



MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday, March 24, 2025, at 6:00 pm

PRESENT: Mayor, Barbara Roden
 Councillor, Jonah Anstett
 Councillor, Jessica Clement
 Councillor, Nadine Davenport

CAO, Daniela Dyck
 CFO, Yogi Bhalla
 DPW, Brian Bennewith

EXCUSED: Councillor, Doreen Lambert

Media – 1
 Public – 1

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday, March 24, 2025, to order at 6:00 pm
“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

N/A

2. MINUTES

2.1	Minutes of the Committee of the Whole Meeting of Council held Monday, March 10, 2025 M/S Clement / Anstett <i>THAT, the Minutes of the Committee of the Whole Meeting of Council held Monday, March 10, 2025, be adopted as presented.</i>	CARRIED Unanimous R-2025-60
2.2	Minutes of the Regular Meeting of Council held Monday, March 10, 2025 M/S Clement / Davenport <i>THAT, the Minutes of the Regular Meeting of Council held Monday, March 10, 2025, be adopted as presented.</i>	CARRIED Unanimous R-2025-61

3. DELEGATIONS

3.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question. No Comments or questions were received from the public.

5. BYLAWS/POLICIES

<p>5.1</p>	<p>CAO Report – Establishing New Site-Specific Water and Sewer Billing Category & Fees Councillor Clement recused herself for items 5.1-5.1 citing a conflict of interest as the HUB Society is her employer at 6:02 pm returning at 6:07 pm Purpose: The purpose of this report is to introduce a new utility category, "Community Incubator," and present the subsequent sewer and water amendment bylaws that will establish this category and its associated fees. This change aims to align water and sewer billing with the current operational use of the Ashcroft HUB, ensuring a fair and sustainable fee structure. M/S Davenport / Anstett <i>THAT, Council approves the establishment of the "Community Incubator" as a new utility category within the fee schedule of the Water Amendment, Sewer Amendment and Consolidated Fees and Charges Bylaws for the purpose of adjusting utility fees charged.</i> Comments in favour of the name "community incubator"</p>	<p>CARRIED Unanimous R-2025-62</p>
<p>5.2</p>	<p>Water Regulations Amendment Bylaw No. 874, 2025 M/S Anstett / Davenport <i>THAT, Water Regulations Amendment Bylaw No. 874, 2025 be introduced and read a first and second time.</i> M/S Anstett / Roden <i>THAT, Water Regulations Amendment Bylaw No. 874, 2025 be read a third time.</i></p>	<p>CARRIED Unanimous R-2025-63</p> <p>CARRIED Unanimous R-2025-64</p>
<p>5.3</p>	<p>Sewer Regulations Amendment Bylaw No. 875, 2025 M/S Roden / Anstett <i>THAT, Sewer Regulations Amendment Bylaw No. 875, 2025 be introduced and read a first and second time.</i> M/S Davenport / Roden <i>THAT, Sewer Regulations Amendment Bylaw No. 875, 2025 be read a third time.</i></p>	<p>CARRIED Unanimous R-2025-65</p> <p>CARRIED Unanimous R-2025-66</p>

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<p>5.4</p>	<p>Consolidated Fees and Charges Amendment Bylaw No. 876, 2025 M/S Anstett / Davenport <i>THAT, Fees and Charges Amendment Bylaw No. 876, 2025 be introduced and read a first and second time.</i></p> <p>M/S Davenport / Anstett <i>THAT, Fees and Charges Amendment Bylaw No. 876, 2025 be read a third time.</i></p>	<p>CARRIED Unanimous R-2025-67</p> <p>CARRIED Unanimous R-2025-68</p>
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6. STAFF REPORTS

REQUEST FOR DECISION		
<p>6.1</p>	<p>CAO Report – New Vista Comfort Letter Request in Support of Future Re-zoning Purpose: The purpose of this report is to seek Council’s support in providing a comfort letter indicating the potential for rezoning a 4-acre portion of 1479 Government Street to multi-family RM1 zone. This rezoning would facilitate the development of affordable rental housing by New Vista, aligning with community housing needs and strategic growth initiatives. M/S Clement / Anstett <i>THAT, Council provides a comfort letter to the New Vista Society indicating openness to rezoning the identified site to multi-family, subject to the formal rezoning application process.</i> Discussion: New Vista Heights appears to be successfully operating a variety of housing units in the lower mainland and a 2 or 3 storey unit would be well suited for Ashcroft. New Vista Heights was established in the 1940’s and appears to be well positioned.</p>	<p>CARRIED Unanimous R-2025-69</p>
<p>6.2</p>	<p>CFO Report – S.168 Report on Council Remuneration & Expenses Purpose: The purpose of this report is to provide Council and the public with the legislated Council remuneration and expenses report as per Community Charter S.168. M/S Clement / Anstett <i>THAT, Council approves the Council Remuneration and Expenses Report as presented.</i></p>	<p>CARRIED Unanimous R-2025-70</p>
<p>6.3</p>	<p>CFO Report – Canada Housing Infrastructure Grant Application Purpose: The purpose of this report is to seek Council’s approval for staff to submit a grant application to the Canada Housing Infrastructure fund to secure funding for the design and engineering plans, which is a</p>	

