

# AGENDA

## Committee of the Whole Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday September 8, 2025, at 5:00 pm

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

### 1. **CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

### 2. **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### 3. **MINUTES**

All COTW Minutes are adopted at a Regular Meeting of Council.

### 4. **DELEGATIONS**

4.1	N/A	
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### 5. **BYLAWS FOR DISCUSSION**

5.1	<b>Bylaw No. 879, 2025 – Good Neighbour Bylaw, 2025</b> <i>Paper copies of this bylaw with the highlighted changes, will be provided at the meeting.</i>	P. 1-21
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### 6. **STAFF REPORTS**

6.1	<b>CAO Report – Grant in Aid – Application Second Intake</b> Purpose: The purpose of this report is to provide Council with an opportunity to review and discuss the received Grant in Aid Applications for the second intake of 2025, in line with the Village's Grant in Aid Policy #C-05-2024. M/S <i>THAT, Council rise and report the second intake Grant in Aid allocation to the Regular Meeting of Council for Monday, September 8, 2025, determined by Council as follows:</i> TBD	P. 22-38
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### 7. **CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*



**AGENDA**  
**Committee of the Whole Meeting of**  
**Council**

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday September 8, 2025, at 5:00 pm

7.1	N/A	
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8. TERMINATION

**VILLAGE OF ASHCROFT  
BYLAW NO. 879, 2025  
GOOD NEIGHBOUR BYLAW**

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**A Bylaw to Promote Quality of Life, Civic Responsibility, and Respectful Neighbourhoods**

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**WHEREAS** the Council of the Village of Ashcroft is authorized pursuant to the *Community Charter*, S.B.C. 2003, c. 26 to regulate, prohibit, and impose requirements in relation to nuisances, property maintenance, noise, animals, and other matters;

**AND WHEREAS** Council deems it necessary to promote civic responsibility, protect the health and safety of the public, enhance the appearance of the community, and establish clear expectations for good neighbourly conduct;

**NOW THEREFORE**, the Council of the Village of Ashcroft, in open meeting assembled, enacts as follows:

**PART 1 – CITATION AND PURPOSE**

1.1 This Bylaw shall be cited as the "**Good Neighbour Bylaw No. 879, 2025**".

1.2 The purpose of this Bylaw is to promote civic responsibility and good neighbourly relations by establishing clear rules for the use and maintenance of private and public property within the Village of Ashcroft.

1.3 This Bylaw repeals the following bylaws in their entirety:

- Unsightly Premises Bylaw No. 505, 1990
- Noise Control Bylaw No. 684, 1983
- Fireworks Bylaw No. 765, 2009

1.4 The following Schedules attached hereto are hereby made part of this Bylaw and adopted as the Good Neighbour Bylaw for the Village of Ashcroft:

- Schedule A (Good Neighbour Bylaw Text)
- Schedule B (Definitions)
- Schedule C (Noxious and Invasive Plants)
- Schedule D (Designated Contraventions and Penalties)
- Schedule E (Residence Compliance Checklist)

READ A FIRST TIME THIS	25 <sup>th</sup>	DAY OF	August	, 2025
READ A SECOND TIME THIS	25 <sup>th</sup>	DAY OF	August	, 2025
READ A THIRD TIME THIS	th	DAY OF		, 2025
ADOPTED THIS	th	DAY OF		, 2025

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Barbara H. Roden, Mayor

Certified to be a true and correct copy  
of Bylaw No.879 as adopted by Council.

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Daniela Dyck, Chief Administrative Officer

**SCHEDULE A**

**GOOD NEIGHBOUR BYLAW TEXT**

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## **PART 2 – ADMINISTRATION, ENFORCEMENT & REMEDIAL ACTION**

2.1 The provisions of this Bylaw shall be administered and enforced by Bylaw Enforcement Officers (BEOs) or other persons designated by the Village.

2.2 No person shall obstruct or interfere with a BEO or other Village representative in the lawful exercise of their duties.

2.3 A BEO or other designated official may enter onto any property at reasonable times to determine compliance with this Bylaw, subject to the requirements of the Community Charter.

2.4 Each day that an offence under this Bylaw continues constitutes a separate offence.

2.5 Ticketing Authority: Designated contraventions under this Bylaw may be enforced by a **Notice of Bylaw Violation** in accordance with the **Village of Ashcroft Notice of Enforcement Bylaw No. 845, 2023** and any amendments thereto.

2.6 Cost Recovery for Fire Department Responses: Where any contravention of this Bylaw results in a Fire Department response, the Village may recover all associated costs as outlined in **Schedule B** of this Bylaw.

### **2.7 Remedial Action Authority:**

a) If a property owner or occupier fails to comply with an order, notice, or direction issued under this Bylaw within the time specified, the Village may, without further notice, enter onto the property and perform the work required, either using Village staff or contractors.

b) The cost of carrying out the work, including administration fees, may be recovered from the property owner as a debt owed to the Village.

c) Costs that remain unpaid at the end of the calendar year may be collected in the same manner and with the same priority as property taxes in accordance with **Sections 17 and 258 of the Community Charter**.

d) This section specifically applies, but is not limited, to:

- i. Removal of snow and ice from sidewalks and walkways abutting private property;
- ii. Removal of noxious weeds, overgrown vegetation, or accumulated debris;
- iii. Demolition or removal of unsafe structures;
- iv. Any other work deemed necessary by the Village to address an ongoing contravention.

### **2.8 Dispute Resolution:**

a) Voluntary Compliance and Mediation - Where appropriate, the Village may encourage voluntary compliance or refer matters to mediation services before initiating enforcement proceedings.

## **PART 3 – PROPERTY MAINTENANCE**

### **3.1 Unsightly Premiss**

a) Every owner or occupier of property must maintain their property in a clean, tidy, and sanitary condition. Without limiting the generality of the foregoing, the following are prohibited:

- i. Accumulation of filth, discarded materials, rubbish, or debris.
- ii. Storage of unused or dilapidated items, including but not limited to broken furniture, appliances, tires, construction materials not associated with active work, crates, barrels, scrap metal, derelict or partially dismantled vehicles, and yard waste.
- iii. Construction or demolition waste, bulk fill material (such as soil, gravel, sand, or concrete), or other discarded substances not associated with active, permitted construction or landscaping work
- iv. Noxious, harmful, or offensive substances, or objects that may present a hazard to health or safety.
- v. Infestations of vermin, rodents, or other pests that may pose a health hazard to neighbouring properties or the public.
- vi. Unsightly conditions including, but not limited to:
  - visible graffiti (which must be removed within 14 days of notice by the Village)
  - unmaintained or overgrown landscaping,
  - deteriorating structures,
  - offensive odours, or
  - stored debris.

### **3.2 Boulevards**

a) Owners or occupiers of property adjacent to a boulevard must maintain that boulevard to the same standard as their property. Grass and weeds must not exceed 15 cm in height. Boulevards must be kept clear of debris and any obstruction that could impede pedestrians or vehicles.

### **3.3 Fences, Buildings, and Accessory Structures**

a) All fences, buildings, sheds, and other structures must be maintained in good repair. Dilapidated or unsafe structures must be repaired or removed.

b) All fences, buildings, sheds, and other structures must comply with the provisions of the Village of Ashcroft Zoning Bylaw No. 823, 2018, as amended from time to time.

#### **3.3A Shared Fences**

a) Where a fence is located on the property line and serves as a boundary between two properties (a “shared fence”), both adjoining property owners are equally responsible for the maintenance, repair, and replacement of the shared fence.

- b) If one owner intends to repair, replace, or significantly alter a shared fence, they must provide the adjoining owner with at least **14 days' written notice** of the proposed work, including an estimate of costs and description of materials.
- c) If a shared fence is damaged by the actions or negligence of one property owner, that owner is responsible for the full cost of repair or replacement.
- d) Shared fences must be constructed and maintained to a reasonable standard of safety and appearance consistent with the neighbourhood and must comply with any height or material restrictions set out in this Bylaw or other applicable regulations.
- e) If owners cannot agree on the maintenance, repair, or replacement of a shared fence, the Village may, at its discretion, enforce this section or refer the matter to the processes available under the **Fences and Trespass Act (BC)**.

### **3.3B Cargo Containers**

- a) Only **one cargo container** is permitted on a residential lot unless otherwise approved by the Village.
- b) The cargo container must not exceed **15 square metres in floor area** and must comply with all applicable setbacks under the Zoning Bylaw.
- c) Cargo containers must be located in the rear or side yard and may not obstruct emergency access routes, driveways, or sightlines.
- d) A **building permit** is required before placing a cargo container on any property.
- e) Containers must be placed on a **concrete pad or other hard, level surface** approved by the Building Inspector.
- f) Containers must be properly ventilated and secured to prevent unauthorized access.
- g) No person shall use a cargo container for human habitation or for business use without Village approval.
- h) Cargo containers may not be used to store hazardous, flammable, or explosive materials in quantities greater than those permitted for household use, and all such materials must be stored in accordance with fire and safety regulations.
- i) Containers must be maintained in good repair, free from rust, graffiti, or structural defects, and screened from view of adjacent properties and streets to the extent possible.
- j) The Village may require property owners to provide an inventory of container contents if there are reasonable safety concerns for the neighbourhood or first responders.

### **3.4 Derelict and Uninsured Vehicles**

- a) No owner or occupier shall permit derelict, wrecked, inoperable, or unlicensed vehicles to remain on their property in a manner that is visible from any street or neighbouring property, except where they are:
- i. stored inside a fully enclosed garage or accessory building; or
  - ii. neatly stored at the rear of the property, with no more than one unlicensed vehicle permitted on lots 1,700 m<sup>2</sup> or smaller, and no more than two on larger lots.
- b) Vehicles may not be parked or stored on boulevards, lanes, or other Village property without prior authorization.
- c) For the purposes of this section, derelict or unlicensed vehicles that are visibly deteriorated, lack valid insurance or registration, or appear inoperable are considered discarded materials and may be deemed unsightly under this Bylaw.

### **3.5 Recreational Vehicles and Motorhomes**

- a) Recreational vehicles (RVs), campers, and motorhomes are not permitted to be used as permanent or semi-permanent dwellings on any property within the Village of Ashcroft. For the purposes of this Bylaw, an RV is defined as a self-propelled vehicle or trailer designed for temporary accommodation during travel or recreational use, including motor homes as defined under the Motor Vehicle Act.
- b) Visitors staying with friends or family may occupy an RV for a maximum of seven (7) consecutive days, provided the vehicle is parked entirely on private property, does not obstruct sidewalks or traffic sightlines, does not create a tripping hazard, and does not impede access for emergency services. This exception is intended for occasional visits only and may not be used to facilitate frequent or recurring occupancy. Generally, use under this provision should not exceed one stay per calendar year per property.
- c) Temporary RV occupancy is not permitted on boulevards, public rights-of-way, or other Village-owned lands unless expressly authorized in writing by the Village.
- d) RVs may be stored on private property only if they are not being used as dwellings, are maintained in good repair, and are parked in a driveway or side/rear yard without blocking sidewalks, road access, or visibility. No more than one RV may be stored on a residential lot unless otherwise permitted under the Zoning Bylaw.

#### **3.5A Temporary Shelters**

- a) In addition, temporary shelters—such as tents or nylon/plastic coverings that are non-rigid and no larger than 10 square metres—are not permitted for long-term occupancy and must be located and maintained in a way that does not contribute to unsightly conditions or create safety concerns.

### **3.6 Firewood Storage**

- a) Firewood must be stacked neatly and stored in a manner that reduces fire hazards, using FireSmart principles. The amount stored must be reasonable for the size of the lot and must not block access to buildings

or property lines. **Firewood must not be stored in a location that creates a fire hazard for neighbouring properties.**

### **3.7 Vegetation, Trees, and Hedges**

a) Owners and occupiers are responsible for maintaining all trees, hedges, shrubs, and other vegetation on their property in a condition that is safe, tidy, and not unsightly. Vegetation must be kept trimmed to prevent obstruction of sidewalks, roadways, or public rights-of-way, must not encroach onto neighbouring properties, and must not block sightlines at intersections or driveways. Overgrown, unmanaged, or dead plantings must be regularly maintained or removed to preserve visibility and reduce fire risk.

b) Hazardous or Invasive Vegetation: Including noxious weeds as designated under the *Weed Control Act*, RSBC 1996, c. 487—must be promptly removed. Property owners are responsible for controlling the spread of such species and ensuring their removal does not result in regrowth.

c) Fruit Trees: Property owners must ensure that all fruit-bearing trees are regularly maintained to prevent the accumulation of fallen or rotting fruit. Ripe fruit should be picked in a timely manner to avoid attracting wild animals such as bears, raccoons, or deer, and to minimize the risk of vermin infestation. Any fallen fruit must be collected and properly disposed of. Failure to manage fruit trees in accordance with this section may result in enforcement action under this Bylaw.

d) Cedar Hedges: No person shall plant, establish, or replace a hedge consisting of cedar trees or shrubs on any property within the Village of Ashcroft.

e) Existing Cedar Hedges – Risk Reduction Requirements: Owners of existing cedar hedges must maintain them in a manner that reduces wildfire risk and nuisance conditions, including but not limited to:

- Regular trimming to reduce hedge density and remove dead or brown foliage.
- Maintaining a clearance of at least 30 centimetres (12 inches) from the ground to reduce ladder fuels.
- Removing accumulations of fallen debris and trimmings.

f) Cedar Hedge Phased Remediation: Property owners with existing cedar hedges are encouraged to phase in the removal, thinning, or replacement of hedges over time. The Village will continue to pursue FireSmart program funding to support private property remediation, including possible cost-sharing for trimming, removal, or chipping, subject to funding availability.

g) Redevelopment Requirement: Where redevelopment, substantial renovation, or major landscaping of a property occurs, any existing cedar hedge must be removed and replaced with FireSmart-appropriate vegetation.

h) Additional Risk Reduction Encouragement: Property owners are strongly encouraged to prioritize the removal or thinning of cedar hedges that directly abut dwellings, accessory buildings, or other structures, as these pose the highest wildfire and safety risks. This guidance is consistent with **FireSmart BC and**

**FireSmart Canada principles**, which recommend reducing or eliminating flammable vegetation within the first 1.5 metres of any structure to protect homes and neighbouring properties.

i) Non-compliance with the basic FireSmart maintenance requirements of this section (such as removing dead or dry material) may result in enforcement action under Schedule B.

### **3.8 Snow and Ice Removal from Sidewalks**

a) Every owner or occupier of real property whose property abuts a sidewalk or walkway must remove all snow and ice from the entire width of the sidewalk or walkway:

- i. As soon as possible after a snowfall or freezing event; and
- ii. No later than 10:00 a.m. on the day following the snowfall or freezing event.

b) Snow removed from a sidewalk must not be placed on a roadway or on another sidewalk, boulevard, or lane where it may obstruct traffic or drainage.

c) If the owner or occupier fails to remove snow and ice as required, the Village may remove it in accordance with Section 2.7 (Remedial Action Authority) and invoice the property owner for all costs incurred.

