



# MINUTES

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, August 25, 2025, at 6:00 pm

**PRESENT:** Mayor, Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Jessica Clement  
Councillor, Nadine Davenport

CAO, Daniela Dyck  
CFO, Yogi Bhalla  
DPW, Brian Bennewith

**EXCUSED:** N/A

Media – 1  
Public – 4

### CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday, August 25, 2025, to order at 6:12pm. The meeting was delayed due to technical difficulties.

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

### 1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

N/A

### 2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, July 28, 2025 M/S Anstett / Davenport <i>THAT, the Minutes of the Regular Meeting of Council held Monday, July 28, 2025, be adopted as presented.</i>	CARRIED Unanimously R-2025-124
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### 3. DELEGATIONS

3.1	N/A	
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### 4. PUBLIC INPUT

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*



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Jheanelle Roebelen and Emilia Meunier spoke in support of the Farmer Market location change request as follows:

- Moving the Farmers' Market to North Ashcroft will increase visibility and could provide increased economic benefits to Ashcroft by attracting new vendors and increasing customer base.
- Railway Ave. safety concerns as most days the market operates at least one vehicle does not obey the road closure signs and skirts the barricades.
- Emilie is taking over the management of the Farmers Market next year and has many ideas and hopes to have more community events to attract clientele and vendors making the park the ideal location.
- Farmers markets promote entrepreneurship
- Planning on having a Market Info Tent to promote the market and provide information as well as manage contests, and promotions.
- Pool Park is safer; kids can play while parents shop.
- Community friendly space with good parking and amenities.

### 5. BYLAWS/POLICIES

5.1	<p><b>BEO/CAO Report: Good Neighbour Bylaw No. 879, 2025 for Introduction and First Two Readings</b></p> <p>Purpose: The purpose of this report is to present Council with the completed Good Neighbour Bylaw No. 879, 2025 for consideration and subsequent adoption. The bylaw consolidates multiple outdated regulations and establishes clear, enforceable standards to support safety, property maintenance, and respectful neighbourhood conduct.</p> <p>M/S Clement / Anstett</p> <p><i>THAT, Council give first and second readings to "Good Neighbour Bylaw No. 879, 2025" and direct staff to return the bylaw for consideration of third reading at the next Regular Council Meeting.</i></p> <p>Council members made several comments and asked for clarification in regards to the shipping containers, backyard debris and burning, same day snow removal. Council was asked to bring their edit suggestions to the September 8<sup>th</sup>, 2025 COTW meeting so these can be considered and implemented prior to 3<sup>rd</sup> reading.</p>	CARRIED Unanimously R-2025-125
5.2	<p><b>BEO Report: Notice of Enforcement Amendment Bylaw No. 880, 2025 Introduction and First Two Readings</b></p> <p>Purpose: The purpose of this report is to introduce Notice of Enforcement Amendment Bylaw No. 880, 2025 for Council's consideration. This</p>	CARRIED Unanimously R-2025-126

	<p>amendment is presented concurrently with the Good Neighbour Bylaw No. 879, 2025 to ensure that enforcement mechanisms are aligned with the new regulations.</p> <p><b>M/S Anstett / Clement</b></p> <p><i>THAT, Council give first and second readings to "Notice of Enforcement Amendment Bylaw No. 880, 2025", and direct staff to return the bylaw for consideration of third reading at the next Regular Council Meeting.</i></p> <p>Mayor Roden thanked staff for their work on bringing this bylaw forward.</p>	
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## **6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	<p><b>CFO Report: Resolution to Support Application to the Strategic Priorities Fund for Reservoir &amp; PRV</b></p> <p><b>Purpose:</b></p> <p>The purpose of this report is to seek Council's support for the Village's application to the Strategic Priorities Fund for the construction of the PZ3 Reservoir, and to authorize staff to submit the grant application and oversee the project in accordance with all program requirements.</p> <p><b>M/S Clement / Anstett</b></p> <p><i>THAT, Council of the Village of Ashcroft endorses the proposed application to the Union of BC Municipalities' Strategic Priorities Fund (SPF) for the construction of the Pressure Zone (PZ3) Reservoir, and directs staff to submit the grant application and manage the project in accordance with all program requirements.</i></p> <p><b>And further THAT, Council of the Village of Ashcroft resolves that:</b></p> <ul style="list-style-type: none"> <li>• <i>It supports the proposed project to construct the PZ3 Reservoir;</i></li> <li>• <i>It commits to managing any grants received in accordance with the requirements of UBCM for the Strategic Priorities Fund; and</i></li> <li>• <i>It commits to covering any project cost overruns necessary to bring the project to successful completion.</i></li> </ul> <p>CFO Bhalla commented that the Village has applied for this highly competitive funding previously for the NA Reservoir project but as we</p>	CARRIED Unanimously R-2025-127

