



THE CORPORATION OF THE VILLAGE OF ASHCROFT

SPECIAL COUNCIL MEETING

AGENDA

FOR WEDNESDAY JANUARY 22, 2020 at 10:00 AM

1. **CALL TO ORDER**

2. **ADOPTION OF THE AGENDA**

Motion to adopt the Agenda as presented or as amended

3. **MINUTES**

N/A

4. **DELEGATIONS**

	Kris Kadzielski – Location Manager Gravity Productions Inc.	
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5. **DISCUSSION ITEMS**

	NONE	
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6. **BYLAWS FOR DISCUSSION**

	NONE	
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7. **STAFF REPORTS**

7.1	Filming Application Report	
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8. **CLOSED MEETING**

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

	NONE	
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9. **TERMINATION**

STAFF REPORT TO COUNCIL – OPEN MEETING

DATE: January 22, 2020
TO: Mayor and Council
FROM: Anne Yanciw, CAO
SUBJECT: Filming Request

Background

Gravity Productions of North Vancouver, BC, wishes to film in Ashcroft in early February. Gravity Productions staff have spent considerable time in Ashcroft assessing locations and needs, and have worked with Village staff to determine appropriate terms and conditions for the filming to occur.

Discussion

The filming requirements for this production require considerable access to Village facilities and resources which is reflected in the Filming Fee Schedule. The filming requirements will also create a not insubstantial disruption to access, traffic, businesses and residents, and as such, notification and individual compensation requirements are included as considerations where appropriate.

Gravity Productions may choose to not access all of the Village facilities listed in the Fee Schedule. Each of these options, however, remain on the Schedule in the event of a change during filming.

Attached to this report are the following:

1. Filming Application
2. Detailed Filming Plan
3. Filming Checklist
4. Filming Fee Schedule

Changes to schedules or requirements are not uncommon during filming. To reduce delays and facilitate the efficient completion of this project, Council is asked to allow Village staff to approve changes that will not have a significant impact, and require that only significant changes be brought back to Council for approval.

Options and Recommendation

Options

1. That Council deny the application for filming from Gravity Productions.
2. That Council alter the terms negotiated with Gravity Productions for filming in Ashcroft.
3. That Council support the staff recommendation to approve the application.

Recommendation

THAT Council supports the application by Gravity Productions for filming within Ashcroft, and further, that Council approves the terms and conditions presented to allow this filming to occur, and further, that Council approves Village staff to approve changes made during filming that are deemed to not have a significant impact.

Respectfully submitted,



Anne Yanciw,
Chief Administrative Officer



Filming Application

Applicant Information

Film Company:	GRAVITY PRODUCTIONS INC.
Applicant Name:	KRIS KADZIELSKI
Applicant Address:	BLDG. 9/330 - 555 BROOKBANK AVE NORTH VANCOUVER, B.C. V7J 3S5

On behalf of (Film Company) KRIS KADZIELSKI, I request Village of Ashcroft approval to conduct filming activities within the boundaries of Ashcroft as described in the attached Detailed Filming Plan.

Applicant Signature: <u>Kris Kadzielski</u>	Date: <u>January 16, 2019</u>
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Background Information

Film Company:	GRAVITY PRODUCTIONS INC.		
Applicant Name:	KRIS KADZIELSKI		
Location Manager:	KRIS KADZIELSKI	Cell:	604.721.7707
	Email: jilmfiles@mac.com		
Assistant Location Manager:	MIKE GARVEY	Cell:	604.346.8464
	Email: mgarvey@gmail.com		
Business Address:	BLDG 9 / 330-1558 BROOKSBANK AVE		
	NORTH VANCOUVER, B.C. V7J3S5		
Phone (office): 604.983.5111	Phone (cell):		
Email:			

Description Of Filming Proposal

Filming Dates (includes mobilization):	JAN. 30 until FEB. 8, 2020
Location of Filming:	2100 UNITED CHURCH, 100 & 200 block of 47th ST., CENTRAL PARK & HUSKY GAS STATION, CONVENIENCE STORE
Hours of Filming:	7 AM to 10 PM
Proposed Schedule and Description of Scenes to be Filmed:	