### **3.9 Waste Management**

a) All garbage, recycling, and compost materials must be stored in secure containers to prevent scattering, odour, or attraction of animals.

b) Waste containers must be maintained in a sanitary condition and kept out of sight from public streets where possible.

c) No person shall dump or deposit waste, garbage, or debris on public or private land other than in a lawful disposal site or container authorized for that purpose.

### **3.10 Commercial Vehicle Parking:**

a) No person shall park or store a large commercial vehicle exceeding 5,000 kilograms gross vehicle weight in a residential zone, except for the purpose of temporary loading or unloading.

b) For the purposes of this section, vehicles exceeding 5,000 kg GVW include but are not limited to dump trucks, cube vans, buses, delivery trucks, and construction service vehicles. Pickup trucks and personal vans are not considered large commercial vehicles under this section.

### **3.11 Encroachments on Public Property:**

a) No person shall place or maintain unauthorized structures, materials, landscaping, or equipment on Village sidewalks, boulevards, rights-of-way, or other public property.

### **3.12 Construction and Renovation Debris:**

- a) Owners and contractors must ensure that construction and renovation debris is contained on the property and does not spill onto adjacent lands, boulevards, or drainage systems.

### **3.13 Emergency Access:**

- a) No owner or occupier shall place or permit obstructions, including vehicles, landscaping, or structures, that impede emergency access to hydrants, rights-of-way, or easements.
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## **PART 4 – NOISE CONTROL**

4.1 No person shall make, cause, or permit noise that unreasonably disturbs others.

4.2 Without limiting section 4.1, the following are prohibited:

- i. Loud music or amplified sound that can be heard beyond the property line;
- ii. Persistent animal noise;
- iii. Construction or power tool use between 10:00 p.m. and 7:00 a.m.;
- iv. Vehicle engine idling in excess of 10 minutes, and vehicles must be parked in a manner that prevents exhaust fumes from entering any private residence.
- v. Operation of a motor vehicle with a defective or modified exhaust system that causes noise exceeding normal operating levels

4.3 This section does not apply to emergency services, Village operations, or authorized public events.

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## **PART 5 – OUTDOOR BURNING**

### **5.1 Prohibited Materials**

No person shall burn or cause to be burned any garbage, construction waste, plastics, rubber, painted or treated wood, domestic refuse, or other noxious materials in a wood stove, burning barrel, fire pit, outdoor fireplace, or any other device.

### **5.2 Permitted Materials**

Only clean, dry firewood or yard debris (where burning is permitted under Provincial or Village fire restrictions) may be burned in an outdoor fire pit, wood stove, or other approved burning appliance.

### **5.3 Nuisance Smoke**

No person shall operate an outdoor burning appliance in a manner that creates excessive smoke, odour, or air quality concerns for neighbouring properties.

## 5.4 Nuisance Odours

No owner or occupier shall cause or permit odours from compost, animal waste, or other materials to become a nuisance to neighbouring properties

## 5.5 Enforcement

Any contravention of this section may result in:

- i. Immediate extinguishment of the fire by the Fire Department or Bylaw Enforcement Officer, and;
  - ii. Penalties and cost recovery in accordance with **Schedule B** of this Bylaw.
- 

## PART 6 – FIREWORKS AND FIRECRACKERS

6.1 The sale, possession, and discharge of fireworks or firecrackers is prohibited unless expressly authorized by the Village.

6.2 Any person causing an incident involving fireworks or firecrackers is liable for the full cost of the Village's response, as outlined in **Schedule B**.

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## PART 7 – ANIMALS, HENS, AND BEES

7.1 No person shall keep animals that create a nuisance through noise, odour, or damage to property. Animal enclosures must be kept clean and free from odours that create a nuisance.

### 7.2 Backyard Hens

- i. A maximum of four hens may be kept on a property. Roosters are prohibited.
- ii. Hen coops must be located in rear yards, a minimum of three metres from property lines, and may not exceed 6 m<sup>2</sup> in area or 2 m in height.

### 7.3 Beekeeping

- i. Beekeeping is permitted only where allowed by the Zoning Bylaw.
- ii. Properties larger than 1,100 m<sup>2</sup> may keep a maximum of two hives; properties under 1,100 m<sup>2</sup> may keep one hive.
- iii. Hives must be located in a fenced rear yard and at least three metres from all property lines.

### 7.4 Pigeons and Bird Sporting Events

- i. No person shall organize, permit, or participate in a Bird Sporting Event within the Village of Ashcroft.

- ii. No person shall release pigeons or other domesticated birds for the purpose of competition, racing, distance flying, or endurance events, including but not limited to pigeon racing, high flyer, tippler and pigeon gaming (Kabootar Bazi) events.
  - iii. No person shall abandon pigeons within the Village. Domesticated pigeons left without care are deemed abandoned and subject to enforcement under this Bylaw.
  - iv. No person participating in a Bird Sporting Event shall trespass on private property in search of released birds or operate drones, radios, or other devices in a manner that causes nuisance or disturbance.
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## **PART 8 – OUTDOOR LIGHTING**

8.1 Outdoor lighting must be directed downward and shielded to prevent light trespass onto neighbouring properties. Lighting must not create glare for drivers or interfere with traffic safety.

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## **PART 9 – PUBLIC CONDUCT**

### **9.1 Disorderly Behavior:**

No person shall cause a nuisance in a public place by way of disorderly behaviour, public intoxication, loitering, or other actions that disturb the peace of the neighbourhood.

### **9.2 Disruptive Gatherings**

No person shall host or permit a gathering that unreasonably disrupts neighbouring residents due to noise, traffic, or unsafe conditions.

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## **PART 10 – ENVIRONMENTAL PROTECTION**

10.1 During periods of declared water restrictions, all property owners shall comply with watering schedules or limits established by the Village.

10.2 No person shall apply pesticides or herbicides in a manner that creates runoff, drift, or harm to public spaces, waterways, or neighbouring properties.

## SCHEDULE B – DEFINITIONS

### 1. General Clause

Unless otherwise defined in this Bylaw, all terms shall have the same meaning as set out in the Village of Ashcroft Zoning Bylaw No. 823, 2018, as amended or replaced from time to time.

