



For Office Use Only	
File # _____	Bylaw # _____
Date Rec'd _____	Fee Pd _____
Chng. Desig. From _____	To _____
Amdt. To Sec _____	

SCHEDULE A1 (i)

VILLAGE OF ASHCROFT

PROCEDURES BYLAW NO. 500, 1989

SCHEDULE A1 – APPLICATION FOR OFFICIAL COMMUNITY PLAN AMENDMENT

I/We hereby apply for: (Check where applicable)

_____ an amendment to the text of Official Community Plan Bylaw

_____ a change in Land Use Designation of the property described as (legal description):

and located at (street address or general location) _____

From _____	to _____	
	Current Designation	Proposed Designation

Required application fee of **\$1000.00** and the completed Official Community Plan Amendment Information are attached.

_____	_____
Date	Applicant's Signature

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT

_____	_____
Date	Registered Owner's Signature

Where the Applicant is NOT the REGISTERED OWNER the Application must be signed by the REGISTERED OWNER or his SOLICITOR.

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APPLICATION FEE \$ _____ RECEIVED. RECEIPT NO. _____

_____	_____
Date	Signature of Official



SCHEDULE A1 (ii)

OFFICIAL COMMUNITY PLAN AMENDMENT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Official Community Plan Amendment Application, Application Fee and Certificate of State of Title or of Indefeasible Title for the subject property.

Applicant and Registered Owner

1. (1) Applicant’s Name _____
Address _____
_____ Postal Code _____
Telephone: Business _____ Home _____

(2) Registered Owner’s Name _____
Address _____
_____ Postal Code _____
Telephone: Business _____ Home _____

(3) A copy of a State of Title Certificate, or a copy of Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Application Fee

2. An Application Fee as set out in Fees Bylaw No. _____ (applicable section of which is attached) shall be made payable to the Village of Ashcroft and shall accompany the Application.

Text Amendment

3. Describe the Proposed Text Amendment _____

Redesignation – Property to be Redesignated

4. (1) Legal Description in Full _____

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(2) Location (street of property, general description or map) _____

(3) Size of property (area, number of parcels) _____

(4) Present Designation _____

(5) Proposed Designation _____

(6) Description of the Existing Use/Development _____

(7) Description of Existing Use/Development on surrounding lots _____

(8) Description of the Proposed Use/Development (use separate sheet if necessary) _____

(9) Services Currently Existing or Readily Available to the Property (check applicable are)

Services	Currently Existing		Readily Available*	
	Yes	No	Yes	No
Road Access				
Water Supply				
Sewage Disposal				
Hydro				
Telephone				

NOTE: * Readily Available means existing services can be easily extended to the subject property

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Attachments

6. At the time of providing Application and Information Forms to the applicant the Village Clerk Treasurer or designated official shall indicate which of the following attachments are required or not required for this Application. The Village Clerk Treasurer or designated official may require additional information.

(1) A dimensioned Sketch Plan drawn to a scale of _____ to _____ showing the parcel(s) or part of the parcel(s) to be redesignated and the location of existing buildings, structures and uses.

REQUIRED: Yes _____ No _____

(2) Photographs of the subject property showing existing buildings, structures and uses.

REQUIRED: Yes _____ No _____

(3) A dimensioned Site Development Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, highway access, etc.

REQUIRED: Yes _____ No _____

(4) A Contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, if warranted by the topographic condition of the subject site.

REQUIRED: Yes _____ No _____

(5) A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision is contemplated.

REQUIRED: Yes _____ No _____

(6) A dimensioned Site Plan and a dimensioned sketch or perspective rendering sufficient to illustrate elevations and exterior finish (required if the proposal involves an industrial, commercial or multiple family development),

REQUIRED: Yes _____ No _____

Date

Applicants Signature

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Forms duly completed, received.

Date

Signature of Officer