Filming dates are January 30 to February 8, 2020
* various dialogue scenes

Impact on Neighbourhood (# of residences impacted, # of businesses impacted, traffic disruptions, etc: We will be filming within noise bylaw

outlet hours. We would like to have a closure of 100 & 200 block of 47th St and intermittent traffic control while filming

Type of Municipal Facilities Needed:

- ☒ Municipal Road Allowance/ Parking Lot
☐ Other Municipal Land (eg: Parks, Trails, Open Spaces, etc.)

required for all vehicles (including trucks and semitrailers)

- ☐ Separate attached description for road closures including road names, estimated lengths of closures and estimated length of wait times if closure is intermittent
- ☐ Letters of authorization from the owner(s) of the land, building or structures where the filming will take place.

Additional Submission Requirements

- ☐ Filming Notification Letter(s) to Affected Households

Final Submission Requirements (to be submitted as a condition of issuance of the Filming Permit)

- ☐ Daily Filming Activity Fee for Commercial Filming
- ☐ Fees for the use of Municipal lands, including roadways, buildings structures
- ☐ Any other fees required by the Filming Permit
- ☐ Security Deposit of \$5,000 payable to the Municipality.
- ☐ Executed copy of the Indemnification Agreement
- ☐ Certificate of Insurance evidencing liability insurance in the minimum amount of \$5,000,000.00 with the Municipality named as an additional insured
- ☐ Confirmation that other conditional requirements have been fulfilled (if applicable)

Applicant Signature:

Ms. Hachey

Date

January 21, 2020



Filming Checklist

Permittee Responsibilities		
Permittee must provide the following:		
1	A detailed plan for the filming including exact locations, filming schedule, road closures or other service interruptions, list of impacted properties, and any other relevant details	
2	Proof of a standard 5 million liability insurance indemnifying the Village	
3	A local business license	
4	A \$5,000 damage deposit	
5	Evidence of an ad in two consecutive newspaper editions regarding the filming, including a schedule	
6	Copy of the notice in writing to every impacted property, including any to which access may be restricted, and a list of the properties to which the notice was delivered	
7	Copy of written permission from the owner(s) of any private lands where the filming will take place.	
8	Name of appropriate traffic control company for any traffic disruptions	
9	Submission of fees required	
Permittee must agree to the following:		
9	Agreement to fees as determined by the Village	
10	Must negotiate with any impacted local businesses regarding compensation	
11	Must supply own trash cans and remove garbage to landfill OR agree to rental of 1100 L Village owned garbage receptacle at \$25 per day and pickup schedule of once or twice per week at \$100 per pickup	
Village of Ashcroft Responsibilities		
1	Review the application and if impacts are significant, place before Council for approval	
2	Review for impacts to scheduled services such as garbage collection	
3	Review for impacts to unscheduled services such as snow removal, mowing, etc	
4	Determine any applicable fees and requirements and provide notice of these to applicant	
5	Provide applicant an approved permit upon all conditions being met	



Fee Schedule for Gravity Productions

For filming January 31-February 15, 2020

<u>Fee</u>	<u>Amount</u>	<u>Per</u>	<u>Notes</u>
Filming Fee - Residential Zone	\$300	day	
Filming Fee - Commercial Zone	\$200	day	
Municipal Parking Lot Use	\$500	day	
Museum Interior Filming	\$250	hour	Includes Village staff on site
Community Hall	\$300	day	Plus one time cleaning fee of \$250, and displacement costs for yoga
Temporary Closure of Road	\$100	block/day	Plus certified traffic control company at applicant's expense
Public Works Services	\$80	person/hour	
Rental of 1100 L Garbage Receptacle	\$25/bin	day	Plus \$100 per pickup (options of once or twice per week)
Street Alteration Permit	\$1,000		Plus additional damage deposit of \$10,000
Damage Deposit	\$5,000		
On Street Parking for: Truck with Generator Dumpster Trailer	\$30	day	Fee applies to each unit
Extraordinary Services (municipal staff call outs outside regular work hours, or requirement to hire contractor)			Hourly Rate x 1.5 or Contractor costs x 1.25