### 2. Defined Terms

- **Accessory Building** means a building or structure subordinate to the principal building or use and located on the same parcel.
- **Bird Sporting Event** means any competition, contest, or activity involving the release of pigeons or other domesticated birds for distance, endurance, or time-based performance, including but not limited to pigeon racing, high flyer events, and tippler flying.
- **Boulevard** means the area between the curb and the adjacent property line that is not used as a sidewalk, including any landscaped or grassed area.
- **Bylaw Enforcement Officer (BEO)** means a person appointed by the Village to enforce one or more of its bylaws.
- **Cargo Container** means a prefabricated metal shipping container typically used for freight transport, repurposed for storage on a parcel of land.
- **Companion Animal** means a cat, rabbit, guinea pig, rodent, bird, or reptile (excluding dogs) kept as part of a household, but not including animals regulated under the *Wildlife Act*, RSBC 1996, c. 488.
- **Discarded Materials** includes, but is not limited to, broken, unusable, or unwanted household items, appliances, furniture, scrap metal, building materials, and yard waste that are not in active use or stored in a tidy and orderly fashion.
- **Derelict Vehicle** means a vehicle that is inoperable, unlicensed, partially dismantled, or in a visibly deteriorated condition such that it cannot be legally driven or used on a highway.
- **Dwelling Unit** means a self-contained unit providing sleeping, cooking, and sanitary facilities for residential use by one or more persons.
- **FireSmart Principles** means landscaping and property maintenance practices intended to reduce wildfire risk, as recommended by FireSmart Canada.
- **Hazardous Vegetation** means any tree, shrub, or other plant that poses a risk to safety, access, sightlines, or infrastructure, or increases the risk of fire.
- **Invasive Plant** means a non-native plant that adversely affects habitats, ecosystems, or human activity, including species listed under Schedule A of this Bylaw.
- **Motor Vehicle** has the same meaning as in the *Motor Vehicle Act*, RSBC 1996, c. 318.
- **Noxious Weed** means a plant designated as such under the *Weed Control Act*, RSBC 1996, c. 487.
- **Occupier** has the same meaning as in the *Community Charter*, and includes a tenant, lessee, agent, or other person who has the right of access to and control over land or buildings.
- **Owner** has the same meaning as in the *Community Charter*, and includes a person registered in the Land Title Office as the fee simple owner of a property.
- **Pigeon** means a domesticated bird of the species *Columba livia domestica*\*, commonly kept for racing, sporting events, or as pets.
- **Pigeon Racing (Kabootar Bazi)** means a sport involving skilled trainers (called "Khalifas" or "Ustads") who train their pigeons to fly back to their loft using various cues and techniques.
- **Recreational Vehicle (RV)** means a self-propelled vehicle or trailer designed for temporary living quarters for recreational or travel use, including motor homes, camper vans, campers, and travel trailers.
- **Refuse** means garbage, debris, filth, or waste material of any kind that is discarded or abandoned.

- **Sightline** means the visual field required for safe navigation at intersections, driveways, and access points.
- **Temporary Shelter** means a non-rigid, portable structure used for temporary cover or accommodation, including tents, tarpaulins, or nylon/plastic coverings, not exceeding 10 square metres in floor area.
- **Unsightly** means a condition of property that is offensive to the community's aesthetic standards, including but not limited to graffiti, accumulation of discarded materials, unkempt vegetation, deteriorated buildings, or offensive odours.
- **Village** means the Village of Ashcroft.

## SCHEDULE C – NOXIOUS AND INVASIVE PLANTS

The following plants and species are prohibited and must be removed from all properties when identified:

### 1. Noxious Weeds (as defined by the Weed Control Act)

- Canada Thistle (*Cirsium arvense*)
- Common Tansy (*Tanacetum vulgare*)
- Hoary Alyssum (*Berteroa incana*)
- Knapweed (all species)
- Leafy Spurge (*Euphorbia esula*)
- Oxeye Daisy (*Leucanthemum vulgare*)
- Russian Thistle (*Salsola tragus*)
- Scotch Thistle (*Onopordum acanthium*)
- Spotted and Diffuse Knapweed (*Centaurea stoebe*, *Centaurea diffusa*)

### 2. Invasive Plants/Trees of Concern in Ashcroft

- Himalayan Blackberry (*Rubus armeniacus*)
- Japanese Knotweed (*Fallopia japonica*)
- Giant Hogweed (*Heracleum mantegazzianum*)
- Puncturevine (*Tribulus terrestris*)
- Burdock (*Arctium spp.*)
- St. John's Wort (*Hypericum perforatum*)
- Tree of Heaven (*Ailanthus altissima*)
- Russian Elm (*Ulmus laevis*)

**Note:** Property owners are responsible for controlling these species on their property. When removal is ordered, all roots must be destroyed to prevent regrowth. The Village may enter a property and remove such plants if an owner fails to comply, with costs charged back to the property owner.

The species listed represent the most common noxious and invasive plants and trees found in Ashcroft. However, additional species designated under the *Weed Control Act*, RSBC 1996, c. 487 may also apply.

## SCHEDULE D – DESIGNATED CONTRAVENTIONS AND PENALTIES

The following contraventions are designated as ticketable offences under **Bylaw No. 845**. Each day the offence continues constitutes a separate offence.

Contravention	Section	Penalty	Early Payment (within 5 days)	Late Payment (after 30 days)	2nd Offence	3rd+ Offences
Failure to keep property clean and free from debris	3.1(a)	\$130	\$91	\$169	\$300	\$500
Storage of dilapidated or discarded items	3.1(b)	\$130	\$91	\$169	\$300	\$500
Accumulation of construction/demolition or bulk materials	3.1(c)	\$130	\$91	\$169	\$300	\$500
Possession of noxious/harmful substances	3.1(d)	\$130	\$91	\$169	\$300	\$500
Failure to remove graffiti within 14 days	3.1(e)	\$250	\$175	\$325	\$500	\$750
Failure to address vermin/pest infestation	3.1(f)	\$130	\$91	\$169	\$300	\$500
Failure to maintain boulevard	3.2	\$130	\$91	\$169	\$300	\$500
Failure to maintain or repair a shared fence	3.3A	\$130	\$91	\$169	\$300	\$500
Failure to comply with cargo container requirements	3.3B	\$130	\$91	\$169	\$300	\$500
Construction/renovation debris not contained	3.12	\$130	\$91	\$169	\$300	\$500
Obstructing emergency access	3.13	\$250	\$175	\$325	\$500	\$750
Storing derelict/uninsured vehicles contrary to bylaw	3.4	\$130	\$91	\$169	\$300	\$500

Improper firewood storage	3.6	\$130	\$91	\$169	\$300	\$500
Grass/weeds exceeding 15 cm in height	3.2	\$130	\$91	\$169	\$300	\$500
Failure to remove noxious weeds/invasive species	Sch. C	\$130	\$91	\$169	\$300	\$500
Obstructing public rights-of-way with vegetation	3.7	\$130	\$91	\$169	\$300	\$500
Planting or replacing cedar hedge	3.7	\$250	\$175	\$325	\$500	\$750
Failure to maintain cedar hedge	3.7	\$130	\$91	\$169	\$300	\$500
Failure to remove cedar hedge when required	3.7	\$250	\$175	\$325	\$500	\$750
Failure to remove snow/ice from abutting sidewalks	3.8	\$130	\$91	\$169	\$300	\$500
Waste management violations (improper storage or illegal dumping)	3.9	\$130	\$91	\$169	\$300	\$500
Parking large commercial vehicle in residential area	3.10	\$130	\$91	\$169	\$300	\$500
Unauthorized encroachment on public property	3.11	\$130	\$91	\$169	\$300	\$500
Unauthorized use of RV as permanent/semi-permanent dwelling	3.5(a)	\$250	\$175	\$325	\$500	\$750
Visitor RV use exceeding 7 days	3.5(b)	\$130	\$91	\$169	\$300	\$500
RV parked/stored on boulevard or rights-of-way	3.5(c)	\$130	\$91	\$169	\$300	\$500
Excess number of RVs stored on lot	3.5(d)	\$130	\$91	\$169	\$300	\$500

Unauthorized long-term occupancy of temporary shelter	3.5A	\$130	\$91	\$169	\$300	\$500
Excessive noise (general prohibition)	4.1	\$130	\$91	\$169	\$300	\$500
Construction/tool use during prohibited hours	4.2	\$130	\$91	\$169	\$300	\$500
Operation of vehicle with defective/modified muffler	4.2	\$130	\$91	\$169	\$300	\$500
Burning prohibited materials	5.1	\$250	\$175	\$325	\$500	\$750
Burning unpermitted materials (contrary to s. 5.2)	5.2	\$130	\$91	\$169	\$300	\$500
Nuisance smoke from burning	5.3	\$130	\$91	\$169	\$300	\$500
Nuisance odours (compost, animal waste, etc.)	5.4	\$130	\$91	\$169	\$300	\$500
Sale, possession, or discharge of fireworks without authorization	6.1 & 6.2	\$250	\$175	\$325	\$500	\$750
Nuisance animals (general)	7.1	\$130	\$91	\$169	\$300	\$500
Animal enclosures unsanitary or odourous	7.1	\$130	\$91	\$169	\$300	\$500
Keeping roosters	7.2	\$130	\$91	\$169	\$300	\$500
Exceeding permitted number of hens	7.2	\$130	\$91	\$169	\$300	\$500
Beekeeping contrary to regulations (location/hive limits)	7.3	\$130	\$91	\$169	\$300	\$500
Organizing or participating in Bird Sporting Event	7.4	\$250	\$175	\$325	\$500	\$750
Abandonment of pigeons	7.4	\$250	\$175	\$325	\$500	\$750

Trespass/drone nuisance related to Bird Sporting Events	7.4	\$250	\$175	\$325	\$500	\$750
Light trespass or unsafe lighting	8.1	\$130	\$91	\$169	\$300	\$500
Disorderly behaviour/public intoxication/loitering	9.1	\$250	\$175	\$325	\$500	\$750
Disruptive gathering disturbing neighbours	9.2	\$250	\$175	\$325	\$500	\$750
Failure to comply with water restrictions	10.1	\$250	\$175	\$325	\$500	\$750
Improper pesticide/herbicide application	10.2	\$250	\$175	\$325	\$500	\$750


**Footnote:** If the Village clears snow/ice or otherwise performs remedial work under Section 2.7, the property owner will be invoiced for all associated costs. If unpaid by December 31 of that year, the costs will be added to the property taxes and collected in the same manner as property taxes.

**Fire Department Response Cost Recovery:** In addition to penalties above, where a contravention requires a Fire Department response, the Village may recover the following costs:

- **Manpower:** Minimum 2-hour call-out per firefighter at their assigned hourly rate; additional time billed at the same rate.
- **Vehicles (per hour):**
  - Engines: **\$500 active / \$250 standby**
  - Rescue Vehicle R1: **\$450 active / \$225 standby**
- **Equipment:** replacement cost.

## SCHEDULE E – RESIDENCE COMPLIANCE CHECKLIST

This checklist is a non-binding guide for assessing compliance with the Village of Ashcroft Good Neighbour Bylaw No. 879, 2025. It is intended to help property owners and occupiers understand and voluntarily meet the standards outlined in the Bylaw.

No.	Compliance Item	
1	Yard is free of garbage, scrap, or debris	
2	Stored items are neat and not visible from the street	
3	No unlicensed or inoperable vehicles are visible	
4	Only one RV stored on the lot (if any)	
5	RVs used for visitors no more than 7 days/year	
6	No RVs or vehicles parked on sidewalks or boulevards	
7	Firewood is stacked neatly and away from structures	
8	Hedges and shrubs trimmed and not abutting structures	
9	Cedar hedges (if any) are maintained and free of dead material	
10	Trees/shrubs are not blocking sidewalks or road visibility	
11	No excessive noise, especially late at night	
12	Animal areas are clean and not causing odours or noise	

Please note: Resident Compliance Checklist is provided for informational purposes only to assist property owners and occupiers in voluntarily complying with the provisions of this Bylaw. It is not enforceable but may be used to support community education and interpretation of bylaw requirements.

# COTW MEETING



**TO:** Mayor and Council

**MEETING DATE:** September 8, 2025

**FROM:** Daniela Dyck, CAO,

**SUBJECT:** **Grant in Aid – Application Second Intake**

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## **RECOMMENDATION:**

*THAT, Council rise and report the second intake Grant in Aid allocation to the Regular Meeting of Council for Monday, September 8, 2025, determined by Council as follows:*

1. TBD

## **PURPOSE:**

The purpose of this report is to provide Council with an opportunity to review and discuss the received Grant in Aid Applications for the second intake of 2025, in line with the Village's Grant in Aid Policy #C-05-2024.

## **Respectfully Submitted by:**

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Daniela Dyck,  
Chief Administrative Officer

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## **BACKGROUND:**

The Grant in Aid (GIA) program has an annual budget of \$5,000, divided into two funding periods. The first period ends in February, and the second in August. Traditionally, the budget has been split equally between both intakes. However, as the fall intake has historically been underutilized, Council may consider allocating a larger portion to the spring intake this year as it is oversubscribed. The policy does not require equal distribution between the two periods.

Previous recipients of GIA funding must submit a report to the village detailing the amount spent, confirmation that funds were used as intended, and key highlights from the event. Failure to report will result in ineligibility for future GIA funding until the report is received. All applicants who received funding last year have submitted their reports and are eligible for GIA in 2025 under the policy.

For the fall intake, four (4) applications have been received and are attached to this report. Below each heading, a brief summary outlines the intended use of the requested funds.

### **1. Ashcroft & District Fall Fair – Fall Fair, offset of O/T fees - \$500**

The Ashcroft & District Fall Fair was revived in 2024 by the Lyshyshyn, Tuohey, Reid, and Rouble families. At their August 25th Regular Meeting, Council approved their request for free use of the

# COTW MEETING



arena for this year's event, scheduled for September 14<sup>th</sup>. Grant funding will help cover expenses related to arena use, including callouts for opening and closing during event setup and takedown.

## **2. Ashcroft HUB - Santa Parade - \$500**

The HUB is dedicated to strengthening community engagement by offering meaningful opportunities for connection, growth, and enrichment through wellness, recreation, and the arts. Grant funding will support this goal by covering event insurance for the annual Santa Parade.

## **3. Equality Project Society – Purchase of Food and Kitchen Supplies - \$500**

The Equality Project Society is dedicated to alleviating poverty and addressing the unmet needs of our community and neighbouring communities. Grant funding will support this mission by providing food and essential kitchen supplies.

## **4. Ashcroft and Area Community Resources Society- Purchase specific food items for Christmas Hampers for families with challenging dietary requirements - \$500**

The purpose of the Ashcroft and Area Community Resources Society is to coordinate, develop, and enhance programs, services, and resources that address the physical, psychological, and social needs of the community and surrounding areas, including coordinating the annual Christmas Hampers. Grant funding will support this work by enabling the purchase of specific food items for families with challenging dietary requirements.

### **CONCLUSION:**

Funding is not guaranteed from year to year to encourage organizations to strive for financial independence. Preferred criteria for eligibility include:

- Representing Ashcroft at provincial / national competitions
- One-time start up costs for new programs
- One-time events beneficial to the municipality
- Organizations demonstrating financial independence and community benefit.

Prior to approving the GIA's, Council is asked to look at the applications through the lens of eligibility as outlined above; does the application fall within the eligibility criteria?

The total Grant in Aid (GIA) requests amount to \$2,000 which is within the \$2500 budget allotted for the fall intake of GIAs. It is up to Council to decide whether to approve or decline requests that may fall outside the scope of the GIA policy.