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	<p>critical first step in the development of a second reservoir in north Ashcroft. M/S Davenport / Clement <i>THAT, Council authorize staff to submit a grant application to the Canada Housing Infrastructure Fund for the purpose of developing engineered designs and plans for the construction of a second treated water reservoir in North Ashcroft.</i></p> <p>Discussion: CFO Bhalla advised that the Engineers have notified the Village that the cost has increased from \$120,000 to between \$200,000 – \$220,000 thousand dollars. Grant funding is 50% leveraged and staff continue to seek additional grant funding. CFO Bhalla confirmed that the Village portion of the cost is included in the 2025 budget if other funding can't be sourced.. Q – Have we applied for this funding before – No</p>	<p>CARRIED Unanimous R-2025-71</p>
6.4	<p>EDTC Report – 2025 BC Economic Development Awards Nomination Purpose: The purpose of this report is to seek Council's approval to submit the Village of Ashcroft's Visual Identity Project for the 2025 BC Economic Development Awards, hosted by the British Columbia Economic Development Association (BCEDA). M/S Clement / Anstett <i>THAT, Council supports the submission of the Village of Ashcroft nomination to the 2025 BC Economic Development Awards.</i></p>	<p>CARRIED Unanimous R-2025-72</p>
6.5	<p>EDTC Report – NDI – Economic Development Capacity Building Grant Application Purpose: The purpose of this report is to seek approval for the application to Northern Development Initiative Trust Economic Development Capacity Building stream. M/S Anstett / Clement <i>THAT, Council supports the submission of a grant application to Northern Development Initiative Trust for a \$50,000 grant under the Economic Development Capacity Building stream to support ongoing position of the Economic Development and Tourism Coordinator in the Village of Ashcroft.</i></p> <p>Discussion: It was noted that the EDTC Margaret Moreira has done an excellent job laying the groundwork for growth and development. Appreciation to NDI for the ongoing funding opportunity</p>	<p>CARRIED Unanimous R-2025-73</p>
FOR INFORMATION		
6.6	N/A	

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7. CORRESPONDENCE

FOR ACTION		
7.1	<p>Ashcroft Journal – Ashcroft Cache Creek Best Of Contest – Request for Donation of Prizes to be awarded through a random draw to participants who nominate or vote. Mayor Roden recused herself at 6:16 citing a conflict of interest as an employee of the Ashcroft Journal M/S Clement / Anstett <i>THAT, Council provide new swag items, specifically mugs and smaller items not to exceed \$50.00 as a donation for prizes.</i></p>	<p>CARRIED Unanimous R-2025-74</p>
FOR INFORMATION		
7.2	<p>UBCM – 2024 CEPF Volunteer and Composite Fire Departments Equipment and Training Approval Agreement</p>	
7.3	<p>TNRD – Municipal Yard Waste Clean-Up Event – 2025 Fee Waiver Offer DPW has emailed TNRD advising our spring clean up dates of April 9-10 to request fee waiver for free dump days from the TNRD (copy attached as well as our spring clean up poster) Discussion:</p> <ul style="list-style-type: none"> • Question whether Ashcroft is allowing a fall clean-up? • Clarification provided regarding last years fall clean up, and why PW cleaned the bank behind Ranch Rd. • Confirmed that Council moved to one (1) community clean-up per year due to total costs, and staff availability not just because of the tipping fee. • It was noted that a council member could bring a notice of motion to revisit this item in the fall. • Comment – Kudos to the PW crew for a great job on the road sweeping. 	
7.4	<p>IH Health Communities Newsletter – March 2025</p>	
7.5	<p>Ministry of Water, Land and Resource Stewardship – Snow Survey and Water Supply Bulletin – March 1, 2025</p>	
7.6	<p>IH Vision Zero BC – British Columbia Vision Zero in Road Safety for Vulnerable Users Program Grant Approval for \$14,500 for Village Project “Traffic Calming for Pedestrian and Bicycle Safety”</p>	
7.7	<p>TNRD News Release: Public Feedback Period Now Open for Draft Parks and Trails Strategic Plan</p>	
7.8	<p>Ministry of Housing and Municipal Affairs – Spring Message from Assistant Deputy Minister Tara Faganello</p>	

8. UNFINISHED BUSINESS



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8.1	Task Manager	
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9. NEW BUSINESS

9.1	N/A	
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.	Enhancing Parks, Recreation, and Culture WG Notes – March 10, 2025	
10.	Street Safety WG Notes – March 11, 2025 Discussion: <ul style="list-style-type: none"> • Question regarding placement of the proposed speed bumps - Government Street and Ranch Road near crosswalk • Question regarding grant funding and if there is flexibility on how we use the funds - Waiting to hear back from funding agency currently approved for one (1) sign and one (1) speed bump. 	

11. COUNCIL REPORTS

11.1	Mayor Roden <ul style="list-style-type: none"> • RDOS Director for Keremeos would like to come to Ashcroft to visit our UPCC and talk about our experience 	
11.2	Councillor Anstett	
11.3	Councillor Clement <ul style="list-style-type: none"> • Attended HAWC meeting last week not much new going on working on finalizing the survey they are working on. 	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	M/S Roden / Clement <i>THAT, Council moves to a Closed Meeting to discuss an item under the Community Charter Section 90.1 (g) litigation or potential litigation affecting the municipality.</i>	CARRIED Unanimous R-2025-75
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	N/A	
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday March 24, 2025, at 6:45 pm

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of
Council held Monday, March 24, 2025.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor