



JOB POSTING: MUSEUM ASSISTANT - SUMMER POSITION

Organization: Village of Ashcroft

Department: Ashcroft Museum

Position Type: Summer Employment

Job Overview: The Village of Ashcroft is offering an exciting opportunity for a Museum Assistant position at the Ashcroft Museum during the summer months. This position is available from the last week of June to the end of August, requiring a commitment of 40 hours per week at a competitive rate of \$19.39 per hour with an additional 4% in lieu of vacation and \$1.25/hr in lieu of benefits upon meeting probationary requirements.

Responsibilities:

- Greet and assist museum guests
- Answer general inquiries about exhibits and artifacts
- Perform janitorial duties to maintain museum cleanliness
- Utilize social media and digital engagement skills (Preference given to proficient applicants)

Qualifications:

- Passion for history and cultural heritage
- Strong communication and interpersonal skills
- Ability to engage with the public in a friendly and informative manner
- Proficiency in social media and digital engagement (Preferred)
- Ability to follow guidance and work autonomously
- Ability to work weekends

Preferences: This position is specifically designed for a student who will be returning to a secondary or post-secondary institution in the fall.

Application Deadline: Interested parties are encouraged to submit their Cover Letter and Resume by 4:00 pm on Friday, May 23, 2025, to:

Kris Hardy, Executive Assistant
PO Box 129
Ashcroft, BC, V0K 1A0
Phone: 250-453-9161
Email: ea@ashcroftbc.ca

Note: The Village of Ashcroft is an equal opportunity employer, and this position adheres to non-discriminatory principles.