### **Strategic/Municipal Objectives**

### **Legislative Authority**

### **Financial Implications**

### **Attachment Listing**

Grant in Aid Applications



**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: Ashcroft & District Fall Fair  
Mailing Address: Box 206 Ashcroft BC V0K1A0  
Phone: (250)8194223 Fax: \_\_\_\_\_ Email: Ashcroftdistrictfallfair@gmail.com  
Contact Person: Kelsi Lysyshyn Title: President

Briefly describe your organization's purpose:

The Ashcroft & District Fall Fair serves as a community event aimed at celebrating the autumn with various activities local vendors

and entertainment. Its purpose is to foster community engagement and support local talents and businesses

Briefly describe how the requested grant money will be used:

This years grant will be used to help cover the costs  
associated with the use of the arena.

What amount of Grant in Aid is being requested? \$ 500  
Total organization operating budget for current year \$ 6000  
Total budget for project the grant is being applied for \$ 1000  
Did you receive a Grant in Aid last year? Yes ☐ No ☒  
If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

## Ashcroft & District Fall Fair 2024 Income & Expense Report

The 2024 Ashcroft & District Fall Fair was a resounding success, both in terms of community participation and financial performance. Thanks to the generous support of sponsors, donors, volunteers, and attendees, the fair generated a strong net income that will help sustain future events and support local community initiatives.

### Income Summary

- **Donations & Sponsorships:** \$8,576.00
- **Vendor Fees:** \$450.00
- **Exhibit Entry Fees:** \$168.25
- **Raffle Fundraiser:** \$615.00
- **Entry Fees & Concession:** \$1,653.15

**Total Income: \$11,462.40**

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### Expense Summary

- **Advertising & Supplies:** \$2,020.61
- **Arena Insurance:** \$85.00
- **Arena Rental:** \$0.00 (*donated by the Village*)
- **Entertainment:** \$2,527.50
- **Booklet Printing & Posters:** \$0.00 (*donated*)
- **Bank Fees:** \$81.00
- **Prize Money Awarded:** \$600.00

**Total Expenses: \$5,314.11**

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### Net Income

**Total Income    \$11462.40**

**Total Expenses   \$5314.11**

**Net Income (Surplus) \$6,148.29**

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This positive outcome reflects the strength of our community partnerships and the dedication of everyone involved. We extend our sincere gratitude to all who contributed their time, resources, and enthusiasm to make the 2024 Fall Fair a memorable and financially sustainable event.

**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: The Ashcroft HUB Society  
Mailing Address: Box 599 Ashcroft BC  
Phone: 2504539177 Fax: \_\_\_\_\_ Email: office@ashcrofthub.com  
Contact Person: Leisa Smith Title: Executive Assistant

Briefly describe your organization's purpose:

to increase community engagement by providing opportunities for community members to connect through wellness, recreation + the arts.

Briefly describe how the requested grant money will be used:

Funds will be used to pay for event insurance for the Santa Parade.

What amount of Grant in Aid is being requested? \$ 500  
Total organization operating budget for current year \$ 295,300  
Total budget for project the grant is being applied for \$ 800  
Did you receive a Grant in Aid last year? Yes ☒ No ☐  
If yes, what was the amount of the grant? \$ 500

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

Profit and Loss  
The Ashcroft Hub Society  
June 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
40500 Fundraising	\$23,259.20
40600 Tax Donation	\$500.00
40601 Matching Campaign	55,234.54
<b>Total for 40600 Tax Donation</b>	<b>\$55,734.54</b>
41600 Donations	3,494.85
<b>Total for 40500 Fundraising</b>	<b>\$82,488.59</b>
40700 Fitness	\$76.90
40710 Drop-in Sport	149.00
40720 Fitness Classes	5,960.84
40730 Merv's Gym	44,607.81
<b>Total for 40700 Fitness</b>	<b>\$50,794.55</b>
40800 Programs	\$1,000.00
40810 Senior Programs	1,696.29
40820 Youth Programs	\$83.91
40821 Summer Camp	7,475.94
<b>Total for 40820 Youth Programs</b>	<b>\$7,559.85</b>
40830 Workshops	2,939.67
<b>Total for 40800 Programs</b>	<b>\$13,195.81</b>
40900 Events	\$121.42
40910 Markets	1,448.83
40920 Ladies Night	3,226.49
40930 Casino Night	-105.13
40940 WRAPS	7,576.34
<b>Total for 40900 Events</b>	<b>\$12,267.95</b>
41100 Concession	\$1,322.59
41110 Vending Machine	1,784.15
41120 Event Concession	92.61
<b>Total for 41100 Concession</b>	<b>\$3,199.35</b>
41200 Designated Room Rental	49,759.59
41300 Room Rental	27,327.36
41400 Photocopying Income	1,204.15
41500 Key fob Deposit	472.06
41900 Key Fob Forfeit	2,399.08
42000 Other Income	\$9,337.56
42010 Equipment Rental	260.49
42020 Fees for Services	35,116.00
<b>Total for 42000 Other Income</b>	<b>\$44,714.05</b>
42100 Society Membership	1,028.99
43710 Atms rec'd from Fed Gov't	24,667.00

**Profit and Loss**  
**The Ashcroft Hub Society**  
June 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
43750 Other Grants	\$101,653.87
43757 BC Community Response	1,323.71
43758 ASETS	12,332.98
<b>Total for 43750 Other Grants</b>	<b>\$115,310.56</b>
<b>Total for Income</b>	<b>\$428,829.09</b>
Cost of Goods Sold	
<b>Gross Profit</b>	<b>\$428,829.09</b>
<b>Expenses</b>	
50000 Building Utilities	0
51000 Fortis	17,358.93
51050 Annual Utilities	12,708.90
51051 Annual Taxes	967.15
51100 Hydro	18,860.02
51200 Internet	1,702.44
51300 Telephone	429.45
<b>Total for 50000 Building Utilities</b>	<b>\$52,026.89</b>
50100 Advertising	1,110.92
50200 Professional Fees	19,359.67
50300 Licences/Subscriptions	7,094.06
50400 Bank Fees	138.75
50500 Supplies	\$867.65
50510 Youth Programs	\$3,407.42
50511 Summer Camp	7,083.47
<b>Total for 50510 Youth Programs</b>	<b>\$10,490.89</b>
50520 Senior programs	3,036.81
50530 Workshop	1,878.71
50540 Literacy	719.93
50550 Office Supplies	1,505.63
50560 Imagination Library Expense	4.29
50570 Events	\$1,488.11
50571 Market	18.85
50572 Ladies Night	1,573.89
50573 Casino Night	64.66
50574 WRAPS	7,440.56
50575 Bingo	2,281.16
<b>Total for 50570 Events</b>	<b>\$12,867.23</b>
<b>Total for 50500 Supplies</b>	<b>\$31,371.14</b>
50600 Event Insurance	338.00
50700 Professional Development	3,076.20
50800 Staff Appreciation	276.96
50900 Travel	997.80
51400 Security	1,716.33
51500 Board Expense	40.00
51600 Equipment Repair/Maintenance	129.71
51700 Building Repair/Maintenance	56,456.36

Profit and Loss  
The Ashcroft Hub Society  
June 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
51900 Photocopy Expense	3,672.65
52000 Fundraising Expense	4,422.85
52100 Key Fob Purchase	792.99
52200 Capital Purchase over \$1000	40,119.99
52250 Capital Purchase less than \$1000	3,963.33
52300 Amortization Expense	3,392.52
52400 Prepaid Insurance	25,485.00
52500 WCB	759.02
52600 Honorariums	5,735.00
52700 Refunds	133.88
52800 Key Fob Returns	1,181.81
52900 Concession	\$1,023.83
52910 Vending Machine Supplies	1,060.07
52920 Event Concession Supplies	1,044.56
<b>Total for 52900 Concession</b>	<b>\$3,128.46</b>
53000 Misc Operational Expense	4,641.42
53100 Rent or lease payments	179.20
Payroll Expenses	\$2,624.47
Taxes	9,566.65
Wages	142,654.68
<b>Total for Payroll Expenses</b>	<b>\$154,845.80</b>
<b>Total for Expenses</b>	<b>\$426,586.71</b>
Other Income	
Other Expenses	
<b>Profit</b>	<b>\$2,242.38</b>

# The Ashcroft Hub Society

## Budget Overview: Budget\_FY26\_P&L - FY26 P&L

June 2025 - May 2026

	TOTAL
<b>Income</b>	
40500 Fundraising	11,995.00
40600 Tax Donation	
40601 Matching Campaign	15,000.00
<b>Total 40600 Tax Donation</b>	<b>15,000.00</b>
<b>Total 40500 Fundraising</b>	<b>26,995.00</b>
40700 Fitness	
40710 Drop-in Sport	400.00
40720 Fitness Classes	5,750.00
40730 Merv's Gym	48,000.00
<b>Total 40700 Fitness</b>	<b>54,150.00</b>
40800 Programs	
40810 Senior Programs	3,180.00
40820 Youth Programs	
40821 Summer Camp	15,000.00
<b>Total 40820 Youth Programs</b>	<b>15,000.00</b>
40830 Workshops	4,000.00
<b>Total 40800 Programs</b>	<b>22,180.00</b>
40900 Events	
40910 Markets	1,400.00
40920 Ladies Night	5,400.00
<b>Total 40900 Events</b>	<b>6,800.00</b>
41100 Concession	
41110 Vending Machine	1,500.00
41120 Event Concession	1,350.00
<b>Total 41100 Concession</b>	<b>2,850.00</b>
41200 Designated Room Rental	38,400.00
41300 Room Rental	31,825.00
41400 Photocopying Income	1,000.00
42000 Other Income	
42020 Fees for Services	30,000.00
<b>Total 42000 Other Income</b>	<b>30,000.00</b>
43710 Atms rec'd from Fed Gov't	25,000.00
43720 Amt's rec'd from Muni/Reg Gov't	500.00
43730 Amt's rec'd from Prov/Terr Gov't	15,000.00
43750 Other Grants	38,600.00
43757 BC Community Response	2,000.00
<b>Total 43750 Other Grants</b>	<b>40,600.00</b>
<b>Total Income</b>	<b>\$295,300.00</b>
<b>GROSS PROFIT</b>	<b>\$295,300.00</b>
<b>Expenses</b>	
50000 Building Utilities	
51000 Fortis	20,700.00
51050 Annual Utilities	13,000.00
51051 Annual Taxes	970.00
51100 Hydro	18,000.00

# The Ashcroft Hub Society

## Budget Overview: Budget\_FY26\_P&L - FY26 P&L

June 2025 - May 2026

	TOTAL
51200 Internet	2,940.00
51300 Telephone	336.00
<b>Total 50000 Building Utilities</b>	<b>55,946.00</b>
50100 Advertising	800.00
50200 Professional Fees	900.00
50300 Licences/Subscriptions	3,767.00
50400 Bank Fees	24.00
50500 Supplies	
50510 Youth Programs	8,000.00
50511 Summer Camp	2,300.00
<b>Total 50510 Youth Programs</b>	<b>10,300.00</b>
50520 Senior programs	2,000.00
50530 Workshop	1,000.00
50550 Office Supplies	1,200.00
50570 Events	
50572 Ladies Night	1,800.00
<b>Total 50570 Events</b>	<b>1,800.00</b>
<b>Total 50500 Supplies</b>	<b>16,300.00</b>
50600 Event Insurance	370.00
51400 Security	384.00
51500 Board Expense	40.00
51600 Equipment Repair/Maintenance	600.00
51700 Building Repair/Maintenance	600.00
51900 Photocopy Expense	2,400.00
52000 Fundraising Expense	4,174.00
52400 Prepaid Insurance	16,715.00
52500 WCB	775.00
52600 Honorariums	4,140.00
52900 Concession	
52910 Vending Machine Supplies	600.00
52920 Event Concession Supplies	1,000.00
<b>Total 52900 Concession</b>	<b>1,600.00</b>
Payroll Expenses	
Taxes	16,306.00
Wages	150,850.00
<b>Total Payroll Expenses</b>	<b>167,156.00</b>
<b>Total Expenses</b>	<b>\$276,691.00</b>
<b>NET OPERATING INCOME</b>	<b>\$18,609.00</b>
<b>NET INCOME</b>	<b>\$18,609.00</b>

Ashcroft HUB  
Santa Parade 2025 Budget

Income

Village of Ashcroft Grant in Aid	\$ 500.00
Ashcroft HUB	<u>\$ 300.00</u>
Total income	<u>\$ 800.00</u>

Expenses

Event Insurance	\$ 400.00
Advertising	\$ 125.00
Plaque	\$ 25.00
Staff time	<u>\$ 250.00</u>
Total	<u>\$ 800.00</u>

**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: Equality Project Society  
Mailing Address: PO Box 52, Cache Creek, BC V0K 1H0  
Phone: 250-457-6485 Fax: ✓ Email: info@theequalityproject.ca  
Contact Person: Shelley Magwood Title: Executive Director

Briefly describe your organization's purpose:

Our objective is to help reduce poverty  
and address unmet needs of our neighbours

Briefly describe how the requested grant money will be used:

The grant money will be used to  
purchase food & kitchen supplies

What amount of Grant in Aid is being requested? \$ 500.<sup>00</sup>  
Total organization operating budget for current year \$ 131,820<sup>00</sup>  
Total budget for project the grant is being applied for \$ 30,000<sup>00</sup>  
Did you receive a Grant in Aid last year? Yes ☐ No ☒  
If yes, what was the amount of the grant? \$                     

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

# EQUALITY PROJECT SOCIETY

## Comparative Income Statement

	Actual Oct 01, 2024 to Aug 28, 2025	Budget Oct 01, 2024 to Sep 30, 2025
<b>REVENUE</b>		
<b>Revenue</b>		
Charitable Donations ~ In Kind	5,025.74	5,000.00
Charitable Donation ~ Cash	19,290.00	22,000.00
Donations & Gifts	4,175.50	5,000.00
Donations-Business & Corporate	10,167.25	5,000.00
Memberships	9,440.00	12,000.00
Memberships - Sponsored	250.00	500.00
Fund Raising of Donated items	50.00	0.00
Essential Items donations	60.00	500.00
Fund Raising Proceeds	1,247.70	2,000.00
Credit Card Rewards	211.83	500.00
Cooling/Warming Center	1,252.80	0.00
<b>Net Sales</b>	<u>51,170.82</u>	<u>52,500.00</u>
<b>Other Revenue</b>		
Interest Revenue	4.70	10.00
<b>Total Other Revenue</b>	<u>4.70</u>	<u>10.00</u>
<b>Grant Revenue</b>		
Red Cross	10,900.00	10,900.00
Teck/HVC ~ Essentials Funding	0.00	6,000.00
United Way~ Love Fund	1,000.00	1,000.00
Interior Health ~ Ext Heat & Smoke	2,500.00	2,500.00
Interior Health ~ Cold Weather Nec.	5,000.00	5,000.00
TNRD	1,000.00	1,000.00
<b>Total Grants</b>	<u>20,400.00</u>	<u>26,400.00</u>
<b>TOTAL REVENUE</b>	<u>71,575.52</u>	<u>78,910.00</u>
<b>EXPENSE</b>		
<b>Payroll Expenses</b>		
Wages & Salaries	30,018.04	35,000.00
EI Expense	690.57	750.00
CPP Expense	418.42	500.00
WCB Expense	85.47	100.00
<b>Total Payroll Expense</b>	<u>31,212.50</u>	<u>36,350.00</u>
<b>General &amp; Administrative Expenses</b>		
Accounting & Legal	1,500.00	2,000.00
GST Expenses	272.31	500.00
Advertising & Promotions	378.08	500.00
Contractor Expenses	30.00	1,000.00
Contractor Expenses ~ GRANT	921.00	0.00
Business Fees & Licenses	140.00	150.00
Christmas ~ Supplies	545.01	600.00
Volunteer Gratitudes	4,015.00	5,000.00
Insurance	3,790.00	7,000.00

# **EQUALITY PROJECT SOCIETY** **Comparative Income Statement**

	Actual Oct 01, 2024 to Aug 28, 2025	Budget Oct 01, 2024 to Sep 30, 2025
Interest & Bank Charges	99.01	200.00
Office Supplies & Equipment	3,043.88	3,500.00
IH ~ Cold Weather	6,454.74	5,000.00
IH ~ Extreme Heat & Smoke	2,273.05	2,500.00
Clubhouse Supplies & Equipment	714.85	2,200.00
Health & Safety Supplies	44.91	200.00
Property Taxes	907.00	750.00
Fund Raising Expenses	60.00	250.00
Essential Items	2,731.48	6,000.00
Emergency Housing	280.25	1,200.00
Internet	1,271.16	1,300.00
Red Cross BC2021	900.00	10,900.00
Repair & Maintenance	1,281.67	5,400.00
Kitchen Supplies	26,597.45	30,000.00
Telephone	1,003.66	1,200.00
Employee & Volunteer Training	0.00	500.00
Utilities	5,844.83	7,620.00
<b>Total General &amp; Admin. Expenses</b>	<b>65,099.34</b>	<b>95,470.00</b>
<b>TOTAL EXPENSE</b>	<b>96,311.84</b>	<b>131,820.00</b>
<b>NET INCOME</b>	<b>-24,736.32</b>	<b>-52,910.00</b>



**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: Ashcroft and Area Community Resources Society

Mailing Address: PO Box 843, Ashcroft, BC V0K 1A0

Phone: 250 453 9534 Fax: \_\_\_\_\_ Email: ashcroftcrs@yahoo.com

Contact Person: Christine Webster Title: Treasurer

Briefly describe your organization's purpose:

To co-ordinate, develop and complement programs, services and resources to meet the  
physical, psychological and social needs of the community and area not being met.

Briefly describe how the requested grant money will be used:

Annual Christmas Hamper program. For the purchase of specific food items for those individuals  
and families with challenging dietary requirements such as diabetes, food allergies and the like.

What amount of Grant in Aid is being requested? \$ 500.

Total organization operating budget for current year \$ 30,000.

Total budget for project the grant is being applied for \$ 500.

Did you receive a Grant in Aid last year? Yes X No \_\_\_\_\_

If yes, what was the amount of the grant? \$ 500.

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

*AGM - JUNE 9, 2025*

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

**Ashcroft and Area Community Resources Society**  
**Statement of Financial Income and Expense**  
**April 2024 through March 2025**

	TOTAL
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate Contributions	5,300.00
43450 · Individ, Business Contributions	
43460 · Receipted	14,815.00
43470 · Non-Receipted	
43479 · Anonamouse	0.09
43470 · Non-Receipted - Other	500.00
Total 43470 · Non-Receipted	500.09
Total 43450 · Individ, Business Contributi...	15,315.09
Total 43400 · Direct Public Support	20,615.09
44500 · Government Grants	
44530 · Local Government Grants	1,250.00
44500 · Government Grants - Other	4,800.00
Total 44500 · Government Grants	6,050.00
45000 · Investments	
45030 · Interest-Savings, Short-term CD	756.49
Total 45000 · Investments	756.49
47200 · Program Income	
47230 · Membership Dues	70.00
Total 47200 · Program Income	70.00
Total Income	27,491.58
Expense	
60900 · Business Expenses	
60920 · Business Registration Fees	40.00
Total 60900 · Business Expenses	40.00
62800 · Facilities and Equipment	
62890 · Rent, Parking, Utilities	131.25
Total 62800 · Facilities and Equipment	131.25
65000 · Operations	
65030 · Printing and Copying	880.34
65040 · Supplies	
65035 · Hamper Supplies	23,381.60
65045 · CVITP	1,731.28
65040 · Supplies - Other	5,284.91
Total 65040 · Supplies	30,397.79
65050 · Telephone, Telecommunications	100.80
65060 · Bank fees	90.00
Total 65000 · Operations	31,468.93
65100 · Other Types of Expenses	
65110 · Advertising Expenses	577.22
65160 · Other Costs	118.80
65100 · Other Types of Expenses - Other	750.00
Total 65100 · Other Types of Expenses	1,446.02
Total Expense	33,086.20
Net Ordinary Income	-5,594.62
Net Income	-5,594.62

## Ashcroft and Area Community Resources Society

## Statement of Financial Position

As of 31 March 2025

	31 Mar 25	31 Mar 24	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
1022892 · Term Matures December 15, 2...	10,438.49	10,113.10	325.39	3.2%
2009438 · General Account	6,931.07	8,255.84	-1,324.77	-16.1%
2009678 · Hamper	24,789.69	20,786.44	4,003.25	19.3%
3790284 · General Rewards	3.30	3.30	0.00	0.0%
4676383 · General Shares	11.62	11.62	0.00	0.0%
4688 · Hamper Shares	10.96	10.96	0.00	0.0%
4922 · Hamper Rewards	136.82	136.82	0.00	0.0%
6591549 · Term Matures February 17, 2023	5,687.77	5,687.77	0.00	0.0%
7305642 · Term Matures August 24/2022	0.00	8,598.49	-8,598.49	-100.0%
<b>Total Chequing/Savings</b>	<u>48,009.72</u>	<u>53,604.34</u>	<u>-5,594.62</u>	<u>-10.4%</u>
<b>Total Current Assets</b>	<u>48,009.72</u>	<u>53,604.34</u>	<u>-5,594.62</u>	<u>-10.4%</u>
<b>TOTAL ASSETS</b>	<u><b>48,009.72</b></u>	<u><b>53,604.34</b></u>	<u><b>-5,594.62</b></u>	<u><b>-10.4%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
30000 · Opening Balance Equity	37,877.23	37,877.23	0.00	0.0%
32000 · Unrestricted Net Assets	8,637.49	15,624.01	-6,986.52	-44.7%
Net Income	1,495.00	103.10	1,391.90	1,350.1%
<b>Total Equity</b>	<u>48,009.72</u>	<u>53,604.34</u>	<u>-5,594.62</u>	<u>-10.4%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>48,009.72</b></u>	<u><b>53,604.34</b></u>	<u><b>-5,594.62</b></u>	<u><b>-10.4%</b></u>