	own the land this time, we anticipate a higher rate of success. We have concerns that costs will escalate with the tariffs and are asking for elevated quotes to ensure the funding will cover project costs. Another challenge is the difficulty in sourcing contractors to bid on these small community projects.	
<b>FOR INFORMATION</b>		
6.2	<p><b>BEO Report: Q2 Report to Council</b> Purpose: The purpose of this report is to provide Council with a detailed update and status of the bylaw files for the second quarter of 2025.</p>	

## **7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	<p><b>2025 UBCM Official Opposition Meeting Opportunities</b></p> <p>Mayor Roden noted that Council members attending UBCM should review their schedules and respond individually for any additional sessions they may wish to attend.</p>	
7.2	<p><b>Letter to Canadian Judicial Council – Judicial Accountability and Revolving-Door Justice in British Columbia</b></p> <p>Mayor Roden noted that those Council members attending UBCM should bear this in mind at the Resolution session at UBCM.</p>	
7.3	<p><b>Ashcroft &amp; District Fall Fair – Request Council to Donate the use of the Drylands Arena for the Fall Fair</b></p> <p>M/S Clement / Davenport</p> <p><i>THAT, Council approves the Ashcroft &amp; District Fall Fair request for free facility use of the Drylands Arena.</i></p> <p>Staff was directed to clarify that the staff call out costs to open and close the arena are the responsibility of the ADFF and that a Grant in Aid application be forwarded advising that these will be considered at the September 8<sup>th</sup> COTW meeting and could offset the cost of the staff call out.</p>	CARRIED Unanimously R-2025-128
7.4	<p><b>Ashcroft Farmers Market – Request to Relocate Farmer's Market to Pool Park</b></p> <p>M/S Roden / Anstett</p> <p><i>THAT, Council approves the Farmers Market request to relocate to the Ashcroft Pool Park lower level at the Softball Diamond and permits signage to be placed at the intersection of Government and Elm St.</i></p>	CARRIED Unanimously R-2025-129

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	<p><i>indicating the market just a few metres away providing it does not impede sight lines.</i></p> <p>Comments    Staff to work with the FF organizers in regards to signage.    A FM representative should be at Railway Ave location at the next Market day directing people to the new location.</p>	
7.5	<p>Marilyn Anderson – Elephant Hill Art Mural Donation    Public Art Policy requires Council to accept or decline the donation.</p> <p>M/S Clement / Roden  <i>THAT, Council moves to accept the donation of the Elephant Hill painting donated by Marilyn Anderson.</i></p> <p>Comment    That staff send a heartfelt letter to Marilyn expressing Council's appreciation of the generous donation.</p>	CARRIED Unanimously R-2025-130
<b>FOR INFORMATION</b>		
7.6	UBCM Convention Bulletin #2	
7.7	Village of Lions Bay Request for Support and Endorsement - UBCM Resolution on Emergency Water Treatment Plants	
7.8	Canada Community-Building Fund BC/UBCM – Canada Community-Building Fund: First Community Works Fund Payment for 2025/2026	
7.9	TNFC – August 2025 Update	
7.10	Ashcroft Terminal – Sponsoring a Free Swim Saturday, August 30 <sup>th</sup> from 1:00 pm – 4:00 pm	
7.11	Province of BC – Update on Okanagan Falls and the Incorporation of a new municipality	
7.12	City of Campbell River – Invitation to UBCM Events – Strengthening Resource Communities Together and Motion being brought to UBCM <i>This information has been emailed to Mayor and Councillors attending the 2025 UBCM Convention (RSVP is September 12<sup>th</sup>)</i>	

**8. UNFINISHED BUSINESS**

8.1	Task Manager	
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	Para-Transit Committee Meeting Minutes August 20, 2025 Comment Our transit system is the most cost-effective small system operating in the region/province	
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**11. COUNCIL REPORTS**

11.1	Mayor Roden Bid a bittersweet farewell to Councillor Doreen Lambert, thanking her for her commitment and hard work during her terms on Council noting her appreciation for the conversation and candor she brought to the council meetings. Mayor Roden presented Councillor Lambert with some small tokens of appreciation and wished her well on her new journey in Nanaimo.	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	N/A	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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**14. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Monday August 25, 2025, at 7:15pm.

Certified to be a true and correct copy of  
the Minutes of the Regular Meeting of Council  
held Monday, August 25, 2025.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor