </ul>
Off Leash Dog Park	<ul style="list-style-type: none"> <li>Memorandum of Understanding drafted and sent to dog owner group</li> <li>Dog owners investigating next steps</li> <li>Will report back to Council late summer or early fall</li> <li>Committee withdrew request,</li> </ul>	<ul style="list-style-type: none"> <li>Draft MOU sent to dog owner group</li> <li>Waiting for response</li> <li>Project suspended by committee</li> </ul>
Land Tenure for Mesa Vista Reservoir	<ul style="list-style-type: none"> <li>Application for Province of BC Land Tenure submitted</li> <li>Advertisement and staking done July 2019</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing- waiting for final approval from the Province</li> <li>Contacted Province re progress update</li> </ul>
Residential Subdivisions	<ul style="list-style-type: none"> <li>Small (7-8 parcel) residential subdivision being proposed for corner of Government and Elm Streets</li> <li>Large residential development (60 single family homes/50+ strata town houses) being developed for former rodeo ground area</li> <li>Approving Officer Lee Dodds hired to assist with developments – contract ended May 2020</li> <li>Large housing development required OCP and Zoning amendments</li> </ul>	<ul style="list-style-type: none"> <li>Development ongoing but delayed</li> <li>Storm drainage and culvert sizing concerns</li> <li>Large development ongoing – subdivision complete</li> <li>working with the property owner</li> <li>Combined run off and drainage study to be completed early 2022</li> </ul>
Pump Chamber Option for River Pump house	<ul style="list-style-type: none"> <li>Preliminary plans under development</li> <li>Would permit river pumps to be accessed/serviced without the use of divers</li> <li>Involves excavation into river bank and building concrete chamber in parking area</li> </ul>	<ul style="list-style-type: none"> <li>Preliminary investigation complete</li> <li>Funding secured</li> <li>To be completed low freshet 2021</li> <li>Project complete</li> </ul>
Twinning North Ashcroft Reservoir	<ul style="list-style-type: none"> <li>This was identified as a priority in the Water Master Plan</li> <li>Currently on the edge of being able to provide adequate fire flows – all large institutional buildings are in North Ashcroft</li> <li>New housing development will put more pressure on water demands</li> </ul>	<ul style="list-style-type: none"> <li>Actively sourcing grant funding opportunities</li> <li>Feasibility Study complete</li> </ul>

North Ashcroft Reservoir – Securing Site	<ul style="list-style-type: none"> <li>Reservoir built on Desert Hills Property – outside village boundaries</li> <li>No formal agreement in place</li> <li>Porters willing to work with Village to secure</li> <li>Survey - complete</li> <li>Land is in ALR so may be difficult to get removed</li> <li>May have to look at having an easement or right of way filed on title to protect investment</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing conversation with property owner</li> <li>Move timeline for competition to 2021</li> <li>Survey complete</li> <li>ALR exclusion application submitted</li> <li>Purchase price established</li> </ul>
Heat Alert & Response System (HARS)	<ul style="list-style-type: none"> <li>Village chosen by Interior Health and Health Canada for pilot project</li> <li>Initial guidelines, protocols and notices prepared and under review</li> <li>Goal is to have draft HARS document done by July 31, 2019</li> </ul>	<ul style="list-style-type: none"> <li>Program Implementation complete</li> <li>Documents complete</li> <li>Protocols established</li> <li>COVID supply chain interruption delayed mister purchase</li> <li>Staff participated in various presentations of the HARS to provincial stakeholders</li> </ul>
COVID-19	<ul style="list-style-type: none"> <li>Develop Safety Plans for all facilities</li> <li>Public education and communication</li> <li>Employee safety program</li> </ul>	<ul style="list-style-type: none"> <li>Policies Complete</li> <li>Ongoing review and updates</li> </ul>

Ad

## Appendix B

### OFFICIAL COMMUNITY PLAN PROJECT LIST

<b>PROJECT NAME</b>	<b>PRIORITY</b>	<b>LEADERSHIP</b>	<b>STATUS</b>
Develop marketing materials for tourism	Moderate	Village - EDTC	In-progress

Restart the Chamber of Commerce	Moderate	Business Community	No Change
Review feasibility of a Mexican Sister City	Low	Village	No Change
Install visually attractive signs on Highway 1	Moderate	Village-EDTC / MOTI	In-progress
Develop an Agricultural Strategy for leveraging agriculture as an economic development driver	Moderate	BC Ministry of Agriculture	No Change
Support Urban Tree Program	Moderate	Communities in Bloom/Village	Complete
Educate residents on reducing Greenhouse Gas Emissions	Low	Village	On-going working on EV fast charger installation
Consider Adoption of Anti-Idling Program	Low	Village	In-progress
Develop Trails Master Plan	Moderate	Village	Identified as Strategic Priority #5
Develop Community Energy Plan – Options for alternative energy	Moderate	Village	No Change
Review feasibility of a community compost system	Low	Village	No Change
Develop more community events	Moderate	Community Groups/Village	Temporarily suspended due to COVID-19
Develop a community garden	Low	Community Groups/Village	Identified as Strategic Priority #6
Develop a community food security program	Low	Community Groups/Village/Interior Health	No Change
Develop a community heritage register	Low	Village	No Change
Install gateway signage and landscape entrances to community	Low	Village	In progress
Review the feasibility of downtown revitalization tax exemption	Moderate	Village	No change
Develop a parks and recreation master plan	Moderate	Village	No Change
Upgrade pedestrian connections throughout community where feasible and warranted	Moderate		No Change To be considered during Priority #5 Development of Trails Master Plan

Review options for CP and Highway 97C crossing	Moderate	Village/MOTI/CP Rail	Explore options with CP when they are available
Implement a maximum traffic speed of 30 km/h on all non-arterial roads	Moderate	Village	No Change
Develop a Safe Routes to School program	Moderate	School District #74 (Gold Trail)/Village	No Change To be considered during Priority #5 Development of Trails Master Plan

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** March 14, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Planning Session

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### Purpose

Provide Council with a brief report detailing the Planning Session held in Council Chambers on Monday February 28, 2022.

### Recommendation

*For Information*

### Alternatives

N/A

### Discussion

At the February 28, 2022 Planning Session, administration guided Council through a power point presentation status update of the current 2021-2022 Strategic Plan.

The presentation included a breakdown of all strategic priorities noting the intent of each priority, actions/tasks completed, next steps and requested an evaluation by Council to determine if the priority was on target. After each priority Council was given an opportunity to make changes.

Council is confident that all strategic priorities are on target suggesting the addition of tasks for two priorities. Priority 1 was amended to include the FireSmart program and Priority 2 was amended to include requesting a meeting with the Minister at UBCM in regards to drainage funding.

The seven strategic priorities are:

1. Update Emergency Response and Evacuation Plan
2. Storm Drainage and Run Off Study
3. Potable Water to Ashcroft Indian Band
4. North Ashcroft Reservoir
5. Trails Master Plan
6. Community Garden – Heritage Park and Tree Assessment
7. Ashcroft Volunteer Fire Department Sustainability

The second half of the presentation provided a project review beginning with a list of completed projects for 2020-2021 and then detailing the status of the 15 current projects in-progress which are as follows:

1. Asset Management Program
2. Water Intake Project
3. Lift Station #1 Replacement
4. Hot Tub Replacement
5. Land Tenure for Mesa Vista Reservoir
6. Residential Subdivisions
7. Heat Alert Response System
8. Industrial Subdivision - Land Sale
9. Pool Heaters

10. Rural Pump Station
11. Pressure Reducing Valve Station (PVR)
12. Membrane Modules/Controls at Water Treatment Plant
13. Electric Vehicle Charging Stations
14. Succession Planning
15. Replace Tender Truck

**Strategic/Municipal Objectives**

Annual Strategic Planning

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

**Prepared by:**



Daniela Dyck,  
Chief Administrative Officer



330 Main Drive  
Box 178, Savona,  
B.C. V0K 2J0  
Phone (250) 373 2493  
Fax (250) 373 2494

February 10, 2022

To Whom it may concern,

Skeetchestn Indian band is looking for your support of the following Initiative and request that you write a letter of support for us to present to Canadian Mortgage and Housing Corporation. By supporting this initiative, you recognize there is a need for the community. You are also putting your support behind Skeetchestn Indian Band in setting up and running this shelter.

**Funding Applying for:** Canadian Mortgage and Housing Corporation (CMHC) initiative

**Project Name:**

**Type of Project:** Indigenous Shelter and Transitional Housing Initiative

**Number of Units:** Between 12 and 30 (Depending on space acquired) studio/efficiency units plus community space, laundry, office and rest room

**Communities Served:** Indigenous Woman with their children and 2SLGBTQQA+

**Project Description:** Skeetchestn Indian band (SIB) is applying to CMHC for a funded Indigenous Shelter and Transitional Housing Initiative. This initiative is to support Indigenous Women with their children and 2SLGBTQQA+ community members. We will be looking to set up a Shelter for community members that will provide a safe environment.

**What community need does this project address?** The facility will provide a safe transitional environment for Indigenous women with their children and 2SLGBTQQA+.

**Balance of State Vision Alignment:** This is a step towards the Government of Canada's Federal Pathway to Address Violence Against Indigenous Women, Girls, and 2SLGBTQQA+ People.

It responds to the Calls for Justice (4.7 and 16.19) in the Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls. It does so by developing and funding shelters and transitional housing for those escaping gender-based violence, including Indigenous: Women and their children/ 2SLGBTQQA+ people

**Regional participation:** We will be supporting all surrounding Indigenous Community from the Nlaka'pamux First Nations, Shuswap Nation and Stswecem'c Xgat'tem First Nation. We are not limited to these Nations and they are example of some of the local Nations that will be supported.

Mark Iredale,

Interim Public Works Manager  
Skeetchestn Indian Band

[Image of supporting business or Community logo]

[Website of Supporter]

P:[Phone number of supporter]

[Address of Supporter]

F: [Fax number of supporter]

Date

Attention: Mark Iredale  
Skeetchestn Indian Band  
PO Box 178  
Savona, BC V0K 2J0

**Re: Letter of Support - Canada Mortgage and Homes Corporation's Indigenous Shelter and Transitional Housing Initiative**

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On behalf of the [Insert supporting Band, business or Community Name] I am writing to express our support for the Skeetchestn Indian Band project to develop Shelter and Transitional housing for Indigenous Women and Children.

The demand for shelters and transitional homes in Indigenous communities continues to grow. The Skeetchestn Indian Band seeks to serve this need through creating an Indigenous-led, community-driven, multi-generational, sustainable, accessible living space for Indigenous Women and their children as well as 2SLGBTQQIA+ community members. This will help address the housing challenges faced by Indigenous peoples, including those local but outside of Skeetchestn, whilst also setting a precedent for future shelter and transitional housing developments in Indigenous and rural communities across Canada.

One of the long-term goals for this project is to develop a system of shelter and transitional housing that can be replicated across Indigenous and non-Indigenous communities throughout Canada. This system of housing serves to prioritize the needs of Indigenous Women and their children as well as 2SLGBTQQIA+ community members facing housing precarity.

The [Insert supporting Band, business or Community Name] is excited and grateful for the opportunity to envision the impact that the Skeetchestn Indian Band's Indigenous Shelter and Transitional Housing project will have on its community.

If you have any questions about this letter, please do not hesitate to give me a call at [Phone #] or email at [Email]

Sincerely,

[Supporter Name, Band, business or Community]  
supporter]

[Signature of



P.O. Box 603  
Ashcroft, B.C. V0K 1A0  
Phone: (250) 453-9656  
Fax: (250) 453-2034  
scelizfry@telus.net

March 3, 2022

Dear Mayor and Council,

The Community wide Easter Scavenger Hunt planning is underway. This year the Friends and Family Committee has teamed up with Interior Savings and the South Cariboo Elizabeth Fry Society and we have decided to make this Scavenger Hunt an annual community event.

This year the Scavenger Hunt will start on April 1<sup>st</sup> and end April 11<sup>th</sup>, with prize distribution occurring on April 14<sup>th</sup> and 15<sup>th</sup>.

Our Scavenger Hunt Committee is hoping that the Village of Ashcroft can sponsor the event again this year. We are requesting a Family Pool Pass as the grand prize for the event and are hoping for a \$200 Grant in Aid to assist with cover the cost for prizes.

Last year, 189 individuals participated the in the Scavenger Hunt and we are anticipating greater numbers this year as this event continues to gain popularity.

Thank you for considering this request, we look forward to hearing about your ability to support this Annual Event.

Sincerely,

Trish Schachtel



VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS

Organization Official Name: SOUTH CARIBOO ELIZABETH FRY SOCIETY

Mailing Address: PO BOX 603 ASHCROFT BC V0K 1A0

Phone: 250-453-9656 Fax: 250-453-2034 Email: trish@scefry.ca

Contact Person: TRISH SCHACHTEL Title: EXECUTIVE DIRECTOR

Briefly describe your organization's purpose: EARLY MISSION STATEMENT:

TO BUILD STRONG COMMUNITIES AS THE SOCIAL SERVICES LEADER BY  
SUPPORTING SOCIAL, EMOTIONAL, MENTAL, PHYSICAL, AND CULTURAL  
WELLBEING TO FAMILIES, INDIVIDUALS, CHILDREN, YOUTH, CAREGIVERS  
Briefly describe how the requested grant money will be used: AND SENIORS IN THE SOUTH CARIBOO

THESE FUNDS WILL BE USED FOR PRIZES FOR THE 2022  
EASTER SCAVENGER HUNT. FRIENDS & FAMILY, INTERIOR  
SAVINGS AND EARLY ARE ORGANIZING THIS YEAR'S EVENT.

What amount of Grant in Aid is being requested? \$ 200<sup>00</sup>

Total organization operating budget for current year \$ \_\_\_\_\_

Total budget for project the grant is being applied for \$ \_\_\_\_\_

Did you receive a Grant in Aid last year? Yes \_\_\_ No \_\_\_ EARLY DID NOT - BUT FRIENDS & FAMILY RECEIVED FUNDING LAST YEAR

If yes, what was the amount of the grant? \$ 200<sup>00</sup> FOR THIS EVENT.

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole (COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.



**mapleridge.ca**

February 28, 2022

Honourable Minister Adrian Dix  
Minister of Health  
PO Box 9050 Stn Prov Govt  
Victoria, BC V8W 9E2  
Sent via email: [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)

Dear Minister Dix,

At their February 22, 2022 regular meeting, Maple Ridge Council considered the impact that restricted access to health and fitness facilities can have on a person's mental health and sense of well-being, and passed the following resolution:

WHEREAS the City of Maple Ridge recognizes the negative impact on mental health caused by social isolation during the Covid-19 pandemic and the mental and physical benefits of recreation for our citizens;

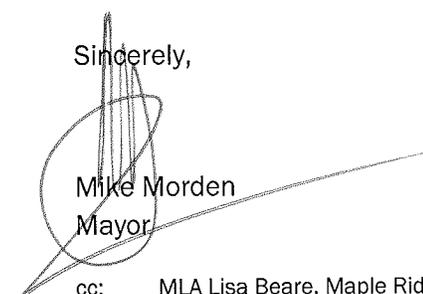
THEREFORE BE IT RESOLVED that the Mayor request the provincial Minister of Health allow all individuals access to civic recreation facilities paid for and maintained by their tax dollars without restrictions in order to minimize social isolation and promote positive mental health, with a carbon copy to the UBCM and other BC Municipalities.

In April-May 2021 the Province conducted a survey asking British Columbians about the impact COVID- 19 has had on their lives. Of the 394,382 respondents, nearly 47% said they had seen their mental health worsen due to the pandemic.

The programs delivered at our public facilities reduce isolation, promote community pride, increase self-esteem, build connected communities and strengthen family bonds.

Since the onset of COVID-19, the City has supported and followed all public health orders and WorkSafe BC requirements to ensure our civic facilities remain safe. With the recent lifting of many capacity restrictions and the acknowledgement that recreation contributes to ones mental and physical health we ask that public facilities be open to all citizens to allow equal opportunity to recreate.

Sincerely,



Mike Morden  
Mayor

cc: MLA Lisa Beare, Maple Ridge – Pitt Meadows  
MLA Bob D'Eith, Maple Ridge – Mission  
Union of BC Municipalities  
Maple Ridge City Council

**OFFICE OF THE MAYOR**

11995 Haney Place, Maple Ridge, BC V2X 6A9, Canada | Tel: 604-463-5221 | Fax: 604-467-7329 | [mapleridge.ca](http://mapleridge.ca)  
[enquiries@mapleridge.ca](mailto:enquiries@mapleridge.ca)

# Southern Interior Community Relations 2021 Annual Report

February 2022

Penstocks at Shuswap Falls Generating Station.

## Revelstoke safety project protects roadway

BC Hydro has completed the second year of work for a significant slope stabilization safety project along Highway 23 north of the City of Revelstoke across from Revelstoke Dam. This is an important safety project to reduce the chance of rocks falling onto the highway and the Revelstoke Dam and powerhouse work areas, and to have Highway 23 North stay safe.

When we started building Revelstoke Dam, we completed significant work to stabilize the slope. In 1979, we installed 60 high capacity anchors into the rock face to pin the layers of rock together. Each anchor is a bundle of steel cables encased in a tube filled with grease to protect the cables from water and heat. Each anchor is up to 49 metres long or 160 feet – the length of about four city buses. As part of our dam safety program we installed instrumentation throughout the slope so we can continuously monitor its condition 24 hours a day, seven days a week. We also built walkways to allow crews to regularly inspect and maintain the anchors.

Although we've regularly conducted hand scaling to remove small loose rocks, the condition of the slope has slowly deteriorated over the years and it's time for a significant slope stabilization project. We're removing rock and installing additional slope protection including anchors, wire mesh, and concrete coating. We'll also add protection for the high capacity anchors that can be damaged if struck by falling rocks and replace the aging walkways. We expect to complete the project in summer 2022.

### Powered by Water

BC Hydro provides clean, reliable and affordable electricity to British Columbians. We generate about 98% clean energy for the province, mostly from our hydroelectric resources.



Crane being used to access the slope.



Installing protection for anchors.



Tethered cat installing anchors.

## Message from Chris O’Riley, President & CEO



Hi everyone,

BC Hydro is pleased to share our Community Relations annual report highlighting some of our work in your region. We’re proud to serve communities and their elected representatives in all parts of the province.

In 2021, our teams continued to adapt to the COVID-19 public health emergency, while also managing through the extreme weather such as wildfires brought about by climate change. Through everything, our focus remained on safely providing you with the clean electricity that our B.C. communities rely on.

In September 2021, we introduced our Electrification Plan, which features new programs and incentives to help British Columbians make the switch from fossil fuels to clean hydroelectricity to power their homes, businesses, and vehicles. We’ll also help to attract new energy-intensive industries to B.C. and offer programs to reduce the time and costs for new customers to get connected to our grid.

Our goal is to reduce greenhouse gas emissions in the province by 900,000 tonnes per year by April 2026 – that’s around the same as taking 200,000 gas-powered cars off the road for one year. Our Electrification Plan outlines how we’ll get there. At the same time, we continue to help customers with conservation initiatives designed to save energy and money.

We have also advanced affordability initiatives to help our customers save money on their electricity bills and continued to focus on making it easier for our customers to do business with us. We’re working with the Province to strategically position BC Hydro for long-term success, keeping rates affordable, furthering reconciliation with Indigenous Peoples and supporting quality economic development.

Within this report, you’ll find many examples of how we’re working with your communities on a range of topics – from capital projects and corporate programs, to initiatives like our Electrification Plan. This report also includes some important indicators of how we’re doing in providing you with reliable power.

We’ll continue to work closely with you to support your community. If you have any questions, please contact our Community Relations representatives in your region. We’d be pleased to help.

Sincerely,

Chris O’Riley  
President & CEO  
BC Hydro

### Quick Facts

#### PROVINCE-WIDE:

4 million customers

Electricity is delivered through a network of:

- approximately 80,000 kilometres of transmission and distribution lines
- over 300 substations
- 1 million plus utility poles

#### SOUTHERN INTERIOR GENERATING CAPACITY:

Mica	<b>2,746.5 MW</b>
Revelstoke	<b>2,480 MW</b>
Seven Mile	<b>805 MW</b>
Kootenay Canal	<b>583 MW</b>
Whatshan	<b>59 MW</b>
Aberfeldie	<b>25 MW</b>
Elko	<b>12 MW</b>
Walter Hardman	<b>8 MW</b>
Shuswap	<b>6 MW</b>
Spillimacheen	<b>4 MW</b>

Hugh L. Keenleyside Dam\*  
Duncan Dam\*

\*Columbia River Treaty Dam  
– No Generation

MW = megawatt



## Site C update

Site C will be a third dam and hydroelectric generating station on the Peace River in northeast B.C. Construction started more than six years ago, in July 2015.

During the sixth year of construction, activities continued to advance in all project areas, particularly the completion of both the upstream and downstream cofferdams ahead of schedule in early 2021. The cofferdams create a dry construction area to continue construction activities with the earthfill dam, which is now well underway. Work also advanced along the Highway 29 realignment, transmission line corridor and in the future reservoir area.

The project reached several milestones this past year, including:

- construction of a 2.6-kilometre-long berm along the shoreline below Hudson's Hope began in October 2020
- powerhouse construction advanced and penstock installation continued; to date, steel construction for four of the six penstock units has been completed
- the completion of roller-compacted concrete placements in the dam and core buttress, marking the end of the project's overall roller-compacted concrete program
- work advanced on all sections of the Highway 29 realignment
  - The Halfway River bridge is substantially complete and the new alignment at Farrell Creek East opened to traffic in October 2021
- stringing on the second of two Site C transmission lines is in progress
- installation of steel piles is underway as part of the right bank foundation enhancements

BC Hydro also delivered on several commitments in the region in 2021. We continued to provide grants to support non-profit organizations in the Peace region through the Generate Opportunities (GO) Fund; as of October 2021, \$552,566 had been distributed to 63 projects. We distributed additional funds from our \$20 million Peace Agricultural Compensation Fund; as of March 2021, \$771,319 in funding had been approved for 33 projects.

For more information on Site C, please select [sitecproject.com](http://sitecproject.com).



A view of the Site C dam core trench, dam buttress, powerhouse, spillways, and the operational substation in the background.

## Powering B.C.'s switch to clean electricity

With our unique advantage as a clean-energy powerhouse, British Columbians have plentiful opportunity to make the switch to clean power.

Ninety-eight per cent of our electricity is generated from clean or renewable resources, making us western North America's leader in clean electricity generation. Our hydroelectric resources, which are powered by water, give us a clean advantage to power a greener economy in B.C.

While almost all the electricity we produce is from clean or renewable resources, we still have some work to do. Nearly three-quarters of the energy used to power homes and buildings, cars and industrial operations in B.C. comes from fossil fuels.

As we look to the future, we have an ambitious goal to do better. That's why, in September 2021, BC Hydro released our \$260 million Electrification Plan. (Electrification refers to switching from fossil fuels like gasoline, diesel and natural gas to clean electricity.)

Supported by our government partners, we launched a comprehensive plan that lays the foundation for how B.C.'s clean electricity can be used to power three key sectors.

- **Buildings:** Almost 11 per cent of the total greenhouse gas emissions in B.C. come from residential and commercial buildings, mostly due to heating. We've introduced new heat pump rebates and we'll connect with different levels of government and standard-making bodies to increase energy efficiency standards to advance electrification for builders and developers.
- **Transportation:** About 40 per cent of B.C.'s emissions come from cars, trucks and other transportation equipment. BC Hydro plans to expand our fast charging network by having 325 electric vehicle charging stations at 145 sites across the province by the end of 2025. We'll also bring in new programs to encourage commercial fleets, including large trucks and buses, to switch to clean electricity.
- **Industry:** About 40 per cent of emissions in B.C. come from the industrial sector, from things like compressors in the natural gas sector, diesel engines in mining and forestry, and process heat in the forest products industry. Clean electricity switching is possible for this sector too, and we'll provide incentives to businesses. We're also working to attract new clean industry to B.C., including hydrogen production, carbon capture, synthetic fuel production and data centres.

These incentives, rebates and planning are expected to result in greenhouse gas emission reductions of 930,000 tonnes per year by the end of fiscal 2026. That's the equivalent of taking about 200,000 gas-powered cars off the road. In the process, we expect to add about 3,100 gigawatt hours of load to our system.

We'll also continue to support conservation efforts. Conservation and electrification go well together. It's ultimately about being efficient in our choices and uses of energy, including consideration of the emissions that result from fossil fuels.

In addition to reducing greenhouse gas emissions, our Electrification Plan offers the added benefit of helping us keep our rates affordable.

Overall, electrification will help us ensure our province's future will be cleaner, brighter and full of electricity. For more information, please select [bchydro.com/electrificationplan](https://bchydro.com/electrificationplan).

## Regional Information

### Upgrades to the distribution system in Canal Flats

We're making improvements to our distribution system in Canal Flats and the surrounding area to increase the load capability and improve our level of service.

From the fall of 2021 through October 2022, we're replacing the 12 kilovolt (kV) equipment with new 25kV equipment in Canal Flats, Columere Park, Columbia Ridge and Dutch Creek. That means we'll swap out about 110 poles, 180 transformers and 1.5 kilometres of cable, as well as the electrical equipment that supports them. We're also assessing the condition of all equipment in the Canal Flats area.

The work will allow us to continue providing clean and reliable power to more than 800 customers from Canal Flats to Fairmont Hot Springs.

This project is part of a ten-year plan to rebuild the distribution system throughout the Kootenays. Voltage conversion will also remove polychlorinated biphenyl (PCB) materials from all electrical equipment before the federally mandated deadline of December 2025.



Equipment at Canal Flats Substation (pictured) and on poles throughout the community will be replaced between fall 2021 and fall 2022 to improve reliability to our customers in the southern Columbia Valley.



Crews work to replace a pole in Cranbrook in September 2020.



Shuswap Falls Generating Station.

We're expecting there will be minimal impact to residents of Canal Flats while crews are working in the community. Traffic control will assist crews as they carry out the work, and we'll prioritize safety to our staff, contractors and the public. There will be localized outages to small pockets of customers, and we'll notify affected residents prior to doing the work.

## Working towards fish passage at Wilsey Dam

We have chosen decommissioning as our leading alternative for a project to achieve fish passage at Wilsey Dam on the Shuswap River. This project will allow salmon to travel upstream of the Wilsey Dam and use 32 kilometres of historical spawning habitat upstream of the facility. Restoring fish passage above Shuswap Falls has been a long process, involving years of work by multiple Indigenous Nations and several stakeholder groups and we're excited to move this work forward.

We're building on the work of the Wilsey Dam Fish Passage Committee that explored a number of options to restore fish passage through BC Hydro's Fish Passage Decision Framework with support of the Fish and Wildlife Compensation Program (FWCP). The Committee recommended construction of a fishway channel along the north riverbank through BC Hydro's Shuswap Falls recreation site and their findings were endorsed by the FWCP in 2018.

After extensive community involvement and our own studies, BC Hydro believes the best option is to decommission the dam and powerhouse. In addition to it being the most cost-effective alternative, we expect this will provide a higher chance of achieving successful fish passage by creating river conditions similar to what existed before the dam was built.

We are currently assessing the feasibility of the leading alternative before any definitive decision is made on the future of the facility. It's too early to know exactly how long decommissioning would take and what it would look like – for example, whether the entire dam would be removed or what additional work might be required in the river channel.

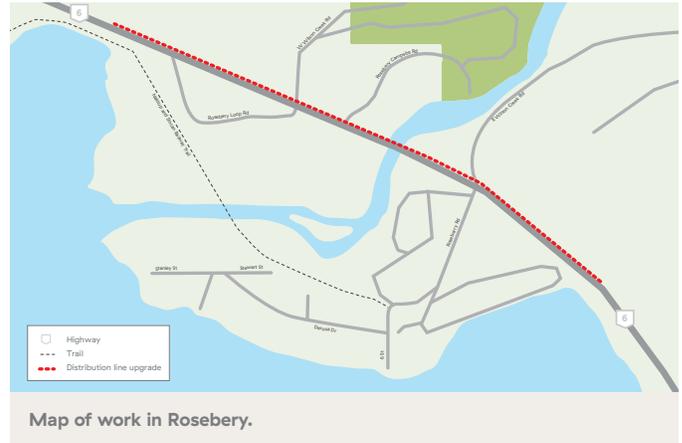
Before a decision is made, we're working on an interim fish passage program with the objective to develop a trap and transport program to move spawning salmon around Wilsey Dam. We recently completed a two-year incubation study to test different methods for incubating eggs.

## Distribution line upgrades in Edgewood and Monashee

In fall 2021, BC Hydro upgraded the distribution line that runs along Highway 6 in Rosebery. Approximately 1.7 kilometres of the single-phase line was upgraded to a three-phase line, and we also installed nine new poles along Highway 6.

Distribution line upgrades are also planned in Edgewood. Approximately 2.5 kilometres of the single-phase line will be upgraded to a three-phase line, and we will also build approximately 0.45 kilometres of new three-phase line. Preliminary work was completed in fall 2021, and construction will begin in spring 2022. We expect that this work will be completed by September 30, 2022.

Safety is BC Hydro's top priority and we are working with our contractors to continually plan work in ways that will protect the health and safety of both our workers and the public. We will continue to meet and exceed all B.C. public health and occupational health and safety requirements and recommendations for employees and workplaces to help prevent the spread of the COVID-19 virus. Measures are in place to make sure workers can maintain physical distancing guidelines and stay two metres away from other workers and the public throughout the project.



Map of work in Rosebery.



Map of work in Edgewood.

## Lower Columbia River fish habitat recontouring project

As part of the Columbia River Water Use Plan, BC Hydro has been working to support indigenous fish populations in the lower Columbia River. In March 2021 we recontoured the river bottom at the Genelle Main Bar. This site is located adjacent to the community of Genelle, which is approximately eight kilometres downstream of Castlegar.

BC Hydro hired the Osoyoos Band/Lake Excavating to conduct the work. They used the existing sediment on site to fill in two existing stranding pools, and finer sediment was capped using larger sediment to minimize future erosion at the site. Backhoes were used to fill in depressions and the area was then recontoured with graders. This work is intended to protect fish from being stranded at this site by preventing water from pooling following Hugh L. Keenleyside dam discharge flow reductions.



Stranding pools prior to recontouring.



Recontouring in progress.

We have completed recontouring work in the past at Genelle Islands and Norn's Creek Fan, both of which resulted in reduced fish stranding at those locations. This work was done in partnership with regulatory agencies.

Recontouring is a temporary mitigation measure, and some of the fill has already been eroded by the flow of the river. We also have specific operational protocols and mitigation techniques to minimize the effects of fish stranding during scheduled flow reductions. Further information about the Lower Columbia River Fish Stranding Monitoring Study (CLBMON-42) is available online at [bchydro.com](http://bchydro.com).

## Supporting Communities

### Trees and Vegetation Management

Our electrical system is complex and highly efficient, with approximately 80,000 kilometres of overhead transmission and distribution power lines throughout the province. Managing trees and plants around these lines is important for safety and service reliability.

B.C. has some of the tallest and fastest-growing trees in North America. Our vegetation management team regularly inspects trees and other tall vegetation growing under or adjacent to our overhead system to identify potential problems. Tall, diseased or dead trees can fall or grow into power lines, causing electrical outages.

Vegetation management contractors – we employ professional arborists and foresters that follow strict environmental guidelines – prune or remove trees and vegetation in areas where the lines may be impacted. What's more, when an area experiences reliability issues, we assess the local distribution lines for potential tree-related causes. Even with a proactive management program, more than half of all outages in B.C. are caused by adverse weather causing trees and vegetation to come into contact with our system. For more information, please select [bchydro.com/trees](http://bchydro.com/trees).

### Recreation sites

We've developed and maintain a wide range of recreation areas as one part of our efforts to balance the province's energy needs with the preservation of the natural environment.

BC Hydro reservoirs make it possible to provide clean energy to the province. Those reservoirs also serve as recreational sites that many people enjoy for things like hiking, boating, camping and swimming. For more information, please select [bchydro.com/recreation](http://bchydro.com/recreation).



Shuswap River in the North Okanagan.

## Community ReGreening Program

BC Hydro is proud to assist local governments through our Community ReGreening Program which supports the planting of trees and other vegetation that help enhance ecological networks across the province. The program also helps to ensure the right trees are planted near our power lines.

Our ReGreening grants fund small-scale community planting projects and are open to all municipal and Indigenous Nations' governments within BC Hydro's service area. All new applications are now being accepted through our online form. The deadline to apply for a 2022 ReGreening grant was January 31, 2022 but has now been extended to **February 28, 2022**. For more information, please select [bchydro.com/regreening](https://bchydro.com/regreening).



Michel Cemetery walkway planting in Sparwood.

Community	Project	Funding
Barriere	Airfield Road Sanitary Collection System Restoration	\$4,750
Cranbrook	Joseph Creek Flood Mitigation and Restoration	\$4,750
Columbia-Shuswap RD	Park Beautification and Shade Creation	\$4,750
Enderby	Riverside RV Park and Campground ReGreening	\$4,750
Fernie	Aquatic Slope ReGreening	\$4,400
Invermere	Athalmer Public Lands Park Development and Enhancement	\$4,750
Kamloops	100 Block Victoria Street Tree Revitalization	\$4,750
Lake Country	Oyama Dog Park Planting	\$4,750
Peachland	Heritage Park Restoration	\$2,352
Radium Hot Springs	Tree Enhancement Planting	\$4,750
Salmon Arm	Street Rehab Program	\$4,000
Sparwood	Michel Cemetery Walkway Planting	\$4,750
West Kelowna	Community ReGreening	\$4,750

## Beautification Fund

Our Beautification Fund provides financial assistance to municipal governments to relocate BC Hydro equipment on public property. We co-fund projects to move overhead lines and poles to underground duct banks as part of community redevelopment plans or to enhance and improve the use of public spaces. Previous projects have included high traffic areas and community venues such as town centres, parks, commercial districts, civic facilities, and bike lanes.

This past year, successful applicants for beautification projects included:

- Coldstream
- Golden
- Kamloops
- Salmon Arm
- Sicamous
- Vernon

Select [bchydro.com/beautification](https://bchydro.com/beautification) for more information and to apply. Applications must be submitted by September 30 to be considered for the following year.

## Decorative Wrap Grant Program

Our Decorative Wrap Grant Program provides financial assistance to municipal governments, regional districts and First Nations communities looking to improve the visual aesthetics of a neighbourhood by installing decorative wraps on BC Hydro–owned pad–mounted equipment boxes. Eligible applicants can receive grant funding of \$350 or \$700 per unit, depending on the size of the equipment box to be wrapped. The funding amount will be determined by BC Hydro during the application review.

The application closing date for each year is September 30. For more information, please select [bchydro.com/wraps](https://www.bchydro.com/wraps).



Example of a decorative wrap on our pad-mounted equipment.

## Graffiti removal

Graffiti vandalism is a crime that affects everyone. BC Hydro prioritizes the removal of graffiti that is socially offensive (e.g. obscenities, racial or religious slurs) as well as graffiti that is located in high-profile or sensitive areas (e.g. adjacent to schools, churches, and community centres).

We rely on the public around B.C. to report graffiti on everything from pad-mounted transformer boxes to our buildings. As an alternative, graffiti removal agreements offer financial support to local governments or community groups to remove graffiti on our behalf. For more information on graffiti removal agreements, please contact your local Community Relations office (see last page of this report).

## Fish & Wildlife Compensation Program

The Fish & Wildlife Compensation Program (FWCP) is a partnership of BC Hydro, the B.C. Government, Fisheries and Oceans Canada, First Nations, and public stakeholders, to conserve and enhance fish and wildlife in watersheds impacted by BC Hydro dams.

BC Hydro's Southern Interior region straddles two of the three FWCP's regions: Coastal and Columbia. The FWCP also funds fish and wildlife projects in its Peace Region.

One project the FWCP is funding on an annual and ongoing basis is northern leopard frog recovery, led by the Province of B.C. The northern leopard frog is provincially red-listed (threatened) and is a recovery species for the FWCP, which means it is among those with the highest priority and conservation concern adversely impacted by dam construction and/or operations.

During the 2020–2021 field season, 24 northern leopard frog egg masses were found in the Creston Valley – one of the highest counts since monitoring started in 2000. The high number observed this year enabled biologists to move nearly 11,000 tadpoles to part of the frog's historical range near Brisco, north of Radium Hot Springs.



When the northern leopard frog egg masses are found, they are protected with cages to minimize predation and increase survival. Photos courtesy of Kat McGlynn.

There are plans in 2022 for Nupqu Resource Limited Partnership – owned by the communities of the Ktunaxa Nation – to be actively involved in this important recovery project, alongside the Province of B.C.

Since 1988, the FWCP has committed more than \$191 million to support fish and wildlife in the province. Learn more at [fwcp.ca](http://fwcp.ca).

For information on Community Engagement Grants – which are typically \$500 to \$1,000 and help stewardship groups and others take action to benefit local fish and wildlife – please select [fwcp.ca/community-engagement-grants/](http://fwcp.ca/community-engagement-grants/).

### Did you know?

The FWCP is funded annually by BC Hydro. The FWCP directs those funds towards priority actions across its three regions to fulfill its mission and work towards its vision of thriving fish and wildlife populations in watersheds that are functioning and sustainable.

## Grants-in-lieu

We pay net property tax and grant payments to local governments. The grant program is a provincial government initiative and the amounts paid are determined under the current legislation. Listed below are the grants paid to each community in the Southern Interior region as of July 1, 2021.

Municipality/District	School taxes*	Grants	Other taxes	Total payments
City of Armstrong	48,262.03	57,445.78	43.84	105,751.65
Village of Ashcroft	14,094.56	25,232.53	0	39,327.09
District of Barriere	33,087.05	30,220.49	0	63,307.54
Village of Cache Creek	15,275.81	33,276.72	0	48,552.53
Village of Canal Flats	16,257.61	22,287.39	1,028.00	39,573.00
City of Castlegar	2,945.18	80,563.62	1,013.35	84,522.15
Central Kootenay Regional District	0	967,802.00	0	967,802.00
Village of Chase	20,697.34	23,541.75	1,287.59	45,526.68
District of Clearwater	70,842.44	43,381.67	264.29	114,488.40
Village of Clinton	9,286.21	20,099.08	0	29,385.29
District of Coldstream	80,246.40	126,732.29	0	206,978.69
Columbia-Shuswap Regional District	0	2,469,759.00	0	2,469,759.00
City of Cranbrook	154,851.86	334,504.98	4.40	489,361.24
East Kootenay Regional District	0	90,361.00	0	90,361.00
District of Elkford	42,465.00	211,825.18	0	254,290.18
City of Enderby	11,522.56	29,159.32	0	40,681.88
City of Fernie	93,771.22	145,333.52	350.85	239,455.59
Town of Golden	73,959.00	144,031.11	1,333.49	219,323.60
District of Invermere	17,283.84	61,046.27	0	78,330.11
City of Kamloops	923,224.73	1,575,798.56	10,878.20	2,509,901.49
City of Kelowna	5,246.88	16,807.64	0	22,054.52
City of Kimberley	52,947.05	71,207.71	0	124,154.76
Kootenay Boundary Regional District	0	1,601,799.00	0	1,601,799.00
District of Lake Country	107,185.15	187,325.89	275.00	294,786.04
District of Logan Lake	15,426.86	552,201.22	0	567,628.08

Municipality/District	School taxes*	Grants	Other taxes	Total payments
Village of Lumby	9,053.44	19,114.15	0	28,167.59
Village of Lytton	2,597.72	7,109.37	0	9,707.09
City of Merritt	168,386.83	172,387.89	0	340,774.72
Village of Nakusp	35,938.94	59,743.61	0	95,682.55
City of Nelson	2,545,341.22	502,945.88	0	3,048,287.10
Village of New Denver	2,880.64	7,024.20	0	9,904.84
North Okanagan Regional District	0	13,746.00	0	13,746.00
District of Peachland	30,529.64	40,978.83	0	71,508.47
Village of Radium Hot Springs	28,140.25	53,804.92	0	81,945.17
City of Revelstoke	592,347.59	3,754,321.93	403.67	4,347,073.19
City of Salmon Arm	234,569.67	276,263.31	8,081.35	518,914.33
District of Sicamous	36,795.83	56,479.14	0	93,274.97
Village of Silverton	1,363.16	2,797.87	0	4,161.03
Township of Spallumcheen	179,371.28	109,912.32	0	289,283.60
District of Sparwood	249,170.22	251,331.99	0	500,502.21
Sun Peaks Mountain Resort Municipality	6,635.76	39,505.07	0	46,140.83
Village of Valemout	14,469.43	511,138.87	0	525,608.30
City of Vernon	774,749.98	1,017,088.45	10,844.27	1,802,682.70
City of West Kelowna	249,140.67	403,668.07	1,447.58	654,256.32

\* Local governments collect school taxes which are then forwarded to the provincial government to help fund school districts.

## Community Grants

By providing electricity to the people and businesses of this province, we provide an essential and important service. We also believe in doing more than that: we offer two types of grants to support non-profit organizations and registered charities that are making a difference in their communities. In 2021, we supported nearly 90 community-based projects across every region of the province.

Our grants are given out in three focus areas: building the workforce of tomorrow, safety education, and developing smart energy ideas. When planning for your project, please keep in mind that our grants have set criteria and application deadlines. To learn more, please select [bchydro.com/grants](https://bchydro.com/grants).

Some of the organizations that we supported in the region this past year included:

Organization	Project	Community	Grant
Columbia Valley Search and Rescue	Enhancing Backcountry Rescue Response	Columbia Valley	\$2,000
Wasa Volunteer Fire Prevention and Suppression	FireSmart Education Kiosk	Wasa	\$2,000
Moyie Community Association	Emergency Response Storage Building	Moyie Lake	\$1,000
Spark Society for Youth	Electrical Safety and Solar Awareness for Youth	Kimberley	\$1,000

Organization	Project	Community	Grant
Sparwood and District Chamber of Commerce	Changing Exterior Lights	Sparwood	\$1,500
East Kootenay Regional Science Fair	Regional Science Fair	East Kootenay	\$1,000
Wildsight Elk Valley	Little Sprouts	Fernie	\$1,000
Wildsight Golden	Get Wild Camp Field Trips	Golden	\$2,000
Meadowbrook Community Association	Meadowbrook Environmental Education Program 2021-22	Kimberley	\$1,500
Village of Canal Flats	Canal Flats South Highway Gateway Monument	Canal Flats	\$1,000
Community Safety Net	Castlegar Fire Safety Program	Castlegar	\$2,000
Barriere Firefighters Association	Portable Emergency Scene Lighting	Barriere	\$2,000
Fauquier Community Club	Outdoor Court Light Upgrade	Fauquier	\$2,000
Kingfisher Interpretive Centre Society	Conservation Through Education	Shuswap River	\$2,000
Wildsight Revelstoke	"Wild-In-Sight" Youth Programs	Revelstoke	\$2,000
Revelstoke Fabrication Lab Society	Revelstoke Idea Factory Tech Club Pilot Program	Revelstoke	\$2,000

## Reliability Performance



We recognize how important the reliable supply of electricity is to our customers. We'll continue to improve, reinforce and maintain the electrical system.

The information below provides a comparison between Fiscal 2020 and Fiscal 2021 for communities in the Southern Interior region. These statistics include interruptions due to planned outages.

Community	Fiscal 2020 average customer interruption duration (hours)	Fiscal 2021 average customer interruption duration (hours)	Fiscal 2020 average number of interruptions per customer	Fiscal 2021 average number of interruptions per customer
Cache Creek	1.41	2.08	3.32	5.06
Canal Flats	1.44	2.08	8.12	5.32
Cranbrook	2.25	3.81	1.96	1.46
Elkford	3.52	4.08	7.21	5.57
Fernie	2.75	1.89	2.69	4.53
Golden	2.81	3.31	6.26	3.41
Invermere	1.66	1.46	2.39	3.43
Kamloops	2.19	1.92	3.28	2.22
Kimberley	1.68	2.70	3.20	1.49

Community	Fiscal 2020 average customer interruption duration (hours)	Fiscal 2021 average customer interruption duration (hours)	Fiscal 2020 average number of interruptions per customer	Fiscal 2021 average number of interruptions per customer
Merritt	1.84	2.88	2.47	1.57
Nakusp	5.16	4.28	12.27	9.29
New Denver	5.64	5.85	11.95	7.00
Radium Hot Springs	2.53	1.78	3.10	5.03
Revelstoke	2.36	3.52	2.74	1.00
Salmon Arm	5.27	1.95	8.06	4.65
Sparwood	1.87	0.99	0.38	3.51
Valemount	0.61	6.42	5.20	5.76
Vernon	2.67	2.64	3.71	2.53

# BC Hydro Community Relations

At BC Hydro we build strong relationships to support the unique needs and strengths of the communities we serve. Our Community Relations team does this by listening, providing information and working together with communities. We're the point of contact for local government, media, local business and community groups. Whether it's for capital projects, corporate initiatives and programs, local BC Hydro activities, significant planned outages, emergency response or unplanned power outages, we work hard to meet the needs of our stakeholders and ensure communities are kept informed.

## Southern Interior

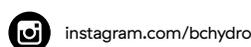
If you have questions or comments for us, please contact:

<b>Vernon Office</b> Dag Sharman Manager 250 549 8531 <a href="mailto:dag.sharman@bchydro.com">dag.sharman@bchydro.com</a>	<b>Castlegar Office</b> Mary Anne Coules Stakeholder Engagement Advisor 250 365 4565 <a href="mailto:maryanne.coules@bchydro.com">maryanne.coules@bchydro.com</a>	<b>Cranbrook Office</b> Sally MacDonald Public Affairs Officer 250 489 6841 <a href="mailto:sally.macdonald@bchydro.com">sally.macdonald@bchydro.com</a>
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## BC Hydro Guide for Local Government

Quick access to key information on [bchydro.com](http://bchydro.com)

My Hydro and Energy Savings initiatives	
<b>My Hydro</b> <a href="http://bchydro.com/myhydro/">bchydro.com/myhydro/</a>	Log in to manage your account.
<b>Energy Savings Programs</b> <a href="http://bchydro.com/energysavings">bchydro.com/energysavings</a>	Learn how you can be smart with your power. Take advantage of rebates and programs.
Projects	
<b>Capital Projects</b> <a href="http://bchydro.com/projects">bchydro.com/projects</a>	Learn more about major projects taking place in your region.
Programs	
<b>Beautification Fund</b> <a href="http://bchydro.com/beautification">bchydro.com/beautification</a>	Find out more about our beautification program that provides financial assistance to municipal governments for conversion of overhead to underground facilities.
<b>Decorative Wrap Grant Program</b> <a href="http://bchydro.com/wraps">bchydro.com/wraps</a>	Learn about our program that provides financial assistance to municipal governments looking to install decorative wraps on BC Hydro pad-mounted equipment boxes.
<b>Community ReGreening Program</b> <a href="http://bchydro.com/regreening">bchydro.com/regreening</a>	The regreening program assists municipalities with urban tree planting while helping to make sure appropriate trees are planted around power lines.
Community Giving	
<b>Grants for community groups</b> <a href="http://bchydro.com/grants">bchydro.com/grants</a>	Learn about our grants for community groups and how to apply for them.
<b>Scholarships &amp; Endowments</b> <a href="http://bchydro.com/scholarships">bchydro.com/scholarships</a>	We look to build the next generation of engineers, electricians, and many other key roles who will help us deliver clean energy to our customers. Learn about our scholarships and endowments.
Electric vehicles	
<b>Fast charging stations</b> <a href="http://bchydro.com/ev">bchydro.com/ev</a>	Learn more about how clean and affordable power makes B.C. a great fit for electric vehicles.
Report an outage	
<b>How to report a power outage</b> <a href="http://bchydro.com/outages">bchydro.com/outages</a>	Check the outage map or list to see if we know your power is out. If not, call us at 1 800 BCHYDRO (1 800 224 9376) or *HYDRO (*49376) on your mobile phone to report it.
Report graffiti	
<b>How to report graffiti on our equipment</b> <a href="http://bchydro.com/graffiti">bchydro.com/graffiti</a>	We rely on the public to report graffiti on everything from our pad-mounted transformer boxes to our offices.



**From:** BC PR & Communications Adviser <[bc-prcomm@girlguides.ca](mailto:bc-prcomm@girlguides.ca)>

**Sent:** February 26, 2022 8:39 PM

**To:** EDT Village of Ashcroft <[edt@ashcroftbc.ca](mailto:edt@ashcroftbc.ca)>

**Subject:** Re: Guiding Lights Follow up

We are so thankful for you joining our initiative and 'Lighting Up Blue'! We had Guides across BC visit, and admire all the landmarks. It is wonderful to be able to share in the spirit of Guiding from every corner of our province. We are grateful for your support of BC Guiding, and empowering young women!

Thank you again, and please let me know if any further comments or questions.

Yours In Guiding,

**Isabella Lee (She/Her) | BC Public Relations and Communications Adviser**

BC Council, Girl Guides of Canada

[bc-prcomm@girlguides.ca](mailto:bc-prcomm@girlguides.ca) / (cell) 778-677-6452

*I respectfully acknowledge that I live and work within the ancestral, traditional, and unceded territory of the Songhees, Esquimalt, and WSÁNEĆ Nations.*

**For Immediate Release | February 18, 2022**

## **Temporary service changes at Ashcroft emergency department**

**ASHCROFT** – residents are advised that Interior Health is continuing the temporarily reduced emergency department hours at the Ashcroft Community Health Centre.

While the COVID-19 related staffing pressures and staff sick calls are diminishing, Interior Health is actively recruiting to fill one full time registered nurse vacancy before staffing will be sufficiently stabilized.

Emergency department hours temporarily remain Friday, 5 p.m. – 10 p.m. and Saturday/Sunday 8 a.m. – 8 p.m.

Interior Health reminds residents to take note of the following if they require care while the emergency department is closed:

- In the event of an emergency, call 911.
- Anyone requiring emergency services outside these hours can visit the Royal Inland Hospital in Kamloops (97 km away).
- Call HealthLink BC at 8-1-1 (24 hour service) if you are unsure of your need to seek emergency care.

Interior Health will provide an update as soon as we are able to return to normal operations.

For additional information, please visit [www.interiorhealth.ca/temporary-service-changes](http://www.interiorhealth.ca/temporary-service-changes).

- 30 -



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**MUNICIPAL INSURANCE ASSOCIATION  
OF BRITISH COLUMBIA**

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*Announcement from Roy Scott, Board Chair,  
Municipal Insurance Association of British Columbia*

On behalf of the Board of the Municipal Insurance Association of British Columbia, I am pleased to announce that Megan Chorlton has been selected to take on the role of Chief Executive Officer upon Tom Barnes' retirement on June 30, 2022.

Megan joined the MIABC almost ten years ago after practicing law at a prominent Vancouver firm. Before law school, she taught for several years in the public school system. At the MIABC, Megan began as Legal Counsel but soon took on key leadership roles as Director of Member Services and General Counsel, leveraging her previous experience in education and the law. Under her stewardship, the Member Services Department has evolved into a seven-person cross-functional team, and our annual Risk Management Conference has become B.C.'s largest annual gathering of local government staff. As General Counsel, Megan not only is responsible for internal and external legal services but also plays a vital role in the MIABC's corporate and real estate operations.

An engaging and popular speaker, Megan is a familiar presenter to local government audiences in B.C. She is also a recognized reciprocal pooling professional who is frequently asked to address trade gatherings across Canada and the U.S.

A strong believer in collaboration, Megan lends her expertise on reciprocal pooling to the Association of Governmental Risk Pools through the development of educational content for pool staff, and through her role as Chair of the Annual Members Meeting Committee for the Canadian Association of Insurance Reciprocal.

I look forward to working with Megan as the MIABC continues its work as a critical part of B.C.'s local government community.

*Roy Scott,*  
Board Chair, Municipal Insurance Association of British Columbia



*Introducing our new  
Chief Executive Officer*

**MEGAN CHORLTON**  
Effective July 1, 2022



March 3, 2022

Honourable Katrine Conroy  
Minister of Forests, Lands, Natural Resource Operations  
Via Email: [FLNR.Minister@gov.bc.ca](mailto:FLNR.Minister@gov.bc.ca)

Dear Minister Conroy:

**Re: Changes to BC's Wildfire and Forest Management Practices**

Attached for reference is a letter from the Village of Ashcroft calling on Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate those that are not. They are not alone as the District of Lillooet has also initiated requests for changes. I was pleased that the recent budget provided for year-round staffing of the BC Wildfire Service however more investment, work and change is needed.

I have had the unfortunate experience of having major wildfires in my riding in 2017 and 2021 and watching as residents lose their homes, businesses and livelihoods, and hundreds of hectares of land are burned destroying forests, rangeland, and wildlife. It takes years to recover, not just for the forests to regenerate but for the emotional scars to heal and the economic toll to rebound.

Concern has been expressed that the local knowledge of First Nations, ranchers, loggers, and contractors is not fully utilized. These people know and love the back country and have equipment close at hand, but they have not been consulted or included in fire fighting plans. Back burn tactics also need to be reviewed, as well as investment in more effective and modern technologies and equipment.

I am pleased to support the Village of Ashcroft's call to action. Wildfire events in recent years have shown that current practices are no longer effective in preventing and fighting forest fires and other natural disasters.

Yours truly,  
**FRASER-NICOLA**

Jackie Tegart  
MLA

Cc Mayor and Council, Village of Ashcroft

**Ashcroft Constituency Office**

405 Railway Avenue, Box 279  
Ashcroft, B.C. V0K 1A0  
T 250.453.9726 | F 250.453.9765

**Merritt Constituency Office**

2-2152 Quilchena Avenue  
Merritt, B.C. V1K 1A1  
T 250.378.8831 | F 250.453.9765

**Legislative Office**

Room 201, Parliament Buildings  
Victoria, B.C. V8V 1X4  
T 250.952.7616 | F 250.387.9100

February 15, 2022

FILE: 0221-2022

Jackie Tegart, MLA Fraser-Nicola  
PO Box 279  
405 Railway Ave.  
Ashcroft, BC V0K 1A0

BY EMAIL: [Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)

Dear MLA Tegart,

**Re: Request for a Review of BC's Wildfire and Forest Management Practices**

The Village of Ashcroft Council, at their Regular meeting on Monday January 10, 2022, considered a letter and BC Wildfires Petition from the District of Lillooet requesting other BC communities to adopt similar resolutions to join the effort to bring about change in BC's Forest management.

Council supports this initiative and echoes the District of Lillooet's request that *"the Federal and Provincial governments provide for better forest management and wildfire protection and assess the current policies and guidelines, enhance the those that are working and re-evaluate and amend those that are not."*

Ashcroft was threatened by wildfire in 2017 (Elephant Hill Wildfire) and again in 2021 (Tremont Creek Wildfire). Both times the fires escalated quickly and aggressively. Given the impacts of climate change, the current state of our forests, forest management and wildfire practices require an overhaul from a layman's perspective.

We understand the BC Wildfire Services current management is focused on fuel reduction to contain wildfires which is generally accomplished with backburns. Council agrees that fuel reduction is necessary but perhaps a proactive approach during late winter or early spring is a better option. In addition, utilizing local stakeholders' knowledge such as ranchers, loggers and First Nations of the area during a wildfire event could provide much needed information about access, topography, wind and weather and more to firefighters enabling better fire suppression.

Wildfires impact our economy, health, environment and industry; a re-evaluation of forest management practices is required in order to maintain sustainable forests. Therefore, Council implores you to bring this to the attention of the provincial government and lobby for review and change.

Thank you for your consideration.

Sincerely,



Barbara Roden,  
Mayor

Cc: Brad Vis, MP for Mission- Matsqui-Fraser Canyon

**"Wellness Awaits You"**

[www.ashcroftbc.ca](http://www.ashcroftbc.ca)

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Email: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

# School District No. 74 (Gold Trail)

PO Box 250, Ashcroft, BC V0K 1A0  
Phone: 250 453 9101 FAX: 250 984 0772  
[www.sd74.bc.ca](http://www.sd74.bc.ca)



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## NEWS RELEASE

### Employee Vaccination Policy

At a Closed Board meeting on March 1st, the Gold Trail Board of Education deliberated on the implications of a potential vaccination policy for K-12 staff. After months of careful consideration, advice, consultation, discussion, and following the K-12 Sector Guidelines for Vaccination Policies document, the Board of Education decided not to establish a policy that would require employees to disclose their vaccination status at this time.

The Board will continue to monitor information from the BC Center for Disease Control and Interior Health to keep students, staff, families and communities safe.

The Board of Education encourages all eligible employees and community members to get vaccinated to strengthen our ability to protect ourselves, each other and our communities.

**07 March 2022**

**From:** [ca.peters@telus.net](mailto:ca.peters@telus.net) [<mailto:cathy@telus.net>]

**Sent:** March 8, 2022 3:20 PM

**To:** Maïke Mayden <[admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)>

**Subject:** My script presentation to Federal Justice Committee re prostitution in Canada

Dear Mayor Barbara Roden and Village Council,

Today is **International Women's Day** and I envision a future where women and girls can dream. And accomplish all that they want without fear of exploitation. And a future where their lives are valued and protected.

Attached is my presentation script to the **Federal Justice Committee on February 11, 2022.**

**ASK: to present to your Council or stakeholders.**

I am available for presentations in May 2022, and October-November 2022.

Sincerely, Cathy Peters

BC anti-human trafficking educator, speaker, advocate

Be Amazing; Stop Sexual Exploitation

[beamazingcampaign.org](http://beamazingcampaign.org)

1101-2785 Library Lane, North Vancouver, BC

V7J 0C3

604-828-2689

**JUST COMMITTEE presentation- 5 minutes  
February 11, 2022.**

**By:** Mrs. Cathy Peters

BC anti-human trafficking educator, speaker, advocate

1101-2785 Library Lane, North Vancouver, BC

Canada

V7J 0C3

604-828-2789

email: [Cathy@telus.net](mailto:Cathy@telus.net)

Thank you Mr. Chair.

I am a former inner city high school teacher raising awareness about Human Sex Trafficking and Sexual Exploitation for the purpose of prostitution, which is **modern day slavery**.

**Stats:**

13 years is the average age of recruitment, much younger for Indigenous girls. In the Vancouver area, the **target age has dropped** to 10-12 years old. CoVid has made this worse; traffickers are organized and sophisticated. 90% of the luring, grooming, buying and selling is **ONLINE** on social media platforms.

-54% of the sex trade are Indigenous, 70-90% in urban centers-they are **severely** over-represented in the sex industry. I told the BC Indigenous Chiefs in front of Justice Minister David Lametti- this is the **most egregious form of systemic racism** in Canada.

-82% involved in prostitution had **childhood sexual abuse/incest**

-72% live with **complex PTSD**

-95% in prostitution want to leave-it is NOT a choice or a job

**-84% of prostituted persons are pimped or trafficked** so organized crime and International crime syndicates are typically involved. Crime follows the money and traffickers make hundreds of thousands of dollars per victim per year.

My **GOAL** is to **traffick proof** every community in British Columbia **AND** to stop the full decriminalization of prostitution in Canada, by supporting the Federal Law **“The Protection of Communities and Exploited Persons Act”**.

I have been involved with sexual exploitation **prevention** for over 40 years and began raising awareness **fulltime**, for the last 8 years, since PCEPA, **became Federal Law**.

In 2014 I began presenting to politicians (all 3 levels of government), the police and the public. I explain PCEPA so that police would enforce it, the public would understand it and be able to report it.

**The Law has 4 parts:**

- 1. Targets the DEMAND by targeting the buyer of sex. The traffickers, facilitator, buyer of sex are criminalized**
- 2. Recognizes the seller of sex as a victim; usually female and is immune from prosecution**
- 3. Exit strategies are in place to assist the victim out of the sex trade.**
- 4. There is robust prevention education so youth, children and the vulnerable are not pulled into the sex industry.**

This Law focuses on the **source of harm**; the buyers of sex and the profiteers. The clear statement from Parliament was that girls and women in Canada are **NOT FOR SALE**; that they are full human beings, with dignity and human rights.

In 8 years I have made over 500 presentations to over 20,000 people, not including the presentations that can be viewed online.

The turning point was last March when the **Kamloops Mass grave** was reported. Since then I have made over 200 presentations to City Councils, Regional Districts, School Boards, Police Boards, schools, frontline service providers, Indigenous groups including MMIWG gatherings in British Columbia.

3 points:

1. PCEPA is not known or enforced in BC. Therefore, BC is the best Province in Canada to buy sex. Organized crime and International crime syndicates are typically involved.
2. PCEPA has not had a **National rollout campaign**- so Canadians have not heard of the Law and police are not getting the funding or training to enforce the Law.
3. The sex industry wants to repeal PCEPA to normalize, commercialize and institutionalize the sex industry in Canada-if this happens, Canada will become a global sex tourism destination and America's brothel. Indigenous women and girls will be first casualties. Canadians would **NEVER** support this.

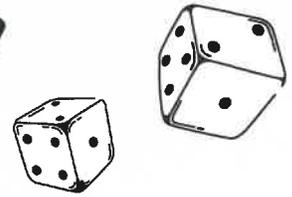
**Consistent enforcement** and the strengthening of PCEPA combined with a robust **Educational campaign** is needed. Without the enforcement of the Law, the sex industry will continue to **rapidly grow**.

The REVIEW of PCEPA puts Canada at a **Tipping Point**; repealing or weakening the LAW will have a **catastrophic impact** on Canada.

**Conclusion:** I do not want anyone on this Committee to be under the **illusion** that the sex industry is **SAFE**. It can **never** be made SAFE. It is a **deadly industry**. I have presented with the forensics RCMP officer who picked up and identified the body pieces on the Robert Pickton farm. Trisha Baptie is presenting next hour, is a survivor and was a journalist for 2 years at the Pickton trial. Please read and understand the **Robert Pickton case thoroughly**; that describes the **REALITY** of the sex industry and how it works.

# Gambling Awareness Week

MARCH 20-26, 2022



Ask about our services and how we can better support you.

Gambling Awareness Week 2022 is supported by Gambling Support BC, a provincially funded program that provides **free** education, **free** presentations, and **free** counselling to communities across the province. We are a **gaming and gambling neutral program**, providing support and community engagement to fit the needs of diverse communities and people.



Learn more about gaming and gambling support programmes available to you.

## 30/30 Community Challenge

We are encouraging **30 Southern-Interior communities to proclaim the week of March 20-26 as Gambling Awareness Week**, to start meaningful conversations about how gaming and gambling are involved with our day-to-day lives.



Support yourself and others by raising awareness and ending stigma.

To support communities in the effort to raise awareness for gaming and gambling support, we can offer digital and print resources, social media graphics, informative websites, local workshops, presentations, and webinars.

Did you know that the earlier kids participate in gambling, the more at risk they are of developing a problem? Canadian researchers found that most problem gamblers began gambling as early as **ten years old**?



**Roxanne L'Esperance**

Gambling Support BC Contractor  
roxlesp@telus.net  
(250)-320-1179

**Gambling Awareness Week**

choicesandchances.ca



**Find Your Balance**

[preventionserviceskamloops.ca](http://preventionserviceskamloops.ca)

# Let's Talk.

# March

To raise awareness.  
To educate.  
To end stigma.

20th - 26th  
2022

## Resources for Awareness



### [Fold 'Em Podcast](#)

Fold em offers straight talk about dealing with the fall-out from gambling. Whether you are looking at stopping or scaling back your own gambling or helping a family member with a problem, this podcast will help you take back control. Hear from gamblers who have been through it. Tips from counsellors. There is a way out from the hold gambling has on your life.



### [GameSense](#)

GameSense, sponsored by BCLC, is a great website filled with information not only for people who gamble, but also people who don't have much understanding of gambling. There are plenty of blog posts and fact sheets to help gain a better understanding on the risks of gambling.



### [Choices and Chances](#)

Choices and Chances provides informational posts, interactive elements and activities, and self-reflection questions. This website is provided and sponsored by Gambling Support BC



### [Gambling Support BC](#)

The BC Government provides British Columbians with free information and resources to support informed choices and healthy behaviours with respect to gambling participation. Free treatment and support services are also available for anyone struggling with their own or a loved one's gambling.

**INFORMATION CORRESPONDENCE – FLIP CHART**

**MARCH 14, 2022 – REGULAR COUNCIL MEETING**

Interior Health

- Release: New Locations for COVID-19 Vaccine Clinics in the Interior (Mar.2/22)
- Info Bulletin: Virtual career fair highlights great opportunities in Interior Health

TNRD – The Current

- Highlights from the Board of Directors' Meeting of February 24, 2022

Office of the Seniors Advocate BC

- Monthly Update for March 2022
-





**AVFD – Sustainability Working Group**  
**Meeting Notes**  
**Wednesday, March 9, 2022 – 9:08 am**

In Attendance: Barbara Roden, Mayor  
Daniela Dyck, CAO  
Brian Bennewith, DPW  
Kris Hardy, EA  
Josh White, Fire Chief  
Tyler Fitzpatrick, Volunteer Firefighter (via Zoom)

**1. Review of Meeting Notes**

a. Notes of the meeting held November 3, 2021

**2. Discussion**

- Fire Department Regulation Bylaw No. 848, 2022 has been adopted by Council. Pay rates will be retroactive to January 1, 2022
- Constitution has been completed and is now a final document
- Having these two documents completed means sustainability for the Fire Department and has established a good working relationship between the Fire Department and Village

**a. Standard Operating Procedures (SOP)**

- Back in 2015 Josh began researching SOPs
- SOPs are required to be signed off by and overseen by the Village
- Policies cannot be changed; however, Guidelines can be changed by the FD with oversight by the CAO
- The CAO will contact Jason Tomlin of the TNRD to see if they have SOPs for the TNRD FD's outside of municipalities to share
- Priorities for SOP Guideline for the next WG meeting are:
  - Driving
  - Hydrant Hook ups
  - PPE
  - SCBA

**b. Update on Fire Hall Renovation (a quick update but is not part of the WG discussions)**

- CAO/DPW will use this WG to communicate fire hall upgrades and request feedback if required.
- Only one bid was submitted for the fire hall renovation. The bid came in over budget due to rising costs, supply and demand; however the contractor is working with the Village to keep costs down. The DPW advised that project start-up will hopefully be the beginning of May.
- The CAO is looking for corporate sponsors

**c. Fire Smart Program**

- Josh was approached by a teacher at DSCS to teach a class about fire smart safety audits. Students were taught to complete a fire smart assessment at the No. 3 Pump house and over the next week or two will also be doing fire smart audits on volunteer homes in Ashcroft
- Josh found updated fire smart information off the provincial website and ordered a number of brochures for distribution from the village office
- A fire smart awareness presentation & information session will be set up at a future date

**3. New Business**

**a. Tender #4 (tanker) and the Rescue/Command Unit**

- Both units require replacing
- The CAO will reach out to Jason Tomlin of the TNRD for assistance
- Josh will contact our Grant Writer, Jessica Clement to request Jessica research grants to help with the replacement of Tender #4 and the Rescue unit
- A suggestion was made to reach out to trucking companies that utilize Highway 1 for sponsorship in replacing these units

**b. Structure Protection Unit (SPU)**

- Daniela requested a list of items the FD would like to see included in a SPU

**4. Next Steps**

- a. Fire Department members will bring back the following SOP Guideline information to the next WG meeting:
- Driving
  - Hydrant Hook ups
  - PPE
  - SCBA

**5. Date for Next Meeting**

Wednesday, April 13, 2022 @ 9:00 am

**6. Adjournment**

Time: 9:55 am

The foregoing is based on the writer's interpretation of the discussions held.



Kris Hardy, Executive Assistant  
Village of Ashcroft

/kh

## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** March 14, 2022

**TO:** Council

**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
Gold Country Communities Society (GCCS)  
Historic Hat Creek Ranch  
Cache Creek Environmental Assessment  
TNRD  
Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
Storm Drainage & Run Off WG  
Trails Master Plan WG  
Fire Department Sustainability WG

**March 1: Phone call with Interior Health**

Spoke with Interior Health about helping them prepare promotional material for Ashcroft, to be used for purposes of recruiting health care staff to the community. Provided a link to the 'Experience Ashcroft' promotional booklet that was prepared last year.

**March 4: Gold Country Communities Society closed meeting**

**March 9: Fire Department working group meeting**

The group started a discussion around Standard Operating Procedures, received an update on the fire hall renovations, and talked about the Fire Smart program and possible protective steps that could be taken. There was also talk about the upcoming need for some replacement equipment and possible funding sources.

**March 9: Thompson-Nicola Invasive Plant Management Committee meeting**

The committee received updates on invasive plant management work that is planned for the TNRD in 2022, and talked of concentrating work in areas where others are also engaged in invasive plant management ('good neighbour' policy). The Tree of Heaven has been added to a regional list of invasive plants to watch/manage; in addition to Ashcroft, it has been spotted in Kamloops, and anecdotal evidence shows it might be heading south along the Highway 1 corridor. There was also discussion around what reseeding/replanting efforts the Province might be making in the region following last year's fires.

**March 9: HUB COVID-19 helpline**

Discussion about the COVID-19 helpline for Ashcroft/Cache Creek residents and related matters, involving representatives from the HUB, E. Fry, Equality Project, Community Resource Society, Sage Hills Church, Ashcroft Moving Forward, Better at Home, Soup's On, Spences Bridge Community Club, BC Ambulance Service, VOA, and Village of Clinton. Among the items were discussed were the return of the Easter Scavenger Hunt, the need for more mental health services in the region, and Better at Home having room for a few more clients (mostly for housekeeping) in Ashcroft, Cache Creek, and Clinton.

**March 10: Kamloops Airport Authority meeting**

**March 10: Open TNRD board meeting**

The meeting took place after this report was prepared. One agenda item was the Election and Assent Voting Bylaw, which would allow for mail-in voting for residents of electoral areas; another was a Notice of Motion from Director Merlin Blackwell (District of Clearwater) proposing that the TNRD Board of Directors issue a formal apology to all current and former TNRD staff and all citizens of the TNRD and a public commitment to earning their trust back through strong oversight and good governance going forward.

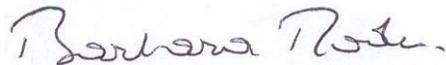
**March 10: Central Interior regional meeting**

The meeting took place after this report was prepared, and was scheduled to be a discussion with the Minister of Municipal Affairs, Minister of Citizen's Services, and regional mayors/regional district board chairs regarding issues in the region.

**March 11: Meeting with Ashcroft HUB board**

The meeting took place after this report was prepared, and was to be a discussion between council, staff, and the HUB Society board.

Respectfully submitted,



Barbara Roden,  
Mayor